

Committee/City/Board Assignments for 2015-16: County Commissioners

One Commissioner typically represents the County during regular or special meetings of the entities listed below. Commissioner Park's 2013-14 assignments are shown at left. The Boards marked with an asterisk are official governing entities. A formal motion must be made and passed in order to make appointments to those boards. -*mlh*

Assignment
2015 - 2016

	City of Victor	As needed
	Fair Board/Eastern Idaho State Fair	Monthly
	Council of Governments	Quarterly
	TAAF	Monthly
	Henry's Fork Watershed	Monthly
	Teton Valley Business Development Center	Monthly

KP	City of Driggs	As needed
	Eastern Idaho Community Action Partnership	Monthly
	*Eastern Idaho Public Health (typically held by Chair)	Quarterly + as needed
	*Magistrate Commission (typically held by Chair)	As needed

KP	City of Teton	As needed
KP	*Tri-County Probation / Drug Court Liaison	Quarterly
KP	*5C – Juvenile Detention	Quarterly
KP	*High Country RC&D	Quarterly – meets afternoon of ECIPDA
KP	*The Development Co (ECIPDA)	Quarterly – meets evening of RC&D

* Requires motion and approval by Board.

TRPTA (Targhee Regional Transportation Authority) John Trudelle represents County per suggestion of Senior Center

2015 County Commissioners' Meeting Schedule & Courthouse Holidays

Elected Officials & Department Heads Meet 2nd Monday of each month @ noon (EODH)

January	1		Courthouse Closed	
	12	9:00am	Meeting - Qtly Financials TVBDC & EODH	
	14	10am	IAC Webinar: How To Run A Meeting	
	19		Courthouse Closed	
	26	9:00am	Meeting including FY 2014 Audit & BOE	100 th BIRTHDAY
February	2-4		IAC Conference – Boise, ID	
	9	9:00am	Meeting & EODH	
	11	10am	IAC Webinar: Public Personnel Management	
	16		Courthouse Closed	
	23	9:00am	Meeting - Ambulance, Hospital Qtly & BOE	
	???	6:30pm	Town Hall	
March	9	9:00am	Meeting & EODH Subdivision Vacation Hearing	
	11	10:00am	IAC Webinar: County Budgeting Primer	
	12/13	TBD	School Levy Canvas Ballot	
	23	9:00am	Meeting	
April	13	9:00am	Meeting - Qtly Financials, TVBDC & EODH	
	22	10:00am	IAC Webinar: Property Tax System	
	27	9:00am	Meeting	
May	???		BOE Training	
	11	9:00am	Meeting & EODH	
	13	10:00am	IAC Webinar: Bidding & Procurement	
	19		Elections	
	25		Courthouse Closed	
TUESDAY	26	9:00am	Meeting incl. Ambulance & Hospital Qtly Reports	
	27	10:00AM	IAC webinar: 2015 Legislative Review	
June	3	10:00am	IAC Webinar: County Revenue Sources	
	8	9:00am	Meeting & EODH	
	9 - 11		IAC Conference – Cour d'Alene, ID	
	17-18		Budget – Commissioners & Dept. Heads	
	22	9:00am	Meeting – BOE Appeal Deadline/Budget	
	???	6:30pm	Town Hall	
	25		BOE Hearings if Needed	
July	3		Courthouse Closed	
	8	10:00am	IAC Webinar: Appointing & Working w/Boards & Commissions	
	13	9:00am	Meeting – BOE/Budget/Qtly Financials/TVBDC/EODH	
	22	10:00am	IAC Webinar: Limiting County's Exposure to Risk	
	27	9:00am	Meeting/Budget	
	???		6 th District CEO Meeting	
August	10	9:00am	EODH & Meeting – 2016 Final Budget	
	12	10:00am	IAC Webinar: Ethics in County Government	
	24	9:00am	Meeting incl. Ambulance & Hospital Qtly Reports & Adopt FY 2016 Budget/Fee Increases	
September	7		Courthouse Closed	
	9	10:00am	IAC Webinar: Courthouse Relationships	
	14	9:00am	Meeting & EODH	
	28	9:00am	Meeting	
	28-30		IAC Conference – Boise, ID	
October	12		Courthouse Closed	
TUESDAY	13	9:00am	Meeting - Qtly Financials/TVBDC/EODH	
	26	9:00am	Meeting	
November	3		Elections	
	9	9:00am	Meeting & EODH	
	11		Courthouse Closed	
	23	9:00am	Meeting incl. Ambulance & Hospital Qtly Reports	
	26-27		Courthouse Closed	
	???	6:30pm	Town Hall	
December	3	1 & 3:30	Employee Meetings	
	14	9:00am	Meeting & EODH	
	24 -25		Courthouse Closed (½ Day on Eve Only)	
	28	9:00am	Meeting	

FY 2015 EXPENSE BUDGET to ACTUAL as of December 31, 2014

Department	Budgeted Expense (as changed during year)	Actual Expenses to Date	% of Budget Spent	
GENERAL FUND (Current Expense)				
Clerk/Auditor	156,803	39,861	25.4%	
Assessor	268,449	67,818	25.3%	
Treasurer	186,414	46,144	24.8%	
Sheriff	1,237,485	341,875	27.6%	
Commissioners	183,315	46,081	25.1%	
Coroner	34,315	6,429	18.7%	
Prosecutor	244,095	67,612	27.7%	
Public Works Director	104,812	14,321	13.7%	
New Crthse Bldg & Grounds	227,426	25,258	11.1%	
Emergency Mgt	74,441	15,457	20.8%	
County Agent	60,935	14,689	24.1%	
Information Technology	200,933	34,330	17.1%	
Elections	56,426	29,607	52.5%	Paid 100% of expenses for November election
LEC Bldg & Grounds	37,700	4351	11.5%	
General	330,301	76,793	23.2%	
Dispatch	311,459	66,554	21.4%	
Jail	118,450	30,668	25.9%	
Planning	196,684	40,526	20.6%	
Building	148,130	42,134	28.4%	
GIS	95,485	16,490	17.3%	
Armory Building	19,775	1,646	8.3%	
GENERAL FUND TOTAL	\$4,293,833	\$1,028,644	24.0%	
Road & Bridge	1,361,346	272,317	20.0%	
Court & Probation	531,834	107,772	20.3%	
Elections - State Funds	64,329	3,357	5.2%	
Indigent & Charity	82,376	172	0.2%	
Revaluation	116,800	22,650	19.4%	
Solid Waste	2,771,000	227,083	8.2%	
Tort	120,600	59,624	49.4%	
Weeds	81,625	3,303	4.0%	
Road, Special	970,776	190,529	19.6%	
Prosecutor's Special Drug	15,000		0.0%	
Road Improve-Devel Donations	100,000		0.0%	
Emergency 911 Commun	101,320	27,949	27.6%	
Ambulance Service District	678,210	170,226	25.1%	
Mosquito Abatement District	312,760	69,285	22.2%	
Waterways/Vessel Fund	15,000	240	1.6%	
Grants - FEMA Restoration	50,186	29,490	58.8%	
Fair Board	38,900	3,202	8.2%	
Arena	118,500	18,874	15.9%	
Grants - All other	85,925	9,139	10.6%	
Impact Fees	200,500	0	0.0%	
GRAND TOTAL	\$12,110,820	\$2,243,856	18.5%	

FY 2015 REVENUE BUDGET to ACTUAL as of December 31, 2014

	Budgeted Revenue	Actual Revenue to Date	% of Budget	Notes
001 GENERAL FUND/CURRENT EXPENSE				
PROPERTY TAXES, penalty & interest	2,825,365	412,553	15%	December tax collection reported in early Janaury
LIQUOR ALLOCATION	84,000	19,345	23%	
SALES TAX - Inventory Phase Out	170,000	48,149	28%	
SALES TAX - Revenue Sharing	300,000	83,326	28%	
Personal Property Tax Replacement	21,000	10,510	50%	
State Ag Replacement	26,000	6,236	24%	
EMPG & Small Grants	21,500	5,000	23%	
ASSESSOR'S FEES	68,400	14,359	21%	
RECORDING FEES, PASSPORTS	95,950	19,347	20%	
GIS USER FEES	2,000	0	0%	
SHERIFF'S FEES	55,050	9,908	18%	
INTEREST ON INVESTMENTS	4,000	1,154	29%	
FEE FOR ADMINISTRATIVE SERVICES	170,439		0%	
LAW ENFORCEMENT CONTRACTS	111,300		0%	
PAYMENTS FOR DISPATCH SERVICES	155,771		0%	
SALE/RENTAL OF COUNTY PROPERTY	9,500	198,000	2084%	/sale of ESB to Fire District
ELECTRICITY PROP TAX IN LIEU	52,000		0%	
LICENSES (Marriage, Beer/Wine)	8,700	9,722	112%	
BUILDING PERMIT FEE	70,000	13,877	20%	
P&Z APPLICATION FEES	8,000	2,119	26%	
SUBDIVISION PLAT/DEVELOPMENT FEE	2,000	1,236	62%	
PASS THRU REVIEW FEES	8,000	3,410	43%	Pass-through funds that are not spent if not received
PAYMENTS FOR PROSECUTOR SERVIC	17,186		0%	
OTHER REVENUE	1,110	1,573	142%	
	\$4,287,271	\$859,824	20%	
02 ROAD AND BRIDGE				
PROPERTY TAXES, penalty & interest	367,546	48,436	13%	December tax collection reported in early Janaury
HIGHWAY USERS ALLOCATION	890,000	229,752	26%	
FOREST APPORTIONMENT	25,000	0		
REIMBURSEMENTS FROM CITIES	35,000	1,206	3%	
FEES & MISCELLANEOUS REVENUES	3,900	650	17%	
	\$1,321,446	\$280,044	21%	

