

PUBLIC HEARING FOR ACQUISITION OF PROPERTIES VIA TAX DEED

Enclosed are copies of the Affidavit of Compliance for 8 properties that are currently up for acquisition by the county. Pursuant to Idaho Code Section 63-1005, I swear that I have followed the due process to prepare eight tax deeds.

I ask the Board to make a motion to take tax deed on the following properties and set the auction date for May 9 , 2016.

The Affidavits of Compliance are for the following listed properties:

RP	A02600060020 A	Lot 2 Blk 6	Sagewood Subdivision	Mathew McLaren
RP	A02600060010 A	Lot 1 Blk 6	Sagewood Subdivision	Mathew McLaren
RP	003270090250 A	Lot 25 Blk 9	River Rim Div II	Roger Hoopes
RP	003250030110 A	Lot 11 Blk 3	River Rim PUD Phase 1	Roger Hoopes
RP	G00240120190 A	Lot 19-26, Blk 12	Felt Townsite	JT Inc
RP	A0044400137B A	Lot 137B	Shoshoni Plains	JT Inc
RP	A0044400137A A	Lot 137A	Shoshoni Plains	JT Inc.
RP	002200070050 A	Lot 5 Blk 7	Teton Springs	OSAGIA

MOTION. Given that no owner or party in interest has appeared at the hearing, and the BOCC has been satisfied that the county tax collector has fulfilled the requirements of section 63-1005, I move that the county tax collector issue and record a tax deed on each of the following real properties:

RPA02600060020A, RPA02600060010A, RP003270090250A, RP003250030110A, RPG00240120190A, RPA0044400137BA, RPA0044400137AA, RP002200070050A

Furthermore, let the record show that said properties will be auctioned by the County on Monday, May 9, 2016 at 1:00 pm.

AFFIDAVIT OF COMPLIANCE
For 2011 Delinquent Taxes

STATE OF IDAHO)
) ss,
TETON COUNTY)

Instrument # 237166
TETON COUNTY, IDAHO
7-8-2015 02:36:00 PM No. of Pages: 22
Recorded for : TETON COUNTY TREASURER
MARY LOU HANSEN Fee: 0.00
Ex-Officio Recorder Deputy SW
Index to: AFFIDAVIT OF COMPLIANCE

BEVERLY PALM, County Treasurer and Tax collector being first duly sworn, deposes and says as follows:

1. That affiant is duly elected and qualified Tax Collector in and for Teton County, State of Idaho.
2. That affiant has complied with the provisions of Section 63-1005, Idaho Code by reason of the following:
 - a. On April 27, 2015, affiant served or caused to be served a copy of Notice of Pending Issue of Tax Deed by registered or certified mail with receipt demanded upon the record owner or owners and/or any party in interest demanding notice for the following described property:

RP A02600060020 A
LOT 2 BLK 6
SAGEWOOD SUB
SEC 25 T5N R45E

SEE PAGE 2 FOR ADDRESS(ES) NOTICE(S) WERE MAILED TO.

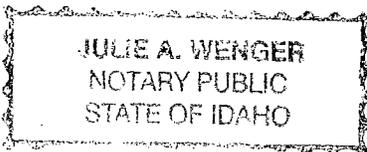
- b. A copy of said return is attached hereto as Exhibit(s) A1 - A2 and hereby incorporated by reference herein. Said Notice was returned undelivered and after reasonable and diligent search and inquiry by affiant the record owner or owners of the above described property was not found. A copy of said return showing undelivered is attached hereto as Exhibit(s) _____.
 - c. Said Notice was served by publishing a copy thereof in the TETON VALLEY NEWS for four (4) consecutive weeks, beginning on MAY 21, 2015, and ending on JUNE 11, 2015. A copy of Affidavit of Publication is attached hereto as Exhibit(s) B1 - B5.
 - d. All other Notices have been given as required by law.
3. That copies of said Notices are attached as Exhibit(s) C1, C2, and that the total amount of unpaid taxes, penalty, interest, and cost up to the date of hearing is \$ 491.59. Exhibit D1 - D11.

Beverly Palm
County Treasurer and Ex-officio, Tax Collector for Teton County, State of Idaho

On this 6th day of July of the year 2015, before me, Julie A. Wenger, in and for said Teton County, State of Idaho, personally appeared Beverly Palm known to me to be the County Treasurer and ex-officio Tax collector of said Teton County, and who executed the within instrument as such, and acknowledged to me that Beverly Palm executed the same as such officer.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year first above written.

Julie A. Wenger
Notary Public



Residing at: Victor
Commission Expires: 11/25/2019

AFFIDAVIT OF COMPLIANCE

For 2011 Delinquent Taxes

STATE OF IDAHO)
)
) SS,
)
TETON COUNTY)

Instrument # 237167
TETON COUNTY, IDAHO
7-8-2015 02:37:00 PM No. of Pages: 22
Recorded for : TETON COUNTY TREASURER
MARY LOU HANSEN Fee: 0.00
Ex-Officio Recorder Deputy *[Signature]*
Index to: AFFIDAVIT OF COMPLIANCE

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1. That affiant is duly elected and qualified Tax Collector in and for Teton County, State of Idaho.
2. That affiant has complied with the provisions of Section 63-1005, Idaho Code by reason of the following:
 - a. On April 28, 2015, affiant served or caused to be served a copy of Notice of Pending Issue of Tax Deed by registered or certified mail with receipt demanded upon the record owner or owners and/or any party in interest demanding notice for the following described property:

RP A02600060010 A
LOT 1 BLK 6
SAGEWOOD SUB
SEC 25 T5N R45E

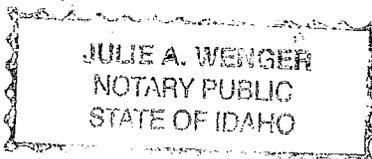
SEE PAGE 2 FOR ADDRESS(ES) NOTICE(S) WERE MAILED TO.

- b. A copy of said return is attached hereto as Exhibit(s) A1 - A2 and hereby incorporated by reference herein. Said Notice was returned undelivered and after reasonable and diligent search and inquiry by affiant the record owner or owners of the above described property was not found. A copy of said return showing undelivered is attached hereto as Exhibit(s) _____.
 - c. Said Notice was served by publishing a copy thereof in the TETON VALLEY NEWS for four (4) consecutive weeks, beginning on MAY 21, 2015, and ending on JUNE 11, 2015. A copy of Affidavit of Publication is attached hereto as Exhibit(s) B1 - B5.
 - d. All other Notices have been given as required by law.
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County Treasurer and Ex-officio, Tax Collector for Teton
County, State of Idaho

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ex-officio Tax collector of said Teton County, and who executed the within instrument as such, and acknowledged to me that
Beverly Palm executed the same as such officer.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year first above written.



Julie A. Wenger
Notary Public

Residing at: 42 Victor

Commission Expires: 11/25/2019

AFFIDAVIT OF COMPLIANCE

For 2011 Delinquent Taxes

Instrument # 237161

TETON COUNTY, IDAHO
7-8-2015 02:32:00 PM No. of Pages: 50
Recorded for : TETON COUNTY TREASURER
MARY LOU HANSEN Fee: 0:00
Ex-Officio Recorder Deputy
Index to: AFFIDAVIT OF COMPLIANCE

STATE OF IDAHO)
) SS,
TETON COUNTY)

BEVERLY PALM, County Treasurer and Tax collector being first duly sworn, deposes and says as follows:

1. That affiant is duly elected and qualified Tax Collector in and for Teton County, State of Idaho.
2. That affiant has complied with the provisions of Section 63-1005, Idaho Code by reason of the following:
 a. On April 28, 2015, affiant served or caused to be served a copy of Notice of Pending Issue of Tax Deed by registered or certified mail with receipt demanded upon the record owner or owners and/or any party in interest demanding notice for the following described property:

RP 003270090250 A
LOT 25 BLK 9
RIVER RIM DIV II PHASE I
T6N R44E SEC 4-10, 15-22 &29

SEE PAGE 2 FOR ADDRESS(ES) NOTICE(S) WERE MAILED TO.

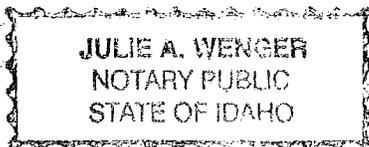
- A copy of said return is attached hereto as Exhibit(s) A1 - A18, A21 and hereby incorporated by reference herein.
- b. Said Notice was returned undelivered and after reasonable and diligent search and inquiry by affiant the record owner or owners of the above described property was not found. A copy of said return showing undelivered is attached hereto as Exhibit(s) A19 - A20.
 - c. Said Notice was served by publishing a copy thereof in the TETON VALLEY NEWS for four (4) consecutive weeks, beginning on MAY 21, 2015, and ending on JUNE 11, 2015. A copy of Affidavit of Publication is attached hereto as Exhibit(s) B1 - B5.
 - d. All other Notices have been given as required by law.
3. That copies of said Notices are attached as Exhibit(s) C1, C2, and that the total amount of unpaid taxes, penalty, interest, and cost up to the date of hearing is \$ 8399.60. Exhibit D1 - D20.

Beverly Palm

County Treasurer and Ex-officio, Tax Collector for Teton County, State of Idaho

On this 6th day of July of the year 2015, before me, Julie A. Wenger, in and for said Teton County, State of Idaho, personally appeared Beverly Palm known to me to be the County Treasurer and ex-officio Tax collector of said Teton County, and who executed the within instrument as such, and acknowledged to me that Beverly Palm executed the same as such officer.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year first above written.



Julie A. Wenger
Notary Public

Residing at: Victor

Commission Expires: 11/25/2019

AFFIDAVIT OF COMPLIANCE
For 2011 Delinquent Taxes

STATE OF IDAHO)

) ss,

TETON COUNTY)

Instrument # 237160

TETON COUNTY, IDAHO

7-8-2015 02:31:00 PM No. of Pages: 57

Recorded for : TETON COUNTY TREASURER

MARY LOU HANSEN

Fee: 0.00

Ex-Officio Recorder Deputy *SW*

Index to: AFFIDAVIT OF COMPLIANCE

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1. That affiant is duly elected and qualified Tax Collector in and for Teton County, State of Idaho.
2. That affiant has complied with the provisions of Section 63-1005, Idaho Code by reason of the following:

- a. On April 28, 2015, affiant served or caused to be served a copy of Notice of Pending Issue of Tax Deed by registered or certified mail with receipt demanded upon the record owner or owners and/or any party in interest demanding notice for the following described property:

RP 003250030110 A
LOT 11 BLK 3
RIVER RIM RANCH PUD PHASE I
SEC 9, 10, 15, 16 T6N R44E

SEE PAGE 2 FOR ADDRESS(ES) NOTICE(S) WERE MAILED TO.

- b. A copy of said return is attached hereto as Exhibit(s) A1 - A15 and hereby incorporated by reference herein. Said Notice was returned undelivered and after reasonable and diligent search and inquiry by affiant the record owner or owners of the above described property was not found. A copy of said return showing undelivered is attached hereto as Exhibit(s) A16, A17.
- c. Said Notice was served by publishing a copy thereof in the TETON VALLEY NEWS for four (4) consecutive weeks, beginning on MAY 21, 2015, and ending on JUNE 11, 2015. A copy of Affidavit of Publication is attached hereto as Exhibit(s) B1 - B5.
- d. All other Notices have been given as required by law.
3. That copies of said Notices are attached as Exhibit(s) C1, C2, and that the total amount of unpaid taxes, penalty, interest, and cost up to the date of hearing is \$ 2463.67, Exhibit D1 - D31.

Beverly Palm
County Treasurer and Ex-officio, Tax Collector for Teton County, State of Idaho

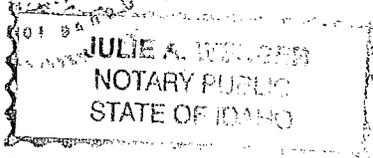
On this 6th day of July of the year 2015, before me, Julie A. Wenger in and for said Teton County, State of Idaho, personally appeared Beverly Palm known to me to be the County Treasurer and ex-officio Tax collector of said Teton County, and who executed the within instrument as such, and acknowledged to me that Beverly Palm executed the same as such officer.

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Julie A. Wenger
Notary Public

Residing at: Victor

Commission Expires: 11/25/2019



AFFIDAVIT OF COMPLIANCE
For 2011 Delinquent Taxes

STATE OF IDAHO

) ss,

TETON COUNTY)

Instrument # 237159

TETON COUNTY, IDAHO

7-8-2015 02:30:00 PM No. of Pages: 26

Recorded for : TETON COUNTY TREASURER

MARY LOU HANSEN

Fee: 0.00

Ex-Officio Recorder Deputy *[Signature]*

Index to: AFFIDAVIT OF COMPLIANCE

BEVERLY PALM, County Treasurer and Tax collector being first duly sworn, deposes and says as follows:

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- a. On April 28, 2015, affiant served or caused to be served a copy of Notice of Pending Issue of Tax Deed by registered or certified mail with receipt demanded upon the record owner or owners and/or any party in interest demanding notice for the following described property:

RP G00240120190 A
LOTS 19-26 BLK 12
FELT TOWNSITE
SEC 5 & 6 T6N R45E

SEE PAGE 2 FOR ADDRESS(ES) NOTICE(S) WERE MAILED TO.

- b. A copy of said return is attached hereto as Exhibit(s) A1 - A3 and hereby incorporated by reference herein. Said Notice was returned undelivered and after reasonable and diligent search and inquiry by affiant the record owner or owners of the above described property was not found. A copy of said return showing undelivered is attached hereto as Exhibit(s) _____.
- c. Said Notice was served by publishing a copy thereof in the TETON VALLEY NEWS for four (4) consecutive weeks, beginning on MAY 21, 2015, and ending on JUNE 11, 2015. A copy of Affidavit of Publication is attached hereto as Exhibit(s) B1 - B5.
- d. All other Notices have been given as required by law.
3. That copies of said Notices are attached as Exhibit(s) C1, C2, and that the total amount of unpaid taxes, penalty, interest, and cost up to the date of hearing is \$ 1058.12. Exhibit D1 - D14.

Beverly Palm

County Treasurer and Ex-officio, Tax Collector for Teton County, State of Idaho

On this 07 day of July of the year 2015, before me, Julie A. Wenger in and for said Teton County, State of Idaho, personally appeared Beverly Palm known to me to be the County Treasurer and ex-officio Tax collector of said Teton County, and who executed the within instrument as such, and acknowledged to me that Beverly Palm executed the same as such officer.

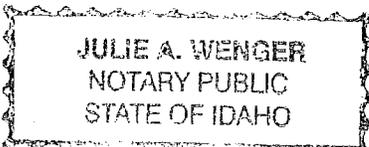
IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year first above written.

[Signature]

Notary Public

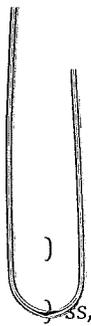
Residing at: Victor

Commission Expires: 11/25/2019



AFFIDAVIT OF COMPLIANCE
For 2011 Delinquent Taxes

STATE OF IDAHO)



TETON COUNTY)

Instrument # 237165

TETON COUNTY, IDAHO
7-8-2015 02:35:00 PM No. of Pages: 27
Recorded for : TETON COUNTY TREASURER
MARY LOU HANSEN Fee: 0.00
Ex-Officio Recorder Deputy *[Signature]*
Index to: AFFIDAVIT OF COMPLIANCE

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RP A0044400137B A
LOT 137B
SHOSHONI PLAINS IV
SEC 24 & 25 T5N R45E

SEE PAGE 2 FOR ADDRESS(ES) NOTICE(S) WERE MAILED TO.

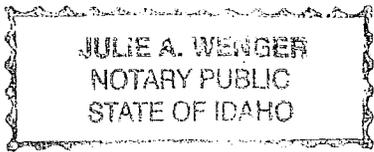
- A copy of said return is attached hereto as Exhibit(s) A1 - A3 and hereby incorporated by reference herein.
- b. Said Notice was returned undelivered and after reasonable and diligent search and inquiry by affiant the record owner or owners of the above described property was not found. A copy of said return showing undelivered is attached hereto as Exhibit(s) A4, A5.
- c. Said Notice was served by publishing a copy thereof in the TETON VALLEY NEWS for four (4) consecutive weeks, beginning on MAY 21, 2015, and ending on JUNE 11, 2015. A copy of Affidavit of Publication is attached hereto as Exhibit(s) B1 - B5.
- d. All other Notices have been given as required by law.

3. That copies of said Notices are attached as Exhibit(s) C1, C2, and that the total amount of unpaid taxes, penalty, interest, and cost up to the date of hearing is \$ 587.70. Exhibit D1 - D13.

Beverly Palm
County Treasurer and Ex-officio, Tax Collector for Teton County, State of Idaho

On this 6th day of July of the year 2015, before me, Julie A. Wenger in and for said Teton County, State of Idaho, personally appeared Beverly Palm known to me to be the County Treasurer and ex-officio Tax collector of said Teton County, and who executed the within instrument as such, and acknowledged to me that Beverly Palm executed the same as such officer.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year first above written.



[Signature]
Notary Public

Residing at: Notor

Commission Expires: 11/25/2019

AFFIDAVIT OF COMPLIANCE
For 2011 Delinquent Taxes

STATE OF IDAHO

TETON COUNTY

)
SS,
)

Instrument # 237162

TETON COUNTY, IDAHO

7-8-2015 02:33:00 PM No. of Pages: 27

Recorded for : TETON COUNTY TREASURER

MARY LOU HANSEN

Fee: 0.00

Ex-Officio Recorder Deputy

Index to: AFFIDAVIT OF COMPLIANCE

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RP A0044400137A A
LOT 137A
SHOSHONI PLAINS IV
SEC 24 & 25 T5N R45E

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Beverly Palm
County Treasurer and Ex-officio, Tax Collector for Teton County, State of Idaho

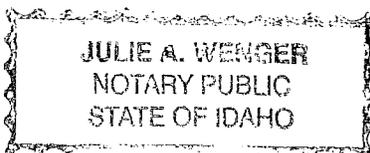
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Julie A. Wenger
Notary Public

Residing at: Victor

Commission Expires: 11/25/2019



AFFIDAVIT OF COMPLIANCE
For 2011 Delinquent Taxes

STATE OF IDAHO)

)
)
) ss,

TETON COUNTY)

Instrument # 237168

TETON COUNTY, IDAHO
7-8-2015 02:38:00 PM No. of Pages: 22
Recorded for : TETON COUNTY TREASURER
MARY LOU HANSEN Fee: 0.00
Ex-Officio Recorder Deputy *JW*
Index to: AFFIDAVIT OF COMPLIANCE

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- 2. That affiant has complied with the provisions of Section 63-1005, Idaho Code by reason of the following:

a. On April 28, 2015, affiant served or caused to be served a copy of Notice of Pending Issue of Tax Deed by registered or certified mail with receipt demanded upon the record owner or owners and/or any party in interest demanding notice for the following described property:

RP 002200070050A
LOT 5 BLK 7
TETON SPRINGS GLF & CSTNG CLUB
PHASE 1
SEC 14 & 23 T3N R45E

SEE PAGE 2 FOR ADDRESS(ES) NOTICE(S) WERE MAILED TO.

