

From: Brian McDermott [mailto:brianmcdermott.ski@gmail.com]
Sent: Thursday, February 20, 2014 4:14 PM
To: Dawn Felchle
Cc: Roger Brink; wayne.maness@usbank.com
Subject: Re: Report for COmmissioners

Attached is TVBDC's detailed report.

The single most news-worthy item in the report is that we have moved from setting up our operation to actually prospecting for new businesses. We are currently in preliminary, confidential talks with four entities. I will be able to provide more details in the coming weeks.

As well, we have broadened our outreach and have received enthusiastic responses from representatives of the agriculture sector as well as recreation-oriented businesses. All see value in the "Made in Teton Valley Brand" we are building. All agree with our approach of growing full-time, family-wage jobs in a variety of sectors, all without spoiling what makes Teton Valley so special.

Finally, we went live with our website two months ahead of schedule. Please have a look at www.MadeInTetonValley.com

As always, we welcome your questions and appreciate your support. We are on the path to greatness!

Brian

Teton Valley Business Development Center

Evaluation Framework & Detailed action plan

Revised 2014 02 20 Updated to include activities up to February 20, 2014. **Key items highlighted.**

Timing - O=Ongoing; 1=immediate; 2=next two years; 3=next three years; 5=next five years; C=completed

Focus Area: FA. Business Recruitment/Development

Goal: GA1. Implement a Focused Business Recruitment and Development Center

Strategy	Details	Measure of Success	Participants	Timing/status
SA1a. Secure funding for business recruitment and development center coordinator	<ul style="list-style-type: none"> ·Public funding ·Private funding ·Grants ·Public-private partnership 	1-3 years of funding secured to hire an business recruitment and development center coordinator	Teton Valley Business Development Center (TVBDC), Cities, County, Private contributions	C: Center is operational O: Funding

What	Cost	Audience	Objectives/Message	Whom	When
Understand funding mechanisms and what needs to be done to comply with MOUs		Agencies	Ensure funding	McD	C
Develop self-sustaining fundraising strategy <ul style="list-style-type: none"> • How and whom to approach • Types of events • Services or other income streams 		Potential Donors	Ensure funding	Fund-raising committee	3-14
Understand renewal requirements for existing grants			Ensure funding	McD	3-14
Seek out and apply for additional grants.			Ensure funding	McD	3-20

Strategy	Details	Measure of Success	Participants	Timing/status
SA1b. Establish management structure & cooperative agreement	TVCC, TVBDC <ul style="list-style-type: none"> ·New Non-Profit/other entity ·Government entity 	TVBDC coordinator under contract; completed projects	TVBDC, Cities, County, Business Leaders, Community Leaders	C

Orientation, startup infrastructure and training

What	Cost	Audience	Objectives/Message	Whom	When
Land line installed	60/mo.	All	Comms.	McD, Silverstar	C

Email operational	TBD	All	Comms.	McD, Aaron	C
PC operational					C
Silverstar re: turning up internet speed in office					C

What	Cost	Audience	Objectives/Message	Whom	When
<p>Intro visits</p> <ul style="list-style-type: none"> • Doug Self—City of Driggs Community Development Director • Hyrum Johnson—Mayor Elect, City of Driggs • Dan Powers—Mayor, City of Driggs • Zach Smith—Mayor, City of Victor • Brittany Skelton. Planner, City of Victor • Phone call with Gabe Preston, RPI Consulting, lead author of our economic development plan • Ken Chambers—TVBDC Board Member, Chambers Realty, etc. • Chris Collins—Principal, 22 Designs • Mark Fisher—Fisher Creative • Scott Fitzgerald—Fitzgerald’s Bicycles • Hope Strong--interview for Valley Citizen piece on TVBDC • Rob Marin—Teton County GIS coordinator • Jason Boal—Teton County Planer • VARD Staff • Silverstar Staff • . • 		Key business and public sector leaders	Learn how the TVBDC might assist, how we can be mutually supportive.	McD	C

What	Cost	Audience	Objectives/Message	Whom	When
<p>Intro visits:</p> <ul style="list-style-type: none"> • Kim Trotter, Community Foundation of Teton Valley • Tom Cluff-- Planning and Building Administrator at Fremont County, Idaho • Bryan Case, CEO, Fall River Power • Visits with Geordie Gillette and Ken Ryder, GTR • Amy Hatch, Garage Grown Gear • Mike Morey, City Pass • Kate's Real Foods • Mike Dawes, WorldCast • Kate Schade, Kate's Real Food • Tyler McKellar • Any Tyson, Creative Energies Solar—possible board member? • Greg Young • Sara Deutch, Burgess Custom • Anne Callison • Fletcher White, ProGuide Direct and Scott Fitzgerald, Fitzgerald's cycles, re: DPS prep • Ric Harman, Wildlife Brewing • Zach Smith, Mayor, and Brittany Skelton, Planner, City of Victor. In prep for DPS meeting • Ryan and David Kearsley • Kent and Pauline Bagley • Jeanette Beard • Roy and Sean Moulton 		Key business and public sector leaders	Learn how the TVBDC might assist, how we can be mutually supportive.		C

What	Cost	Audience	Objectives/Message	Whom	When
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ED Pro training: Idaho Dept. of Commerce	800 travel expense	All	Understand processes and available resources	McD	C
<ul style="list-style-type: none"> • Full group update session on 5&6 Nov. • Orientation to services on 22 Nov. <ul style="list-style-type: none"> ○ Labor, Hoovers, stats, site selection, international, tourism, grants ○ Examples—Boise http://www.bvep.org/ ○ http://www.southernidaho.org/aboutsiedo/ • Resource training at Dept. of Labor offices in Idaho Falls 					
<ul style="list-style-type: none"> • Charture 21 in 22 conference on Jan. 16 					C

Below are key items per Roger.

What	Cost	Audience	Objectives/Message	Whom	When
Establish Telephone line & #	60/mo.	All	Comms. & referrals	McD	C
Establish e-mail account	TBD	All	Comms. & referrals	McD & consultant	C
Precise documentation and power point describing our plan, actions for use in soliciting funding from private sector		Key supporters	Demonstrate that the Center has a solid, achievable plan	McD	C
Establish reporting schedule per MOU mandates		Agencies	Ensure continued support	McD and board	C
Establish tracking for expenses.		Board oversight	Manage cash,	McD	C
Contact reports—excel database for starters, then perhaps Salesforce.com		Oversight	Ensure priorities being worked	McD	3-20
Meet with key business people in the valley to learn their views, ideas and needs.		Stakeholders	Build support, education, help solve existing business problems	McD, w/Roger periodically	Ongoing
Design and deploy website www.madeintetonvalley.com	5,000	All	Prospective businesses	McD & consultant	C

Goal: GA2. Target and recruit specific industries

Strategy	Details	Measure of Success	Participants	Timing/status
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SA2a. Inventory infrastructure and real estate assets		Completed inventory available to public	TVBDC, cities, County	1, 0
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What	Cost	Audience	Objectives/Message	Whom	When
Create fiber-optic overlay on county infrastructure map	None	Site selectors	Bandwidth is available	McD with R. Marin, Silverstar	2-30-14
Determine if commercial office, retail and manufacturing space is adequately represented on MLS	None	Site selectors	Learn whether we need to represent properties differently	McD	C
Understand the capabilities of Gem State Prospector	None	Site selectors	Determine how to integrate this tool into our program	McD	3-10
Obtain power specifications and publish on website	None	Site selectors	Show adequate capacity for growth	McD & Fall River rep.	3-10
Obtain sewer specifications and publish on website	None	Site selectors	Show adequate capacity for growth	McD & City of Driggs	3-10

