

Division of Building Safety  
**APPLICATION FOR INSPECTION PERMIT**

This completed application must be returned with payment or a permit will not be issued. If you have questions or need assistance filling out this form please call the Division of Building Safety at (208) 334-3950 or Toll Free at (800) 955-3044.

**MAIL, FAX OR DELIVER THE APPLICATION WITH FEES TO:**

**IDAHO DIVISION OF BUILDING SAFETY  
1090 E WATERTOWER ST  
MERIDIAN, IDAHO 83642  
(208) 855-2165 - FAX  
dbs.idaho.gov**

**PARCEL NO:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
*(This information can be found on your tax notice or by contacting your County Assessor's Office)*

**OWNER NAME:** \_\_\_\_\_  
*(Homeowners: please include your First Name, Middle Initial and Last Name)*

**PROPERTY ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**PHONE:** [RES] (\_\_\_\_) \_\_\_\_\_ [WRK] (\_\_\_\_) \_\_\_\_\_ [CELL] (\_\_\_\_) \_\_\_\_\_

**DIRECTIONS TO SITE OR IF ADDRESS IS UNKNOWN, PLEASE ATTACH A DETAILED MAP:** \_\_\_\_\_

**MAILING NAME:** \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**AN ADDITIONAL \$65 FEE WILL BE ASSESSED**, if the location is not clearly given either by directions or an attached map.

**CONTRACTORS AND HOMEOWNERS:** The Inspector is authorized to inspect, reinspect or test any installation. If, at any time, the inspector finds that work which has been completed does not meet applicable safety codes, you will be notified and could be charged a reinspection fee. At the time of inspection, the Inspector will verify the fees that you have paid. If the fees are incorrect, you may receive a notice of additional fees due, credit on account or refund.

**HOMEOWNERS ONLY:** I, the sole home owner working on my primary, secondary residence, or associated outbuilding agree to allow inspections of these installations by an inspector from the Division of Building Safety and hereby certify that I will make the installations herein designated and assume responsibility for compliance.

**Signature of Homeowner or Contractor:** \_\_\_\_\_

**Idaho Plumbing/Electrical/HVAC Licensed Contractor Name:** \_\_\_\_\_

**and License #:** \_\_\_\_\_

**AFTER YOU RECEIVE YOUR PERMIT:** Please fill out the enclosed job ID tag and post on the job location.

<b>Make checks payable to the Division of Building Safety</b>	<b>GRAND TOTAL FEES TO BE PAID*</b>
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\*Please use Worksheet on Page 2 to calculate fees and then enter the total to be paid here and return both pages.

**EXAMPLE OTHER INSTALLATIONS:**

**Cost of Labor & Materials \$1,800** Cost up to \$10,000: Multiply by 2% and add \$60  
 $\$1,800 \times 0.02 = \$36.00 + \$60.00 = \$96.00$  total

**Cost of Labor & Materials \$14,200** Cost between \$10,001 - \$100,000: Minus \$10,000 multiply by 1% & add \$260  
 $\$14,200 - \$10,000 = \$4,200 \times 0.01 = \$42.00 + \$260.00 = \$302.00$  total

**Cost of Labor & Materials \$120,500** Cost over \$100,001: Minus \$100,000 multiply by .5% & add \$1,160  
 $\$120,500 - \$100,000 = \$20,500 \times 0.005 = \$102.50 + \$1,160.00 = \$1,262.50$  total