06 DISTRICT COURT & JUVENILE PROBATION				
PROPERTY TAXES, penalty & interest	383,158	49,533	13%	December tax collection reported in early Janaury
CIGARETTE & TOBACCO TAX	22,676	5,669	25%	
JUVENILE CORRECTIONS GRANT	27,350	6,837	25%	
MILLENNIUM FUNDS (STATUS OFF)	14,000	0	0%	
JUVENILE SUPERVISION FEES	3,500	200	6%	
JUVENILE LOTTERY MONIES	4,000	318	8%	
DRUG TEST FEES	1,000	20	2%	
MENTAL HEALTH CARE GRANTS	12,000	1,381	12%	
MOTOR VEHICLE FINES	30,000	3,012	10%	
FILING FEES - COUNTY SHARE	7,000	743	11%	
RESTITUTION	8,000	1,077	13%	
ADMINISTRATIVE SURCHARGE FEE	5,000	808	16%	
MISCELLANEOUS REVENUES	14,150	2,145	15%	
	\$531,834	\$71,743	13%	
23 SOLID WASTE				
SOLID WASTE FEES, penalties & interest	1,000,000	124,532	12%	December tax collection reported in early Janaury
REMAINING CASH	820,135	820,135	100%	
GRAND TARGHEE SOLID WASTE FEE	11,991		0%	
PAYMENT IN LIEU OF TAXES (PILT)	116,250		0%	
FRANCHISE FEES	25,000	7,523	30%	
TIPPING FEES	675,000	134,812	20%	
ALTA SOLID WASTE	53,000		0%	
SALVAGE & RECYCLING REVENUE	55,000	13,305	24%	
MISCELLANEOUS	0			
	\$2,756,376	\$1,100,307	40%	
44 EMERGENCY COMMUNICATIONS				
IDAHO 911 FEES	36,000	8,407	23%	
WYOMING 911 FEES	2,250	292	13%	
911 CELL FEES	75,000	16,244	22%	
	\$113,250	\$24,943	22%	
50 AMBULANCE				
PROPERTY TAXES, penalty & interest	510,000	71,588	14%	December tax collection reported in early Janaury
REMAINING CASH	77,510	77,510	100%	
ELECTRICITY TAX IN LIEU OF PROP	8,000		0%	
COUNTY EMS FEES -collected by DMV	2,700	550	20%	
GRANTS	20,000		0%	
WYOMING AMBULANCE FEES	60,000		0%	
	\$678,210	\$149,648	22%	



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 clerk@co.teton.id.us

Teton County Clerk

150 Courthouse Drive #208
 Driggs, Idaho 83422

January 2, 2014

TO: Commissioners
 FROM: Clerk
 SUBJECT: Dog Licensing & Animal Control

The Board discussed animal control issues during several meetings last year. The relevant minutes and attachments can be found below. During their most recent discussion, the Board decided to move forward with dog licensing despite concerns that few additional licenses would be sold without more enforcement. No action has been taken since that meeting due to time constraints, but we're now able to focus on updating the county's website and licensing system as outlined in my July 10 memo. Please confirm that you still wish to proceed as decided in October. *-mlh*

February 24, 2014 PUBLIC HEARING

Chairman Park said the county currently charges a single \$7.50 per year dog licensing fee and proposes adding two additional fees to the county's fee schedule: (1) increase the license fee for a non-neutered (intact) dog to \$32.50; and (2) Establish a \$100 annual fee for Dog Breeders. The license fees will help provide funds needed for animal control activities. He opened the hearing for public comment.

IN FAVOR. Driggs City Council Member Ralph Mossman said he is chair of a committee working to re-write and standardize the dog ordinances for Victor, Driggs and Teton County. He said the committee had proposed the two new fees and that dog breeders have expressed support of the \$100 breeder fee. He said the logistics for maintaining and sharing the licensing data still needed to be worked out.

NEUTRAL. Mark Ricks said the county shouldn't adopt new regulations until current laws are enforced.

OPPOSED. None

Chairman Park closed the public comment portion of the hearing.

In regards to Mr. Ricks' comment, Prosecutor Spitzer said the county already has a dog ordinance which requires every dog owner to obtain a license, and that no new regulations are being proposed. She said Mr. Ricks does make a good point in that the current licensing requirement is not enforced due to the lack of a good licensing system. She asked the Board whether or not the county wants to license dogs.

Commissioner Kunz said he doesn't support more regulations, yet lives in the city of Victor and his livestock are constantly harassed by dogs. He believes people should be responsible for their dogs, yet knows of several dogs in his neighborhood that live outside. He would like to know how the county will enforce the ordinance before it is adopted.

Chairman Park believes dog licensing is a great idea because it gives deputies a way to know who owns dogs causing problems. He said the county has been working on enforcement issues.

Commissioner Rinaldi pointed out that today's hearing was just about adding two new fees to the existing licensing ordinance. However, there must be a way to prevent dogs running free and enforcement is the larger discussion. Since there is a committee trying to solve the problem, she sees no reason to delay the new fees.

● **MOTION.** Commissioner Rinaldi made a motion to increase the licensing fee for a non-neutered dog to \$32.50 and to add a \$100 Breeder's Fee. Motion seconded by Chairman Park.

Commissioner Kunz asked if the county was going to start fining people right now and Prosecutor Spitzer said an educational effort would take place first. Commissioner Rinaldi said the Sheriff's office receives many complaints about dogs.

The motion carried unanimously.

Clerk Hansen said she would work with the committee and others to develop a method for tracking dog licensing information and making it readily accessible to the deputies and animal shelter.

April 14, 2014

ANIMAL CONTROL

Driggs City Councilman Ralph Mossman reviewed the history and activities of the Animal Control Committee established by the City of Driggs last year (Attachment #3). The Committee believes there is significant need for an animal control officer and has discussed various ways of funding such a position. Collecting a per household fee of \$10 would raise about \$43,000 per year, while selling dog licenses might raise \$5,000. Mr. Mossman said committee members have two different views about licensing: some think licensing is good because it forces people to be responsible dog owners, while others think licensing costs the county money and dog owners should simply be required to put a rabies tag and ID on their dog.

Chairman Park said he would support licensing but would not support a per household fee since many homeowners do not have a dog and he does not want to burden senior citizens. Commissioner Kunz said dog control was a city problem, not a county problem. Sheriff Liford said his office does receive calls about dogs in the county but that most of the calls come from the cities.

Prosecutor Spitzer said the Sheriff's office and her office deal frequently with dog control issues, but the county doesn't have funding for a dog control officer. She said the issue boils down to whether the community wants dog control or not. Licensing won't raise enough money to fund a dog control officer whereas a per household fee would provide the funds necessary to hire and equip such a person. Ideally, a per household fee could be eliminated after a program was in place because the fines charged to non-compliant dog owners would fund the services provided by the animal control officer.

Commissioner Rinaldi said a per household fee was worth considering in order to start an animal control program and wondered if the fee could be placed on a ballot so voters could decide. Assessor Beard said levying a per household fee requires that an individual entry be made on every parcel affected by the fee.

Sheriff Liford said a dog catcher does not need to be POST-certified and could, perhaps, also work as a city resource officer to provide code enforcement activities within the cities. If a dog catcher were a sworn officer, Commissioner Rinaldi said the position could help alleviate some of the Sheriff's overtime issues. He said animal control is a high priority for many county residents, but declined to express approval or disapproval of any particular funding method.

Mr. Mossman said a full time community resource officer would cost about \$40,000 per year, plus the cost of a vehicle and equipment. He thinks dog licensing should be implemented. Clerk Hansen said the committee has devised a good system for selling and tracking licenses if the Board desires to do so. However, she has spoken with folks in both Bingham and Bonneville counties and is discouraged about the revenue-raising possibilities of dog licensing. Bingham County sells about 300 dog licenses per year, while the City of Blackfoot sells 300-500.

Since the cities would receive most of the benefit, Commissioner Kunz said the cities should consider charging their residents a per household fee via water/sewer bills. Mr. Mossman will discuss this possibility with Driggs and Victor.

May 27, 2014

ANIMAL CONTROL

Driggs City Council Member Ralph Mossman reviewed his written memo and accompanying letters of support (Attachment #3). The Sheriff has proposed hiring a Community Resource Officer at a lower pay rate than is necessary for a certified deputy and having that person perform code enforcement in addition to animal control. Mr. Mossman

said both Driggs and Victor are willing to help fund the new position and are also interested in additional help with code enforcement.

Commissioner Kunz said he is in favor of animal control, but that the county's code enforcement needs are already being met. He said the cities must be at least one-third partners with the county. Commissioner Rinaldi also expressed support for animal control, but questioned the feasibility of having the same person perform code enforcement for the cities. She said animal control would seem to be a logical function of the animal shelter.