Strategy	Details	Measure of Success	Participants	Timing/status
SA2b. disseminate information on assets	·Websites ·Print material	Completed inventory available to public	TVBDC, Cities	2

Strategy	Details	Measure of Success	Participants	Timing/status
SA2e. Create an information portal for potential new businesses	See City of Driggs Economic Development -> Business Development webpage for Driggs info.	Completed portal	TVBDC, TVCC, Cities	1

What	Cost	Audience	Objectives/Message	Whom	When
Review new Dept. of Commerce portal and determine if we need to create additional functionality		Site selectors	Use available resources	McD	3-20-14
Build website with a combination of links and data on real estate and infrastructure inventory	\$1950 est.	Site selectors	Effectively show the range of facilities available	McD, contractor	5-1-14

Create document outlining assets and other information typically requested by site selectors	Design cost TBD	Site selectors	Same as above	McD, contractor	5-1-14

Strategy	Details	Measure of Success	Participants	Timing/status
SA2c. Identify specific businesses and set goals for recruitment	Understand and catalog incentives available	Recruitment plan Business moved to Teton Valley within 12 months	TVBDC, Cities	1
SA2d. Recruit creative class individuals that can telecommute	Website Print Material Marketing / Advert.	New individuals telecommuting from Teton Valley	Cities, TVBDC, DDCA	1

What	Cost	Audience	Objectives/Message	Whom	When
Produce recruiting brochure	1,000	All	Teton Valley is a great place to live and do business	McD, PMP	C
Attend Winter Outdoor Retailer show in SLC	Mileage, meals	Outdoor soft and hard goods mfgs and distributors	Gauge interest in locating in Teton Valley	McD, Hyrum Johnson	C
Currently in early stage talks about locating in the valley with four businesses—three recreation technology, one beverage maker		Targeted businesses	Defining their requirements and developing proposals	McD, cities	In process
Understand and catalog incentives available from Feds, State and Cities, including grants, rent subsidies and tax abatements		Internal	Be able to help firms quickly calculate cost advantages of moving to Teton Valley	McD, cities	4-1-14
Establish funding and budget for hosting site visits	TBD	Prospects	Be able to show visitors the best of the valley	McD, Board	4-15-14
Will soon receive database of East Coast businesses for prospecting			Establish possible candidates		C
Research candidates and develop Excel or Sales Force.com hit list in fishing, mountaineering, cycling and ski hard and soft goods manufacturing		Internal	Establish possible candidates	McD	4-15
Research candidates and develop hit list in web development, ecommerce advertising, film & music production, and financial services		Internal	Establish possible candidates	McD	4-15
Begin phoning and emailing firms on the list		Owners and senior management of the firms	Tout the benefits of locating here	McD	ongoing

Developing media list for targeted outreach: Get Rich Where You Play		Owners and senior management of the firms	Tout the benefits of locating here		3-15
Book visit to include meetings with key utility, county, city and business development officials. Add in driving & real estate tours, and activities as interests dictate.		Site selectors; company officials	Tout the benefits of locating here. Establish next action steps.	Team	ongoing

Goal: GA3. Coordinate and implement EcDev Plan

Strategy	Details	Measure of Success	Participants	Timing/status
SA3a. Collaborate with TVCC, TVF, DDCA, etc. to coordinate marketing	See below for coordination and action steps.	Marketing strategy	TVCC, TVF, Public entities, DDCA	2

What	Cost	Audience	Objectives/Message	Whom	When
Coordination:					
Bi weekly meetings on the books with City of Driggs. Sit in on DDCA meetings.		Respective boards and teams	Ensure that we're complementing each other's work and not duplicating.	McD, DDCA, Self	ongoing
Complete Roles, Responsibilities and Relationships document		TVCC, Victor, Tetonia, Driggs	Ensure that we're complementing each other's work and not duplicating.	McD and respective entities	3-15
Include all groups as media outreach strategy is developed		TVCC, Victor, Tetonia, Driggs	Create a well-rounded story	McD and respective entities	3-20

Goal: GA4. Create a Business recruitment and development center that serves as a resource to new and existing businesses

Strategy	Details	Measure of Success	Participants	Timing/status
SA4a. Provide business retention and expansion assistance			TVBDC, TVCC, Realtors	1, O

What	Cost	Audience	Objectives/Message	Whom	When
Meet with business owners to understand what support they need		Business owners	We are able to support you in various ways.	McD	O
Download DOC's "How to Start a Business" document		Incoming and local business owners.	Professional advice	McD	1-10-14

Understand the full range of support available from Idaho Dept. of Commerce, the Development Company, etc.		Incoming and local business owners.	Fast, accurate referrals	McD	2-15-14
Help companies navigate city, county and state regulatory processes		Incoming and local business owners.	Smooth process, positive results	McD	O

Strategy	Details	Measure of Success	Participants	Timing/status
SA4b. Micro-loan funding for small businesses	Driggs has program in place, need help finding lendees. Provide workshops on crowdsourcing	Money in circulation to small businesses	Cities, Banks	O

What	Cost	Audience	Objectives/Message	Whom	When
Understand micro-loans. Is \$500 too little to bother with? Are there other sources of low-cost capital in the \$5,000—20,000 range?		Cities, business people, bankers	Smart recommendations	McD	3-1-14
Have an inventory of funding sources available to be able to make recommendations to businesses		Incoming and local business owners.			

Strategy	Details	Measure of Success	Participants	Timing/status
SA4c. Start-up support	<ul style="list-style-type: none"> ·Business incubator: Rent-subsidized locations for new businesses ·Business plan review ·Networking ·Provide financing and funding info 	<p>Evidence of business expansion New start-up businesses</p> <p>Driggs has business license and incubator data.</p>	TVBDC, Chamber, Cities, EITECH	1, 0

What	Cost	Audience	Objectives/Message	Whom	When
Refer appropriate businesses to Driggs incubator		Incoming and local business owners.	Low-cost rent options	McD	0
Explore whether an incubator is called for in Victor and Tetonia.		Incoming and local business owners.	Low-cost rent options	McD & mayors	3-15
Develop list of experienced individuals, i.e. SCORE, to whom we can refer businesses for business plan review and comment		Incoming and local business owners.	Sage advice to help ensure success	McD	3-15
Hold events that help a wide range of business people exchange ideas—Chance meetings?	Sponsor	Incoming and local business owners.	--Companies doing more business within the Valley. --Advice exchange	McD	3-1

Strategy	Details	Measure of Success	Participants	Timing/status
SA4d. Lobby State Legislature and local gov'ts for reforms to help local business	<ul style="list-style-type: none"> ·Liquor license, ·Internet sales tax <p>Planning that encourages growth and commercial development in cities</p>	Business-friendly changes in law	TVBDC, Chamber, Cities, County	2

