

**Teton County Idaho Commissioners' Meeting Agenda**  
**Monday, December 22, 2014 - 9:00am**  
150 Courthouse Drive, Driggs, ID – 1<sup>st</sup> Floor Meeting Room

9:00 **Meeting Called to Order** – Kelly Park, Chair  
*Amendments to the Agenda*

**Executive Session** per IC 67§2345 (1)(d)indigent.

**Board of Equalization** *if necessary*

**Administrative Business** *will be dealt with as time permits*

1. Approve Available Minutes
2. Other Business
  - a. Annual Road & Street Report
  - b. Alcoholic Beverage Licenses (2015)– Teton Valley Foundation Events
  - c. Resolution 2014-1222 Quarterly Budget Transfers Q1FY15
  - d. Law Enforcement Center Sculpture update
  - e. Land & Water Conservation Fund Support Letter
3. Committee Reports
4. Claims

9:30 **Open Mic** – *If no speakers, Board will go to next agenda item*

**Department Business**

Planning & Building – Jason Boal, PA

1. Planning & Zoning Commission
2. Floodplain Data Contract – BIOTA
3. Staff Floodplain Training Request
4. River Rim Phase II Minor Plat Amendment

Public Works – Darryl Johnson, Director

1. Solid Waste
2. Road & Bridge – Clay Smith, Supervisor
3. Public Works
  - a. Edgewood Estates Public Access
  - b. Grant Recommendations

**ADJOURN**

**Upcoming Meetings**

December 24 –Courthouse Closed 1:00pm

December 25 – Courthouse Closed

December 30 – 11am to 1:00pm Bonnie Hatch Retirement Party

January 1 – Courthouse Closed

January 12 – 9:00 am Regular Meeting of the Board & EODH Lunch

**Annual Road and Street Financial Report**

Reporting Entity Name, Mailing Address and Contact Phone Number:		Please return, <b>not later than December 31</b> , to:  <b>BRANDON D. WOOLF</b> <b>IDAHO STATE CONTROLLER</b> <b>ATTN: HIGHWAY USERS</b> <b>STATEHOUSE MAIL</b> <b>BOISE, ID 83720</b>
Entity	TETON COUNTY	
Address	150 Courthouse Drive #208	
City State	Driggs, Idaho 83422	
Contact/F	208-354-8780	Contact/Email: clerk@co.teton.id.us

This certified report of dedicated funds is hereby submitted to the State Auditor as required by 40-708, *Idaho code*.

Dated this <u>22</u> day of <u>December</u> , <u>2014</u> .	Sid Kunz
ATTEST:	Kelly Park
Mary Lou Hansen, Teton County Clerk	Kathy Rinaldi

City Clerk/County Clerk/District Secretary **(type or print name & sign)** AND Commissioners or Mayor **(type or print name & sign)**

**FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2014.**

Line 1	BEGINNING BALANCE AS OF OCTOBER 1 PREVIOUS YEAR	1,149,474
<b>RECEIPTS</b>		
<b>LOCAL FUNDING SOURCES</b>		
Line 2	Property tax levy (for roads, streets and bridges) . . . . .	834,186
Line 3	Sale of assets . . . . .	
Line 4	Interest income . . . . .	
Line 5	Fund transfers from non-highway accounts. . . . .	60,600
Line 6	Proceeds from sale of bonds (include LIDs) . . . . .	
Line 7	Proceeds from issue of notes (include loans) . . . . .	
Line 8	Local impact fees . . . . .	
Line 9	Local option registration fee . . . . .	
Line 10	All other LOCAL receipts or transfers in. . . . .	52,978
<b>Line 11</b>	<b>Total Local Funding (sum lines 2 through 10).</b> . . . . .	<b>947,764</b>
<b>STATE FUNDING SOURCES</b>		
Line 12	Highway user revenue . . . . .	889,519
Line 13	Sales tax/Inventory replacement tax . . . . .	
Line 14	Sales tax/Revenue sharing . . . . .	
Line 15	Other State funds (specify) . . . . .	
Line 16	All other STATE receipts or transfers. . . . .	
<b>Line 17</b>	<b>Total State Funding (sum lines 12 through 16).</b> . . . . .	<b>889,519</b>
<b>FEDERAL FUNDING SOURCES</b>		
Line 18	National Forest Reserve Apportionment . . . . .	78,525
Line 19	Critical bridge . . . . .	
Line 20	STP Rural . . . . .	
Line 21	STP Urban. . . . .	
Line 22	All other FEDERAL receipts or transfers (ID Military Division for Badger Ck Bridge) . . . . .	156,090
<b>Line 23</b>	<b>Total Federal Funding (sum lines 18 through 22)</b> . . . . .	<b>234,615</b>
<b>Line 24</b>	<b>TOTAL RECEIPTS (sum lines 11, 17, 23)</b> . . . . .	<b>2,071,898</b>

DISBURSEMENTS		
<b>NEW CONSTRUCTION</b>		
Line 25	Roads . . . . .	
Line 26	Bridges, culverts and storm drainage . . . . .	170,007
Line 27	RR Crossing . . . . .	
Line 28	Other (specify - including salaries and benefits) FOX CREEK PARK & RIDE . . . . .	33,022
<b>Line 29</b>	<b>Total New Construction (sum lines 25 through 28).</b> . . . . .	<b>203,029</b>
<b>RECONSTRUCTION/REPLACEMENT/REHABILITATION</b>		
Line 30	Roads (rebuilt, realign, or 2" overlay upgrade). . . . .	273,233
Line 31	Bridges, culverts and storm drainage . . . . .	175,096
Line 32	RR Crossing. . . . .	
Line 33	Other (specify - including salaries and benefits). . . . .	
<b>Line 34</b>	<b>Total Reconstruction/Replacement (sum lines 30 through 33).</b> . . . . .	<b>448,329</b>
<b>ROUTINE MAINTENANCE</b>		
Line 35	Chip sealing or seal coating. . . . .	423,899
Line 36	Patching . . . . .	67,191
Line 37	Snow removal . . . . .	278,346
Line 38	Grading/blading . . . . .	125,256
Line 39	RR Crossing. . . . .	
Line 40	Other : SMITH CANYON Access (\$6,000) SIGNS & STRIPING (\$6,000) SHOULDERS (\$10,645). . . . .	22,645
<b>Line 41</b>	<b>Total Routine Maintenance (sum lines 35 through 40)</b> . . . . .	<b>917,337</b>
<b>EQUIPMENT</b>		
Line 42	New equipment purchase - automotive, heavy, other. . . . .	
Line 43	Equipment lease - Equipment purchase . . . . .	287,623
Line 44	Equipment maintenance. . . . .	142,453
Line 45	Other (specify). . . . .	
<b>Line 46</b>	<b>Total Equipment (sum lines 42 through 45)</b> . . . . .	<b>430,076</b>
<b>ADMINISTRATION</b>		
<b>Line 47</b>	<b>Administrative salaries and expenses.</b> . . . . .	<b>166,217</b>
<b>OTHER</b>		
Line 48	Right-of-way and property purchases . . . . .	
Line 49	Property leases . . . . .	
Line 50	Street lighting . . . . .	
Line 51	Professional services - audit, clerical, and legal. . . . .	
Line 52	Professional services - engineering. . . . .	95,704
Line 53	Interest - bond (include LIDs). . . . .	
Line 54	Interest - notes (include loans). . . . .	
Line 55	Redemption - bond (include LIDs) . . . . .	
Line 56	Redemption - notes (include loans) . . . . .	
Line 57	Payments TO other local government. . . . .	
Line 58	Fund transfers to non-highway accounts. . . . .	
Line 59	All other local expenditures . . . . .	
<b>Line 60</b>	<b>Total Other (sum lines 48 through 59)</b> . . . . .	<b>95,704</b>
<b>Line 61</b>	<b>TOTAL DISBURSEMENTS (sum lines 29, 34, 41, 46, 47, 60).</b> . . . . .	<b>2,260,692</b>
<b>Line 62</b>	<b>RECEIPTS OVER DISBURSEMENTS (line 24 - line 61).</b> . . . . .	<b>-188,794</b>
<b>Line 63</b>	<b>OTHER ADJUSTMENTS (Audit adjustment and etc.).</b> . . . . .	
<b>Line 64</b>	<b>CLOSING BALANCE (sum lines 1, 62, 63)</b> . . . . .	<b>960,680</b>
<b>Line 65</b>	<b>Funds on Line 64 obligated for specific future projects.</b> . . . . .	<b>760,680</b>
<b>Line 66</b>	<b>Funds on Line 64 retained for general funds and operations.</b> . . . . .	<b>200,000</b>
<b>Line 67</b>	<b>ENDING BALANCE (line 64 minus the sum of lines 65, 66)</b> . . . . .	<b>0</b>



**SUMMARY**  
**Annual Road & Street Financial Report**

	FY 2014	FY 2013	FY 2012	FY 2011	FY 2010	FY 2009	FY 2008	FY 2007	FY 2006	FY 2005
Beginning Balance on October 1	\$1,149,474	\$963,447	\$549,133	\$540,495	\$392,174	\$221,349	\$123,532	\$189,141	\$136,410	\$155,348
<b>RECEIPTS</b>										
Property tax*	834,186	1,091,208	997,504	724,179	28,664	157,846	0	0	0	0
Other local receipts	113,578	28,102	138,671	18,780	226,044	260,414	22,679	5,343	29,119	19,973
Highway Users revenue	889,519	888,223	885,041	898,736	890,578	906,344	944,235	945,295	887,494	867,442
Other State funds	0	0	23,274					103,380	0	0
National Forest apportionment	78,525	93,687	85,173	75,081	74,714	96,786	25,009	25,060	24,812	24,254
Other Federal funds	156,090	0	0	60,050	12,576	24,232	121,617	0	0	0
<b>Total Receipts</b>	<b>\$2,071,898</b>	<b>\$2,101,220</b>	<b>\$2,129,663</b>	<b>\$1,776,826</b>	<b>\$1,232,576</b>	<b>\$1,445,622</b>	<b>\$1,113,540</b>	<b>\$1,079,078</b>	<b>\$941,425</b>	<b>\$911,669</b>
<b>DISBURSEMENTS</b>										
New construction	203,029	179,422	0	13,976	78,963	273,547	6,013	0	0	0
Reconstruction, replacement, rehabilitation	448,329	320,207	191,716	202,992	136,533	94,147	229,821	204,547	272,387	349,813
Chip seal & dust control	423,899	469,461	413,498	406,238	0	0	0	0	179,346	134,115
Snow removal	278,346	248,272	306,953	271,654	244,272	251,059	227,253	108,929	97,905	93,033
Other routine maintenance	215,092	183,967	180,691	172,576	133,715	138,657	128,902	191,270	37,311	107,867
Equipment	430,076	317,431	423,678	335,538	344,159	388,507	313,911	337,569	235,175	219,830
Administration	166,217	152,559	150,600	78,025	66,068	29,826	61,612	41,472	13,070	15,949
Other expenses (includes Line 63 adjust)	95,704	43,875	48,213	287,192	80,545	99,054	48,211	260,900	53,500	10,000
<b>Total Disbursements</b>	<b>\$2,260,692</b>	<b>\$1,915,194</b>	<b>\$1,715,349</b>	<b>\$1,768,191</b>	<b>\$1,084,255</b>	<b>\$1,274,797</b>	<b>\$1,015,723</b>	<b>\$1,144,687</b>	<b>\$888,694</b>	<b>\$930,607</b>
<b>CLOSING BALANCE</b>	<b>\$960,680</b>	<b>\$1,149,473</b>	<b>\$963,447</b>	<b>\$549,130</b>	<b>\$540,495</b>	<b>\$392,174</b>	<b>\$221,349</b>	<b>\$123,532</b>	<b>\$189,141</b>	<b>\$136,410</b>
Amount obligated for specific future projects	760,680	899,474	713,447	280,000	255,000	197,341	0	0	0	0
Unobligated Balance on September 30	\$200,000	\$250,000	\$250,000	\$269,130	\$285,495	\$194,833	\$221,349	\$123,532	\$189,141	\$136,410

FY 2007 Other expenses includes  
\$189,538 engineering for Packsaddle  
STIP

FY 2011 Other expenses includes  
\$255,212 final payment for Felt gravel  
pit



Teton County  
**Road & Street  
Financial Report**

*Fiscal Year ending September 30, 2014*

**BEGINNING BALANCE**

October 1, 2013..... **\$1,149,473**

**RECEIPTS**

Property tax..... \$834,186  
Other local receipts ..... 113,578  
Highway users revenue ..... 889,519  
National Forest apportionment..... 78,525  
Other State & Federal funds..... 156,090  
**Total Receipts ..... \$2,069,175**

