



## Mechanical Installation or Repair Permit Application

This form should be used for projects that include mechanical installation or replacement when no other construction is being done OR to add mechanical units to an existing building permit. This form should also be used for new or replacement fireplaces, woodburning stoves, etc.

This form may be completed and signed by the property owner or the mechanical contractor. If the contractor is listed as the Applicant, the Building Department may require proof that they have been authorized to perform the work described.

**Owner** \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street or Box Number City State Zip

**Applicant (if different\*)** \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street or Box Number City State Zip

**Site Location** \_\_\_\_\_  
Street Address City

Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_ Parcel \_\_\_\_\_

### Contractor Information:

Company Name \_\_\_\_\_ Contact person & phone number \_\_\_\_\_

Mailing Address \_\_\_\_\_ City State Zip Code \_\_\_\_\_

State of Idaho HVAC License Number: \_\_\_\_\_ Email \_\_\_\_\_

Number of HVAC units to be installed \_\_\_\_\_

Type \_\_\_\_\_ Manufacturer \_\_\_\_\_

Job description: \_\_\_\_\_

[Provide all necessary information such as heating/cooling calculations, plans, etc.]

**Applicant(s) Signature:** Under penalty of perjury, I hereby certify that I have read this application and state that the information herein, and that any information which may be hereafter given by me in connection with this application, is truthful and correct. I agree to comply with all county regulations and State laws relating to the subject matters of this application and hereby authorize representatives of this County to enter the property listed above for inspection purposes. In signing this application.

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Title**