What	Cost	Audience	Objectives/Message	Whom	When
Learn from Dan Powers about the challenges of reforming liquor law			Improved chance of success in future	McD	2-15-14
Join in existing reform lobby effort			Improved chance of success in future	McD	
Understand city and county planning process and advocate for appropriate business-friendly rules		City councils, county commissioners	Support business growth while maintaining quality of life	McD	0

Strategy	Details	Measure of Success	Participants	Timing/status
SA4e. Encourage entrepreneurial and niche businesses	·Provide financing/funding information ·Site location assistance	Track the formation of new niche businesses	Cities, County, TVBDC	3

What	Cost	Audience	Objectives/Message	Whom	When
Explore with extension service new agricultural products and markets		Farmers	Higher value products and more income for farms.	McD	4-15-14
Create a forum where Teton Valley entrepreneurs can brainstorm and get sage advice on their ideas.		Local businesses	Develop and vet ideas for new businesses. Make connections	McD, Board	6-14
Wrote article on shopping locally for Valley Citizen, another in progress on customer service and professional management					

Focus Area: FB. Physical Asset Development
GB1. Improve and support physical asset development

Strategy	Details	Measure of Success	Participants	Timing/status
SA3b. Collaborate with public entities on physical asset development		Asset development plan	Cities, County	2
SB1a. Expand Telecommunications infrastructure	·High speed internet and broadband capabilities	Infrastructure inventory--map Improved telecommunications infrastructure	Utility companies, Cities, County, TVBDC coordinator	1 2: improvements

What	Cost	Audience	Objectives/Message	Whom	When
Provide input to cities and county on business needs		City and county officials	Ensure that business needs are served		O
--Map telecom infrastructure. --Ensure that businesses know how to engage with Silverstar		Businesses, Silverstar	Telecom infrastructure is visible and available where businesses need it.	McD, Silverstar officials	1-30-14

Strategy	Details	Measure of Success	Participants	Timing/status
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SB1b. Expand and diversify educational opportunities	·Technology education i.e. online courses and trainings ·Public schools ·Partnerships with Jackson institutions	Courses offered per quarter; number of students enrolled	University Extensions, Online Universities, Public Schools, EITC.	1
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What	Cost	Audience	Objectives/Message	Whom	When
Reinforce the need to fund and improve schools.		School board, voters	Good schools are critical in recruiting new businesses and talent.	McD, Board	O
Implement EITC curriculum in Ford Garage		Students	Solid vocational training with credit is available.	Board	6-01-14

Strategy	Details	Measure of Success	Participants	Timing/status
SB1c. Foster a stable environment to support healthcare needs		Local access to healthcare	TVHC	5

What	Cost	Audience	Objectives/Message	Whom	When
Support improvements		TVHC	Improved services	McD, Board	O

Strategy	Details	Measure of Success	Participants	Timing/status
SB1d. Coordinate transportation	·Infrastructure ·Goods distribution ·Airport ·Transit	transportation plan policies and implementation strategies that prioritize business growth Increased availability of public transit Increased use and availability of public transit	Driggs, Victor, Tetonia, Teton County, ID and Teton County, WY transportation plans Transit, TVTAP, providers, Cities, County TVMAC (Teton Valley Mobility Advisory Council) meets quarterly or so and is made up of all of these groups) Airport Board	1

What	Cost	Audience	Objectives/Message	Whom	When
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Seek opportunities to reinforce the business imperative of good transport		Public and private entities involved in transport	Economic growth depends on good, cost-effective movement of people and goods	McD, Board	O
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Strategy	Details	Measure of Success	Participants	Timing/status
SB1e. Implement downtown enhancement and infill	·Identify barriers and opportunities ·Coordinate and focus urban renewal efforts ·Improve residential options in/near downtowns	Increased occupancy in downtown buildings; Increased residential and commercial options Increased downtown sales (measured via sales tax)	Cities, Development organizations, TVCC, TVBDC, Driggs Urban Renewal, DDCA	O

What	Cost	Audience	Objectives/Message	Whom	When
Support		Cities		McD, Board	O

Strategy	Details	Measure of Success	Participants	Timing/status
SB1f. Establish valley way-finding	·Scenic Byway Committee	Implementation of way-finding system	TVCC, USFS, TVTAP, cities, county, ITD	2

What	Cost	Audience	Objectives/Message	Whom	When
Ask Doug Self whom to contact to offer input		TVCC, USFS, TVTAP, cities, county, ITD	Determine best way to influence and support the effort	McD	2-1-14
Refer group to Maureen Gresham at IDOT re: funding		Committee	Possible source of funding	McD	2-10

Strategy	Details	Measure of Success	Participants	Timing/status
SB1g. Improve recreational infrastructure. (Parks, Rec Center, Ice Rink, Rodeo, soccer fields)	·Recreation District --youth sport tournaments— --See ongoing County Rec. Master Plan.	Increased use of recreational facilities	County, Cities, recreational non-profits (e.g. TVF, TVTAP, TVRA)	5

What	Cost	Audience	Objectives/Message	Whom	When
Support		Cities		McD, Board	O

Focus Area: FC. Support existing businesses through tourism marketing

Goal: GC1. Develop tourism marketing and branding strategy

Strategy	Details	Measure of Success	Participants	Timing/status
SC1a. Attract tourist who are in the area	<ul style="list-style-type: none"> ·Signage ·Events, ·Beautification -Get Winter Targhee visitors into the Valley 	Increased visits, sales increases.	Cities, TVBDC and TVCC, DDCA	2

What	Cost	Audience	Objectives/Message	Whom	When
Support		Cities		McD, Board	O
Support businesses that are developing such tourist sectors as mountain and road cycling		Tourists	The Teton Valley is a great place to participate in your sport.	McD,	O
Communicate to the various tourists—fishers, cyclists, skiers, etc.—about the possibilities of living and working in the Valley		Tourists	Work where you play.	McD	O

Strategy	Details	Measure of Success	Participants	Timing/status
SC1b. Encourage tourists to stop when in Valley	<ul style="list-style-type: none"> ·Teton GeoTourism Center—Restrooms ·Free Wi-Fi, ·Beautification 	Increased visitor stops	Cities, TVMA, DDCA, DURA	2

What	Cost	Audience	Objectives/Message	Whom	When
Support		Cities, organizations		McD, Board	O

Strategy	Details	Measure of Success	Participants	Timing/status
SC1c. Provide and promote special events and competitions	<ul style="list-style-type: none"> ·Athletic ·Artistic ·Cultural and historic ·Events 	Increased participation in events	Cities, TVBDC, TVF, TVTAP, TVCC (etc.), DDCA	O

What	Cost	Audience	Objectives/Message	Whom	When
Support		Cities, organizations		McD, Board	O

Strategy	Details	Measure of Success	Participants	Timing/status
SC1d. Identify target marketing to a focused group of potential visitors		Marketing strategy	TVCC	1

What	Cost	Audience	Objectives/Message	Whom	When
Support		TVCC		McD, Board	O
Support the efforts of existing operators to gain exposure.		Prospects	Teton Valley is a great place to work and play.	McD	O
Through media placements, adverts etc., put our business message in front of visitors.		Valley visitors	Teton Valley is a great location for your business	McD	O

