

Planning & Zoning Department



TEMPORARY USE PERMIT

Temporary uses are not recurring in nature as to constitute a permanent use. **Type 1 (Minor) Temporary Uses** include what is not considered exempt temporary use, such as wedding receptions, or other special events lasting three (3) days or less. Monetary consideration or fees for such use of the property or attendance is involved. **A Type 2 (Major) Temporary Use** proposes; Road closures or detours, Food or alcohol vending, medical or security presence, one hundred (100) or more expected visitors, the use of public property, or/and events that last more than one (1) day but less than seven (7) days in a thirty (30) day period and are limited to two (2) events per year on the same property. No temporary use may be established that is intended to be a permanent use of the property. No permit for a temporary use permit will be issued, except in compliance of Chapter 4, section 3-9, and other applicable provisions of the LDC. The county requires 3-4 weeks to review a permit application.

For Office Use Only

Fees Paid

Check # _____ Credit Card Cash _____

Minor
 Major

Fees are non-refundable.

Requirement for Submittal: Ensure all requirements are included. *Incomplete applications will not be put on hold.* Incomplete and partial applications will be returned to applicant.

SECTION I: PERSONAL AND PROPERTY RELATED DATA

Owner Info

Owner Name: _____

Address: _____ Zip code: _____

Project Location

Name of Applicant (if different than owner): _____ Phone: () _____

Project Address (if different than owner address): _____ Zip code: _____

Email: _____ Zoning District: _____

Primary Contact (if not applicant): _____

Email: _____ Phone: () _____

Designated Primary Contact

Owner Agent/Representative

Project Info

RP#: _____

Proposed Use: _____



I, the undersigned, have reviewed the included information and found it to be correct. I also understand that the items listed below are required for my application to be considered complete and reviewed by the Planning Administrator and scheduled for public hearing.

Applicant Signature: _____ Date: _____

I, the undersigned, am the owner of the referenced property and do hereby give my permission to be my agent and represent me in the matters of this application. I have read the included information regarding the application and property to find it to be correct.

Owner Signature: _____ Date: _____

All items need digital copies as well as paper copies.

Checklist

- Complete application and fee.
- Site Plan
- Vicinity Map
- All minor temporary uses that the administrator deems necessary for additional information and all major temporary uses must also provide the following materials with the temporary use application:
 - Public safety; A plan addressing public safety, including medical services, fire protection, traffic safety, animal control, and crowd control, including any costs required by an agency to mitigate these impacts,
 - Proof of inspection or approval by the Teton County Fire District for events that include the use of open flames, fireworks, or the sale of fireworks,
 - A parking plan for any event over one hundred (100) attendees or an event providing shuttle or valet parking,
 - A transportation plan, for any proposed road closures, sidewalk closures, or restricted access points, approved by Teton County Public Works or Idaho Transportation Department, for state roadways.
 - Sanitary and Waste Related Facilities; A plan for sanitary facilities including the type, number, and location or proposed location of all toilets, washing facilities, and water supply facilities,
 - A plan for the use and placement of garbage and recycling containers including evidence of agreements with service providers.
 - Food Venders; If food is to be served as part of the event, a Temporary Food Establishment License from Eastern Idaho Public Health, District 7 must be obtained and included in the application materials,
 - A plan showing the type, number and location or proposed location of all food preparation and food service facilities,
 - If alcohol beverages will be served and/or sold, an Alcohol License must be obtained from the State of Idaho and Teton County and included in the application materials. An alcohol management plan also must be provided.
 - Signs; Signage required for any life safety concerns identified during the review by the County or other agency.
 - Proof of compliance with the requirements of section 5-9, Signage.

SECTION II: CONSIDERATION FOR APPROVAL

- Application demonstrates that the owner, designated, or operator of a temporary use will be responsible for



and capable of the storage and removal of trash, refuse, and debris, occurring on the site.

- All necessary permits or written approvals from other agencies have been obtained.
- The temporary use and site plan do not propose installation of permanent water, sewer, or electrical facilities, regardless of their seasonal or intermittent use or character.
- The site plan demonstrates the lot or parcel is adequately served by roads or highways and has sufficient width and improvements to accommodate the kind and quantity of traffic that such temporary use is expected to generate.
- The temporary use will not have a demonstrable adverse impact on nearby properties or jeopardize the public health, safety, and general welfare.
- The site plan demonstrates adequate parking, loading, and on-site circulation will be provided, either on-site or on an approved alternate location that will reasonably serve the subject lot or parcel.
- Adequate sanitation facilities will be available on the site.
- The application demonstrates the owner or designated, or operator of a temporary use will be responsible for and capable of the storage and removal of all trash, refuse, and debris occurring on the site.
- All trash storage areas must be screened from the view of adjacent rights-of-way and the site must be maintained in a clean and safe manner.
- The application certifies the applicant's understanding that no temporary use may be established that is intended to be a permanent use of the property.
- The application demonstrates adequate security measures, according to the Teton County Sheriff's Office, to ensure public safety.
- Additional Temporary Use Standards
 - Hours of Operation: Operation is allowed only between the hours of 6:00 AM and 12:00 AM (midnight).
 - Sound Level: The use of amplified sound shall be regulated in such a manner that it shall not interfere with normal usage of any neighboring school, medical facility, place of assembly, residence, or other permanent place of human habitation

SECTION III: PLANNING ADMINISTRATOR/DESIGNEE REVIEW/ACTION

Application is submitted on the ____ day of _____, 20__.

Application is deemed complete and accepted on the ____ day of _____, 20__.

The County may, as it deems necessary to comply with these standards and applicable permit review criteria, require a bond and damage or clean-up deposit, or other financial guarantee to ensure the site is restored to its former condition and any damages are repaired following the temporary use.

If an event requires the use of County or emergency personnel or equipment (such as police, fire protection, or medical services) in excess of services customarily supplied, the applicant shall pay those costs.

The deposit or its balance shall be returned when the Administrator determines that no damage has been done, the County did not incur additional expenses due to the event, and that the cost of additional services described above has been paid by the applicant.

By signing the application for temporary use approval, the applicant expressly grants permission to Teton County, Eastern Idaho Public Health, and the Teton County Fire Protection District to perform physical inspection of the premises used for the temporary use before issuing a written decision, as well as to investigate any formal complaint filed with the Department or Teton County Sheriff during or following the event.

