



208-354-8780  
FAX: 208-354-8410

Teton County Clerk

150 Courthouse Drive  
Driggs, Idaho 83422

August 5, 2015

TO: County Commissioners  
FROM: Mary Lou  
SUBJECT: Clerk's FY 2016 Budget Memo #6

1. The updated **BUDGET SUMMARY: ALL FUNDS** reflects decisions made to date. It includes placeholders for a 40-hour/week Weed Supervisor/Natural Resource position; animal control; and 32-hour/week Recreation Coordinator position. The General Fund Contingency holds \$123,000 (\$3,000 for snowfest snow hauling, \$10,000 placeholder for tourism component & \$110,000 contingency). The revenue projections include zero projected income from Recreation activities. All funds are balanced although the budget assumes that \$300,000 budgeted in the general fund this year will not be spent; this may be overly optimistic. However, there is a large cash reserve in the general fund.
2. An updated summary sheet regarding **MERIT & EQUITY** raises for FY 2016 is attached.
3. The budget includes a 6% allowance for increased **HEALTH INSURANCE** costs. Travis Argyle of American Insurance will have more specific information on September 14.
4. The County, Ambulance District & Mosquito District **BUDGET HEARINGS** will be held August 24, along with a **PUBLIC HEARING** to consider fee changes, including the \$60 per parcel solid waste user fee.
5. Please discuss the solid waste user fee for Grand Targhee. They have been charged \$10,901 for many years, with a 10% increase in FY 2015.
6. We still need contracts with non-profit organizations to be funded in FY 2016.

## EQUITY ADJUSTMENTS & MERIT RAISES FOR FY 2016

1. SALARY SCHEDULE. A 1% adjustment was made to the County's Salary Schedule.

2. EQUITY RAISES. Equity raises were made so that:

Employees with 1 year at their current pay grade will earn 88% of the market rate

Employees with 2 years at their current pay grade will earn 90% of the market rate

Employees with 3 years at their current pay grade will earn 92% of the market rate

Employees with 4 years at their current pay grade will earn 94% of the market rate

Employees with 5 years at their current pay grade will earn 96% of the market rate

Employees with 6 years at their current pay grade will earn 98% of the market rate

Employees with 7 years at their current pay grade will earn 99% of the market rate

Employees with 8+ years at their current pay grade will earn 100% of the market rate

3. MERIT RAISES. Merit raise requests were approved for 22 employees

4. IN SUMMARY, on August 10 the County had:

68 regular employees (*year-round, full- & part-time, several positions are currently vacant*)

9 will receive no raises in FY 2016

22 will receive merit raises

47 will receive equity raises

*The total of all raises will be \$114,301 (\$77,087 for equity and \$37,214 for merit).*