**DISBURSEMENTS**

New Construction..... \$203,029  
Reconstruction, replacement  
& rehabilitation ..... 448,329  
Chip seal & dust control ..... 423,899  
Snow removal ..... 278,346  
Other routine maintenance..... 215,092  
Equipment ..... 430,076  
Administration..... 166,217  
Other expenses ..... 95,704  
**Total Disbursements..... \$2,257,969**

**CLOSING BALANCE ..... \$960,680**

Amount obligated for  
specific future projects..... \$760,680

**UNOBLIGATED BALANCE**

September 30, 2014 ..... **\$200,000**

*Published January 8, 2015*



208-354-8780  
FAX: 208-354-8410

Teton County Clerk

150 Courthouse Drive #208  
Driggs, Idaho 83422

December 18, 2014

TO: Commissioners  
FROM: Clerk  
SUBJECT: New Retail Alcoholic Beverage Licenses for 2014 & 2015

Teton Valley Foundation has submitted applications for five new Retail Alcoholic Beverage licenses:

- 2014 Teton Valley Foundation, New Year's Eve Skate (Dec. 31)
- 2015 Teton Valley Foundation, Friday Night Ice Live (Jan. 9)
- 2015 Teton Valley Foundation, Teton Valley Great SnowFest (Jan 31-Feb. 1)
- 2015 Teton Valley Foundation, Moose Hockey Exhibition (Jan. 18)
- 2015 Teton Valley Foundation, Friday Night Ice Live (Feb. 13)

Suggested Motion: *I make a motion to approve Retail Alcoholic Beverage Licenses for the following Teton Valley Foundation events:*

- New Year's Eve Skate
- (Two) Friday Night Ice Live events
- Moose Hockey Exhibition
- Great SnowFest



**RESOLUTION 2014-1222**  
**QUARTERLY BUDGET TRANSFERS: Q1 FY 2015**

WHEREAS, on August 25, 2014 the Board of County Commissioners adopted the Teton County Budget for Fiscal Year 2015; and

WHEREAS, since that date the specific needs and expenses within several Funds have changed; and

WHEREAS, since that date unanticipated revenues may have become available; and

WHEREAS, since that date monies budgeted to be spent during the previous fiscal year were not spent, resulting in unanticipated cash carryover into the current fiscal year; and

WHEREAS, pursuant to Idaho Code 31 Chapter 16, the Teton County Auditor may not issue, and the Teton County Board of Commissioners may not approve, any claim for any expenditure in excess of a budget appropriation; and

WHEREAS, specific accounts within several Funds do not have sufficient amounts appropriated, while other specific accounts within those Funds have excess amounts appropriated.

NOW, THEREFORE, BE IT UNANIMOUSLY RESOLVED that the Board of Teton County Commissioners do hereby approve the following transfers of budget appropriations as itemized in Exhibit A.

APPROVED by the Board of Teton County Commissioners on December 22, 2014.

Chairman: \_\_\_\_\_

ATTEST: \_\_\_\_\_

Mary Lou Hansen, Clerk

## EXHIBIT A - Resolution 2014-1222 Quarterly Budget Transfers Q1 FY 2015

Reason	Amount	Out of This Account	Description	Into This Account	Description	Date Discussed
Use capital account for taser purchase	1,747.70	01-04-557	Items of equipment <\$500	01-04-899	Capital - Misc. Equipment	11/7/2014
To purchase paint & supplies to repaint extension office	502.00	01-13-440	Office Supplies	01-13-559	Miscellaneous	12/22/2014
Reallocate funds to PW Director budget	7,763.37	01-21-486	Contracted Services	01-08-402	Salary - PW Director	12/22/2014
Reallocate funds to pay GIS intern	1,652.00	01-23-486	Contract Services	01-23-401	Salary - intern	11/10/2014
Use contingency for video camera installation	3,000.00	01-18-526	Contingency	01-04-802	Capital-IT Equip in Vehicles	12/8/2014
Use contingency for Public Works Director Salary	2,388.00	01-18-526	Contingency	01-08-402	Salaries-PW Director	12/22/2014
<b>Changes that increase a Total Fund Budget without increasing taxes &amp; DO NOT require a Journal Entry to move cash balances. These amounts will be added to the end-of-year Budget Resolution.</b>						
Use Remaining Cash to buy Signs for LHTAC Grant Project	10,000.00	n/a	Remaining Cash	02-00-642	Traffic Control: Signs	9/22/2014
Use Brookside Hollow payment for Halloween OT for Deputies	400.00	n/a	Brookside Hollow Payment	01-04-403	Overtime	10/14/2014
Use Remaining Cash to fund Bridge Scour Countermeasures	29,900.00	n/a	Remaining Cash	02-00-496	Repairs/Maint-Roads & Bridges	11/10/2014
Use Remaining Cash to fund Darby Creek Bridge	119,158.00	n/a	Remaining Cash	33-00-812	Capital - Bridges	9/22/2014
Use Remaining Cash to fund Darby Creek Bridge CO #1	12,325.00	n/a	Remaining Cash	33-00-812	Capital - Bridges	11/24/2014
Use Remaining Cash for Centennial lightpost flags	2,722.00	n/a	Budget not spent in FY 2013 & 2014	1-18-538	County Centennial Celebration	12/22/2014
<b>Changes that increase a Total Fund Budget without increasing taxes &amp; DO require a Journal Entry to move cash balances. These amounts will be added to the end-of-year Budget Resolution.</b>						





WK: 208-354-2593 ext 202  
CELL: 208-313-5106

**Teton County Building Official**  
**MEMO**

150 Courthouse Drive  
Driggs, ID 83422

December 17, 2014

TO: Board of County Commissioners  
FROM: Tom Davis  
SUBJECT: Law Enforcement Center Update

ARTWORK

Dale Burr has informed me that the eagle sculpture is done and ready to be installed. We have poured the foundation for it and can install it after the Holidays. I think I can use my scaffolding and a come-along to lift it in place, turn it in the direction the artist feels is appropriate, mark and drill holes, epoxy the anchor bolts in place, and install it in a few days after the epoxy cures.

I would like your direction on whether we should install it now or wait until spring when the weather improves. The epoxy will cure faster in warmer weather.

Thank you,

Tom Davis

## Dale Burr Contract for Law Enforcement Center Sculpture

Initial Contract Amount \$5,000.00 *approved 5-12-2014*

Extra for boulder/post 750.00 *approved 5-27-2014*

Total Approved for Project 5,750.00

Check #	Date	Amount	
2014- 1874	5/28/2014	2,500.00	DOWN PAYMENT ON LEC SCULPTURE
2014- 2200	7/1/2014	600.00	MATERIALS FOR MOUNTING EAGLE
2014- 2447	8/13/2014	800.00	SCULPTURE MATERIALS
2014- 2820	9/16/2014	800.00	SCULPTURE MATERIALS
2015- 526	11/12/2014	500.00	SCULPTURE MATERIALS

Total Paid to date 5,200.00

Amount Still Available \$550.00



**Board of County Commissioners**

The Honorable Sally Jewell  
Secretary of Interior  
U.S. Department of the Interior  
1849 C Street, N.W.  
Washington, D.C. 20240

The Honorable Tom Vilsack  
Secretary of Agriculture  
U.S. Department of Agriculture  
1400 Independence Ave., S.W.  
Washington, D.C. 20250

**Re: FY2016 Collaborative LWCF Request for the High Divide landscape**

Dear Secretary Jewell and Secretary Vilsack:

Teton County, Idaho supports the High Divide Large Landscape Conservation Collaborative and requests that it receives Land and Water Conservation Fund (LWCF) funding for Fiscal Year 2016. We recognize that in over 50 years Idaho has received nearly \$210 million which has helped conserve the Boise Foothills, Sawtooth Valley, Hell's Canyon and the Middle Fork of the Clearwater and the Middle Fork of the Salmon Rivers.

The High Divide landscape, of which Teton County is a part, encompasses some of the most cherished resources for hunting, recreation, fishing as well as the traditional uses of ranching and farming. As Eastern Idahoans, we recognize that the traditional agricultural uses are becoming more difficult. Ranching and farming families must often consider selling their land during tough economic times. With Land and Water Conservation funding, Idaho families can consider options that will allow them to keep their land in agriculture or set it aside for conservation. We fully support programs that are voluntary for landowners and encourage programs like LWCF in landscapes like the Teton Valley of the High Divide, which holds some of our nation's richest natural resources.

Thank you for taking the time to consider our letter of support. If you have any questions or comments, please do not hesitate to contact us. We can be reached at [commissioners@co.teton.id.us](mailto:commissioners@co.teton.id.us).

Sincerely,

Teton County Idaho Commissioners

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Sid Kunz

Kelly Park

Kathy Rinaldi



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**FROM:** Planning Staff, Jason Boal  
**TO:** Board of County Commissioners  
**RE:** Planning Department Update  
**MEETING:** December 22, 2014

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**Long-range Projects:**

- Planning & Zoning Commission Recommendation

**Action items for the BoCC:**

- Floodplain Data contract
- Staff floodplain training (March 2015)
- River Rim Phase II- Minor Plat Amendment



Teton County Planning  
150 Courthouse Drive, Room 107  
Driggs, Idaho 83422  
Phone: 208.354.2593  
Fax: 208.354.8778

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**FROM:** Planning Administrator, Jason Boal  
**TO:** Teton County BoCC  
**RE:** Mr. Shawn Hill's seat  
**DATE:** December 10 2014

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This memo is to summarize the discussion the Teton County Planning and Zoning Commission had on the evening of December 9<sup>th</sup> regarding Mr. Hill's seat on the PZC. The PZC made two (2) recommendations to the BoCC.

- 1) The Teton County Code that addresses attendance by PZC members (2-2-6 Attendance) be modified to the following:
  - 2-2-6: ATTENDANCE: Members are expected to attend all meetings of the Commission. If a member is absent from one-third of all meetings, or recuses him/herself from one-third of all votes, in one year, that member may be replaced by the Board.
  
- 2) They recommend that the Board of County Commissioners listen to the audio from this meeting and make their own decision based on this discussion.
  - a. Mr. Arnold opposed this motion because he felt that the Commission had already made a sound recommendation to the BoCC.

In listening to the audio from the meeting, please note that every member of the PZC (except for Mr. Hill) shared their thoughts on Mr. Hill's continuing service on the PZC.

## BoCC Minutes Regarding Planning & Zoning Commission

441

Nov. 10, 2014

**P & Z COMMISSION, SHAWN HILL.** In light of Mr. Hill's recent hire as director of VARD, Chairman Park was concerned of any conflict of interest there may be with him serving on the P & Z Commission. Prosecutor Spitzer says there is no statutory conflict of interest but perception is not good. Commissioner Kunz thinks the perception is unfavorable and because Mr. Hill has not resigned, he should be removed from the P&Z Commission. Prosecutor Spitzer says that cannot be done because there is no legal standing to remove him. Commissioner Rinaldi suggested the Board ask him to resign. The Board will then advertise for a replacement. Mr. Hill's term expires 9-30-2015. Commissioner Rinaldi will contact Mr. Hill and ask for his resignation.

**MOTION.** Chairman Park made a motion to approve the following claims as presented, with the exception of an invoice from Western Cat, pending verification that the repairs were not subject to warranty. Motion seconded by Commissioner Rinaldi and carried unanimously.

Nov. 24, 2014

**PLANNING & ZONING COMMISSION.** At their previous meeting, Commissioner Rinaldi agreed to ask P&Z Commissioner Shawn Hill to resign since he is now working as Executive Director for Valley Advocates for Responsible Development (VARD). Commissioner Rinaldi said Mr. Hill agreed to resign at the end of March 2015. However, Commissioner Kunz said it would be in the best interests of the county to remove Mr. Hill immediately since VARD had taken an anti-growth position by opposing the proposed hotel at Huntsman Springs. Commissioner Kunz said VARD's position does not align with the Board's desire to move the community forward and create new jobs. He said Mr. Hill's continued position as a P&Z Commissioner creates conflict within the community. Although Prosecutor Spitzer was absent, on Nov. 10 she advised the Board that Idaho Code provides no mechanism for removing a P&Z Commissioner in the absence of a specific violation. Commissioner Rinaldi said the PZC should not become a political football. She said Mr. Hill has no statutory conflict of interest as a result of his new job, although he may have a perceived conflict. The Board decided to send a letter to Mr. Hill requesting his immediate resignation.

