



**Teton County Idaho - Commissioners Meeting Agenda  
Monday, December 9, 2012**

LOCATION: 150 Courthouse Drive, Driggs, ID 83422 (208-354-8775)

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Individuals addressing the Board will approach the podium and state their name for the record.  
If you have handouts, please provide the Clerk or staff with that document in advance.

**\*\*\* PLEASE SILENCE ALL CELL PHONES \*\*\***

9:00 **Meeting Called to Order** – Chairman Park  
Pledge of Allegiance & amendments to agenda if any.

**“Open Mic”** – Public Opportunity to Address the Board

9:15 **Ambulance Service District**

1. Approve Available Minutes
2. RFP Decision

**DEPARTMENT BUSINESS**

Emergency Management – Greg Adams, Coordinator

GIS – Rob Marin

1. Intern Request

Planning & Building – Jason Boal

1. Hiatt MOU – Prosecutor Spitzer
2. River Rim Findings of Fact – Prosecutor Spitzer

Public Works – Jay Mazalewski, Engineer

1. Solid Waste and Road & Bridge Report
  - a. Packsaddle Rd. Snowplowing Letter – Al Young
2. LEC – Tom Davis & Ormond Builders

Clerk Mary Lou Hansen

1. 2014 Election Calendar
2. Contingency request to digitize microfilm records
3. Resolution 20131209 - Secure Rural Schools

**Executive Session** per IC § 67-2345 (1)(d) indigent.

**Administrative Business** *will be dealt with as time permits.*

- Approve Available Minutes
- Other Business
  - a. TVBDC - 3 Year Strategic Plan
  - b. Teton Valley Health Care 3<sup>rd</sup> Qtr. Report
  - c. Dog Tags & Licensing
  - d. New bleachers for Fairgrounds
  - e. TRPTA Letter of Support
  - f. Upcoming Meetings
    - a. 12/12 Thursday Public Hearing 5:00PM
    - b. 12/23 Regular BoCC Meeting
    - c. Elected Officials Meeting – TBD
    - d. 1/9 Regular BoCC Meeting
    - e. 1/27 BoCC 9:00AM and R&B Meeting 6:00PM
- Committee Reports
- Claims

**Recess & Reconvene**

4:30 – 5:00 pm, Tuesday, December 10, 2013  
Joint Meeting with Planning Commission

**Adjourn**



**Kathy Spitzer, Prosecuting Attorney**  
**Teton County Courthouse**  
89 N. Street, Ste. 5, Driggs, ID 83422  
(208) 354-2990 phone  
(208) 354-2994  
[kspitzer@co.teton.id.us](mailto:kspitzer@co.teton.id.us)

December 5, 2013

TO: BOCC  
FROM: KATHY SPITZER  
SUBJECT: Ambulance Services Contract

Your November 12 discussion with Hospital and Fire District officials concluded with the decision that the hospital/fire partnership model would be most viable if achieved through a new contract. You also agreed that the new contract should incorporate the 5 objectives itemized in the "Future EMS Vision" developed by hospital/fire officials. The assumption on November 12 was that an RFP process was required in order to arrive at a new contract.

However, we have since learned that Idaho law does not require an RFP process for ambulance services. Therefore, Mercer Group consultant Bill Stipp suggests that direct negotiation with hospital/fire would be a simpler method of achieving the Ambulance Service District's goal of providing the best possible ambulance service for the available tax dollars.

Given this new information, you must decide whether to utilize direct negotiations or continue with an RFP process. Regardless of which option you choose, you must also decide today how the direct negotiations or RFP will be accomplished.

I recommend that direct negotiation would be the most effective method to pursue. The Ambulance Service District is a stand-alone taxing district, just like the Fire District, Library District or School District. I am not the attorney for the District and Mary Lou is not their clerk since we work for the County and not any of its districts. Therefore, I also recommend that you hire the Mercer Group to mediate those negotiations and draft a contract acceptable to all parties.

**Mary Lou Hansen**

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**From:** Mary Lou Hansen  
**Sent:** Monday, December 02, 2013 11:56 AM  
**To:** 'William Stipp'  
**Cc:** Dawn Felchle; 'Mike Letcher'; Kathy Spitzer; 'Steve Eagan'; Kathy Rinaldi; Kelly Park; Sid Kunz  
**Subject:** RE: Teton Ambulance RFP

Bill: I have asked Prosecutor Spitzer to provide guidance to the Board about how best to proceed. This discussion will be held during the Dec. 9 meeting of the Ambulance Service District. Would it be helpful for you to participate telephonically?