	<b>TYPE OF INSTALLATION</b> 1. <b>Electrical</b> <b>Plumbing</b> <b>HVAC</b> (Please choose all that apply) 2. New Residential Commercial Remodel 3. Homeowner Idaho Licensed Contractor # _____	<b>FEES</b>	
1.	<b>ELECTRICAL TEMPORARY CONSTRUCTION SERVICES ONLY:</b> 200 amp or less, one location: \$65 basic fee	\$	
2.	<b>NEW RESIDENTIAL - SINGLE FAMILY DWELLING:</b> * up to 1,500 sq ft \$130 * 1,501 to 2,500 sq ft \$195 * 2,501 to 3,500 sq ft \$260 * 3,501 to 4,500 sq ft \$325 * Over 4,500 sq ft \$325+\$65 for each additional 1000 sq ft or portion thereof Additional inspections charged at rate of \$65 per hour.  <i>* Fee is for each installation type (i.e. Electrical, Plumbing and HVAC)</i>	<b>Electrical</b> \$ <b>Plumbing</b> \$ <b>HVAC</b> \$	
3.	<b>NEW RESIDENTIAL - MULTI-FAMILY DWELLING (Contractors Only):</b> Duplex Apt: \$260 Three or more multi-family units \$130 per building plus \$65 per unit -#bldgs_____#units_____		
4.	<b>EXISTING RESIDENTIAL:</b> \$65 basic fee plus \$10 for each additional branch circuit, or plumbing fixture, or piece of HVAC equipment up to the maximum of the corresponding square footage of the residential building. HVAC Only: Fireplace installation -\$130 (this is for two inspections) Hydronic Flooring - \$65 basic fee plus \$10 for each additional manifold (zone)  <i>* Fee is for each installation type (i.e. Electrical, Plumbing and HVAC)</i>	<b>Electrical</b> \$ <b>Plumbing</b> \$ <b>HVAC</b> \$	
5.	<b>MODULAR, MANUFACTURED or MOBILE HOMES:</b> Electrical - \$65 basic fee for each electrical connection plus \$10 for each additional circuit. Plumbing - \$65 basic fee for sewer and water stubs connection. HVAC - \$65 basic fee plus \$10 for each duct, fireplace, piece of equipment, or vent up to maximum square footage.	<b>Electrical</b> \$ <b>Plumbing</b> \$ <b>HVAC</b> \$	
6.	<b>OTHER INSTALLATIONS – COMMERCIAL/INDUSTRIALS:</b> Work not specifically covered by any of the other fee schedules. Fee to be based on the cost of all labor, materials and equipment installed: <b>Cost of Labor &amp; Materials \$ _____</b> Cost up to \$10,000: Multiply by 2% and add \$60 Cost between \$10,001 - \$100,000: Minus \$10,000 multiply by 1% and add \$260 Cost over \$100,001: Minus \$100,000 multiply by .5% and add \$1,160  <i>*Please see examples on Page 1</i> <i>* Fee is for each installation type (i.e. Electrical, Plumbing and HVAC)</i> Electrical Only Other: For all owner-supplied, factory assembled equipment installed, inspection will be based on .5% of total cost of equipment OR hourly rate of \$130 for 1st hour & \$65 for each additional.	<b>Electrical</b> \$ <b>Plumbing</b> \$ <b>HVAC</b> \$	
7.	<b>ELECTRICAL CONTRACTORS ONLY -SMALL WORKS:</b> \$10 basic fee for work not exceeding \$200 in cost and not involving a change in service connections.	\$	
8.	<b>ELECTRICAL RESIDENTIAL SPAS - HOT TUBS - HYDRO MASSAGE TUBS - SWIMMING POOLS:</b> \$65 basic fee plus \$65 grounding grid where applicable. Each additional trip will be charged the \$65 basic fee.	\$	
9.	<b>RESIDENTIAL ELECTRIC CENTRAL SYSTEMS HEATING and/or COOLING:</b> When NOT part of a new residential permit, or HVAC permit, and no additional wiring: \$65	\$	
10.	<b>RESIDENTIAL ELECTRIC PUMPS (DOMESTIC WATER, IRRIGATION, SEWAGE):</b> Each Pump Up to 25 HP: \$65 26 to 200 HP: \$95 Over 200 HP \$130	\$	
11.	<b>ELECTRICALLY DRIVEN IRRIGATION MACHINE:</b> \$65 for center pivot plus \$10 per tower or drive motor. #Pivot_____#Tower_____	\$	
12.	<b>ELECTRIC SIGNS AND OUTLINE LIGHTING:</b> Signs - \$65 for each sign. Outline Lighting - \$65 per each occupancy.	\$	
13.	<b>ELECTRICAL TEMPORARY AMUSEMENT– INDUSTRY:</b> \$65 basic fee plus \$10 for each ride, concession, or generator.	\$	
14.	<b>HVAC GAS LINE:</b> \$65 basic fee	\$	
15.	<b>PLUMBING RESIDENTIAL SEWER AND WATER:</b> \$38 each or \$65 for the combination if inspected at the same time.	\$	
16.	<b>PLUMBING LAWN SPRINKLER – WATER HEATERS - WATER CONDITIONERS:</b> \$65 basic fee per item	\$	
17.	<b>PLUMBING MULTIPURPOSE RESIDENTIAL FIRE SPRINKLER AND DOMESTIC WATER SUPPLY SYSTEM:</b> \$65 basic fee or \$4 per fire sprinkler head, whichever is greater.	\$	
18.	<b>REQUESTED INSPECTIONS – REINSPECTION – TECHNICAL SERVICE:</b> \$65 minimum plus \$65 per hour or portion thereof in excess of one hour including travel time to and from job location.  <i>*Fee is for each installation type (i.e. Electrical, Plumbing and HVAC)</i>	<b>Electrical</b> \$ <b>Plumbing</b> \$ <b>HVAC</b> \$	
19.	<b>PLAN CHECK FEE:</b> \$65 per hour minimum plus \$65 per hour or portion thereof in excess of one hour.	\$	
<b>TOTAL FEES TO BE PAID ELECTRICAL</b>	\$	<b>TOTAL FEES TO BE PAID HVAC</b>	\$
<b>TOTAL FEES TO BE PAID PLUMBING</b>	\$	<b>GRAND TOTAL FEES TO BE PAID</b>	\$