Strategy	Details	Measure of Success	Participants	Timing/status
SC1e. Develop a Teton Valley brand		Brand		1--3

What	Cost	Audience	Objectives/Message	Whom	When
Check availability of "Made in Teton Valley" and "You've got it Made In Teton Valley."		Internal	Ensure that we can use it.	Billie S.	c
Draft scheme		Board	Outline potential brand and uses	McD	2-24
Validate it with the TVBDC board and other key stakeholders		Board	Gain input and approval	McD, Board	3-20
Commission art and other work products		Internal		McD	3-24
Get art and usage guidelines to all businesses for use in packaging, web and advertising		Businesses, customers	Create the perception of beauty, strength and quality	McD	6-1

Strategy	Details	Measure of Success	Participants	Timing/status
SC1f. Create information portal for visitors--website		Completed project	TVCC, TVBDC,	I

What	Cost	Audience	Objectives/Message	Whom	When
Contract with Host Gator	260/Three yrs.	Internal	Place to put the site	McD	Complete

Map out initial architecture & content		Board	Business and area information repository	McD	c
Contract with website builder	TBD		Create fast, simple, compelling site that is easily updated	McD	c
Deliver site for review		Board	Gain input	McD	c
Go live		All		McD, contractor	c
Refresh, add new info and functionality	TBD	All	Build the site into a benchmark of utility, interest and quality	McD	Ongoing

Focus Area: FD. Protect and Foster High Quality of Life

Goal: GD1. Protection of critical assets

Strategy	Details	Measure of Success	Participants	Timing/status
SD1a. Enhance recreational assets	·Improve trails, parks etc. ·Improve trailheads and signage	Increased use of public recreation facilities	TVF, TVTAP, Cities, Forest Service	3

What	Cost	Audience	Objectives/Message	Whom	When
Support this work with personal involvement in planning, eventually on the appropriate boards		Resident and visiting users	Trails are a critical quality-of-life asset	McD, board	O
Publicize improvements in appropriate business and recreational media		Prospective visitors and businesses	Our recreational assets are good for you, your employees, your business	McD	O

Strategy	Details	Measure of Success	Participants	Timing/status
SD1b. Maintain open space and protect natural resources		Land conversion figures	County, Private, U of I Extension, TRLT(Teton Regional Land Trust), VARD	5

What	Cost	Audience	Objectives/Message	Whom	When
Continuously communicate our support of balanced growth.		Participants listed above, as well as existing and prospective businesses	The growth we seek must be in harmony with our unique natural environment.	McD, Board	O
Publicize the above commitment and outcomes.		Prospective visitors and businesses	Our environmental assets are good for you, your employees, your business	McD	O

Goal: GD2. Provide a variety of housing choices

Strategy	Details	Measure of Success	Participants	Timing/status
SD2a. Inventory existing housing and market trends		Completed inventory	TVCC, Realtors, MLS, TVBDC	2

What	Cost	Audience	Objectives/Message	Whom	When
Locate sources and aggregate links to trend data and MLS listings on TVBDC website		Prospective buyers and business owners	We have a stable market and a range of affordable housing choices.	McD, Board,	08-13-14
Maintain and refresh the info biennially				McD	O

Goal: GD3 Enhance the local food movement

Strategy	Details	Measure of Success	Participants	Timing/status
SD3a. Promote food events that support farming	Local food movement	Local food sales	Cities, County, U of I, Slow Food in the Tetons, Full Circle, Farmers Market	2

What	Cost	Audience	Objectives/Message	Whom	When
General support of groups leading this effort		Groups, producers, consumers	The TVBDC supports these efforts.	McD, Board	O
Publicize the efforts and events		Resident and visiting consumers	Teton Valley has a progressive food movement that is good and good for you.	McD	O

Strategy	Details	Measure of Success	Participants	Timing/status
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SD3b. Support infrastructure to enhance local value added farm products	<ul style="list-style-type: none"> ·Culinary incubator facility ·Uof I Extension to recruit ·Promote farmers markets ·Establish year-round food market facility ·Map local food system assets 	Infrastructure inventory	Cities, County, TVCC Slow Food, Full Circle, Farmers Markets	5
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What	Cost	Audience	Objectives/Message	Whom	When
Support and publicize the efforts above where possible. (need to better understand the efforts to determine specific actions)		Groups and consumers	There is a rich agricultural sector in the valley.	McD, board	O
Where appropriate, advise producers and purveyors on business and marketing practices, availability of grants and technical support.		Producers & purveyors	Help businesses be more successful, profitable	McD, Board	04-01-14
Help match farmers with resources that can help them add new, higher-value crops, or add more value to existing crops.		Agriculture extension services, scientists, farmers	The unique ground and farming capabilities in Teton Valley can product some amazing, profitable products.	McD, Chambers	05-01-14
Explore “Made in Teton Valley Idaho” agricultural branding and marketing.			Food grown in Teton Valley tastes better.		06-01-14

Goal: GD4. Enhance local art and music culture

Strategy	Details	Measure of Success	Participants	Timing/status
SD4a. Work with Grand Targhee Resort to maximize the effects of summer music events		Increased visitor stays, sales tax changes.	GTR, TVMA, TVBDC DDCA, TVCC	1

What	Cost	Audience	Objectives/Message	Whom	When
Meet with Ken Ryder, GTR marketing director, and Geordie Gillett, GTR president, to explore how we can support each other in general and how we might tag ancillary local activities onto their marketing for their major events		Internal	Working together for mutual benefit. Come for the music, stay for the mountains, hiking, biking, fishing, work.	McD, Roger, TVCC	Jan. 2014

The meeting above will suggest actions to be listed here.					

Strategy	Details	Measure of Success	Participants	Timing/status
SD4b. Support events that highlight local arts, history, culture and music	--explore the possibility of locating recording studios in the Valley ----Rodeo grounds	Increased participation in local arts/music events --New artistic businesses located in the valley	TVAC, TVF, DDCA, Cities	O

What	Cost	Audience	Objectives/Message	Whom	When
Support the groups that organize artistic events and include them in our publicity and marketing.	TBD	--Residents and visitors --Prospective buyers and business owners	We have a rich slate of cultural activities in the valley.	McD	05-01-14
Through these organizations and events, make contact with promoters, producers and artists.		Prospective artists and studio operators	The valley offers rest, refreshment and creative inspiration. Why not record your next album here?	McD	07-04-14

Teton valley business development center			
Metrics criteria by activity			
Activity description	2013 Benchmark	2014	2015
Prospective new business contacts			
New businesses opened one year or more			
Rec-tech			
E-commerce			
Value-added ag			
Pass-through tourism			
Annual business retention rate			
Events/conferences facilitated: local			
Capital infusion:			
Existing businesses			
Expanding businesses			
New businesses			
Jobs saved - existing businesses			
Jobs created - expanding businesses			
Jobs created - new businesses			
12-week unemployment rate: annualized			
Distributive ed student interns placed			
Business ed classes held - distance learning			
Occupancy rate and number: e-commerce facility			
Retail sales recaptured in target segments			
Electronics/technology			
Clothing and accessories			
General merchandise			
New/used motor vehicles: all segments			
Real estate sales/construction			
Single family home sales -			
Number of closings			
Median sales price			
Commercial property sales -			
Number of closings			
Median sales price			
Lot sales			