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**From:** Kathy Spitzer  
**Sent:** Monday, December 02, 2013 10:51 AM  
**To:** Mary Lou Hansen  
**Cc:** Dawn Felchle  
**Subject:** RE: Teton Ambulance RFP

Sure

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**From:** Mary Lou Hansen  
**Sent:** Monday, December 02, 2013 9:46 AM  
**To:** Kathy Spitzer  
**Cc:** Dawn Felchle  
**Subject:** FW: Teton Ambulance RFP

Kathy: We need your guidance about this. Should we put Ambulance Service District on the Dec. 9 agenda to discuss?

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**Sent:** Saturday, November 30, 2013 08:50 AM  
**To:** Mary Lou Hansen  
**Cc:** Dawn Felchle; 'Mike Letcher'; Kathy Spitzer; 'Steve Eagan'; Kathy Rinaldi; Kelly Park; Sid Kunz  
**Subject:** Re: Teton Ambulance RFP

Mary Lou: I hope you had a good Thanksgiving Holiday, welcome back to work. Did the ASD Board or CC have any direction on my questions?

Thanks, Bill Stipp

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On Nov 20, 2013, at 9:50 AM, William Stipp <[comstipp@cox.net](mailto:comstipp@cox.net)> wrote:

Mary Lou

Please do not misunderstand my questions, a technical specification will still be completed as promised if needed. My questions are based on the reality of your situation and what I believe I know about the need to use the RFP process. If the FD and Hospital collaborate on providing services and it meets the needs of the ASD, why complicate it? This is my biggest weakness as a consultant - over simplifying issues.

I hope this helps; it wasn't meant to derail any process. Let me know how I can help. -Bill

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On Nov 20, 2013, at 8:56 AM, Mary Lou Hansen <[mlhansen@co.teton.id.us](mailto:mlhansen@co.teton.id.us)> wrote:

I'll have to let the Prosecutor or Commissioners answer these questions.

Kathy: Should we add "Ambulance" to our Nov. 25 agenda?

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**From:** William Stipp [mailto:comstipp@cox.net]  
**Sent:** Tuesday, November 19, 2013 04:11 PM  
**To:** Mary Lou Hansen  
**Cc:** Dawn Felchle; 'Mike Letcher'; Kathy Spitzer; 'Steve Eagan'  
**Subject:** Re: Teton Ambulance RFP

Mary Lou: I hate to over simplify this but if the intent is for the FD and Hospital to put together a joint proposal, why doesn't the ASD Board simply just work with them? If they are allowed to write their own "objectives" why bid it? We know from our previous work that bidding is not required. It is a very broad set of questions but there seems to be a better way for the ASD to get what they want by simply negotiating directly with them. It looks like you are half way there. Does the ASD Board think that another entity will bid?

Am I missing something? Which is entirely possible, by the way. -Bill

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On Nov 19, 2013, at 3:53 PM, Mary Lou Hansen <mlhansen@co.teton.id.us> wrote:

I don't have a copy of the 1-page spec sheet used for the ambulance bid 5 years ago but think Dawn does. (D: Please send if so!)

The attached document was reviewed Nov. 12 and the Commissioners, Fire & Hospital would like to be sure these objectives are incorporated into the next RFP.

Thanks,

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**From:** William Stipp [mailto:comstipp@cox.net]  
**Sent:** Sunday, November 17, 2013 11:52 AM  
**To:** Dawn Felchle  
**Cc:** Mary Lou Hansen; 'Mike Letcher'; Kathy Spitzer; 'Steve Eagan'  
**Subject:** Re: Teton Ambulance RFP

Dawn: I do not think that either is necessary given that we are simply developing technical specifications. If the Commissioners has anything that they would like to include upfront, I'll be happy to insert them. Do you have a copy of the last set of specifications were used? I'd like a copy and they might want to discuss what, if anything, they would like to see retained, removed or added.

Thanks, Bill Stipp

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On Nov 14, 2013, at 4:49 PM, Dawn Felchle <dfelchle@co.teton.id.us> wrote:

The Board's schedule for the remainder of this calendar year is as follows:

Monday, November 25  
Monday, December 9  
Thursday, December 12  
Monday, December 23

Please let either myself or Mary Lou know if we need to schedule any face-to-face time or teleconference time with the Commissioners.

