

**DRAFT**

*This Resolution will be needed only if the boundaries are changed. - mch*



**RESOLUTION 2014-0113C**  
**A RESOLUTION DEFINING COUNTY COMMISSIONER DISTRICT BOUNDARIES**

WHEREAS Idaho Code 31-704 charges the Board of County Commissioners with districting their county into three county commissioner districts as nearly equal in population as may be; and

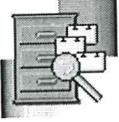
WHEREAS the Board has determined that the current boundaries do not fairly represent the citizens of Teton County;

NOW THEREFORE BE IT RESOLVED that the Teton County, Idaho Board of Commissioners hereby establishes the boundaries of the three county commissioner districts as described in Exhibit A and shown on Exhibit B map.

ADOPTED January 13, 2014 by the  
TETON COUNTY BOARD OF COUNTY COMMISSIONERS

Chairman: \_\_\_\_\_  
Kelly Park

ATTEST: \_\_\_\_\_  
Mary Lou Hansen, Clerk



# Idaho Statutes

## TITLE 31 COUNTIES AND COUNTY LAW

### CHAPTER 7 BOARD OF COUNTY COMMISSIONERS

31-704. COMMISSIONERS' DISTRICTS. At the regular meeting in January, preceding any general election, the board of commissioners must district their county into three (3) districts, as nearly equal in population as may be, to be known as county commissioners' districts, numbers one (1), two (2) and three (3) respectively; provided, that when a new county shall have been created, or the boundary lines of a county shall have been changed, then the board of commissioners of such county may district their county at any general or special meeting of such board.

**History:**

[(31-704) R.S., sec. 1748; am. 1893, p. 3, sec. 1; reen. 1899, p. 164, sec. 1; am. R.C. & C.L., sec. 1907; C.S., sec. 3405; I.C.A., sec. 30-604; am. 1943, ch. 69, sec. 1, p. 147; am. 1972, ch. 132, sec. 1, p. 261.]

*The Idaho Code is the property of the state of Idaho and is made available on the Internet as a public service. Any person who reproduces or distributes the Idaho Code for commercial purposes is in violation of the provisions of Idaho law and shall be deemed to be an infringer of the state of Idaho's copyright.*



**Resolution 2011-1227a**  
**Defining County Commissioner District Boundaries**  
**EXHIBIT A**

**COMMISSIONER DISTRICT #1** includes the entire area north and west of the line\* commencing at the Wyoming State Line on E5000N and continuing west along 5000N to Highway 33, then south along Highway 33 to W2500N, then west on W2500N to the northwest corner of the Driggs Area of Impact, then south and west along the Driggs Area of Impact boundary to the southwest corner of the Area of Impact, then east to Highway 33, then south along Highway 33 to W6000S, then west along W6000S to Chapin Lane, then north on Chapin Lane to W5750S, then west on W5750 S to the Teton River, then south along the Teton River, Little Pine Creek and Warm Creek to Highway 31, then south and west along Highway 31 to the boundary with Bonneville County.

**COMMISSIONER DISTRICT #2** includes the entire area east of District #1, south of 5000N and north of 5000S. This District includes the entire City of Driggs and the City of Driggs Area of Impact.

**COMMISSIONERS' DISTRICT #3** includes the entire area east and south of District #1 and District #2. This District includes the entire City of Victor and the City of Victor Area of Impact.

*\*All boundaries follow the centerline of the road or river referenced.*

**RESOLUTION 2011-1227a**  
**A RESOLUTION DEFINING COUNTY COMMISSIONER DISTRICT BOUNDARIES**

WHEREAS Idaho Code 31-704 charges the Board of County Commissioners with districting their county into three county commissioner districts as nearly equal in population as may be; and

WHEREAS the south-to-north numbering system currently utilized for the county commissioner districts does not conform with standard numbering protocols; and

WHEREAS correcting the numbering system will not alter the terms of office or date of election of the current Board of County Commissioners;

NOW THEREFORE BE IT RESOLVED that the Teton County, Idaho Board of Commissioners hereby:

1. Establishes the boundaries of the three county commissioner districts as described in Exhibit A and shown on the attached map, Exhibit B; and
2. Declares that the county commissioner districts shall be numbered from north-to-south in order to conform with modern numbering protocols; and
3. Declares the following list to accurately represent the current Board of Teton County Commissioners:

First District	Kelly C. Park	Two-Year Term	Elected November 2010
Second District	Kathy Rinaldi	Four-Year Term	Elected November 2010
Third District	Bob Benedict	Four-Year Term	Elected November 2008

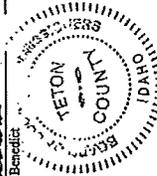
DATED and done this 27th day of December, 2011.