Dec. 8, 2014 *Unapproved*

**PLANNING & ZONING COMMISSION.** P&Z Commission Shawn Hill has declined the Board's request to resign immediately due to his perceived conflict of interest because of his new position as VARD's Executive Director (Attachment #4). Commissioner Kunz believes there is cause to remove Mr. Hill from the commission since he has missed more meetings than allowed by statute. If this is cause for removal, Commissioner Rinaldi said the attendance records of all P&Z commissioners should be reviewed, not just Mr. Hill's. She agrees that Mr. Hill should resign but doesn't believe it's worth arguing over. She's also concerned that the Board could set a precedent that could have unintended consequences. Prosecutor Spitzer suggested that the P & Z Commission make the decision, or else have Mr. Hill recuse himself for any quasi-judicial decision. Code writing is legislative and not quasi-judicial. Prosecutor Spitzer said VARD does comment about quasi-judicial applications and thinks Mr. Hill would have a conflict if an applicant came to the PZC seeking a recommendation. The Board would like the PZC to discuss the situation and make a recommendation. The Board would also like to review the attendance records for all P&Z commissioners.



Teton County Planning  
150 Courthouse Drive, Room 107  
Driggs, Idaho 83422  
Phone: 208.354.2593  
Fax: 208.354.8778

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**FROM:** Planning Administrator, Jason Boal  
**TO:** Teton County BoCC  
**RE:** Floodplain gage data  
**DATE:** December 15, 2014

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Harmony Engineering has been hired by STARR (Strategic Alliance for Risk Reduction) to aid in the remapping of the floodplains in Teton County. In examination of some of the preliminary data Harmony has suggested some additional data may be beneficial to ensure accurate results. The additional data consists of stream flow gage data that has been gathered by Biota. They have developed quantitative descriptions of hydrologic conditions including peak-flow rates and mean daily flows during the typical water year (April-October). Unfortunately, the data is not in a usable form as it is collected. Biota is willing to provide Teton County the data if we are willing to pay for the time to process it to make it usable.

As the floodplain manager I feel this data would be beneficial for several reasons:

- 1) It will provide more accurate floodplains and thus more accurate FIRMs (Floodplain Insurance Rate Maps). One of the biggest issues Teton County faces with our floodplain management is questionable FIRMs. The more accurate we can make them the better our management of these areas can be.
- 2) As Teton County seeks to build its GIS data catalog, stream data is important and can be used multiple ways in the future. Whether it is used for modeling future events, or analyzing for response purposes after an event, if we have the data we can use it and if we don't have the data we would need to purchase it in the future.

Below is a list of data that is available and the highlighted are the streams that are recommended as the most important in updating the floodplains:

Warm Creek, downstream of Hwy 31- 2010

South Leigh Creek, upstream of all diversions (East of State Line)- 2009, 2010, 2011, 2012, 2013

Middle Leigh Creek, below North/Middle Leigh Splitter Structure- 2009

North Leigh Creek, below North/Middle Leigh Splitter Structure- 2009

North Leigh Creek, upstream of all diversions (East of State Line)- 2009, 2010, 2011, 2012

South Leigh Creek, at State Line- 2008, 2010, 2011, 2012, 2013, 2014

South Leigh Creek, Los Rancheros Subdivision (~1mi East of Hwy 33)- 2009

Middle Leigh Creek, at 1000E- 2009

I propose utilizing fund line 0001-21-0486 (Contract Expenses) to pay for these services.



P. O. Box 8578, 140 E. Broadway Suite 23, Jackson, Wyoming 83002; voice: (307) 733-4216 • fax: (307) 733-1245

December 18, 2014

Jason Boal  
Teton County Planning Department  
Teton County Courthouse  
150 Courthouse Drive – Room 107  
Driggs, ID 83422

Sent via email only to: [jboal@co.teton.id.us](mailto:jboal@co.teton.id.us)

Dear Mr. Boal:

Thank you for contacting me regarding the availability of empirical stream flow data collected within Teton County watercourses. As we discussed, Biota has established and maintained stream flow gauging stations in several Teton River tributaries during recent years, and we therefore have developed quantitative descriptions of hydrologic conditions including peakflow rates and mean daily flows during the typical water year (April-October) at multiple locations across the valley.

If this information is of use to the County and STARR in the ongoing map revision process, we can make the data available. I anticipate it would take a few hours per site to compile the data and format the material so it is usable for County purposes. The attached Exhibit A presents streams, locations, and time periods for which we have data. Also presented are the costs associated with data formatting, compilation, and delivery to the County (based upon estimated time and current rate schedule).

Please review the attached material, and feel free to contact me if you would like to discuss the details or initiate this work. Thank you again for contacting me regarding this effort, I would welcome the opportunity to work with you on this project.

Best Regards,

A handwritten signature in black ink, appearing to read "Tom Campbell III".

Thomas M. Campbell III  
Principle

**EXHIBIT A – COST ESTIMATE  
 STREAM GAUGE DATA DELIVERY  
 TETON COUNTY, IDAHO**



P. O. Box 8578, Jackson, Wyoming 83002; voice: (307) 733-4216 • fax: (307) 733-1245

**December 18, 2014**

<b>Available Stream Gauge Data</b>	<b>COST</b>
Warm Creek, Downstream of Hwy 31 .....	\$240.00
2010 Data	
South Leigh Creek, at State Line.....	\$540.00
2008, 2010, 2011, 2012, 2013, 2014 Data	
South Leigh Creek, Los Rancheros Subdivision, 1mile East of Hwy 33 .....	\$240.00
2009 Data	
South Leigh Creek, Upstream of All Diversion, East of State Line.....	\$540.00
2009, 2010, 2011, 2012, 2013 Data	
Middle Leigh Creek, at 1000E .....	\$240.00
2009 Data	
Middle Leigh Creek, Below North/Middle Leigh Splitter Structure .....	\$240.00
2009 Data	
North Leigh Creek, at 1000E .....	\$240.00
2009 Data	
North Leigh Creek, Below North/Middle Leigh Splitter Structure .....	\$240.00
2009 Data	
North Leigh Creek, Upstream of All Diversions, East of State Line.....	\$480.00
2009, 2010, 2011, 2012 Data	
<b>Total Cost.....</b>	<b>\$3,000.00</b>



Teton County Planning  
150 Courthouse Drive, Room 107  
Driggs, Idaho 83422  
Phone: 208.354.2593  
Fax: 208.354.8778

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**FROM:** Planning Administrator, Jason Boal  
**TO:** Teton County BoCC  
**RE:** Floodplain Training  
**DATE:** December 15, 2014

---

I would like to send Kristin to FEMA's EMI campus for an introductory floodplain course.

If approved through FEMA Region X, Teton County would be responsible for paying for the meal ticket \$125.20, plus purchasing the airline ticket to Maryland. The full price of the airline ticket is reimbursable, and we would receive those funds back.

I feel that it is imperative to have a well trained staff that is familiar with all aspects of this departments responsibilities. This course provides an opportunity for Kristin to become very familiar with floodplain management for a minimal cost of \$125.20.

**E0273 Managing Floodplain Development through the National Flood Insurance Program**

This course provides an organized training opportunity for local officials responsible for administering their local floodplain management ordinance. The course will focus on the NFIP and concepts of floodplain management, maps and studies, ordinance administration, and the relationship between floodplain management and flood insurance.

Course Objectives: This course is designed to provide important aspects of basic floodplain management practices necessary to begin a participant's floodplain management career and to provide a basic understanding of some of the range of topics necessary to manage a locally based floodplain management program.



**A REQUEST FOR AN INSIGNIFICANT PLAT AMENMENT BY:**

Big Sky Western Bank (Glacier Bancorp)

**WHERE:** River Rim Ranch PUD Division II

**December 16, 2014**

Big Sky Western Bank Insignificant Plat Amendment to River Rim Division II

**§9-7-1 (B-4a) Insignificant Changes.** Upon determining the application complete, and that the proposal is an insignificant change or vacation, the Planning Administrator shall recommend to the Board of County Commissioners approval, approval with conditions, or denial the application pursuant to the criteria and standards in the county regulations. The Board may review insignificant changes at a regularly scheduled public meeting.

**Teton County Planning Administrator has determined that the application is complete and recommends approval by the Teton County Board of County Commissioners pursuant to Teton County regulations.**

Findings of Fact:

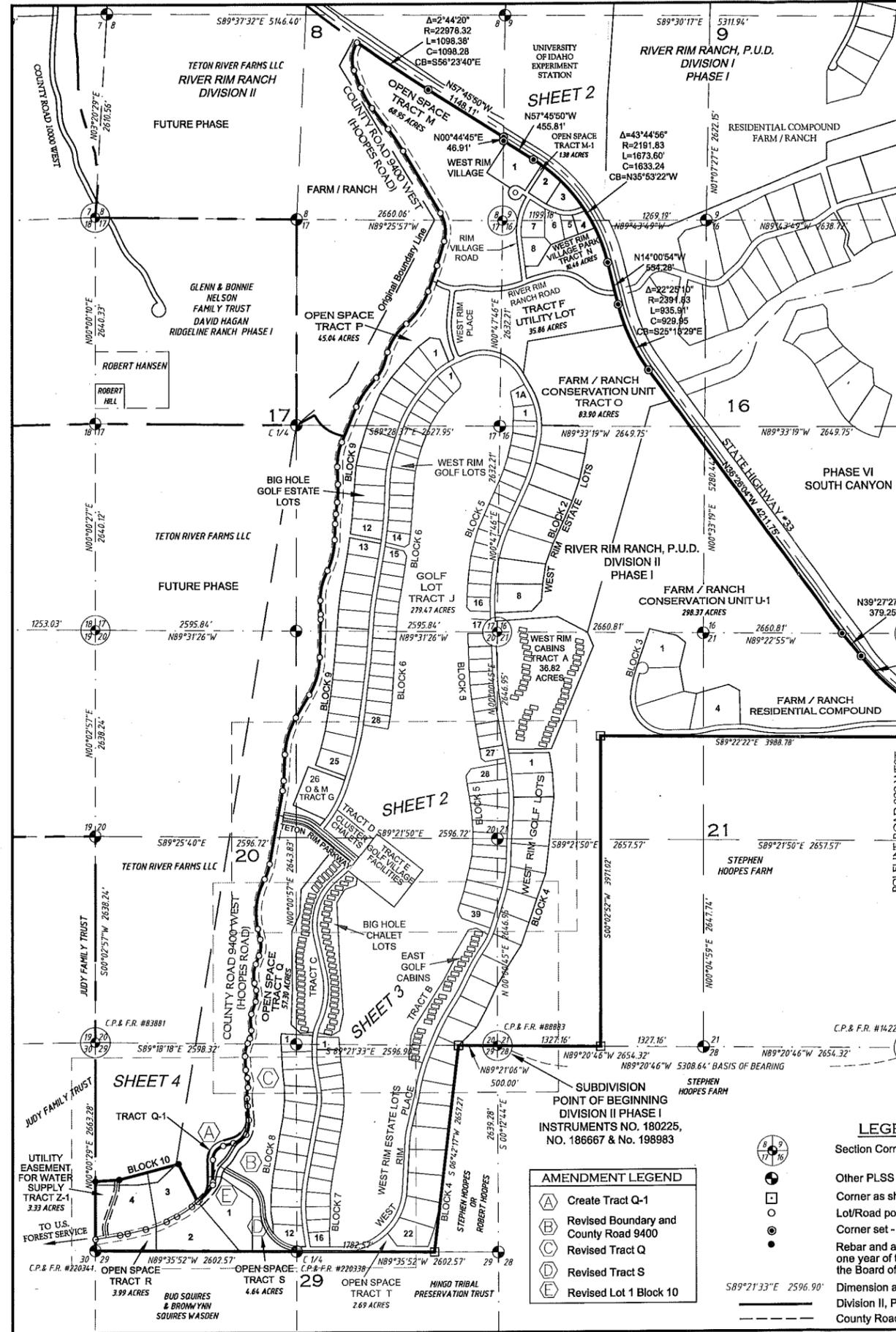
- Big Sky Western Bank -submitted an application to amend the Amended Plat for River Rim Division II Subdivision Final Plat (186667, 198983, 222435, 225470 and 231394- Previously amended plat).
- The application is to relocate a portion of County Road 9400 West (Hoopes Rd), to provide additional room for an agricultural pivot on adjoining property.
- Insignificant plat amendments are used for a minor right-of-way relocation.
- **§9-7-1 (B-3a) Criteria for Approval:**
  - i. Any proposed changes to an easement, public right-of way, or Planned Unit Development, shall comply with all applicable criteria and standards of the county regulations, conditions of approval established in the previous approval, and the development agreement approved as part of the previous approval.
    - **A-2.5 Zoning. The County Public Works Director is reviewing the actual design of the realignment. I recommend conditioning the approval on his review and approval.**
  - ii. Insignificant changes to a recorded plat or master plan shall not reduce the area of designated open space or increase the number of lots or the overall amount of area of development.
    - **No reduction of open space & will not increase the number of lots.**
  - iii. Insignificant changes to a recorded plat, master plan, easement, or right –of-way shall not increase or create new and potentially substantial direct or indirect impacts on the neighborhood, vicinity of the subdivision or overall community.
    - **Relocating the right-of-way lot will not create any new impacts**