Building permits issued			
Commercial			
Number issued			
Value			
Residential			
Number issued			
Value			
Foreclosures			
Produce/distribute "doing business guidebook"			
Education/training seminars presented			
Individual business consultations			
Event/conferences attended			
Local			
Regional			
Out-of-state			

Idaho Wool Growers Association

Organized September 1893, At Mountain Home, Idaho

February 11, 2014

OFFICERS

Harry Soulen
President
Weiser

Barry Duelke
Vice President
Buhl

Stan Boyd
Executive Director
Eagle

Teton County Commissioners
Care of: Mary Lou Hansen
150 Courthouse Dr. #208
Driggs, ID 83422

Dear Teton County Commissioners:

DIRECTORS

Frank Shirts
Wilder

Tom Rich
Rupert

Bill Rickabaugh
Priest River

Robert Ball
Hamer

Donna Mays
Howe

Milt Ward
Paris

John Noh
Kimberly

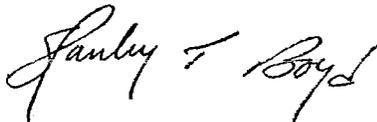
Honorary Director
Pete Cenarrusa
Boise

The Idaho Wool Growers Association welcomes this opportunity to nominate/renominate Mr. Ralph Egbert for the commission's consideration as director from Teton County to the District #5 Animal Damage Control Board. This nomination is done in accordance with Idaho Code 25-2612.

Mr. Ralph Egbert is involved in Idaho's livestock industry and is very knowledgeable regarding the agricultural industries that comprise the base for Idaho's economy. He has been active in this state's Animal Damage Control program and has represented Teton County well on the district board.

Please find Mr. Ralph Egbert's address below. Upon appointment of an individual to serve from your county, this office would appreciate being notified of that appointment and the individual's name and address.

Sincerely,



Stanley T. Boyd
Executive Director

cc: Ralph Egbert
P. O. Box 706
Driggs, ID 83422

Dawn Felchle

From: Kelly Wells
Sent: Tuesday, February 18, 2014 4:37 PM
To: Dawn Felchle
Subject: Contingency Funds for vehicle builds
Attachments: Invoice Vehicle Builds [Scott Wood].pdf

Importance: High

Dawn,

Please forward to the commissioners for review:

I received the attached invoice from Scott Wood for the three patrol vehicle builds he performed. As you will see he worked a total of 246 hours to complete all three vehicles, but only charged us for 60 hours at \$50.00 an hour for \$3000.00. 246 hours at \$50.00 an hour would have been \$12,300.00. This represents a cost savings to the county of \$9,300.00. I respectfully request that \$3000.00 less remaining vehicle funds of \$111.58 be pulled from contingency to pay Scott Wood for his work. This was very generous of Scott, but for future planning we should allocate at least \$4000.00 per vehicle for install labor.

Our vehicle budget was cut down to \$69,000.00 with the anticipation that several items would transfer over. Unfortunately as we proceeded, many items would not transfer over such as electronic consoles, prisoner cages and partitions, computer mounts and other miscellaneous items due to the vehicle style change and placement of the airbags.

There is \$111.58 remaining in line item 01-04-801, Capital Expense Vehicles. $\$3000.00 - 111.58 = \2888.42 – total request of contingency funds.

Thank you for your time and consideration in this matter.

Kelly

+111.58



Chief Deputy Kelly Wells
Teton County Idaho Sheriff's Office
89 North Main street
Driggs, Idaho 83422
(208) 354-2323

Idaho JABG FY2012

Application Form

Due Date: August 1, 2013

**Idaho Department of Juvenile Corrections
Juvenile Accountability Block Grant (JABG)
Federal Fiscal Year 2012**

FY2012 JABG Application Form

Project Period: June 1, 2013 – September 30, 2014

Teton County County / City / Tribe

\$4500 JABG Allocation *(Include funds waived from adjoining jurisdictions, if applicable)*

\$500.00 Cash Match provided by County / City / Tribe.

Restorative Justice Project Description

Project Director: Brittany Campbell

Address: 89 N Main
Driggs, ID 83422

Phone: 208-354-3862

Fax: 208-354-2994

Email: JPO@co.teton.id.us

Financial Officer: Mary Lou Hansen

Address: 150 Court House Drive
Driggs, Id 83422

Phone: 208-354-8780

Fax: 208-354-8410

Email: MLHansen@Co.Teton.ID.US

010289369 DUNS Number

To comply with new regulations in 2 CFR Part 25, all applicants must acquire a DUNS number (Data Universal Numbering System). DUNS numbers are assigned by Dun and Bradstreet, Inc. and may be obtained by calling (866) 705-5711, or on the internet at: <http://fedgov.dnb.com/webform>.

The requirement for a DUNS number relates to the Federal Funding Accountability and Transparency Act (FFATA or Transparency Act - P.L.109-282, as amended by section 6202(a) of P.L. 110-252). FFATA requires the Office of Management and Budget (OMB) to maintain a single, searchable website that contains information on all Federal spending awards. That site is www.USAspending.gov.

LOCAL ADVISORY BOARD

County/City/Tribe of Teton County

You are encouraged to use existing groups or policy boards that focus on youth and the juvenile justice system. The Advisory Board shall include those listed below (A-G). If it is impractical for any one of these representatives to participate, the reason must be explained in detail and attached to this page. **Members cannot represent more than one category.**

Local Advisory Board Members

Representatives	Name	Agency/Affiliation
A. Law Enforcement: Police and/or Sheriff	Tony Liford	Teton Co Sheriff
B. Prosecutor	Kathy Spitzer	Teton Co Prosecuting Attorney
C. Probation Services	Brittany Campbell	Teton Co Juvenile Probation
D. Juvenile Court	Judge Jason Walker	Magistrate Judge
E. School System	Monte Woolstenhulme	Teton Co School District Superintendent
F. Local Social Service Agency	Willy Warner	Family Safety Network
G. Victim Advocacy Organization (Non-profit, Nongovernmental)	Susy Fenger	Family Safety Network
H. Religious, Non-Profit, or Community Group		
Other	Shane Boyle	IDJC District 7 Liason
Other	Mary Lou Hansen	Teton Co Clerk

How often does the Local Advisory Board meet? Once a year

How are meetings documented? Minutes

I certify that the individuals listed above have agreed to be members of the JABG Advisory Board. The reasons for those not able to participate are attached as a separate page to this form.

<p><u>Brittany Campbell</u> Signature of Project Director</p> <p style="margin-left: 100px;"><i>Brittany Campbell acting as Project</i></p>	<p><u>2/19/14</u> Date</p> <p style="margin-left: 100px;"><i>director until sept 7</i></p>
<p><u>Brittany Campbell</u> Signature of Advisory Board Chair</p>	<p><u>2/19/14</u> Date</p>

JABG

Criteria for Coordinated Enforcement Plan to Reduce Juvenile Crime

All Coordinated Enforcement Plans to Reduce Juvenile Crime developed by Local Advisory Boards must be developed and implemented through positive, collaborative relationships among police, juvenile court judges/probation officers, educators, juvenile justice agency officials, youth service providers and community leaders. This plan will direct how your allocation will be used within one or more of the 17 Purpose Areas. Funds must be used for accountability (once the juvenile has entered the juvenile justice system) only, and not for prevention.

