



PLAN FOR PLANNING COMMITTEE (P4P)

Minutes of Work Meeting

January 4, 2011, - 8:00 am at Teton County Courthouse

In attendance: Shawn Hill, Dahvi Wilson, Aaron Driggs, Jeff Potter, Kevin Owyang

Staff: Angie Rutherford (recorder), Teton County Planner

Also in attendance: Chet Kasper (Pierson Land Works), Anna Trentadue (VARD), Kelly Park (Teton County Commissioner)

Discussion and Action: Shawn Hill, Chairman of the P4P Committee, opened the meeting.

TAAF Ads: TAAF has offered to run 4-weeks of ads in both papers as an educational campaign to inform residents about the Comp Plan. They are intended to be light hearted and run in conjunction with the P4P's volunteer recruitment efforts.

Volunteer Recruitment: There will be some recruitment for technical experts on the subcommittees but most spots will be filled with volunteers. There will be an application process designed for assignment of people to subcommittees. Volunteers will need to prioritize their area of interest and any special skills or professional experience and indicate their time availability and ability to commit. This information will be used to help ensure committees are as productive as we can make them. It was decided to hold a public event to summarize the public input to date and kick off volunteer recruitment. A pamphlet will be made to assist with this effort. Mr. Hill will put together an information sheet for potential volunteers.

RFP: It was decided to include the score sheet for the RFP proposals in the RFP. The score sheet, at present, only includes qualifications, and not an actual project approach or scope of work. Ms. Rutherford will add a way to evaluate scope of work in addition to qualifications. There was discussion about a score sheet for the interview process. It was agreed that this score sheet should allow more flexibility as it is evaluating qualitative characteristics such as fit. It was agreed that there needs to be broad criteria by which to evaluate a team during an interview, but that the group did not want to be limited to a narrow set of criteria.

Next Meeting: Next meeting was scheduled for 8am on Jan 18th.

Minutes: Mr. Driggs made a motion to approve the Dec. 14 minutes. Mr. Hill seconded and all were in favor.

Respectfully submitted,
Angie Rutherford