



TETON COUNTY JUVENILE PROBATION

230 N MAIN #108 • DRIGGS ID 83422 • P208-354-3862 • F208-354-2994

Renee Leidorf
Chief Juvenile Probation Officer

Commissioner Report

ON June 30, 2015

Total Probation Case Load = 12

Total number of Juveniles on formal PROBATION – 9

Male – 6

Female - 3

Total number of Juveniles on DIVERSION – 3

Male – 3

Female -0

Interstate Compact – 1

Juveniles supervised in Teton County through ICJ – 0

Juveniles supervised in other states through ICJ -1

Courtesy Supervision – 0

Juveniles supervised in Teton County -0

Juveniles supervised in other counties – 0

Juveniles in Department of Juvenile Corrections – 3

Pretrial Release Supervisions = 1

**The following information has been compiled for the past THREE months
(April 1 – June 30, 2015)**

Number of drug tests done – 30

Positive – 8

Negative – 22

How many times each drug came up positive

NICOTINE – 1

THC (Marijuana)-2

ALCOHOL-1

AMPHETIMINES-1

CREATININE- 0

OPIATES: 3

Probation violations filed – 3

Juveniles whose probation was revoked due to noncompliance – 0

Juveniles whose probation was extended– 1

Detention Days: 34 Days

Days Juveniles spent in 5-C – 4 days

Days Juveniles over 18 years of age spent in Madison County Jail – 30

Juveniles released from probation/diversion – Probation-2 / Diversion-0

Cases transferred to Adult Misdemeanor Probation – 0

Total Money Collected: \$744.00

Cost of supervision fees – \$310.00

Drug testing fees - \$434.00

Offenses committed by Juveniles currently on probation

Alcohol minor consumption – 1

Disturbing the peace – 2

Driving Under the Influence - 2

Grand Theft- 1

Petty Theft- 2

Possession of controlled substance- 1

Property-malicious injury to property – 2

Runaway-1



Teton County

Emergency Management & Mosquito Abatement & IT

Department Report 7/9-8/8/2015



Projects Accomplished

We are now storing regional Medical Sheltering resources at the armory. These supplies will support those with medical issues that need assistance when our hospital is overwhelmed. Because we are housing them for the region we will be at the top of the list when we have a need to utilize them.

Our current web developer is seeking to retire by the end of the month. I have been looking for a replacement and have visited with 3 different firms. I could only find one local option, and the other two were from Idaho Falls and Rexburg. The local developer was unfamiliar with the language that our current site is written in and selecting them would require a complete website revision that would total almost \$5,000. They also didn't have any experience with County websites. AHFX in Idaho Falls is the current web developer for Jefferson County. Our current developer visited with them and thinks they would be fully capable to maintain our current site and perform any changes that we might need. Jefferson County highly recommended them, and they would not require any up-front cost. In fact they would be \$10 less per hour than our current developer. I propose that we proceed to work with AHFX on a per hour basis. I would like to pursue a website mobile optimization project next fiscal year and work with all of our agencies to assess any other needed updates to make at that time. May we proceed to use AHFX as our web developer?

Future Projects

I am currently evaluating our IT support options and will have some more information and options for you soon. I am also working on our cybersecurity through reviewing and revising our passwords and our password policy as well as the administrator accounts and who has access to them. I would like to use some time at the next EODH meeting to discuss it with everyone. In addition I am looking at best practices for lifecycle guidelines for our IT infrastructure that I will propose at the next EODH meeting. This will give us a roadmap going forward and enable us to more easily plan for the replacement of all critical IT infrastructure.

On August 19th at 6:30 PM in the BOCC meeting room, we will have our 3rd meeting for the AHMP revision process where you as the BOCC, and the Mayors of each City will prioritize the projects that have been identified for each jurisdiction.

Future Appointments

- 8/7-8 Teton County Fair
- 8/19 AHMP Project Prioritization Meeting 6:30 PM
- 8/20 ASPR meeting in IF
- 9/1 Teton County Radio/LEPC meeting 2:30-5



FROM: Planning Staff, Jason Boal
TO: Board of County Commissioners
RE: Planning & Building Department Update
MEETING: August 10, 2015

Long-Range Projects:

- Land Use Code Revision Process- see attached report
- Recreation and Public Access Master Plan-
I am still waiting to hear back from some of the recreation program providers here in the county.
I will put this on a future agenda.



FROM: Teton County Planning and Zoning Staff

RE: Teton County Land Use Code Revision Work Plan

DATE: July 29, 2015

The purpose of this work plan is to solidify a plan for revisions, outreach and adoption to the Draft Land Use Code. At this point in the Land Use Code revision process it is important to present a clear and unified process for the changes in the new Land Use Code, as well as solicit very specific public feedback on the draft code.

As we near the completion of a "Public Review Draft", we need to take inventory of where we are at and what needs to be completed. Below is a list of the identified steps that will be taken over the next few months to ensure the new Land Use Code meets the policies of the Comprehensive Plan, the needs of the community and the goals established by the Planning and Zoning Commission at the outset of this process.

-
1. Develop a diagram showing the step by step process that will be followed to get the new code completed with specific points where public and other stakeholders are afforded the opportunity to have input into the development of the new code. The diagram will be made available to the public and other stakeholders to attain any suggestions they feel are needed to ensure the process will result in delivering a quality product. In parallel with this, an initial draft code will be developed as a starting point for further refinement.
 2. Completion of Documents
 - a. Complete the Draft Code. (Staff may be aided by graphic design and technical writing assistance)- Staff will work to complete a draft of the code with the possibility of additional aid. This code needs to be completed in a very timely manner, as the other documents below depend on the review of a complete code.
 - b. Article Summary for every Article- Staff will continue to complete (and update where necessary) the Article analysis documents for each of the Articles in the Draft Code. The summaries that are completed will be reviewed to ensure new ideas and concepts are being highlighted appropriately.
 - c. Comprehensive Plan & Code Comparison- an outside entity will review the draft code against the Comprehensive Plan. This will provide a basis for further discussion about revisions to the code. The University of Idaho should be able to complete this by mid-October.
 - i. Scope of work- A scope of work needs to be developed for the entity conducting the comparison. The work the University of Idaho has committed to do my not completely meet the needs of the County. We will need to refine the scope of work as best we can to benefit all involved. (see attached letter to Stephen Miller)

- ii. Following the Comprehensive Plan & Code Comparison analysis, the P&Z and BoCC members will review results and determine if any additional changes/clarifications are needed to the “draft code” document.
 - iii. Results of the comparison analysis should be made available to the public for review and comment.
 - iv. Based on public comments and input from the P&Z and BoCC, the Draft Code will be updated and released as the “Final Draft” for release to the public.
 - d. Overall summary for the code. This document will outline the process, the methods, and policies utilized in developing the new code. The purpose will be to provide a summary of how we arrived at the current draft.
 - e. Preliminary Zoning Map- A data driven approach will be utilized to identify which areas are appropriate in which character area. Teton County Planning & GIS are working to identify important criteria for determining the character of the land to aid in the assigning of zoning districts.
 - f. Combined work meeting with PZC & BoCC
3. Education, Outreach, & Revision (forth coming public outreach plan)
 - a. Combined PZC to review and approve a Public Outreach Plan
 - b. Public & PZC Education- Through numerous types of meetings (workshops, presentations, and focused group conversations) staff will work with the PZC and public to make sure the concepts of the new code is thoroughly explained and that every opportunity is afforded to discuss concerns about the code.
 - c. Public Review- the public will have ample time to review the code, ask questions and offer suggestions on improvements. We are looking to utilize a online program which would allow the public to highlight sections of code they have questions and concerns about and make comments specifically tied to that section. We will also continue to utilize the comments boxes on TetonValleyCode.org.
 - d. PZC Review- The PZC will have opportunity for their review, the review of public comments and then make necessary revisions. The PZC will review the complete code as well as the public comments that have been gathered. This will allow them to consider issues and ideas they may have overlooked previously.
 4. Revisions to draft Code- The revisions identified by the PZC will be incorporated into a revised draft. From PZC’s review, a list of revisions will be made. These revisions will be incorporated into the code and again reviewed by the PZC.
 - a. Combined PZC and BoCC meeting to review the revisions the PZC will include in their recommended draft.
 5. PZC Public Hearing- The PZC will hold an official public hearing to hear testimony on the code and map. The public hearing will include a summary of the changes that were made from the public review draft.
 - a. PZC Recommendation of the Code to the BoCC- any final revisions will be made and the recommended draft text and map will forwarded to the BoCC.
 6. BoCC Review/Comment/Revisions- The Board of County Commissioners will have ample opportunity to review the recommended text and map. If they desire further public input or review they will have that opportunity at this time.
 - a. Public Hearing- After any revisions are made by the BoCC they will hold a public hearing and approve the text and map.
 7. Final Draft & Codify- the approved text and map will be forwarded for codification along with all of the other County codes. This codification process will be included in the codification of all the other Titles of Teton County.
 8. Adoption- the BoCC will officially adopt the new Land Use Code and Map and set a date for it to become effective.



Teton County Planning
150 Courthouse Drive, Room 107
Driggs, Idaho 83422
Phone: 208.354.2593
Fax: 208.354.8778

July 13, 2015

University of Idaho
College of Law
Attn: Stephen Miller

Re: Teton County Land Use Code Analysis

Stephen,

As the Planning and Building Administrator of Teton County I am looking for some assistance with the adoption of new Land Use Regulations here in Teton County. We worked with a consultant (Code Studio) to develop a "model code". We have taken that "model code" and developed a draft Land Use Code for Teton County specifically. The most up to date version of this code can be found at tetonvalleycode.org.

The Teton County Planning and Zoning Commission and staff laid out a detailed process at the beginning of 2014. Along with this process certain goals were identified to focus on from the 2012 Comprehensive Plan (this document can be found under the county page on tetonvalleycode.org). We are nearing a point where our draft is becoming complete and we want to make sure we are hitting the target with the policies in the Comprehensive Plan.

I have been doing a section by section analysis of the new code explaining how each section has changed and in general what goals from the comprehensive plan are being met. However, I would like a detailed analysis from the Comprehensive Plan perspective explaining how each policy is being met, any recommendations on how the code could be strengthened in an area to better reflect the policies and identify any policies that may not be addressed.

The purpose of this analysis will be to guide revisions of the draft code, as well as providing a document that can be used for public education and public discussion. Teton County has a very engaged public and they are very interested in how the new regulations will coordinate with the adopted Comprehensive Plan.

Ideally, this paper would be beneficial to our process if it could be delivered in October (preferably mid-October). We do have some flexibility as we are just started to plan our outreach calendar.

If you have any questions please feel free to call or email me. I encourage you to take a look at tetonvalleycode.org to see what we have been working on. It is an exciting new code for a rural county in Idaho in my opinion.

Jason Boal, Planning Administrator

A handwritten signature in black ink, appearing to read "Jason Boal", written over the typed name.



WK: 208-354-0245
djohnson@co.teton.id.us

**Public Works Department
MEMORANDUM**

150 Courthouse Drive
Driggs, ID 83422

August 5, 2015

TO: Board of County Commissioners
FROM: Teton County Public Works Director – Darryl Johnson, PE, PLS
SUBJECT: Public Works Update

The following items are for your review and discussion at the August 10, 2015 BoCC Meeting.