I. Local Advisory Board Participants

Date of meeting when plan was approved: No meeting was held this year. There are no changes being made to the program in the coming year. The e-mail stated this and asked the members for any feedback.

Attach a copy of the meeting minutes

List the members of the Local Advisory Board who participated in the development of this plan.

1. Judge Jason Walker
2. Monte Woolstenhulme
3. Willy Warner
4. Shane Boyle
5. Mary Lou Hansen
6. Brittany Campbell
7. Kathy Spitzer
8. _____
9. _____

Briefly describe the involvement of the judge from the highest court in your jurisdiction in the development of the plan. A sample letter is provided in the JABG Information Packet that you may use to seek advice from members of the judicial system. *If a Juvenile Magistrate Judge is not on the Local Advisory Board, please include a letter from the judge indicating support for the Coordinated Enforcement Plan.*

Judge Walker is in full support of this funding being used in this capacity. He will actively participate in all meetings concerning this program and hopes to see it continue to grow

II. Analysis of Juvenile Justice System Needs

A. Status of Juvenile Crime in your Jurisdiction

Please submit information on these indicators for the period of October 1, 2011 - September 30, 2012:

Scope

- 22 Total number of Petitions Filed
11 Total number of Probation Violations Filed
5 Recidivism Total number of juveniles who re-offended within one year of being placed on probation (New Adjudicated misdemeanors or felonies)

Crimes

- 0 Total number of Number of Felonies
14 Total number of Misdemeanors
8 Total number of Status Offenses

Jurisdictional Crime Report Data

Please report the following information from the Idaho State Police Website for the most current year available. <http://www.isp.idaho.gov/identification/ucr/crimeinidaho2011.html>

- 5 Total number of Juvenile Arrests
3 Total number of Group "A" Juvenile Arrests (crimes against persons, property, society)
2 Total number of Group "B" Juvenile Arrests (status offenses and other crimes)

Gender

- 13 Total number of **males** on probation during the reporting period
4 Total number of **females** on probation during the reporting period

Trends

Is juvenile crime Increasing Decreasing Remaining the Same at the current level ?

Are specific crimes or acts of delinquency becoming more prevalent? YES NO
If so, please describe:

Please add any additional description of juvenile crime trends in your jurisdiction:

The numbers are continuing to go down however the trend in what crimes are committed seem to be staying the same. We are also seeing more juvenile go through our diversion program.

B. Existing Programs and Services for Reducing Juvenile Crime

Identify the programs/services available in your jurisdiction using the checkboxes below. Planning worksheets are available for the Advisory Board in the JABG Information Packet.

Public Safety	Competency Development	Accountability
<input checked="" type="checkbox"/> Diversion	<input checked="" type="checkbox"/> School/Employment Programs	<input checked="" type="checkbox"/> Restitution
<input checked="" type="checkbox"/> Probation	<input checked="" type="checkbox"/> Skills Groups	<input checked="" type="checkbox"/> Community Service
<input checked="" type="checkbox"/> Out-of-Home, Non-Secure	<input checked="" type="checkbox"/> Mentoring	<input checked="" type="checkbox"/> Victim Empathy Classes
<input checked="" type="checkbox"/> Detention	<input checked="" type="checkbox"/> Substance Abuse	<input checked="" type="checkbox"/> Parent Participation
<input type="checkbox"/> Other (describe)	<input checked="" type="checkbox"/> Family Involvement	<input checked="" type="checkbox"/> Victim/Offender Mediation
<input type="checkbox"/> Other (describe)	<input checked="" type="checkbox"/> Sex Offender	<input checked="" type="checkbox"/> Restorative Conferencing
	<input type="checkbox"/> Transition Care	<input type="checkbox"/> Other (describe)
	<input type="checkbox"/> Other (describe)	<input type="checkbox"/> Other (describe)
	<input type="checkbox"/> Other (describe)	

C. Describe the continuum of Graduated Sanctions in your jurisdiction.

Describe in either narrative form or a flowchart (with descriptions) how the system of graduated sanctions functions in your jurisdiction. See the JABG Information Packet for an example. (Attach additional pages if needed)

In Teton County when a juvenile commits a crime they are referred to The Prosecuting Attorney's office to determine what they will be charged with. At this time the Deputy PA will review the case and if he finds the juvenile to have a chargeable offense he will refer the case to me for screening for diversion.

The Juvenile Probation Officer contacts the family to let them know they are being considered for diversion and give them the appropriate information and start the screening process. If juvenile qualifies for diversion they are placed on diversion before charges are formally charged. If after 3-6 months they are successful on diversion charges are never filed and the matter is closed.

If the Juvenile Probation Officer determines the juvenile does not qualify for diversion the case is referred back to the Deputy PA to file formal charges against the juvenile. At which point a formal juvenile petition will be filed with the court. The juveniles appears before the Judge first to admit or deny the charge. If the juvenile admits the Juvenile Probation Officer is ordered to do a social summary on the juvenile and his or her family and submit it to the court. At this hearing their dispositional hearing is scheduled usually 3 weeks out.

The JPO meets with the family to conduct the social summary and do a YLSCMI risk assessment. Upon returning to court for the dispositional hearing the family has approved of the social summary and the Judge, Deputy PA, and defendants attorney (if they have one) have reviewed it.

The juvenile is sentenced at that time and placed on probation.

If the juvenile denies his or her charge(s) they are set for an evidentiary hearing usually 3 or more weeks out. At that hearing it will be determined if the juvenile is found guilty or not guilty. If they are not guilty the case is dismissed. If they are found guilty the Judge orders a social summary done and sets a dispositional hearing and it goes as stated above.

If the juvenile is determined to qualify for commitment to The Idaho Department of Juvenile Corrections a screening team meeting will take place after an evidentiary or admit/deny hearing and before a dispositional hearing to determine if commitment will be recommended to the Judge or if there are any alternative options for the juvenile.

Included in the social summary is a case plan for the juveniles probation which is based on their YLSCMI high risk areas where goals and objectives are set and carried out during probation. These areas address mental health, substance abuse, counseling, victim reparation, community service, detention, restitution, academic achievement, and positive peer relations to name a few.

III. Proposed Programs/Services to Address Existing Juvenile Crime Problem

Describe the proposed **programs/services** to be funded through the JABG program. The proposed programs should fill a gap in services and further address the juvenile crime problem in your jurisdiction.

Complete a table for each JABG purpose area for which you intend to conduct activities. **If your allocation is \$3,200, you must use purpose area #14, Restorative Justice.**

YES NO Are the proposed activities a continuation from your FY09 JABG award?