Regards, Dawn Felchle

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**From:** William Stipp [mailto:comstipp@cox.net]  
**Sent:** Thursday, November 14, 2013 10:47 AM  
**To:** Mary Lou Hansen  
**Cc:** Mike Letcher; Kathy Spitzer; Dawn Felchle; Steve Eagan  
**Subject:** Re: Teton Ambulance RFP

Mary Lou: I will be back in town on the 23rd following my work with the Army. I have forwarded your e-mail to Steve Eagan, who was the project lead on the study for his guidance. Hopefully, his response and my return will cross at the same time. I'll be in touch. –Bill

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On Nov 14, 2013, at 9:45 AM, Mary Lou Hansen <[mlhansen@co.teton.id.us](mailto:mlhansen@co.teton.id.us)> wrote:

Bill & Mike: The Board met with Fire District and Hospital officials this week. The group determined that the Plan A Partnership Model outlined in the Mercer Study is not feasible. Therefore, the Board has decided to re-bid the ambulance services contract. (The hospital and Fire District intend to collaborate on a response to the RFP.) The Board would like to take advantage of Mercer's offer to help develop technical specifications for the RFP at no additional cost and would like to begin the process as soon as possible. Please let us know how to proceed from here. Thank you,



# TETON VALLEY AMBULANCE



## Teton County Fire & Rescue

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### **Future EMS Vision:**

#### **Mission:**

The mission is to utilize existing county resources in a collaborative manner to enhance emergency services without increasing the cost of services.

**Objective 1:** Provide emergency services to Teton County, Idaho and Wyoming within stated timeframes.

- ALS response, from time of dispatch, for 80% of calls as stated below:
  - 5 minutes within the city limits of Driggs and Victor
  - 11 minutes within city limits of Teton
  - 22 minutes to all other outlying areas in the Teton County, Idaho and Wyoming
- Employ tiered response model to maximize resource utilization

**Objective 2:** Develop and report metrics to the community for the service levels and quality of service

- Create quality goals for measuring use of protocols, response times, minimum levels of service and compliance with state and national standards of care
- Publish the metrics on an ongoing basis

**Objective 3:** Utilize a patient-centric viewpoint to expand services offered

- Explore opportunities to provide education and direct care to Teton Valley residents in their homes during normal duty, possibly assisting with Medical Home initiative
- Disaster services will be provided jointly by all emergency service personnel. Annual drills and training conducted to practice various scenarios and participation in local emergency planning efforts.

**Objective 4:** Increase the training and knowledge for EMS personnel of all agencies and improve continuity of care.

- Common protocols -- Treat patients using established state and national standards as implemented in common interagency protocols
- Common reporting -- Use a standard report format for patients transported to hospital

- Increased training -- All EMS staff provided training and work experience in the hospital and pre-hospital settings
  - Gain experience and knowledge of how to operate hospital equipment which allows integrated team work for critically ill patients
  - Build hospital staff/EMS teams
  - Provide staff with the opportunity to practice and maintain skills
  - Afford hospital staff knowledge of pre-hospital protocols
- Common training courses -- Training offered by local emergency service and health care providers will be shared, including pooling of instructor resources and materials. This will allow coursework specialization for instructors and reduce costs to all agencies.
- Common purchasing -- Create a system for purchasing of EMS supplies, equipment, and pharmacology needs. This will reduce purchasing costs, increase standardization and reduce amount of cross training.

**Objective 5:** Maintain a common 911 system for all emergency response agencies within Teton County.

- Emergency services agencies support local 911 dispatch system to allow for a strong system and reduce cost by not duplicating services.

# Teton County Ambulance Service District Minutes: October 28, 2013

Commissioners' Meeting Room, 150 Courthouse Drive, Driggs, Idaho

**COMMISSIONERS PRESENT:** Sid Kunz, Kelly Park (Kathy Rinaldi absent due to illness)

**OTHER ELECTED OFFICIALS PRESENT:** Clerk Mary Lou Hansen

Chairman Park called the meeting to order at 2:16 pm.

**CURRENT CONTRACT FOR AMBULANCE SERVICES.** The current end date of the ASD's 5-year contract for services with Teton Valley Health Care is Dec. 14, 2014. For budgetary reasons it would be best if the contract end date coincides with the fiscal year end date.

● **MOTION.** Commissioner Kunz made a motion to change the end date of the ambulance services contract from December 2014 to Sept. 30, 2014. Motion seconded by Chairman Park and carried.

→ **NEW 5-YEAR CONTRACT FOR AMBULANCE SERVICES.** The Board would like to hire a professional to write the Request for Proposal needed for the bid process leading to a new 5-year contract for ambulance services. The new contract will become effective Oct. 1, 2014 and the Board wants to be sure the contract is awarded several months prior to that date.

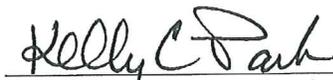
Clerk Hansen has talked with Dean from the Idaho Emergency Medical Services Bureau, who said his agency provides technical and regulatory assistance but is not able to help with a RFP. She has also obtained a copy of the RFP recently used by Bonner County. In addition, Bill Stipp of the Mercer Group has submitted a written proposal and timeline for developing an RFP at a cost of \$5,000 (Attachment #1).