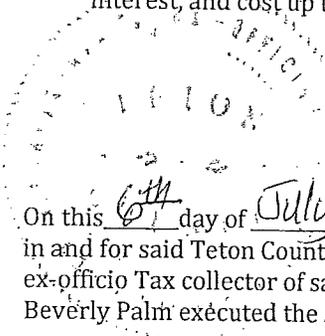
A copy of said return is attached hereto as Exhibit(s) A-1 - A-2 and hereby incorporated by reference herein.

- b. Said Notice was returned undelivered and after reasonable and diligent search and inquiry by affiant the record owner or owners of the above described property was not found. A copy of said return showing undelivered is attached hereto as Exhibit(s) A-3.
- c. Said Notice was served by publishing a copy thereof in the TETON VALLEY NEWS for four (4) consecutive weeks, beginning on MAY 21, 2015, and ending on JUNE 11, 2015. A copy of Affidavit of Publication is attached hereto as Exhibit(s) B-1 - B-5.
- d. All other Notices have been given as required by law.

3. That copies of said Notices are attached as Exhibit(s) C-1, C-2, and that the total amount of unpaid taxes, penalty, interest, and cost up to the date of hearing is \$ 1224.72, Exhibit D-1 - D-10.

Beverly Palm

County Treasurer and Ex-officio, Tax Collector for Teton County, State of Idaho



On this 6th day of July of the year 2015, before me, Julie A. Wenger in and for said Teton County, State of Idaho, personally appeared Beverly Palm known to me to be the County Treasurer and ex-officio Tax collector of said Teton County, and who executed the within instrument as such, and acknowledged to me that Beverly Palm executed the same as such officer.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year first above written.

JULIE A. WENGER
NOTARY PUBLIC
STATE OF IDAHO

Julie A. Wenger

Notary Public
Residing at: Victor
Commission Expires: 11/25/2019

July 13, 2015

From: Beverly Palm, Treasurer

To: Teton County Board of Commissioners

COPY OF SECOND QUARTER 2015 TAX CANCELLATIONS

Pursuant to Resolution 2015-0413B adopted by the Commissioners on April 13, 2015, attached you will find a copy of the tax cancellations for the 2nd Quarter of 2015.

RESULTS OF THE SECOND HALF TAX COLLECTION THRU JUNE 2015

The percentage of taxes collected for the following years is as follows:

2014	93.89 %	<i>(last year at this time is was 92.87 % of the 2013 taxes)</i>
2013	97.66 %	
2012	98.19 %	
2011	99.57 %	

The total amount owing for all years (2009 thru 2014) is: \$ 1,531,877.46. This includes the 9 acres at Teton Reserve that the county took at tax deed in 2013. This parcel continues to accrue interest to date.

Also of note, since offering online payments and over the counter credit and debit card payments, we have had 132 payments which have totaled \$71,347.25.

ORDER FOR CANCELLATION OF TAXES

REASON FOR CANCELLATION	RCPT DATE	NAME OF ASSESSED PARTY	DESCRIPTION OF PROPERTY	COUNTY TAX	SW	LATE CHARGE
Property posted incorrectly filed to reverse to street/Dev of 3/9/15			MH111009			1.94
Double Assessed			MH111002	23.72	157.50	
Cancel Approved by Commission 5/29/15			RP06130000070A			2.26
6/30/15 Postmark / Dev	6/30/15		RP000700070020A			19.43
6/30/15 Postmark / Dev	6/30/15		RP00230000060A			5.48
6/30/15 Postmark / Dev	6/30/15		RP00230000030A			7.86

Return Form To:
Board of County Commissioners
150 Courthouse Drive - Room 100
Driggs, ID 83422



Phone: 1-208-354-8775
E-Mail: commissioners@co.teton.id.us

Application for Adjustment of Interest & Penalty

Teton County adheres to Idaho Code 63 Chapters 9 & 10 (see reverse side) in calculating and determining all fees, interest and penalties. RC 63-217 addresses filing and mailing deadlines. These statutes are printed on the reverse side of your property tax notice.

TO THE BOARD OF COUNTY COMMISSIONERS of Teton County, Idaho:

Application is hereby made for an adjustment of interest and penalties due to either miscalculation or other reason. The following sworn statement is submitted in support thereof:

1. John G. Wainwale P.O. Box 2437, Jackson, WY, 83001
PARENT (Full name) (Legal Mailing Address) (City and State)

hereby request an adjustment to my 20 14 tax notice in the amount of \$ ~27 on
the property described below: Cotton, as of 6/30/14

LEGAL DESCRIPTION: Tax # 6 Section 6 Township 3N Range 4SE
PARCEL NUMBER: RP000390020010A

Describe the circumstances and apply the appropriate criteria which best explains the rationale for your request. Attach any and all appropriate documentation concerning your claim.

In February I qualified for the maximum circuit breaker benefit, which was more than my property tax. The one reviewing my application indicated "there would be nothing due." I mistakenly thought this was effective immediately. Over this last weekend I noted with dismay \$292.00 due on 20 June. On Monday, I paid this, and am requesting the Interest + Penalty be waived.

Signature of Applicant & Title: John G. Wainwale Executive Phone: 787-2942 E-Mail Address: wainwalejg@cs.com

BOARD OF COMMISSIONERS ACTION TAKEN: APPROVED DENIED

COMMENTS/REASON:

Chairman of the Board _____ Date _____

ORANGE ID 83423

1ST HALF DUE TAX 252.02
LATE FEE 100.00
INT 100.00
COST 100.00
TOT 552.02

2ND HALF DUE TAX 292.02
LATE FEE 100.00
INT 100.00
COST 100.00
TOT 684.04

TOT AMT 108.27
NO ESCHEW 83.920
RES AMT 24.35

[Handwritten Signature]
TAX 252.02
LATE FEE 100.00
INT 100.00
COST 100.00
TOT 552.02

MOTINODE JOHN G
PO BOX 2417
JACKSON
WY 83002

PAID

CX NO. 5237
DATE 7/15/15

TOT AMT 108.27

TAXING DISTRICT 002605983
COUNTY 339.62

ITEM	AMOUNT
TOT DIST 402	141.62
TORT	27.60
BOND	37.64
ENERGENCY	291.85
PLANT FACILITIES	14.12
SUPPLEMENTAL	35.22
SPEC ROAD MNT	20.72
ROAD & BRIDGE	200.72
CAN VIC-CED	21.78
PLNS PROTECTION	20.70
LIBRARY SPECIAL	25.20
MOSCOTO ADVICE	50.42
EMBUANCE	.88
SUBSEANT	1,308.04
DISTRICT TOTAL	79.50
SOLID WASTE FEE	55.00
FOREST PRESERMENT	2.50
FOREST MANAGED ACT	1,444.08
DISTRICT/SPECIAL TOTAL	860.00
-CURRENT BEARER DEBIT-	

LOT 1 BLK 2
GROVE CREST SUB
SEC 5 T2N R45E

7030 PINE TREE ROAD

*** IMPORTANT ***
PLEASE READ BOTH FRONT AND BACK
*** MONTHLY PAYMENTS ARE ACCEPTED ***
IF A MORTGAGE COMPANY IS RESPONSIBLE
FOR THIS BILL, PLEASE FORWARD.

TO AVOID LATE CHARGES, PAYMENTS MUST BE
RECEIVED OR POSTMARKED BY THE DUE DATE

PLEASE READ THE BACK OF THIS NOTICE YOUR
RETURNED CHECK IS YOUR RECEIPT

AKE CHECK PAYABLE TO:
 ETON COUNTY TAX COLLECTOR
 EVERLY PALM 208-354-2254
 50 COURTHOUSE DR #219
 RIGGS ID 83422

2014 TAX BILL/RECEIPT
 BILL# 5112
 CODE AREA 11-0000

PARCEL NUMBER
 RP000390020010A
 LAND 60,000
 IMPROVEMENT 149,991

1ST HALF DUE	2ND HALF DUE	FULL DUE	TOT MKT	HO EXEMPT	NET MKT	TOT ACRES
AX .00	TAX 22.38	TAX 22.38	209,991	83,920	126,071	.840
ATE	LATE	LATE				
NT	INT	INT				
OST	COST	COST				
OT	TOT	TOT				

WOIWODE JOHN G
 PO BOX 2437
 JACKSON WY 83001

TAXING DISTRICT	RATE	
COUNTY	.002685983	338.62
SCH DIST 401		
TORT		
BOND	.001139277	143.62
EMERGENCY	.000217396	27.40
PLNT FACILITIES	.000298669	37.64
SUPPLEMENTAL	.002314684	291.80
SPEC ROAD LEVY	.000746672	94.12
ROAD & BRIDGE	.000279472	35.22
CEM VIC-CED	.000164416	20.72
FIRE PROTECTION	.001592143	200.72
LIBRARY	.000172808	21.78
LIBRARY SPECIAL	.000164268	20.70
MOSQUITO ABATE	.000200000	25.20
AMBULANCE	.000400000	50.42
JUDGMENT	.000000603	.08
DISTRICT TOTAL	.010376391	1,308.04
SOLID WASTE FEE		78.50
FOREST ASSESSMENT		55.00
FOREST PRACTICES ACT		2.50
DISTRICT/SPECIAL TOTAL		1,444.04
-CIRCUIT BREAKER BENEFIT		860.00
-PAYMENTS (S)		561.66
AMOUNT DUE		22.38

LOT 1 BLK 2
 GROVE CREEK SUB
 SEC 6 T3N R45E

7030 PINE TREE ROAD

*** IMPORTANT ***
 PLEASE READ BOTH FRONT AND BACK
 *** MONTHLY PAYMENTS ARE ACCEPTED ***
 IF A MORTGAGE COMPANY IS RESPONSIBLE
 FOR THIS BILL, PLEASE FORWARD.

TO AVOID LATE CHARGES, PAYMENTS MUST BE
 RECEIVED OR POSTMARKED BY THE DUE DATE.

COPY
 PLEASE READ THE BACK OF THIS NOTICE YOUR
 RETURNED CHECK IS YOUR RECEIPT

FOR PROPER CREDIT THIS STUB MUST BE RETURNED WITH PAYMENT
 PERSONAL CHECKS ARE SUBJECT TO BANK CLEARANCE.

WOIWODE, JOHN G *COPY*



2014
 BILL# 5112

2ND HALF



AMOUNT DUE 22.38

RP000390020010A
 11-0000

ETON COUNTY LATE
 BEVERLY PALM 208-354-2254 INT
 50 COURTHOUSE DR #219 COST
 TOTAL

DELINQUENT IF NOT PAID ON OR BEFORE JUNE 20, 2015
 DATE PAID CHECK #
 PAID BY CASH

FOR PROPER CREDIT THIS STUB MUST BE RETURNED WITH PAYMENT
 PERSONAL CHECKS ARE SUBJECT TO BANK CLEARANCE.

WOIWODE, JOHN G *COPY*



2014
 BILL# 5112

1ST HALF

FULL

RP000390020010A
 11-0000
 AMOUNT DUE .00 22.38

TETON COUNTY LATE
 BEVERLY PALM 208-354-2254 INT
 150 COURTHOUSE DR #219 COST
 TOTAL

DELINQUENT IF NOT PAID ON OR BEFORE DECEMBER 20, 2014
 DATE PAID CHECK #
 PAID BY CASH

★ ★ ★ COLLECTION OF TAXES ★ ★ ★

NOTE: A 2% LATE CHARGE IS CHARGED ON LATE PAYMENTS MADE BETWEEN DECEMBER 21 AND DECEMBER 31. BEGINNING JANUARY 1, INTEREST ON THE DELINQUENT TAX AND LATE CHARGE IS CALCULATED AT THE RATE OF 1% PER MONTH ON THE DELINQUENT TAX AND LATE CHARGE.

Payment of a tax delinquency.

When a tax becomes delinquent, payments are posted to the roll and applied to costs, interest, late charge and delinquent tax in the proportion each bears to the total amount due. See IDAHO CODE 63-1002.

Filing of material by mail. Date effective.

A post office cancellation is considered the filing date. A postage meter is not an acceptable post office cancellation mark. See IDAHO CODE 63-217.

Effect of failure to receive notice.

If you do not receive a tax notice on property, this does not excuse the late charge and interest for non-payment. See IDAHO CODE 63-902(9).

REAL PROPERTY

If taxes extended on the property roll are payable on or before December 20. The taxes may be paid in two equal halves. If the first half is not paid on or before December 20, that half becomes delinquent and a 2% late charge must be added. Interest on the delinquent tax and late charge is calculated at the rate of 1% per month beginning January 1 of the following year. If the first half tax has been paid in part, late charge and interest are calculated on the remaining first half tax. If the second half is not paid on or before June 20, that half becomes delinquent and a 2% late charge must be added. Interest on the delinquent tax and late charge is calculated at the rate of 1% per month beginning January 1 of that year. If the second half tax has been paid in part, late charge and interest are calculated on the remaining tax.

If taxes extended on subsequent or missed property rolls are payable within thirty (30) days of the billing date and become delinquent if unpaid thirty (30) days after the bills are mailed. See IDAHO CODE 63-903.

PERSONAL PROPERTY or MANUFACTURED HOUSING

See IDAHO CODE 63-904(2).

If taxes shown on personal property and manufactured housing are due and payable on demand. If no demand is made, the taxes may be paid in two equal halves. The first half is due and payable on or before December 20, and the second half is due and payable on or before June 20 of the following year. If the first half is not paid on or before December 20, that half becomes delinquent and the **entire tax becomes due and payable**. A 2% late charge must be added to the delinquent half. Interest is calculated at the rate of 1% per month beginning January 1 of the following year on the delinquent half and late charge. If the first half was paid in part, late charge and interest are calculated on the unpaid portion of the first half. If the second half is not paid on or before June 20, that half becomes delinquent and a 2% late charge must be added. Interest on the delinquent tax and late charge is calculated at the rate of 1% per month beginning January 1 of that year. If the second half has been paid in part, late charge and interest are calculated on the remaining tax.

The county tax collector may issue a demand for payment on any personal or manufactured housing tax which becomes due and payable on the demand date. If the tax is not paid, it becomes delinquent the day following the demand date.

When any part of a tax becomes delinquent, a warrant of distraint is issued to the county sheriff for its collection.

Before the tax becomes delinquent, the board of county commissioners may grant up to a four month extension to pay the tax, late charge and interest. A warrant of distraint is not issued until the extended time expires. There are no extensions given on the second half. See IDAHO CODE 63-201(13), 63-904, and 63-1013.

TRANSIENT PERSONAL PROPERTY

Taxes on transient personal property are due in full on demand. If no demand is made, the taxes are due and payable on or before December 20. If the tax is not paid on or before December 20 or the demand date, the full tax becomes delinquent and a 2% late charge must be added. Interest on the delinquent tax and late charge is calculated at the rate of 1% per month beginning January 1 of the following year. If the tax has been paid in part, late charge and interest are calculated on the remaining tax.

When any part of a tax becomes delinquent, a warrant of distraint is issued to the county sheriff for its collection. See IDAHO CODE 63-201(24), 63-313, and 63-904(5).

OCCUPANCY TAX

Occupancy tax is due and payable according to the same schedule as manufactured housing, or real property, whichever is applicable. See IDAHO CODE 63-317, 63-602Z, and 63-903.

When any part of the tax becomes delinquent, the tax may be collected in the same manner as tax is collected for manufactured homes or real property, whichever is applicable.

Total tax due shown on this statement may not be deductible for Internal Revenue Service (IRS) purposes. Please check with an accountant.

Levy Sheets Available

Market Value Legend
Pers Prop = Personal Property Tot = Total Mkt = Market
HO = Homeowner Exempt = Exemption

★ ★ ★ MONTHLY PAYMENTS ACCEPTED ★ ★ ★

Any portion of a property tax may be paid at any time. However, to avoid delinquency, total payment must be made in full by the due date. Partial payment of any tax will not invalidate any collection process as defined by Idaho Code 63-903.

PAYMENTS RECEIVED WITH A DELINQUENCY WILL BE APPLIED TO THE OLDEST DELINQUENT YEAR.
KEEP TOP PORTION FOR YOUR RECORDS.
PERSONAL CHECKS ARE YOUR RECEIPT
SUBJECT TO BANK CLEARANCE.

PMPKEY: RP 000390020010 A YEAR 2014

BILL# 5112

TXPKEY: RP000390020010A

BILLED TO: WOIWODE, JOHN G

NAME WOIWODE, JOHN G

CODE AREA 11-0000

ACCT TYP

BANK FLB

OWNER PUP

ADDRESS PO BOX 2437

MARKET VALUE

209,991

JACKSON

WY 83001

HARDSHIP

HOMEOWNER

83,920

NET MARKET

126,071

LEGAL

LOT 1 BLK 2

GROVE CREEK SUB

SEC 6 T3N R45E

TAX AMOUNT

1,308.04

LESS: CIRCUIT

860.00

PLUS: SPECIALS

136.00

NET TAX BILLED

584.04

TAX PAYMENTS

561.66

TAX CANCELLED

SPEC CANCELLED

REMAINING TAX DUE

22.38

7030

PINE TREE ROAD

NEXT PARCEL# RP _____ A OR NEXT BILL# RP _____ 2014

F3=EXIT F14=OTHER TAXES F2=PRT SCREEN F5=PAYMNTS F6=TRANSACTIONS F24=MORE

F4=TAX COMMENTS

Made two payments

11-17-2014

292.02

7-7-2015

292.02

Owes late fee and interest.