SOLID WASTE

Monitoring well report dated 6/24/2015 showed well TMW-6 was high in zinc. Teton County requested that the well be re-tested. Results from the re-testing show levels of zinc fall within the acceptable range. See attached email from Rocky Mountain Environmental.

Solid Waste Foreman, Chris Harris, submitted his two week notice on 8/4/2015. Todd Nichols has agreed to fill the position and will be promoted from operator to foreman.

Landfill Cap Update:

Landfill Cap Rehabilitation Project – We are encountering garbage at more shallow depths than originally anticipated. The result of this is not having the cap material expected from the existing cap. We are currently in the process of estimating how deficient we will be with cap material and identifying sources for obtaining the additional material.

Material Haul Project – Zollinger has completed their contractual obligation for hauling material from the Felt Pit. Because this is a DEQ approved source, the County is currently considering extending their contract to make up for the cap material deficiency we have encountered.

General Fill Haul Project – Action Excavation will begin hauling general fill material as soon as the cap surface model has been modified to account for the shallow garbage encountered.

Waste & Recyclable Collection Contract: RAD is currently working with the County Attorney to address details and concerns of the contract language.

ROAD & BRIDGE

Road & Bridge Crews:

Crews have completed chip seal efforts for the year. They will be focusing on reconstruction of Rammell Mountain Road next.

Mowing of bike path is scheduled for the week of 8/10

ENGINEERING

E5000S Road Reconstruction: Crews continue with the road structural section. All culverts have been installed and MD will begin with the top 2 lifts of material. The contract substantial completion date was August 1, not including additional weather days. Work approach has changed with the approval of a 2” asphalt driving surface added to the scope. We have requested that the shoulder work be completed prior to paving. The substantial completion date will be adjusted as well.

Estimates for applying a 2” hot mix asphalt (HMA) driving surface were received from CM Owen Construction, DePatco and HK Contractors. DePatco was the low bid. The current contract with MD Excavation will be amended to now include paving. A bid from MD Excavation is attached outlining all additional costs for paving. Additional funds necessary for paving are being proposed as follows:

2015 Fund 33, Account #521, Chip Seal*	\$96,900
2016 Fund 33, Account #521, Chip Seal*	\$33,500
General Fund Remaining Cash	\$232,217.50

*2015 and 2016 Fund 33 monies were originally to be used for triple coat of chip seal treatment as part of the original design. Those dollars will now go towards the cost for paving.

ACTION ITEM: Motion to approve additional funds in the amount of \$232,300 for asphalt paving treatment on E5000S. Additional funds to be taken from the general fund remaining balance.

W6000S Design: Public Notice for the wetland permit application through the Army Corps of Engineers was closed on 8/4/2015. 2 Comments were received; one from the USFS and one from an adjoining resident. Comments will be addressed as part of the mitigation plan. Next step is to work with the Alder Environmental in completing a Wetland Functional Assessment.

Scenic Parkway: Town Hall Meeting 8/10/2015 at 6:30. I will provide a brief overview of the proposed project, associated costs and procedures for different options being considered. The meeting will then be opened up to the public for comment.

Vacation Schedule: I will be out of the office beginning the afternoon of 8/13/2015 and returning 8/24/2015.

Darryl Johnson

From: Rachel Wood <rachel.rmea@gmail.com>
Sent: Monday, July 27, 2015 5:13 PM
To: Christy.Swenson@deq.idaho.gov
Cc: Darryl Johnson; Saul Varela; John Rice, Jr.; Bryce Contor
Subject: Re: Teton County June Sampling Event Lab Results

Hi Christy,

The lab results are back for the verification sample of Zinc in MW-6 at Teton County Landfill.

Both the TMW-6 and duplicate TMW-20 sample were below the statistical limit of 3.53 ug/L. The reported concentration for Zinc in TMW-6 was 2.1 ug/L and in the duplicate TMW-20 it was 3.1 ug/L.

Thanks, please let me know if you have questions.

Rachel.

On Wed, Jul 8, 2015 at 10:14 AM, Rachel Wood <rachel.rmea@gmail.com> wrote:
Hi Christy,

Attached are the lab results for the Teton County June Sampling Event.

The reported concentration for Zinc in TMW-6 is 4.3 ug/L, while the statistical limit is 3.53 ug/L. So far this is an isolated exceedance, and not an Statistically Significant Increase (SSI). We recommended to the client to collect a verification sample for only Zinc in TMW-6. The client agreed to do so and I am going to collect the verification sample tomorrow.

There were no detections of VOCs or other metal detections above any respective Groundwater Concentration Limits or Statistical limits in any of the other wells.

There are two lab Quality Control Comments at the end of the lab report. Our lab manager at ALS assured me that the comments are regarding lab QC procedures and do not affect our samples or results.

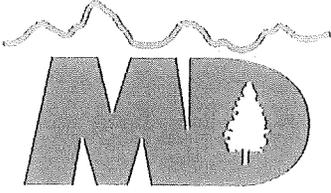
Please let me know if you have questions.

Thanks!

Rachel

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Rachel Wood
Staff Geologist
482 Constitution, Idaho Falls, ID 83402



2389 South Highway 33
 Driggs, Idaho 83422
 208.354.8816
 Fax: 208.354.2733

NURSERY & LANDSCAPING, Inc.

www.mdlandscapinginc.com

REQUEST FOR CHANGE ORDER ___ 5000 So.

Teton County – Attn: Darryl Johnson

MD Landscaping & Excavation has been asked to formulate quote to pave with asphalt, Instead of chip seal , the 2.5 miles of 5000 south road project, the following will clarify the scope of work needed.

1. Pave the 2.5 miles – 12605 lf, --28 feet wide or two 14 foot lanes with a 2" depth compacted in place,

See mix design included- ½ mix standard PG58-28 -50 Gyration

2. Testing with Nelsen engineering --- at or along entire road stationing
3. Bonding and insurance coverage
4. Layout with GPS –road locations
5. Shoulder work to bring crushed rock up to asphalt
6. Includes prices for alternates in thickness and approaches
7. Flagging & traffic control

Pricing – for items

Asphalt paving 2" 4410 ton --@ 77.25 per ton -----	\$ 340,672.50
Mobilization -----LS ---	\$ 2,500.00ea.
Traffic control and signs -----LS---	\$ 750.00
Testing surface asphalt no core hole test-----LS---	\$ 3,000.00
Bonding additional cost at 2%-----	\$ 7,000.00
Shoulder work with existing crushed rock, 3 days grader & labor---	\$3,960.00
Layout with GPS –stake center line and edges -----	\$ 1,140.00
Contractor overhead --- 1%-----	\$3,595.00
TOTAL ITEMS=====	
	\$ 362,617.50

ALTERNATES IF DESIRED

PAVE 2.5" OR 5500 TON @77.25 PER TON—1090 ADDITIONAL TONS,===== \$84,202.50

APPROACHES OR TURNOUTS ----- \$360.00 PLUS TONAGE EACH ===== PER EACH

Board of Teton County Commissioners

MINUTES: July 27, 2015

Commissioners' Meeting Room, 150 Courthouse Drive, Driggs, Idaho

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- 9:00 AM Meeting Called to Order - Bill Leake, Chair (*Amendments to Agenda*)
SHERIFF TONY LIFORD
1. FY 2016 budget & city contracts
 2. Animal control
 3. Statutory change to fee for Concealed Weapons Permit
- 9:30 AM Open Mic (*proceed to next agenda items if no speakers*)
- 9:45 AM Audio Recording of BoCC Meetings
- 10:00 AM Public Lands Proclamation - Resolution 2014-0727
Recreation & Public Access Master Plan Next Steps
- DEPARTMENT BUSINESS**
- PLANNING & BUILDING - Jason Boal, Planning Administrator
PUBLIC WORKS - Darryl Johnson
1. Solid Waste
 - Landfill Cap
 - Waste & Recycle Collection & Hauler contract
 2. Road & Bridge
 3. Engineering
 - E5000S Reconstruction - pavement option
 - Scenic Parkway update
- ADMINISTRATIVE BUSINESS** (*will be dealt with as time permits*)
1. Approve available minutes
 2. Other Business
 - a. Logistics & agendas for 8/3/15 work meeting & 8/10/15 Town Hall
 - b. Certificates of Residency
 - c. Rudd & Co. Engagement Letter for audit of FY 2015
 - d. Fair Board liquor license for dinner event
 - e. Request to lease county land for 4H small livestock project
 - f. Salary increases for SW Equip Operators due to pay grade change
 3. Committee Reports
 4. Priorities Check-up
 5. Claims
- 11:00 AM EXECUTIVE SESSION *personnel & indigent per IC 74-206(1)(b)&(d)*
Break
- 1:30 PM TETON VALLEY BUSINESS DEVELOPMENT CENTER - Brian McDermott
1. Management Agreement with Teton County
 2. Rural Idaho Economic Development Professional Grant Agreement
 3. Teton County Economic Development Plan, Strategies & Accountabilities, July 2015
- 1:45 PM AFFORDABLE HOUSING - Housing Authority Commission
- 2:00 PM AMBULANCE SERVICE DISTRICT
FY 2016 BUDGET - Clerk's Budget Memo #5, including
Solid waste user fee, equity adjustments to salaries, elected official salaries, etc.
- ADJOURN

COMMISSIONERS PRESENT: Bill Leake, Cindy Riegel, Kelly Park

OTHER ELECTED OFFICIALS PRESENT: Prosecutor Kathy Spitzer, Clerk Mary Lou Hansen

Chairman Leake called the meeting to order at 9:02 am and led the Pledge of Allegiance.

SHERIFF

Chairman Leake said the Board plans to include funding for one new patrol deputy in the Sheriff's FY 2016 budget, with the understanding that the position will not be filled unless the city law enforcement contracts are renewed. Sheriff Tony Liford said there appear to be no problems with the Victor contract, but that the Mayor of Driggs seems to want a stand-alone department, which would be very expensive. Without a contract, cities lose "enhanced enforcement" provided by his department. However, his deputies respond to every call for service regardless of contract status.

Chairman Leake suggested creation of an Emergency Services Council and Operations Committee as recommended in the Mercer Study. Mitch Golden, the Sheriff's Administrative Manager of Operations, said emergency service providers meet monthly to discuss radio and communications issues and the LEPC meets quarterly to discuss hazard preparations.

Commissioner Riegel distributed her memo recommending a Natural Resource Specialist be hired within the Planning Department to oversee the county's weed control program, along with wildlife management, public access management and public outreach and education regarding natural resource issues (Attachment #1). She believes this person could help educate folks about the need for dog licensing and control, while the Sheriff's staff would continue responding to all dog-related calls. Sheriff Liford said he would like to have the ability to call a contracted person to go pick up a problem or stray dog if his deputies were not available. Later in the meeting, the Board decided the \$35,000 animal control placeholder and the \$60,000 weed supervisor placeholder should both be moved into the General Fund's "General" department pending final decisions.

Sheriff Liford said the 2015 legislature established state-wide fees for new and renewed Concealed Weapons Permits which took effect July 1. In addition to the state-wide permit fee, the county can charge actual costs for fingerprinting, calculated at \$20.

OPEN MIC

Isabel Waddell asked the county to support recycling and Teton Valley Community Recycling.