Teton Valley Animal Shelter board member Keith Gnagey said his organization would prefer not to be part of the enforcement process because it would conflict with their mission of taking care of animals by placing an animal shelter employee into potentially contentious relationships with pet owners. Furthermore, said Mr. Mossman, the previous animal control officer hired by the animal shelter was not respected the same way as someone working for the Sheriff would be.

The Board decided to invite representatives from the cities of Driggs and Victor, as well as the animal shelter and Sheriff's office, to a future work session to discuss options and make decisions regarding animal control. It was suggested that a Grand Targhee representative should also be involved in the discussion because transient workers often abandon pets when leaving after the ski season.

June 18, 2014 (budget work session)

SHERIFF Tony Liford, Chief Deputy Kelly Wells, and Administrative Manager of Operations Mitch Golden were present. They described the staffing challenges that occur when prisoner transports are required and said in-car video cameras would eliminate the need for two deputies when transporting female prisoners. The group

discussed the Sheriff's request for an additional Patrol Deputy and an additional Investigator. Commissioner Rinaldi asked if the Civil Deputy could also be a transport officer, or whether an animal control officer could also handle transports. Commissioner Kunz asked if the Civil Deputy and Juvenile Probation Officer positions could be combined. The Sheriff said it might be possible to combine animal control and prisoner transport into a single job, but that the other combinations were not feasible. He said a sixth Patrol Deputy was his highest priority in order to provide sufficient coverage 24/7/365.

Mr. Wells and Sheriff Liford said four new vehicles were needed to be sure that everyone has the equipment needed to be safe. If the new cars are approved, they would replace the following vehicles:

2005	Dodge	Durango	157,600 miles
2006	Chevrolet	Trailblazer	97,400 miles
2008	Dodge	Durango	116,600 miles
2008	Dodge	Durango	105,400 miles

The Board will try to budget for three new vehicles. Sheriff Liford said the \$13,849 request from Search and Rescue could be cut to \$10,000. Commissioner Kunz said SAR should get rid of the two Humvees obtained at no cost several years ago. SAR has an inflatable raft, along with a trailer and motor.

TETON VALLEY COMMUNITY ANIMAL SHELTER Board Member Keith Gnagey reviewed the Shelter's request to continue receiving \$800 per month from the County. They are working with Roy Moulton to obtain ownership of the facility; until that happens, they will continue to lease the facility for \$1 per year.

ANIMAL CONTROL. Mr. Gnagey and Driggs City Council Member Ralph Mossman joined the Sheriff and Board to discuss animal control. Sheriff Liford said Driggs wants to re-negotiate their contract with him in order to include animal control and quarterly meetings between the Sheriff and Council. He distributed a dispatch call summary showing that over one-half of the dog-related calls come from outside the city limits of Victor, Driggs or Teton (Attachment #2). The group discussed various possibilities and options, along with how to fairly allocate the expenses. If the community desires animal control, Sheriff Liford said a full time animal control officer would be the best alternative. Clerk Hansen will estimate the cost of hiring, training and equipping such an officer for further discussion.

June 23, 2014

ANIMAL CONTROL

Driggs Mayor Hyrum Johnson with Council Member Ralph Mossman and Victor Mayor Zach Smith with Council Member Molly Absolon, joined Sheriff Liford, Mr. Wells and the Board to discuss the proposed new animal control

officer position, which had been identified as the best alternative during the Board's June 18 work meeting. The group reviewed information provided by Clerk Hansen regarding the estimated \$68,550 first-year cost for a new full time officer (Attachment #11). Mayor Johnson asked if it would be possible to train existing deputies to respond to animal control calls, rather than hiring an entirely new officer. Sheriff Liford said a dedicated animal control officer would provide much better service, but he is not opposed to training his deputies. Commissioner Kunz suggested that an instructor be hired to offer animal control officer training course locally in order to simplify the logistics and expense of training multiple deputies. The Sheriff's Office liked that idea and will investigate the options; they believe a \$10,000 training allowance should cover the costs.

The group agreed on a \$27,000 animal control budget for FY 2015: \$10,000 for training, \$3,000 for equipment and \$14,000 for an animal control vehicle. Since the dispatch statistics presented June 18 showed that 62% of the calls came from outside an incorporated city, the group agreed that the \$27,000 expense budget should be split 60% county, 20% Driggs and 20% Victor. Most of the county's share will be the in-kind contribution of a 2009 GMC Canyon truck to become the animal control vehicle. The first year budget will include zero revenue assumptions. However, funds received from all animal control related licensing, fines and fees will be tracked the first year in order to determine the amount available for FY 2016.

July 14, 2014

The Board reviewed Clerk Hansen's memo regarding dog licensing and approved of the implementation steps being taken (Attachment #14).

October 27, 2014

ANIMAL CONTROL

The following persons were present for the discussion: Sheriff Tony Liford, Chief Deputy Kelly Wells, Victor Mayor Zach Smith, Driggs Mayor Hyrum Johnson, Driggs City Council Member Ralph Mossman and Teton Valley Community Animal Shelter Board Member Keith Gnagey.

In September the group had received an email from Sheriff Liford requesting a meeting to revisit animal control decisions made during the FY 2015 budget process (Attachment #13). At that time the Sheriff had agreed to train all deputies in advanced techniques of animal control, but after further review has concluded that a non-sworn, part-time employee would meet the community's needs most effectively. Sheriff Liford also said the 2009 truck previously available for animal control was now needed for a deputy.

Mr. Wells provided job descriptions and salary information for animal control officers (Attachment #14). He said officers currently respond to every call about vicious dogs and to almost every call about dogs-at-large. However, what the community seems to want is a more proactive approach with a Sheriff's employee cruising neighborhoods to find dogs-at-large. Providing extra training for every current deputy would not provide that level of service. Sheriff Liford said dogs-at-large calls are more a quality of life issue than a public safety issue. He noted that the problem does not lie with dogs off leash while walking with their owners, but with dogs "out for the night" and also with feral cats.

Mayor Smith said dogs-at-large are the biggest issue in Victor, particularly at random times in Pioneer Park. Mayor Johnson said the lack of enforcement of the Driggs dogs-at-large ordinance is a problem. Without enforcement, Mr. Mossman said there will be no incentive for dog owners to license their dogs. Prosecutor Spitzer expressed skepticism regarding how many owners will license their dogs.

Sheriff Liford suggested that the cities modify their current criminal dog-at-large ordinances to create an administrative fine similar to a parking ticket. This would eliminate court expenses and fees. An unpaid administrative fine becomes a misdemeanor. Mayor Johnson said all three cities should have uniform ordinances that are similar to the county ordinance.

The group agreed that: (1) the county would move forward with dog licensing as quickly as possible; (2) the cities would adopt dog-at-large ordinances with administrative fines; and (3) the county would create an animal control officer job description. After these three steps are complete, the group will reconvene to discuss plans for an animal control officer and vehicle.

History:

Animal Control Committee was established in early 2013 by the City of Driggs to:

provide the City of Driggs with an enforceable system for reducing the number of dogs at large and dog conflicts, improving pet licensing, improving the neutering rate of pets, strengthening support for the existing animal shelter, and reducing the number of lost and abandoned pets in the City of Driggs."

It should also be noted that the animal shelter is dependent on the cities and the county for much of its funding, and one of our goals is to reduce that dependency on government and shift it to those who use the shelter and create the demand for animal control services, i.e. animal owners and particularly those whose dogs become nuisances.

Very early on in the process it was decided to include the City of Victor and the County in our group, and our current participants on this committee are:

- Teton County Sheriff - Tony Liford (Advisor only)
- Driggs Councilmember - Ralph Mossman
- Victor Councilmember - Molly Absolon
- Teton County Prosecutor - Kathy Spitzer (Advisor only)
- Veterinarian - Summer Winger
- Animal Welfare Advocate - Aska Shiratori-Langman
- At-large member - Julie Gow

Please note that recommendations from this Committee are not specifically the recommendations from the above listed as Advisors, who we heard from, but who are not personally endorsing these recommendations.

The problem:

As mentioned above, we would like to see support for the animal shelter come largely from those benefit from it and use it. That said, animal control itself is a matter of health and welfare of the citizens, and a necessary function of local government with some direction provided by Idaho Statute.

Beginning in 2000, the Teton Valley Humane Society funded a Teton County had an Animal Control Officer, and the county leased an animal control vehicle and tools from the Humane Society. This arrangement ended about 10 years ago, and since then the truck and tools have disappeared.

Adding a Community Resource Officer would cost the County about \$40,000 per year for salary and benefits, and supplies for animal control would need to be purchased. The \$10 fee per household for 2 years should be enough to capitalize and supply the position, and income from licensing would support reducing that fee in the future. The Community Resource Officer would also be responsible for reducing the feral cat population, and would be available for other Code enforcement in the County and Cities, as time allows. Code enforcement from this position would lower those costs to the Cities and County, who are currently paying for that enforcement with higher paid employees.

Adjustments to TVCAS fees and other fines would help to support the animal shelter and contribute to animal control funds, and we expect the amounts needed to support the TVCAS from the Cities and County to also go down as a result, thus freeing up money to be used to reduce the household fees, or invest elsewhere.

Conclusion:

Adoption of this proposal will support animal control throughout the County and Cities, at an initial, additional cost to households. It will reduce government liability and protect the citizens.

Within a few years, the money needed to support animal control will largely shift to those who have dogs and use the shelter, and local government will have the choice to reduce household fees or enhance the program.