7/10/13

TAX MASTER INQUIRY - DEION COUNTY

PMPKEY: RP 000390020010 A YEAR 2013

BILL# 6000

TXPKEY: RP000390020010A

BILLED TO: WOIWODE, JOHN G

NAME WOIWODE, JOHN G

CODE AREA 11-0000

ACCT TYP

BANK FLB

OWNER PUP

ADDRESS PO BOX 2437

MARKET VALUE

209,991

JACKSON

WY 83001

HARDSHIP

HOMEOWNER

81,000

NET MARKET

128,991

LEGAL

LOT 1 BLK 2

GROVE CREEK SUB

SEC 6 T3N R45E

TAX AMOUNT

1,306.62

LESS: CIRCUIT

1,060.00

PLUS: SPECIALS

110.00

NET TAX BILLED

356.62

TAX PAYMENTS

356.62

TAX CANCELLED

SPEC CANCELLED

REMAINING TAX DUE

7030

PINE TREE ROAD

NEXT PARCEL# RP _____ A OR NEXT BILL# RP _____ 2014

F3=EXIT F14=OTHER TAXES F2=PRT SCREEN F5=PAYMNTS F6=TRANSACTIONS F24=MORE

F4=TAX COMMENTS

Made two payments

12-9-2013

178.31

6-5-2014

178.31

7/10/15

TAX MASTER INQUIRY - TETON COUNTY

PMPKEY: RP 000390020010 A YEAR 2012

BILL# 5999

TXPKEY: RP000390020010A

BILLED TO: WOIWODE, JOHN G

NAME WOIWODE, JOHN G

CODE AREA 11-0000

ACCT TYP

BANK FLB

OWNER PUP

ADDRESS PO BOX 2437

MARKET VALUE

211,935

JACKSON

WY 83001

HARDSHIP

HOMEOWNER

83,974

NET MARKET

127,961

LEGAL

LOT 1 BLK 2

GROVE CREEK SUB

SEC 6 T3N R45E

TAX AMOUNT

1,173.44

LESS: CIRCUIT

1,171.60

PLUS: SPECIALS

110.00

NET TAX BILLED

111.84

TAX PAYMENTS

111.84

TAX CANCELLED

SPEC CANCELLED

REMAINING TAX DUE

7030

PINE TREE ROAD

NEXT PARCEL# RP _____ A OR NEXT BILL# RP _____ 2014

F3=EXIT F14=OTHER TAXES F2=PRT SCREEN F5=PAYMNTS F6=TRANSACTIONS F24=MORE

F4=TAX COMMENTS

received circuit breaker

made payments

1st half

11-7-2012

55.92

2nd half

6-17-2013

55.92

PMPKEY: RP 000390020010 A YEAR 2011

BILL# 21090

TXPKEY: RP000390020010A

BILLED TO: WOIWODE, JOHN G

NAME WOIWODE, JOHN G

CODE AREA 11-0000

ACCT TYP

BANK FLB

OWNER

PUP

ADDRESS PO BOX 2437

MARKET VALUE

221,435

JACKSON

WY 83001

HARDSHIP

HOMEOWNER

92,040

NET MARKET

129,395

LEGAL

LOT 1 BLK 2

GROVE CREEK SUB

SEC 6 T3N R45E

TAX AMOUNT

1,119.60

LESS: CIRCUIT

1,117.86

PLUS: SPECIALS

110.00

NET TAX BILLED

111.74

TAX PAYMENTS

111.74

TAX CANCELLED

SPEC CANCELLED

REMAINING TAX DUE

7030

PINE TREE ROAD

NEXT PARCEL# RP _____ A OR NEXT BILL# RP _____ 2014

F3=EXIT F14=OTHER TAXES F2=PRT SCREEN F5=PAYMNTS F6=TRANSACTIONS F24=MORE

F4=TAX COMMENTS

made 2 payments

11-16-2011

55.87

06-15-2012

55.87

PMPKEY: RP 000390020010 A YEAR 2010

BILL# 5016

TXPKEY: RP000390020010A

BILLED TO: WOIWODE, JOHN G

NAME WOIWODE, JOHN G

CODE AREA 11-0000

ACCT TYP

BANK FLB

OWNER PUP

ADDRESS PO BOX 2437

MARKET VALUE

250,777

JACKSON

WY 83001

HARDSHIP

HOMEOWNER

101,153

NET MARKET

149,624

LEGAL

LOT 1 BLK 2

GROVE CREEK SUB

SEC 6 T3N R45E

TAX AMOUNT

1,107.70

LESS: CIRCUIT

1,106.20

PLUS: SPECIALS

162.50

NET TAX BILLED

164.00

TAX PAYMENTS

111.50

TAX CANCELLED

SPEC CANCELLED

52.50

REMAINING TAX DUE

7030

PINE TREE ROAD

NEXT PARCEL# RP _____ A OR NEXT BILL# RP _____ 2014

F3=EXIT F14=OTHER TAXES F2=PRT SCREEN F5=PAYMNTS F6=TRANSACTIONS F24=MORE

F4=TAX COMMENTS

had 1/2 of "special" canceled in 2010

made 2 payments:

12-15-10

82.00

3-3-11

29.50

Teton Valley Business Development Center

Strategies and Progress Report

July 1, 2015

Economic Growth Strategies – By Focus Area (Source: RPI Report)

A. Business Recruitment and Development

- **Establish an organizational structure (A1a) (Also includes all organizational support and misc. work)**

Primary Responsibility: Brian McDermott; Timeframe: ongoing

- Policies and Procedures
- Revenue
- Employee Evaluation

Actions:

- Provide year-end reporting to Idaho Commerce, which earned a renewal of our funding and MOU. Currently working on the additional documentation required for this year.
- Revised our agreement with Teton County and working on a proposal for TVBDC to officially and specifically be the coordinating organization for all work done on the Teton County Economic Development plan.
- Submitted funding requests to the three cities and provided a package of supporting information for the Driggs Council.
- Produced a newsletter and distributed it to a refined list of about 220. Open rate was 60 percent, which far exceeds the standard and indicates solid interest in our work.
- Working with Idaho Dept. of Labor to conduct a community meeting with the department director on September 30.
- Successfully promoted the Rocky Mountain Economic Summit. At least one of our contacts has committed to attending.
- Continue to review loans and participate on the Development Company board of directors.

Identify start-up funding (A1b)

- **Inventory infrastructure and real estate assets (A2a)**

Primary Responsibility: Brian McDermott, coordinate with Rob Marin; Timeframe: ongoing

- Communications/Broadband
- Electricity
- Transportation
- Water
- Real Estate/Gem State Prospector

Actions:

- **Disseminate information on assets (A2b)**

Primary Responsibility: Brian McDermott, coordinate with Rob Marin; Timeframe: ongoing

- Add information and links to website as available

- **Identify specific businesses and set goals for recruitment (A2c)**

Primary Responsibility: Board;

- Identify business and industry targets
- Brian McDermott will respond to inquiries

Actions:

Status on current prospect companies:

- Project Miller—new Urbanist rec. tech mixed use development
 - Potential land and build-to-suit partners identified
 - Beginning to line up tenants. Sego is quite interested.
 - Sego is exploring land and design options.
- Project Juice—beverage
 - No new movement.
- Steve Potts Bikes
 - New prospect has shut his old business in Calif. and will be scheduling a visit to Teton Valley and Bozeman.
 - Sent follow-up email. No new movement
- Kirk A. Pacenti // Owner Pacenti Cycle Design
 - He expresses strong interest.
 - Supplied follow up info. Will schedule call and visit.
 - Sent follow-up email. No new movement

Recruiting contacts:

<http://www.13fishing.com/2015upd8/contact-us/>

<http://www.accuratefishing.com/about-us/>

<https://www.adventureproducts.com/index.html>

<http://allencompany.net/about/>

<http://www.americanmaple.com/>

info@south-bend.com

Advertising & Media Relations:

Aviation Sector:

- **Recruit creative class entrepreneurs that can work from home via telecommuting (A2d)**

Primary Responsibility: Board; Timeframe: ongoing

- Develop a recruitment campaign
- Brian McDermott will respond to inquiries on an ongoing basis as needed

Action:

- Worked with Brian G. to focus Marketing committee on promoting the valley in Silicon Valley and San Francisco.

- **Create an information portal for potential new businesses (A2e)**

Primary Responsibility: Brian McDermott; Timeframe: ongoing

- Continue to make information available through the Made in Teton Valley site

Action:

- Updated website with Business Summit presentations.
 - **Coordinate all economic development entities to implement the Economic Development Plan (A3a)**
Primary Responsibility: Board; Timeframe: ongoing
 - Develop a plan to coordinate economic development activities
- Action:**
- Continue to work closely with Chamber to coordinate activities, including co-hosting Chance Meetings each month.
 - Chance Meetings is doing well with interesting guests and steady attendance.
 - Attending Chamber board meetings ex officio as TVBDC liaison.
 - Continue to keep cities abreast of our work.
 - Working on specific coordination plan.

- **Provide business expansion assistance (A4a)**
Primary Responsibility: Brian McDermott; Timeframe: ongoing

Actions:

- **Provide information on micro-loan funding for small businesses (A4b)**
Primary Responsibility: Brian McDermott; Timeframe: ongoing
 - Micro loan info is included in Resource Guide, available on our website and emailed to all prospects and companies with whom we consult.

- **Start-up support including business plan assistance, networking and financing options (A4c)**
Primary Responsibility: Brian McDermott; Timeframe: ongoing

Action:

- Continue to work with Warren Pierce to scope and solicit interest in creating a “maker space,” a shop with shared tools and equipment that small companies can use for an hourly, daily or monthly fee.
- Met with Robert Emerson, local radio pro, about creating a Teton Valley radio station. We agree that a good start would be to provide limited programming to KMTN Jackson. The goal is to promote the valley, its people and products. Next step is to bring Emerson together with Greg Stump to outline proposed format and content.

- **Collaborate with state organizations to lobby the State Legislature on issues that encourage business and economic growth (A4d)**
Primary Responsibility: Board; Timeframe: as the need arises

- **Encourage entrepreneurial and niche businesses (A4e)**
Primary Responsibility: Brian McDermott; Timeframe: ongoing

Actions:

B. Physical Asset Development

- **Expand telecommunications infrastructure (B1a)**
Primary Responsibility: Silver Star; Timeframe: ongoing
- **Expand and diversify educational opportunities (B1b)**
Primary Responsibility: several education groups; Timeframe: ongoing

Actions:

- Contacted EITC to re-engage them on providing job-focused technical training. Will assemble a meeting with them, our committee, Silver Star, and others in the next few weeks to map new needs and begin to develop curricula.
-
- **Foster a stable environment to support healthcare needs (B1c)**
Primary Responsibility: Health Care Providers; Timeframe: ongoing
- **Coordinate transportation (B1d)**
Primary Responsibility: Cities, Regional transportation agencies; Timeframe: ongoing
 - Incorporate Sustainable Yellowstone Report, 2014
- **Implement downtown enhancement and in-fill (B1e)**
Primary Responsibility: Cities, with TV/BDC; Timeframe: Ongoing
 - Continue to push appropriate businesses toward downtown core
- **Establish Valley Way finding (B1f)**
Primary Responsibility: Driggs, Country; Timeframe: 2016
Driggs is leading the effort and has engaged a design/engineering firm.
- **Improve recreation infrastructure (B1g)**
Primary Responsibility: Various; Timeframe: ongoing

C. Tourism and Marketing

This is largely a Chamber- and GeoTourism Center-led piece of work.

- **Attract regional tourists to Teton Valley (C1a)**
Primary Responsibility: Chamber; Timeframe: ongoing
- **Get tourists to stop when traveling through or near Teton Valley (C1b)**
Primary Responsibility: Chamber, GeoTourism; Timeframe: ongoing
- **Provide and promote special events and competitions (C1c)**
Primary Responsibility: various; Timeframe: ongoing
- **Identify target marketing to a focused group of potential visitors (C1d)**
Primary Responsibility: Chamber; Timeframe: ongoing
- **Develop a Teton Valley brand (C1e)**
For Products: Primary Responsibility: TV/BDC; Timeframe: 2015
For Experiences: Primary Responsibility: Chamber
- **Create an information portal for visitors to the area (C1f)**
Primary Responsibility: Chamber
 - Completed by Chamber. Result: <http://www.discovertetonvalley.com/home>

D. Protect and Foster Lifestyle Community

- **Enhance key recreational assets (D1a)**
Primary Responsibility: various;
Timeframe: ongoing
- **Maintain open space and provide a mechanism to protect natural resources (D1b)**
Primary Responsibility: various;
Timeframe: ongoing
- **Housing inventory (D2a)**
Primary Responsibility: various;
Timeframe: ongoing
Sustainable Yellowstone Report, 2014
- **Promote food events that support farming (D3a)**
Primary Responsibility: various;

Timeframe: ongoing

Action:

- I've been working the Driggs Friday Farmers' Market...
 - Lending labor when necessary
 - Learning their needs
 - Offering marketing and selling advice
 - Promoting "Made in Teton Valley" to growers and consumers
 - Several farmers are now using the logo on their products.
 - The grower response has been quite positive and appreciative.
-
- **Support infrastructure to enhance local value added farm products (D3b)**
Primary Responsibility: various;
Timeframe: ongoing
 - **Work with Grand Targhee Resort to maximize the effects of summer music events (D4a)**
Primary Responsibility: Chamber and TVBDC.
Timeframe: ongoing
 - **Support events that highlight local arts, history, culture and music (D4b)**
Primary Responsibility: various;
Timeframe: ongoing

Performance Metrics from FY 2015 Dept. of Commerce MOU

Attachment A Performance FY 2015

1. Business Recruitment -
 - Reach out to 50 recreation, technology and aviation companies. Target is to acquire at least two new companies.
 - Results: Exceeded. List is embedded in monthly director's reports. New companies: Se-go Skis, Tenkara Rod Co.
2. Business Expansion -
 - Consult with 5 existing companies, resulting in at least two achieving at least 10 percent revenue growth.
 - Results: On track
3. Business Retention -
 - Consult with 5 existing companies, resulting in them being able to retain and/or grow their business.
 - Results: Completed. Garage Grown Gear; Reviewed Drawknife Billiards web site and marketing plan; Connected Patty Reed of Brakeman with the Development Company.
 -
4. Business Start Ups -
 - Support 2 successful startups.
 - Results: Exceeded. SkyDef productions. Lucky Dog Fabrication. Dayna Schmidt, new computer service; Chandra Westin, Ayla Wear, a women's technical outdoor base layer apparel business.
5. Professional Development -
 - Director to attend two training/development sessions.
 - Results: Completed. McD attended the Idaho Economic Dev. Assn. Fall meeting, Community Foundation's Board Member and grant writing workshops.
6. Gem State Prospector-
 - In January 2015, hold a GSP training for Teton Valley Realtors.
 - Results: Completed
7. Other-
 - Quarterly reports to the community through local media.
 - Results: On track

Note: Performance measures will be customized on a program by program basis. At a minimum each performance measure will include numerical goals that parallel Rural Idaho Economic Development Professional Program reporting format. The department reserves the right to include additional performance requirements in advance of issuing a formal MOU.

Attachment B Sustainability

1. Board Training and Development (It will be expected that the board will participate in X amount of trainings to be conducted by the DEPARTMENT and/ or its partners.) –
 - Two Board training sessions.
 - Results: Completed. Attended Community Foundation Board Training. Conducted annual board retreat.

2. Staff Professional Development (Staff paid for with Department funds will participate in two trainings conducted by the DEPARTMENT and/or its partners.)-
 - Two staff training sessions.
 - Results: Completed. McD attended the Idaho Economic Dev. Assn. Fall meeting, Community Foundation’s Board Member and grant writing workshops.

3. Private Participation (During the period of the MOU the GRANTEE will be required to engage in activities to increase private sector participation in all aspects of the organization. This standard may include both prescribed activities and board membership quotas)-
 - The Teton Valley Business Development Center will sponsor two significant events in FY 2015.
 - Results: Completed. Gem State Prospector training completed. Economic Summit completed.

4. Fundraising (The GRANTEE and its board will be expected to raise funds above and beyond the minimum match required. Expect this section to include specific fund raising goals, descriptions of fundraising efforts and/or timelines for completing fundraising efforts)
 - We have reliable funding from local government. We plan to use our Summits as fundraising venues, as well as building relationships with large donors in the valley. Goal is \$10,000 for FY 15.
 - Results: Contributions from Teton County and the cities of Driggs, Teton and Victor totaled \$21,000 for FY 2015. On track. We have engaged Becky Mitchell, a professional grant writer, to seek marketing and education grants. Goal TBD.

5. Organizational Marketing (Here the DEPARTMENT will be looking for a list of efforts to be undertaken by the GRANTEE to market their individual program and timelines for completing those efforts)
 - Marketing plan provided to R. Shroll under separate cover. This is the same document, “TVBDC Plan & Report” that we provide monthly to the Board of County Commissioners.

Teton Valley Business Development Center, Inc
Balance Sheet
As of June 29, 2015

	<u>Jun 29, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
TVBDC	9,571.46
Total Checking/Savings	<u>9,571.46</u>
Total Current Assets	9,571.46
Fixed Assets	
Office Equipment	943.07
Total Fixed Assets	<u>943.07</u>
TOTAL ASSETS	<u>10,514.53</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	264.30
Total Accounts Payable	264.30
Other Current Liabilities	
Payroll Liabilities	240.12
Total Other Current Liabilities	240.12
Total Current Liabilities	504.42
Total Liabilities	504.42
Equity	
Retained Earnings	20,533.28
Net Income	-10,523.17
Total Equity	<u>10,010.11</u>
TOTAL LIABILITIES & EQUITY	<u>10,514.53</u>

Teton Valley Business Development Center, Inc
Profit & Loss
 July 1, 2014 through June 29, 2015

	<u>Jul 1, '14 - Jun 29, 15</u>
Ordinary Income/Expense	
Income	
Contributions	1,352.33
Event Income	200.00
In Kind Contributions	633.75
Merchandise Sales	20.00
Program Income	230.00
Restricted Grants	
Released from Restriction	-21,750.00
Restricted Grants Income	<u>21,750.00</u>
Total Restricted Grants	0.00
Unrestricted Grants	<u>62,398.97</u>
Total Income	64,835.05
Expense	
Accounting	1,726.68
Advertising	3,053.65
Insurance	1,002.00
Licenses & Permits	1,250.00
Office Supplies	472.92
Payroll Expenses	5,194.54
Phone	844.32
Postage	10.25
Professional Services	3,000.00
Rent	7,200.00
Repairs & Maintenance	90.00
Salaries & Wages	50,000.04
Supplies	633.75
Travel	1,180.07
Total Expense	<u>75,658.22</u>
Net Ordinary Income	-10,823.17
Other Income/Expense	
Other Income	
Sublease Income	<u>300.00</u>
Total Other Income	<u>300.00</u>
Net Other Income	<u>300.00</u>
Net Income	<u><u>-10,523.17</u></u>



C.L. "Butch" Otter, Governor
Jeffery Sayer, Director

Dear Brian:

The Idaho Department of Commerce has modified the current Memorandum of Understanding (MOU) to provide consistency with standard state contract and grant management practices. It is attached for review and signature.

While much of the language may be familiar, please note the three new requirements for providing Idaho Commerce with:

- A. Scope of Work (Appendix A)
- B. Marketing Plan with the MOU.
Monthly reports will continue to be required.
- C. Also the MOU will stand as is unless otherwise agreed upon by Commerce and the ED Pro.

This will be the last fiscal year we will be committing to funding rural economic development programs in three-year cycles. We will issue a new RFP every fiscal year and each rural economic development program currently funded by Commerce will have to re-apply. The number of programs we agree to fund and funding levels may change every year.

Please send me a copy of your annual budget and the most recent strategic plan when you return the signed MOU with the required attachments. Please include an invoice for the first six months of the new fiscal year (July 1-December 31, 2015) with the MOU. It will be processed for payment after Director Sayer has signed the MOU.

Do not hesitate to contact me at: chrissy.bowers@commerce.idaho.gov or (208) 780-5139 if you have any questions or concerns.

Sincerely,

A handwritten signature in cursive script that reads "Chrissy Bowers".

Chrissy Bowers
Chief Economic Development Officer

Attachment



RURAL IDAHO ECONOMIC DEVELOPMENT PROFESSIONAL GRANT
STATE OF IDAHO – DEPARTMENT OF COMMERCE
AND
TETON COUNTY

This Rural Idaho Economic Development Professional grant agreement ("Agreement") is entered into by and between the Idaho Department of Commerce ("Department"), and Teton County ("Grantee"), for the purpose of providing the grantee with funding support for the Rural Idaho Economic Development Professional Program ("EDPROs").

WHEREAS, the State of Idaho and the Department desire to promote and facilitate economic growth by providing full service economic development services to rural communities in Idaho by providing a performance based EDPROs program through the Idaho Rural Initiative.

WHEREAS, the Grantee intends to deliver locally based, full service economic development services to rural communities across the State of Idaho that include, but are not limited to, business recruitment, business expansion, business retention, business start-ups and support for the Department's programs and initiatives.

NOW THEREFORE, in consideration of the forgoing and the mutual promises and covenants herein contained, the parties agree as follows:

1. **Term.** This Agreement shall be effective as of July 1, 2015, or upon signature by both parties, whichever is later, and shall remain in effect until June 30, 2016, or until terminated by the Department pursuant to the terms herein, whichever occurs first.