TETON COUNTY BOARD OF COUNTY COMMISSIONERS

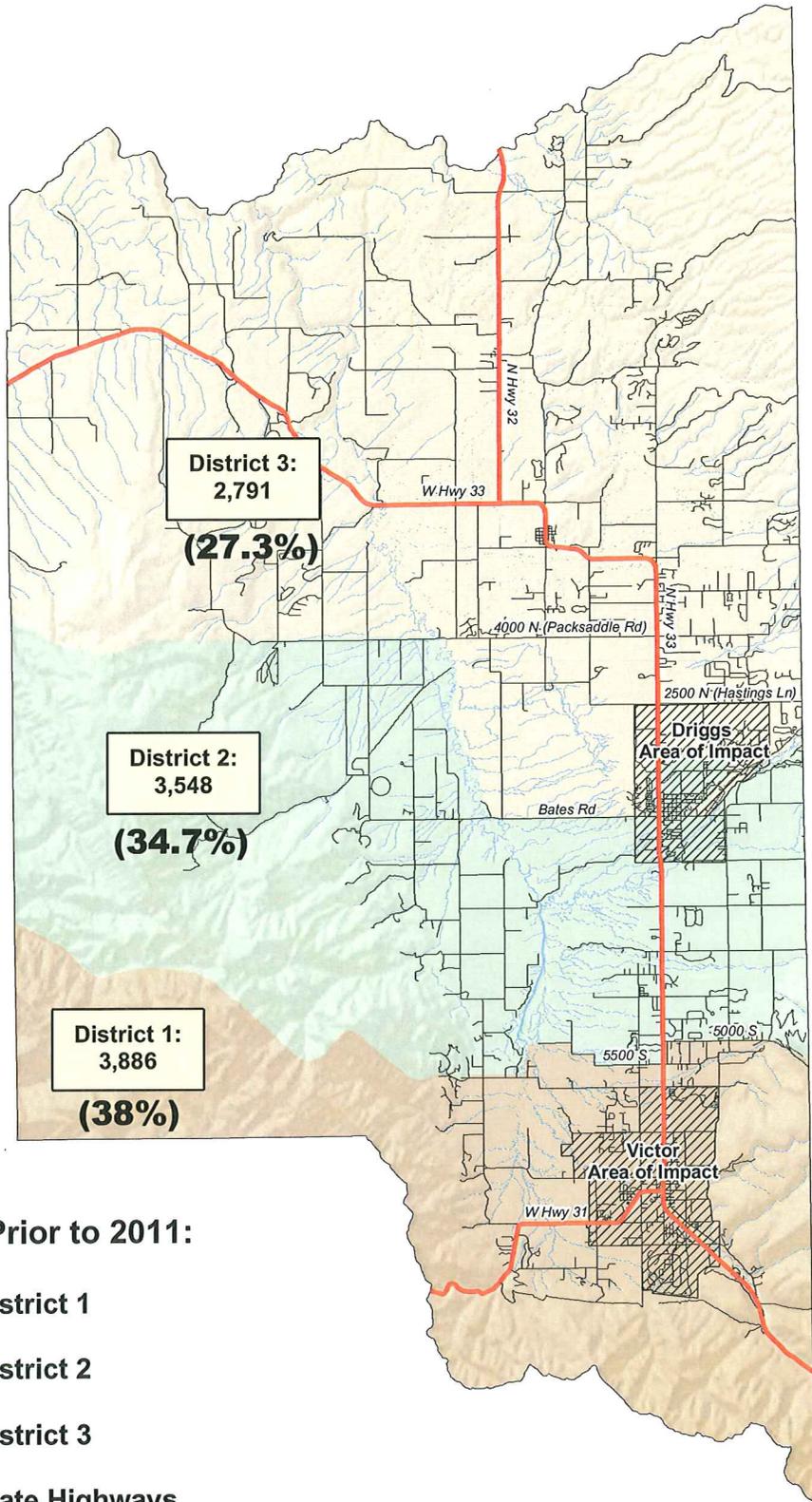
*Kathy Rinaldi*  
Kathy Rinaldi

*Bob Benedict*  
Bob Benedict

*Kelly C. Park*  
Kelly Park



ATTEST: *Mary Lee Hansen*  
Mary Lee Hansen, Clerk

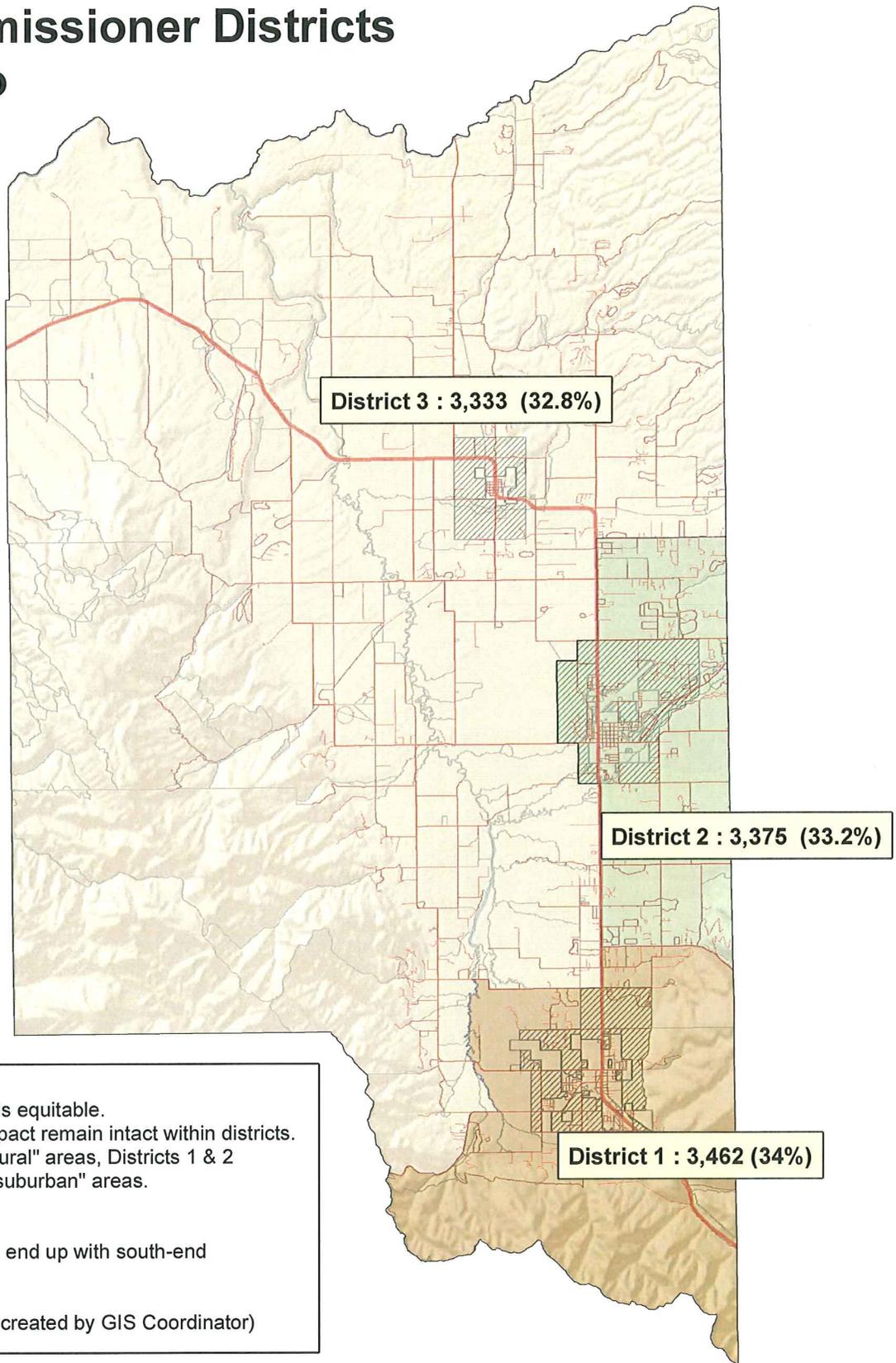


Printed: September, 20, 2011  
 L:\Projects\Teton\Redistricting\CommissionerRedist2012\CommissionDistrict2012.mxd



# 2013 Commissioner Districts Status Quo

(Approved 2012)



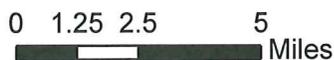
**Pros:**

- 1) Population of districts is equitable.
- 2) Cities and Areas of Impact remain intact within districts.
- 3) District 3 represents "rural" areas, Districts 1 & 2 represent more "urban / suburban" areas.

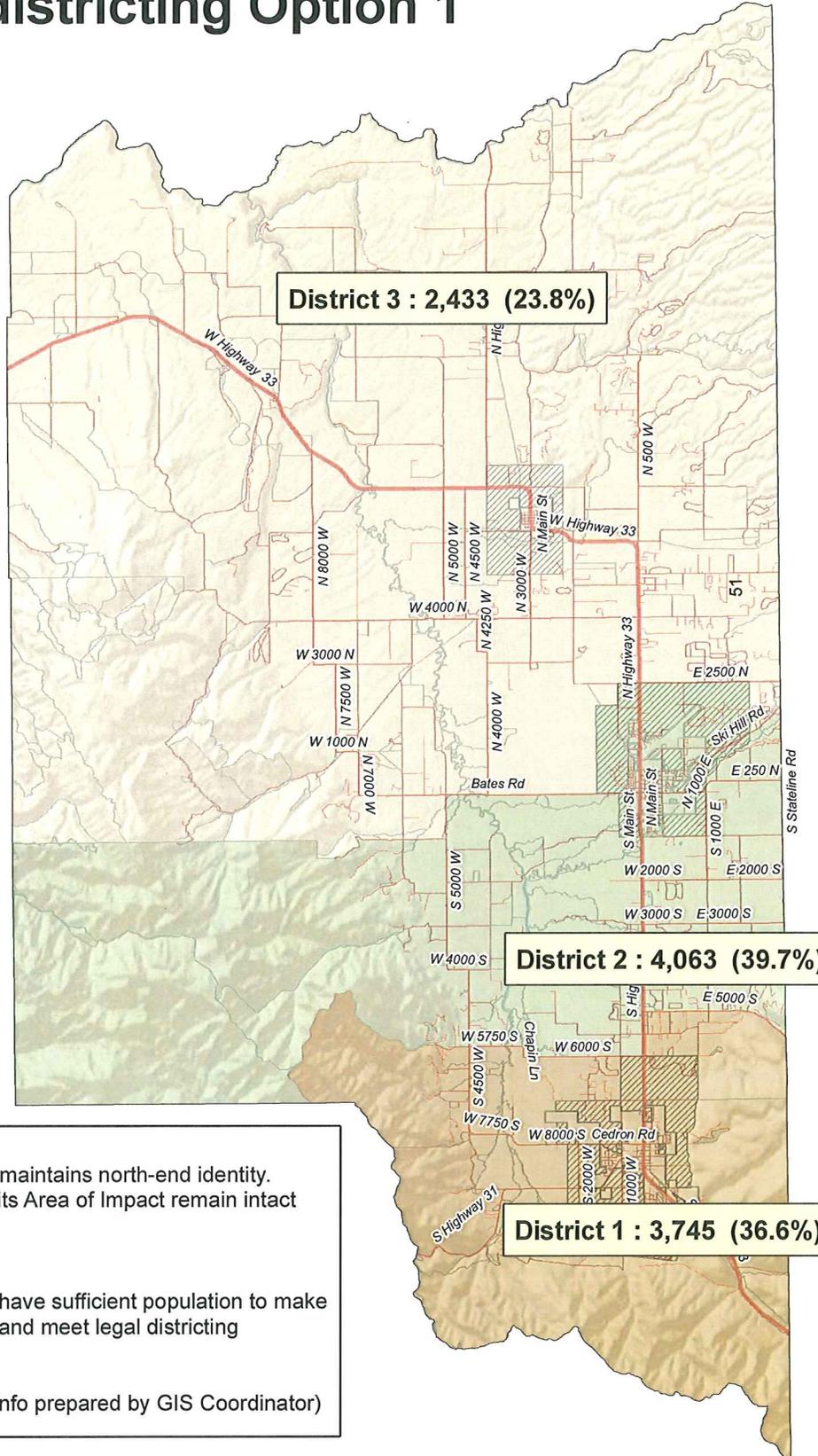
**Cons:**

- 1) District 3 (Tetonia) can end up with south-end commissioner.

(Maps, Pros & Cons info created by GIS Coordinator)



# 2013 Redistricting Option 1



**District 3 : 2,433 (23.8%)**

**District 2 : 4,063 (39.7%)**

**District 1 : 3,745 (36.6%)**

**Pros:**

- 1) District 3 (Tetonia) maintains north-end identity.
- 2) City of Driggs and its Area of Impact remain intact within District 2.