Questions for the County Commissioners:

Would you support the fee and/or license proposal?

Do you have any other ideas or concerns we should be addressing?

Lack of animal control in the meantime, has led to increased problems, loss of funds from licensing, a continuing rise in the number of feral cats, and a general laissez-faire attitude around pet responsibility. It is also a liability to the County and Cities, particularly since the laws on the books are not being enforced.

It will take an initial financial investment to get us back on track by both the County and Cities. This investment should result in lower costs to the taxpayers after a few years. In addition, it will take a concerted educational effort, which this committee is willing to take on, to change the attitudes of pet owners in the County and further reduce the costs of animal control.

Proposal:

We believe a combination of licensing, fees, and adjustments to fines and shelter fees will enable the County and Cities to once again support animal control here.

Licensing is the first step in this process. Licensing functions as an efficient means of keeping track of dogs and raising funds from dog owners from the sale of tags or fines for failure to do so. Licensing is the first component of responsible dog ownership.

Reasonable fees to each household in the County are the second component of this program, and serve to raise the capital needed to support animal control. We believe that this amount should be reduced within a few years once the program is functional, supplied, and more self-supporting.

Adjustments to shelter fees and fines are the final component of equitable funding for this program. Shelter fees will need to be adjusted to encourage those whose dogs get picked up to neuter their animals and license them before retrieving them, thus lowering the problems of roaming dogs, reducing the numbers of repeat offenders, and ensuring dogs get back to their owners as quickly and at the least cost possible. The additional benefit of adjustments to these fees is to make those who use the shelter be more responsible for supporting it financially.

Fines also need to be adjusted, particularly to make some of them administrative violations rather than misdemeanors, as a way of simplifying government's role in these violations and reducing the total costs and hassle to the dog owner.

Finances:

In FY 2014, the Cities and County contributed \$24,600 to the shelter (TVCAS), \$7500 each from Driggs and Victor, and \$9600 from the County. There is very little money coming to the County from the sale of licenses, and no expenses being paid for a dedicated animal control officer.

The sale of licenses would hopefully raise roughly \$5000.

A fee of \$10 per household would raise roughly \$43,000 per year.

Commissioners Park, Kunz and Rinaldi,

When I began working on this issue, I had no idea how complicated it would be. I am mentioning this because if it seems complicated, it's because it is.

There are many entities involved, including you, the Sheriff's department, the cities, the animal shelter, the veterinarians, your IT department, lots of pet owners, lots of non-pet owners, and thousands of animals. Within the subject of animal control, we have had to look at licensing, fines and fees, ordinances, the animal shelter, and enforcement.

I am appearing before you today to ask for a commitment towards enforcement, without which all the other pieces fall apart, which is where we are currently.

The best solution (and I'm happy to discuss other options of course) is to add a Community Resource Officer to the Sheriff's department who would be responsible for animal control as well as other types of code enforcement in the cities and county. This is the best solution because it provides an officer of the Sheriff's department, so it comes with the authority that position brings, but it is a lower paid position than the deputies currently on the payroll. By taking on the extra duties of code enforcement, it not only brings additional revenue, but again frees up higher paid city and county employees to focus on what they do best.

The Sheriff's office already has contracts with the cities, so updating those contracts to reflect the additional level of service might be the best way to proceed, though it could also be time billed to the cities per call.

Ultimately, the funding for the position must originate from the County and will need to be added to the budget, though we would like to see the position filled as soon as possible. Of course there will be revenues associated with licensing and fees and fines to offset the expenditure, but these are guesses until the program is running.

We are estimating the cost to be roughly \$40,000 (I am waiting on a final amount from the Sheriff's office), and we estimate roughly \$10,000 additional revenue; so that leaves roughly \$30,000 split three ways between the cities and county, or \$10,000 each. I am asking for a motion to fund this position of Community Resource Officer.

Last time I spoke with you, there were two things I felt that in retrospect, incorrect. The first was the idea that this is more of a city problem than county. Not only was I just plain wrong about this dog-wise, but the majority of the 7000 or so intact feral cats here are largely in the county, outside of the cities. My other error was in trying to promote the idea of a household fee to you. My reason for being here is solely to ask for a commitment from you to fund this position. How you manage that is none of my business, or the animal control committee's.

Animal control is needed countywide. It is a very basic responsibility of government to protect its citizens, and I, on behalf of the cities and other citizens, am asking you to fulfill the duty to provide this basic protection.

Thanks, Ralph Mossman



Inc. 1910

Mayor Hyrum F. Johnson

605 Main St | PO Box 48 - Driggs, ID 83422 | Ph: 208-354-2362 | Fax: 208-354-8522 | www.driggs.gov/office.com

May 7, 2014

City of County Commissioners
Teton County Courthouse
150 Courthouse Drive
Driggs, ID 83422

RE: Public safety; animal control

Honorable Commissioners,

The City Council of the City of Driggs has determined that animals at large (animal control) has become a significant public safety issue. We believe that this problem is best addressed on a countywide basis, but also acknowledge the likely need for Driggs to participate in funding. Driggs also sees the opportunity for an animal control officer to serve additional purposes, such as code enforcement, in our city.

We hereby respectfully request that Teton County establish a countywide animal control service, and look forward to working with you to determine the proper way to accomplish this.

Respectfully,

Hyrum Johnson
Mayor, City of Driggs

Cc: Sheriff Tony Liford, Mayor Zachary Smith, Mayor Gloria Hoopes



May 21, 2014

Teton Valley Community Animal Shelter
P.O. Box 1507
Driggs, ID 83422

Mr. Ralph Mossman
Driggs City Councilman
Driggs, Idaho 83422

Dear Ralph:

The purpose of this letter is to express support for your proposal to add an Animal Control Officer in the County. From a TVCAS perspective, this additional resource would assist in the apprehension of strays, a function currently performed by citizens and the Sheriff's office, and would also educate county residents on dog at-large laws and the need to spay and neuter dogs and cats.

The Shelter is the refuge for stray and surrendered dogs and cats and we see our role continuing as a service to the community. Both the City of Driggs and the City of Victor have indicated that the Animal Control Officer would be in addition to the funding that helps to support the shelter. We hope the County would also agree to continue its funding of the shelter as well.

While an Animal Control Officer could play an important role in our community, the existence of an Animal Control Officer would not reduce the need for the shelter. In fact, having an Animal Control Officer to apprehend strays is likely to at least temporarily increase the number of animals the shelter needs to support if more at-large dogs are sent to the shelter. Longer term, we hope and anticipate that the education and enforcement reduces the number of at-large dogs and the number of intact animals throughout Teton Valley.

We plan to continue our spay and neuter programs and look forward to working with the Animal Control Officer in educating the public. An officer dedicated to this function, augmenting the Sheriff's deputies and public in the management of at-large

7 of 14

May 27, 2014
Attachment #3

Request for Animal Control from the City of Victor p. 2 of 2

Whereas public safety is the primary duty and responsibility of local government, and

Whereas animals at large pose a safety concern, and

Whereas Teton County Code Title S addresses animal control and references an animal control officer, and

Whereas no animal control officer currently exists in Teton County,

The City of Victor respectfully requests that Teton County provide animal control County-wide, and further

Acknowledges that the City of Victor is willing to pay a reasonable amount for that service within City limits.

5/14/2014

Mr. Ralph Mossman
May 21, 2014
Page 2

dogs, will improve the treatment and safety of dogs and support public health and safety in the community.

Sincerely,

for The Teton County Community Animal Shelter

TCSO DOG CALL TYPES - 2010 - YTD

6/18/2014

Call Type	2010	2011	2012	2013	2014 YTD
Vicious Dog	2	1	2	10	9
Animal Dog (Other)	404	422	416	207	60
Found Dog	*	*	*	74	29
Dog At Large	*	*	*	83	33
Lost Dog	*	*	*	107	40
Total	406	423	418	481	171

DRIGGS

Vicious Dog		2	0
Animal Dog (Other)		32	9
Found Dog		13	5
Dog At Large		12	7
Lost Dog		14	10
Total		73	31

VICTOR

Vicious Dog		3	5
Animal Dog (Other)		40	7
Found Dog		14	5
Dog At Large		19	5
Lost Dog		26	5
Total		102	27

TETONIA

Vicious Dog		0	0
Animal Dog (Other)		7	0
Found Dog		0	0
Dog At Large		1	0
Lost Dog		2	1
Total		10	1

* Data was not separated prior to 2013

Animal Dog (Other) are the following:
Nuisance Dogs

Attachment # 11
 June 23, 2014 BOCC
 1 of 3

Animal Control Officer Costs		
	Pay Grade 6 @\$17.39	Pay Grade 8 (POST certified) @\$21.05
Salary	36,171	43,784
FICA, Medicare	2,767	3,349
Workers Comp	517	1,567
PERSI	4,095	5,105
Medical	5,500	5,500
Total Personnel Expense	\$49,050	\$59,305
Vehicle (2009 GMC Canyon)	14,000	14,000
Equipment	3,000	3,000
Training (Level 1, Denver)	2,500	2,500
GRAND TOTAL - 1st year	\$68,550	\$78,805

TCSO DOG CALL TYPES - 2010 - YTD

6/18/2014

Call Type	2010	2011	2012	2013	2014 YTD
Vicious Dog	2	1	2	10	9
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Total	406	423	418	481	171