**§9-7-1 (B-2a) Insignificant Changes / Vacations.** – The proposed changes to the recorded land records have minimal direct impact on the immediate neighborhood, general vicinity of the subdivision or overall community. These include:

- iv. minor changes to the layout of roads, utilities or other facilities;

Jason Boal  
Planning Administrator





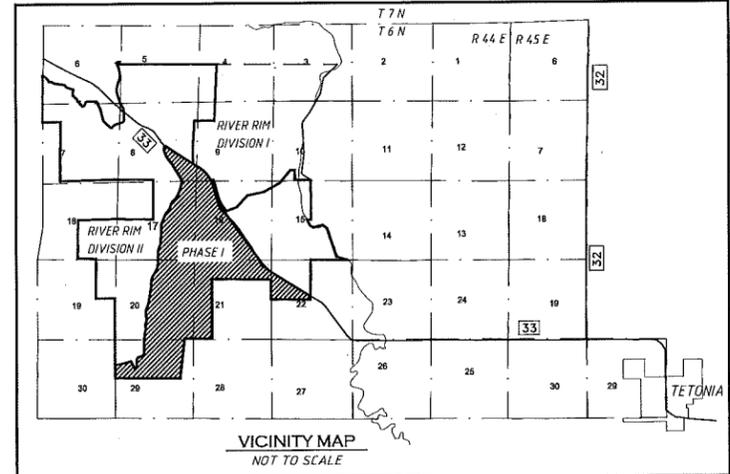
**SUMMARY OF LOTS MODIFIED BY AMENDMENT NO.6 OF THE RIVER RIM RANCH DIVISION II PHASE I**

DESCRIPTION	LAND USE	RECORDED DOCUMENTS / (INSTRUMENT NUMBER) (Size in acres. Based upon record information for 222435)	
		AMENDMENT NO. 3 (222435)	AMENDMENT NO. 6 (Instrument No. Pending)
Tract Q	Open Space	58.64	57.30
Tract S	Open Space	4.47	4.64
Lot # 1 Block 10	Residential	9.45	9.11
New Tract Q-1*	Commercial Lot	n/a	1.78
Total		72.56	72.83

**GENERAL NOTES APPLICABLE TO AMENDMENT NO. 6**

- AMENDMENT NO. 6 of the River Rim Ranch PUD Division II Phase I is created for the primary purpose of creating Tract Q-1, revising the west subdivision boundary and the centerline realigned of the future County Road 9400 West, aka Hoopes Road, and to revise the boundary of Tract Q, Tract S and Lot 1, Block 10, to match the current master plan documents, revised road alignment and Exhibit 1 of Amendment No. 1 of the Development Agreement.
- Only the lots shown in the summary table on Sheet 1 will be changed by this AMENDMENT NO. 6. All other lots and dimensions will remain unchanged and as currently shown on River Rim Ranch P.U.D. Master Plan Amendment No. 1, Instrument #186667.
- A separate public road and pathway easement has been filed with Teton County (Instrument # \_\_\_\_\_) that is 100 feet wide, being 32 feet westerly and northerly and 68 feet easterly and southerly of the realigned County Road 9400 West centerline.
- All development notes, conditions and standards shown on Amendment No. 1, Amendment No. 2, Amendment No. 3, Amendment No. 4, Amendment No. 5, Instrument #186667, #198983, #222435, #225470, #231394 respectively and Amended Development Agreement No. 1, Instrument # 220042 shall remain unchanged by this AMENDMENT NO. 6.
- The overall River Rim Master Plan shall provide a minimum of 2700 acres of open space and not exceed 578 total residential lots and units as specified in the subdivision development agreement as amended.
- After roadway reconstruction, the realigned portion of County Road 9400 West shall become the official County Road 9400 West and the existing road Right-of-Way shall be considered vacated and integrated into the private property of the River Rim Ranch, Division II development in accordance with the final plat subdivision documents as recorded with Teton County, Idaho.
- Phase I is not subject to Easement A as described on River Rim Ranch P.U.D. Master Plan, Amendments #180225 and #186667 due to relocation of the boundary.

**DRAFT**  
SUBJECT TO FINAL  
TECHNICAL REVIEW



**DIVISION II, PHASE I MAP**  
Parts of Sections 4 through 10, Sections 15 through 22, and Section 29, T 6 N, R 44 E, B.M., Teton County, Idaho

- LEGEND**
- Section Corner as shown on previous Plats
  - Other PLSS Corner as shown on previous Plats
  - Corner as shown on previous Plats
  - Lot/Road point-nothing set this survey
  - Corner set - rebar and aluminum cap marked "KML 7012"
  - Rebar and aluminum cap marked "KML 7012" to be set within one year of the recording date of this plat or as determined by the Board of County Commissioners, Teton County, Idaho
  - Dimension as shown on previous Plat-Instr. #186667
  - Division II, Phase I boundary line
  - County Road Right-of-Way line

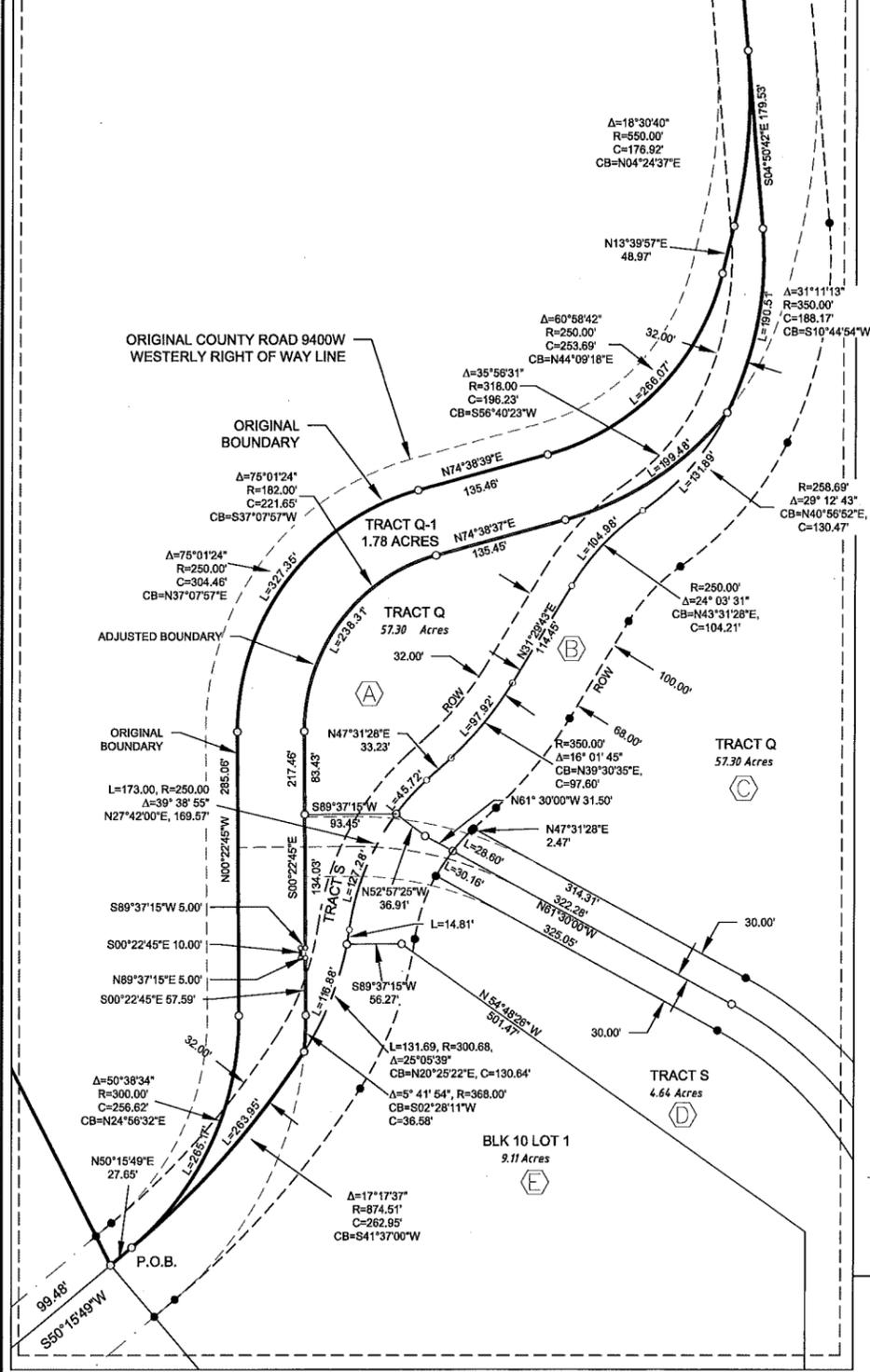
**RIVER RIM RANCH P.U.D. AMENDMENT NO. 6 DIVISION II PHASE I TO INSTRUMENTS #186667, #198983, #222435, #225470 AND #231394 LOCATED IN NW1/4 SECTIONS 29; 6N; R44E B.M., TETON COUNTY, IDAHO**

**RENDEZVOUS ENGINEERING, P.C.**  
P.O. BOX 4858 JACKSON, WYOMING 83001  
25 SOUTH GROS VENTRE STREET  
PHONE - 307.733.5252 FAX - 307.733.2334

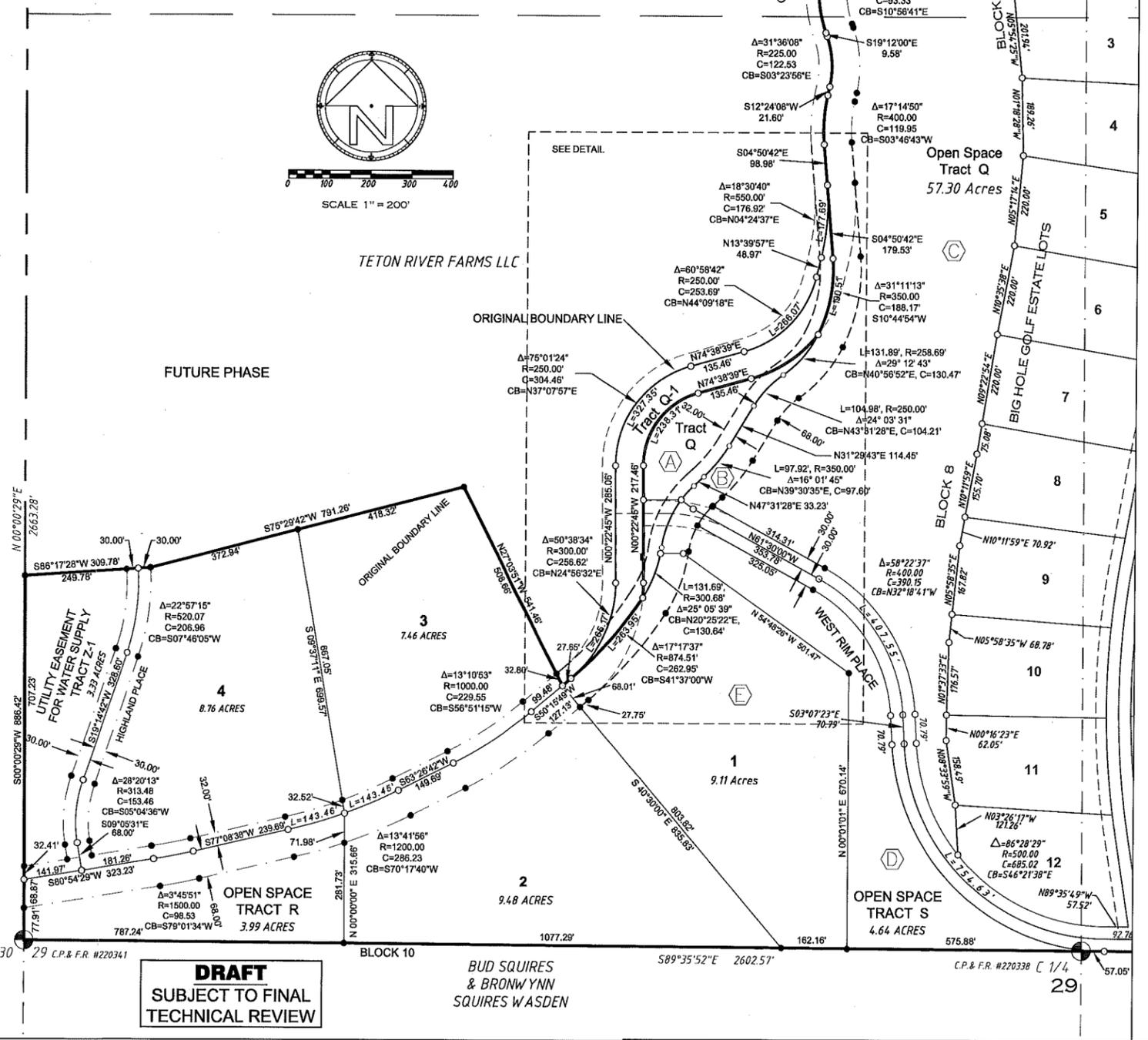
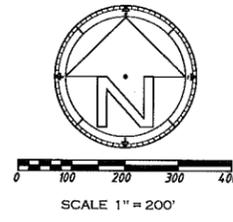
Project No.: 14-009  
Prepared By: KML, KC  
Date Prepared: 12/12/2014  
Rev. Date:  
SHEET 1 OF 3

