



SIGN PERMIT APPLICATION

Disclaimer: Receipt of this submission of application materials does not represent acceptance or approval of submitted items or a complete application. To be considered a complete application, each item must be addressed.

A sample of the intended design shall be provided.

SECTION I: APPLICANT INFORMATION:

Applicant Name: _____ Phone: _____

Mailing Address: _____

SECTION II: STRUCTURE INFORMATION:

Height from natural ground: _____ Dimensions: _____

Square Footage: _____ Color (s): _____

Materials Used: _____

Type of Sign (Refer to Attached Ordinance 8-9) _____

Distance from nearest sign: _____

Specific Location of the Proposed Sign: _____ Parcel Number: _____

Physical Address: _____

Applicant Signature _____ Date _____

Property Owner Signature _____ Date _____

NOTE: The applicant may differ from the property owner; if this is the case, **both** signatures are required.

SECTION III: APPROVAL

Planning Administrator _____ Date _____

Planning & Zoning Chairman (if applicable) _____ Date _____

OFFICE USE ONLY:

Application Fee in accordance with current fee schedule

Paid By: _____ Date _____

TITLE 8

CHAPTER 9

SIGNS:

SECTION:

8-9-1:	Purpose; Intent
8-9-2:	Applicability
8-9-3:	Permit Required
8-9-4:	Design and Construction Standards
8-9-5:	Sign Removal
8-9-6:	Appeal
8-9-7:	Variance Procedure

8-9-1: PURPOSE; INTENT: The purpose of this chapter is to allow the reasonable display of signs to identify homes, public buildings, cultural, professional and business establishments and to advertise products and services for the information and convenience of the people and the flourishing of enterprise. This chapter sets forth uniform standards for the fabrication and placement of signs in the county with the intent of making it easier and less costly for businesses and individuals to have their messages seen while preserving the character of the community as described in the county comprehensive plan.

8-9-2: APPLICABILITY:

A. SIGN DEFINED: For the purposes of this chapter, the term “sign” shall mean a display of letters, numbers, illustrations, symbols, lights or devices erected to attract attention to the subject matter for advertising purposes.

B. SCOPE: This chapter regulates all exterior signs, permanent or temporary, and interior signs intended to be visible from outside the buildings, in which they are installed, within the county, outside the city limits of Victor, Driggs, and Teton, with the exception of the types of signs listed in the following subsection.

C. EXEMPTIONS: Signs exempted from regulation are:

1. Official Signs: Traffic signs, guidance signs, welcome signs and official notices placed by a public agency;
2. Private Traffic Signs: Private traffic signs that are similar in design and size to the official signs and do not confuse the intent and operation of the official signs;
3. Individual, Nonprofit Organization Flags: Flags of individuals and nonprofit organizations are allowed, one each per location, provided they are no larger than 20 square feet in area and are not attached to a sign;
4. Historic: Historic site markers, commemorative tablets and signs that name buildings or give their date of construction;
5. Murals; Sculptures: Murals and sculptures displayed as art and not connected with advertising of a business;
6. Time and/or Temperature: Time and/or temperature signs whereon time and temperature are the only changeable copy and the remaining copy is limited to the sponsor’s name;
7. Political: Political campaign signs pertaining to a specific election, provided they are displayed no earlier than 60 days before the election and removed within ten (10) days after the election;
8. Owner/Occupant Identification: Owner or occupant identification signs for residential structures, provided they do not exceed one square foot in area (for example, 6” x 24”);
9. Private Warning: Private warning signs up to six (6) square feet in area;

10. Sale, Lease, or Rent: Property owner and/or realtor signs for sale, lease or rental if they do not exceed six (6) square feet in area, one sign per street frontage of property where they are displayed on the property owner's real property; in addition, one directional sign will be allowed for each property noticed for sale. (amended 12/13/2012)
11. Window Display: Window displays of business enterprises;
12. Construction Sites: Construction sites signs up to 24 square feet in area, one sign per street frontage at the site;
13. Informative Signs: "Open/closed", "vacancy/no vacancy", business hours and credit card acceptance signs up to three (3) square feet in area, one sign of each type per frontage at each business location;
14. Special Event: Special event signs where the event lasts no longer than five (5) days;
15. Signs on Vehicle: Signs on a vehicle, provided the vehicle is not left standing in a conspicuous place for the purpose of advertising for more than 72 hours;
16. Temporary Signs or Banners: Temporary signs or banners advertising grand openings (on a one-time basis), sales or events sponsored by nonprofit groups, or garage or yard sales, provided the sign is located entirely on private property and is not supported by structures located on public property. "Temporary" shall mean in place no earlier than 15 days before the event and removed the day after the event.
17. Flags: Flags of the official United States and Idaho state flags.