Brian McDermott expressed support for RAD in their pursuit of the county's waste collection contract.

Mike Witherite expressed support for RAD and pointed out their advocacy for recycling at every community event.

Shawn Hill spoke about affordable housing and the land use code revision process.

Carrie Mowrey and Mac Dukart submitted letters supporting RAD in their pursuit of the county's waste collection contract.

AUDIO RECORDINGS

The Board discussed whether to continue recording their regular Commissioner meetings. Such recordings require significant staff time to manage, use up large amounts of data storage space on the computer network and are not mandated by state statute, which only requires the recording of public *hearings*. Prosecutor Spitzer said the Board could suspend the recordings for now and then reinstate the practice if desired. If recordings are made there is no obligation to post them on the website. Although minutes are not required for Planning & Zoning Commission work sessions, Planning Administrator Jason Boal said those meetings have been recorded in order to create a record. The Board decided to cease recording their regular meetings for now.

PUBLIC LANDS PROCLAMATION

Commissioner Riegel said additional information has been made available since the Board's June 22 discussion of her proposed resolution. The Board had received copies of several documents reviewed by the legislature's Federal Lands Interim Committee, including: University of Idaho Issue Brief No. 16, dated November 2014 regarding, "Would a transfer of federal lands to the State of Idaho make or lose money?" a December 2013 report by the Idaho Conservation League titled, "Fiscal Impacts to the State of Idaho from HR 22 Implementation;" an October 2014 report by the Wallace Stegner Center offering "A Legal Analysis of the Transfer of Public Lands Movement;" and an August 2013 presentation by the Idaho Department of Lands regarding a "Hypothetical Federal Land Transfer."

Commissioner Riegel said it's critical for the county to show support for maintaining public lands and not let the state take ownership of public lands that they may later decide to sell. She said the county has influence over the Forest Service and BLM because federal laws require those agencies to involve local people in their planning efforts. However, there may not be similar laws related to planning for uses on public lands owned by the state. Furthermore, Commissioner Riegel said there's no guarantee that the state would continue making SRS or PILT payments to counties.

Commissioner Park said he supports state ownership of Federal lands because he believes the state of Idaho can manage those lands better than the Federal government. He also believes the county must be financially self-reliant and not rely on the Federal government for money. He said the state would never sell public lands obtained from the Federal government. Furthermore, he said it's not right to segregate forest users via separate trail systems.

Chairman Leake said the four studies provided different perspectives. One concluded there was no legal basis for state ownership of Federal lands, although millions of dollars and many years could be spent litigating the issue. He believes the state has much more critical issues to spend time and money on, including roads and education. He agrees that the federal government is extremely bureaucratic and inefficient but said it's the best option we've got and believes working to change how the feds manage land would be more useful than working to obtain state ownership of those lands. He said the University of Idaho study concluded that massive timber cuts would be the only way for the state to make money off the public lands and he is concerned about that possibility. Chairman Leake supports a public lands resolution but would like to learn what the public thinks and would also like to write a background paper in order to explain his position before voting on a resolution.

Commissioner Riegel said most local residents use public lands on a regular basis and understand their value. If those lands are owned by the state, there's no guarantee they will remain public. Furthermore, massive timber cuts would leave little for recreationists to enjoy.

● **MOTION.** Commissioner Riegel made a motion to adopt Resolution 2015-0727 recognizing the value of Federal lands to the County's economy, recreation, heritage and quality of life; and opposing the proposal for the State of Idaho to take wholesale ownership of public lands within the State of Idaho. (Attachment #2)

The motion died for lack of a second.

RECREATION & PUBLIC ACCESS MASTER PLAN

Chairman Leake said the Teton Valley Recreation Association currently coordinates several competitive youth sports programs but is unsure whether they have the momentum or funding to continue operations. He wondered if the county could take over that role and use it as an opportunity to hire someone to coordinate those programs and also begin implementation of the county's Recreation and Public Access master plan.

Commissioner Park said individual organizations should continue coordinating their youth sports programs.

Commissioner Riegel believes the county's Recreation and Public Access plan should be implemented, preferably via a new taxing district. However, this would be a decision made by the public, not the Board. She

believes that public access is the most critical aspect of the plan and could be implemented by a new Natural Resource position. She said program coordination and facilities maintenance have a lower priority.

Planning Administrator Jason Boal has talked with TVRA and learned that each program makes enough profit to pay a program coordinator, despite having minimal registration fees. However, the individual program coordinators are folks with families and other jobs who get burned out after just a few years. Furthermore, having a different director for each program results in a lack of coordination and communication. If the county took over these self-sustaining programs, the program fees would help offset the investment.

Chairman Leake pointed out that the county is already paying employees to coordinate 4H programs and asked if those employees could also coordinate other youth programs. Commissioner Riegel said the former Extension Agent assisted with 4H programs. In addition, the county hires a full time Extension Assistant, who helps with 4H as part of her duties. The county also hires a seasonal 4-H Coordinator using county funds plus grant funds from the University of Idaho. Commissioner Park suggested talking with the Extension Assistant to gain a better understanding of the time required for coordinating 4H activities. The Board decided to schedule a work session for further discussion.

PLANNING & BUILDING

Although work is continuing on the code update, Planning Administrator Jason Boal said they are beginning to fall behind schedule. The Planning & Zoning Commission has been working to re-write the April draft code but is getting bogged down. He said providing a completed draft code for the PZC to review might be a better approach. However, the actual formatting and page layout work is being done with InDesign software which is very time-consuming. He said hiring a consultant familiar with that software would free up his time to focus on writing the code.

Commissioner Riegel has observed a couple PZC meetings and said they're doing very good work, but it's a tedious process. She thinks it would be very helpful for everyone to see how all the pieces fit together and believes the PZC needs to step back and re-focus on the big picture of what the code re-write is intended to accomplish. She would like to see a complete draft document and believes hiring a codifier with experience and perspective would be very helpful.

The Board agreed that the overall process and schedule should be re-calibrated and decided to discuss it further at a future work session.

PUBLIC WORKS

Public Works Director Darryl Johnson reviewed his bi-monthly update (Attachment #3).

SOLID WASTE. The landfill cap rehabilitation project is underway. Over 170 test holes have been dug and the soils analyzed. The engineer concluded that the soils in 11 of the test holes was not suitable cap material and needed to be replaced. The cap re-shaping will begin after that work is completed.

Mr. Johnson reviewed his memo regarding the waste and recyclables collection contract (Attachment #4). Two companies submitted proposals and a 5-member selection committee evaluated the proposals. The RAD Curbside proposal received a score of 4,215 while the Voorhees Sanitation LLC proposal received a score of 3,210. However, RAD requires a minimum 7 year contract due to the considerable investment required.

Prosecutor Spitzer gave her approval for a long-term contract, as long as it includes wording allowing cancellation if the contract terms are not followed.

Commissioner Riegel read the proposals and said she was impressed with both, but could understand why the RAD proposal scored higher. She believes a 7-year contract is fair.

● **MOTION.** Chairman Leake made a motion that Teton County enter into a 7-year exclusive contract with RAD Curbside for waste and recyclable collection services with the condition that the contract include

termination provisions based on performance goals and approved by the Prosecuting Attorney. Motion seconded by Commissioner Riegel and carried unanimously.

ROAD & BRIDGE. The road & bridge crew will begin chip seal projects this week. The City of Tetonia has asked the county crew to chip seal about 2,700 square yards of city roads. Mr. Johnson said the county has provided such services to the cities in the past and then billed the cities to recover the cost.

● **MOTION.** Commissioner Park made a motion to help Tetonia with their chip seal project after the county projects have been completed. Motion seconded by Commissioner Riegel and carried unanimously.

ENGINEERING. The E5000S reconstruction project will be substantially complete the first week of August, after which the county crew is scheduled to chip seal the road. However, Mr. Johnson asked the Board to consider whether to pave the road in lieu of chip seal and reviewed his memo explaining the difference in wearing surfaces and costs (Attachment #5). Two inches of asphalt pavement will cost approximately \$270,000 more than the amount remaining in the project budget, but will provide a 20-year road able to withstand the heavy truck traffic that would occur if the Fox Creek Quarry is re-activated. In contrast, chip sealed roads must be re-surfaced every 5-7 years and would fall apart with heavy truck traffic. Clerk Hansen said the county has a very large general fund balance and the Board could decide to allocate some of the balance for asphalt. Later in the meeting, the Board discussed the possibility further and agreed it would be a good investment of county funds.

● **MOTION.** Chairman Leake made a motion asking the Public Works Director to obtain bids to asphalt E5000S. Motion seconded by Commissioner Park and carried unanimously.

The Board discussed logistics for their August 3 work session and tour of Jess Horton's proposed Teton Valley Scenic Byway and reviewed a July 22 email from him (Attachment #6).

EXECUTIVE SESSION

● **MOTION.** At 11:28 am Chairman Leake made a motion for Executive Session to discuss personnel and indigent issues pursuant to IC 74-206 (1)(b)&(d). Motion seconded by Commissioner Riegel and a roll call vote showed all in favor. The Executive Session ended at 1:41 pm.

● **MOTION.** Commissioner Park made a motion to deny indigent application 1T 2016-10002 because the applicant is not a county resident. Motion seconded by Commissioner Riegel and carried unanimously.

TETON VALLEY BUSINESS DEVELOPMENT CENTER

Executive Director Brian McDermott provided an updated Management Agreement and Idaho Department of Commerce Economic Development Professional grant document. He said the county's economic development plan was adopted in the spring of 2013 and should be updated and revised every 5 years.

● **MOTION.** Chairman Leake made a motion to approve the Management Agreement with TVBDC and the grant request to the Idaho Department of Commerce. Motion seconded by Commissioner Park and carried unanimously. (Attachments #7 & #8)

AFFORDABLE HOUSING

The Teton County Housing Authority Commission (HAC) was established by the Board in July 2007 pursuant to Idaho Code 31-4205. They functioned with a part-time staff member for a couple years and prepared HAC by-laws that were never formally adopted (Attachment #9). The HAC became inactive after housing prices dropped dramatically during the recession. However, since economic activity and housing costs have rebounded, there is now a severe shortage of affordable homes and rental properties.

Planning Administrator Jason Boal said housing authorities focus on low and moderate income housing and the 2014 study identified specific shortages. Commissioner Riegel agreed that the study made recommendations that

a housing authority could begin to implement and said grant funds are available. She said the Cities of Victor and Driggs are very interested in this topic and want to coordinate efforts with the county.

Mr. Boal suggested a future work meeting be held with invitations extended to officials from Victor, Driggs, Teton County, Wyoming, former HAC members and other interested persons. The group would review the 2014 housing study and discuss the appropriate role of a housing authority. The Board would initiate a recruitment process after the function of a housing authority is clarified. It was agreed that Mr. Boal and his staff would coordinate a September 16 work session.

AMBULANCE SERVICE DISTRICT

● **MOTION** At 2:05 pm Chairman Leake made a motion to recess the Board of County Commission meeting and convene as the Ambulance Service District. Motion seconded by Commissioner Park and carried. (See Attachment #10 for the Draft Ambulance Service District minutes.)

The Board of County Commissioners Meeting resumed at 3:40 pm.

FY 2016 BUDGET

The Board reviewed Clerk Hansen's Budget Memo #5 (Attachment #11).