2. **Options Years.** None.

3. **Grant Amount.** The amount of assistance awarded under this Agreement is \$20,000. The Grantee and their partners agree to provide \$26,500 in matching funds as identified in the Grantees application.

4. **Ongoing Funding Assistance.** It is the Department's expectation that the Grantee's dependence upon EDPROs funding will diminish over time. The Department reserves the right to award subsequent Agreements with funding levels that may vary from the prior Agreements.

5. **Allowable Costs.** The use of EDPROs funds is limited to the salary and benefits of the full time professional hired to carry out the intent of the program as described in Appendix A – Scope of Work. Funds may also be used for the professional services of a contractor to execute the scope of work on a contractual basis.

6. **Unallowable Costs.** EDPROs funds may not be used for any purpose other than described in Article 5 – Allowable Costs, including any administrative expenses incurred by the Grantee or its partners. Funds may not be used to parcel out contracted services on a single task basis. (For example, funds may not be used to contract for a website or

a project engineer, etc.)

7. Matching Funds. Matching funds may be cash or in-kind used for salary, benefits or other expenses associated with the Grantee's EDPROs program.

8. Office Requirements. The Grantee will provide for all necessary operational expenses associated with fulfilling the intent of this agreement. These expenses include, but are not limited to: professional office space, telephone, computer and internet access, office equipment, clerical support, travel expenses sufficient to provide for travel within the area, the state and to out-of-state marketing opportunities or trainings, and funds to develop marketing materials for the area.

9. Governance. The Grantee will establish a local board to direct the activities of the economic development professional hired under this Agreement. The Grantee and its Board will assume direct responsibility for fundraising. It is expected that quorum of the voting board members will meet no less than once per every other month (6 times per year). The Department will be granted "ex-officio" status with all rights and privileges afforded to board members. The Department representative will abstain from voting but will fully participate in the hiring and evaluation of staff paid for with Department funds.

10. Notice of Open Position. Grantee agrees to notify the Department within seven (7) days in the event the EDPRO position becomes vacant. The Grantee will do everything possible to fill the vacant position within forty-five (45) days. In the event the position cannot be filled, and the grantee has received payment, a pro-rated portion of the grant may be re-payable for the time the position was vacant. Repayment will be at the discretion of the Department.

11. Performance Goals & Reporting. The Grantee, in cooperation with the Department, will establish a set of performance goals. These goals are articulated in Appendix B – Performance Goals & Reporting.

The Grantee shall submit a monthly progress report to the Department. The progress report shall address performance results for the reporting month. The progress report is due on the 15th of each month, except for May, when a final report is submitted.

The Grantee will submit an annual report due by May 1 of each year of the Term. The annual report shall document revenues, expenses, matching fund expenditures and a progress report narrative detailing the successes and challenges of the prior year.

Each report shall be in the format in Appendix B – Performance Goals & Reporting.

12. Sustainability. It is anticipated that the grantee will, over time, become self-sustained. The Grantee's sustainability goals are as per Appendix C – Sustainability.

13. Compliance with Law. The Grantee shall comply with all requirements of federal, state and local laws, rules, and regulations applicable to the Grantee or to the services performed by the Grantee pursuant to this Agreement.

14. Department Engagement. The Grantee acknowledges the Department's right to independently contact, communicate with and engage residents, businesses, elected

officials and other organizations residing in the Grantee's area of operation. Grantee interference with the aforementioned may constitute cause for termination in accordance with Section 19 Termination, of this agreement.

15. Payments. Payments will be made to the Grantee in two equal installments. A first installment of 50% may be requested at any time after July 1. A second installment of 50% may be requested at any time after December 31. Provided the Grantee is compliant with all reporting and performance requirements the payment will be released.

16. Non-Performance. In the event that the Grantee is deficient in reporting, performance or fundraising benchmarks the Department shall notify the Grantee in writing of the deficiency and request the Grantee to correct the deficiency within 30 days. If the Grantee fails to respond within 30 days or to sufficiently address the deficiency within 45 days, then the Department may withhold payment pending the correction of any deficiencies. If the Grantee fails to meet the performance requirements, following all notice and cure periods described in this section, for six (6) consecutive months, then the Department may terminate this Agreement.

17. Amendments. The Agreement may not be released, discharged, changed, extended, modified, subcontracted or assigned in whole or in part (collectively, an "Amendment") except to the extent provided by a written instrument signed by the Grantee and the party authorized to bind the Department. Persons authorized to bind the Department are the Director of the Department, currently Jeff Sayer, and his Chief of Staff, currently Megan Ronk. No other Department employee is authorized to accept modifications or additional terms to the Agreement.

18. Termination. The Department shall have the right to terminate this Agreement, in whole or in part, any time whenever it is determined that the Grantee has failed to comply with the conditions of the Agreement or the funding for the program supporting the Agreement is reduced or eliminated.

The Department may cancel this Agreement at any time with or without cause upon ten (10) days written notice to the Grantee specifying the effective date of termination.

The Grantee may cancel this Agreement at any time with or without cause upon thirty (30) days written notice to the Grantee specifying the effective date of the termination.

In the event that the Grantee terminates the Agreement and is in good standing at the time of termination, a prorated share of Department funds shall be retained by and/or repaid to the Department. If the Grantee is not in good standing at the time of termination then all Department funds may be subject to repayment.

19. Relationship of Contracting Parties. It is distinctly and particularly understood and agreed between the parties that the Department is in no way associated or otherwise connected with the performance of any service under this Agreement on the part of the Grantee or with the employment of labor or the incurring of expenses by the Grantee. The Grantee is solely and personally liable for all labor, taxes, insurance, required letter of credit and other expenses, except as specifically stated herein, and for any and all damages in connection with the operation of this Agreement, whether it may

be for personal injuries or damages of any other kind. The Grantee shall not imply, represent, or claim to be an officer or employee of the Department or the state of Idaho. The Grantee shall exonerate, indemnify, defend, and hold the Department and the state of Idaho harmless from and against and assume full responsibility for payment of all federal, state, and local taxes or contributions imposed or required under unemployment insurance, social security, worker's compensation, and income tax laws with respect to the Grantee or Grantee's employees engaged in performance under this Agreement. The state of Idaho and the Department do not assume liability as an employer. Further, the parties do not intend for this Agreement to create any third party beneficiaries.

20. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties hereto and shall supersede all previous applications, proposals, oral or written, negotiations, representations, commitments, and all other communications between the parties.

21. **Headings.** The headings have been inserted for convenience solely and are not to be considered when interpreting the provisions of this Agreement.

22. **Counterparts.** This agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

[End of text; signatures and exhibits follow]

STATE OF IDAHO
DEPARTMENT OF COMMERCE
DIRECTOR
JEFFERY SAYER

TETON COUNTY COMMISSIONER
CHAIR
BILL LEAKE

Signature

Signature

Date

Date

NOTE: DO NOT EXECUTE WITHOUT THE BELOW APPROVALS

Reviewed and Approved



Chrissy Bowers,
Chief Economic Development Officer

6-25-15

Date



Cindy Lee
Grants & Contracts Officer

6/25/15

Date

Appendix A – Scope of Work

The following are recommended components for inclusion in the Scope of Work. This is not a comprehensive list nor is every component required. Each Rural Economic Development Professional Program will develop its own Scope of Work based on its priorities.

A-1 Business Recruitment or Business Attraction, including, but not limited to: responding to regional and state Requests for Information (RFIs) or Requests for Proposals (RFPs) from site selection consultants or companies considering expanding into Idaho/region; at its discretion, participating in trade shows or other promotional efforts

A-2 Business Retention & Expansion, including, but not limited to: establishment of a business visitation program to identify the current and projected needs of top employers in the organization's service area and the measures to be taken to assist them thereafter; identifying expansion opportunities and business financing needs and making appropriate referrals as necessary

A-3 Business Start-up Assistance/Entrepreneurial Development, including but not limited to: identifying sources of technical and financial assistance for entrepreneurs and making appropriate referrals as necessary

A-4 Industrial and Business Development, including, but not limited to, the organization's involvement in: infrastructure improvements, including broadband deployment; development or expansion of industrial parks, business parks, maker spaces or fabrication labs; and the establishment or support of urban renewal agencies, as relevant; and identifying financing

A-5 Community Development, including, but not limited to, the organization's involvement in: community redevelopment; participation in the Main Street Program; downtown or commercial sector beautification or preservation projects; restoration or improvement of blighted areas; and the development or promotion of other important community amenities, as relevant; and identifying grants

A-6 Workforce Development and Education, including, but not limited to, the organization's involvement in: establishing and maintaining connections among the Idaho Department of Labor, employers, educators, workforce development centers, and current and prospective employees; recruiting and/or retaining workers; marketing the area to attract workers;

A-7 Property Identification and Development, including, but not limited to: identifying and listing available industrial parks, buildings and properties for sale and lease on Gem State Prospector and other by other means; networking with urban renewal agency board members and executives, property owners, real estate professionals and developers;

A-8 Marketing, including, but not limited to, the organization's involvement in: promoting the organization, the area, available workforce, prominent companies and industries; website development and maintenance; use of social media; in areas

heavily reliant on tourism and hospitality industry, participation in the Idaho Tourism and Recreation Conference may be helpful; holding annual meetings; publishing and distributing annual reports, quarterly newsletters; actively networking

A-9 Staff Professional Development and Board Training and Development, including, but not limited to: participation in the Idaho Economic Development Association educational conferences; attendance at Northwest Community Development Institute annually; considering PCED certification; identification of topics for board training and development to be covered by Idaho Department of Commerce liaison staff or other subject matter experts, such as the Idaho Nonprofit Center; participation in Idaho Department of Commerce community forums and webinars

A-10 Membership Development and Fund Raising, including, but not limited to increasing private sector participation in organizations dominated by the public sector; some consideration should be given to improving public sector (local and county government) participation in organizations dominated by businesses; actively networking

Appendix B – Performance Goals & Reporting

B-1 Marketing Plan – Create a comprehensive marketing plan that includes: objectives, deliverables, site ready properties, timelines, desired outcomes, strengths/weaknesses analysis, involved businesses and community members.

B-2 Business Attraction. Report on contact with established businesses currently not operating in your area who might be considering expanding into or relocating to one of your communities.

B-3 Business Expansion. Report on contact with established businesses currently located in your area, who are considering expanding their payroll, facilities or operations in one of your communities

B-4 Business Retention. Report on assistance provided to established businesses considering closing its doors or moving out of your area

B-5 Business Start Ups. Report on assistance provided to new businesses considering start up in your community.

B-6 Community Development. Report on any grants, infrastructure projects or community improvement initiatives like community reviews, Main Street, Facelift, events or other projects.

B-7 Gem State Prospector. Report the number of properties uploaded.

B-8 Jobs. Report on number of jobs being created, added to the payroll or saved through retention.

B-9 Capital Investment. Report on the amount of CAPEX the company is investing into the project. This investment may be in the form of cash, loan, bond or mortgage etc.

B-10 Board Training and Development. Enter the training taken

B-11 Staff Professional Development. Enter the training taken

B-12 Private Participation. Enter any action taken.

B-13 Fundraising. Enter the action taken

B-14 Self-sustainability. Report on progress towards self-reliance

Appendix C – Sustainability

C-1 Board Training and Development. The Board will participate in a minimum of 2 trainings conducted by the Department and/ or its partners.

C-2 Staff Professional Development. Staff paid for by grant funds will participate in a minimum of 2 trainings conducted by the Department and/or its partners.

C-3 Private Participation. The Grantee will engage in activities to increase private sector participation in all aspects of the organization. This standard may include both prescribed activities and board membership quotas.

C-4 Fundraising. The Grantee and its board will do all possible to raise funds above and beyond the minimum match required. Grantee's progress will be evaluated annually.

C-5 Self-sustainability. It is expected that the Grantee will reduce its reliance on EDPROs funding with a goal of complete self-reliance. Grantee's progress will be evaluated annually.

Board of Teton County Commissioners

MINUTES: June 15, 2015

Commissioners' Meeting Room, 150 Courthouse Drive, Driggs, Idaho

9:00 **Meeting Called to Order** – Bill Leake, Chair

Administrative Business

1. County-Wide Organizational Structure
2. Staffing Needs & Priorities

ADJOURN

COMMISSIONERS PRESENT: Bill Leake, Cindy Riegel, Kelly Park

OTHER ELECTED OFFICIALS PRESENT: Sheriff Tony Liford, Clerk Mary Lou Hansen, Assessor Bonnie Beard

Chairman Leake called the meeting to order at 9:00 am.

He said the Emergency Services Study completed by the Mercer Group in 2013 supports the Sheriff's request for an additional Patrol Deputy. The Sheriff is also requested a new full-time Administrative Specialist. Chief Deputy Kelly Wells said their office is experiencing increasing call volumes and caseloads. The addition of dash-cams to all the vehicles, and use of body cams by some of the deputies, has significantly increased the time needed to manage and retrieve audio and video records. Chief Deputy Wells said an additional patrol officer would allow the scheduling of 2 sworn deputies 24/7 which would improve officer safety, allow officers to use their vacation time and prevent 12 hour shifts.

Chairman Leake said the Board is planning to move IT coordinator responsibilities to Greg Adams, who also works as the county's Emergency Management Coordinator and as Administrator for the Mosquito Abatement District.

With Ben Eborn moving away, Commissioner Riegel has been investigating options for future weed control activities. She said a new year-round Weed/Pest Supervisor position is one possible option.

Chairman Leake said the county continues to receive requests for additional animal control services and is considering a "Community Resource Officer" position who might also do contracted code enforcement work for the cities.

The Board is also considering a new Facilities Manager position to work under the Public Works Director. This person would supervise the custodian, assist the Public Works Director and could, perhaps, also oversee the county's weed control program and/or use of the county fairgrounds. Custodian Troy Jones said he currently has sole responsibility for cleaning 33,200 s/f (22,500 s/f in the courthouse and 10,700 s/f in the law enforcement center). This is not enough time so he focuses on safety and sanitary items and lets other necessary cleaning tasks go undone. He is also unable to take vacation time.

Planning Administrator Jason Boal said he is requesting a very part time office helper to assist with filing and scanning. Clerk Hansen said her part time court clerk is interested in an additional 8-10 hours per week of work, which would fit well with Mr. Boal's needs.

Public Works Director Darryl Johnson noted that Road & Bridge and Solid Waste have been unable to hire and retain workers for their summer seasonal positions.

Chairman Leake said no entity coordinates all recreational activities and said there has been much discussion within the community about the need for some coordination. Commissioner Riegel said it would be wonderful to have a coordinator to begin implementation of the county's Recreation and Public Access Plan, but that such a position was probably not a county priority. Mr. Boal said the biggest need was a county-wide program manager, not a county-wide manager of recreation facilities.

Chairman Leake said every department needed a long-range plan for facilities, vehicles and personnel needs. Mr. Boal said he would like to work with all EODH on the future update of the county's Capital Improvement Plan to include their capital needs.

The meeting was adjourned at 11:43 am.

Bill Leake, Chairman

ATTEST

Mary Lou Hansen, Clerk

Board of Teton County Commissioners
MINUTES: June 17, 19, 22 & 23, 2015

(FY 2016 Budget Work Sessions)

Commissioners' Meeting Room, 150 Courthouse Drive, Driggs, Idaho

Wednesday, June 17, 2015

Time	Fund & Dept. #	Budgets	Name
01:45 PM	01-23	GIS	Rob Marin
02:00 PM	01-04, -19, -20, 44, 86-4	Sheriff, Dispatch, Jail, E911	Sheriff Tony Liford, etc.
04:00 PM		Animal Control	

Friday, June 19, 2015

Time	Fund & Dept. #	Budgets	Name
09:00 AM	01-13	Extension Agent	Ben Eborn
09:15 AM	27	Weeds	Ben Eborn
09:30 AM	01-21, 01-22	Planning & Building	Jason Boal
10:30 AM	51	Mosquito Abatement District	Greg Adams, Dan Burr
10:45 AM	01-11, 01-31	Emergency Mgt & Armory Bldg	Greg Adams
11:00 AM	01-14	Information Technology	Greg Adams, Dawn Felchle
11:45 AM	<i>Working lunch to discuss affordable housing with Glenn Vitucci, former chair of Housing Authority Commission</i>		
12:45 PM	01-06	Coroner	Tim Melcher
01:00 PM	23	Solid Waste	Saul Varela, Darryl Johnson
03:00 PM	01-08, 54	Public Works, Waterways/Vessel	Darryl Johnson
04:00 PM	01-09, 01-17	Facilities	Dawn Felchle

Monday, June 22, 2015

Time	Fund & Dept. #	Budgets	Name
01:00 PM	01-03	Treasurer	Bev Palm
01:15 PM	01-02, 20	Assessor, Revaluation	Bonnie Beard
01:30 PM	06-02	Juvenile Probation	Rene Leidorf
01:45 PM	01-07	Prosecutor	Kathy Spitzer
02:00 PM	Gary Henrie, Veterans Memorial, American Legion		
02:15 PM	01-01, 06	Clerk	Mary Lou Hansen
02:30 PM	02, 33	Road & Bridge	Clay Smith, Darryl Johnson
04:00 PM	82	Fair	K. Salsbury & P. Petersen

Board of Teton County Commissioners

MINUTES: June 17, 2015

COMMISSIONERS PRESENT: Bill Leake, Cindy Riegel, Kelly Park

OTHER ELECTED OFFICIALS PRESENT: Sheriff Tony Liford, Clerk Mary Lou Hansen

Chairman Leake called the meeting to order at 1:45 pm. The Board had previously received a notebook containing the FY 2016 first draft budget, along with the Clerk's FY 2016 Budget Memo #3 (Attachment #1).

GIS Manager Rob Marin reviewed his status-quo budget. He said any new zoning boundaries should be reflected in parcel-level maps, which he will be able to create. If additional mapping assistance related to the new ordinances is necessary, it can be paid out of his \$25,000 budget for contracted services. He will not need a new GIS server for another couple of years and does not envision a need for any additional staff in the foreseeable future.

SHERIFF, JAIL, DISPATCH. Sheriff Liford distributed a document outlining their current and future desired organizational chart, along with statistics and staffing information (Attachment #2).

Mitch Golden, Administrative Manager of Operations, described his need for an additional Administrative Specialist to perform routine tasks in order to free up the time he needs for more complex duties. The new person will be cross trained in drivers license duties. He is also requesting that the Civil Deputy position be increased from 32 to 40 per week in order to meet her increased workload. She is cross-trained with drivers license, except CDL licenses.

The Board inquired about possible efficiencies and learned that the Prosecutor must be fingerprinted and "become compliant" in order to obtain read-only access to the Idaho Law Enforcement Telecommunication System. Mr. Golden said that wouldn't save much time for him since he still must fulfill the Prosecutor's requests for video and audio records. He said the Drivers License Clerk could perform additional duties if they were at a higher pay grade. Chief Deputy Kelly Wells said Dispatchers are currently performing tasks not included in their job descriptions that could be performed by an Administrative Specialist.

Sheriff Liford said an additional patrol deputy is his most critical need. He said a deputy responds to every caller who requests assistance, even if just for a lost chicken or dog. Due to ever-increasing costs, and lack of relevance for a small department, the SO is replacing their current Lexipol policy manual with an in-house manual currently being reviewed by ICRMP. The local Search & Rescue crew needs more volunteers, but is otherwise well-equipped and well trained.