DRUGS

Vicious Dog	2	0
Animal Dog (Other)	32	9
Found Dog	13	5
Dog At Large	12	7
Lost Dog	14	10
Total	73	31

WYCOR

Vicious Dog	3	5
Animal Dog (Other)	40	7
Found Dog	14	5
Dog At Large	19	5
Lost Dog	26	5
Total	102	27

TENNIA

Vicious Dog	0	0
Animal Dog (Other)	7	0
Found Dog	0	0
Dog At Large	1	0
Lost Dog	2	1
Total	10	1

* Data was not seperated prior to 2013

Animal Dog (Other) are the following:

- Nuisance Dogs
- Barking Complaints
- Cruelty & neglect specific to dogs
- Dogs Harassing Cattle

2 of 3



NATIONAL ANIMAL CARE & CONTROL ASSOCIATION

- referenced in Mt. Home Job Description

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Latest News

- 6/12/2014 Back and Rehabilitation for the Dog
- 6/28/2014 PetSmart Charities Emergency Grants
- 4/29/2014 2014 Animal Training Summit

Calendar

- 6/22/2014 - 6/27/2014 Level 2 - Denver, CO
- 7/14/2014 - 7/19/2014 Level 1 - Hartford, CT
- 7/21/2014 - 7/26/2014 Level 2 - Indianapolis, IN
- 8/4/2014 - 8/18/2014 Level 1 - Minneapolis, MN
- 8/18/2014 - 8/19/2014 Euthanasia Certification - Kansas City, MO

Level 1 Course in Denver: Sept. 22-26

- Animal Diseases/Zoonosis/Basic Cleaning
- Animal Identification/Immolation and First Aid
- Basic Investigations
- Basic Law Overview (Constitutional Law/Civil Liability)
- Capture Techniques
- Crime Scene Photography
- Crime Scene Investigation/Collection/Chain Preparation
- Companion Animal Behavior
- Courtroom Presentation and Testimony
- Ethics and Professionalism
- Isolates/Quarantine Issues
- Shelter Operations

Each day begins at 7:30 am and ends at 4:00 or 5:00 pm, except on Friday when class ends at 12:00 pm (noon).

Tuition for Level I will be \$225.00 per participant.

For any additional questions please check out our FAQ or email nacc@naccnet.org.

Level II curriculum will include the following:

- Animal Cruelty Investigations (Compassion/Euclid/Agriculture)
- Blood Spots (Dog and Cock Fighting)
- Crime Scene Photography
- Handling of Exotic, Wildlife and Agricultural Animals
- Media Relations
- Neuropathology Identification and Animal Occurrence

Tuition for Level II will be \$225.00 per participant.

For any additional questions please check out our FAQ or email nacc@naccnet.org.

- Officer Safety/Defensive Tactics (Classroom and Practical)
- Public Speaking
- Search and Seizure
- Stress Management/Compassion Fatigue

Each day begins at 7:30 am and ends at 4:00 or 5:00 pm, except on Friday when class ends at 12:00 pm (noon).

Tuition for Level II will be \$225.00 per participant.

For any additional questions please check out our FAQ or email nacc@naccnet.org.

Level III curriculum will include the following:

- The NACA Level III program will consist of four different Certificate Workshops done in a week-long format. This format will enable an officer to attend individual workshops as needed by the Officer. The Workshops included are:
- Bite Stick Workshop
- Chemical Immobilization Workshop
- Euthanasia Workshop
- Pepper Spray Workshop

For any additional questions please check out our FAQ or email nacc@naccnet.org.

Tuition for Level III will be \$275.00 for the full week of training. Tuition for individual workshops is as follows: Euthanasia - \$255.00; Chemical Capture - \$255.00; Bite Stick - \$10.00; Pepper Spray - \$105.00.

Level IV curriculum will include the following:

- Commercial Investigations - Pet Stores/Exhibits/Working Animals
- Advanced Evidence Collection
- Basic Animal Impoundment
- Emergency Animal Sheltering
- Animal Hoarding
- Agricultural Cruelty Investigations
- Breeders and Puppy Mills

Tuition for Level IV will be \$225.00 per participant.

For any additional questions please check out our FAQ or email nacc@naccnet.org.

Training Site Selection

Training site locations will be chosen by the National Animal Care & Control Association based on a regional commitment by agencies in a given geographical area of the United States. These agencies in a given area will need a minimum of 35 attendees to be considered for a Level I program.

Hosting a NACA Training Academy or Workshop

If you are interested in hosting a NACA Training Academy or workshop, please click here.

NATIONAL ANIMAL CARE & CONTROL ASSOCIATION

101 N. Church St.
Olathe, KS, 66061
Phone: 913-768-3319
Fax: 913-768-1378

About NACA | Training | Membership | NACA Events | Policies | Store | Links



Association Management Software :: www.ambanet.com :: Legal@ambanet.com

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Sample

City of Mountain Home

Class Specification

Animal Enforcement Officer

Code Number: 161 Pay Grade: 8
Designation: Non-exempt Effective Date: 10/10, 3/13

General Statement of Duties

Performs duties to ensure compliance with City of Mountain Home Animal Control ordinances and regulations & assist the Animal Shelter Superintendent with routine animal shelter duties; performs related work as required.

Classification Summary

The primary function of an employee in this class is to ensure compliance with City of Mountain Home Animal Control ordinances and regulations. The job requires effective customer service and communication skills to respond to complaints, explain regulations and seek compliance, sometimes controversial situations. The work is performed under the direct supervision of the Animal Shelter Superintendent, but considerable leeway is granted for the exercise of independent judgment and initiative. The principal duties of the position are performed in the assigned areas of responsibility, in a nearly constant outdoor environment, anytime of day or night, with exposure to all weather conditions. The position is also exposed to potentially dangerous animals, both domestic and wild, and requires confidence and self control to handle sensitive situations. Work in this classification requires the ability to work nights, weekends and holidays.

Examples of Work (Illustrative Only)

Essential Duties and Responsibilities

- Responds in person and on the telephone to animal complaints and animal control enforcement issues from the public in a timely and courteous manner, ensuring compliance with the city's animal control ordinances;
- Investigates complaints and reports, determines the nature of the violations, advises complainant of enforcement actions and schedule, and works with violator to gain voluntary compliance;
- Patrols for loose animals, writes citations, and administers fines as outlined in City codes and ordinances for animal control violations;
- Conducts regular code reviews, makes recommendations for enforcement, amendments and updates;
- Advises and educates the public on violations, compliance, and other aspects of the animal control codes;
- Maintains inspection and enforcement files, documents, reports, logs, findings, correspondence, enforcement, and related records;
- Coordinates and facilitates emergency pick-up and recover requests;
- Supports and implements shelter programs and policies and general orders;

Animal Enforcement Officer

3

- Operate standard office equipment, including a personal computer using program applications appropriate to assigned duties;
- To lift or help large animals (up to approximately 100 pounds) into a vehicle or enclosure;
- To deal with dangerous, vicious and/or aggressive animals, as well as disturbing matters such as handling injured or deceased animals;
- Observe legal and defensive driving practice. Have the ability to safely drive on imperfect weather (snow, ice, etc.);
- Operate a motor vehicle;
- Communicate effectively and establish and maintain effective working relationships with other governmental offices, various agencies and associations, other employees and the public, including in difficult and sometimes adversarial circumstances;
- Perform all work duties and activities in accordance with the city's policies, procedures and safety practices;
- Make sound and reasonable decisions in accordance with laws, ordinances, regulations and established procedures;

Acceptable Experience, Training, and Background

- High school diploma or GED equivalency;
- One (1) to two (2) years experience in animal shelter operations and ordinance violation enforcement; and
- Successfully pass a detailed background check with no felony convictions; and
- Ability to receive training and certification from the National Animal Control Association within one year of hire, or
- Any equivalent combination of experience and training which provides the knowledge and abilities necessary to perform the work.

Special Qualifications

- Valid Idaho State Driver's License is required.

Essential Physical Abilities

- Sufficient clarity of speech and hearing or other communication capabilities, with or without reasonable accommodation, which permits the employee to discern verbal instructions and communicate in person and by telephone;
- Sufficient vision or other powers of observation, with or without reasonable accommodation, which permits the employee to comprehend written work instructions, perform visual inspections in the field, prepare written documentation and reports, and maintain accurate files;
- Sufficient manual dexterity, with or without reasonable accommodation, which permits the employee to operate animal control equipment and tools, standard office equipment, a personal computer, and a motor vehicle;
- Sufficient personal mobility, flexibility, agility, and balance, with or without reasonable accommodation, which permits the employee to work in an office environment and perform field enforcement work;
- Sufficient stamina to tolerate cold and heat while conducting field investigations in winter and summer.

Animal Enforcement Officer

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- Keeps the Animal Shelter Superintendent and designated others fully and accurately informed concerning work progress, including present and potential work problems and suggestions for new or improved ways of addressing such problems;
- Communicates and coordinates regularly with appropriate others to maximize the effectiveness and efficiency of Animal Shelter operations and activities.

Other Duties and Responsibilities

- Performs other related duties as required.
- Respond to court request for contested citations.
- Keeps and maintains records of the vicious animals in the city.
- Make occasional oral presentations to school/groups/clubs to educate the public on animal care and issues.
- Mediates between multiple parties to resolve conflicts (property damage, animal fights).
- Ability to assess whether an animal is in distress, injured, or in poor condition for purposes of welfare checks.