RECEIVED  
DEC 15 2014  
TETON COUNTY  
PLANNING & ZONING

DETAIL  
SCALE 1" = 100'



AMENDMENT LEGEND	
(A)	Create Tract Q-1
(B)	Revised Boundary and County Road 9400
(C)	Revised Tract Q
(D)	Revised Tract S
(E)	Revised Lot 1 Block 10



**DRAFT**  
SUBJECT TO FINAL  
TECHNICAL REVIEW



**LEGEND**  
Section Corner as shown on previous Plats  
Other PLSS Corner as shown on previous Plats  
Corner as shown on previous Plats  
Lot/Road point-nothing set this survey  
Corner set - rebar and aluminum cap marked "KML 7012"  
Rebar and aluminum cap marked "KML 7012" to be set within one year of the recording date of this plat or as determined by the Board of County Commissioners, Teton County, Idaho  
Dimension as shown on previous Plat-Instr. #186667  
Division II, Phase I boundary line  
County Road Right-of-Way line

RIVER RIM RANCH P.U.D.  
AMENDMENT NO. 6  
DIVISION II PHASE I  
TO INSTRUMENTS # 186667, # 198983,  
#222435, #225470 AND #231394  
LOCATED IN NW1/4 SECTIONS 29; T6N; R44E B.M.,  
TETON COUNTY, IDAHO

**RENDEZVOUS ENGINEERING, P.C.**  
P.O. BOX 4858 JACKSON, WYOMING 83001  
25 SOUTH GROS VENTRE STREET  
PHONE - 307.733.5252 FAX - 307.733.2334

Project No.: 14-009  
Prepared By: KML, KC  
Date Prepared: 12/12/2014  
Rev. Date:  
SHEET 2 OF 3

**BOUNDARY DESCRIPTION:**

**DESCRIPTION TRACT Q-1**

Tract Q-1 a portion of Tract Q, Tract S and Lot 1 in Block 10, of Division II Phase I of the River Rim Ranch P.U.D., Master Plan, Amendment No. 3, Instrument No. 222435, and also on Instruments No. 198983, Instrument No. 186667 and No. 180225 as recorded in the Clerk and Recorder's Office, Teton County, Idaho and located in part of the NW1/4 of Section 29, all within T6N, R44E, B.M., Teton County, Idaho and being more particularly described as follows:

Commencing at the common corner of Lot 1 and Lot 3, Block 10 of Division II Phase I of the River Rim Ranch P.U.D., Master Plan, Amendment No. 3, and a corner on the easterly line of Teton River Farms, LLC, tract and on the revised centerline of County Road 9400 West (aka Hoopes Road), thence along the easterly line of said Teton River Farms, LLC, and the westerly line said Division II Phase I and revised centerline N50°15'49"E, 27.65 feet to a corner on said line and revised centerline at the beginning of a curve, concave northwesterly, having a radius of 300.00 feet the True Point of Beginning:

Thence with the line said Teton River Farms, LLC, and revised centerline for the following 7 courses:

Thence along said curve 265.17 feet, through a central angle of 50°38'34", the chord of which bears N24°56'32"E, 256.62 feet;

Thence N00°22'45"W, 285.06 feet to the beginning of a curve, concave southeasterly, having a radius of 250.00 feet;

Thence along said curve 327.35 feet, through a central angle of 75°01'24", the chord of which bears N37°07'57"E, 304.46 feet;

Thence N74°38'39"E, 135.46 feet to the beginning of a curve, concave northwesterly, having a radius of 250.00 feet;

Thence along said curve 266.07 feet, through a central angle of 60°58'42", the chord of which bears N44°09'18"E, 253.69 feet;

Thence N13°39'57"E, 48.97 feet to the beginning of a curve, concave northwesterly, having a radius of 550.00 feet;

Thence along said curve 177.69 feet, through a central angle of 18°30'40", the chord of which bears N04°24'37"E, 176.92 feet to a corner of said Teton River Farms, LLC, and Division II Phase I of the River Rim Ranch P.U.D., Master Plan, Amendment No. 3, and on the revised centerline of said County Road 9400 West and a point on the relocated centerline of County Road 9400 West;

Thence leaving said easterly line Teton River Farms, LLC, and westerly line Division II Phase I of the River Rim Ranch P.U.D., Master Plan, Amendment No. 3, and along said relocate centerline S04°50'42"E, 179.53 feet to the beginning of a curve, concave westerly, having a radius of 350.00 feet;

Thence along said curve 190.51 feet, through a central angle of 31°11'13", the chord of which bears S10°44'54"W, 188.17 feet to a point at the intersection of said relocated centerline with the easterly Right-of-Way and Easement of the revised County Road 9400 W 68 feet easterly of and parallel to the above described revised centerline and the beginning of a non-tangent curve, concave northwesterly, having a radius of 318.00 feet;

Thence along said easterly Right-of-Way and Easement for the following 3 courses:

Thence along said curve 199.48 feet, through a central angle of 35°56'31", the chord of which bears S56°40'23"W, 196.23 feet;

Thence S74°38'39"W, 135.46 feet to the beginning of a curve, concave southeasterly, having a radius of 182.00 feet;

Thence along said curve 238.31 feet, through a central angle of 75°01'24", the chord of which bears S37°07'57"W, 221.65 feet;

Thence S00°22'45"E, 217.46 feet;

Thence S89°37'15"W, 5.00 feet;

Thence S00°22'45"W, 10.00 feet;

Thence N89°37'14"E, 5.00 feet;

Thence S00°22'45"W, 57.59 feet to the beginning of a curve, concave westerly, having a radius of 368.00 feet;

Thence along said curve 36.60 feet, through a central angle of 5°41'54", the chord of which bears S02°28'11"W, 36.58 feet to a point on the said relocated centerline at the beginning of a non-tangent curve, concave northwesterly, having a radius of 874.51 feet;

Thence with said relocated centerline and along said curve 263.95 feet, through a central angle of 17°17'37", the chord of which bears S41°37'00"W, 262.95 feet to the Point Of Beginning.

Containing an area of 1.78 acres, more or less.

Subject to the a portion of the following Rights-of-Way and Easements: County Road 9400 (aka Hoopes Road) being a strip of land 32 feet wide parallel with and westerly of the above described relocated County Road 9400 West (aka Hoopes Road) centerline.

**OWNER'S CERTIFICATE**

**OWNERS'S CERTIFICATE**

Be it known that the undersigned owners of the herein platted land known as the River Rim Ranch PUD Division II Phase I agree to amend Amendment No. 3, Instrument No. 222435, as recorded in the Clerk and Recorder's Office, Teton County, Idaho on June 5, 2012;

That the purpose of this amendment is to relocate a portion of the west boundary of Division II in the NW ¼ of Section 29 T6N R44E to accommodate the adjacent farming operation and thereby relocate Count Road 9400 West;

That this plat shall be called the **River Rim Ranch PUD Division II Phase I Amendment No. 6;**

That all other conditions, standards and requirements indicated on previous amendments shall remain unchanged.

Big Sky Western Bank, a wholly owned subsidiary of  
Glacier Bancorp, Don Chery, Executive Vice President of Glacier Bancorp

**NOTARY CERTIFICATE**

State of Montana )  
County of Teton ) ss

The foregoing instrument was acknowledged by me this \_\_\_\_\_ day of \_\_\_\_\_, 2014 by Don Chery, EVP of Glacier Bancorp. Witness my hand and official seal:

Notary public \_\_\_\_\_

My commission expires: \_\_\_\_\_

**TREASURER'S CERTIFICATE**

I hereby certify that all taxes due have been paid on the tract of land as shown on this plat.

County Treasurer \_\_\_\_\_

Date \_\_\_\_\_

**CERTIFICATE OF REVIEW**

I, the undersigned, being a Licensed Surveyor in the State of Idaho, do hereby certify that I have reviewed this plat and find that it complies with the State of Idaho Code relating to Plats and Surveys.

Surveyor \_\_\_\_\_

Date \_\_\_\_\_

**PLANNING ADMINISTRATOR CERTIFICATE**

Presented to the Teton County Planning Administrator on the following date at which time this plat amendment was approved and accepted.

Teton County Planning Administrator \_\_\_\_\_

Date \_\_\_\_\_

**ASSESSOR'S CERTIFICATE**

Presented to the Teton County Assessor on the following date for approval and acceptance.

County Assessor \_\_\_\_\_

Date \_\_\_\_\_

**SURVEYOR'S CERTIFICATE**

I, Kenneth M. Litus, being a Registered Land Surveyor in the State of Idaho, No. 7012, do hereby certify that this plat and the survey of the amended boundaries as shown hereon was performed under my responsible charge and conforms with Idaho Code relating to plats and surveys.

Kenneth M. Litus \_\_\_\_\_

License No. \_\_\_\_\_

Date \_\_\_\_\_

**DRAFT**  
**SUBJECT TO FINAL**  
**TECHNICAL REVIEW**

**RIVER RIM RANCH P.U.D.**  
**AMENDMENT NO. 6**  
**DIVISION II PHASE I**  
**TO INSTRUMENTS #186667, #198983,**  
**#222435, #225470 AND #231394**  
**LOCATED IN NW1/4 SECTIONS 29; T6N; R44E B.M.,**  
**TETON COUNTY, IDAHO**



**RENDEZVOUS ENGINEERING, P.C.**

P.O. BOX 4858 JACKSON, WYOMING 83001  
25 SOUTH GROS VENTRE STREET  
PHONE - 307.733.5252 FAX - 307.733.2334

Project No.: 14-009

Prepared By: KML, KC

Date Prepared: 12/12/2014

Rev. Date:



WK: 208-354-0245  
CELL: 208-313-0245

**Teton County Engineer**  
**MEMO**

150 Courthouse Drive  
Driggs, ID 83422

December 18, 2014

TO: Board of County Commissioners  
FROM: Darryl Johnson, P.E., P.L.S.  
SUBJECT: Public Works Update

The following items are for your review and discussion at the December 22, 2014 meeting.

SOLID WASTE

1. Scrap Metal Recycling contract completed
2. Scheduling of Wood Pile Chipping for January

ROAD & BRIDGE

1. Received 12 tons of salt from ITD
2. Gravel Crushing Update
  - Road & Bridge would like to take advantage of the crushing activity at the Felt pit by adding 12 tons of 2" crushed to the existing contract. This effort will take approximately one additional week of time and an additional \$12,000. Recommended source of funding would be from the remaining Fund 33, 2014 budget. Remaining 2014 Fund 33 balance is approximately \$373,000.