*Raises will represent ~3.5% of the county's gross payroll for FY 2016.*

## Budget Summary: All Funds

FISCAL YEAR 2016 as of August 6, 2015

Fund / Department	Actual Expenses FY 2012	Actual Expenses FY 2013	Actual Expenses FY 2014	Approved Budget FY 2015	FY 2016 Budget Requests	Third Draft FY16 Budget				
<b>01-General Fund</b>										
1-Clerk / Auditor	107,866	112,273	149,218	156,803	161,103	185,273				
2-Assessor	195,748	191,340	252,193	268,449	270,379	291,272				
3-Treasurer / Tax Collector	123,466	136,175	173,777	186,414	187,239	197,124	1 new deputy, 3 new vehicles (no trade-ins), \$9,600 TVCAS, \$11K less IT hardware than request			
4-Sheriff	780,661	700,320	985,949	1,238,336	1,373,034	1,358,918	100% Executive Assistant salary			
5-Commissioners	146,997	147,931	175,574	183,315	187,519	225,279				
6-Coroner	22,127	25,629	24,408	34,315	34,825	35,270				
7-Prosecuting Attorney	159,546	174,911	240,852	244,095	251,998	282,931				
8-Public Works Director	81,974	76,643	93,961	104,812	118,252	189,387	1 new FTE			
9-Courthouse & Grounds	85,151	92,514	138,065	227,426	177,070	165,683	assumes masonry repairs 75% complete in FY15			
10-Old Courthouse & Grounds	38,014	16,900	11,054	0	0	0				
11-Emergency Mgt	47,841	48,444	65,471	74,441	75,391	69,210	Carrying over \$3,500 for AHMP project			
13-County Agent	47,181	49,549	57,671	63,458	66,471	71,811	Includes \$4,000 U of I grant for 4H assistant			
14-Information Technology	133,176	198,906	292,462	200,933	263,565	265,738	3 new copiers, \$20,000 Microsoft license			
15-Elections	43,426	44,814	52,794	56,426	65,746	66,807	Extra for new Presidential Primary, state will reimburse			
17-Law Enforcement Center			13,602	37,700	38,800	56,831	New PT custodian			
18-General	768,960	825,341	263,909	330,301	961,939	478,187	Includes \$15K for Sentry eagle plaza, placeholder for weed/natural resource & animal control			
19-Dispatch	183,839	200,575	269,916	311,459	312,396	321,823				
20-Jail	90,938	70,838	107,876	118,450	147,967	157,967	More jail days & daily fee now \$45 (was \$40)			
21-Planning	114,602	117,910	133,342	196,684	200,302	249,945				
22-Building	91,317	94,240	122,352	148,130	149,589	144,369	Bought truck in FY15	<b>REVENUE PROJECTIONS</b>		
23-GIS	69,131	73,833	97,929	95,485	95,505	99,880		Estimated Non-Prop Tax Revenue	Remaining Cash budgeted to be spent during FY 2016	
31-Emergency Services Bldg	3,310	3,403	10,077	19,775	19,775	19,775				
<b>Total General Fund</b>	<b>\$3,335,271</b>	<b>\$3,402,490</b>	<b>\$3,732,454</b>	<b>\$4,297,207</b>	<b>\$5,158,865</b>	<b>\$4,933,480</b>		<b>\$1,515,952</b>	<b>\$300,000</b>	
02-Road & Bridge	1,169,070	1,091,285	1,232,093	1,361,346	1,483,417	1,498,670	\$35K for trans plan	1,262,000	101,000	
06-Court & Probation								122,468	15,000	
1-District Court	284,334	287,779	328,238	339,728	370,972	371,890				
2-Juvenile Probation	172,996	179,859	184,697	192,106	178,313	184,456				
16-Indigent & Charity	29,454	44,438	31,612	82,376	82,451	73,116		5,000	40,000	
20-Revaluation	116,790	116,800	116,800	116,800	126,800	126,800				
21-Special Planning Projects	150,089	5,500	650	0	0	0				
24-Tort	100,889	108,529	118,107	120,600	126,448	126,448				
27-Weeds	69,456	72,118	79,185	81,625	84,625	72,475	New FTE	4,100		
41-Building Fund	161,101	1,393,548	1,289,766	0	0	0				
60-Housing Authority	0	0	0	0	0	5,000				
82-County Fair/Fair Grounds	42,293	31,492	109,978	38,900	88,447	91,560	New PTE	47,900		
	<b>\$5,631,743</b>	<b>\$6,733,838</b>	<b>\$7,223,579</b>	<b>\$6,630,688</b>	<b>\$7,700,338</b>	<b>\$7,483,895</b>		<b>\$2,957,420</b>	<b>\$456,000</b>	
Estimated Property Tax Collections during 2016								\$4,071,000		
<b>TOTALS for Funds receiving general property tax revenue</b>										
							TOTAL PROJECTED REVENUE	\$7,484,420		
							LESS TOTAL BUDGET REQUESTS	\$7,483,895		
							BUDGET SURPLUS (Shortfall) for funds receiving general prop taxes	<b>\$525</b>		
<b>FUNDS WITH DEDICATED REVENUE</b>										
	Actual Expenses FY 2012	Actual Expenses FY 2013	Actual Expenses FY 2014	Approved Budget FY 2015	FY 2016 Budget Requests	FY 2016 Third Draft Budget	TOTAL Projected Revenue during FY 2016	Estimated Non-Prop Tax Revenues	Estimated Taxes, Fees, Penalty & Interest collectd during FY 2016	Remaining Cash budgeted to be spent during FY 2016
15-Election-State Funds	33,004	60,000	42,355	64,329	67,166	66,226	66,226	66,276		
23-Solid Waste	1,148,676	1,114,834	1,270,703	2,771,000	1,704,824	1,696,728	2,277,991	872,991	830,000	575,000
33-Road, Special	746,748	1,056,438	1,084,662	983,576	798,683	768,572	768,572	5,900	762,672	
36-Prosecutor's Special Drug Fund	0	0	2,517	15,000	15,000	5,000	5,000			5,000
43-Road Improve-Developer Donation	10,882	16,901	0	100,000	100,000	30,000	30,000			30,000
44-E 911 Communications	117,498	104,864	190,963	101,320	123,740	117,074	117,740	116,250		1,490
50-Ambulance Service District	607,828	602,496	648,723	678,210	842,925	633,082	633,082	93,000	540,082	0
51-Mosquito Abatement District	271,074	280,125	277,921	312,760	318,130	303,637	303,637	1,400	282,000	20,237
54-Waterways/Vessel Fund	6,918	6,875	11,319	15,000	11,000	11,000	11,000	4,000		7,000
61-FEMA Teton Creek Restoration		105,446	946,595	50,186	0	0	0			
62-Sheriff's Grants		16,990	0	0	17,000	17,000	17,000	17,000		
75-County Hospital Operation	0	76	0	0	0	0	0			
84-Teton Valley Arena	1,721	564	110,367	118,500	0	0	0			
86-Grants Fund	199,202	148,039	322,810	98,975	57,700	47,700	47,700	47,700		
90-93Capital Improvement Fees		0	34,564	200,500	435,000	29,000	29,000			29,000
	<b>\$3,143,551</b>	<b>\$3,513,646</b>	<b>\$4,943,499</b>	<b>\$5,509,356</b>	<b>\$4,491,168</b>	<b>\$3,725,019</b>	<b>\$4,306,948</b>	<b>\$1,224,517</b>	<b>\$2,414,754</b>	<b>\$667,727</b>
<b>TOTALS for Funds with dedicated revenue</b>							TOTAL PROJECTED REVENUE	\$4,306,998	These funds receive dedicated revenues & must be balanced internally.	
							LESS TOTAL BUDGET REQUESTS	\$3,725,019		
<b>GRAND TOTAL for all Funds</b>										
	<b>\$8,775,294</b>	<b>\$10,247,485</b>	<b>\$12,167,078</b>	<b>\$12,140,044</b>	<b>\$12,191,506</b>	<b>\$11,208,914</b>				