Chief Deputy Wells said dispatchers frequently receive calls from Spanish-speaking residents and have requested the Rosetta Stone language training system to improve their ability to serve the public. The budget request includes \$10,760 to upgrade the applicant fingerprint system which is used to make fingerprints requested for purposes such as nurse certification, CWP permits, etc. A separate prisoner fingerprint system is located in the detention area of the building.

The Sheriff is requesting a \$20,000 increase in his IT Hardware budget. He said the laser-based firearms training system is his top priority, with less importance for new digital forensics hardware or patrolman body cameras.

Sheriff Liford said it's unsafe for deputies to drive vehicles with over 100,000 miles and that the vehicles proposed for trade-in were never intended to serve as law enforcement vehicles. The county has purchased 6 new Ford Interceptors during the past 2 years and he would like to purchase 4 additional Interceptors this year. He said the Interceptors are designed for law enforcement use and are approved by the California Highway Patrol, which performs rigorous testing before approving a patrol vehicle. The Sheriff described the advantages of "assigned" vehicles vs. "fleet" vehicles and said studies have documented that assigned vehicles last longer and perform better than fleet vehicles.

Sheriff Liford said tasers are an extremely valuable tool and is requesting the purchase of 3 additional tasers in 2016. Officers have deployed tasers about 5 times during the past year.

The Sheriff's Jail budget is substantially higher due to an increase in the number of jail days and an increase in the cost per jail day, from \$40 to \$45. This is still far less expensive than a county jail.

The Sheriff's Dispatch and E-911 budgets are mostly status quo, except for the need to purchase a new server for the Clark Wireless radio system and new computers for the dispatch stations. A grant may provide funding for the new dispatch computers.

Later in the meeting, the Board decided the second draft budget should include funding for a new patrol deputy, 40-hour per week Civil Deputy, 3 patrol vehicles and less IT hardware.

ANIMAL CONTROL. Driggs City Councilman Ralph Mossman met with the Board and Sheriff to continue the ongoing discussion about animal control. Detective Sergeant Rick Henry said deputies respond to dog calls about twice a day. Earlier in the meeting the Board and Sheriff had discussed the possibility of creating a new position to perform both Administrative duties and Animal Control duties. At that time, the Sheriff said combining those duties would not be reasonable and suggested that a full time "Community Resource Officer" would be the best solution. He said a CRO could also perform selected code enforcement activities for the cities, such as issuing parking tickets, but should not be asked to enforce building codes or sign ordinances. The County already has a code enforcement official for ordinances related to building and planning. It may be difficult to determine exactly what city code enforcement duties would fit into the CRO job description.

Everyone agreed that taxpayers probably do not want to fund a full time person to respond to animal-related calls and to also drive around looking for loose or unlicensed dogs. They discussed the offer made several months ago by a qualified person willing to provide animal control services on a contract basis. The group concluded that the best solution for now would be to have the Sheriff contract with someone willing to respond to calls and to also do periodic drive-arounds to establish an animal-control presence within the cities and neighborhoods. Of course many details would need to be worked out, including: (1) Learning whether the Cities agree with this approach; (2) Developing a scope of work and contract with procedures, authority protocols, etc.; and(3) Agreeing upon a funding amount.

Council Member Mossman will discuss the contractor approach with Victor and Driggs officials.

● **MOTION.** At 4:45 pm Commissioner Park made a motion to recess the meeting until 9 am on Friday, June 19. Motion seconded by Commissioner Riegel and carried.

MINUTES: June 19, 2015 continuation

COMMISSIONERS PRESENT: Bill Leake, Cindy Riegel, Kelly Park

OTHER ELECTED OFFICIALS PRESENT: Coroner Tim Melcher, Clerk Mary Lou Hansen, Assessor Bonnie Beard

Chairman Leake re-convened the meeting at 9:02 am.

EXTENSION. This is the last day of work for Extension Agent Ben Eborn. He will begin a new job as a regional economist for the University of Idaho on June 22 and will be moving to Soda Springs. He said the University is moving towards a regionalized system for specific types of expertise, such as ag economics.

Mr. Eborn predicted that the University will delay hiring his replacement for as long as possible and suggested the Board contact Wayne Jones at the U of I and also establish a Replacement Committee to lobby for a new

Extension Agent. He recommended the committee include representation from the County Commission, Farm Services Agency and Teton Soil Conservation District, along with one farmer, one nursery owner and perhaps someone from the Farmers Market. He said there is no single "Extension Agent" job description because Agents can perform whatever duties are desired by the County; they coordinate Farmers Markets in some counties. Mr. Eborn suggested that the Board and committee emphasize Teton's need for an Agent to coordinate 4H programs and work with owners of small acreages.

In order to help the Board understand what activities Mr. Eborn has been involved with, he agreed to provide his call logs for the past two years. The University requires him to track his calls and he has been classifying them into 3 main categories: Farm Management (classes and work with individual farmers), 4H and Small Acreage. Mr. Eborn said new Extension Agents are "Assistant Professors." After 6-7 years they advance to "Associate Professor" status and after another few years may advance to full Professor status.

While his position is vacant, calls regarding crops will be forwarded to the Madison County agent and calls regarding gardening will be forwarded to the Fremont County agent. In addition, the University has awarded Teton County another \$2,000 grant to help pay for additional assistance with 4H programs and the county fair. There was no 4H camp this year due to repairs underway at the Pine Creek facility.

Mr. Eborn said 4H has two accounts at the Bank of Commerce: the 4H Checking Account with a 5-19-15 balance of \$1,570.67 (#1712056743) and the 4H Savings Account with a 3-31-15 balance of \$1,530.29 (#2712904124). These accounts are included in the county's annual audit. He said there is also a 4H Endowment Trust Fund with the Idaho Community Foundation, which has a balance of about \$48,000. This fund provides college scholarships to qualifying 4H participants. Mr. Eborn and Extension Assistant Tammy Sachse are currently the only two signers on those accounts. Clerk Hansen asked Mr. Eborn to re-do the signature cards to remove his name and add either her name or the name of Treasurer Beverly Palm.

Later in the meeting, the Board agreed that Commissioner Riegel would serve as interim supervisor for the Extension Assistant.

WEEDS. Supervisor Ben Eborn said the Owen Moulton contract for spraying weeds on county property is in place for the summer. Moulton also provides enforcement control spraying. However, with Mr. Eborn's departure and the current lack of a weed inspector, there is no one responsible for following through on enforcement activities. Commissioner Riegel said she met recently with former weed inspector Mike Brown and will make a recommendation on June 22 regarding hiring him as Weed Supervisor for the summer.

Mr. Eborn said counties that start out with combined Weed & Pest departments (a single person managing both weed control and mosquito control) have eventually separated the duties. This is because summer is the busiest season for both control activities, making for an unsustainable summer workload.

PLANNING & BUILDING. Administrator Jason Boal reviewed his budgets, which contain no significant changes, other than a request to hire someone 8 hours per week to assist with document filing and scanning. Mr. Boal said the Building Inspector needs a phone with data in order to receive texts and access maps and other information. Mr. Boal's budget request also includes the second half of funding to purchase a new truck for the Building Inspector. The current truck will replace "Big Red," being used by the Public Works Director. However, "Big Red" recently broke down and is not worth repairing, which creates an immediate need to replace the Building Inspector's vehicle. Mr. Boal will make a recommendation at the July 22 meeting.

IMPACT FEES. Mr. Boal said impact fees are collected when building permits are issued and must be spent within 8 years of their collection. All available Sheriff's fees were spent on the law enforcement center. Mr. Boal has received a request to use Circulation fees for the E5000S reconstruction project, the EMS fees for new storage structures, and the Recreation fees for upgrades at the Fair building. The Impact Fee Advisory Committee will meet within the next few weeks to review the requests and make a recommendation to the Board. The Board will then decide whether to approve the proposed use of those fees.

MOSQUITO ABATEMENT DISTRICT. Director Greg Adams said he likes to have one board member attend the national meetings each year because they are full of relevant and eye-opening information. In order to balance this budget, the Board decided to zero out the \$31,651 contingency account request and use \$7,569 from the fund balance.

INFORMATION TECHNOLOGY. The Board had previously decided to transition the IT Coordinator duties currently performed by Commissioners Assistant Dawn Felchle to a new individual. Ms. Felchle currently serves as IT Coordinator, Facilities Manager and Risk Manager in addition to her other duties. During the past few years, she estimates averaging 55 hours per week with 10-14 hours spent on IT matters.

Since Mr. Adams has considerable technical expertise, the Board had already briefly discussed the possibility of adding IT duties to his current workload. They proceeded to discuss the idea in detail with Mr. Adams and Commissioners Assistant Dawn Felchle. Clerk Hansen asked the Board to remember that Ms. Felchle's IT services also include oversight of the county website, security cameras and door locking systems. She also assists court personnel and others with audio/video matters.

Mr. Adams is very reluctant to relinquish his duties with the Mosquito Abatement District. He believes he can successfully perform the three major functions proposed--Emergency Management Coordination, MAD Director and IT Coordinator--provided the Board understands he will have to reduce the time spent on some emergency management items. He may cut back on his involvement with radio communications and/or time spent attending meetings and training sessions.

The Board agreed to move forward with this plan, but stressed that Mr. Adams must let them know if the workload turns out to be unsustainable. In that case, eliminating MAD duties will be the most logical approach. Mr. Adams and Clerk Hansen will work to obtain updated job descriptions and pay grade rankings for the MAD Director, IT Coordinator and Emergency Manager Director. The Board hopes to begin transitioning the IT duties from Ms. Felchle to Mr. Adams in mid-August.

HOUSING AUTHORITY COMMISSION. Former HAC Chair Glenn Vitucci, who works as a real estate agent, met with the Board to discuss affordable housing. He said home prices have increased during the past year, but have leveled off. The biggest problem now is the very low housing inventory and lack of rentals.

Mr. Vitucci said the median income in Teton County is \$54,000 per year. This income would support a \$1,200 per month mortgage, including property taxes and interest, assuming a 4% interest rate and 30-year term. This payment amount would allow someone to purchase a house costing \$225,000 or less. Currently, said Mr. Vitucci, there are just 22 homes, including manufactured homes and condos, listed for less than \$235,00. He recommends re-activating the Teton County Housing Authority Commission.

When the Housing Authority was active, they determined that "shared equity partnership" would be the most efficient, least bureaucratic, way to help qualified local residents purchase homes. The Housing Authority would contribute towards a down payment in exchange for partial ownership of the home. When the home is sold, the Housing Authority would recover their initial investment, plus their equity percentage of any increase in value. Clerk Hansen said the Idaho Housing Authority is currently holding \$13,815 in trust for Teton County for future shared equity purchases.

The Board concluded that finding a way to provide incentives for the construction of affordable rental housing seems to be the most urgent priority. They agreed to discuss re-activation of the HAC in more detail on July 27. Commissioner Riegel said the regional affordable housing study recently completed via the HUD Consortium grant contains much valuable information. Later in the meeting they decided budget \$5,000 in the HAC fund for FY 2016.

CORONER Tim Melcher said there are only 2 forensic pathologists in the state. He does not spend much time in his office so requires a cell phone data plan in order to receive and read reports and other information.

SOLID WASTE Supervisor Saul Varela and Public Works Director Darryl Johnson reviewed their budget request. It was decided that a \$5,000 Teton Valley Community Recycling contract should be paid out of the Solid Waste fund, with a specified Scope of Work for information, education and grant writing efforts. The budget assumes a 7% increase in tonnage received and processed at the transfer station. The Board agreed with Mr. Varela's request to lease a loader for the transfer station in order to have a maintenance agreement and substitute loader available if needed. They asked Mr. Johnson to determine if it would be in the county's best interest to sell the current 5-year-old loader, or retain it for use by road & bridge and solid waste.

Clerk Hansen said the Treasurer's Investment Committee has discussed the possibility of early pay-off of the county's transfer bond. The 20-year bond has a 4-4.5% interest rate and matures in September 2027. It could be paid off after September 15, 2017. The idea would be to use uncommitted county funds to pay off the bond and then let Solid Waste funds re-pay the county loan. This could save money for the Solid Waste fund (if the interest rate were lowered) while also providing a more lucrative investment for the county's uncommitted fund balance than other options. The idea will be discussed more completely during the FY 2017 budget process.

SOLID WASTE USER FEE. Clerk Hansen distributed information regarding options for the solid waste user fee (SWUF) that is collected with property taxes (Attachment #3). Currently, the fee is charged only to owners of parcels with homes and/or commercial structures. The county has a total of about 14,500 parcels, but only 5,600 parcels pay the SWUF. For several years, the SWUF has been \$105 per residence and 15 cents per square foot of commercial space. In order to raise funds needed for the landfill cap repair, the 2015 SWUF was increased by 50% for residences and by 10% for commercial buildings. The increase expires after one year, which means the Board must decide how to allocate the SWUF in FY 2016.

Clerk Hansen suggested that the SWUF would be more fair, and could be a lesser amount, if it were charged to more parcels. Since solid waste disposal is a required county service, she believes the owners of every residential parcel should help pay the basic costs of operating the transfer station. This would be similar to the way all other county services are funded. For example, every property owner helps pay the cost of operating the county's magistrate and district courts, regardless of whether a property owner uses those services.

A January 2015 spreadsheet provided by Assessor Bonnie Beard showed the following parcel counts: 10,731 residential parcels, 3,260 agricultural parcels and 592 commercial/industrial parcels. Clerk Hansen used those numbers to calculate 3 possible options for a FY 2016 SWUF that would raise the same amount as in FY 2014. Those options were: (1) Revert to FY 2014 rates of \$105 per home and 15 cents per commercial s/f; (2) Charge a flat fee of \$62 to every non-agricultural parcel; and (3) Charge a flat fee of \$48 to every parcel.

The group discussed the pros and cons of the three options. Although option #3 seems simplest, no one wanted to create an undue hardship for agricultural producers. Assessor Beard said owners of ag-exempt subdivision lots are already receiving a considerable tax reduction compared to owners of non-ag exempt subdivision lots. She explained that the ag exemption is available without Commissioner approval to a qualifying owner of contiguous lots smaller than 5 acres.

After further discussion, the group identified two additional options: (4) Charge a flat fee to every non-agricultural parcel *and* to every agricultural parcel located within a platted subdivision; and (5) Charge a flat fee to every parcel with a structure and a lesser flat fee to every parcel without a structure. The fees associated with these two options will be calculated after Assessor Beard researches parcel counts.

In order for the SWUF to appear on tax notices, Assessor Beard explained that her staff must click on each individual parcel and manually add an amount. A flat fee system would greatly simplify the process.

Solid Waste Supervisor Saul Varela said a pay-as-you-go system would be the most honest and fair way to fund the county's solid waste operations. Everyone agreed, but recognized the need for stable funding regardless of tonnages. The county has typically received about half the transfer station operating revenue from tipping fees. However, tipping fees were increased in FY 2015 to more accurately reflect the cost of processing household waste hauled to Mud Lake and has resulted in a noticeable increase to this year's tipping fee revenue.

Allen Monroe, Secretary/Treasurer of the Alta Solid Waste District, participated in the discussion and predicted that the amount contributed by Alta residents would decline with a per-parcel SWUF versus a per-residence SWUF. (Alta property owners are actually paying on a per-kitchen basis.) He agreed with Mr. Varela that tipping fees are the most fair way to fund solid waste operations and said such fees also encourage waste diversion and reduction. Mr. Monroe will provide Alta parcel counts for use in making calculations. He said a decision is needed by mid-July in order to accommodate the Wyoming property tax schedule.

Although increased tipping fee revenues might reduce the amount needed via the SWUF for FY 2016, Chairman Leake and Clerk Hansen said there should be no overall SWUF decrease until the fund balance in the Solid Waste Self-Assurance Fund is increased, and long-term capital facility needs at the transfer station are identified. The Board will continue their SWUF discussion on July 13.

VESSEL FUND. The money in this fund comes from motorized boat registrations and is restricted for use on waterways. It has paid for port-a-potties at four access points, as well as parking lot improvements and equipment for water rescues. The funds could, perhaps, be saved and used to purchase additional land in order to expand parking areas at the bridges.

PUBLIC WORKS. The Board made no changes to Mr. Johnson's requested budget.

FACILITIES. Facilities Manager Dawn Felchle reviewed the maintenance budgets for the courthouse and law enforcement center. She spends 10-15 hours per week on Facilities Management duties, but said more time is needed to properly maintain the county's \$12,935,146 worth of building assets and plan for future facility needs (Attachment #4). Ms. Felchle said more custodial time is needed, particularly at the law enforcement center. The Board agreed to add a ½ time custodian for that facility.

Public Works Director Darryl Johnson said his workload is directly related to amount of money available for projects. He has been extremely busy this year due to the \$1.4 million landfill cap rehabilitation project and the \$628,000 E5000S reconstruction project. The road project will deplete the Road Levy Fund balance.

The Board tentatively decided to create a new full time position within the Public Works Budget to include facilities management duties and assisting the Public Works Director as needed.

● **MOTION.** At 5:00 pm Commissioner Park made a motion to recess the meeting until 1 pm on Monday, June 22. Motion seconded by Commissioner Riegel and carried.

MINUTES: June 22, 2015 continuation

COMMISSIONERS PRESENT: Bill Leake, Cindy Riegel, Kelly Park

OTHER ELECTED OFFICIALS PRESENT: Clerk Mary Lou Hansen, Assessor Bonnie Beard, Treasurer Beverly Palm, Prosecutor Kathy Spitzer

Chairman Leake re-convened the meeting at 1:15 pm.

ASSESSOR Beard reviewed her budgets. She is requesting an increase in her Revaluation budget for the first time since 2009. She explained that the increase in her Chief Deputy salaries, which occurred in 2014, was caused by the reorganization of her staff to include two chief deputies, which decreased her overall salary expenses.

JUVENILE PROBATION officer Rene Leidorf withdrew her request for a high speed scanner. She's unable to provide any significant preventative programs and typically interacts with juveniles and their families only after they have entered the legal system. However, she does meet with school administration monthly and will continue to collaborate them on prevention programs. She is currently working on offering a community-based

parenting program. Ms. Leidorf suggested that the Board consider the possibility of creating a consolidated probation department to include both juvenile and adult misdemeanor services. The county currently partners with Fremont and Madison Counties to operate Tri-County Adult Misdemeanor Probation Services. Tri-County hires, trains and supervises a probation officer for Teton County. The Tri-County officer commutes daily from St. Anthony and is paid for his drive time. Ms. Leidorf said the two probation officers work well together, but do not share caseloads. Her caseload is currently very light while his is currently very high. Ms. Leidorf believes there could be significant savings and efficiencies by sharing caseloads and by having a resident misdemeanor probation officer. Teton is paying Tri-County \$65,000 during FY 2015; Tri-County also receives all cost-of-supervision fees paid by their probationers. Commissioner Park is the county's representative on the Tri-County Board of Directors and would be the appropriate person to evaluate this idea further and propose changes. The Tri-County contract requires a minimum 6-month advance notice.

PROSECUTOR Spitzer's budget contains no significant changes. The Prosecutor's Investigator also works as the Court Security Officer and the Planning Department Code Compliance Officer. He is paid for all his duties at the Security Officer rate, which is two pay grades lower than the Investigator rate. The Board asked Clerk Hansen to initiate an immediate payroll change so that the employee receives 86% of the Investigator rate for hours worked at that job.