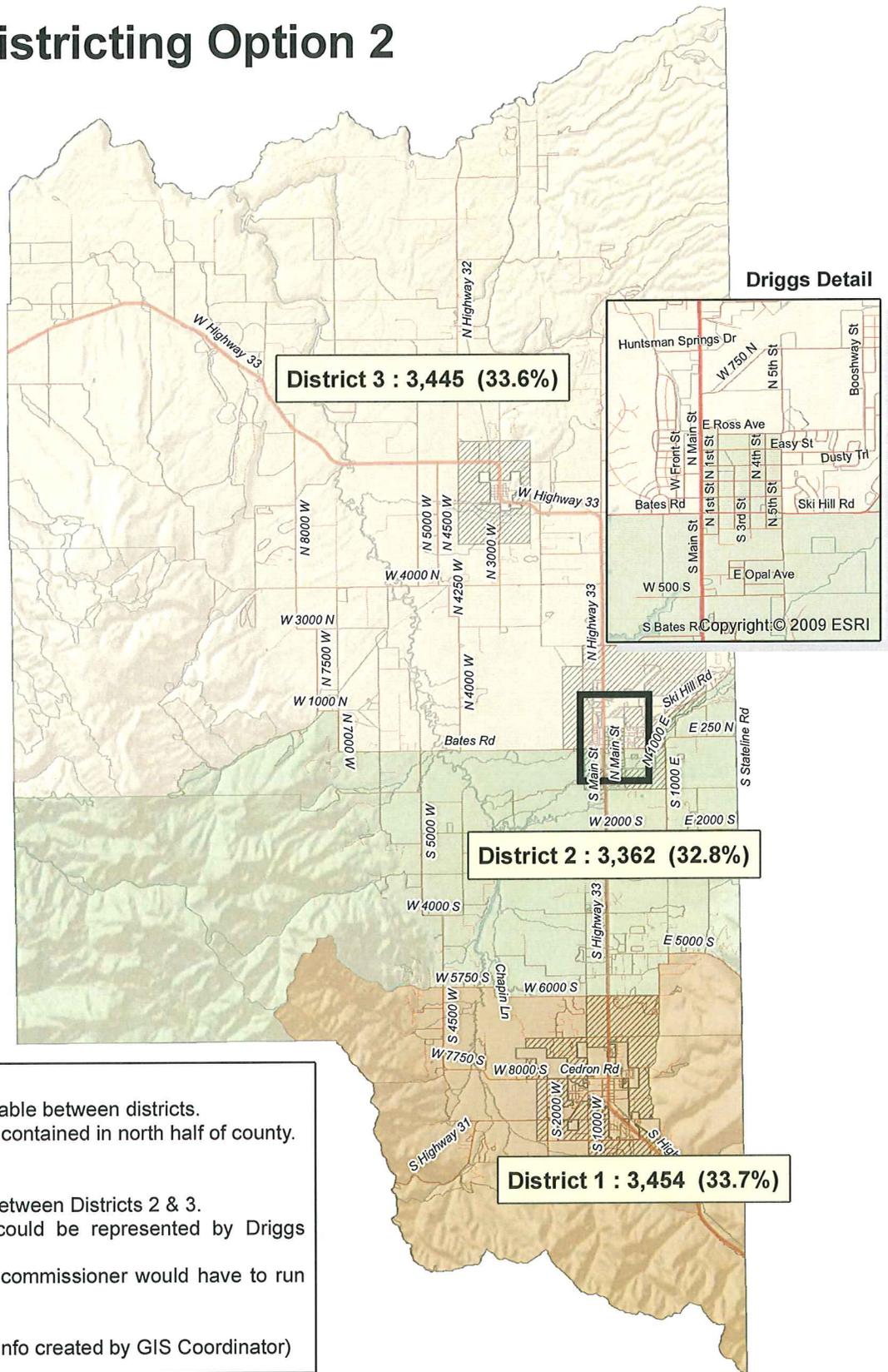
**Cons:**

- 1) District 3 does not have sufficient population to make distribution equitable and meet legal districting requirements.

(Maps, Pros & Cons info prepared by GIS Coordinator)



# 2013 Redistricting Option 2



**Pros:**

- 1) Population is equitable between districts.
- 2) District 3 (Tetonia) contained in north half of county.

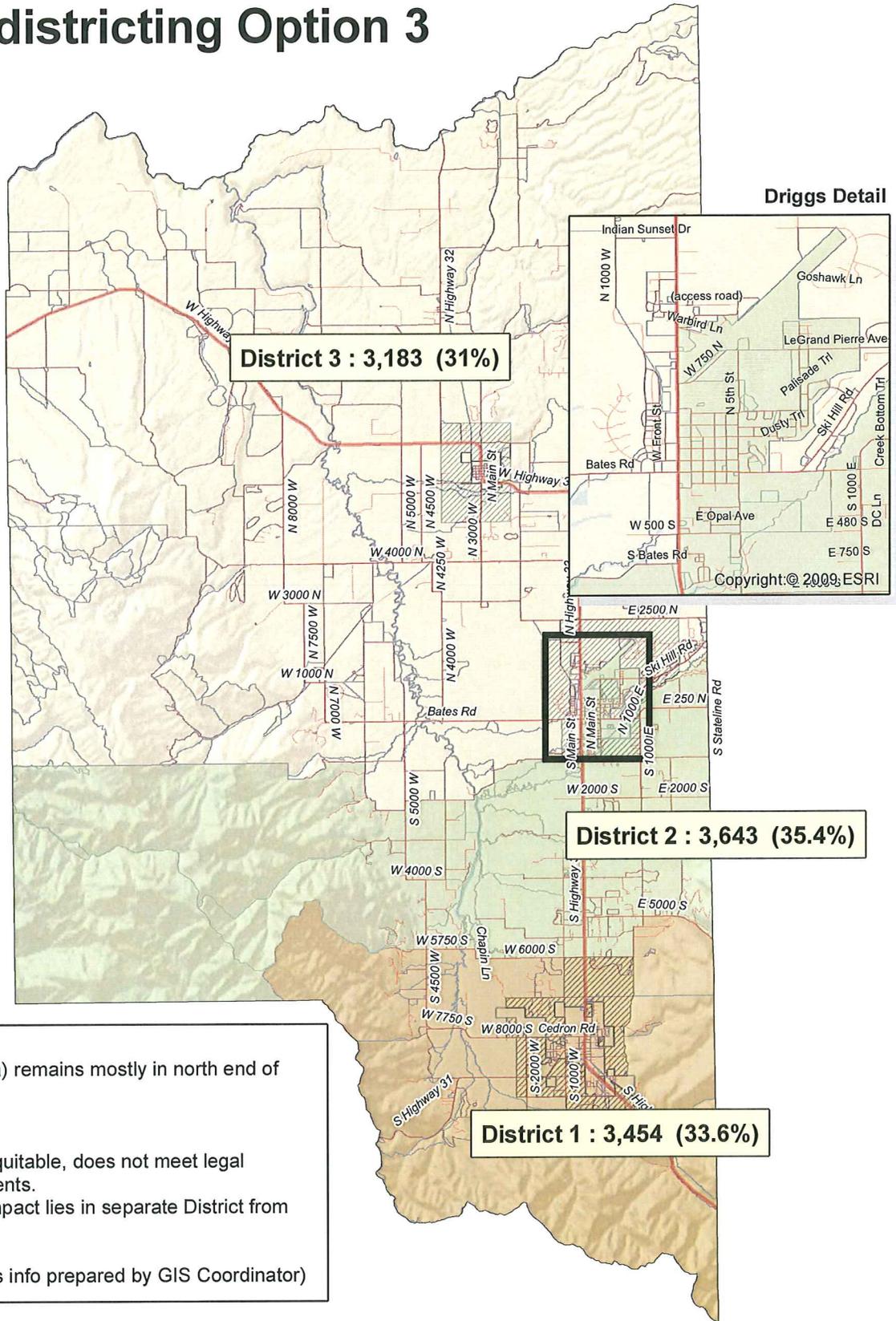
**Cons:**

- 1) Driggs is divided between Districts 2 & 3.
- 2) Rural District 3 could be represented by Driggs resident.
- 3) Current District 2 commissioner would have to run in District 3.

(Maps, Pros & Cons info created by GIS Coordinator)



# 2013 Redistricting Option 3



**Pros:**

1) District 3 (Tetonia) remains mostly in north end of county.

**Cons:**

- 1) Population not equitable, does not meet legal districting requirements.
- 2) Driggs Area of Impact lies in separate District from the city.

(Maps, Pros & Cons info prepared by GIS Coordinator)





208-354-8780  
FAX: 208-354-8410

Teton County Clerk

150 Courthouse Drive #208  
Driggs, Idaho 83422

January 8, 2013

TO: County Commissioners  
FROM: Teton County Clerk  
SUBJECT: Bids for Search & Rescue Quick Response Unit

(1) The results of the Dec. 27 bid opening were:

- One bid was received, from Fouts Bros, for a total of \$72,450; and
- A second bid was received in the Clerk's office on Dec. 31, from Boise Mobile Equipment, for \$120,165.52 (the bid was erroneously addressed to the Assessor's office and delivered there Dec. 26).

SAR Commander Paul Bruno is moving forward with the Fouts Bros bid. Both bids are attached for your information

(2) As requested, Sheriff Liford will meet with the Board January 27 to discuss SAR equipment needs and dog licensing.

---

EXCERPT FROM THE DECEMBER 23, 2013 BoCC MINUTES:

## SEARCH & RESCUE

The Board discussed the memo from SAR commander Paul Bruno. They have received a \$59,000 EMS Level III grant from Idaho plus a \$14,000 donation from the Teton Springs Foundation to purchase a Quick Response Unit for the SAR team. Since the vehicle will cost more than \$50,000 a formal, sealed bid process is required and has been followed. Bids will be opened Dec. 27 and the state funds must be obligated by Dec. 31.

● **MOTION.** Commissioner Rinaldi made a motion to approve purchase of a Quick Response Unit for the SAR team from the low bidder, provided the low bid does not exceed \$73,000. Motion seconded by Commissioner Kunz and carried unanimously.

Commissioner Rinaldi said the county also recently obtained two Humvees for the SAR team. Even though the vehicles are being obtained at no cost to county taxpayers, they have ongoing operating costs and she wondered how many vehicles are needed. The Board will ask Sheriff Tony Liford to attend a future meeting to discuss the SAR fleet needs.