***ACTION ITEM No 1*** – Motion to approve re-allocation of \$12,000 from the remaining Fund 33, 2014 budget for Additional crushing of 2" Gravel at the Felt Pit

PUBLIC WORKS

1. Vacation Request for December 29, 30 & 31. I will be working remotely part of the time preparing grant applications.
2. Edgewood Estates – Public Lands Access; *see attached summary*
3. Landfill Cap Update; *see attached Final Report from Forsgren Associates*
4. W6000S Design Update; *see attached exhibit from Jorgensen Associates*
5. Grant Recommendations: *see attached*

<b>Proposed Grant Applications</b>				
Agency	Grant Program	Proposed Project	Local Match	Due Date
LHTAC	Urban	N500W Rehabilitation	7.34%	1/12/2015
LHTAC	Bridge	Spring Creek	7.34%	1/12/2015
LHTAC	Safety	Cedron Shoulder Improvement	7.34%	1/30/2015
IDPR	Rec Trails	Edgewood Access	20%	1/30/2015
IDPR	Urban	Horseshoe Chip Seal	None	1/30/2015
IDPR	Special Plate	ADA Access Fishing Pier		1/30/2015

***ACTION ITEM No 2** – Motion to approve application preparation for the 6 grant applications recommended and discussed in the December 22, 2014 Public Works Update.*

## Edgewood Estates Public Access

### **Background:**

- 22 Lot Subdivision Recorded in 1981
- 30' Path Easement Connecting Edgewood Lane to adjacent BLM lands along north property line of Lot 11 Block 3
- 2007 – Court Settlement Agreement
  - Edgewood Lane is a Public Right-of-Way
  - Public Access across Edgewood Estates restricted to non-motorized use
  - Motorized access allowed on Edgewood Estates to lot owners and personal invited guests
  - Cistern Road has a recorded easement for *water system use and maintenance*. Easement ends at the water source and does not extend to public lands. It is not a public right-of-way.
  - 30' Path Easement shown on original plat is a platted easement that has been dedicated to the public

### **Public Access Interpretation:**

Motorized use on Edgewood Lane is **allowed only by lot owners and/or personally invited guests**. Currently, the public is accessing public lands to the east by Cistern Road. Cistern Road is not a public right-of-way. The only existing legal access to BLM lands adjacent to the Edgewood Subdivision is through the 30' path easement that runs along the north property line of Lot 11, Block 3 of Edgewood Estates as shown in the original subdivision plat map. This path easement is currently unimproved.

### **Public Access Options Considered**

1. Utilize the existing 30' path easement – This option would not require any public hearings, additional dedications or vacations. It would require clearing of vegetation along the easement and establishment of a trail from Edgewood Lane to adjoining BLM lands (approximately 930'). The trail would then need to connect from the edge of the subdivision to existing Cistern Road trail approximately 500' north. Estimated cost for this option is \$4,500 without fencing and \$11,000 with.
2. Dedicate Cistern Road as a public right-of-way. This would require the cooperation of Lots 4, 5 & 6, Block 2 owners to dedicate Cistern Road as a public right-of-way. No attempt to contact the landowners has been made at this time. Although this would not require a public hearing, it would require the consent of lot owners and the cost to have documents prepared and recorded. If this option were pursued, it would likely be accompanied by the effort to vacate the current public easement. That vacation would require at least one public hearing.
3. Relocate the existing path easement to the south property line of Lot 11, Block 3. Based on contours from the County GIS web site, the current path easement calculates to be a 13% slope. If the easement were relocated, the slope would reduce slightly, perhaps to 10% and distance across private property reduced to approximately 570'. An existing

home on Lot 10, Block 3 appears to lie within 50' of their north property line so the path would be much more intrusive to existing improvements within the subdivision. In addition, this option significantly increases the distance required to re-connect with the current Cistern Road continuing on BLM lands. This option would require the consent of lot owner and the cost to have documents prepared and recorded. It would require at least one public hearing to vacate the existing public easement. It would also require clearing of vegetation along the easement and establishment of a trail from Edgewood Lane to the adjoining BLM lands.

4. Relocate the path easement to the west side of Lot 6, Block 2. The re-alignment could connect with the existing Cistern Road or continue to travel along the property boundary to BLM lands. This option would require consent of the lot owner and the cost to have documents prepared and recorded. It would require at least one public hearing to vacate the existing public easement. It would also require clearing of vegetation along the easement and establishment of a trail from Edgewood Lane to Cistern Road or adjoining BLM lands.

*Disclaimer:* Effected landowners of Edgewood Estates were not contacted as a part of this research effort.

**From:** Lazdauskas, Rebecca  
**To:** Darryl Johnson  
**Cc:** Monica Zimmerman; Jeremy Casterson  
**Subject:** Fwd: Teton County Development Review Committee (DRC) meeting  
**Date:** Thursday, December 18, 2014 4:22:16 PM

Hi Darryl-

I received your voicemail and spoke to Jeremy Casterson (Upper Snake Field Manager) and Monica Zimmerman (our Outdoor Rec Planner) regarding your message and email to Jeremy. The email below explains the current management situation of the BLM-managed lands adjacent to the Edgewood Subdivision. It will likely be 2 to 3 years, possibly a bit longer, before we begin travel management planning for this area. We will definitely contact the County and we look forward to working with you during the process. Please contact Monica if you have further questions regarding travel management, her number is 524-7543.

Thank you,

Becky Lazdauskas

Realty Specialist

208-524-7521

----- Forwarded message -----

From: **Zimmerman, Monica** <mzimmerman@blm.gov>  
Date: Fri, Apr 11, 2014 at 3:52 PM  
Subject: Teton County Development Review Committee (DRC) meeting  
To: jboal@co.teton.id.us  
Cc: Rebecca Lazdauskas <rlazdauskas@blm.gov>

Jason,

This email is to document Becky and my phone conversation with you regarding the application for the 2 lot Taylor Shadows Subdivision. The proposed subdivision is adjacent to BLM managed public lands outside the city of Victor.

Thank you contacting the BLM regarding the application for the subdivision. The public lands adjacent to the proposed subdivision do not have any designated trails. The BLM will not allow construction of new routes and motorized cross country travel is discouraged in this area. The Upper Snake Field Office, BLM has been working with local groups in Teton Valley regarding future travel and transportation planning for public lands in Teton Valley (including the parcel adjacent to the subdivision). BLM policy directs the field offices to comprehensively manage travel and transportation on public lands through the development of comprehensive travel networks. Travel and transportation planning will address motorized or off-highway vehicle (OHV) activities, non-motorized travel and recreation needs, as well as resource issues. During travel and transportation planning the BLM will consider a full range of possibilities for types and modes of travel; identified roads and trails; time and season of use; and certain types of vehicles (e.g., OHVs, motorcycles, all-terrain vehicles, and high clearance vehicles) for the public lands adjacent to the proposed Taylor Shadows Subdivision.

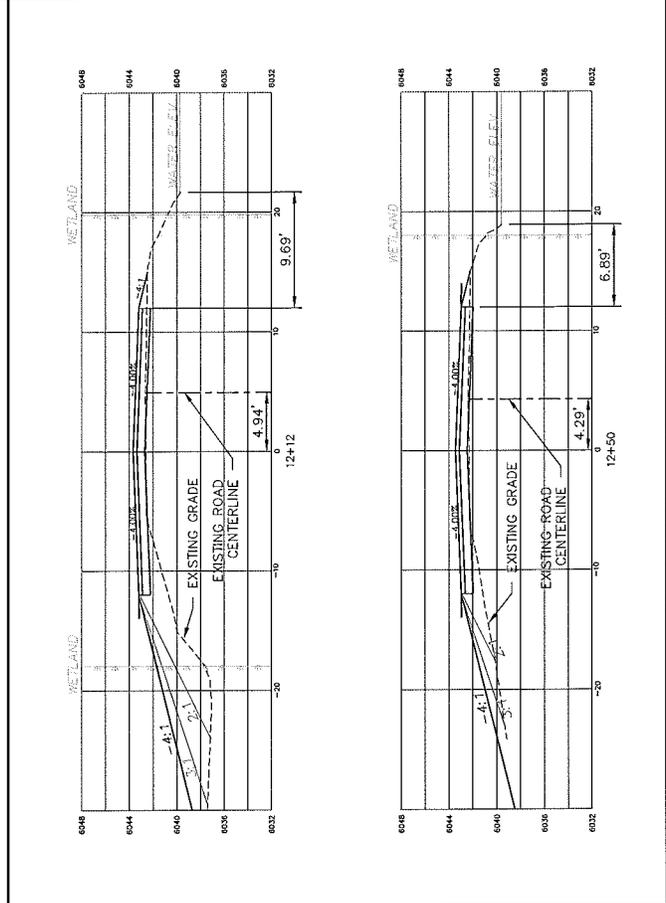
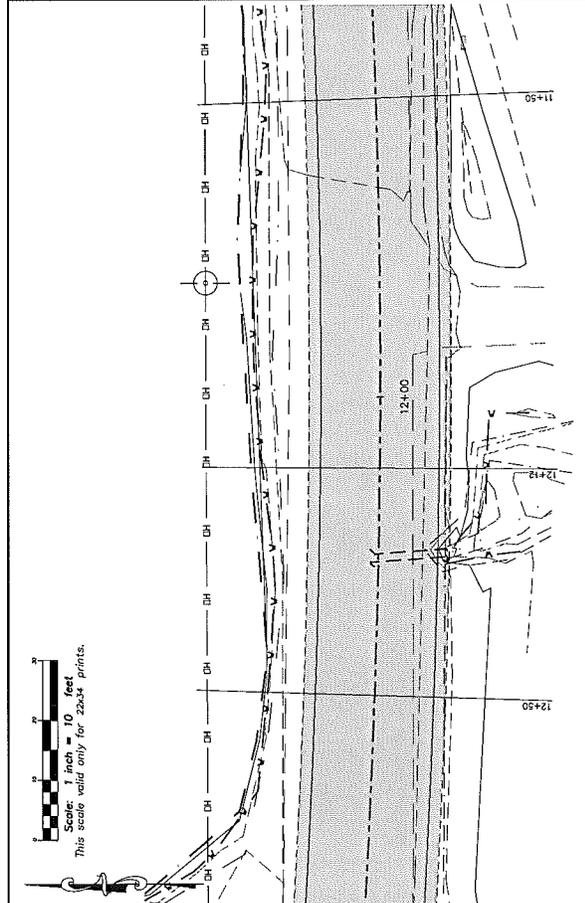
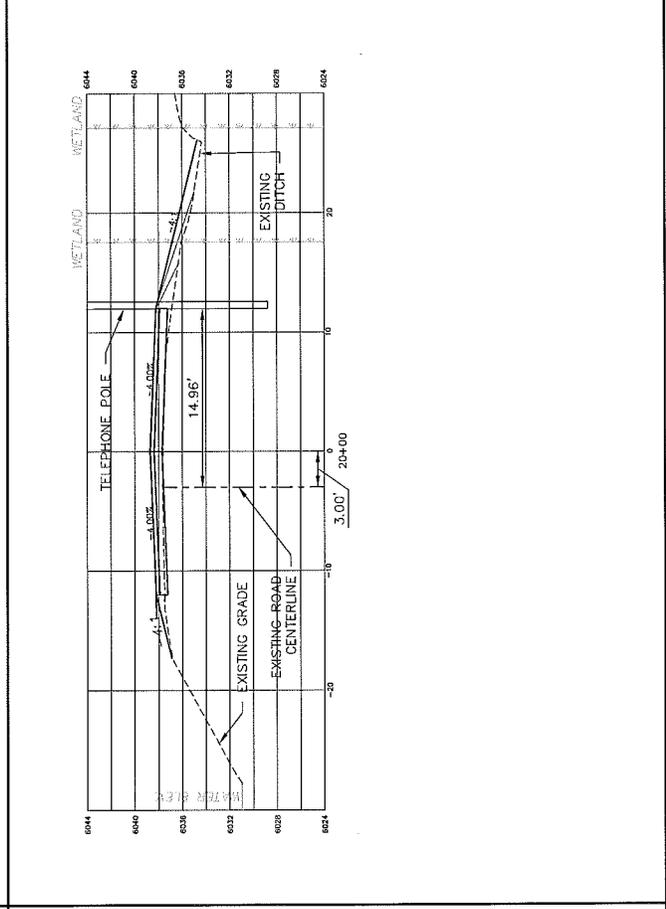
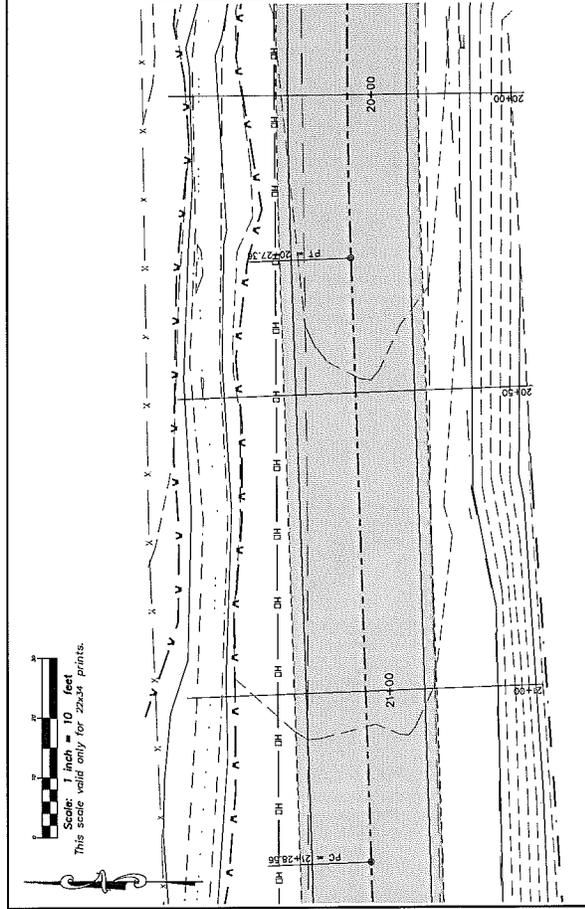
Please let me know if you have any further questions or concerns.