8-9-3: PERMIT REQUIRED (Amd. 11/15/2012):

- A. **REQUIRED; FEE:** It is unlawful to erect, alter or relocate any sign not exempted in subsection 8-9-2 C from these regulations without first obtaining a sign permit from the office of planning and zoning.
- B. **FEE:** The fee for a sign permit is one dollar (\$1.00) per square foot of sign area with a minimum of ten dollars (\$10.00) and a maximum of \$50.00 per permit and is subject to change without notice.
- C. **APPLICATION:** Applications for sign permits must be accompanied by legible plans or designs and specifications stating clearly the dimensions, structure, materials, colors and lighting, if any, and plan of installation stating clearances and setbacks.
- D. **AUTHORITY TO APPROVE:** The planning administrator has the authority to approve any sign permit except for variances and matters of spacing. The planning administrator's decision may be appealed to the planning commission.
- E. **SEASONAL SIGNS:** Seasonal signs may be removed for the off-season and reinstalled without a new sign permit, provided they are not structurally altered and they otherwise conform to these regulations. Maintenance and repainting of signs shall not require a new permit.

8-9-4: DESIGN AND CONSTRUCTION STANDARDS:

- A. **DEFINITIONS:** The following definitions should be used in interpreting the standards and making permit applications:

AREA: The area of all faces within the perimeter that forms the outside shape of the sign including the frame, but not including the uprights or brackets necessary to support the sign. For the purpose of this chapter, however, a flat sign shall be

considered to have the area of one of its faces whether the second face is used or not.

CANOPY SIGN:	A sign attached to or constructed in or on a canopy or marquee over a sidewalk or passageway.
DIRECTIONAL SIGN:	A sign indicating a route to a location.
FREE STANDING SIGN:	A sign erected on a supporting framework that is not attached to any building.
OFF-PREMISES:	Shall be defined as, but not limited to, Idaho Code subsection 40-1910A(2)(a) 1. See also subsection E of this chapter.
ON-PREMISE:	A sign that advertises the goods, services, and activities on the premises on which the sign is located. All other signs will be considered off-premises signs.
PREMISES:	That piece of land.
PROJECTING SIGN:	A sign attached to a building with the sign projecting outward away from the wall.
SETBACK:	The distance from the sign to the nearest property line.
TEMPORARY:	A sign in place no earlier than 15 days before the event and removed the day after the event.
WALL SIGN:	A sign painted on, attached to or erected against the wall of a building with the signs face parallel to the wall.

B. HEIGHT LIMITS:

1. Freestanding Signs: Freestanding signs may be erected to a height no greater than 20 feet above the ground.
2. Wall Signs: Wall signs may extend beyond the wall on which they are displayed no more than one foot (12”) in any direction.
3. Projecting Signs; Canopy Signs: Projecting signs and canopy signs may not be less than seven and one-half feet (90”) from the ground above which they are suspended.

C. SETBACK REQUIREMENTS:

1. Freestanding Private Signs: Freestanding private signs shall be permitted to stand in public rights of way.
2. Projecting Signs: Projecting signs must be a minimum of 18 inches from a line extending vertically from the nearest street curb, or if the curb is absent, from the property line.
3. Obstruction Prohibited: No signs shall be permitted that obstructs a clear view of traffic control devices from the street.
4. Interference Prohibited: No sign shall be permitted that interferes with a fire escape exit, or standpipe or that obstructs an opening for ventilation or light.
5. Overhead Electrical Conductors: Signs shall be located no less than six feet (72”) horizontally or 12 feet vertically from overhead electrical conductors that are energized in excess of 750 volts unless such conductors are enclosed in an iron pipe or other material of equal strength.

* See subsection E1 of this section for definition of “off-premises outdoor advertising”.

6. Setbacks:
 - a. Highways: Setbacks from the highway shall be a minimum of 50 feet.
 - b. Other Roads: Setbacks from other roads shall be a minimum of 35 feet from the edge of the road.
 - c. Distance from Other Signs: Signs shall not be located any closer than 660 horizontal feet from any other advertising sign.