AMERICAN LEGION/VETERANS MEMORIAL. Gary Henrie requested a 3% increase to help offset the operating costs at the American Legion Hall (Attachment #5). The Legion's only other revenue comes from renting the Hall to Alcoholics Anonymous and a local church. The Board asked Clerk Hansen to prepare a Resolution declaring the American Legion Hall to be the county's Veterans Memorial in order to comply with state statute which allows county funding to support veterans memorials. If the county obtains ownership of the National Guard Armory, Mr. Henrie said the American Legion may be willing to move into that space and vacate their Legion Hall.

TREASURER Palm is requesting no significant budget changes.

ROAD & BRIDGE Supervisor Clay Smith and Public Works Director Darryl Johnson discussed their budget request. The Board wants to add funds for a complete update of the county's Transportation Plan and asked Mr. Johnson to research that cost. Clerk Hansen asked if it would be appropriate to provide an automatic raise upon completion of the 4-year Road Scholar training program. She said dispatchers receive an automatic 50 cent raise after completing the POST dispatcher training course.

The Board discussed the \$150,000 Road Reconstruction budget within the road levy fund, which is not enough for any major projects during 2016. Mr. Johnson's reconstruction priority list includes: (1) W6000S, which is currently being designed and will cost an estimated \$1,000,000; (2) W4000S; and (3) N500W.

Clerk Hansen said the road levy must be re-authorized by voters in May 2016 and the Board could consider asking for a greater amount. A road levy longer than 2 years would require approval by 2/3 of the voters. The Board will need to adopt a resolution by late March, 2016 specifying the wording to be placed on the May ballot.

Commissioner Riegel attended a recent ITD Meeting and learned that all "wishes and wants" should be included on the county's project list and capital improvements plan. Mr. Johnson said they are.

FAIR. Board Chairman Katie Salsbury and Treasurer Patty Petersen were present and said their budget should be considered the "fairgrounds" budget, not just the "county fair" budget. Ms. Salsbury reviewed the Fair Board's operating plan (Attachment #6). They intend to increase revenues by renting out facilities on a more frequent basis and by selling sponsorships and advertising. They propose to use the increased revenue to hire a part-time Fair Ground Administrator, which is sorely needed. Ms. Salsbury said the Fair Board expects to receive approval to spend up to \$25,000 in Recreation Impact Fees to upgrade the fair building restrooms and kitchens, which means the \$25,000 capital budget request can be removed from Fund 82.

● **MOTION.** At 5:00 pm Commissioner Park made a motion to recess the meeting until 9 am on Tuesday, June 23. Motion seconded by Commissioner Riegel and carried.

MINUTES: June 23, 2015 continuation

COMMISSIONERS PRESENT: Bill Leake, Cindy Riegel, Kelly Park

OTHER ELECTED OFFICIALS PRESENT: Clerk Mary Lou Hansen

Chairman Leake re-convened the meeting at 9:04 am.

INFORMATION TECHNOLOGY. IT Coordinator Dawn Felchle provided a second draft budget for review. She has reduced the first draft IT budget request by over \$30,000, partially due to the proposed purchase of a new county-wide Microsoft Office license. Ms. Felchle and future IT Coordinator Greg Adams agreed that buying all new non-Sheriff-related computers from a single IT budget provided the best possible oversight and cost controls. Clerk Hansen will have to be sure that new computer purchase expenses are reimbursed by the appropriate funds if they receive dedicated revenues. Clerk Hansen is analyzing the copy machine/printer/scanner requests and will make a recommendation regarding those purchases on July 13.

CLERK Hansen reviewed her budgets. The Election budget is about \$10,000 higher due to new legislation which created a March Presidential Primary. State funds will reimburse the county for all expenses related to this new election. She will adjust the Indigent Fund revenue projection to include \$40,000 of Remaining Cash. She is requesting an additional 2 hours per week of Court Clerk time.

NON-PROFIT FUNDING. The Board discussed and made preliminary decisions regarding the non-profit requests presented June 8. They approved the Senior Center, TRPTA and American Legion requests as allowed by state statute. They said the Mental Health Coalition and Food Pantry qualify for county funding because they provide services to senior citizens. They decided the County should contract with Teton Valley Community Recycling for \$5,000 worth of Information, Education & grant writing services paid for out of the Solid Waste fund. The Board may increase the TVBDC contract for implementation of the county's Economic Development plan to \$35,000, with \$10,000 earmarked for implementation of the tourism component of that plan. The Family Safety Network will be contracted for \$5,000 worth of services and the county will provide up to \$3,000 worth of snow moving services for the 2016 Snowfest.

Teton Valley Foundation's request for \$60,000 for the ice rink was discussed at length. Commissioners Park and Riegel do not support a donation. Commissioner Riegel believes the ice rink is a very valuable amenity and wonderful asset, but said taxpayers had not voted to support an ice rink. Chairman Leake said recreation is very important and keeps kids out of trouble. He noted that the ice rink was included in the county's recreation plan. Chairman Leake predicted that community members would pursue creation of a Recreation District if the county and/or cities don't begin implementing the Recreation & Public Access Plan.

COMMISSIONER PRIORITIES. The Board discussed the \$285,000 placeholder inserted into the budget pursuant to Chairman Leake's April 27 memo. They decided to eliminate the placeholder for implementation of the Recreation Plan and to reduce the animal control and weed supervisor placeholder amounts.

● **MOTION.** At 11:44 am Commissioner Park made a motion to adjourn the meeting. Motion seconded by Commissioner Riegel and carried.

Bill Leake, Chairman

ATTEST

Mary Lou Hansen, Clerk

Attachment #1 Clerk's FY 2016 Budget Memo #3
#2 Sheriff's personnel and equipment memo
#3 Solid Waste User Fee options
#4 List of county buildings
#5 American Legion funding request
#6 Fair Board 2015-16 Operating Plan

Board of Teton County Commissioners

MINUTES: June 22, 2015

Commissioners' Meeting Room, 150 Courthouse Drive, Driggs, Idaho

9:00 **Meeting Called to Order** – Bill Leake, Chair (*Amendments to Agenda*)

LHTAC2 – Laila Kral

Road Master & Road Scholar Awards

9:30 **Open Mic** *if no speakers, go to next agenda items*

DEPARTMENT BUSINESS

Public Works – Darryl Johnson

1. Engineering
 - a. W4000N (Packsaddle Rd.) – Jess Horton
 - b. E5000S Construction
 - c. W6000S Design
2. Road & Bridge – Clay Smith, Supervisor
 - a. Crew Update
3. Solid Waste – Saul Varela, Supervisor
 - a. Landfill Cap
 - i. Haul Contract
 - ii. Cap Rehabilitation Contract
 - b. Waste & Recycle Collection RFP

Planning & Building – Jason Boal, PA

1. Draft Code
2. Building Official Truck Purchase

Weed Supervisor

11:00 **TVBDC** – Brian McDermott

Administrative Business *will be dealt with as time permits*

1. Approve Available Minutes
2. Other Business
 - a. Resolution 2015-0622
"Public Lands Proclamation"
 - b. Alcohol License Downtown Driggs
"Independence Day Celebration"
 - c. Property Exemption – Catholic Church
 - d. D.Burr Payment Request
3. Committee Reports
4. Priorities Check-up
5. Claims

Executive Session per IC§67-2345 Indigent (1)(d)

Break

12:30 FY 2016 Budget Work Session (Clerk's Budget Memo #3)

5:00 **Adjourn**

COMMISSIONERS PRESENT: Bill Leake, Cindy Riegel, Kelly Park

OTHER ELECTED OFFICIALS PRESENT: Clerk Mary Lou Hansen, Prosecutor Kathy Spitzer

Chairman Leake called the meeting to order at 9:01 am and led the Pledge of Allegiance.

LHTAC PRESENTATION

Laila Kral, Safety Engineer and Program Administrator for the Local Highway Technical Assistance Council, presented certificates and gifts to seven Road & Bridge employees in recognition of their training accomplishments. Equipment Operators Bill Clifton, Blaine Ball, Mike Beard, Ryan Vestal, Nathan Egbert and Tom Abbott have completed the 4-year, 80-hour “Road Scholar” program. Ms. Kral said the program includes 8 mandatory courses plus several elective courses and requires attendance each spring and fall. Participants are tested after each course and must receive a score of at least 80% in order to pass. Ms. Kral presented Road & Bridge Supervisor Clay Smith with a “Road Master” certificate and gift. The Master designation requires 80 hours of training in addition to the Road Scholar courses. Ms. Kral said having Road Scholar/Master graduates will help the county with State and Federal grant applications. The Board thanked the men for their work and dedication in completing this training program.

ADMINISTRATIVE

● **MOTION.** Commissioner Park made a motion to approve the minutes of the June 8 meeting as presented. Motion seconded by Commissioner Riegel and carried unanimously.

● **MOTION.** Commissioner Park made a motion to approve a retail alcoholic beverage license for the Downtown Driggs Community Association’s Independence Day Celebration. Motion seconded by Commissioner Riegel and carried unanimously.

● **MOTION.** Commissioner Riegel made a motion to approve the property tax exemption as requested by the Roman Catholic Diocese of Boise. Motion seconded by Commissioner Park and carried unanimously. (Attachment #1)

FEDERAL LANDS RESOLUTION. The Board discussed Resolution 2015-0622 proposed by Commissioner Riegel (Attachment #2). She said counties in Idaho and other western states, including Teton County, Wyoming, are adopting similar ordinances to show their support for maintaining Federal ownership of public lands. With some states and national organizations advocating the sell-off of public lands to states or private entities, Commissioner Riegel said it was important for Teton County to show support for maintaining public lands. However, this resolution was intended as a draft document to start the conversation.

Commissioner Park said states make more money by managing public lands than does the Federal government. He said the funding levels for Federal PILT and SRS payments are chronically uncertain, even though they are intended to offset the lack of property tax revenue from Federally-owned lands. He wants to investigate the issue further before voting on it. Chairman Leake agreed that more information and discussion was necessary. However, the state’s failure to adequately fund road infrastructure makes him very reluctant to let the state take over Federal lands.

DALE BURR PAYMENT. Sculptor Dale Burr reviewed his request for an additional \$1,400 payment in recognition of the extra time he has spent working on behalf of the county (Attachment #3).

● **MOTION.** Commissioner Park made a motion to approve use of contingency funds to make a final \$1,400 payment to Dale Burr after the Sentry Eagle sculpture is delivered. Motion seconded by Commissioner Riegel and carried unanimously.

COMMITTEES. Commissioner Riegel attended the June 17 Fremont-Teton Transportation Committee meeting. She learned that ITD is very interested in continuing to improve the Highway 33 corridor and wants Teton County to plan for needs 10-20 years in the future. They encourage the county to include all “wishes and

wants” on any long-range plan. The West Pine Creek Bridge on Idaho 31 will be replaced beginning July 16. This will result in a one-lane bridge with traffic controlled by an automated stoplight. If ITD is made aware of major events in the valley, they can have someone at the light to override the signal if necessary to improve traffic flow before or after the event.

Commissioner Riegel has also been attending school board meetings because it’s important for the Board to be aware of school issues. She said the School District and teachers union, which represents 95% of the teachers, have requested mediation to resolve salary issues.

Chairman Leake asked Commissioners Riegel and Park to help select the top five essays to be during the July 4 celebration in Driggs. Students were asked to write answers to the question: “What Does Independence Day Mean to You?”

OPEN MIC

Mark Daluge spoke about weed education and control, and about chemical safety.

PUBLIC WORKS

Director Darryl Johnson reviewed his bi-monthly report (Attachment #4).

TETON VALLEY SCENIC PARKWAY (W4000N, PACKSADDLE ROAD). Landowner Jess Horton provided a package of drawings late last week, accompanied by several memos written by his engineer (Attachment #5). Although the plans look great, said Chairman Leake, the county will have no funds for additional road maintenance in the foreseeable future. He is concerned about the county’s future obligations.

Mr. Johnson agreed that the county needs no more maintenance responsibilities. However, he said most county roads have been established simply by being driven on and require much more maintenance than a new road built to county standards. Mr. Horton is proposing to replace the old county road with a new road and understands the road receives no winter snowplowing. Mr. Johnson said the proposal is to vacate the existing county road and replace it with the new road now under construction on private property. This would require a public hearing.

Commissioner Park said the new road would greatly improve safety and would be a big improvement for the community. However, he is concerned that snowmobiles continue to have winter access in this area.

Mr. Horton said the current road doesn’t serve the public and isn’t good for the property owners. Forest users continually trespass and damage private land. He and his neighbors need reliable access to their properties and developed a plan which was reviewed by the county’s previous engineer, who encouraged them to consider replacing the entire road. He was told that a new road must protect current private accesses and be built to county standards in order for it to be adopted as a county road. Mr. Horton said all adjacent property owners have approved the new plans, which meet county road standards.

Commissioner Riegel said this proposal should have come before the Board earlier in the process even though there is no requirement to obtain county approval to build a road on private land. Although the scenic/historic pullouts and kiosks seem like a nice amenity, she is not sure the county can assume responsibility for their ongoing maintenance. She questioned why the landowners would want to attract more people to the area and said additional traffic would result in the need for more road maintenance.

Mr. Horton said his team assessed the area and analyzed how to best allow the public to enjoy the road and the area. He thinks the road would be a desirable amenity and tourist attraction, somewhat like the Blue Ridge Parkway in North Carolina. He said pullouts and kiosks are a well-intended offering, but if the county doesn’t want the features, the owners will simply build a basic road. In order to alleviate parking trespass problems, the plans also include a donation of about 8 acres of land to create parking lot for Forest users.

A small portion of the road crosses BLM land, where the county has a right-of-way. However, Mr. Horton said neither of the two muddy 2-tracks across the BLM property actually follow the county right-of-way.

Furthermore, the right-of-way curve radius is not adequate. Mr. Horton has talked with the BLM, who is amenable to modifying the county's right-of-way, but only the county can request such a modification. Commissioner Riegel expressed concern about modifying the county's BLM right-of-way before making a decision whether to vacate the existing road and adopt the new road. However, attorney Sean Moulton said the county would not lose the current access by filing a new application with the BLM.

Commissioner Riegel suggested the county might decide to adopt just a small portion of the new road, such as the switchbacks replacing the current steep grade at Kay's Hill. This would not be possible, said Mr. Horton, because a partial adoption would not resolve trespass and other problems.

Chairman Leake summarized the discussion by saying the county seems to have two major tasks: (1) Analyzing all information and engaging the public in order to decide whether the county should vacate the existing the road and adopt the new road; and (2) Working with the BLM to modify the right-of-way. He estimated these tasks could take 6-8 months. Chairman Leake said the Board must weigh all factors including safety, cost, public desires and conformance with the county's transportation and development plans.

The Board asked Mr. Johnson to present a plan and timeline for completion of these tasks.

ROAD & BRIDGE. Construction on E5000S will begin immediately. All mag chloride treatment scheduled for 2015 was completed the week of June 22. The detour routes both north and south of E5000S were also treated. Crews are prepping roads scheduled for chip seal the end of July/first of August. They are also reconstructing S4000W. All 2015 crack sealing is complete.

SOLID WASTE. A new foreman has been hired but applications are still being taken for the seasonal laborer position. Waste hauler proposals will be opened July 1.

LANDFILL CAP. DePatco plans to begin work on June 29. Zollinger will complete hauling material from the Felt gravel pit by July 23. (The deadline was extended due to rain delays during May and early June.) Action Excavation will begin hauling the general fill material on July 11.

PLANNING & BUILDING

Administrator Jason Boal reviewed his Public Outreach/Work Plan memo, written to clarify comments made during the June 16 work meeting (Attachment #6). He emphasized that completing the text of the zoning code before drawing lines on a map had always been the plan and was a common practice. Mr. Boal expects the text to be ready for public review within a couple months, after which a zoning map could be created. However, he said public outreach efforts for zoning ordinances is much different than public outreach for a Comprehensive Plan and provided the following quote from Madison, Wisconsin:

Rewriting a zoning code differs from a comprehensive or area plan process, and therefore requires a different approach to participation. Essentially, the current zoning code is so detailed and specific, and its organization is so complex that it is difficult for the general reader to understand or navigate. At the same time, there will be a high level of public interest in the process, and many interest groups and organizations will want to be involved. The challenge is how to convey the meaning of this challenging document in such a way that citizens can understand the issues, compare the current code to the proposed new code, and make informed choices.

Commissioner Riegel agreed that the outreach should be different and suggested the county hire a consultant to insure that an effective public participation process is developed. Mr. Boal doesn't think the county got their money's worth from previous work products provided by consultants and believes his staff can perform the necessary work. He said an in-house outreach effort would also help build relationships between the planning department and public. Commissioner Riegel expressed concern that the staff's increasing workload this summer might hinder the process and reiterated the offer to hire a consultant to help the planning department prepare specific documents and conduct public workshops.

Chairman Leake asked Mr. Boal to provide a very detailed schedule of outreach events and an exact list of handouts and media information that will be created. He doesn't want the planning department to become overloaded with outreach efforts in addition to their code-writing and day-to-day operations.

Commissioner Riegel said the Board must be comfortable with the "final" Draft Code before it is released to the public and asked about the review process. Mr. Boal said there should not be a "back and forth" effort between the Planning & Zoning Commission and Board, and suggested a future joint meeting for the two boards to discuss the final draft.

TINY HOUSES. The Idaho Division of Building Safety has released a flyer clarifying that structures built off-site must conform with modular/manufactured home standards. A structure built on-site, regardless of size, will be inspected by the county's building inspector. Mr. Boal said a yurt with a bathroom and kitchen could qualify as a residential structure.

TRUCK FOR BUILDING OFFICIAL. Mr. Boal reviewed his memo explaining the demise of "Big Red" used by the public works staff and proposal to purchase the building official's new truck earlier than planned (Attachment #7). He recommends purchase of a new 2015 Chevrolet Colorado via a state-wide contract at a cost of \$27,849. The truck is immediately available and has the best fuel economy. The current building official's truck was purchased in 2003 and has over 177,000 miles; it will become the public works vehicle.

● **MOTION.** Commissioner Park made a motion to purchase a 2015 Chevy Colorado for the building department at a cost of \$27,849, using \$15,349 out of the contingency fund. Motion seconded by Commissioner Riegel and carried unanimously.

WEED SUPERVISOR

Commissioner Riegel said there are currently two openings in the weed department: Weed Supervisor and Weed Inspector, with about \$8,000 remaining in the salary budget for those positions. She has met with former weed inspector Mike Brown, who is willing to work 20 hours per week for \$35 per hour. He is fully trained and could immediately continue an active weed enforcement program this summer. The other alternative would be to advertise the position, which would delay the enforcement program by at least 2-3 weeks.

● **MOTION.** Commissioner Riegel made a motion to hire Mike Brown as the interim Weed Supervisor/Inspector starting immediately at a rate of \$35 per hour for 20 hours per week. Motion seconded by Commissioner Park and carried unanimously.

Commissioner Riegel said the Board's budget deliberations should include a decision about how to permanently fill the Weed Supervisor and Inspector positions.