Required Knowledge, Skills and Abilities

Knowledge of:

- City and county Animal Control ordinances and codes and applicable state laws;
- Public relations, communication, and customer service principals and techniques;
- Investigative methods, techniques, and objectives, including documentation and record-keeping;
- Enforcement methods and techniques, including notification, voluntary compliance, and administration of fines;
- Proper and safe animal apprehension, trapping, physical control, transportation, as required for the situation;
- Legal and proper communication and coordination with police department officers to neutralize animals posing a danger to the public;
- Have basic knowledge of city streets, landmarks, and surrounding area of impact;
- Required cleaning, handling, and care standards for Animal Shelter operations.

Ability to:

- Work independently;
- Ability to use sound judgment that is adequate for making quick and responsible decisions and recognizing and avoiding hazards;
- Ability to analyze and coordinate investigation of information in order to draw conclusive findings;
- Ability to logically and sequentially document thoughts and findings in writing;
- Participate in the humane euthanization of animals.
- Maintain strict confidentiality and impartiality;
- Investigate and document code and ordinance violations;
- Remain calm and professional under stress and when dealing with angry and/or frustrated citizens, particularly in face of provocation;
- Tactfully explain guidelines, regulations and policies;
- Impartially but firmly enforce codes, ordinances, and regulations;
- Prepare written reports and documents and maintain comprehensive records and files, including under pressure of legal and time-sensitive deadlines;



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Attachment # 14
7-14-14 BoCC

208-354-8780
FAX: 208-354-8410

Teton County Clerk

150 Courthouse Drive #208
Driggs, Idaho 83422

July 10, 2014

TO: Commissioners
FROM: Clerk
SUBJECT: Dog Licenses

The following steps are underway regarding dog licensing/animal control project:

1. The county website will be updated to add a "License" page with links to detailed information about dog licenses, marriage licenses, liquor licenses, etc.
2. Clerk's office will be responsible for obtaining dog tags and tracking which tags are distributed to vets, animal shelter, etc., where they will be sold to dog owners. The \$200 budget for dog license expenses will be moved into the Clerk's budget.
3. The Sheriff's Office and Clerk's Office will sell dog licenses.
4. The dog licensing database will be maintained on a Google doc page monitored by the Clerk's Office and viewable only by certain authorized entities, such as the Sheriff's office and animal shelter.
5. The Animal Control committee, chaired by Driggs City Council Member Ralph Mossman, will conduct an educational campaign to increase public awareness about dog licensing. The timing of that effort may depend upon the Sheriff's schedule for providing animal control training for his officers.

13 of 14

Attachment # 13
October 27, 2014 BoCC

Mary Lou Hansen

From: Tony Liford
Sent: Wednesday, September 24, 2014 03:05 PM
To: Dawn Felchle; Mary Lou Hansen; Sid Kunz; Kelly Park; Kathy Rinaldi; Kathy Spitzer; cidrggs@ida.net; mayor@victorcityidaho.com
Cc: Kelly Wells; Mitch Golden
Subject: Animal Control

To all,

Initially during the budget cycle for 2015 we explored the various options possible for animal control in the county and cities.

I initially agreed to training all deputies in advanced techniques of animal control. After further review I have come to the conclusion that this would not address the concerns of the local government agencies in our area.

I believe a dedicated position of a non-sworn, part-time (no County benefits) employee would be the most effective solution. This employee would be dedicated solely to animal control and would not be involved in any other law-enforcement based calls.

I would like to schedule a meeting to revisit this issue, if possible on Oct. 13

Leading up to this meeting we will be looking into other counties solutions, grant possibilities and job descriptions.

Mary Lou, in the mean time, could you contact BDPA and request any examples or existing job descriptions and pay rates.

Sheriff Tony Liford
Teton County Idaho Sheriff's Office
230 North Main street
Driggs, Idaho 83422
208 354 2323
Tliford@co.teton.id.us

Confidentiality Note: The information contained in this message, and any attachments, may contain confidential and/or privileged material. It is intended solely for the person or entity to which it is addressed. Any review, retransmission, dissemination, or taking of any action in reliance upon this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please contact the sender and delete the material from any computer.

ANIMAL CONTROL OFFICER

14 of 14
Attachment # 14
October 27, 2014 BoCC

SALARY							
Benefits	Pay Grade 3	\$13.42	40/WK (2080)	\$27,913.60	Benefits 17%	\$4,745.31	\$32,658.91
No Benefits	Pay Grade 3	\$13.42	19/WK (988)	\$13,258.96	0	\$0.00	\$13,258.96
TRAINING							
NACA	Animal Care	\$525.00					\$525.00
Lodging	GOV Rate	\$106.00	5 Nights				\$530.00
Per Diem	Teton County	\$30.00					\$180.00
Flight	Estimate	\$550.00					\$550.00
Shuttle	Airport-Hotel	\$50.00	N/A if Rental	Used			\$50.00
Rental Car	Trng Location	\$40.00	6 Days				\$240.00
							\$2,075.00
EQUIPMENT							
Uniforms	Daily Wear	Polo Shirt	\$65.00	X3			\$195.00
	Daily Wear	Pants	\$50.00	X3			\$150.00
	Seasonal	Jacket	\$150.00				\$150.00
ACO Special	Based on Trng		\$2,500.00				\$2,500.00
							\$2,995.00
VEHICLE							
Purchase	Used		\$15,000.00				\$15,000.00
Existing	County		Red Ford				?
Existing	City		?				?
FUEL							
County Pumps	19 Hrs		\$2,400.00				\$2,400.00
County Pumps	40 Hrs		\$5,000.00				\$5,000.00
MISC.							
Business Cards			\$20.00				\$20.00
Cell Phone	Basic Phone	\$25/MO	GOV Plan				\$320.00
Forms			\$100.00				\$100.00
Citation Books			\$100.00				\$100.00
Warning Books			\$100.00				\$100.00
							\$640.00

Animal Control Officer position expenses to be shared equally between the City of Victor, City of Driggs and Teton County to include salary, training, equipment, vehicle, fuel and miscellaneous items.

From: Mary Lou Hansen
Sent: Wednesday, January 07, 2015 11:02 AM
To: 'Brianna.N.Snook@wellsfargo.com'
Subject: RE: Wells Fargo Donation Property - 8635 W Ridge Rd Teton, ID 83452

Brianna: Thank you for the email and generous offer. The Commissioners will discuss this opportunity on January 12. I'll let you know their decision soon afterwards.

Best regards,

Mary Lou Hansen



From: Brianna.N.Snook@wellsfargo.com [<mailto:Brianna.N.Snook@wellsfargo.com>]
Sent: Monday, January 05, 2015 2:35 PM
To: Clerk
Subject: Wells Fargo Donation Property - 8635 W Ridge Rd Teton, ID 83452

Good Afternoon Mary Lou,

My name is Brianna Snook and I am a Donation Asset Manager for Wells Fargo, Premiere Asset Services. I donate REO properties to non-profit organizations and municipalities in your area.

Recently we obtained a property at 8635 W Ridge Rd Teton, ID 83452 that is eligible for donation. This property is a vacant lot and will be donated as land only. Wells Fargo provides marketable title on donation properties & will pay all closing costs including a title insurance policy, taxes through the day of closing, & past due utilities.

Wells Fargo's REO Donation program is designed to facilitate the transfer of Wells Fargo owned or serviced REO properties to cities and public nonprofits that provide sustainable homeownership or rental opportunities to low- to moderate-income (LMI) families. In an effort to stabilize neighborhoods and prevent blight, Wells Fargo expects all donated properties to be secured and maintained until they can be rehabilitated and occupied.

If you are interested in this opportunity, I will provide you with our listing agent's contact information, as well as answer any questions you have in regards to the donation process.

I look forward to hearing from you!

Thanks,
Brianna Snook
REO Alternative Disposition Asset Manager -- Community Development
Wells Fargo

Wells Fargo Proposed Parcel Donation

N 9000 W

Appaloosa Ridge

Trapper's Ridge

Ramona Ridge Ln

West Ridge Rd

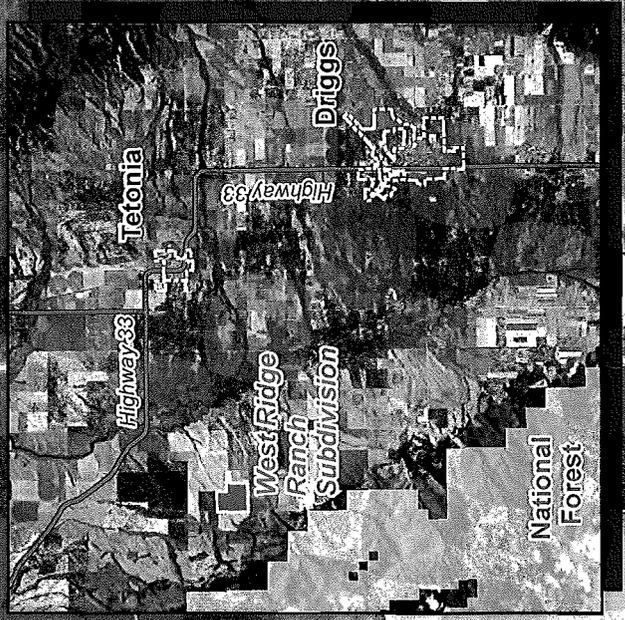
West Ridge Ranch

Blue Ridge Ln

Evan Ridge Rd

Inglin Ridge Rd

Subject Parcel (1 acre):
8635 West Ridge Rd.