SOLID WASTE USER FEES. During their July 13 meeting, the Board decided to re-structure and reduce the annual SWUF. Beginning in FY2016 they agreed to charge a \$60 SWUF to every parcel, except agricultural parcels not in subdivisions. However, after that decision was made, Prosecutor Spitzer provided confidential counsel to the Board, advising them that the law does not permit the exclusion of any parcels from a parcel-based fee without a very clearly defined and fact-supported basis for doing so. The Board discussed this advice and decided that the \$60 fee should be charged to every parcel. The fee will be included in the Board's August 24 public hearings.

ELECTED OFFICIAL SALARIES. The Board reviewed the current salaries and results of the annual Idaho Association of Counties salary survey (Attachment #12). Commissioner Park said Teton County officials should receive the same salaries as Fremont County officials and need to be paid enough to encourage good people to seek office. Chairman Leake favored the Madison County pay rates. Clerk Hansen said the Assessor, Clerk, Treasurer salaries should not be the same because each job has a different level of complexity and scope of responsibility. She believes the Treasurer's job is the least complex while the Clerk's job is the most complex, with five statutory areas of responsibility. However, she believes all three jobs are critical and important. Assessor Beard encouraged the Board to spend time in her office to understand the wide range of duties performed there. After more discussion, the Board tentatively decided to include the following salaries in the budget: Prosecutor, \$70,000; Clerk, \$58,000; Assessor, \$58,000; Treasurer, \$54,000; Sheriff, \$65,000; Coroner, \$12,520; Commissioners, \$32,000, plus \$1,000 for the Chairman.

OTHER BUDGET ITEMS. The Board decided to reinstate \$25,000 into the Fairgrounds budget for needed repairs. They asked Clerk Hansen to move the \$60,000 Weed Supervisor placeholder and the \$35,000 Animal Control placeholder into the General Fund "General" department until final decisions are made about those positions. They prefer to keep PILT payments in reserve for future capital projects and agreed with the Clerk's recommendation regarding E911 grants. They approved the phone stipends and cell phone requests made by the EODH and notified the Clerk of their merit raise decisions made during Executive Session. They approved the Clerk's request to increase her budget by \$1,795 for Spanish language training.

ADMINISTRATIVE

● **MOTION.** Commissioner Park made a motion to approve the minutes of July 13. Motion seconded by Commissioner Riegel and carried.

The Board approved the GIS Manager's request for one week's unpaid leave in August and September.

- **MOTION.** Chairman Leake made a motion to approve Certificates of Residency for Russell Huff and William Park. Motion seconded by Commissioner Riegel and carried unanimously.
- **MOTION.** Chairman Leake made a motion to contract with Rudd & Company for an audit of FY 2015 finances. Motion seconded by Commissioner Park and carried.
- **MOTION.** Commissioner Riegel made a motion to approve the Fair Board liquor license for a July 25 dinner event. Motion seconded by Commissioner Park and carried.
- **MOTION.** Chairman Leake made a motion not to lease county property to resident Deb Collins due to liability concerns. Motion seconded by Commissioner Park and carried unanimously.
- **MOTION.** Commissioner Park made a motion to approve the following claims as presented Motion seconded by Commissioner Riegel and carried.

General.....	\$24,563.59
Road & Bridge	12,823.68
Court & Probation	37,260.96
Court-Bonds.....	2,716.00
Election-State.....	870.10
Solid Waste.....	145,597.72
Weeds.....	716.11
Road Levy.....	342,907.08
E911	9.99
Ambulance.....	592.10
Vessel.....	320.00
Fair.....	9,892.52
Arena.....	155.00
Grants.....	83,600.00
TOTAL	\$662,024.85

- **MOTION.** At 5:42 pm Commissioner Park made a motion to recess the meeting until 8:30 am Wednesday, July 29 at which time the Board would continue their discussions about Recreation and the Land Use Code re-write process, along with a request from the IT Coordinator to attend a week-long training. Motion seconded by Commissioner Riegel and carried.

MINUTES: July 29, 2015 continuation

Chairman Leake called the meeting to order at 8:37 am.

COMMISSIONERS PRESENT: Bill Leake, Kelly Park, Cindy Reigel

RECREATION PROGRAMMING

Teton County has endorsed the Recreation and Public Access Master Plan component of the Comprehensive Plan. The Board discussed options for implementing some of the seven stated goals of the Plan, which are:

1. Coordinate existing recreation service providers in Teton Valley to maximize available resources.
2. Improve the utilization and maintenance of existing parks and recreation amenities.
3. Continue to improve public access to National Forest land, BLM land, rivers, and streams.
4. Work to establish a Teton County Recreation District to fund, coordinate, and manage existing and future recreation facilities, programs, and services.

5. Develop a long-range funding plan for recreation facilities and programs.
6. Promote the development of equity partnerships with recreation organizations for the delivery of parks and recreation programs and facilities.
7. Grow the opportunities for year round indoor and outdoor recreation participation.

Chairman Leake emphasized that although a recreation district (item #4) is one way to achieve the goals of the community, establishing a recreation district is not within the Board's authority. Only the public, through a grassroots effort, can petition for and establish a recreation tax district. For the record, Commissioner Park is against having a taxing district for recreation purposes. The Board agreed that the county has a role to play either by providing staff or supplementing current implementation efforts of the many non-profit recreational entities throughout the valley.

Etta Rokes, chair of the Teton Valley Recreation Association, and Tammy Sachse, Extension Assistant, spoke about the need for a common website directing the public to all recreational opportunities in the valley and providing information about lead contacts, schedules, event locations and online registration. Most programs are financially self-sustaining, but there is no extra money for programming, communication or marketing. Current registration fees provide a small amount for paying coaches, purchasing equipment and renting facilities. A part-time recreation coordinator could coordinate a central clearing house website, focus on implementation of the recreation master plan and be a hub for communication between all the recreation providers.

Planning Administrator Jason Boal will reach out to the main non-profit recreation entities and conduct a quick survey to gauge the level of interest and need for a county recreation staff person to support their already successful efforts. He will report back to the Board on August 10.

LAND USE CODE PROCESS

Mr. Boal distributed a memo itemizing three areas in which he is looking for direction (Attachment #13).

1. What is the best way to complete a Public Review Draft of the Code?
2. How and when will PZC and BoCC be involved in the review?
3. What should the public outreach accomplish?

Mr. Boal explained that it was never the intent to have planning staff and Planning and Zoning Commission (PZC) write the code, but when the draft came back from Code Studio in April, it did not meet the needs of Teton County. There were inconsistencies in the code as they related to the policies as set forth by the Comprehensive Plan. It was an incomplete code. Since April, the Planning Commission and staff have addressed and rewritten much of the major areas of discrepancy and problems in the draft code provided by Code Studio. Moving forward, the Board needs to decide how and when to present a complete draft document to the public for review and ultimately a final draft for approval and codification. The proposed new code is a fundamental shift from density-based zoning to character-driven zoning.

There was agreement to work concurrently on the totality of the code alongside the individual policies which drive the code. Commissioner Park stressed the importance of ensuring personal property rights are protected. Mr. Boal reminded the Board that there are laws to protect property owners.

A general overview of the process was provided as outlined below. Mr. Boal will refine the details and specific steps and present a final document and timeline for the Board's review and discussion on August 10.

1. Completion of Documents-
 - a. Complete the draft code. - Staff will work to complete a draft of the code with graphic design and technical writing assistance from a third party where needed.
 - b. Article Summaries - Staff will continue to complete (and update where necessary) the article analysis documents for each of the articles in the new draft code
 - c. Comprehensive Plan & Code Analysis - An outside entity will review the draft code against the

goals & policies in the Comprehensive Plan. This will provide a basis for further discussion about revisions to the code.

- i. Scope of work- A scope of work needs to be developed for the entity conducting the Comprehensive Plan analysis.
 - d. Overall summary for the code. This will outline the process, methods, and policies utilized in developing the new code. The sections can be used independently or as a whole document. - Did we discuss this yesterday? Is this another written document or is it a PowerPoint presentation?
 - e. Preliminary Zoning Map- A data driven approach will be utilized to identify which areas are appropriate for each character-based zone.
 - f. Combined Work meeting with PZC & BoCC to review each of these documents before presenting them to the public
 - g. Education, Outreach, & Revision Education will focus on the type of code and how it is different from the existing code as well as how it meets the goals outlined in the Comprehensive Plan.
 - h. Combined PZC and BoCC meeting to work on detailed Public Outreach Plan
 - i. Public Education and Review - the public will have ample time to review the code, ask questions, and offer suggestions on improvements.
 - j. PZC Review - The PZC will review public comments and then propose revisions based on the comments.
 - k. The revisions identified by the PZC will be incorporated into a revised draft.
 - l. Combined PZC & BoCC meeting to review the revised draft.
2. PZC Public Hearing - The PZC will hold an official public hearing to hear testimony on the code and map.
 - a. Recommended Code to the BoCC - any final revisions will be made and the recommended text and map will be forwarded to the BoCC.
 3. BoCC Review/Comment/Revisions - The Board of County Commissioners will have ample opportunity to review the recommended text and map. If they desire further public input or review they will have that opportunity at this time.
 - a. Public Hearing - After any revisions are made by the BoCC, they will hold a public hearing to approve the text and map.
 4. Final Draft & Codify - the approved text and map will be forwarded for codification along with all other County codes.
 5. Adoption - the BoCC will officially adopt the new Land Use Code and Map.

OTHER BUSINESS

IT Coordinator Greg Adams presented a request for he and the Sheriff's IT Specialist to attend a week-long training about VMWare with an estimated total cost of \$7,000 (Attachment #14). The Board decided the training was in the county's best interest since VMWare is a fundamental backbone of the county's server system.

● **MOTION.** Commissioner Park moved to approve the travel and training for VMWare Boot Camp in Salt Lake City for Greg Adams and John Leidorf in an amount not to exceed \$7,000, using funds available from budget line item 01-14-804. Motion seconded by Commissioner Riegel and passed unanimously.

The Board gave Mr. Adams permission to sell the Chief Deputy Sheriff's existing smartphone at a price higher than the original cost and purchase a replacement smartphone of his choosing.

MOTION. At 11:40 am Commissioner Park moved to adjourn. Motion seconded by Commissioner Riegel and carried.

Bill Leake, Chairman

ATTEST

Mary Lou Hansen, Clerk

Attachments: #1 Natural Resource Specialist recommendation
#2 Resolution 2015-0727 (not adopted)
#3 Public Works update
#4 Waste & Recyclables Collection contract recommendation
#5 E5000S additional cost for asphalt
#6 Jess Horton email re Teton Valley Scenic Byway
#7 Management Agreement with Teton Valley Business Development Center
#8 Idaho Department of Commerce – Economic Development Professional Grant
#9 Housing Authority creation and bylaws
#10 Draft minutes from 7/27/15 meeting of Ambulance Service District
#11 Clerk’s FY 2016 Budget Memo #5
#12 IAC Salary Survey for 2015
#13 Zoning Code update memo
#14 Request for VMWare training

Board of Teton County Commissioners

MINUTES: August 8, 2015

Commissioners' Meeting Room, 150 Courthouse Drive, Driggs, Idaho

9:00 AM Meeting Called to Order - Bill Leake, Chair

TETON VALLEY SCENIC PARKWAY - Site Visit & Tour

Participants will gather at courthouse, drive to Packsaddle for tour, then return to courthouse for discussion

TETON VALLEY SCENIC PARKWAY - Discussion at Courthouse, with Q&A

EXECUTIVE SESSION *personnel per IC 74-206(1)(b)*

Review applications for County Executive Assistant and Facility Maintenance Supervisor/Engineering Technician

COMMISSIONERS PRESENT: Bill Leake, Cindy Riegel, Kelly Park

OTHER ELECTED OFFICIALS PRESENT: Clerk Mary Lou Hansen

Chairman Leake called the meeting to order at 9:00 am. He said the purpose of today's meeting and site visit was to gather information and learn about the proposal, not debate the merits of the proposal. After introductions were completed, folks drove to the foot of Kay's Hill at the end of Packsaddle Road.