TETON VALLEY BUSINESS DEVELOPMENT CENTER

Executive Director Brian McDermott was present, along with Kristy Baughman, Executive Director of the Teton Valley Chamber of Commerce. The Department of Commerce has given verbal approval a new \$20,000 grant for FY 2016. TVBDC also receives \$5,000 from Victor, \$5,000 from Driggs, and \$1,000 from Tetonia. Although the original intent was for TVBDC to become self-sustaining, Mr. McDermott said the lack of large businesses makes that impossible, causing TVBDC to rely on grants plus city/county funding. The TVBDC is very focused on business growth and development and doesn't spend much time on tourism matters. This work is performed by the Chamber, which is a typical division of duties, according to Mr. McDermott.

When funds were first approved for the TVBDC, Commissioner Park said the county expected the organization to be self-funded within three years. Instead, they are asking for even more county money. Mr. McDermott said the founding budgets were made in good faith, but were not realistic and that last year's HUD grant was a one-time occurrence.

Commissioner Riegel said the county is actually contracting with TVBDC to implement the economic development plan since the county does not have a staff person to perform this function. However, she said the

TVBDC (or another entity) should implement the entire plan, not just one portion of it. Chairman Leake suggested that TVBDC could contract with the Geotourism Center or Chamber to perform the tourism enhancement portions of the plan. In such a case, the county's annual payment to TVBDC would have to include additional amounts for the tourism component.

Commissioner Park pointed out that Commissioner Riegel's husband, Fletcher White, currently serves as TVBDC Board President and asked if that presented a conflict of interest. Prosecutor Spitzer said Mr. White is an unpaid volunteer so there is no conflict. There would be a conflict if he were a salaried TVBDC employee.

Mr. McDermott will return July 13 with a TVBDC management proposal.

● **MOTION.** At 12:24 pm Commissioner Park made a motion to recess the meeting and reconvene the budget workshop meeting. Motion seconded by Commissioner Riegel and carried unanimously.

The budget meeting ended at 5:00 pm and Chairman Leake called the Board of County Commissioner Meeting back to order.

EXECUTIVE SESSION

● **MOTION.** At 5:01 pm Chairman Leake made a motion for Executive Session to discuss indigent matters pursuant to Idaho Code 67-2345(1)(d). Motion seconded by Commissioner Park and a roll call vote showed all in favor.

The Executive Session ended at 5:08 pm.

● **MOTION.** Commissioner Park made a motion to deny indigent cases 2015-10009 and 2015-10010 due to a lack of cooperation. Motion seconded by Commissioner Riegel and carried unanimously.

CLAIMS

● **MOTION.** Commissioner Park made a motion to approve the claims as presented. Motion seconded by Commissioner Riegel and carried unanimously.

General	28,305.95
Road & Bridge	36,934.23
Court & Probation	831.52
Court-Bonds.....	2,013.50
Elections.....	56.49
Solid Waste	36,180.88
Weeds.....	3,373.80
Ambulance	119.58
Fair	2,393.82
Grants.....	452.35
Court-Fines & Fees.....	26,155.72
TOTAL	\$136,817.84

● **MOTION.** At 5:10 pm Chairman Leake made a motion to adjourn. Motion seconded by Commissioner Park and carried unanimously.

Bill Leake, Chairman

ATTEST

Mary Lou Hansen, Clerk

- Attachments: #1 Tax Exemption application -- Roman Catholic Diocese of Boise
#2 Draft Resolution 2015-0622
#3 Dale Burr funding request
#4 Public Works update
#5 Teton Valley Scenic Parkway memos
#6 Public Outreach/Work plan memo
#7 Memo re Truck for Building Official

FY 2015 EXPENSE BUDGET to ACTUAL as of June 30, 2015

Department	Budgeted Expense <i>(as changed during year)</i>	Actual Expenses to Date	% of Budget Spent		
GENERAL FUND (Current Expense)				BoCC: All Expense and Revenue budgets appear to be within expectations. This quarterly report also includes contingency fund updates and employee accrual balances. -mlh	
Clerk/Auditor	156,803	118,690	75.7%		
Assessor	268,449	195,258	72.7%		
Treasurer	186,414	144,209	77.4%		
Sheriff	1,238,336	926,525	74.8%		
Commissioners	183,315	132,983	72.5%		
Coroner	34,315	17,097	49.8%		
Prosecutor	244,095	190,885	78.2%		
Public Works Director	104,812	69,414	66.2%		
New Crthse Bldg & Grounds	227,426	92,012	40.5%		Masonry repairs will begin late summer
Emergency Mgt	74,441	50,373	67.7%		
County Agent	63,458	40,643	64.0%		
Information Technology	200,933	143,825	71.6%		
Elections	56,426	47,485	84.2%		Paid 100% of expenses for November election
LEC Bldg & Grounds	37,700	22,937	60.8%		
General	330,301	236,664	71.7%		
Dispatch	311,459	208,346	66.9%		
Jail	118,450	123,265	104.1%		Jail day count up significantly, jail software more than budgeted
Planning	196,684	124,448	63.3%		Will pay 100% of Wendy's salary April-Sept
Building	148,130	136,548	92.2%		Bought new truck, pd 100% of Wendy's salary Oct-March
GIS	95,485	67,884	71.1%		
Armory Building	19,775	6,540	33.1%		
GENERAL FUND TOTAL	\$4,297,207	\$3,096,031	72.0%		
Road & Bridge	1,361,346	873,643	64.2%		
Court & Probation	531,834	383,902	72.2%		
Elections - State Funds	64,329	29,427	45.7%		
Indigent & Charity	82,376	11,849	14.4%		
Revaluation	116,800	89,750	76.8%		
Solid Waste	2,771,000	803,672	29.0%	Landfill cap project just getting started	
Tort	120,600	121,612	100.8%		
Weeds	81,625	26,518	32.5%		
Road, Special	983,576	565,226	57.5%	Most is spent during summer construction season	
Prosecutor's Special Drug	15,000	0	0.0%		
Road Improve-Devel Donations	100,000	0	0.0%		
Emergency 911 Commun	101,320	77,930	76.9%		
Ambulance Service District	678,210	494,028	72.8%		
Mosquito Abatement District	312,760	216,517	69.2%		
Waterways/Vessel Fund	15,000	240	1.6%		
Grants - FEMA Restoration	50,186	29,490	58.8%	Project is complete	
Fair Board	38,900	24,870	63.9%	Much of budget spent on Fair	
Arena	118,500	107,643	90.8%		
Grants - All other	98,975	36,169	36.5%		
Impact Fees	200,500	0	0.0%		
GRAND TOTAL	\$12,140,044	\$6,988,517	57.6%		

FY 2015 REVENUE BUDGET to ACTUAL as of July 1, 2015

	Budgeted Revenue	Actual Revenue to Date	% of Budget	Notes
001 GENERAL FUND/CURRENT EXPENSE				
PROPERTY TAXES, penalty & interest	2,825,365	2,854,432	101%	
LIQUOR ALLOCATION	84,000	77,380	92%	
SALES TAX - Inventory Phase Out	170,000	137,352	81%	
SALES TAX - Revenue Sharing	300,000	238,506	80%	
Personal Property Tax Replacement	21,000	21,019	100%	
State Ag Replacement	26,000	18,707	72%	
EMPG & Small Grants	21,500	30,947	144%	
ASSESSOR'S FEES	68,400	52,237	76%	
RECORDING FEES, PASSPORTS	95,950	62,019	65%	
GIS USER FEES	2,000	0	0%	
SHERIFF'S FEES	55,050	34,962	64%	
INTEREST ON INVESTMENTS	4,000	5,206	130%	
FEE FOR ADMINISTRATIVE SERVICES	170,439	170,439	100%	
LAW ENFORCEMENT CONTRACTS	111,300	52,700	47%	
PAYMENTS FOR DISPATCH SERVICES	155,771	116,645	75%	
SALE/RENTAL OF COUNTY PROPERTY	9,500	200,206	2107%	\$198,205 from sale of ESB to Fire District
ELECTRICITY PROP TAX IN LIEU	52,000	51,028	98%	
LICENSES (Marriage, Beer/Wine)	8,700	11,387	131%	
BUILDING PERMIT FEE	70,000	71,894	103%	
P&Z APPLICATION FEES	8,000	9,438	118%	
SUBDIVISION PLAT/DEVELOPMENT FEE	2,000	1,336	67%	
PASS THRU & STAFF REVIEW FEES	8,000	4,204	53%	Pass-through funds not spent if not received
PAYMENTS FOR PROSECUTOR SERVICE	17,186	8,593	50%	
OTHER REVENUE	1,110	140,649	12671%	Includes \$123,000 from State Unclaimed Prop Fund
	\$4,287,271	\$4,371,286	102%	
02 ROAD AND BRIDGE				
PROPERTY TAXES, penalty & interest	367,546	336,117	91%	
HIGHWAY USERS ALLOCATION	890,000	718,413	81%	
FOREST APPORTIONMENT	25,000	69,994	280%	
REIMBURSEMENTS FROM CITIES	35,000	1,206	3%	
FEES & MISCELLANEOUS REVENUES	3,900	7,861	202%	Includes dividend from State Insurance Fund
	\$1,321,446	\$1,133,591	86%	

06 DISTRICT COURT & JUVENILE PROBATION				
PROPERTY TAXES, penalty & interest	383,158	343,448	90%	
CIGARETTE & TOBACCO TAX	22,676	18,835	83%	
JUVENILE CORRECTIONS GRANT	27,350	21,297	78%	
MILLENNIUM FUNDS (STATUS OFF)	14,000	1,150	8%	
JUVENILE SUPERVISION FEES	3,500	1,000	29%	
JUVENILE LOTTERY MONIES	4,000	2,570	64%	
DRUG TEST FEES	1,000	532	53%	
MENTAL HEALTH CARE GRANTS	12,000	1,500	13%	
MOTOR VEHICLE FINES	30,000	17,704	59%	
FILING FEES - COUNTY SHARE	7,000	3,643	52%	
RESTITUTION	8,000	6,334	79%	
ADMINISTRATIVE SURCHARGE FEE	5,000	3,611	72%	
MISCELLANEOUS REVENUES	14,150	16,294	115%	
	\$531,834	\$437,918	82%	
23 SOLID WASTE				
SOLID WASTE FEES, penalties & interest	1,000,000	1,002,307	100%	
REMAINING CASH	820,135	820,135	100%	
GRAND TARGHEE SOLID WASTE FEE	11,991	11,991	100%	
PAYMENT IN LIEU OF TAXES (PILT)	116,250	156,050	134%	
FRANCHISE FEES	25,000	22,602	90%	
TIPPING FEES	675,000	482,772	72%	
ALTA SOLID WASTE	53,000	50,001	94%	
SALVAGE & RECYCLING REVENUE	55,000	41,624	76%	
MISCELLANEOUS	0	35,581		
	\$2,756,376	\$2,623,063	95%	
44 EMERGENCY COMMUNICATIONS				
IDAHO 911 FEES (Silverstar)	36,000	21,897	61%	
WYOMING 911 FEES	2,250	2,216	98%	
911 CELL FEES	75,000	60,891	81%	
	\$113,250	\$85,004	75%	
50 AMBULANCE				
PROPERTY TAXES, penalty & interest	510,000	503,301	99%	
REMAINING CASH	77,510	77,510	100%	
ELECTRICITY TAX IN LIEU OF PROP	8,000	7,599	95%	
COUNTY EMS FEES -collected by DMV	2,700	2,032	75%	
GRANTS	20,000	0	0%	
WYOMING AMBULANCE FEES	60,000	73,844	123%	
	\$678,210	\$664,286	98%	

Types Selected:

Fund/Dept: 01-07 GENERAL FUND (CURRENT EXPENSE) / PROSECUTING ATTORNEY

Employee Name & Hire Date	COMP	LTI	PTO
CLEMONS, JAN (01/12/2009)	40.00	48.48	21.49
LUNDBERG, CHRISTOPHER J (01/01/2010)	0.00	74.56	172.64

Fund/Dept: 01-08 GENERAL FUND (CURRENT EXPENSE) / PUBLIC WORKS DIRECTOR

Employee Name & Hire Date	LTI	PTO
JOHNSON, DARRYL (10/31/2014)	24.64	53.36

Fund/Dept: 01-09 GENERAL FUND (CURRENT EXPENSE) / COURTHOUSE

Employee Name & Hire Date	COMP	LTI	PTO
JONES, TROY N (09/17/2012)	17.90	16.78	90.00

Fund/Dept: 01-11 GENERAL FUND (CURRENT EXPENSE) / EMERGENCY MANAGEMENT

Employee Name & Hire Date	LTI	PTO
ADAMS, GREG (07/01/2007)	115.88	87.84

Fund/Dept: 01-13 GENERAL FUND (CURRENT EXPENSE) / COUNTY AGENT

Employee Name & Hire Date	COMP	LTI	PTO
SACHSE, TAMMY (04/16/2007)	13.50	120.00	80.31

Fund/Dept: 01-19 GENERAL FUND (CURRENT EXPENSE) / DISPATCH

Employee Name & Hire Date	COMP	LTI	PTO
FREI, HEATHER A (10/05/2013)	47.75	40.99	112.00
HEUSEVELDT, RACHAEL (12/12/2012)	72.51	47.04	116.47
LAFFERTY, KAYLA M (07/16/2012)	43.00	71.04	77.38
PARSONS, ALICIA F (08/16/2014)	53.38	21.12	88.00

Fund/Dept: 01-21 GENERAL FUND (CURRENT EXPENSE) / PLANNING DEPARTMENT

Employee Name & Hire Date	COMP	LTI	PTO
BOAL, JASON (11/07/2013)	0.00	15.32	44.00
DANIELSON, WENDY A (08/13/2008)	7.41	110.30	40.40
RADER, KRISTIN M (05/27/2014)	37.90	25.92	10.50

Number of Employees: 3

E M P L O Y E E A C C R U A L B A L A N C E

Types Selected:**Fund/Dept: 01-01 GENERAL FUND (CURRENT EXPENSE) / CLERK / AUDITOR**

Employee Name & Hire Date	COMP	LTI	PTO
SMITH, AMY C (06/30/2014)	40.00	18.00	17.50
WENGER, JULIE A (05/02/2011)	37.25	49.68	30.75

Fund/Dept: 01-02 GENERAL FUND (CURRENT EXPENSE) / ASSESSOR

Employee Name & Hire Date	COMP	LTI	PTO
CHRISTENSEN, KIM M (02/18/2014)	0.00	11.14	38.00
LARSON, TAMMIE (05/21/2012)	17.50	70.60	83.60
SMITH, DEBRA S (11/03/2010)	13.79	64.24	8.00
YODER, JEANA K (07/22/2013)	0.00	46.08	20.50

Fund/Dept: 01-03 GENERAL FUND (CURRENT EXPENSE) / TREASURER / TAX COLLECTOR

Employee Name & Hire Date	COMP	LTI	PTO
GREEN, MAUREEN O (12/10/2001)	40.00	75.70	155.14
JARDINE, MAEDENE H (10/23/1995)	40.00	120.00	165.73

Fund/Dept: 01-04 GENERAL FUND (CURRENT EXPENSE) / SHERIFF

Employee Name & Hire Date	COMP	LTI	PTO
EGBERT, BLAKE J (12/09/2013)	65.25	9.60	132.80
FOSTER, ANDREW D (12/01/2014)	44.75	13.44	52.00
FULLMER, BRYAN BLAKE (09/25/2006)	65.00	99.20	97.90
HALE, FRED R (01/04/2006)	40.00	120.00	83.96
HENRY, RICHARD S (09/23/2008)	40.00	90.40	73.10
KAY, JESSICA L (10/17/2011)	12.35	74.83	21.22
LEIDORF, JOHN M (10/15/2012)	80.00	53.32	84.20
LEMIEUX, CLINTON D (04/02/2012)	40.00	43.28	98.00
OLSEN, RICHARD M (09/03/2010)	80.00	120.00	56.75
SMITH, BRIDGER A (10/15/2012)	75.00	64.32	96.00
SMITH, MICHELLE R (08/15/2013)	44.02	6.72	85.60
WINDER, ANDREW J (09/20/2010)	80.00	59.58	156.00

7-2-15
 Might be a good idea
 to reduce max comp
 for 24/7 depts to
 40 hours... we'd
 pay more OT
 throughout the
 year, but might
 be a more
 realistic
 approach
 -ML

Fund/Dept: 01-05 GENERAL FUND (CURRENT EXPENSE) / COMMISSIONERS

Employee Name & Hire Date	LTI	PTO
FELCHLE, DAWN M (05/11/2006)	80.00	65.26

EMPLOYEE ACCRUAL BALANCES

Types Selected:

Fund/Dept: 01-22 GENERAL FUND (CURRENT EXPENSE) / BUILDING DEPARTMENT

Employee Name & Hire Date	COMP	LTI	PTO
DAVIS, THOMAS L (01/04/2007)	40.00	120.00	108.13

Fund/Dept: 01-23 GENERAL FUND (CURRENT EXPENSE) / GIS DEPARTMENT

Employee Name & Hire Date	COMP	LTI	PTO
MARIN, ROBERT C (08/01/2011)	0.50	80.55	62.00

Fund/Dept: 02-00 ROAD AND BRIDGE / ROAD AND BRIDGE

Employee Name & Hire Date	COMP	LTI	PTO
ABBOTT, THOMAS J (05/17/2010)	47.75	100.80	113.00
BALL, BLAINE A (05/20/2013)	37.50	42.24	79.00
BEARD, MICHAEL D (09/08/2008)	37.00	83.24	107.36
CLIFTON, WILLIAM J (06/13/2011)	30.76	75.20	105.00
EGBERT, NATHAN A (05/01/2012)	37.25	53.88	105.00
KAELBERER, DENISE E (05/12/2008)	17.75	120.00	70.88
SCAFE, NYAL R (05/12/2014)	31.75	16.32	65.50
SMITH, J. CLAY (06/07/1999)	52.50	68.80	122.58
VESTAL, CHRISTOPHER R (06/01/2010)	34.13	60.16	126.56
ZOHNER, BRUCE (02/05/2007)	61.25	8.00	160.64

Fund/Dept: 06-01 DISTRICT COURT & JUVENILE PROB / DISTRICT COURT

Employee Name & Hire Date	COMP	LTI	PTO
HANSEN, PHYLLIS (03/25/1988)	40.00	119.40	145.87
HERMOSILLO, GABRIELA M (10/21/2002)	15.69	86.10	23.82
MOSS, LINDSEY K (02/09/2009)	35.10	119.75	33.18

Fund/Dept: 06-02 DISTRICT COURT & JUVENILE PROB / JUVENILE PROBATION

Employee Name & Hire Date	COMP	LTI	PTO
LEIDORF, RENEE J (01/25/2010)	73.80	38.51	107.86

Fund/Dept: 15-00 ELECTIONS - STATE FUNDS / ELECTIONS - STATE FUNDS

Employee Name & Hire Date	COMP	LTI	PTO
VANMEETEREN-SHAUM, JENIFER (12/15/2007)	40.00	120.00	163.47

Number of Employees: 1

Types Selected:

Fund/Dept: 16-00 INDIGENT AND CHARITY / INDIGENT AND CHARITY

Employee Name & Hire Date	COMP	LTI	PTO
BURR, JANETTE R (03/08/2011)	42.90	73.16	108.80