*Big Packet  
Received in Clerk's office  
on 12.31.13. - meh*

12/23/2013

Teton County Search and Rescue  
150 Courthouse Drive #208, Driggs, ID 83422  
(Customer Phone)

Re: Rescue Proposal

Dear Paul Bruno,

On behalf of Boise Mobile Equipment, Inc., I am pleased to present this proposal for the construction of (1) (one) Rescue, built on Ford F-550 4x4 chassis.

Boise Mobile Equipment hereby proposes the apparatus F.O.B Boise Mobile price of \$120,165.52 (*One Hundred Twenty Thousand - One Hundred Sixty Five Dollars and fifty two cents*). This price does not include applicable Idaho state sales tax, nor are any travel expenses to our facility included for your department personnel.

Boise Mobile Equipment is noted for durable product features, proven construction techniques, and high quality craftsmanship. Extensive flexibility in design is inherent in the tubular style body construction employed by our firm. As a truly custom builder, we look forward to meeting your requirements to the highest level possible.

We look forward to building a high quality apparatus for your department, built to your specifications, and backed by our dependable service. I appreciate your consideration of our firm's products and look forward to meeting with you to answer any remaining questions or concerns that you may have.

Best regards,

Rod Doughty  
Sales Manager  
[RDoughty@bmfefire.com](mailto:RDoughty@bmfefire.com)  
(208) 869-2416

Boise Mobile Equipment  
900 Boeing Street  
Boise, ID 83705  
W: 208-338-1444  
F: 208-344-0395  
[www.bmfefire.com](http://www.bmfefire.com)



*Bid Packet  
received in Clerk's  
office on 12-11-13.  
- mel*

Fouts Bros. Fire Equipment • 2158 Atlanta Road Smyrna, Georgia 30080  
Phone: 770-431-0216 • Toll Free: 1-800-948-5045 • Fax: 770-438-1504

12/10/2013

Teton County Search & Rescue  
150 Courthouse Dr  
Driggs, ID 83422

Dear Sirs,

We are pleased to bid the following: One (1) 2014 Ford F-550 Crew Cab Roll up Door Light Rescue built to the attached specifications for the sum of \$72,450.00

All fees are due at Completion of these units which should be 90-120 days from receipt of order. Please review this information and feel free to call us with any questions you may have.

Thank you for this opportunity to bid and we look forward to your favorable response.

Regards,

William Ingram Jr  
Fouts Bros. Fire Equipment

Enclosure

NOTE: IDWR Public Hearing  
2:00 PM - January 14, 2013  
150 Courthouse Dr.  
Driggs, ID

**IDAHO DEPARTMENT OF WATER RESOURCES  
REPORT ON ESTABLISHMENT OF THE  
PROPOSED TETON CREEK FLOOD CONTROL DISTRICT**

## **INTRODUCTION**

On July 22, 2013, the Director of the Idaho Department of Water Resources (“IDWR”) received a Petition Requesting Establishment of a Flood Control District on Teton Creek in Teton County, Idaho (“Petition”). In accordance with Idaho Code § 42-3105, the Petition includes a detailed narrative describing the objectives and boundaries of the proposed district, descriptions of flood control plans, projects or improvements and how such plans may be implemented, and how the district will improve the local public health and welfare. The petition also included a list of the qualified voters in the district along with signatures from one-third or more of those qualified voters, a map of the proposed district with three divisions and recommended Board members for each division, and letters of support from property owners within the district and local government and non-government entities.

In accordance with Idaho Code §42-3106, IDWR has prepared this report summarizing its’ examination of the petition, map, and petitioner signatures, and its’ findings concerning the necessity and feasibility of the proposed Teton Creek Flood Control District (“TCFCD”).

## **EXAMINATION OF PETITION AND PROPOSED BOUNARIES**

### **A. Sufficiency of Petition**

IDWR staff obtained a list of registered voters from Teton County and using Geographic Information System (“GIS”) computer software determined which voters had addresses within the boundaries of the proposed TCFCD. IDWR found that a total of fifty-four (54) registered voters reside within the boundaries of the TCFCD and that twenty-seven (27), or fifty (50) percent of those registered voters signed the petition to establish the TCFCD. This exceeds the minimum one-third (1/3) signatures of qualified voters residing in the district required by Idaho Code §42-3105.

### **B. District Boundaries and Map**

Attachment B of the petition includes a map showing the boundaries of the proposed TCFCD and the recommended divisions within the district. Idaho Code § 42-3105 requires that a proposed flood control district be divided into not less than three (3), nor more than nine (9) divisions to provide adequate representation to all of the interests within the district. The map accompanying the petition shows three district divisions named Upper, Middle and Lower. The petition identifies and recommends one representative from each division to serve as a commissioner of the district. The recommended division commissioners include William Belk (Upper Division), Robert McKitrick (Middle Division), and Aaron McKee (Lower Division). Each of the three recommended commissioners is a resident and qualified voter within their respective divisions. The map attached to this report in Attachment A shows the location of the three divisions.

The Petition indicates that the district boundary includes all parcels wholly or partly within the approximate location of the 1% annual chance (100 year or base) flood hazard zone as shown on the Federal Emergency Management Agency (FEMA) Flood Insurance Rate Map (FIRM) of Teton Creek, and all parcels in subdivisions or other community developments owning portions of Teton Creek as common area, from the Idaho-Wyoming state line to downstream of Idaho Highway 33. Teton Creek crosses the lower district boundary at a distance of about 0.43 miles downstream and southwest of Highway 33, and about 2.4 miles northeast of the confluence with the Teton River (about 4.4 stream miles). The total area of the proposed TCFCD is approximately 1,400 acres, or about 2.2 square miles. There are a significant amount of residential lots and developments along Teton Creek within the TCFCD between the state line and Highway 33. There are just a few structures or improvements and only two land owners within the TCFCD below Highway 33.

A detailed Flood Insurance Study (FIS) was completed for Teton County, Idaho in 1988 by FEMA. The FIS includes the 100 year and 500 year (0.2% annual chance) flood insurance rate zones for selected streams and rivers in Teton County, including Teton Creek. As shown on the current FIRM for Teton Creek, Zone AE is the flood insurance rate zone that corresponds to the 100 year floodplain that is determined in the FIS by detailed hydraulic analyses and shows base flood elevations at selected intervals.<sup>1</sup> Zone A is the rate zone that corresponds to the 100 year floodplain that is determined in the FIS by approximate methods or without detailed hydraulic analyses. No base flood elevations or depths are shown for Zone A. Zone X (shaded) is the flood insurance rate zone for areas between the limits of the 100 year base flood and the 500 year flood. Areas of minimal flood hazard, which are areas outside of the special mapped flood hazard areas and higher than the elevation of the 500 year flood, are labeled Zone X (unshaded).<sup>2</sup> The detailed Zone AE with base flood elevations exists for Teton Creek between the state line and the Highway 33 Bridge. Zone A rate areas are provided for Teton Creek below the Highway 33 Bridge and along Spring Creek.

IDWR believes that the method used for delineating the TCFCD boundary described in the Petition is reasonable even though it results in the inclusion of some parcels where only minor portions of the parcels may intersect the 100 year flood hazard zones (Zone AE or A). In accordance with the provisions of Idaho Code § 42-3115, the entirety of each parcel included within the flood control district is subject to assessment. The 100 year mapped flood zone was merely used as a tool to establish the proposed boundaries of the district. The 100 year flood hazard zone is not required to be used as the basis of establishing the boundary of the district nor does it limit the amount of land or number of acres in a parcel that is subject to flood control district assessments.

IDWR notes that while land owner parcels intersecting the 100 year mapped flood insurance rate zones for Teton Creek were used as the basis for delineating the TCFCD boundary, the resulting boundary also includes a portion of the 100 year mapped flood zone for Spring Creek, which is tributary to Teton Creek. The confluence of Teton Creek and Spring Creek is downstream of Highway 33 and less than one-quarter mile south of the TCFCD boundary. The inclusion of part of the Spring Creek mapped flood zone does not appear to be intentional but rather a product of

---

<sup>1</sup> Flood Insurance Rate Study, Teton County, Idaho and Incorporated Areas. Federal Emergency Management Agency (FEMA), August 4, 1988, p. 24.

<sup>2</sup> FEMA, National Flood Insurance Program (NFIP) Flood Zones – NFIP Policy Index – Definitions/Descriptions. Web. 9/4/2013 < <http://www.fema.gov/floodplain-management/flood-zones>>.

Spring Creek lying within parcels that overlap portions of the Teton Creek 100 year mapped flood zone. The Petition does not identify any flood control projects or plans on Spring Creek.

A close examination of the FEMA 100 year mapped flood zone indicates that portions of this zone lie outside the proposed TCFCD boundary. Specifically, areas of the 100 year flood zone not included in the district boundary include portions of the following legal descriptions:

05N46E30NWNW  
05N46E30SWNW  
05N45E25SENE  
05N45E25NESE  
05N45E25NWSE  
05N45E25SWSE  
05N45E35NESE

IDWR further notes that there are a number of 500 year flood zone (shaded Zone X) delineations in the Teton Creek FIRM that are also within the proposed TCFCD. These delineations typically appear as fairly small doughnut holes or polygons ranging in size from less than one-half acre to over 10 acres and surrounded by the 100 year floodplain boundaries (Zone A or AE). IDWR has found a relatively small number of parcels that lie wholly within these 500 year flood insurance rate zone areas. All other parcels lying within these 500 year flood zone delineations also overlap or lie within the 100 year flood boundary. Although some parcels may be entirely situated within a 500 year mapped flood zone, those parcels are nonetheless included within the proposed TCFCD.