D. CONSTRUCTION:

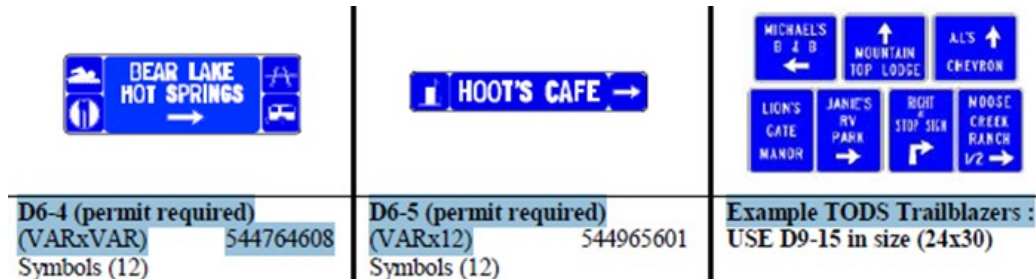
1. Conformance Required: Material and construction of all permanent signs shall conform to the standards of the uniform building code adopted by the county.
2. Wind and Seismic Loads: Signs must withstand the wind loads and seismic loads set forth in the uniform building code. Bracing systems shall be constructed to transfer lateral forces to the foundations. Signs on buildings shall transmit dead weight and lateral loads through the structural frame of the building to the ground in a manner that will not overstress any elements thereof.
3. Colors: Colors shall be normal spectrum colors, including shades of tints thereof, plus gold and silver. Fluorescent, loud and/or gaudy colors are prohibited. Reflective finishes may be used for lettering only.

E. OFF-PREMISES SIGNS (amended 12/13/2012):

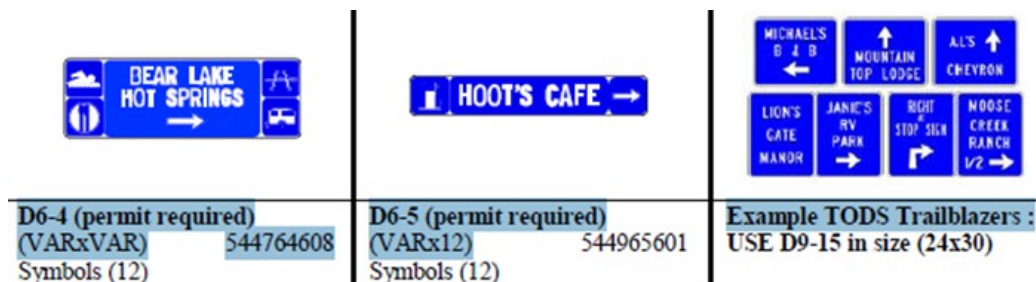
1. Definition: Idaho Code subsection 40-1910A(2)(a):” Off-premises outdoor advertising” means any outdoor sign, display, light, device, figure, painting, drawing, message, plaque, poster, billboard, or other thing which is designed, intended or used to advertise or inform and which is situated in order to be visible from any highway, or other traveled way and which is located on property which is separate from and not adjoining the premises or property on which the advertised activity is carried out.
2. Off-Premise Outdoor Advertising Signs: As of January 1, 2013, Teton County sign permits will not be issued for new off-premise outdoor advertising signs along the State of Idaho designated Scenic Byway routes, which include Highways 31, 32, and 33 and Ski Hill Road. The following exceptions apply:
 - a. State Approved Single Business Off-Premise Outdoor Advertising Signs that meet State of Idaho Transportation Department dimensional and design standards. These signs are located in the state highway right-of-way and must be approved by the State and also require a Teton County sign permit. These signs are the Idaho Transportation Department Business Panel type signs, which are oriented to the needs of tourists.

			
E10-3 (120x48) 542910344	E10-4 (120x30) 542910443 E10-4A (VARx36) 542910047	E10-5A GAS (60x36) 610000000 Business Panel	E10-5A FOOD (60x36) 610000000 Business Panel
			
E10-5A LODGING (60x36) 610000000 Business Panel	E10-5A CAMPING (60x36) 610000000 Business Panel	E10-5A ATTRACTION (60x36) 610000000 Business Panel	

- b. State Approved Multi-business Signs: Multiple businesses signs advertising two (2) or more off-premise businesses may be permitted within the rights-of way of Highway 31, 32, or 33. The dimensional and design standards of the State shall apply. A sign permit issued by Teton County and approved by the State is required. These signs may include the Idaho Transportation Department Multi-Panel type signs shown below, which are oriented to the needs of tourists.



3. State Approved Tourist Oriented Directional Signs, as defined by the Idaho Transportation Department, may obtain a permit and be approved by the Idaho Department of Transportation. These signs are legally placed within the state highway right-of way and shall require a sign permit issued by Teton County as well as the State.