Landowner and project proponent Jess Horton said the existing county road up Kay's Hill has a grade of about 17-18% whereas the county's standard calls for a 7% grade. Mr. Horton obtained a 100' wide easement from Terry Kay about 7 years ago in order to eventually build a better road to access his property. When he discussed his road project with the county engineer one year ago, it was suggested that the road be built to county standards for eventual adoption by the county. If the county is willing to adopt the new road, and abandon the existing easement, Mr. Horton has offered to complete building the road to county standards and to also build a separated trail and several scenic overlook turnouts. If the county does not want to adopt the road, it will still be built as a private road, but without the trail, parking lot and scenic overlooks.

The group then proceeded to drive along the partially-built new road, stopping at six different locations before exiting via the River Rim subdivision road:

1. At intersection with Felger/Asanti driveway
2. At intersection with Horseshoe loop road
3. At intersection with road heading into proposed new parking area
4. At 7-acre parking area (about 3 miles from base of Kay's Hill)
5. At BLM land
6. At intersection with Nissen driveway

Various questions arose during the tour, including:

- impact to snowmobile trail grooming program, grooming district needs a looped trail to be feasible
- loss of "best sledding hill" in county, could easement be retained for recreation?
- future utility needs
- impact to the owners of land with TRLT conservation easement

- county cost to maintain new road vs. old road
- how can access onto private land be controlled
- issues to consider are different in the summer and winter
- need for recreationist parking to prevent illegal parking on private land
- implications related to future growth
- Mr. Nissen is losing access to his property due to the county's lack of road maintenance
- 2-track road has moved off dedicated county right-of-way in many areas, especially across BLM land
- need to clarify the right-of-way status of public access to USFS land through Nissen property
- USFS plans for trailheads in area

The group returned to the courthouse about 12:30 pm. Chairman Leake said the proposed Scenic Parkway will be discussed further during the Board's August 10 Town Hall meeting. At that time, Public Works Director Darryl Johnson will provide an overview of the project and then public comments will be allowed. A future public hearing will be required if the Board decides to pursue adoption of the new road and vacation of the existing road. Mr. Horton asked that the county make a decision regarding adoption of the road by early spring 2016. The Board and Mr. Johnson agreed that would be enough time, except for clarification of the right-of-way through the BLM property. Mr. Horton said he would help fund the required Environmental Analysis if the county decides to adopt the road.

The meeting recessed for lunch at 12:43 pm and resumed at 1:30 pm.

EXECUTIVE SESSION

● **MOTION.** At 1:32 pm Chairman Leake made a motion for Executive Session to discuss personnel issues pursuant to IC 74-206 (1)(b). Motion seconded by Commissioner Park and a roll call vote showed all in favor. The Executive Session ended at 3:50 pm.

FY 2016 BUDGET

The Board revisited their tentative decision about elected officials and decided the Treasurer, Clerk and Assessor should all earn \$58,000. They agreed it would be helpful to ask the county's HR consultants to create position descriptions and make pay grade recommendations for the elected officials.

● **MOTION.** At 4:05 pm Commissioner Park made a motion to recess the meeting until 7:45 am on Wednesday, August 5, at which time an Executive Session would be held to interview six candidates for the Executive Assistant position. Motion seconded by Chairman Leake and carried.

MINUTES: August 8, 2015 continuation

Chairman Leake called the meeting to order at 7:45 am.

COMMISSIONERS PRESENT: Bill Leake, Kelly Park, Cindy Reigel

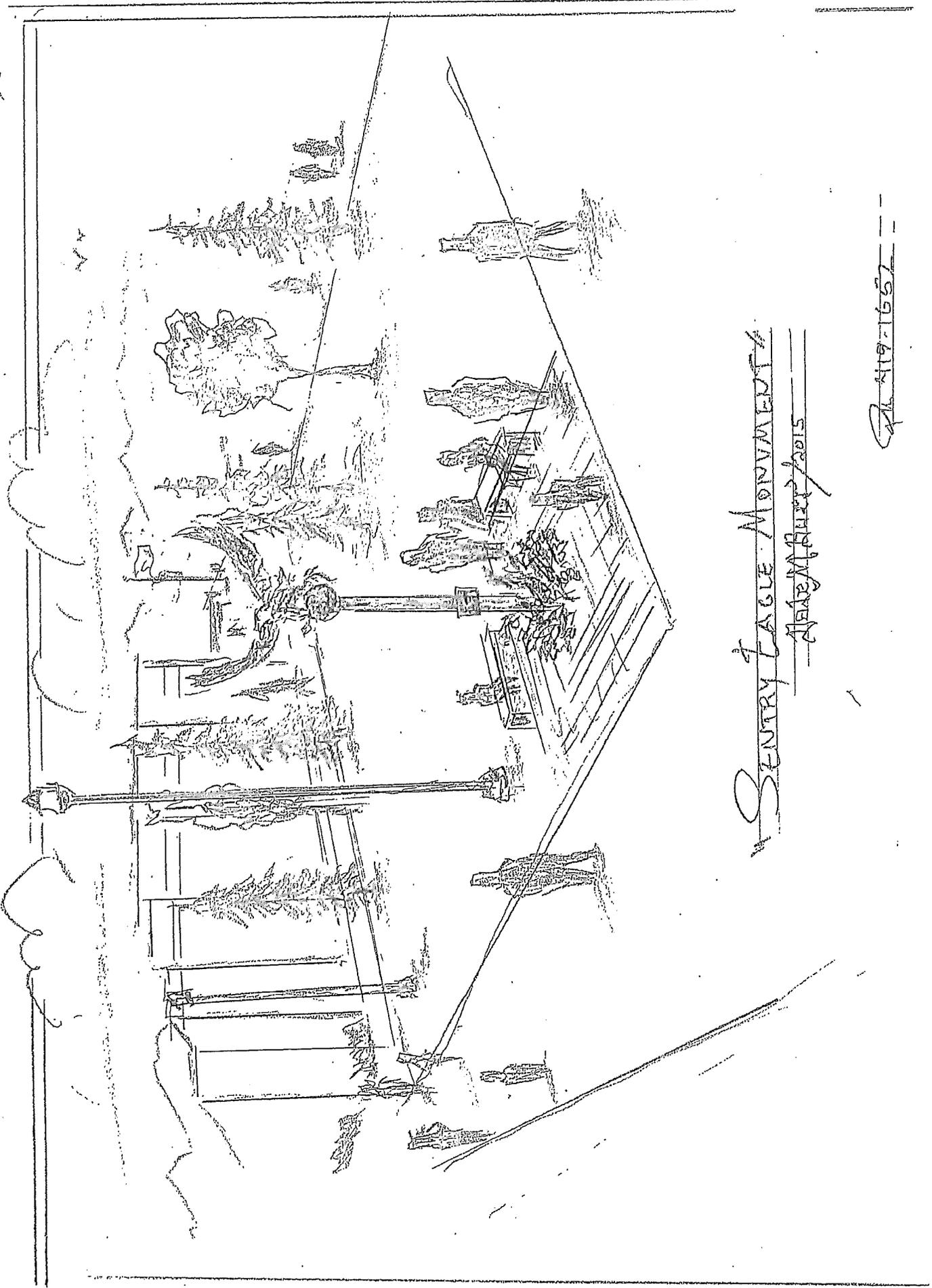
EXECUTIVE SESSION

● **MOTION.** At 7:46 am Chairman Leake made a motion for Executive Session to discuss personnel issues pursuant to IC 74-206 (1)(b). Motion seconded by Commissioner Riegel and a roll call vote showed all in favor.

The Executive Session ended at 12:32 pm and the meeting adjourned.

Bill Leake, Chairman

ATTEST _____
Mary Lou Hansen, Clerk



SENTRY EAGLE MONUMENT

BY JERRY WARDEN
ALEXANDRIA, VA

PL 419-1657

Email from Mayor Johnson to Airport Board chairman Louis Christensen:

Before placing it on the Council agenda, I would like to see the following information made available:

A thorough cost/benefit analysis of the change. How much will it cost the City to enact this name change, and what is the anticipated return on that investment (financial or otherwise).

How 'reversible' is this action? If the city determines at a point down the road that it is not yielding the benefit intended, how difficult would it be to change back?

A name change may help the "Teton Valley" brand, but how does it affect the 'Driggs' brand? How might this affect Driggs' business community?

Comment letters from major stakeholders, businesses, and agencies should be solicited, with particularly attention to the above question as appropriate. Specifically:

Downtown Driggs Community Association (DDCA)

Chamber of Commerce, Business Development Center, etc.

Huntsman Springs, Grand Targhee, other major employers

Teton County BOCC

Minutes from Airport Board which indicate the depth of discussion of the above points.

I understand that this level of analysis may set the process back somewhat. Nevertheless, these questions and this input are critical to the ability of the City Staff and Council to properly evaluate this request. I know that considerable public opinion was gathered and considered, but I haven't yet seen the level of analysis of economic factors to justify this. If the airport board would like to provide the above information I would be happy to bring this to the council for consideration together with that justifying documentation.

TO
City of Driggs Airport Board
P.O. Box 146
Driggs, Idaho 83422

louchris@ida.net

7/24/15 Louis Christensen asks BOCC for their opinion of changing the airport name from Driggs-Reed Memorial airport to Teton Valley - Reed Memorial airport.