Thank You, Monica

--

Monica Zimmerman  
Outdoor Recreation Planner  
Upper Snake Field Office  
1405 Hollipark Drive  
Idaho Falls, ID 83401  
208-524-7543  
208-709-2371 (cell)  
208-524-7505 (fax)

PLAN VERSION	DATE	DATE	APPROVED



PROJECT NUMBER  
14517

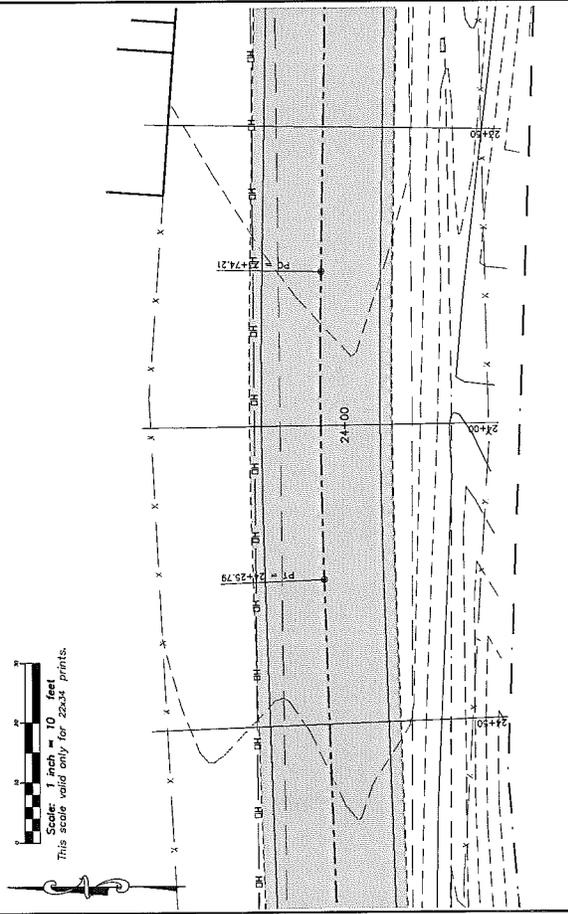
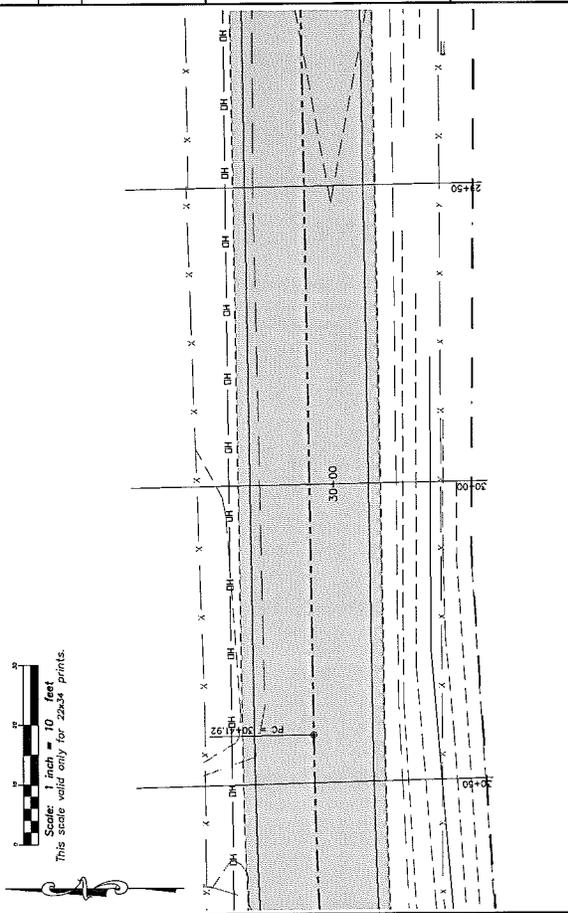
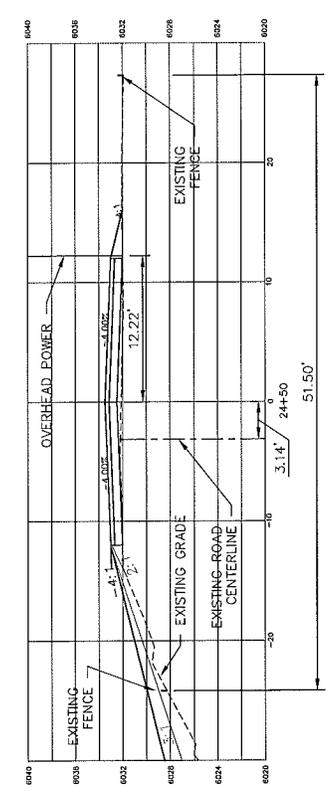
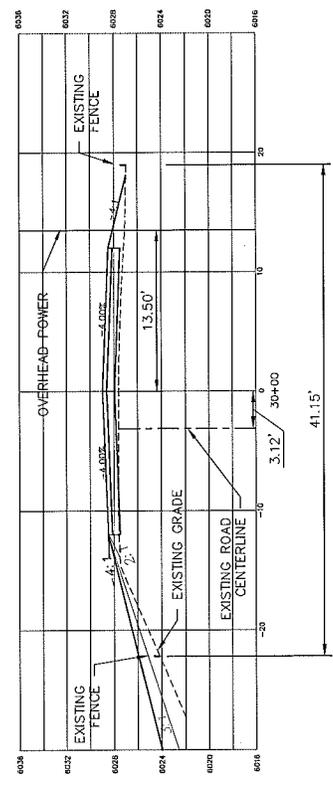
SHEET  
EX2

**JORGENSEN ASSOCIATES, P.C.**  
ENGINEERS - LAND SURVEYORS - PLANNERS  
1100 N. 10th Street, Suite 200, Lincoln, NE 68502  
(402) 441-7200 Fax (402) 441-7217  
jorgensen\_p@jorgensenassociates.com

PROJECT TITLE  
Teton County Idaho  
W6005-Chaplin Ln.-W5750S  
Road Rehabilitation Project

Plan and Sections

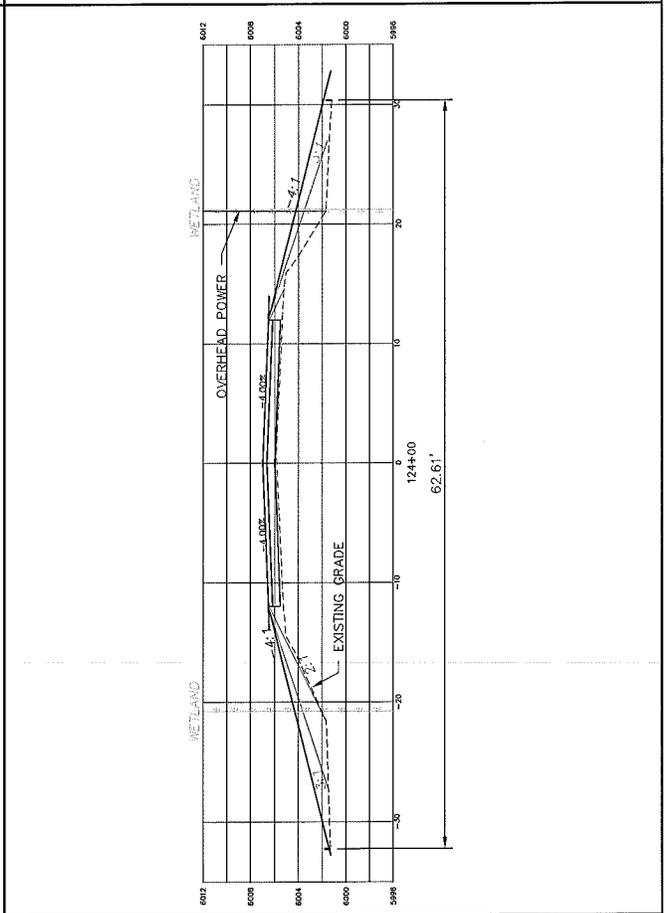
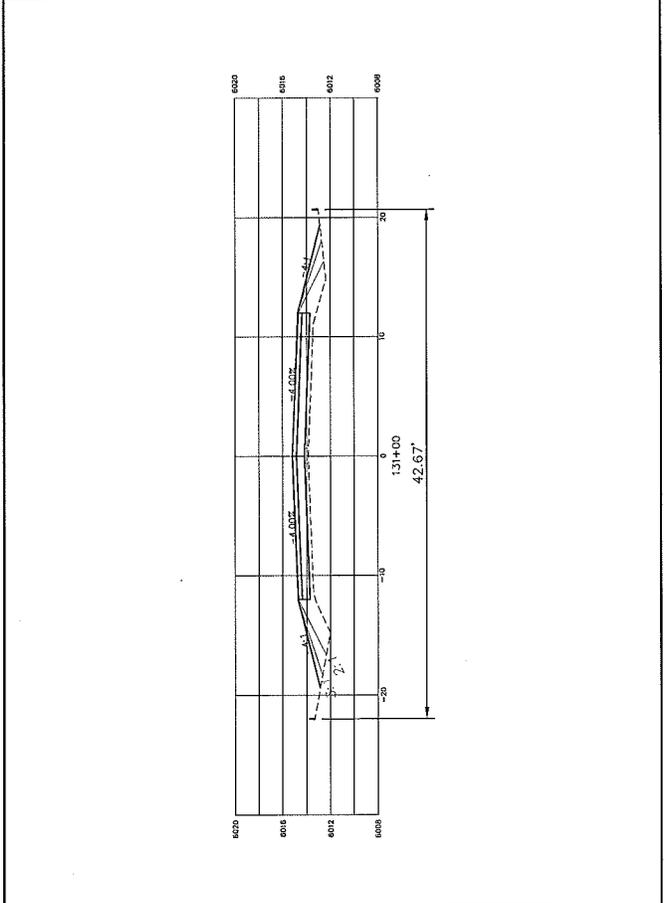
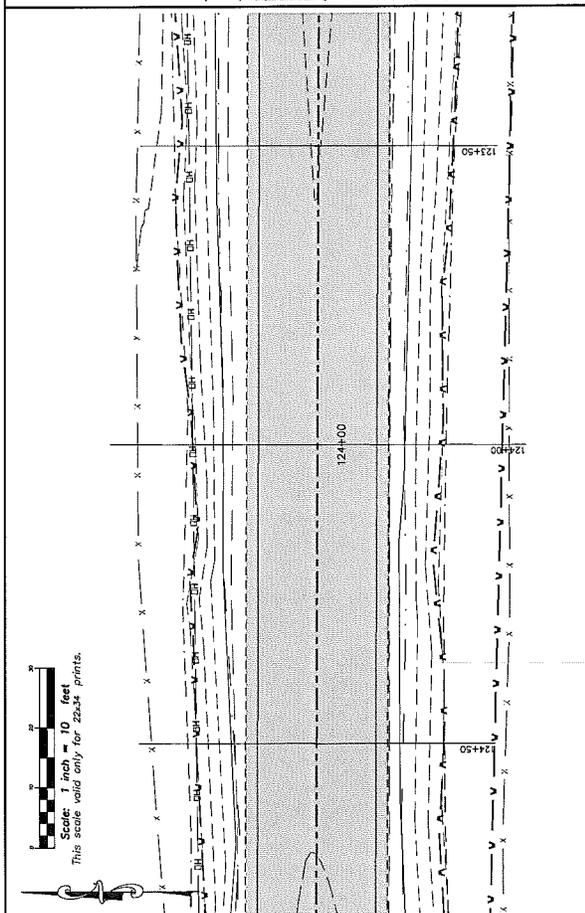
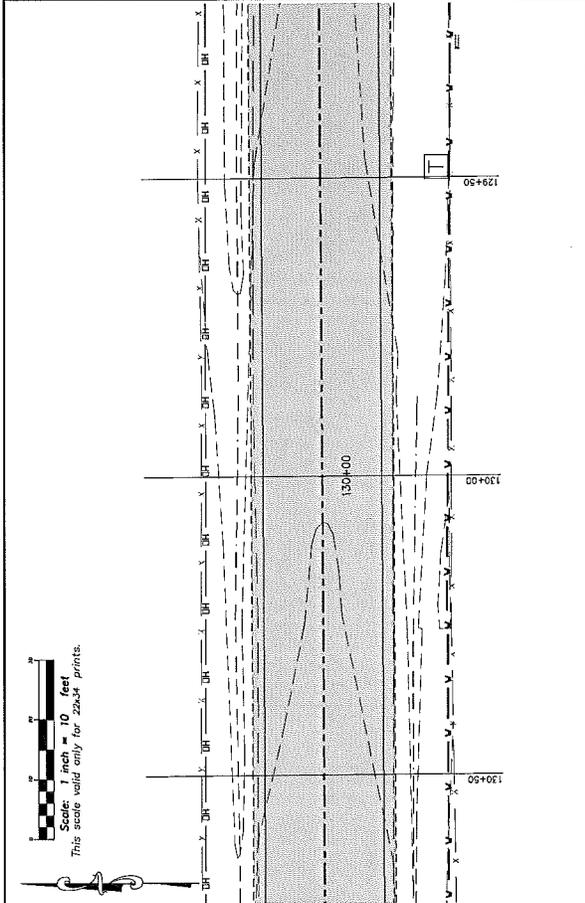
PLAN VERSION	DATE	DRAWN BY	APPROVED BY