Program Area	Select One Program Area
Problem Statement:	<u>Unless juveniles have a physical victim they have a hard time understanding how their actions affect others.</u>
Activities or Services to be Provided	<u>Each juvenile will go through our Victim Awareness Packet, meet with a restorative justice specialist, and participate in impact circles, restorative conferences, and mediations as necessary.</u>
Performance Measures	Number and percent of youth served using graduated sanction approaches Number and percent of youth completing program requirements Number and percent of youth who reoffend

Budget	JABG Funds		Matching Funds	
	Personnel	\$4,500		\$500
	Equipment	\$ _____		\$ _____
	Contractual	\$ _____		\$ _____
	Travel	\$ _____		\$ _____
	Other	\$ _____		\$ _____
	Administration	\$ _____ (cannot exceed 5%)		\$ _____
	Sub-total	\$4,500		\$500
			Total \$ 5,000	
Budget Description	Please provide a complete description of the line items in your budget. <u>"County Grant Match"</u>			

Certifications and Assurances

The undersigned agrees, on behalf of the applicant agency, that:

1. Any grant awarded pursuant to this applicant shall be subject to and will be administered in conformity with (i) General Conditions applicable to administration of Grants under the current Federal Acts; (ii) Conditions Applicable to the Fiscal Administration of Grants under the current Federal Acts; and (iii) Any Special Conditions contained in the grant award.

2. Any grant awarded pursuant to this application may (i) be terminated, (ii) be required to repay funds, or (iii) have fund payment discontinued by the Idaho Department of Juvenile corrections where it finds a substantial failure to comply with the provisions of current Federal Acts, including regulations promulgated there under, or any Grant Conditions referred to in (a) above; but only after notice and hearing and pursuant to all procedures set forth in the Federal Acts.

3. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and CFR Part 67, "Government-Wide Debarment and Suspension (Nonprocurement) and Government-Wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement. **Refer to Section 5.**

4. The Applicant hereby assures and certifies compliance with all Federal statutes, regulations, policies, guidelines and requirements, including OMB Circulars No. A-21, A-110, A-112, A-128, A-87; E.O. 12372 and Uniform Administrative Requirements for Grants and Cooperative Agreements - 28 CFR, Part 66, Common rule, that govern the application, acceptance and use of Federal funds for this federally-assisted project. Also, the **Applicant assures and certifies items listed in Section 5 of this application.**

5. The Applicant hereby assures and certifies to that the matching funds (must be cash) for the Federal JABG program will come from the following source(s) of new money: Line item in department budget

Signature of Chief Executive Official of sponsoring organization, i.e. City - Mayor; County – Chairman of the Board of County Commissioners; Native American Tribe – Tribal Council Member. This MUST be signed or application will be considered non-responsive.

Printed Name: Kelly Park Signature _____

Title Chairman Board of County Commissioners

Date: _____

SECTION 6 ASSURANCES

The Applicant hereby assures and certifies compliance with all Federal statutes, regulations, policies, guidelines and requirements, including OMB Circulars No. A-102, A-133; 2 CFT Part 215, 2 CFR Part 220, 2 CFR Part 225, 2 CFR Part 230; and 28 CFR, Part 66, 67, 83, and 69 28. Also, the Applicant assures and certifies that:

1. It possesses legal authority to apply for the grant; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
2. It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and federally-assisted programs.
3. It will comply with provisions of Federal law which limit certain political activities of employees of a State or local unit of government whose principal employment is in connection with an activity financed in whole or in part by Federal grants. (5 USC 1501, et seq.)
4. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act.
5. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
6. It will give the IDJC, the sponsoring agency or the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.
7. It will comply with all requirements imposed by the IDJC and the Federal sponsoring agency concerning special requirements of law, program requirements, and other administrative requirements.
8. It will insure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify the Federal grantor agency of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.
9. It will comply with the flood insurance purchase requirements of Section 102(a) f the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1976, Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance load or grant, or any other form of direct or indirect Federal assistance.
10. It will assist the Federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1996 as amended (16 USC 470), Executive Order 11593, and the Archeological and Historical Preservation Act of 1966 (16 USC 569a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.
11. It will comply, and assure the compliance of all its subgrantees and contractors, with the applicable provisions of Title 1 of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, the Juvenile Justice and Delinquency Prevention Act, or the Victims of Crime Act, as appropriate; the provisions of the current edition of the Office of Justice Programs Financial and Administrative Guide for Grants, M7100.1; and all other applicable Federal laws, orders, circulars, or regulations.
12. It will comply with the provisions of 28 CFR applicable to grants and cooperative agreements including Part 18, Administrative Review Procedure; Part 20, Criminal Justice Information Systems; Part 22, Confidentiality of Identifiable Research and Statistical Information; Part 23, Criminal Intelligence Systems Operating Policies; Part 30, Intergovernmental Review of Department of Justice Programs and Activities; Part 42, Nondiscrimination/Equal Employment Opportunity Policies and Procedures; Part 61, Procedures for Implementing the National Environmental Policy Act; Part 63, Floodplain Management and Wetland Protection Procedures; and Federal laws or regulations applicable to Federal Assistance Programs.
13. It will comply, and all its contractors will comply, with the non-discrimination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, 42 USC 3789(d), or Victims of Crime Act (42 USC 10604(e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (42 USC 5672(b)); Title VI of the Civil Rights Act of 1964 (42 USC 2000(d)); The Rehabilitation Act of 1973 (29 USC 794); The Americans with Disabilities Act of 1990 (42 USC 12131-34); The Education Amendments of 1972 (20 USC 1681, 1683, 1685-86); The Age Discrimination Act of 1975 (42 USC 6101-07); 28 CFR Part 31 (US Department of Justice Regulations – OJJDP Grant Programs); 28 CFR Part 42 (US Department of Justice Regulations – Nondiscrimination; Equal Employment Opportunity; Policies and Procedures); 28 CFR Part 35 (US Department of Justice Regulations – Nondiscrimination on the Basis of Disability in State and Local Government Services); Executive Order 13729 (equal protection of the laws for faith-based and community organizations); and 28 CFR Part 38 (US Department of Justice Regulation – Equal Treatment for Faith-Based Organizations), Subparts C, D, E and G; and Department of Justice regulations on disability discrimination, 28 CFR Part 35 and Part 39.
14. It will inform the public and subgrantees of affected persons' rights to file a complaint of discrimination with the Office for Civil Rights, Office of Justice Programs for investigation.
15. In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against a recipient of funds, the recipient will forward a copy of the finding to the Idaho Department of Juvenile Corrections and the Office for Civil Rights, Office of Justice Programs. Submit any adverse findings within the past three (3) years of the project award date to the Idaho Juvenile Justice Commission with the grant award letter.
16. It will provide an Equal Employment Opportunity Plan (EEOP) to the Office for Civil Rights, Office of Justice Programs and the IDJC, if required to maintain one; otherwise, it will provide a certification to the Office for Civil Rights, Office of Justice Programs and the IDJC that it has a current EEOP on file, if required to maintain one. For grantee agencies receiving less than \$25,000 or grantee agencies with less than 50 employees, regardless of the amount of the award, no EEOP is required. Information about civil rights obligations of grantees can be found at <http://www.ojp.usdoj.gov/ocr/>.
17. It will comply with Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with the Omnibus Crime Control and Safe Streets Act of 1968 and Title VI of the Civil Rights Act of 1964, recipients must take reasonable steps to ensure that LEP persons have meaningful access to its programs. Meaningful access may entail providing language assistance services, including oral and written translation, where necessary. Recipient is encouraged to consider the need for language services for LEP persons served or encountered both in developing its budgets and in conducting its programs and activities. Additional assistance and information regarding your LEP obligations can be found at <http://www.lep.gov>.
18. It shall not retaliate against individual for taking action or participating in action to secure rights protected by applicable laws.