The FEMA Teton County FIS shows the estimated peak discharge-drainage area relationships for Teton Creek at the Highway 33 Bridge. For the 45.6 square mile drainage area of the creek above the bridge, peak discharges are given for the 10 year, 50 year, 100 year and 500 year flood events as follows:

<u>Flood Event</u>	<u>Peak Discharge (cfs)</u>
10 year	780
50 year	1,450
100 year	2,050
500 year	3,550

Historical stream flow or stream gage records for Teton Creek are limited to one stream gage operated by the United States Geological Survey (“USGS”) from June 1, 1946 to October 31, 1952. The gage site had a drainage area of about 33.8 square miles and was located in Wyoming about 4.2 miles east of the Idaho-Wyoming state line and about 1.5 miles upstream of Mill Creek. The peak discharge during this approximate six year period was 1,030 cfs on June 6, 1952. The low annual peak discharge for the six year gage record was 780 cfs on June 16, 1946. The mean annual discharge for the period of record was 110 cfs. The USGS conducted seven miscellaneous stream flow measurements near the former gage site between March 27, 2013 and September 30, 2013. The measured flows ranged from a low of 8.75 cfs on March 27, 2013 to a high of 169 cfs on July 8, 2013.

### **C. Water Rights within Proposed District**

IDWR reviewed the number and types of water rights located within the proposed TCFCD having a source of water from Teton Creek or tributaries to Teton Creek. The list of water rights may be found in Attachment B of this report.

There are a total of 34 surface water rights that have one or more points of diversion from Teton Creek or tributary sources within the proposed district. All but two of the 34 water rights include irrigation as a purpose of use while the two remaining rights are limited to in-stream livestock water use. Six of the 34 rights list Spring Creek as a source of water including the two in-stream stock water rights, two rights list an Unnamed Stream tributary to Teton Creek, and one right is from Springs tributary to Teton Creek. The remaining 25 rights are diverted from Teton Creek. One of these 25 rights is diverted from Teton Creek below Highway 33 while the remaining 24 rights are diverted from Teton Creek among a total of five irrigation diversions located upstream of Highway 33, including the Central Teton Canal near the state line, the Price-Fairbanks Canal and the Y near Ski Hill Road (aka. the West Channel of Teton Creek).

### **D. Teton Creek - State Protected River Status**

Approximately three miles of Teton Creek from the Highway 33 Bridge to the confluence with the Teton River is a protected waterway and designated as a Recreational River by the Idaho Water Resource Board (“IWRB”) in the Comprehensive State Water Plan for the Henrys Fork Basin (1992). Pursuant to Idaho Code § 42-1731(9), a Recreational River is “a waterway which possesses outstanding fish and wildlife, recreation, geologic or aesthetic values, and which might include some man-made development within the waterway or within the riparian area of the waterway.”

In accordance with Idaho Code § 42-1734A(6), the IWRB may prohibit certain activities on a waterway designated as a Recreational River. In the Henrys Fork Plan, the IWRB prohibited the following activities on Teton Creek from the Highway 33 Bridge to the confluence of the Teton River:

- Construction of dams or impoundments;
- Construction of hydropower projects;
- Dredge or placer mining;
- Mineral or sand and gravel extraction within the streambed.

Additionally, stream channel alterations are prohibited on Teton Creek below Highway 33 “except those necessary to maintain diversion works, fishery enhancement facilities and managed stream access facilities; for the maintenance of private property; for new diversion works; and for public agencies to construct public access facilities and fishery enhancement facilities. New private access facilities may be allowed with IWRB approval.”<sup>3</sup>

---

<sup>3</sup> Idaho Water Resource Board Comprehensive State Water Plan: Henrys Fork Basin. December, 1992, p 176.

## **NECESSITY AND FEASIBILITY/PRACTICALITY OF PROPOSED DISTRICT**

Idaho Code § 42-3102 declares that it is the policy of the state to “provide for the prevention of flood damage in a manner that is consistent with the conservation and wise development of our water resources and thereby to protect and promote the health, safety and people of this state.” Chapter 31, Title 42 of the Idaho Code provides authority for the organization of flood control districts as a tool to help execute this state policy.

As mentioned in the Introduction section of this report, the Petition includes a detailed narrative describing the objectives of the proposed district, descriptions of flood control studies and projects, how such plans may be implemented, and how the district may improve the local public health and welfare. Appendix C of the Petition outlines specific studies that have been completed to prioritize stream channel projects and/or provide recommendations to stabilize channel head-cutting or erosion in specific stream reach locations. Several projects are identified that have been completed or are in progress towards completion including a bridge replacement, stabilization of eroding stream banks to protect property, and removal of log jams and debris that have either caused flooding or may cause flooding and property loss. These projects have been addressed through the combined efforts of local landowners, developers, conservation groups and local, regional and federal government agencies. IDWR has approved or permitted about 15 Stream Channel Alteration Applications on Teton Creek since 2007 related to these same cooperative group projects or other individual private property projects. The Petition identifies similar future projects and studies to be championed under the leadership of the TCFCD that will benefit both private and public properties and infrastructures. The bridge projects described in the Petition (one completed and one future project) involve public bridges owned and operated by the City of Driggs. The Petitioners anticipate that formation of the TCFCD will enable the district to secure matching funds for future projects and on-going annual responsibilities.

IDWR is aware that certain illegal and significant stream channel alteration activities occurred on Teton Creek between the state line and Highway 33 some twenty years ago. IDWR further understands that such activities have resulted in streambed head-cuts, increased erosion and sedimentation, and either reduced connectivity or increased flow to side channels and adjacent floodplains. Some of the stream channel alteration permits issued by IDWR in recent years are directly related to consequences caused by the past unauthorized channelization activities. Water rights records on file at IDWR indicate that the holders of irrigation rights from Teton Creek perform regular channel maintenance work to keep the flow of water in certain side channels of the creek and at the authorized water rights points of diversion. Some of this work is necessary due to the head cutting and erosion caused by the past illegal stream channel actions.

The types of projects and studies described in the Petition that have either been completed or proposed for the future are reasonable activities that may be conducted by a flood control district organized in accordance with Chapter 31, Title 42 of the Idaho Code. A flood control district is an appropriate and logical entity to carry out such projects in order to protect local public and private property, and benefit the local public health and welfare. Additionally, as the Petition suggests, a flood control district may provide a more coordinated approach to local flood control and related stream protection issues although such a district would not preclude individual property owners from pursuing lawful stream channel projects on their own land.

IDWR staff has communicated personally with representative from the City of Driggs and the Teton County Commission. The City and County Commission have either worked with local landowners and conservation groups on several of the completed and on-going projects described in the Petition or are familiar with the projects. The City and County Commission have been aware of the efforts of landowners to form the TCFCD and have submitted letters supporting these efforts.<sup>4</sup>

Based on the foregoing facts and review of the Petition, IDWR finds that the formation of the TCFCD provides a practical entity under Idaho law that is reasonably necessary to aid in the prevention of flood damage in a manner that is consistent with the conservation and wise development of water resources and thereby protect and promote the health, safety and people of the City of Driggs, Teton County and the State of Idaho.

## **SUMMARY AND CONCLUSIONS**

IDWR staff has reviewed the Petition to establish the TCFCD and finds that the Petition meets the requirements of Idaho Code §42-3105 as follows:

- The Petition has been signed by more than one-third (1/3) of the qualified voters residing in the district;
- The Petition adequately describes the objectives sought for the creation of the flood control district;
- The Petition describes the proposed boundaries of the district, including a map depicting the district boundaries and the recommended minimum three divisions, and the name of one landowner and qualified voter from each of the three divisions recommended or nominated as commissioners;
- The Petition describes a number of proposed studies and projects that provide reasonable and acceptable flood control methods that will help accomplish the stated objectives of the district, and benefit local public and private landowners and water users within the proposed district;
- The Petition contains information that supports establishment of a flood control district as a reasonable approach and tool available to local landowners and water users to promote the health, welfare and revenue of those property owners and the surrounding local communities.

IDWR staff finds that the proposed TCFCD is reasonably necessary and a practical organization to provide flood control and protect both public and private property and promote the health and welfare of landowners and water users within the district and the surrounding community.

---

<sup>4</sup> See letter from Dan Powers, Mayor, City of Driggs (undated), and letter dated January 9, 2012 from Teton County Board of Commissioners dated January 9, 2012, Appendix F of TCFCD Petition.

## REFERENCES

Allen, Michelle Mahoney and other Petitioners. Petition to the Director of the Idaho Department of Water Resources to Establish a Flood Control District on Teton Creek in Teton County, Idaho. July 19, 2013.

Federal Emergency Management Agency. Flood Insurance Rate Study, Teton County, Idaho and Incorporated Areas. August 4, 1988.

Federal Emergency Management Agency. Flood Insurance Rate Map, Teton County, Idaho. Map Nos. 16081C0092C, 16081C0093C and 16081C0094C. August 4, 1988.

Idaho Water Resource Board. Comprehensive State Water Plan: Henrys Fork Basin. December, 1992.