Legend:

- Road
- - - Subdivision
- ▭ Parcel





Teton County

Emergency Management & Mosquito Abatement

Department Report 12/9-1/8/2015



Teton Creek Grant Project Update

The State performed their final inspection of the project on December 19th and I will submit our final request for reimbursement with my quarterly report this week. After that the only paperwork that will be left to finish will be our last quarterly report in the beginning of April and everything will be complete with this successful project.

Projects Accomplished

The Mosquito Abatement District has finalized and implemented a contract with VDCI for the next two years. The contract price will be the same as it has been for the last two years. I have attached the contract to this report for your review.

Last week I filed the last of the FCC license renewals that we need for our public safety frequencies. We won't need to file again for almost 10 years.

In conjunction with my Business Continuity of Operations Plan workshop with the Chamber of Commerce this month, Teton County Emergency Management will be the business of the month and will have a display at the Chamber of Commerce as well as a section on their website.

Future Projects

On January 27th at 6PM I will be leading a workshop for the Chamber of Commerce on how to create a Continuity of Operations Plan for businesses. 40% of businesses fail after experiencing a disaster and having a plan greatly lowers that number. This will be the second time I have led a workshop like this here.

On February 2nd through the 5th the Idaho Emergency Management Association, of which I am a regional Vice President will have their annual meeting in Boise in conjunction with the IAC meeting. This year I am in charge of their exercise that will include all of the health districts in the State, the American Red Cross, the Idaho Bureau of Homeland Security and every County Emergency Manager in the State. We will be practicing our coordination across the State through the WebEOC system. May I attend this meeting?

On the week of March 29th the American Mosquito Control Association will have their annual meeting. This is the meeting of the year for the industry for the entire world. I have been able to go twice over the last several years and it is always extremely beneficial. May I attend that meeting?

Future Appointments

- | | |
|-------|---|
| 1/15 | ASPR regional meeting in Idaho Falls 12 to 4 |
| 1/21 | WebEOC training in Idaho Falls 2 to 4 |
| 1/27 | Chamber of Commerce business COOP workshop 6 PM |
| 2/3 | Teton County Radio/LEPC meeting 2:30-5 |
| 2/2-5 | IEMA conference in Boise |



Travel Reimbursement

All travel and/or attendance at an overnight training or conference event by county employees must be authorized in advance by the responsible Elected Official or Department Head. Overnight travel for Department Heads who report directly to the Board must be authorized in advance by the Board. While traveling, all employees are expected to minimize expenses as much as possible out of respect for the taxpayers funding the travel.

When planning a trip, employees should utilize the most cost-effective means of travel. Alternatives to consider include flying, renting a vehicle and carpooling. If an employee chooses to travel by means other than the most cost-effective method, the employee will only be reimbursed at the most cost-effective amount.

Mileage. The County maintains administrative vehicle(s) for use by employees traveling on official business. These vehicles should be utilized whenever possible. If an appropriate county vehicle is available, but not used, the mileage reimbursement rate will be 50% of the amount set by the IRS. If an employee is required to use a personal vehicle because an appropriate county vehicle is not available, mileage will be paid in accordance with rates set by the IRS.

Employees driving to the same meeting or training are expected to carpool. If one employee chooses to drive their own vehicle, their mileage reimbursement rate will be 50% of the amount set by the IRS.

Mileage reimbursement is not allowed for any portion of travel that is for personal use.

Meals. The County will reimburse actual meal expenses, including tips, up to a maximum of \$50 per day, broken down to \$10 for breakfast, \$15 for lunch and \$25 for dinner. Employees traveling out of the county to participate in a one-day meeting or training will be reimbursed only for their noon meal, and only if it is not provided as part of the training event. If an employee chooses not to consume a meal included in the event registration fee, they will not be reimbursed for that meal purchased separately.

If an employee prefers to be reimbursed in advance of their travel, or prefers not to keep receipts, they may request a per diem rate of \$30. All claims for advance per diem reimbursement must be submitted in a timely manner and receive approval during a regular Board meeting. If per diem payment is received, no further meal reimbursement will be allowed.

Time. Time spent by an employee traveling to another city for a special one-day assignment or training shall be considered work time. Travel time related to trips that keep an employee away from home overnight is considered work time when it cuts across the employee's regular work hours on any day of the week. Travel time outside an employee's regular work hours while traveling on an airplane, train, automobile or public transportation is generally not considered work time under the FLSA unless the employee is the driver. However, such time will be compensated when in the best interest of the department/office as determined by the elected official or department head. If compensated, such travel time will not be considered work time for purposes of overtime calculation.

Reimbursement. Reimbursable travel expenses are limited to those that are directly related to official business. Reimbursement shall be for actual expenses only, and not based on a per diem rate, except as described under "Meals" above. Use of direct billing for hotel costs is strongly encouraged whenever possible to ensure the county receives tax exempt status. A Claim accompanied by original receipts must be submitted for reimbursement. The number of miles submitted for reimbursement cannot significantly exceed the distance as calculated by using Mapquest.

Non-reimbursable travel expenses include, but are not limited to, those incurred for the sole benefit of the employee such as travel insurance, alcoholic beverages, extra meals, in-room movies, laundry, room service, entertainment, personal long distance telephone calls, etc.

If a spouse or other non-County employee accompanies the employee, reimbursement shall be based on the employee's expenses only, i.e. single room rate. Rental cars are reimbursable only when it is not practical to use taxis, buses, shuttle, or limousine service. The County reserves the right to adjust unreasonably high expenses.

MOSQUITO CONTROL
PROFESSIONAL SERVICES AGREEMENT

2015-2016 Contract

THIS AGREEMENT for Mosquito Control Professional Services is entered into between the Teton County Mosquito Abatement District (TCMAD) and Vector Disease Control International (V.D.C.I.).

For the protection of its residents, the TCMAD desires to provide a professionally designed, documented, and integrated program for the control of the mosquito population in the treatment area. V.D.C.I. has agreed to provide these services subject to the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, agreements, and considerations contained herein, the TCMAD and V.D.C.I. agree as follows:

1. **Term of the Agreement**. The primary term of this Agreement shall be for a period beginning January 1, 2015 and ending December 31, 2016. Provided, however, that unless sooner terminated as provided herein, this Agreement by mutual consent may be renewed for two (2) subsequent renewal terms of two years each beginning on January 1, 2017 on the same terms and conditions as contained in this Agreement.. In accordance with IC 39-2804(8) the contract is voidable until plans and budget for each fiscal year are approved by the Board of County Commissioners.
2. **Services to be Provided**. During the term of this Agreement V.D.C.I. shall provide the following services and those included in the TCMAD RFP:
 - a) **Surveillance**. Larvae breeding sites such as ditches, tire piles, artificial containers, septic ponds, rainwater pools, etc. will be inspected at least weekly. In addition, adult mosquito populations will be monitored using light traps, landing rates, and resting stations. All collections will be identified as to species and population distribution and presence of disease. Density will be plotted to detect any changes in problem areas.

- b) **Larviciding.** V.D.C.I. will apply only EPA-registered chemical and biological larvicides throughout the treatment area. These will be applied at least weekly to persistent mosquito production areas and as indicated in other production areas. Chemicals, application rates and methods, including aerial application if needed, will be tailored to habitat and mosquito species in order to provide greater control.
 - c) **Adulticiding.** V.D.C.I. will apply only EPA-registered mosquito adulticides that will be dispensed by aerial application, from truck-mounted, or hand-held ultra-low volume (ULV) equipment throughout the treatment area in order to provide uniform control and protect against re-infestation. All ULV applications will be timed to coincide with peak mosquito activity in order to provide the most effective control possible.
 - d) **Record Keeping.** V.D.C.I. will keep complete records of all operations including records of inspections and larvicide and adulticide applications, all of which will be tabulated and presented in written monthly reports to the TCMAD. All forms and reports of pesticide usage required by all regulatory agencies will be filed to comply with applicable laws and copies will be submitted to the TCMAD for its files.
3. **Payment.** For services to be provided by V.D.C.I. during the terms hereof, subject to cancellation without recourse and without cost or obligation on the part of the TCMAD, the TCMAD shall pay to V.D.C.I. the following:
- a) For each of the calendar years of 2015 and 2016 the annual sum of TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000.00) in twenty three equal monthly installments of \$20,833.33 beginning January 31st, 2015 and ending on November 30th, 2016, with the final payment of \$20,833.41 being due on December 31st 2016.
4. **Insurance.** V.D.C.I. shall at its own expense procure and maintain from a company or companies authorized to do business in the State of Idaho the following coverages:
- a) Workers compensation in an amount required by statute;