Fund/Dept: 23-00 SOLID WASTE / SOLID WASTE

Employee Name & Hire Date	COMP	LTI	PTO
BAIRD, ROBERT D (09/20/2010)	0.00	95.54	20.41
NICHOLS, TODD M (06/05/2012)	6.48	26.80	4.50
SASSER, DEV D (05/23/2015)	11.38	1.92	8.00
VARELA, SAUL L (08/25/2009)	61.50	106.05	129.76
WISE, WILLIAM A (11/16/2011)	10.50	84.33	14.75

Fund/Dept: 44-00 EMERGENCY 911 COMMUNICATIONS / EMERGENCY 911 COMMUNICATIONS

Employee Name & Hire Date	COMP	LTI	PTO
GOLDEN, MITCHELL S (08/03/2009)	40.00	120.00	163.44

Number of Employees: 1

***** END OF REPORT *****

Contingency Fund Expenditures for FY 2015

Date	Check #	Vendor Name or Resolution #	Description	Increase	Decrease	Balance	Approval Date
General Fund Contingency Account: 01-18-526							
				Beginning Balance		\$82,000.00	
11/12/14	163	Dale Burr	Materials for eagle sculpture at LEC		500.00	81,500.00	12/22/2014
11/12/14	205	Jorgensen Associates	Concrete testing at LEC completed in FY 2014		640.00	80,860.00	11/10/2014
		Resolution 2014-1222	Installation of 10 video cameras in SO Vehicles		3,000.00	77,860.00	12/8/2014
		Resolution 2014-1222	Balance needed for FY 2015 PW Director Salary		2,568.00	75,292.00	12/22/2014
12/22/14	570	R&M Concrete	Concrete footer for eagle sculpture at LEC		580.00	74,712.00	12/22/2014
04/28/15	1125	Teton Co. Road & Bridge	Reimburse labor & fuel costs for Snow Fest assistance		2,925.67	71,786.33	1/12/2015
01/13/15	653	Broulim's	Treasurer Retirement		438.63	71,347.70	1/13/2015
01/13/15	655	Dale Burr	Final Payment LEC sculpture		550.00	70,797.70	1/13/2015
01/13/15	666	Crown Trophy	Brass plate for Treasurer's chair		7.95	70,789.75	1/13/2015
01/13/15	676	Dawn Felchle	Reimburse Treasurer retirement expenses		71.42	70,718.33	1/13/2015
01/13/15	750	TVNews	Treasurer Retirement		352.00	70,366.33	1/13/2015
01/26/15	835	USBank	Treasurer retirement gift		65.00	70,301.33	1/26/2015
04/28/15	1462	City of Driggs	July 4th Centennial Celebration		6,000.00	64,301.33	3/23/2015
07/13/15	Resolution 2015-0713A		Purchase vehicle for building inspector		15,349.00	48,952.33	6/22/2015
07/13/15	Resolution 2015-0713A		More jail days than budgeted		30,000.00	18,952.33	7/13/2015
07/13/15	Resolution 2015-0713A		Need more \$\$ for insurance deductibles		2,500.00	16,452.33	7/13/2015
		tbd	Final payment for Sentry Eagle sculpture		1,400.00	15,052.33	6/22/2015
				Beginning Balance		\$13,588.00	
Road&Bridge Contingency Account: 02-00-526							
01/26/15	811	Idaho Transportation Dept	Salt needed to dry out wet sand		630.94	12,957.06	12/8/2014
01/06/15	792	Biota	Grant writing assistance		743.75	12,213.31	12/8/2014
01/28/15	877	Biolta	Grant writing assistance		712.50	11,500.81	12/8/2014
				Beginning Balance		\$11,000.00	
Court Contingency Account: 06-00-526							
		Resolution 2014-0413	Taser for use by court bailieff		1,057.00	9,943.00	12/8/2014
05/26/15	1791	Xtelis Corp	2 wireless phone sets		791.92	9,151.08	5/26/2014
06/08/15	1878	Xtelis Corp	Base & chargers for phone sets		479.20	8,671.88	6/8/2014
				Beginning Balance		\$10,000.00	
Solid Waste Contingency Account: 23-00-526							
		Resolution 2015-0713	Mid-year raise for Weigh Master		860.00		4/27/2015
05/28/15	1779	Waxte Supply	Bags & gloves for clean-up day		358.39		4/13/2015
				Beginning Balance		\$6,900.00	
Ambulance Contingency Account: 50-00-526							



RESOLUTION 2015-0713A
QUARTERLY BUDGET TRANSFERS: Q3 FY 2015

WHEREAS, on August 25, 2014 the Board of County Commissioners adopted the Teton County Budget for Fiscal Year 2015; and

WHEREAS, since that date the specific needs and expenses within several Funds have changed; and

WHEREAS, since that date unanticipated revenues may have become available; and

WHEREAS, since that date monies budgeted to be spent during the previous fiscal year were not spent, resulting in unanticipated cash carryover into the current fiscal year; and

WHEREAS, pursuant to Idaho Code 31 Chapter 16, the Teton County Auditor may not issue, and the Teton County Board of Commissioners may not approve, any claim for any expenditure in excess of a budget appropriation; and

WHEREAS, specific accounts within several Funds do not have sufficient amounts appropriated, while other specific accounts within those Funds have excess amounts appropriated.

NOW, THEREFORE, BE IT UNANIMOUSLY RESOLVED that the Board of Teton County Commissioners do hereby approve the following transfers of budget appropriations as itemized in Exhibit A.

APPROVED by the Board of Teton County Commissioners on July 13, 2015.

Chairman: _____

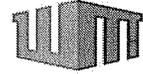
Bill Leake, Chairman

ATTEST: _____

Mary Lou Hansen, Clerk

EXHIBIT A - Resolution 2015-0713 Quarterly Budget Transfers Q3 FY 2015

Reason	Amount	Out of This Account	Description	Into This Account	Description	Date Discussed
Reallocate construction funds to purchase new tractor	16,925.00	84-00-807	Arena, Capital - Construction	84-00-899	Arena, Capital - Equipment	4/13/2015
Reallocate travel & training funds to purchase 2 new monitors	2,007.82	01-07-431	Prosecutor's travel & training	01-14-804	2 mac-compatible monitors	7/13/2015
Reallocate training & supplie funds to provide local grant match	133.00	06-02-431	JPO training	06-02-546	Grant match	4/27/2015
Reallocate training & supplie funds to provide local grant match	134.00	06-02-440	JPO supplies	06-02-546	Grant match	4/27/2015
Reallocate budgets to pay annual software expenses	3,098.99	01-04-804	Capital - IT Hardware	01-04-679	Software purchase & annual expenses	7/13/2015
Use Weed Inspector Salary to pay Interim Supervisor	5,500.00	27-0-403	Salaries - Weed Inspector	27-0-402	Salaries - Weed Supervisor	6/22/2015
Use excess snowplowing money for landscaping	3,110.00	01-09-672	Contracts - Snow Removal	01-09-671	Contracts - Landscaping	6/22/2015
Underestimated ins cost for Prosecutor staff	6,000.00	01-18-415	State unemployment	01-07-413	Medical insurance	7/13/2015
More hours needed for Prosecutor's investigator	2,000.00	01-18-415	State unemployment	01-07-404	Prosecutors Investigator	7/13/2015
Number of jail days greater than budgeted	30,000.00	01-18-526	Contingency	01-20-597	Prisoner Housing	7/13/2015
Need more \$\$ for insurance deductibles	2,500.00	01-18-526	Contingency	24-00-559	Deductibles & Misc.	7/13/2015
New vehicle for building inspector	15,349.00	01-18-526	Contingency	01-22-801	Vehicles	6/22/2015
Mid-year pay grade adjustment for SW weighmaster	860.00	23-00-526	Contingency	23-00-405	Salaries - Weighmaster	4/27/2015
Adjust budget to pay seasonal laborer	7,000.00	23-00-406	Salaries - Equipment Operator	23-00-406-4	Salaries - Seasonal Laborer	7/13/2015
Transfers to enable e-citations with new iPads	13,920.00	1-4-402	Salaries - Patrol Deputies	1-4-802	Capital - IT equipment in Vehicles	7/13/2015
Transfers to enable e-citations with new iPads	7,443.00	1-4-413	Salaries - Medical Insurance	1-4-679	Software purchase & annual expenses	7/13/2015
Four deputies need stipends rather than county cell phones	1,056.00	1-14-463	Cell Phones	1-4-463	Cell Phone stipends	7/13/2015
Changes that increase a Total Fund Budget without increasing taxes & DO NOT require a Journal Entry to move cash balances. These amounts will be added to the end-of-year Budget Resolution.						
Use remaining cash to purchase new tractor	10,000.00	n/a	n/a	82-00-899	Capital - Equipment	4/13/2015
Use remaining cash for Fox Creek Road 5000S reconstruction	237,000.00	n/a	n/a	33-00-523	Reconstruction	6/8/2015
Use unanticipated impact fee revenue to increase budget	64,000.00	n/a	n/a	93-00-814	Circulation capital	7/13/2015
Use remaining cash for digitization project	5,000.00	n/a	n/a	1-14-808	Capital - Digital records	7/13/2015
Use remaining cash for prisoner medical expenses	30,000.00	n/a	n/a	01-20-503	Prisoner-Medical	7/13/2015
Changes that increase a Total Fund Budget without increasing taxes & DO require a Journal Entry to move cash balances. These amounts will be added to the end-of-year Budget Resolution.						



Box 4560 Jackson Wyoming 83001
P:307 733-9581 F:307 734-8508

784 Rocky Rd Loop Driggs Idaho 83422
P:208 456-9581 F:208 456-9582

steve@wilkinson-montesano.com

Fair Grounds Improvements

Date: 6/24/2015

Location	Description - Materials - Comments	Units	qty	TX	Material	Labor	Other	Material	Labor	Other	Line Totals
General	Project Management	LS	1	0	\$0.00	\$185.00	\$0.00	\$0.00	\$254.38	\$0.00	\$254.38
Building A	Remove masonry Chimney	EA	1	0	\$16.50	\$310.00	\$0.00	\$16.50	\$426.25	\$0.00	\$442.75
Building A	Replace Sidewalk - Already done	LS	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Building B	Add 5/8" anchors with square washers	EA	25	0	\$7.29	\$6.00	\$0.00	\$182.25	\$206.25	\$0.00	\$388.50
Building D	Add 5/8" anchors with square washers	EA	27	0	\$7.29	\$6.00	\$0.00	\$196.83	\$222.75	\$0.00	\$419.58
Building E	Clean-up metal - one girt left	LS	1	0	\$0.00	\$8.50	\$0.00	\$0.00	\$11.69	\$0.00	\$11.69
Building F	Add 5/8" anchors with square washers	EA	16	0	\$7.29	\$6.00	\$0.00	\$116.64	\$132.00	\$0.00	\$248.64
Swing Set	Remove Swing Set Poles and Concrete	EA	2	1	\$22.75	\$0.00	\$10.00	\$48.23	\$0.00	\$20.00	\$68.23
Tether Stand	Remove Tether Ball Stand and Concrete	EA	1	1	\$22.75	\$0.00	\$10.00	\$24.12	\$0.00	\$10.00	\$34.12
Flagpole	Remove Flagpole and Concrete	EA	1	1	\$22.75	\$0.00	\$10.00	\$24.12	\$0.00	\$10.00	\$34.12
Old Garden	Remove pallets and Plastic	LS	1	1	\$0.00	\$30.00	\$15.00	\$0.00	\$41.25	\$15.00	\$56.25
Exp. Conduit	Remove Exposed Conduit	LS	1	1	\$0.00	\$6.00	\$2.00	\$0.00	\$8.25	\$2.00	\$10.25
		LS	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals:								\$608.68	\$1,302.81	\$57.00	\$1,968.49
										10% OH&P	\$ 196.85
										Total:	\$ 2,165.34

State of Idaho Idaho State Police

Cycle Tracking Number: 80655

Non-Profit Beer and/or Wine Permit

License Number: 18714



This is to certify that Downtown Driggs Community Association

For: Driggs Plein Air Festival

At: 60 S. Main St, Driggs

Is hereby entitled to receive, dispense and/or sell beer and/or wine (as indicated below) for its benevolent, charitable or public purposes for the event on the following date(s) and time(s).

Beer
Wine

Yes
Yes

DOWNTOWN DRIGGS COMMUNITY
DRIGGS PLEIN AIR FESTIVAL
PO BOX 1286

DRIGGS, ID 83422

Mailing Address

Dated: 06/24/2015

Permit Valid:
07/29/2015 - 07/31/2015 4pm - 10pm

Bureau Chief, Alcohol Beverage Control



RESOLUTION 2015-0713B
AUTHORIZING THE DESTRUCTION OF CERTAIN
PERMANENT, SEMI-PERMANENT & TEMPORARY RECORDS
PURSUANT TO IDAHO CODE 31-871

WHEREAS, the Board of County Commissioners has classified recordings of public meetings as "temporary records" and public hearings as "semi-permanent";

WHEREAS, the Board of County Commissioners has determined that certain identified permanent, semi-permanent, and temporary records maintained by the County have been retained for not less than the statutory retention time of 10 years, five years, and two years, respectively;

WHEREAS, the Teton County Clerk has sought the advice of the Prosecuting Attorney on the request to destroy certain permanent, semi-permanent, and temporary records;

WHEREAS, the Prosecuting Attorney advises that the permanent, semi-permanent, and temporary records have been retained for a period of time not less than the statutory time requirements; and

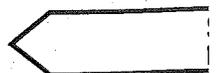
WHEREAS, the Board of County Commissioners has conducted a regular audit of the records;
NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners hereby unanimously approve the destruction of the records of Teton County as listed below:

Board of County Commissioners:
Audio Recording Public Meetings 2014 and prior
Audio Recordings Public Hearings 2010 and prior
Administrative Records and Correspondence 2010 and prior
Agreements 2009 and prior
Board of Equalization 2010 and prior
Contracts 2005 and prior
General Housekeeping Files 2012 and prior

Adopted this 13th day of July, 2015 by the
TETON COUNTY BOARD OF COUNTY COMMISSIONERS

Chairman: _____
Bill Leake

ATTEST: _____
Mary Lou Hansen, Clerk





PAYROLL FORM

- NEW EMPLOYEE
- CHANGE EXISTING EMPLOYEE

EMPLOYEE NAME: Drew Winder

TO BE COMPLETED BY SUPERVISOR

Start Date: _____

Department: Teton County Sheriff's Office

Position: Detective Sergeant

Base hours per week: 40

Current Status: Full Time Part Time no benefits

REQUEST EFFECTIVE DATE: 7-4-15

ALL NEW HIRES & PAY INCREASES MUST BE APPROVED BY THE BOARD OF COUNTY COMMISSIONERS

Pay Rate: \$ _____ Hourly

 \$ _____ Salaried

Employee Pay Grade: 9

Pay Rate is 94 % of market rate

Budget Account # 1 4 402-7

FUND DEPT ACCOUNT

**PAYROLL CHANGES
CAN ONLY OCCUR AT
THE BEGINNING OF A
NEW PAY PERIOD**

- Change Rate of Pay:**
- Merit Increase (attach Performance Evaluation)
 - Promotion Other _____
- From \$23.28
- To \$25.00
- Termination (Must attach Employee Separation Report):**
- Last Day Worked: _____
- Voluntary Discharged Laid Off

TO BE COMPLETED BY EMPLOYEE

Mailing Address: _____

City, State, Zip: _____

Physical Address: _____

City, State, Zip: _____

Telephone: _____

Emergency Contact: _____

ER Contact phone #: _____

TO BE COMPLETED BY PAYROLL DEPARTMENT

DATE OF FIRST PAYCHECK: _____

INSURANCE ELIGIBILITY DATE: _____

- W-4 Issue door key # _____
- I-9
- Supporting ID for I-9
- Direct Deposit ACTIVATE _____
- Personnel Manual Acknowledgement
- Life

	Date of 1st deduction:	EMPLOYEE	EMPLOYER
PERSI			
Medical			
Dental			
Supp Life			

Entered by: _____ Date: _____

Comments: Drew has been promoted to the Detective Sergeant position as of June 29th, 2015.

SIGNATURE

Submitted by: Sheriff Tony Liford _____ Date: 29-Jun-15

Approved by the Board of County Commissioners: _____ Date: _____

Deliver this original form to the Payroll Department

Mary Lou Hansen

From: Rick Henry
Sent: Thursday, July 09, 2015 01:10 PM
To: Mary Lou Hansen
Subject: RE: Merit raise requests

Mary Lou,
Can you attach this memo to the commissioner's notebook please?

The Promotion to Detective Sergeant comes with a much greater load in the area of case management, Job knowledge, and being available much more often on call outs, on top of his already existing duties as patrol sergeant. Drew has been exemplary in those areas and with the young new officers he has been very willing to help and teach. Drew has also moved into the area of being the senior sergeant and with that comes more responsibility as well. It is for those reasons that we would respectfully request the new pay scale effective July 4th of 2015 for Drew.

Thank you,

Rick

From: Mary Lou Hansen
Sent: Thursday, July 09, 2015 12:35 PM
To: Tony Liford
Cc: Rick Henry
Subject: RE: Merit raise requests

They have tentatively approved a 50 cent per hour raise for every employee and will consider merit raises in addition to that.

On another question: I have a payroll form in my box to obtain Commissioner signature for Drew's promotion to Detective sergeant. I've added the new budget account # but also need to add an "effective date," which must be the first day of a pay period. Please let me know if you want this raise to become effective July 4 or July 18. Also, since Drew's new pay rate is 94% of the market rate, the Commissioners will want a brief memo explaining why he should receive more than the standard 86-91% hiring rate for his new position. Ideally, Rick would write something quickly so it can be included in the notebooks being assembled today.

Thanks,

Mary Lou Hansen



Teton County Clerk
150 Courthouse Drive #208
Driggs, ID 83422
mlhansen@co.teton.id.us
208-354-8771

Dawn Felchle

From: Patricia Butts <PButts@tvhcare.org>
Sent: Thursday, July 09, 2015 5:33 PM
To: Dawn Felchle
Subject: Commissioner Support Letter for CHC Grant
Attachments: CommissionersSupportLtrDraft.docx

Teton Valley Health Care is preparing a grant application for the CHC Foundation in Idaho Falls. The application will be stronger if we show support from our county commissioners so I'm attaching a suggested draft for Bill to sign. If we could get a signed copy back by the end of next week, that would be terrific.

Thank you.

Pat Butts
Teton Valley Health Care
Grant Writer



Board of County Commissioners

July 13, 2015

CHC Foundation, Inc
PO Box 1644
Idaho Falls, ID 83403

Dear CHC Foundation Board of Directors,

On behalf of the Teton County Board of County Commissioners and the public whom we serve, we lend our complete support of Teton Valley Health Care's application to the CHC Foundation for the partial funding of a power supply unit to enhance orthopedic surgeries. The acquisition of this capital equipment will augment the surgery services currently being offered to our community members and strengthen our local hospital.

As one of the largest employers in the valley, the hospital's continued success is integral to our community's health and economic growth. The high level of service offered by Teton Valley Health Care ranks near the top of considerations cited by people moving into the valley. The ability to offer outpatient surgeries, especially orthopedic surgeries in this outdoors-oriented environment, is a priority for both the hospital and our residents.

The Teton County Commission appreciates your consideration of Teton Valley Health Care's grant application.

Teton County Board of County Commissioners

Bill Leake, Chair