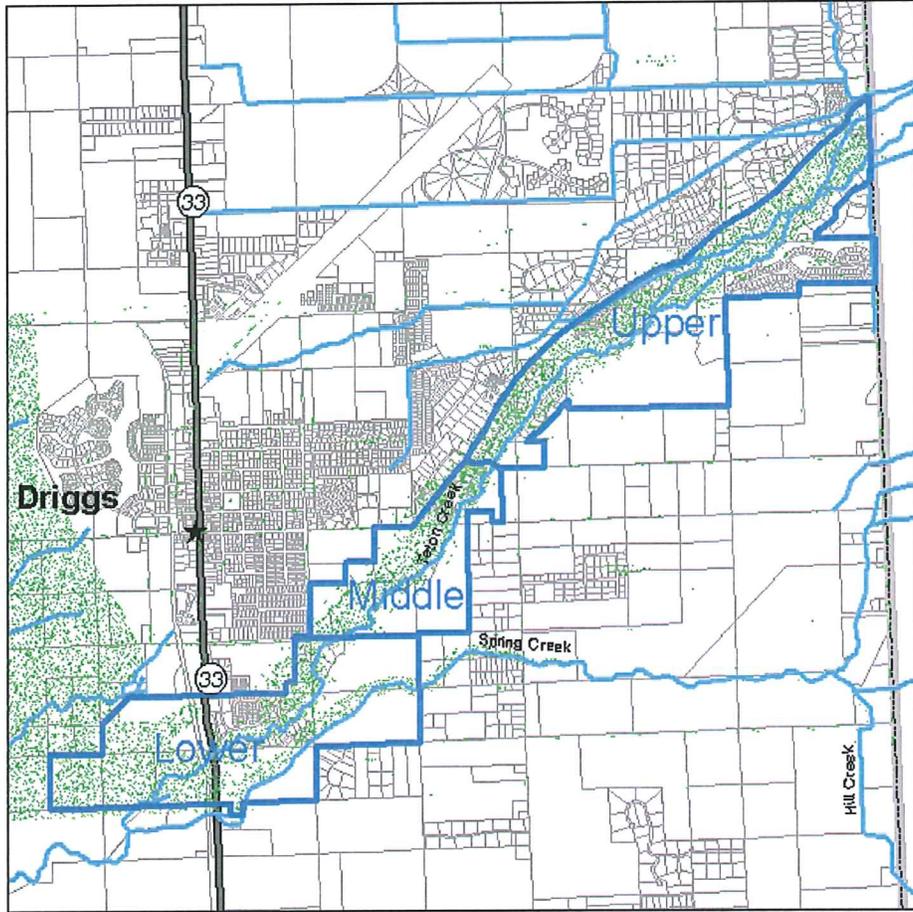
United States Geological Survey, Idaho Water Science Center. Surface Water Resources Data, Idaho. Annual Statistics and Peak Streamflow for Station 13051500, Teton Creek near Driggs, Idaho.

## ACKNOWLEDGEMENTS

This report was authored by Tim Luke, IDWR Water Compliance Bureau Chief, with assistance from Linda Davis, IDWR GIS Section Manager, Kimi White, IDWR Legal Assistant, and John Homan, IDWR Deputy Attorney General.

ATTACHMENT A

# Proposed Teton Creek Flood Control District



## Legend

-  TCFCD Boundary & Divisions
-  Streams/Ditches
-  State Highway
-  State Boundary
-  Taxlots
-  FEMA 100-yr Flood Zone

0 0.4 0.8 1.6 Miles



**ATTACHMENT B**  
**Water Rights with Points of Diversion within Proposed Teton Creek Flood Control District**

Water Right Number	Owner	Basis	Source	Tributary Of	Priority Date	Div Rate (cfs)	Usage	Diversion Name
22-153	HUNTSMAN SPRINGS INC	Decreed	TETON CREEK	TETON RIVER	6/1/1899	0.8	IRRIGATION, MITIGATION	price fairbanks canal
22-164	CRYSTAL SPRINGS LAND & CATTLE CO INC	Decreed	SPRINGS	TETON RIVER	6/1/1899	1.4	IRRIGATION, WILDLIFE STORAGE, RECREATION STORAGE, DIVERSION TO STORAGE	
22-184A	ESTATE OF GEORGE H SPENCER	Decreed	TETON CREEK	TETON RIVER	6/1/1898	0.2	IRRIGATION	price fairbanks canal
22-249A	ASPEN MEADOWS SUBDIVISION	Decreed	TETON CREEK	TETON RIVER	6/1/1899	0.9	IRRIGATION	price fairbanks canal
22-249B	WESTERN TETON DEVELOPMENT LLC	Decreed	TETON CREEK	TETON RIVER	6/1/1899	1.07	IRRIGATION	price fairbanks canal
22-500C	GLENDA SUE TAYLOR	Decreed	SPRING CREEK	TETON CREEK	6/1/1886	0.66	IRRIGATION	
22-500D	CREEKSIDE MEADOWS LLC	Decreed	SPRING CREEK	TETON CREEK	6/1/1886	0.2	IRRIGATION, WILDLIFE STORAGE, DIVERSION TO STORAGE	
22-2135	PAUL G GILROY	Decreed	SPRING CREEK	TETON CREEK	11/15/1950	1.38	IRRIGATION	
22-2153A	PAUL G GILROY	Decreed	TETON CREEK	TETON RIVER	2/22/1954	1.5	IRRIGATION	
22-11760	JAMES MICHAEL TAYLOR	Decreed	SPRING CREEK	TETON CREEK	6/1/1886	0.02	STOCKWATER	
22-11823	THE GUY HILLMAN FAMILY CREDIT SHELTER TRUST	Decreed	UNNAMED STREAM	TETON CREEK	4/15/1948	0.2	IRRIGATION	
22-11970	ALVIE C CHRISTENSEN	Decreed	TETON CREEK	TETON RIVER	4/1/1938	1.96	IRRIGATION	
22-11981	HUNTSMAN SPRINGS INC	Decreed	TETON CREEK	TETON RIVER	4/15/1925	12	IRRIGATION	price fairbanks canal
22-12018	LES VAN LEERDAM	Decreed	TETON CREEK	TETON RIVER	5/31/1952	0.05	IRRIGATION, STOCKWATER	the Y on ski hill road
22-12057	JOHN E MATTHEWS	Decreed	TETON CREEK	TETON RIVER	10/31/1903	1.2	IRRIGATION	central teton canal headgate

**ATTACHMENT B**  
**Water Rights with Points of Diversion within Proposed Teton Creek Flood Control District**

Water Right Number	Owner	Basis	Source	Tributary Of	Priority Date	Div Rate (cfs)	Usage	Diversion Name
22-12277	V RICH CHRISTENSEN	Decreed	TETON CREEK	TETON RIVER	10/31/1903	0.24	IRRIGATION	central teton canal headgate
22-12279	V RICH CHRISTENSEN	Decreed	TETON CREEK	TETON RIVER	6/1/1899	0.12	IRRIGATION	price fairbanks canal
22-12575	PAUL G GILROY	Decreed	SPRING CREEK	TETON RIVER	6/1/1886	1.6	IRRIGATION	
22-13018	PAUL G GILROY	Decreed	SPRING CREEK	TETON CREEK	6/1/1886	0.05	STOCKWATER	
22-13245	IDAHO HOLDINGS LLC	Decreed	TETON CREEK	TETON RIVER	4/15/1938	2	IRRIGATION	the Y on ski hill road
22-13246	JAMES W PRICE	Decreed	TETON CREEK	TETON RIVER	4/15/1938	3.03	IRRIGATION	the Y on ski hill road
22-13337	TETON LAND LLC	Decreed	TETON CREEK	TETON RIVER	10/31/1903	2.4	IRRIGATION	central teton canal
22-13338	TETON VALLEY ASSOC LLC	Decreed	TETON CREEK	TETON RIVER	10/31/1903	1.6	IRRIGATION	central teton canal
22-13610	JAMES W PRICE	Decreed	TETON CREEK	TETON RIVER	6/1/1899	0.47	IRRIGATION	price fairbanks canal
22-13611	HUNTSMAN SPRINGS INC	Decreed	TETON CREEK	TETON RIVER	6/1/1899	1.13	IRRIGATION	price fairbanks canal
22-13613	HUNTSMAN SPRINGS INC	Decreed	TETON CREEK	TETON RIVER	4/1/1987	0.21	IRRIGATION	price fairbanks canal
22-13626	EDITH M HARROP	Decreed	TETON CREEK	TETON RIVER	4/15/1938	0.1	IRRIGATION	the Y on ski hill road
22-13636	GARY L HENRIE	Decreed	TETON CREEK	TETON RIVER	4/15/1938	0.47	IRRIGATION	
22-13637	CINDY WESTON	Decreed	TETON CREEK	TETON RIVER	4/15/1938	1.6	IRRIGATION	the Y on ski hill road
22-13639	KEVIN THIBEAULT	Decreed	TETON CREEK	TETON RIVER	4/15/1938	0.46	IRRIGATION	
22-13748	JAMES WILLIAM BEARD & LEONA BEARD TRUST	Decreed	TETON CREEK	TETON RIVER	4/15/1940	4.42	IRRIGATION	
22-13787	BLACKFOOT FARMS LLC	Decreed	TETON CREEK	TETON RIVER	10/31/1903	3.24	IRRIGATION	central teton canal
22-13788	HUNTSMAN SPRINGS INC	Decreed	TETON CREEK	TETON RIVER	10/31/1903	8.35	IRRIGATION	central teton canal
22-13937	JAMES WILLIAM BEARD & LEONA BEARD TRUST	Decreed	UNNAMED STREAM	TETON CREEK	4/15/1940	1.95	IRRIGATION	