**SECTION 6 (continued)
CERTIFICATIONS**

**CERTIFICATIONS REGARDING LOBBYING, DEBARMENT, SUSPENSION AND
OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and CFR Part 67, "Government-Wide Debarment and Suspension (Nonprocurement) and Government-Wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts), and that all sub-recipients shall certify and disclose accordingly.

**2. DEBARMENT, SUSPENSION, AND OTHER
RESPONSIBILITY MATTERS (DIRECT RECIPIENT)**

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510 -

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State,

State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

**3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN
INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620 -

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about -

- (1) The dangers of drug abuse in the workplace;
- (2) The grantee's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

SECTION 6 (continued)

<p>(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will -</p> <p>(1) Abide by the terms of the statement; and</p> <p>(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;</p> <p>(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position, title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, NW, Washington DC 20531. Notice shall include the identification number(s) of each affected grant;</p> <p>(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted -</p> <p>(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or</p> <p>(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State or local health, law enforcement, or other appropriate agency;</p> <p>(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).</p> <p>B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:</p>	<p>Place of Performance (Street address, city, county, state, zip code) (if different from address on cover page)</p> <p>NAME: Juvenile Probation Office</p> <p>ADDRESS: 89 North Main</p> <p>CITY / STATE / ZIP: Driggs, ID 83422</p> <p>DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)</p> <p>As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620 -</p> <p>A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and</p> <p>B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue NW, Washington DC 20531.</p>
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TETON COUNTY JUVENILE PROBATION

89 N MAIN Ste 4 • DRIGGS ID 83422 • P208-354-3862 • F208-354-2994

BRITTANY CAMPBELL
Chief Juvenile Probation Officer

2/10/2014

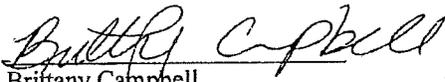
JABG Advisory Board Members

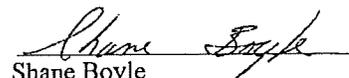
You might recall that you are part of the JABG Advisory Board for Teton County Juvenile Probation. The board usually meets this time of year to discuss the program and either approve or disapprove of the program. Last year you all approved of me using these funds to start a restorative justice program. For the last year Willy Warner has been providing restorative justice services for juveniles on probation. We believe it to be a successful program and will continue to use the funds for this in the coming year.

If you have any objections to this or questions please feel free to contact me and we can discuss them.

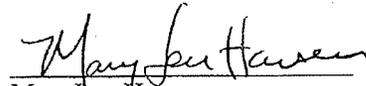
I have not asked you to come together for a meeting as I know your time is valuable and since there are no current changes to the program.

By Signing you are agreeing to keep the JABG Funds the same for this Fiscal Year and use them towards the Restorative Justice Program.


Brittany Campbell


Shane Boyle

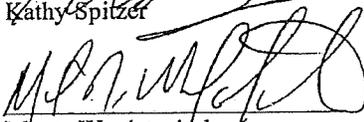

Judge Jason Walker


Mary Lou Hansen


Tony Liford


Willy Warner


Kathy Spitzer


Monte Woolstenhulme

MEMO

2/21/14

To: Teton County Commissioners
From: Teton County Fair Board
Re: Bleacher Purchase

At our last meeting (2/12/14), the fair board decided the following:

- 1) We would like to work with the county to add bleacher seating for approximately 1000 spectators at the county fairgrounds arena.
- 2) It is our understanding that there are capital improvement and contingency funds available for this project. The board decided that indoor arena funds were not appropriate for this project.

The ball-park cost estimate for the project is \$75,000 - \$100,000. We are working on a detailed estimate.

In order to move forward with ordering the bleachers could you please clarify the following.

- 1) What sort of bidding rules would this project need to follow?
- 2) What type of licensing and bonding do contractors bidding on the site work and assembly need to have?
- 3) Is there a threshold for these requirements?
- 4) Do we need to have a 20% contingency in the project budget for overruns?
- 5) What is the total budget available for this project?
- 6) What are the procedures and timeline for ordering and paying for this project?
- 7) If we find that the project is exceeding its allotted budget, can we scale back on the number of bleachers to fit the budget?

Thank you for your assistance.

Fair Ground Bleachers: February 10, 2014

	Rows High	Length (in feet, excluding aisles)	Seating Capacity (assuming 24" per seat)
Removed in 2013	5	16	40
Removed in 2013	5	16	40
Removed in 2013	5	16	40
Removed in 2013	5	16	40
Removed in 2013	5	16	40
Removed in 2013	5	16	40
TOTAL SEATING LOST IN 2013 (6 sets)			240
Replaced in 2013 (wooden bleachers from WY)	5	16	40
Replaced in 2013 (wooden bleachers from WY)	5	16	40
Replaced in 2013 (wooden bleachers from WY)	5	16	40
Replaced in 2013 (wooden bleachers from WY)	5	16	40
Replaced by bleachers from THS	5	16	40
Replaced by bleachers from THS	5	16	40
TOTAL SEATING REPLACED			240
<p><i>Per Feb. 10, 2014 BoCC meeting: All bleachers removed in 2013 have been replaced. Existing bleachers provide seating for about 470 people.</i></p>			



TETON AREA ADVISORY FORUM

P.O. Box 1708 Jackson, Wyoming 83001

235 S. 5th E. Driggs, Idaho 83422

Working to Enhance the Social, Economic and Environmental Integrity of the Teton Region

February 18, 2014

To: Teton County Commissioners
From: Teton Area Advisory Forum
Craig Sherman, Vice President
Re: Funding Support for TAAF

The Teton Area Advisory Forum (TAAF) is in need of funding to continue in its role as a neutral facilitator of public forums on issues that affect both Teton Counties. The most recent examples of this work are the four Natural Resource Advisory Forums on the fuel reduction, habitat, and public safety in the Teton Canyon.

We began planning for this facilitated community process in April of 2013. Our process has included community sessions on May 22, July 17, August 21, and December 12, 2013. The remaining topic deals with dispersed camping sites and then we should be ready to summarize the public input received through the forums. The results of our workshops to date have been posted on TAAF's website www.tetonforum.org and on the Teton County University of Wyoming Extension's site at www.tetonwyo.org/ext.

March 6, 2014 we will be hosting a fifth forum to begin the discussion about dispersed camping in the canyon.

TAAF began as a way for people of diverse backgrounds and objectives to work together on solving problems. It is dedicated to supporting individuals and organizations that seek to overcome polarizing viewpoints and find common ground for the good of the two Teton Valleys of Idaho and Wyoming.

We are requesting \$500 from you to assist us to continue this project. This request is also being presented to the Teton County WY commissioners for the same amount. TAAF is very pleased that we have negotiated facilitation expertise through the University of Wyoming Extension Service and have also received \$55,004.20 in in kind expenditures through the voluntary efforts of agencies and individuals working on this project. ***We are hopeful that the County Commission can approve a \$500 expenditure to support TAAF in conducting these public forums.***