



Class Title: PW Solid Waste Laborer - Seasonal

Pay Grade: ____

FLSA Designation: Covered

Established: 3-09

Revised:

Class Summary/Primary Function

The principal function of an employee in this class is to screen loads for foreign objects and toxic and hazardous materials according to landfill rules and regulations; assist the public unload materials; perform general maintenance of the transfer station and landfill; divert sorted materials to the designated areas; prepare accident reports as witnessed; and perform related duties. This is a manual labor position and may involve either full-time or part-time work. The work is performed under the supervision of the Solid Waste Supervisor. The principal duties of this class are performed in a general outdoor environment, exposing the employee to hazardous working conditions and inclement weather.

Essential Duties and Responsibilities (will vary by assignment)

- Performs sorting, diversion, composting and transfer functions of solid waste received at the County transfer station;
- Directs customers to appropriate dump sites and collects appropriate fees;
- Inspects loads for hazardous materials and separates hazards according to landfill rules and regulations;
- Separates and removes foreign objects (i.e. batteries, refrigerator compressors, propane tanks, tires, air conditioners, and other designated hazardous material) from loads to be dumped according to landfill rules and regulations;
- Separates, removes and disposes of hazardous liquids (i.e. gas, oil, paints, antifreeze, etc.) according to landfill rules and regulations;
- Checks metal cylinders for explosive gases and soil loads for contaminants as required by landfill rules and regulations;
- Assists the public to remove materials from their loads; divert to appropriate areas;
- Provides customer service including giving directions, answering questions and providing explanations in a polite and courteous manner;
- Performs manual labor and facility and grounds maintenance, including cleaning, sanding, removing snow, mowing, trash pick-up and minor construction;
- Performs scheduled and assigned maintenance at County landfill;
- Contacts service providers for major equipment maintenance when necessary;
- Performs all work duties and activities in accordance with County policies, procedures, and safety practices.

Other Duties and Responsibilities

- May train on equipment operation;
- Performs other related duties as required.

Competency Requirements:

Knowledge of:

- Current customer service methods, techniques, and objectives;

- Hazardous waste rules and regulations and related safety practices;
- General grounds maintenance, including trash pickup, minor construction duties, mowing and cleaning;
- Federal regulations and County policies regarding safe work practices relating to use of heavy equipment, power tools, and landfill and solid waste transfer station workplace safety.

Ability to:

- Instruct the public in safe dumping methods according to landfill rules and regulations;
- Identify hazardous material and dispose of properly;
- Communicate effectively, both orally and in writing;
- Deal with all parties in all situations in a forthright, diplomatic and confidential manner;
- Maintain effective working relationships with other County employees, and the public;
- Perform multiple tasks simultaneously, including handling interruptions, and return to and complete tasks in a timely manner;
- Respond courteously to customer inquiries, which are sometimes controversial or adversarial;
- Maintain a professional demeanor during stressful situations;
- Perform all work duties and activities in accordance with County policies, procedures and safety practices.

Acceptable Experience and Training

- High School Diploma or GED; or
- Any equivalent combination of experience and training which provides the knowledge and abilities necessary to perform the duties of this job.

Essential Physical Abilities

- Sufficient clarity of speech and hearing or other communication capabilities, with or without reasonable accommodation, which permits the employee to understand verbal instructions and to communicate effectively on the telephone and in person;
- Sufficient visual acuity, with or without reasonable accommodation, which permits the employee to comprehend written work instructions; inspect solid waste loads for hazardous materials or other nonacceptable materials; and to perform manual labor;
- Sufficient manual dexterity, with or without reasonable accommodation, which permits the employee to perform general labor;
- Sufficient personal mobility, flexibility, and balance, with or without reasonable accommodation, which permits the employee to perform manual labor, move objects that weigh up to 50 lbs., and stand for extended periods.
- Jobs in this class require performing repetitive hand movement in gripping, fingering, and hand/wrist/arm movements. Related job tasks may require walking, standing, sitting, lifting, stooping, squatting, kneeling, bending, crouching, pushing, grasping, and reaching.