## FY 2014 EXPENSE BUDGET to ACTUAL as of December 31, 2013

Department	Budgeted Expense (as changed during year)	Actual Expenses to Date	% of Budget Spent	
<b>GENERAL FUND (Current Expense)</b>				
Clerk/Auditor	152,784	39,764	26.0%	
Assessor	267,094	62,634	23.5%	
Treasurer	180,778	44,277	24.5%	
Sheriff	1,017,712	289,426	28.4%	
Commissioners	179,841	45,450	25.3%	
Coroner	34,890	5,767	16.5%	
Prosecutor	244,638	62,549	25.6%	
Public Works Director	105,583	26,136	24.8%	
New Crthse Bldg & Grounds	163,301	29,129	17.8%	
Old Crthse Bldg & Grounds	11,330	3,852	34.0%	Will spend 100% of this budget before moving in spring
Emergency Mgt	65,131	16,888	25.9%	
County Agent	52,960	11,649	22.0%	
Information Technology	282,572	63,816	22.6%	
Elections	54,530	1,227	2.3%	
LEC Bldg & Grounds	18,510	0	0.0%	
General	382,249	71,368	18.7%	
Dispatch	317,167	73,238	19.2%	
Jail	108,613	17,371	5.5%	
Planning	135,895	37,336	34.4%	Wendy pd out of Planning for 6 months, then out of Bldg
Building	125,840	26,156	19.2%	
GIS	103,850	15,492	12.3%	
Emergency Services Bldg	10,650	501	0.5%	
<b>GENERAL FUND TOTAL</b>	<b>\$4,015,918</b>	<b>\$944,026</b>	<b>23.5%</b>	
Road & Bridge	1,237,912	243,818	19.7%	
Court & Probation	522,130	107,851	20.7%	
Elections - State Funds	63,000	20,973	33.3%	Paid 100% of November election expenses
Indigent & Charity	103,550	19,267	18.6%	
Revaluation	116,800	23,230	19.9%	
Special Planning Projects	72,000	0	0.0%	
Solid Waste	1,449,583	231,143	15.9%	
Tort	116,607	57,804	49.6%	Insurance premiums paid 2x per year
Weeds	81,300	3,502	4.3%	
Road, Special	1,228,653	187,766	15.3%	
Prosecutor's Special Drug	15,000	0	0.0%	
Building	1,826,500	488,423	26.7%	
Road Improve-Devel Donations	100,000	0	0.0%	
Emergency 911 Commun	185,654	31,301	16.9%	
Ambulance Service District	630,636	156,418	24.8%	
Mosquito Abatement District	309,172	67,142	21.7%	
Waterways/Vessel Fund	15,000	240	1.6%	
Grants - FEMA Restoration	956,000	761,775	79.7%	Have completed construction
Grants - Idaho E911	76,218	0	0.0%	
Fair Board	34,700	5,739	16.5%	
Arena	247,000	60,377	24.4%	
Grants - All other	303,159	117,884	38.9%	
Impact Fees	167,000	0	0.0%	
<b>GRAND TOTAL</b>	<b>\$13,873,492</b>	<b>\$3,528,679</b>	<b>25.4%</b>	

## FY 2014 REVENUE BUDGET to ACTUAL as of December 31, 2013

	Budgeted Revenue	Actual Revenue to Date	% of Budget	Notes
<b>001 GENERAL FUND/CURRENT EXPENSE</b>				
PROPERTY TAXES, penalty & interest	2,561,651	1,917,104	75%	
LIQUOR ALLOCATION	75,000	16,588	22%	
SALES TAX - Inventory Phase Out	155,000	46,136	30%	
SALES TAX - Revenue Sharing	280,000	79,631	28%	
State Ag Replacement	25,000	6,236	25%	
PILT (moved from Building Fund)	95,000	0	0%	
EMPG & Small Grants	19,000	0	0%	
ASSESSOR'S FEES	67,700	13,036	19%	
RECORDING FEES, PASSPORTS	106,600	20,777	19%	
GIS USER FEES	2,000	0	0%	
SHERIFF'S FEES	52,000	17,006	33%	
INTEREST ON INVESTMENTS	4,000	71	2%	
FEE FOR ADMINISTRATIVE SERVICES	171,872	0	0%	
LAW ENFORCEMENT CONTRACTS	97,500	0	0%	
PAYMENTS FOR DISPATCH SERVICES	149,995	0	0%	
SALE/RENTAL OF COUNTY PROPERTY	8,400	500	6%	
ELECTRICITY PROP TAX IN LIEU	50,000	0	0%	
LICENSES (Marriage, Beer/Wine)	8,200	6,696	82%	
BUILDING PERMIT FEE	50,000	17,778	36%	
P&Z APPLICATION FEES	8,000	1,004	13%	
SUBDIVISION PLAT/DEVELOPMENT FEE	0	0		
PASS THRU REVIEW FEES	8,000	5,159	64%	Pass-through funds that are not spent if not received
LEGAL NOTICES PAID BY DEVELOPER	0			Pass-through funds that are not spent if not received
PAYMENTS FOR PROSECUTOR SERVICE	16,200	0	0%	
OTHER REVENUE	4,800		0%	
	<b>\$4,015,918</b>	<b>\$2,147,722</b>	<b>53%</b>	
<b>02 ROAD AND BRIDGE</b>				
REMAINING CASH, transferred from Gen Fund	286,912	287,000	100%	
PROPERTY TAXES, penalty & interest	0	1,088	n/a	,no current tax levy
HIGHWAY USERS ALLOCATION	900,000	217,729	24%	
FOREST APPORTIONMENT	25,000	0	0%	
GRANTS	0	0	0%	
REIMBURSEMENT OF ROAD LEVY EXP	25,000	34,851	139%	
FEES & MISCELLANEOUS REVENUES	1,000	60	6%	
	<b>\$1,237,912</b>	<b>\$540,728</b>	<b>44%</b>	

<b>06 DISTRICT COURT &amp; JUVENILE PROBATION</b>				
PROPERTY TAXES, penalty & interest	377,605	235,876	62%	
CIGARETTE & TOBACCO TAX	23,100	5,773	25%	
JUVENILE CORRECTIONS GRANT	27,200	6,791	25%	
MILLENNIUM FUNDS (STATUS OFF)	1,775	500	28%	
JAIBG & CIP Grants	4,500	722	16%	
JUVENILE SUPERVISION FEES	5,000	618	12%	
JUVENILE LOTTERY MONIES	4,000	1,061	27%	
DRUG TEST FEES	2,000	155	8%	
MENTAL HEALTH CARE GRANTS	12,000	1,774	15%	
ANKLE MONITORING & CLASS FEES	1,150	0	0%	Pass-through funds are spent only if received
MOTOR VEHICLE FINES	35,000	6,589	19%	
FILING FEES - COUNTY SHARE	7,000	972	14%	
RESTITUTION	6,500	157	2%	
ADMINISTRATIVE SURCHARGE FEE	5,000	896	18%	
MISCELLANEOUS REVENUES	10,300		0%	
	<b>\$522,130</b>	<b>\$261,884</b>	<b>50%</b>	
<b>23 SOLID WASTE</b>				
SOLID WASTE FEES, penalties & interest	711,000	434,572	61%	
REMAINING CASH, transferred from SW Reserve	240,000	240,000	100%	
GRAND TARGHEE SOLID WASTE FEE	10,901		0%	
INTEREST ON INVESTMENTS	0			
FRANCHISE FEES	23,500	7,739	33%	
TIPPING FEES	400,000	97,574	24%	
ALTA SOLID WASTE	28,682		0%	
SALVAGE & RECYCLING REVENUE	35,000	40,756	116%	
MISCELLANEOUS	500		0%	
	<b>\$1,449,583</b>	<b>\$820,641</b>	<b>57%</b>	
<b>41 BUILDING</b>				
REMAINING CASH	1,826,500	1,331,308	73%	Construction further along than anticipated, so more bills were paid by 9/30/13
	<b>\$1,826,500</b>	<b>\$1,331,308</b>	<b>73%</b>	
<b>44 EMERGENCY COMMUNICATIONS</b>				
REMAINING CASH	75,654	75,654		
IDAHO 911 FEES	31,000	6,134	20%	
WYOMING 911 FEES	9,000	880	10%	
911 CELL FEES	70,000	11,365	16%	
	<b>\$110,000</b>	<b>\$18,379</b>	<b>17%</b>	
<b>50 AMBULANCE</b>				
PROPERTY TAXES, penalty & interest	498,434	313,462	63%	
REMAINING CASH	69,502	69,502	100%	
ELECTRICITY TAX IN LIEU OF PROP	8,000		0%	
COUNTY EMS FEES -collected by DMV	2,700	512	19%	
WYOMING AMBULANCE FEES	52,000		0%	
	<b>\$630,636</b>	<b>\$383,476</b>	<b>61%</b>	





## RESOLUTION 2014-0113B

### AUTHORIZING THE DESTRUCTION OF CERTAIN PERMANENT, SEMI-PERMANENT & TEMPORARY RECORDS PURSUANT TO IDAHO CODE 34-217

WHEREAS, the Teton County Clerk has determined that certain identified permanent, semi-permanent, and temporary records maintained by the County have been retained for not less than the statutory retention time of five years, two years, and one year respectively; and

WHEREAS, the Teton County Clerk has sought the advice of the Prosecuting Attorney on the request to destroy certain permanent, semi-permanent, and temporary records;

WHEREAS, the Prosecuting Attorney advises that the permanent, semi-permanent, and temporary records have been retained for a period of time not less than the statutory time requirements;

WHEREAS, those records below that are not classified as permanent, semi-permanent, or temporary by Idaho Code are hereby deemed temporary; and

WHEREAS, the Board of County Commissioners has conducted a regular audit of the records;

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners hereby unanimously approve the destruction of the records of Teton County as listed below:

All remaining 2008 Election Records with the EXCEPTION of the Election Abstracts.