- b) Liability coverage in a minimum total of one million dollars (\$1,000,000.00). The TCMAD will be named insured on this policy. V.D.C.I. shall provide the TCMAD with written proof that it has obtained the insurance required under the terms of this Agreement.
5. **Non-Liability of the District and County, Its Officials and Employees.** No employee, agent or official of the TCMAD shall be personally responsible for any damage resulting from the negligence or intentional acts of V.D.C.I. in the performance of services required under the terms of this Agreement.
6. **Indemnity.** V.D.C.I. shall indemnify and hold harmless the TCMAD, its officials, agents, and employees from and against any and all suits, actions, legal proceedings, claims, demands, damages, costs, expenses, and attorneys fees as a result of any work done by V.D.C.I. in the performance of this Agreement, including full and complete compliance with all state and federal laws, rules, and regulations.
7. **Civil Unrest.** Notwithstanding anything contained in this Agreement to the contrary, in the event V.D.C.I., reasonably, determines that because of civil unrest a substantial risk of personal injury to its employees or damage to its equipment exists, then V.D.C.I. may refuse to provide services in that part of the coverage area where such risk exists until:
- a) Order is restored and the threat of such injury or damage has been resolved; or
 - b) The TCMAD has, in the reasonable discretion of V.D.C.I., taken adequate security measures to insure the safety of V.D.C.I personnel and equipment.
- Any refusal by V.D.C.I. to treat a part of the coverage area under the circumstances described in this section shall not be deemed to be a breach of this Agreement.
8. **Prohibition of Other Commercial Mosquito Control Applications.** Because of its various reporting and record keeping responsibilities and the liability assumed by V.D.C.I. under the terms of this Agreement and because of potential harm to the public, the TCMAD shall not permit other commercial mosquito control

pesticide applications to occur in public areas of the treatment area during the term of this Agreement.

IN WITNESS WHEREOF, the parties have entered into this Agreement on the _____ day of December, 2014.

VECTOR DISEASE CONTROL INTERNATIONAL

By: _____

TETON COUNTY MOSQUITO ABATEMENT DISTRICT

By: Dan Burr, Teton County Mosquito Abatement District
Board of Trustees Chairman

ATTEST:



TETON COUNTY JUVENILE PROBATION

230 N MAIN #108 • DRIGGS ID 83422 • P208-354-3862 • F208-354-2994

Renee Leidorf
Chief Juvenile Probation Officer

Commissioner Report

ON December 30, 2014

Total Probation Case Load = 16

Total number of Juveniles on formal PROBATION – 7

Male – 4

Female - 3

Total number of Juveniles on DIVERSION – 5

Male – 3

Female -2

Interstate Compact – 2

Juveniles supervised in Teton County through ICJ – 0

Juveniles supervised in other states through ICJ -2

Courtesy Supervision – 0

Juveniles supervised in Teton County -0

Juveniles supervised in other counties – 0

Juveniles in Department of Juvenile Corrections – 2

Pretrial Release Supervisions = 0

**The following information has been compiled for the past THREE months
(October 1-December 31, 2014)**

Number of drug tests done – 17

Positive – 7

Negative – 10

How many times each drug came up positive

NICOTINE – 3

THC (Marijuana)-1

ALCOHOL-3

AMPHETIMINES-0

CREATININE- 0

Probation violations filed – 4

Juveniles whose probation was revoked due to noncompliance – 0

Juveniles whose probation was extended– 0

Days Juveniles spent in 5-C – 8 days

Days Juveniles over 18 years of age spent in Madison County Jail – 0

Juveniles released from probation/diversion – Probation-3 / Diversion-1

Cases transferred to Adult Misdemeanor Probation – 0

Money collected from cost of supervision fee – \$215.00

Money collected from drug testing fee - \$ 30.00

Money collected from other fee-\$ 0

Offenses committed by Juveniles currently on probation

Alcohol minor consumption – 3

Disturbing the peace – 3

Driving Under the Influence - 1

Grand Theft- 1

Petty Theft- 3

Possession of controlled substance- 3

Property-malicious injury to property – 3

Runaway-2

Trainings: Renee successfully graduated from the Idaho POST Juvenile Probation Academy on December 19, 2014.

ONE DAY SNAPSHOTS OF JUVENILE PROBATION CASE LOAD

	Formal Probation		DIVERSION		Courtesy Supervision with Other States		Courtesy Supervision with Other Counties		In IDJC State Custody	
	<i>M</i>	<i>F</i>	<i>M</i>	<i>F</i>	<i>In-Idaho</i>	<i>Out</i>	<i>In-Teton</i>	<i>Out</i>	<i>M</i>	<i>F</i>
JUNE 30 2008	20	3	0	0	0	3	1	1	0	0
SEPTEMBER 30 2008	22	3	0	0	0	3	0	0	0	0
DECEMBER 31 2008	24	5	3	0	0	2	1	0	0	0
Actual 08 YTD Totals	46	11	3	0	0	3	4	2	0	0
MARCH 31 2009	24	11	2	0	1	1	1	0	0	0
JUNE 30 2009	24	10	0	0	1	4	1	1	0	0
SEPTEMBER 30 2009	28	6	0	0	1	4	2	3	0	0
DECEMBER 31 2009	25	6	1	0	0	4	2	4	0	0
Actual 09 YTD Totals	44	13	3	0	1	7	3	4	0	0
MARCH 31 2010	14	4	1	1	0	4	0	3	0	0
JUNE 30 2010	14	4	3	0	0	4	0	2	0	0
SEPTEMBER 30 2010	13	4	4	1	0	4	0	2	0	0
DECEMBER 31 2010	10	3	1	1	0	2	0	0	0	0
Actual 10 YTD Totals	27	7	7	3	0	4	0	3	0	0
MARCH 31 2011	12	4	1	1	0	2	0	0	1	0
JUNE 30 2011	10	3	2	0	0	2	0	0	1	0
SEPTEMBER 30 2011	8	3	6	0	0	0	1	0	1	1
DECEMBER 31 2011	8	5	7	0	0	0	1	0	1	1
Actual 11 YTD Totals	16	6	7	1	0	3	1	1	1	1
MARCH 31 2012	18	5	5	0	0	0	2	0	0	1
JUNE 30 2012	16	5	8	1	0	3	2	0	0	1
SEPTEMBER 30 2012	14	4	2	0	0	5	1	0	0	1
DECEMBER 31 2012	8	2	7	4		5	1	0	0	1
Actual 12 YTD Totals	14	6	11	5	0	5	1	0	0	1
MARCH 31 2013	6	2	6	4	0	6	1	0	0	1
JUNE 30 2013	3	4	2	5	0	5	1	0	0	0
SEPTEMBER 30 2013	9	5	1	4	0	3	1	0	0	0
DECEMBER 31 2013	8	3	1	0	0	3	0	0	0	1
Actual 13 YTD Totals	12	5	6	5	0	6	1	0	0	1
MARCH 31 2014	5	3	0	5	0	2	0	0	0	1
JUNE 30 2014	5	3	5	0	0	2	0	0	0	1
SEPTEMBER 30 2014	4	4	2	2	0	2	0	1	0	1
DECEMBER 31 2014	4	3	3	2	0	2	0	0	1	1
Actual 14 YTD Totals	18	13	5	5	0	4	0	0	1	1

QUARTERLY REPORT ON JUVENILE PROBATION NUMBERS

	Drug Tests			Percent Positive	Probation Violations	Days Juveniles Spent at 5-C	Releases from JV Probation
	Done	Positive	Negative				
JAN-JUN 08	103	43	55	42%	13	120	17
JULY-SEPT 08	86	36	50	42%	10	55	8
OCT-DEC 08	92	39	53	42%	10	79	5
08 YTD TOTALS	281	118	158	42%	33	254	21
JAN-MAR 09	118	61	57	52%	6	90	5
APR-JUN 09	166	96	70	58%	5	87	8
JUL-SEPT 09	117	61	56	52%	6	106	7
OCT-DEC 09	72	18	54	25%	3	145	7
09 YTD TOTALS	473	236	237	50%	20	428	27
JAN-MAR 10	44	12	32	27%	1	5	12
APR-JUN 10	39	20	19	51%	2	9	3
JUL-SEPT 10	32	19	13	59%	3	21	4
OCT-DEC 10	46	23	23	50%	5	78	3
10 YTD TOTALS	161	74	87	46%	11	113	22
JAN-MAR 11	73	39	34	53%	5	95	2
APR-JUNE 11	57	36	21	63%	6	41	3
JUL-SEPT 11	48	39	9	81%	5	120	4
OCT-DEC 11	55	43	12	78%	1	19	6
11 YTD TOTALS	233	157	76	67%	17	275	15
JAN-MAR 12	97	68	29	70%	3	135	1
APR-JUNE 12	95	60	35	63%	6	15	6
JUL-SEPT 12	94	38	26	40%	0	16	4
OCT-DEC 12	40	9	31	29%	2	5	2
12 YTD TOTALS	326	175	121	69%	11	171	13
JAN-MAR 13	24	1	23	0.04%	1	5	4
APR-JUNE 13	39	9	30	0.3	2	14	8
JUL-SEPT 13	40	14	26	0.35%	4	25	6
OCT-DEC 13	25	16	9	0.56%	3	50	7
13 YTD TOTALS	128	40	88	14%	10	94	25
JAN-MAR 14	36	16	20	44.00%	2	65	1
APR-JUNE 14	31	12	19	38%	3	55	3
JUL-SEPT 14	33	15	18	42.00%	3	31	1
OCT-DEC 14	17	7	10	70.00%	4	8	4
13 YTD TOTALS	117	50	67	44%	12	159	9