



## VARIANCE APPLICATION

### Teton County, Idaho

The planning staff is available to discuss this application and answer questions. Once a complete application is received, it will be reviewed by the planning administrator or his designee and then scheduled for a public hearing with the Board of Adjustment, who will make the final decision at a public hearing. It is recommended that the applicant review Title 8 of the Teton County Code and 67-6516 of the Idaho Code. Application materials may be viewed on the Teton County Idaho website at [www.tetoncountyidaho.gov](http://www.tetoncountyidaho.gov).

*To expedite the review of your application, please be sure to address each of the following items.*

#### SECTION I: PERSONAL AND PROPERTY RELATED DATA

**Owner:** \_\_\_\_\_

**Applicant:** \_\_\_\_\_ **E-mail :** \_\_\_\_\_

**Phone:** (     ) \_\_\_\_\_ **Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Engineering Firm:** \_\_\_\_\_ **Contact Person:** \_\_\_\_\_ **Phone:** (     ) \_\_\_\_\_

**Address:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

#### Location and Zoning District:

**Address:** \_\_\_\_\_ **Parcel Number:** \_\_\_\_\_

**Section:** \_\_\_\_\_ **Township:** \_\_\_\_\_ **Range:** \_\_\_\_\_ **Total Acreage:** \_\_\_\_\_

**Present Zoning District:** \_\_\_\_\_ **Requested Zoning District:** \_\_\_\_\_

☐ Latest Recorded Deed to the Property

☐ Affidavit of Legal Interest

☐ Fee in accordance with current fee schedule

I, the undersigned, have reviewed the attached information and found it to be correct. I also understand that the items listed below are required for my application to be considered complete and for it to be scheduled on the agenda for the Board of County Commissioners public hearing.

• **Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

I, the undersigned, am the owner of the referenced property and do hereby give my permission to \_\_\_\_\_ to be my agent and represent me in the matters of this application. I have read the attached information regarding the application and property and find it to be correct.

• Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Fees are non-refundable.*

## **SECTION II: CRITERIA FOR RECOMMENDATIONS AND DECISIONS**

A variance is a modification of the bulk and placement requirements of the ordinance as to lot size, lot coverage, width, depth, front yard, side yard, rear yard, setbacks, parking space, height of buildings, or other ordinance provision affecting the size or shape of a structure or the placement of the structure upon lots, or the size of lots.

1. Attach a site plan of the property under consideration, drawn to scale showing:
  - Perimeter, dimensions and topography of the property;
  - The names and locations of all streets bordering the property;
  - The location of all easements or rights-of-way;
  - The location and dimensions of present and proposed structures;
  - The distance from all structures to the property lines.
2. Undue Hardship: A variance shall not be considered a right or special privilege, but may be granted to an applicant only upon showing of:
  - Undue hardship because of characteristics of the site;
  - The variance is not in conflict with public interest or the general land conditions in the vicinity of the application;
  - The variance will not be a material detriment to public health, safety or welfare nor to neighboring property owners.
  - Any other information necessary to assure the fullest presentation of facts and evaluation.

## **SECTION III: SPECIFIC REQUIREMENTS FOR PUBLIC HEARING AND NOTICE**

Notification is required in accordance with Title 67, Chapter 65; Section 6509 of the Idaho Code. Notice shall be provided by mail to property owners within the land being considered, and within three hundred (300) feet of the external boundaries of the land being considered, and any additional area that may be impacted by the proposed change. Notice shall also be posted on the premises not less than one (1) week prior to the hearing. At least fifteen (15) days prior to the hearing, notice of the time, date and place and a summary of the plan to be discussed shall be published in the paper of general circulation within the jurisdiction. This procedure will be completed by the planning staff.

## **SECTION IV: STAFF SUMMARY ANALYSIS, REASONING AND FACT FINDING**

## **SECTION V: PLANNING AND ZONING COMMISSION (BOARD OF ADJUSTMENT) ACTION**