ADOPTED January 13, 2014 by the

TETON COUNTY BOARD OF COUNTY COMMISSIONERS

Chairman: \_\_\_\_\_  
Kelly Park

ATTEST: \_\_\_\_\_  
Mary Lou Hansen, Clerk



1-8-14

To: Commissioners  
From: Mary Lou

We are working to become compliant with documentation requirements of Title VI as necessary for Federal grants.

Please make a motion to adopt the attached NonDiscrimination Policy Statement. - mel

## **Title VI Requirements for Federal Aid Recipients**

1. **Initial Documentation** – Typically required prior to a project commencing.
  - a. State and Local Agreement
  - b. Pre-award Assurances Checklist
  - c. Nondiscrimination Policy Statement
  - d. Discrimination Complaint Procedure
  - e. Discrimination Complaint Form
  - f. Discrimination Log
2. **HR Demographics** – Track staff utilizations, recruitment and hiring methods, and mitigation methods addressing underutilizations.
3. **Limited English Proficiency Plan (LEP)** – Impacts to those with limited proficiency in English.
  - a. Four Factor Assessment
    - i. Demographics – Identify local demographics and LEP statistics.
    - ii. Frequency – How often does your office interact with LEP customers?
    - iii. Importance – How important is the service or lack thereof?
    - iv. Resources – Staff, paid services, and volunteers available for translation and interpretation Services.
  - b. Deliverables
    - i. Accommodation notices, posters, flyers, door hangers, photos of sandwich boards, “I Speak” Cards, other bi-lingual documentation.
    - ii. Training Documentation: Sign-in sheets, training material, and staff surveys.
4. **Environmental Justice (EJ)** – Impacts to “minority” and “low-income” populations (1 or more).
  - a. EJ Map – Utilize MPO’s and Census block group data to create a map of EJ populations.
  - b. Create a summary of projects, potential impacts and mitigations.
5. **Americans with Disabilities Act (ADA)**
  - a. ADA Self-assessment VS. Transition Plan
    - i. ADA Self-assessment (>50 Employees): Identify, catalog, and summarize areas needing upgrade or repair.
    - ii. ADA Transition Plan (<50 Employees): Identify, catalog, **prioritize, estimate cost, and schedule repairs.**
6. **Complaints** – Track all complaints and copy ITD and FHWA on written complaints.
7. **Monitoring and Review** – Annual review of Highway District by ITD. Highway Districts are responsible for local monitoring.

**Russ Rivera**

*Civil Rights Contract Compliance Officer*

Idaho Transportation Department

[Russ.Rivera@itd.idaho.gov](mailto:Russ.Rivera@itd.idaho.gov)

208-334-8152

## Teton County Idaho Non-Discrimination Policy Statement

Teton County Idaho, hereinafter referred to as the “Recipient” assures that no person shall on the grounds of race, color, national origin, sex, age, disability, or retaliation as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987 (Public Law 100.259), and subsequent related acts, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. The Recipient further assures every effort will be made to ensure non-discrimination in all of its programs and activities, whether those programs and activities are federally funded or not.

The Civil Rights Restoration Act of 1987, broadened the scope of Title VI coverage by expanding the definition of terms “programs or activities” to include all programs or activities of Federal Aid recipients, sub-recipients, and contractors/consultants, whether such programs and activities are federally assisted or not (Public Law 100.259 (S.557) March 22, 1988.)

In the event the Recipient distributes federal aid funds to a sub-recipient, the Recipient will include Title VI language in all written agreements and will monitor for compliance.

The Recipient’s Risk Manager, Dawn Felchle, is responsible for initiating and monitoring Title VI activities, preparing reports and other responsibilities as required by 23 Code of Federal Regulations (CFR) 200 and 49 CFR 21.

---

Signature

---

Title

---

Date

## Discrimination Complaint Procedure

Any person who believes that he or she, individually, as a member of any specific class, or in connection with any disadvantaged business enterprise, has been subjected to discrimination prohibited by Title VI of the Civil Rights Act of 1964, the American with Disabilities Act of 1990, Section 504 of the Vocational Rehabilitation Act of 1973 and the Civil Rights Restoration Act of 1987, as amended, may file a complaint with (LPA name). A complaint may also be filed by a representative on behalf of such a person. All complaints will be referred to Teton County Idaho's Title VI Coordinator for review and action.

In order to have the complaint considered under this procedure, the complainant must file the complaint no later than 180 days after:

- a) The date of alleged act of discrimination; or
- b) Where there has been a continuing course of conduct, the date on which that conduct was discontinued.

In either case, Teton County Idaho or his/her designee may extend the time for filing or waive the time limit in the interest of justice, specifying in writing the reason for so doing.

Complaints shall be in writing and shall be signed by the complainant and/or the complainant's representative. Complaints shall set forth as fully as possible the facts and circumstances surrounding the claimed discrimination. In the event that a person makes a verbal complaint of discrimination to an officer or employee of Teton County Idaho, the person shall be interviewed by the Title VI Coordinator. If necessary, the Title VI Coordinator will assist the person in reducing the complaint to writing and submit the written version of the complaint to the person for signature. The complaint shall then be handled according to the Sponsor's investigative procedures as outlined below.

Please Note This Exception to the Procedures Below: All complaints regarding accessibility for the disabled must be forwarded directly to the Idaho Transportation Department (ITD) for investigation.

Within 10 days, the Title VI Coordinator will acknowledge receipt of the allegation, inform the complainant of action taken or proposed action to process the allegation, and advise the complainant of other avenues of redress available, such as to ITD and/or the US Department of Transportation (USDOT).

Teton County Idaho will advise ITD within 10 days of receipt of the allegations. Generally, the following information will be included in every notification to ITD:

- a) Name, address, and phone number of the complainant.
- b) Name(s) and address(es) of alleged discriminating official(s).
- c) Basis of complaint (i.e., race, color, national origin or sex)
- d) Date of alleged discriminatory act(s).

- e) Date of complaint received by the (LPA name).
- f) A statement of the complaint.
- g) Other agencies (state, local or Federal) where the complaint has been filed.
- h) An explanation of the actions the (LPA name) has taken or proposed to resolve the issue raised in the complaint.

Within 60 days, the Title VI Coordinator will conduct an investigation of the allegation and based on the information obtained, will render a recommendation for action in a report of findings to Teton County Idaho's authorized representative. The complaint should be resolved by informal means whenever possible. Such informal attempts and their results will be summarized in the report of findings.

Within 90 days of receipt of the complaint, Teton County Idaho's authorized representative will notify the complainant in writing of the final decision reached, including the proposed disposition of the matter. The notification will advise the complainant of his/her appeal rights with ITD, or USDOT, if they are dissatisfied with the final decision rendered by Teton County Idaho. The Title VI Coordinator will also provide ITD with a copy of this decision and summary of findings upon completion of the investigation.

Contacts for the different Title VI administrative jurisdictions are as follows:

Teton County Idaho  
Dawn Felchle, Risk Manager & Title VI Coordinator  
150 Courthouse Drive  
Driggs, ID 83422  
[dfelchle@co.teton.id.us](mailto:dfelchle@co.teton.id.us)  
208-354-8775

Idaho Transportation Department  
Equal Employment Opportunity Office – External Programs  
Diane Steiger, EEO/DBE Program Manager, Title VI & ADA Coordinator  
PO Box 7149  
Boise, ID 83707-1129  
208-334-8266  
[diane.steiger@itd.idaho.gov](mailto:diane.steiger@itd.idaho.gov)

Federal Highway Administration  
Idaho Division Office  
Peter Hartman, Division Administrator  
3050 Lakeharbor Lane, Suite 126  
Boise, ID 83703  
208-334-9180



Teton County Idaho  
**Discrimination Complaint Form**  
150 Courthouse Drive, Driggs, ID 83422 - FAX: 208-354-8410

Name	Phone	Name of Person (s) or Agency that discriminated against you
Your Address—Street (PO Box), City, State, Zip		Name, Address and Position of Person (if known)
Discrimination Because of: <input type="checkbox"/> Race/Color <input type="checkbox"/> Sex <input type="checkbox"/> Disability <input type="checkbox"/> Retaliation <input type="checkbox"/> Age <input type="checkbox"/> National Origin		Date of Alleged Incident
Explain as briefly and clearly as possible what happened and how you were discriminated against. Indicate who was involved. Describe the corrective action you are seeking. Also attach any written material pertaining to your case.		
<i>I certify to the best of my knowledge, the statements and information contained in these documents are true, accurate and complete. (Upon completion please send this form to the address listed above)</i>		
Signature		Date