-melh

EMPLOYEE ACCRUAL BALANCE

Types Selected:**Fund/Dept: 01-01 GENERAL FUND (CURRENT EXPENSE) / CLERK / AUDITOR**

Employee Name & Hire Date	COMP	LTI	PTO
SMITH, AMY C (06/30/2014)	40.00	18.00	17.50
WENGER, JULIE A (05/02/2011)	37.25	49.68	30.75

Fund/Dept: 01-02 GENERAL FUND (CURRENT EXPENSE) / ASSESSOR

Employee Name & Hire Date	COMP	LTI	PTO
CHRISTENSEN, KIM M (02/18/2014)	0.00	11.14	38.00
LARSON, TAMMIE (05/21/2012)	17.50	70.60	83.60
SMITH, DEBRA S (11/03/2010)	13.79	64.24	8.00
YODER, JEANA K (07/22/2013)	0.00	46.08	20.50

Fund/Dept: 01-03 GENERAL FUND (CURRENT EXPENSE) / TREASURER / TAX COLLECTOR

Employee Name & Hire Date	COMP	LTI	PTO
GREEN, MAUREEN O (12/10/2001)	40.00	75.70	155.14
JARDINE, MAEDENE H (10/23/1995)	40.00	120.00	165.73

Fund/Dept: 01-04 GENERAL FUND (CURRENT EXPENSE) / SHERIFF

Employee Name & Hire Date	COMP	LTI	PTO
EGBERT, BLAKE J (12/09/2013)	65.25	9.60	132.80
FOSTER, ANDREW D (12/01/2014)	44.75	13.44	52.00
FULLMER, BRYAN BLAKE (09/25/2006)	65.00	99.20	97.90
HALE, FRED R (01/04/2006)	40.00	120.00	83.96
HENRY, RICHARD S (09/23/2008)	40.00	90.40	73.10
KAY, JESSICA L (10/17/2011)	12.35	74.83	21.22
LEIDORF, JOHN M (10/15/2012)	80.00	53.32	84.20
LEMIEUX, CLINTON D (04/02/2012)	40.00	43.28	98.00
OLSEN, RICHARD M (09/03/2010)	80.00	120.00	56.75
SMITH, BRIDGER A (10/15/2012)	75.00	64.32	96.00
SMITH, MICHELLE R (08/15/2013)	44.02	6.72	85.60
WINDER, ANDREW J (09/20/2010)	80.00	59.58	156.00

7-2-15
 Might be a good idea
 to reduce max comp
 for 24/7 depts to
 40 hours... we'd
 pay more OT
 throughout the
 year, but might
 be a more
 realistic
 approach
 -ML

Fund/Dept: 01-05 GENERAL FUND (CURRENT EXPENSE) / COMMISSIONERS

Employee Name & Hire Date	LTI	PTO
FELCHLE, DAWN M (05/11/2006)	80.00	65.26

V. EMPLOYEE COMPENSATION & BENEFITS

A. ESTABLISHMENT OF EMPLOYEE COMPENSATION

Teton County compensates employees in accord with decisions by the Board of County Commissioners as budgets are set and tax levies authorized. Pay for any given position is subject to the annual budgetary process and as such may be subject to increase, reduction, or *status quo* maintenance for any time period. The supervising elected official or administrator may make suggestions about salary compensation and other pay system concerns, but the final decision regarding compensation levels rests with the Board of County Commissioners. The Board of County Commissioners reserves the right to make budget adjustments, and consequently pay adjustments, during the course of the budget year in order to manage cash flow or to deal with other circumstances which justify or require change in County expenditures. Such changes will be implemented by Resolution. Teton County's Salary Plan Guidelines can be found in the County Administrative Policy entitled, "Salary Plan and Administrative Guidelines".

B. COMPLIANCE WITH STATE AND FEDERAL PAY ACTS

Teton County shall comply with all State and Federal pay Acts respecting the compensation of employees for services performed in the public service.

C. ADDITIONAL COMPENSATION POLICIES

Elected officials shall be paid a set salary as established by the Board in the annual budget. Employees determined to be exempt from the hourly requirements of the Fair Labor Standards Act shall be paid on a salary basis as established by the Board of County Commissioners.

D. RIGHT TO CHANGE COMPENSATION AND BENEFITS

Teton County reserves the right to change general compensation for any reason deemed appropriate by the Board of County Commissioners. Compensation may also be adjusted based upon job performance and the availability of funds to maintain a solvent county budget. Hours worked may be reduced or employees may be laid off by the Board of County Commissioners or by elected officials within their department as necessary to meet budgetary constraints work load changes.

E. WORK PERIODS

Employment with Teton County is subject to the Fair Labor Standards Act as described below. Each employee is responsible for monitoring the status of hours worked in each work period. Unless a different schedule is authorized by the Board of County Commissioners, the work week for all employees will begin at 12:01 am on Saturday of each week and conclude at 12:00 midnight on the succeeding Friday.

Sworn law officers have a 28-day work period consisting of four work weeks (two pay periods).

Employees' schedules may be re-arranged by their supervisor within the established work period so that employees do not accumulate more than the maximum allowable hours in that work period.

F. OVERTIME COMPENSATION: COMPLIANCE WITH FLSA

In addition to the employee classifications set forth in this policy, all employees are classified as "Exempt" (salaried) or "Non-exempt" (hourly) for purposes of complying with the Federal Fair Labor Standards Act (FLSA). The FLSA is the Federal wage and hour law which governs the obligation of employers to pay overtime compensation. Certain employees are exempt from operation of this law because they perform work that qualifies for a "professional," "executive" or "administrative" exemption. Exempt employees are not eligible to receive overtime pay or compensatory time, except that all "Full-Time Regular" exempt employees will be considered non-exempt during any disaster declared pursuant to Idaho Statute.

Employees who serve as sworn law enforcement officers are subject to special exceptions found in the FLSA (see 29 U.S.C. § 207[k]).

Overtime will be allowed only when authorized by an appropriate supervisor or when absolutely necessary in an emergency. Authorization of overtime shall be indicated by the supervisor's initials next to the date on which the approved overtime was worked, along with a brief explanation of the overtime emergency and why a particular employee was required to work overtime in order to respond to that emergency. Written timesheet notations are required when any employee exceeds their regular work week schedule, not just for 40-hour per week employees.

Time not worked (such as Paid Time Off, Long Term Illness, Compensatory Time, Holidays) is not considered as time worked for purposes of computing overtime compensation.

G. COMPENSATORY TIME POLICY

It is the policy of Teton County that hourly employees who work more than 40 hours in a seven-day work period will accrue Compensatory Time in lieu of being paid for overtime. Such Comp Time shall be computed at 1½ hours for each hour worked in excess of 40 hours per week.

Hourly employees with regular work schedules of fewer than 40 hours per week will accrue Compensatory Time in lieu of being paid for hours in excess of their regular schedule unless the excess hours are approved for payment by their supervisor. Such Comp Time hours shall be computed at 1 hour for each hour worked unless the hours worked are in excess of 40 hours per week, in which case the comp time shall be computed at 1 ½ hours for each hour worked in excess of 40 hours per week.

Sworn law enforcement officers subject to a 28-day work period will be paid for up to 171 hours worked per 28-day work period, provided that the position is budgeted for 42.75 hours per week. If sworn law enforcement officers work more than 171 hours during a 28-day work period, Comp Time shall be accrued at the rate of 1 ½ hours for each hour worked in excess of 171.

Comp Time will accrue on payroll records following the work period during which it was earned. Exempt (salaried) employees are not eligible to receive Compensatory Time. Upon separation from employment, unused Comp Time will be compensated by a lump-sum payment at the then-current hourly rate or salary. The Comp Time lump-sum payment will be included in the final paycheck received by the employee for hours actually worked.

When an employee has accrued balances of both Paid Time Off and Comp Time, any Comp Time in excess of 40 hours shall be used before Paid Time Off hours. In the absence of any timesheet notations to the contrary, PTO hours will be utilized whenever Comp hours do not exceed 40.

1. Comp Time Maximum for All Employees Except Road & Bridge

The Board of County Commissioners has set a maximum Comp Time accumulation of 80 hours. Any Comp Time over that amount shall be paid in the next pay period unless an exception is approved by the Board of County Commissioners prior to that pay period. At the end of the fiscal year, hourly employees may carry a maximum of forty (40) hours of accrued Comp Time into the new fiscal year. Any accrued Comp Time in excess of 40 hours at the end of the fiscal year shall be paid with the last pay check of the fiscal year.

2. Comp Time Maximum for Road & Bridge Employees

Federal law mandates a maximum Comp Time accumulation of 240 hours. Any Comp Time over that amount shall be paid in the next pay period. By June 1 of each year, Road & Bridge employees must reduce their Comp Time to 120 hours or less. By December 1 of each year, Road & Bridge employees must reduce their Comp Time to 40 hours or less. Between June 1 and December 1, any Comp Time in excess of 120 hours shall be paid in the next pay period. Any accrued Comp Time in excess of 40 hours after December 1 shall be paid in the next pay period. Whenever a Road & Bridge employee has accrued balances of both Paid Time Off and Comp Time, any Comp Time in excess of 120 hours shall be used before Paid Time Off hours.

3. Comp Time Maximum During a Declared Disaster

The county's Comp Time policy will be suspended when a disaster has been declared pursuant to Idaho Statute. During such a declared disaster, all employees will be paid the overtime rate for hours worked in excess of 40 hours per week (171 hours per 28-day work period for sworn law enforcement officers) provided those overtime hours are directly related to the disaster, and are properly documented by the employee.

4. Comp Time Maximum for Special Scheduled Events

The County's Comp Time policy may be modified when special events, such as Fourth of July activities or 4H Camp, require employees to be scheduled for overtime hours in order to meet public safety or other needs. If special events are scheduled, the responsible department head or elected official may authorize the payment of overtime related to the events, rather than requiring the accrual of Comp Time, provided that: (1) the departmental budget includes sufficient specific funds to pay for overtime related to the events; and (2) written approval is received from the Board of County Commissioners before the date of the events.

H. REPORTING AND VERIFYING TIME RECORDS

HOURLY employees are required to accurately report all of their work hours and leave taken on the appropriate timesheet. Employees must indicate their beginning and ending time for each day worked. Each report of employee time must be signed by both the supervisor and the employee and shall contain a certification that it is a true and correct record of the employee's time and benefit usage for the time period covered. Hourly employees are not allowed to work "off the clock" or "volunteer" time.

Hourly employees are provided a 30-minute unpaid lunch break for every six (6) hours worked.

SALARIED employees work in positions exempt from the FLSA and are not eligible for overtime pay or Compensatory Time. Salaried employees accrue Paid Time Off (PTO) and Long Term Illness (LTI) hours as described below in paragraph T and must submit timesheets tracking the use of PTO and LTI hours. Salaried employees are expected to work at their place of employment unless they have received specific prior written authorization from their supervisor to work from home or elsewhere. They must manage their work schedule to accomplish the duties of their position and may be required to work over forty (40) hours in a week, including nights and weekends. Salaried employees are expected to work approximately 40 hours per week, unless that expectation is modified by motion of the Board of County Commissioners. Salaried employees are not managed on an hourly basis, so are not required to record individual work hours. However, a salaried employee must maintain and submit, on a bi-weekly basis, an accurate daily record of his/her absences from work and ensure that leave taken is properly recorded.

All time records shall be retained as required by the records retention policy of the County, consistent with state and Federal law. Filling out another employee's time record, or falsifying one's own time record, is prohibited and may be grounds for disciplinary action, including termination.

I. ON-CALL

At certain times, some hourly employees may be required to be available at a specific telephone number to enable him/her to respond to an emergency situation directly related to his/her duties and responsibilities. Such employees shall be considered to be "on-call" during those times and shall be paid for any hours actually worked during on-call periods. Time spent on the telephone or in person resolving a work issue while on-call is considered work time, and should be reported on the employee's timesheet.

J. PROMOTIONS AND COMPENSATION

Compensation for all employees is established by action of the Board of County Commissioners. The annual budget of Teton County sets the funding available for compensation for positions in various departments. Promotions and changes in status may be recommended by officials in each of the operating departments, but final authority regarding compensation rests with the Board of County Commissioners.