Scale: 1 inch = 10 feet  
This scale valid only for 22x34 prints.

Scale: 1 inch = 10 feet  
This scale valid only for 22x34 prints.

PLAN VERSION	DATE	DRAWN BY	APPROVED BY



### Grant Application Proposal

Please complete and return this form to the Commissioner's office.

Department or Board applying for Grant: Engineering and Public Works  
 Contact Person: Darryl Johnson Intended Project Manager: Darryl Johnson  
 Grant Title: LHTAC Surface Transportation Program - Local Urban Program  
 Granting Agency: Local Highway Technical Assistance Council (LHTAC)  
 Date of Award Decision: Unknown  
 Grant Timeline: Fiscal Years 2016-2019 depending  
 Dollar Amount of Grant Request: \$1.8 Million

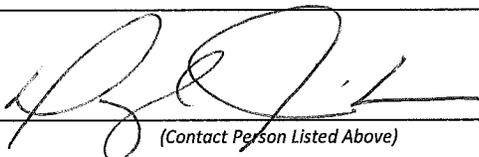
Teton County obligations if grant is awarded (*match, continuing maintenance, reporting schedule*):  
Teton County must match 7.34% of the rewarded amount, or \$110,100  
assuming the full amount is obtained.

Other contingencies of grant: None.

Other agencies involved in the grant and their obligations: None.

Brief written overview of grant: Grant is to fund an entire rebuild of county road  
N500W from W8450N to 10000N. The road will be asphalt surfaced and  
widened. This grant covers the design, construction, and materials  
of the project.

Benefit of grant to citizens Teton County: A safer road for users of N500W.

Signed:   
 (Contact Person Listed Above)

Date: 12-18-14

Signed: \_\_\_\_\_  
 (Responsible Elected Official or Department Head)

Date: \_\_\_\_\_

Board of Commissioners Decision:  Approved (Applicant may prepare a grant application on behalf of Teton County.  
 The completed application must be submitted to the Board for review and signature.)  
 Denied

Signed: \_\_\_\_\_  
 (Commissioner)

Date: \_\_\_\_\_

### Grant Application Proposal

Please complete and return this form to the Commissioner's office.

Department or Board applying for Grant: Engineering and Public Works  
 Contact Person: Darryl Johnson Intended Project Manager: Darryl Johnson  
 Grant Title: Highway Bridge Program  
 Granting Agency: Idaho Department of Transportation (ITD)  
 Date of Award Decision: Summer 2015  
 Grant Timeline: Unknown  
 Dollar Amount of Grant Request: \$400,000-\$600,000

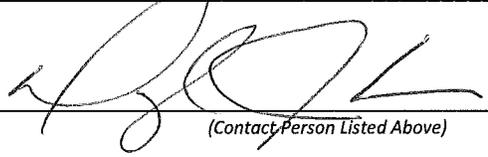
Teton County obligations if grant is awarded (*match, continuing maintenance, reporting schedule*):  
Teton County is required to provide a 7.34% match which would be  
approximately \$30,000-\$45,000 from the Road Special Levy

Other contingencies of grant: None.

Other agencies involved in the grant and their obligations: \_\_\_\_\_

Brief written overview of grant: Repair and stabilize the Spring Creek Bridge on  
N2000W. This bridge was given a Sufficiency Rating of 39.8, the  
lowest rating of all 2014 bridge inspections. The project would  
fund bridge rehabilitation measures necessary to improve the  
structural integrity.

Benefit of grant to citizens Teton County: Repair/stabilize a County bridge with  
the majority of costs paid for by the grant

Signed:  Date: 12-18-14  
 (Contact Person Listed Above)

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Responsible Elected Official or Department Head)

Board of Commissioners Decision:  Approved (Applicant may prepare a grant application on behalf of Teton County.  
 The completed application must be submitted to the Board for review and signature.)  
 Denied

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Commissioner)

### Grant Application Proposal

Please complete and return this form to the Commissioner's office.

Department or Board applying for Grant: Engineering and Public Works  
 Contact Person: Darryl Johnson Intended Project Manager: Darryl Johnson  
 Grant Title: 2015 LHTAC Local Safety Improvement  
 Granting Agency: Local Highway Technical Assistance Council (LHTAC)  
 Date of Award Decision: Unknown  
 Grant Timeline: Fiscal Year 2015  
 Dollar Amount of Grant Request: \$190,000

Teton County obligations if grant is awarded (*match, continuing maintenance, reporting schedule*):  
Teton County must match 7.34% of the project cost, or \$14,000.

Other contingencies of grant: None.

Other agencies involved in the grant and their obligations: None.

Brief written overview of grant: Grant is for shoulder widening and improvement along Cedron Road from Hwy 33 to S4500W. Construction will include a new chip seal coat on the entire road section.

Benefit of grant to citizens Teton County: Improve safety along the Cedron Road corridor for motorized and non motorized users.

Signed:   
 (Contact Person Listed Above)

Date: 12-18-14

Signed: \_\_\_\_\_  
 (Responsible Elected Official or Department Head)

Date: \_\_\_\_\_

Board of Commissioners Decision:  Approved (Applicant may prepare a grant application on behalf of Teton County. The completed application must be submitted to the Board for review and signature.)  
 Denied

Signed: \_\_\_\_\_  
 (Commissioner)

Date: \_\_\_\_\_

### Grant Application Proposal

Please complete and return this form to the Commissioner's office.

Department or Board applying for Grant: Engineering and Public Works  
 Contact Person: Darryl Johnson Intended Project Manager: Darryl Johnson  
 Grant Title: Idaho Parks & Rec - Recreational Trails Program  
 Granting Agency: Idaho Department of Parks and Recreation  
 Date of Award Decision: Summer 2015  
 Grant Timeline: July 2015-July 2016  
 Dollar Amount of Grant Request: \$10,000

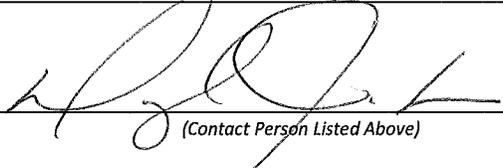
Teton County obligations if grant is awarded (match, continuing maintenance, reporting schedule):  
Teton County is required to provide a 20% match which would be  
approximately \$2,000. Funds would come from the Road Special Levy

Other contingencies of grant: Teton County could provide a portion of its  
obligation through in-kind match of equipment and labor.

Other agencies involved in the grant and their obligations: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Brief written overview of grant: \_\_\_\_\_  
This would fund the development of a non-motorized trail within  
the existing 30' path easement through Edgewood Estates including  
surveying, clearing of pathway, fencing, and minimal erosion control  
measures. Trail would provide connectivity to BLM lands

Benefit of grant to citizens Teton County: Development of trail system to provide  
recreational access to public lands

Signed:  Date: 12-18-14  
 (Contact Person Listed Above)

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Responsible Elected Official or Department Head)

Board of Commissioners Decision:  Approved (Applicant may prepare a grant application on behalf of Teton County.  
 The completed application must be submitted to the Board for review and signature.)  
 Denied

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Commissioner)

### Grant Application Proposal

Please complete and return this form to the Commissioner's office.

Department or Board applying for Grant: Engineering and Public Works  
 Contact Person: Darryl Johnson Intended Project Manager: Darryl Johnson  
 Grant Title: Idaho Parks & Rec - Roads & Bridge Fund  
 Granting Agency: Idaho Department of Parks and Recreation  
 Date of Award Decision: Summer 2015  
 Grant Timeline: July 2015-July 2016  
 Dollar Amount of Grant Request: \$32,000

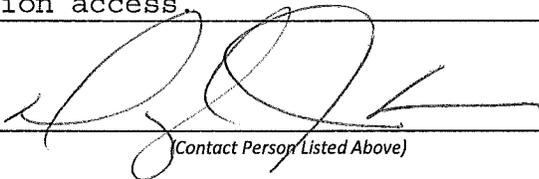
Teton County obligations if grant is awarded (*match, continuing maintenance, reporting schedule*):  
Teton County would pay for the trucking associated with the project  
(\$5,000) and provide equipment/manpower to complete the project

Other contingencies of grant: Teton County would provide the other match portion  
through in-kind match of equipment & labor

Other agencies involved in the grant and their obligations: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Brief written overview of grant: \_\_\_\_\_  
This would fund 2.2 miles of seal coat on Old Horseshoe RD through  
the USFS. The grant would pay for the oil and chips for the project,  
Teton County would pay for the trucking (cash) and spreading (in-kind).  
This would seal the existing asphalt.

Benefit of grant to citizens Teton County: Maintain & improve a key multi use  
Recreation access.

Signed:  Date: 12-18-14  
 (Contact Person Listed Above)

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Responsible Elected Official or Department Head)

Board of Commissioners Decision:  Approved (Applicant may prepare a grant application on behalf of Teton County.  
 The completed application must be submitted to the Board for review and signature.)  
 Denied

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Commissioner)

### Grant Application Proposal

Please complete and return this form to the Commissioner's office.

Department or Board applying for Grant: Engineering and Public Works  
 Contact Person: Darryl Johnson Intended Project Manager: Darryl Johnson  
 Grant Title: Cutthroat Fund  
 Granting Agency: Idaho Parks & Rec  
 Date of Award Decision: Summer 2015  
 Grant Timeline: July 2015-July 2016  
 Dollar Amount of Grant Request: \$25,000

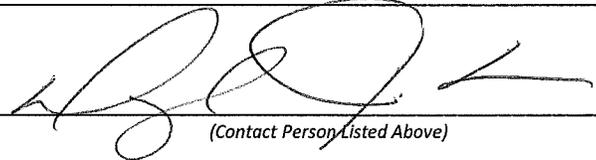
Teton County obligations if grant is awarded (*match, continuing maintenance, reporting schedule*):  
The project cost exceeds the available grant funds therefore  
Teton County would need to fund the remaining costs, about \$25,000

Other contingencies of grant: None.

Other agencies involved in the grant and their obligations: \_\_\_\_\_  
Idaho F&G has indicated they have some equipment and manpower to  
donate to the project.

Brief written overview of grant: Construction of an ADA accessible fishing pier  
on the Teton River at the Old Railroad ROW (Horseshoe) Crossing.

Benefit of grant to citizens Teton County: Provide ADA fishing access on the Teton  
River to County residents.

Signed:  \_\_\_\_\_ Date: 12-18-14  
 (Contact Person Listed Above)

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Responsible Elected Official or Department Head)

Board of Commissioners Decision:  Approved (Applicant may prepare a grant application on behalf of Teton County.  
 The completed application must be submitted to the Board for review and signature. )  
 Denied

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Commissioner)