F. PROHIBITED SIGNS:

1. Wind-Blown Streamers, Pennants, and Balloons: Wind-blown streamers, pennants, and balloons are prohibited except on temporary signs.
2. Rotating, Swinging or Moving: Rotating, swinging or otherwise moving signs or parts are prohibited.
3. Internally Lit Signs: Internally lit signs or signs with moving or flashing lights or other animated decorations are prohibited unless exempted in subsection 8-9-2 C of this chapter.
4. Neon Lighting: Neon lighting, except inside buildings, is prohibited.
5. Portable Signs: Portable signs (signs not attached to the ground or building) are prohibited except in the temporary situations exempted in subsection 8-9-2 C of this chapter.
6. Changeable Copy Signs: Changeable copy signs are prohibited except the following:
 - a. Time/Temperature Signs: Time/Temperature signs exempted in subsection 8-9-2 C of this chapter.
 - b. Theater Marquee Signs: Theater marquee signs for films, plays and other shows;
 - c. Tavern, Café Signs: Tavern and café signs for changing entertainment, one per establishment;

- d. Fuel Station: Fuel station price signs, two (2) per station.
- e. All permitted changeable copy signs must conform to the other regulations of this chapter.

G.PERMITTED SIGNS:

1. Outdoor Posters: Outdoor posters up to 12 square feet in area are permitted if displayed in cases permanently attached to a building or other structure.
2. Subdivision Signs: One on-premises, 32 square foot, permanent, unlit, identification and directional sign shall be allowed for a subdivision.
3. Occupation Signs: Customary residential, professional, and home occupation signs, not to exceed six (6) square feet in area, may be erected in any districts.
4. Information Signs: One on-premise information sign in conjunction with commercial or industrial uses, provided that the surface area does not exceed 32 square feet.
5. Agricultural Businesses: Agricultural businesses are allowed one on-premises sign not larger than 32 square feet.
6. Entry Gate: Entry gate sign shall be permitted for ranch and subdivision identification.
7. Posting Notices: Posting notices may be erected anywhere on a parcel of land, as long as they are spaced no closer than the minimum spacing provided by state laws, and the sign face does not exceed two (2) square feet, i.e., “No Trespassing”, etc.
8. Business Not Located in Shopping Center: One on-premise, permanent sign per street frontage for a business not located within a shopping center provided the surface area does not exceed 32 square feet, 20 in height, and may be lit upon approval.
9. Signs Located On Building: One permanent sign located on a building for the occupant as listed in Table A. The size of a sign is calculated from the linear feet of the occupant’s share of building frontage on street, sidewalk or parking lot.

TABLE A

Occupant’s Frontage In Linear Feet	Sign Area in Square Feet
60	15-30
70	30-45
80	45-60
90	60-75
100	75-90
125	over 90

G. NONCONFORMING SIGNS:

1. Definition: A nonconforming sign is any sign that was in place prior to December 8, 1997, but does not conform to the requirements of this chapter as it may be amended from time to time.
2. Alteration; Relocation; Destruction: Nonconforming signs that are to be structurally altered as to size and shape, relocated, or destroyed by an act of God, or the business nature and/or ownership has changed shall be made to conform at the time of the change and a permit applied for.
3. Continuance of Existing Signs: Each sign that was physically in place prior to December 8, 1997, and which does not conform to the requirements of this chapter, may be continued for a maximum of three (3) years and no longer, this includes, but is not limited to, all lease signs, off-premises signs, and on-premises signs.

4. Spacing or Minor Physical Nonconformity: Preexisting signs with a spacing or minor physical nonconformity may be dealt with as a variance.

H. MISCELLANEOUS:

1. Business Signs: Any business sign can be either single- or double-faced as long as the same business is displayed on both sides.

2. Permanently Closed Business: If any business is permanently closed, any signs pertaining to that business must be removed within 30 days.

8-9-5: SIGN REMOVAL: Any sign deemed defective or dangerous by the building official shall be repaired or removed by the owner within a time period set by the building official, depending on the perceived danger. If the sign is not removed within the designated time the building official shall have it removed and a \$100.00 fine shall be assessed. Any cost incurred in the sign removal that exceeds the fine shall be paid by the owner. Unpaid costs shall be considered a lien against the property.

8-9-6: APPEAL:

A. RIGHT TO APPEAL: The sign applicant may appeal the decision of the Planning Administrator, provided the written appeal is filed with Planning Department within five (5) working days after the decision of the Planning Administrator is made. (amd. 2011-05-12)

B. COMMISSION ACTION: The Planning & Zoning Commission, acting as the Board of Adjustment, shall schedule to hear the appeal during their next available regular meeting, but no later than 45 days after the appeal request is received. The Board of Adjustment shall approve, disapprove, or modify the action of the Planning Administrator. (amd. 2011-05-12)

8-9-7: VARIANCE PROCEDURE: The planning and zoning commission may recommend to the board of county commissioners, as a result of unique circumstances such as topographical – physical limitations, a variance from the provision of this chapter on a finding that undue hardship results from the strict compliance with specific provisions or requirements of this chapter or that application of such provisions or requirements is impractical. (Ord. 93-1, eff. 7-28-1993, as amd. through 1-24-2000)