K. PAYROLL PROCEDURES AND PAYDAYS

Teton County utilizes a bi-weekly pay period which ends on alternating Fridays. Timecards must be received in the payroll office by 12 Noon on the Monday following the end of the pay period, or by 12 Noon on Tuesday if Monday is a holiday. Late submission of timecards may result in paychecks being delayed until the next payday. Employee pay rate changes can only become effective on the first day of a pay period and cannot be retroactive. The appropriate payroll change form with all required signatures must be received in the payroll department on or before the last day of the pay period.

Payday is the Friday following the end of the pay period. "Direct Deposit Summaries" or paychecks are available by 9 am each payday. Every attempt is made to complete the payroll process on schedule and employees will be informed if an unavoidable delay is expected. In general, direct deposits will be made prior to

Sheriff Liford said tasers are an extremely valuable tool and is requesting the purchase of 3 additional tasers in 2016. Officers have deployed tasers about 5 times during the past year.

The Sheriff's Jail budget is substantially higher due to an increase in the number of jail days and an increase in the cost per jail day, from \$40 to \$45. This is still far less expensive than a county jail.

The Sheriff's Dispatch and E-911 budgets are mostly status quo, except for the need to purchase a new server for the Clark Wireless radio system and new computers for the dispatch stations. A grant may provide funding for the new dispatch computers.

Later in the meeting, the Board decided the second draft budget should include funding for a new patrol deputy, 40-hour per week Civil Deputy, 3 patrol vehicles and less IT hardware.

ANIMAL CONTROL. Driggs City Councilman Ralph Mossman met with the Board and Sheriff to continue the ongoing discussion about animal control. Detective Sergeant Rick Henry said deputies respond to dog calls about twice a day. Earlier in the meeting the Board and Sheriff had discussed the possibility of creating a new position to perform both Administrative duties and Animal Control duties. At that time, the Sheriff said combining those duties would not be reasonable and suggested that a full time "Community Resource Officer" would be the best solution. He said a CRO could also perform selected code enforcement activities for the cities, such as issuing parking tickets, but should not be asked to enforce building codes or sign ordinances. The County already has a code enforcement official for ordinances related to building and planning. It may be difficult to determine exactly what city code enforcement duties would fit into the CRO job description.

Everyone agreed that taxpayers probably do not want to fund a full time person to respond to animal-related calls and to also drive around looking for loose or unlicensed dogs. They discussed the offer made several months ago by a qualified person willing to provide animal control services on a contract basis. The group concluded that the best solution for now would be to have the Sheriff contract with someone willing to respond to calls and to also do periodic drive-arounds to establish an animal-control presence within the cities and neighborhoods. Of course many details would need to be worked out, including: (1) Learning whether the Cities agree with this approach; (2) Developing a scope of work and contract with procedures, authority protocols, etc.; and (3) Agreeing upon a funding amount.

Council Member Mossman will discuss the contractor approach with Victor and Driggs officials.

● **MOTION.** At 4:45 pm Commissioner Park made a motion to recess the meeting until 9 am on Friday, June 19. Motion seconded by Commissioner Riegel and carried.

MINUTES: June 19, 2015 continuation

COMMISSIONERS PRESENT: Bill Leake, Cindy Riegel, Kelly Park

OTHER ELECTED OFFICIALS PRESENT: Coroner Tim Melcher, Clerk Mary Lou Hansen, Assessor Bonnie Beard

Chairman Leake re-convened the meeting at 9:02 am.

EXTENSION. This is the last day of work for Extension Agent Ben Eborn. He will begin a new job as a regional economist for the University of Idaho on June 22 and will be moving to Soda Springs. He said the University is moving towards a regionalized system for specific types of expertise, such as ag economics.

Mr. Eborn predicted that the University will delay hiring his replacement for as long as possible and suggested the Board contact Wayne Jones at the U of I and also establish a Replacement Committee to lobby for a new

Extension Agent. He recommended the committee include representation from the County Commission, Farm Services Agency and Teton Soil Conservation District, along with one farmer, one nursery owner and perhaps someone from the Farmers Market. He said there is no single "Extension Agent" job description because Agents can perform whatever duties are desired by the County; they coordinate Farmers Markets in some counties. Mr. Eborn suggested that the Board and committee emphasize Teton's need for an Agent to coordinate 4H programs and work with owners of small acreages.

In order to help the Board understand what activities Mr. Eborn has been involved with, he agreed to provide his call logs for the past two years. The University requires him to track his calls and he has been classifying them into 3 main categories: Farm Management (classes and work with individual farmers), 4H and Small Acreage. Mr. Eborn said new Extension Agents are "Assistant Professors." After 6-7 years they advance to "Associate Professor" status and after another few years may advance to full Professor status.

While his position is vacant, calls regarding crops will be forwarded to the Madison County agent and calls regarding gardening will be forwarded to the Fremont County agent. In addition, the University has awarded Teton County another \$2,000 grant to help pay for additional assistance with 4H programs and the county fair. There was no 4H camp this year due to repairs underway at the Pine Creek facility.

Mr. Eborn said 4H has two accounts at the Bank of Commerce: the 4H Checking Account with a 5-19-15 balance of \$1,570.67 (#1712056743) and the 4H Savings Account with a 3-31-15 balance of \$1,530.29 (#2712904124). These accounts are included in the county's annual audit. He said there is also a 4H Endowment Trust Fund with the Idaho Community Foundation, which has a balance of about \$48,000. This fund provides college scholarships to qualifying 4H participants. Mr. Eborn and Extension Assistant Tammy Sachse are currently the only two signers on those accounts. Clerk Hansen asked Mr. Eborn to re-do the signature cards to remove his name and add either her name or the name of Treasurer Beverly Palm.

Later in the meeting, the Board agreed that Commissioner Riegel would serve as interim supervisor for the Extension Assistant.

WEEDS. Supervisor Ben Eborn said the Owen Moulton contract for spraying weeds on county property is in place for the summer. Moulton also provides enforcement control spraying. However, with Mr. Eborn's departure and the current lack of a weed inspector, there is no one responsible for following through on enforcement activities. Commissioner Riegel said she met recently with former weed inspector Mike Brown and will make a recommendation on June 22 regarding hiring him as Weed Supervisor for the summer.

Mr. Eborn said counties that start out with combined Weed & Pest departments (a single person managing both weed control and mosquito control) have eventually separated the duties. This is because summer is the busiest season for both control activities, making for an unsustainable summer workload.

PLANNING & BUILDING. Administrator Jason Boal reviewed his budgets, which contain no significant changes, other than a request to hire someone 8 hours per week to assist with document filing and scanning. Mr. Boal said the Building Inspector needs a phone with data in order to receive texts and access maps and other information. Mr. Boal's budget request also includes the second half of funding to purchase a new truck for the Building Inspector. The current truck will replace "Big Red," being used by the Public Works Director. However, "Big Red" recently broke down and is not worth repairing, which creates an immediate need to replace the Building Inspector's vehicle. Mr. Boal will make a recommendation at the July 22 meeting.

IMPACT FEES. Mr. Boal said impact fees are collected when building permits are issued and must be spent within 8 years of their collection. All available Sheriff's fees were spent on the law enforcement center. Mr. Boal has received a request to use Circulation fees for the E5000S reconstruction project, the EMS fees for new storage structures, and the Recreation fees for upgrades at the Fair building. The Impact Fee Advisory Committee will meet within the next few weeks to review the requests and make a recommendation to the Board. The Board will then decide whether to approve the proposed use of those fees.

Certificates of Residency: 2015-2016

Last Name	First Name	College or THS	Date Approved
O'Meara	Jennifer	CSI	
Sachse	Chandler	CSI	
Gonzalez - Hernandez	Karen	CSI	
Moser	Heather	CSI	
Becker	Hailey	CSI	
Moulton	Hayden	CSI	
Schwartzwalter	Kaylee	CSI	
Ripplinger	Nikole	CSI	

based on similar criteria as that used for promotional purposes, depending on employee performance and position within the new salary range.

CERTIFICATION PAY

A “certification” is often received for completing specific course-work and passing a test. Generally, some certifications may be required as part of a job, not unlike an educational requirement of a bachelor’s degree for some positions or a license for an Engineer position.

Some employers choose to reward employees by increasing base pay when a certification is received for job-related training or testing. However, when other employees receive job-related training that does not specifically result in a “certification” (such as an accounting specialist who takes a college level semester course in accounting), they do not receive the recognition of an increase to base salary. For this reason, certification pay can be applied inequitably.

Teton County used the weighted average to calculate the market rate for jobs. The weighted average is the *actual salary paid* to employees. For example: salary data requested for Sheriff’s positions was based on the weighted average, (i.e., the average of actual salaries paid to all Law Enforcement Officers; some officers have a Basic certification and others may have an Intermediate or Advanced certification; regardless, all salaries were averaged together for the “weighted average.”) Therefore, Teton County will consider certification pay in only the case to reach proficient range.

However, Teton County believes in continued education for all employees. Elected Officials and Department managers should budget specific staff training when preparing their budgets. Not only does continued education promote growth within a current job, it often prepares an employee to accept additional responsibilities that could result in a promotion. For employees above the proficient range, the County will consider rewarding certifications through a one-time lump sum award for obtaining the certification. Typically, the one-time lump sum amount does not add on to base salary but recognizes the accomplishment by the employee.

ALTERNATIVE AWARDS

The purpose of an alternative reward program differs from the goals and objectives of other aspects of total compensation. Salary is payment for doing the job; benefits are designed to protect the employee’s well being; and alternative rewards or incentives can direct, motivate and reward the achievement of specific performance goals. Alternative rewards do not need to be expensive or provide any cost liability to the county. When monetary recognition is awarded it is offered as a one-time check (which is taxable) or gift card and is not added to base salary. Elected Officials and Department managers are encouraged to use alternative awards to recognize and thank employees.

Teton County has two types of alternative awards; both are paid with Contingency Funds and require BOCC approval. Teton County’s alternative award plans include:

Spot Awards. This program is designed for those employees who have gone “above and beyond the call of duty.” It is used to recognize one time achievement, rather than sustained performance over a period of time. A common award for this type of program is an “on-the-spot” cash reward or a gift certificate from a local business for \$25, \$50 or \$100. Spot Awards must be requested by a Department Head or Elected Official and submitted for BOCC approval.

Noteworthy Performance Awards. This program focuses on exemplary or noteworthy performance which is more than “above and beyond the call of duty.” Job performance qualifying for this award must be documented and reviewed by the BOCC. The performance to be recognized will vary but should be performance beyond the employee’s usual job description and/or extraordinary effort on their own initiative.

An example of noteworthy performance would be the identification of significant cost-savings outside of an employee’s basic job responsibilities, or the excellent performance of duties not typically required of a position.

Noteworthy Performance Awards must be requested by a Department Head or Elected Official and submitted for BOCC approval.

- g. Facilities Maintenance Supervisor/Engineering Technician position
(salary placeholder in Public Works budget)

- h. Weed Supervisor/Animal Control/Natural Resources position
(\$60,000 for salary and \$35,000 for animal control placeholder in General budget)

- i. Recreation Coordinator position
(salary placeholder in Planning Department budget)

- j. Office space, desks & computers for new positions *(use contingency)*

- k. Sept. 28 meeting conflicts with IAC Annual Conference in Boise
(Who will attend? Do we need to reschedule BoCC meeting?)



2015 IAC ANNUAL CONFERENCE

SEPTEMBER 28-30, 2015 | BOISE CENTRE

SCHEDULE OF EVENTS

MONDAY

September 28, 2015

TIME									
10:00 am - 1:00 pm	IAC BOARD OF DIRECTORS MEETING								
1:20:00 pm - 2:00 pm	REGISTRATION DESK OPEN								
2:00 pm - 3:45 pm	IAC GENERAL SESSION								
	2:00 pm - 2:15 pm Opening Ceremonies • Call to Order - <i>President Len Humphries</i>								
	2:15 pm - 3:45 pm Social Security - It's the Choice of a Lifetime • <i>Troy Simmons, Vice President - Nationwide Retirement Institute</i> Filing for Social Security is one of the biggest financial decisions you'll make. That's why it's the choice of a lifetime. At this keynote presentation, you'll learn many filing rules and strategies so you can make the choice that fits with your overall retirement income plan.								
3:45 pm - 8:30 pm	EXHIBIT HALL OPEN								
3:45 pm - 4:15 pm	ICE CREAM SOCIAL WITH EXHIBITORS								
	ROUNDTABLE DISCUSSIONS WITH COUNTIES OF SIMILAR SIZE								
4:15 pm - 5:30 pm	<table border="1"> <thead> <tr> <th>0 - 8,000 Willows</th> <th>8,000 - 15,000 Pines</th> <th>15,000 - 30,000 Firs</th> <th>30,000+ Cottonwoods</th> </tr> </thead> <tbody> <tr> <td>Counties: Adams, Bear Lake, Boise, Butte, Camas, Caribou, Clark, Custer, Lemhi, Lewis, Lincoln, Oneida and Power</td> <td>Counties: Benewah, Boundary, Clearwater, Franklin, Fremont, Owyhee, Shoshone, Teton, Valley and Washington</td> <td>Counties: Blaine, Cassia, Elmore, Gem, Gooding, Idaho, Jefferson, Jerome, Minidoka and Payette</td> <td>Counties: Ada, Bannock, Bingham, Bonner, Bonneville, Canyon, Kootenai, Latah, Madison, Nez Perce and Twin Falls</td> </tr> </tbody> </table>	0 - 8,000 Willows	8,000 - 15,000 Pines	15,000 - 30,000 Firs	30,000+ Cottonwoods	Counties: Adams, Bear Lake, Boise, Butte, Camas, Caribou, Clark, Custer, Lemhi, Lewis, Lincoln, Oneida and Power	Counties: Benewah, Boundary, Clearwater, Franklin, Fremont, Owyhee, Shoshone, Teton, Valley and Washington	Counties: Blaine, Cassia, Elmore, Gem, Gooding, Idaho, Jefferson, Jerome, Minidoka and Payette	Counties: Ada, Bannock, Bingham, Bonner, Bonneville, Canyon, Kootenai, Latah, Madison, Nez Perce and Twin Falls
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5:30 pm - 7:00 pm	SOCIAL WITH EXHIBITORS								
5:30 pm - 8:00 pm	SILENT AUCTION OPEN								
7:00 pm - 8:30 pm	PRESIDENT'S WELCOME DINNER								

TUESDAY

September 29, 2015

TIME	
7:00 am - 8:00 am	CONTINENTAL BREAKFAST WITH EXHIBITORS
7:40 am - 8:30 am	REGISTRATION DESK OPEN

TUESDAY

September 29, 2015

TIME			
7:30 am - 3:30 pm		EXHIBIT HALL OPEN	
7:00 am - 3:15 pm		SILENT AUCTION OPEN Convention Center Lobby *Auction closes at 3:15 pm	
8:00 am - 9:30 am		IAC GENERAL SESSION	
	8:00 am - 8:30 am	Welcome <ul style="list-style-type: none"> • Call to Order - <i>President Len Humphries</i> ICRMP Presentation <ul style="list-style-type: none"> • <i>Rick Ferguson, ICRMP Executive Director</i> 	
	8:30 am - 9:30 am	What Counties Need to Know About the Attorney General's Investigative Unit <ul style="list-style-type: none"> • <i>Lawrence Wasden, Attorney General</i> <p>In 2014, the Idaho Legislature enacted Senate Bill 1369, which gave the Attorney General additional responsibility and duty of investigating violations of state law by county officers who hold elective office. Senate Bill 1369 became effective July 1, 2014 as Idaho Code § 31-2002. Wasden will explain the duties and responsibilities of the Attorney General's office and how their office can help your county.</p>	
9:30 am - 10:00 am		REFRESHMENT BREAK WITH EXHIBITORS	
		IAC COMMITTEE MEETINGS	
10:00 am - 12:00 pm		Justice and Public Safety Cottonwood/Firs Chair: Don Davis, Lewis County Commissioner	Health and Human Services Salmon/Snake Chair: Helen Edwards, Gooding County Commissioner
		Transportation Pines/Willows Chair: Doug Zenner, Nez Perce County Commissioner	
12:00 pm - 1:30 pm		GEMPLAN LUNCH	
1:30 pm - 2:30 pm		IAC GENERAL SESSION	
	1:30 pm - 2:30 pm	NACo County Economic Information <ul style="list-style-type: none"> • <i>Emilia Istrate, NACo, Director of Research</i> <p>County economic trends are an essential measure of the well-being of county residents. The conditions of a county economy can constrain and challenge county governments, residents and businesses, while also providing opportunities. Emilia will provide the conference attendees with an in-depth look at NACo's County Economic Tracker and future research projects for NACo.</p>	

TUESDAY

September 29, 2015

TIME				
2:30 pm - 3:15 pm	REFRESHMENT BREAK WITH EXHIBITORS			
3:15 pm - 5:15 pm	IAC COMMITTEE MEETINGS			
	<table border="1"> <tr> <td> Public Lands Chair: Brenda Richards, Owyhee County Treasurer </td> <td> Intergovernmental Affairs Chair: Mary Lou Hansen, Teton County Clerk </td> <td> Environment, Energy and Land Use Chair: Lawrence Schoen, Blaine County Commissioner </td> </tr> </table>	Public Lands Chair: Brenda Richards, Owyhee County Treasurer	Intergovernmental Affairs Chair: Mary Lou Hansen, Teton County Clerk	Environment, Energy and Land Use Chair: Lawrence Schoen, Blaine County Commissioner
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3:00 pm - 6:00 pm	ISA BOARD MEETING			
6:00 pm - 6:30 pm	BUSES DEPART FOR IAC/ICRMP BUILDING South Side of Boise Centre off Front Street			
6:15 pm - 8:30 pm	ICRMP DINNER AND IAC OPEN HOUSE IAC/ICRMP Building			

WEDNESDAY

September 30, 2015

TIME					
7:00 am - 8:30 am	IAC LEGISLATIVE COMMITTEE MEETING				
7:00 am - 8:00 am	REGISTRATION/REGISTRATION				
7:00 am - 8:00 am	COFFEE BREAK				
8:30 am - 10:15 am	IAC GENERAL SESSION				
	<table border="1"> <tr> <td>8:30 am - 9:00 am</td> <td> IAC Business Meeting <ul style="list-style-type: none"> • Call to Order - <i>President Len Humphries</i> • Roll Call - <i>Secretary Bill Thompson</i> • Election of Officers • FY16 Budget </td> </tr> <tr> <td>9:00 am - 10:00 am</td> <td> Presentation of 2016 Resolutions <ul style="list-style-type: none"> • <i>Donna Peterson, Legislative Committee Chair</i> </td> </tr> </table>	8:30 am - 9:00 am	IAC Business Meeting <ul style="list-style-type: none"> • Call to Order - <i>President Len Humphries</i> • Roll Call - <i>Secretary Bill Thompson</i> • Election of Officers • FY16 Budget 	9:00 am - 10:00 am	Presentation of 2016 Resolutions <ul style="list-style-type: none"> • <i>Donna Peterson, Legislative Committee Chair</i>
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9:00 am - 10:00 am	Presentation of 2016 Resolutions <ul style="list-style-type: none"> • <i>Donna Peterson, Legislative Committee Chair</i> 				
10:15 - 10:30 am	COFFEE BREAK				

WEDNESDAY

September 30, 2015

TIME				
10:30 am - 12:00 pm	CONCURRENT WORKSHOPS			
	NACo County Explorer Snake <i>Emilia Istrate</i>	Ethics Salmon <i>Dr. Stephanie Witt, Boise State University</i>	Sentencing Reform Payette <i>Panel Discussion</i>	
	12:00 pm - 1:30 pm WESTERN STATES LUNCH			
1:30 pm - 2:30 pm IAC GENERAL SESSION				
	1:30 pm - 2:30 pm	Idaho's Urban-Rural Divide • <i>Dr. Stephanie Witt, Boise State University</i>		
	2:30 pm - 3:00 pm	Voting on 2016 Resolutions • <i>Donna Peterson, Legislative Committee Chair</i>		
3:30 pm - 5:30 pm	IAC AFFILIATE MEETINGS			
	Assessors Meeting Salmon	Clerks Meeting Snake	Commissioners Meeting Summit	Treasurers Meeting Payette

BoCC PRIORITIES update 5/6/2015

- 1) Centennial Park or Trail Dedication and other plans
- 2) Non-Profit Funding Support Policy/Guidance Development (and once developed, get back to Geotourism to resubmit their 2015 request if appropriate) - need legal guidance on what statute(s) we should use as our basis. Policy should cover social services, county support needs relative to Parks & Recreation (per Rec Plan), and economic development including business development, Chamber of Commerce, and Tourism (per Economic Development Plan). Should we be utilizing levy authorizes not currently be used (e.g., economic development, parks & rec, snowmobile, Nordic trails, etc.)
- 3) Staffing Additions and Organization Assignments and/or Realignment (finalize via the Budget process). Animal Control, Facility Mgmt, IT, Economic Development, Parks & Rec, Housing Authority, Transit Coordination, Regional Planning, Public Works Support, Weed Control Superintendent
- 4) P&Z code approval process so that BoCC is kept up to date early and often. Need periodic in depth briefings from staff as to potential issues and concerns from the public and P&Z Commissioners
- 5) Affordable Housing Authority Restart
- 6) Solid Waste Disposal & Diversion future options and coordination with Cities including Alta
- 7) Changes to Solid Waste Fees/Taxes for FY2016
- 8) Extent of county support for Farm-to-Market Roads
- 9) Frontage Road Dust Abatement
- 10) Future Gravel Pit needs
- 11) Teton Scenic Road up by Packsaddle
- 12) Future R&B Facility Needs and Plans
- 13) Building Fund status and plans for use
- 14) Capital Improvement Plan update and Impact Fees
- 15) Ag Exemption Policy/Procedure/Guidance for Parcels less than 5 acres
- 16) FY2016 Road & Bridge Priorities and overall status of all County Roads
- 17) Smith Canyon Road status
- 18) Cost of growth and how to calculate it. What is Teton Valley's optimum population relative to quality of life and sustainability?

Teton County Idaho Commissioners

TOWN HALL MEETING

Monday, August 10, 2015 - 6:30 pm

150 Courthouse Drive, Driggs, Idaho - 1st Floor Meeting Room

6:30 PM Meeting Called to Order - Bill Leake, Chair

TETON VALLEY SCENIC PARKWAY

Brief Overview - Darryl Johnson, Public Works Director

Public Comments

PUBLIC COMMENT - *Regarding any other issues of interest*