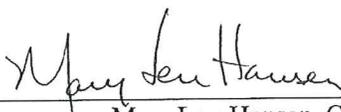
The Board called Mr. Stipp to learn more about his proposal and timeline. He said the first step will be to approve a contract for services Nov. 12. The next step will be to meet with the Mercer Group, either in-person or via teleconference, in order to define the desired levels of service and other parameters that must be specified in the RFP. Discussion during that meeting would also determine the evaluation criteria to be used to rank proposals received in response to the RFP. Mr. Stipp said this meeting should be held in Executive Session. Clerk Hansen said the Board would have to receive guidance from the Prosecutor regarding the legality of that approach.

If the Mercer Group-Board meeting is held within the next few weeks, Mr. Stipp said the RFP could be ready by Feb. 1. This would allow for a 30-day bid period, plus time to evaluate the bids received, and award a contract by the end of March or early April. The successful bidder would then have about six months to prepare to deliver ambulance services.

The Board agreed with Mr. Stipp's proposal and methodology and plan to execute a contract Nov. 12.

● **MOTION.** At 2:37 pm Chairman Park made a motion to adjourn. Motion seconded by Commissioner Kunz and carried.

  
\_\_\_\_\_  
Kelly Park, Chairman

ATTEST:   
\_\_\_\_\_  
Mary Lou Hansen, Clerk

Attachment #1 Mercer Group proposal regarding Ambulance RFP



**The Mercer Group, Inc.**

Consultants & Management

10501 East Seven Generations Way  
Tucson, Arizona 85747  
(520) 891-1953 Phone  
(520) 721-7101 Fax  
williamstipp@gmail.com

Mary Lou Hansen, County Clerk  
County Clerk's Office  
150 Courthouse Dr. Room 208  
Driggs, ID 83422

Dear Ms. Hansen:

The Mercer Group, Inc. is pleased to present our proposal to develop your Request for Proposal (RFP) for Ambulance Services for the Teton County Ambulance Service District. Our proposal includes reviewing the RFP's received to assist the County Board in awarding the contract.

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B. APPROACH AND METHODOLOGY	3-5
C. FIRM INFORMATION/ORGANIZATION	6-7
D. STAFFING	7-8
E. COST PROPOSAL	8

Based on over thirty years of local government executive management experience, fire service management and extensive consulting experience with municipal clients, we are fully qualified to meet Teton County's project goals.

If you have any questions or require additional information regarding our proposal, please contact Senior Vice-President William Stipp at (623) 693-0032 or via email at [williamstipp@gmail.com](mailto:williamstipp@gmail.com).

Very truly yours,

William Stipp  
Senior Vice-President

**Proposal Development Process**

**Step I: Defining the Outcomes - Interviews (On-Site or Tele-con Meeting)**

The Mercer Group approach is an inclusive process that ensures the County Commissioners are in alignment with each other on the development process for the RFP and the desired outcome(s) they want to achieve. While we have extensive experience in developing proposals, we will take our lead in developing your Request for Proposal from this process.

We would start with a facilitated meeting with the county to clearly determine the outcome(s) they want to achieve with the Ambulance services RFP. This step starts with "The End in Mind" and helps to keep the rest of the process focused toward a common goal. The purpose of this discussion is to start developing alignment with the expectations of the outcomes, or simply, how you want your ambulance services delivered.

**Step II: Assessment of RFP Requirements**

Mercer consultants will work with Teton County on developing requirements for the RFP that will include components that address:

- Financial/Cost Constraints
- Technology Requirements
- Internal Process Requirements
- Performance Measures
- State and National Requirements
- Certification and Training Requirements
- Response Time Requirements
- Operational and Financial Reporting
- Former RFP requirements and others not listed
- Customer Satisfaction

**Step III: Development of RFP Evaluation System**

Mercer's approach to proposal development again is, "start with the end on mind". Our desire is to create a simple, but effective process to evaluate the proposals once they are received. Once the evaluation system is determined, the proposal can be written to ensure that bidders are successfully evaluated. Based on the requirements that are determined for the RFP, Mercer will develop an evaluation system for the RFP's that meets the County's requirements.

**B. APPROACH AND METHODOLOGY**

The Teton County Board of Commissioners desires to create a Request For Proposal (RFP) for the provision of ambulance services to the County as the Governing Board (Commissioners) for the Teton County Ambulance Service District. The Mercer Group is committed to facilitating a proposal development process that clearly defines the service levels expected by the County, describes the services requested; ensuring that well-trained staff with modern equipment, are available to respond to the needs of the residents. The overarching principle of the proposal is that it be financially responsible to the taxpayers and that it be sustainable for the community. Our success with our clients has been based on developing processes that "work" which will help the community achieve its Vision and Mission.

The steps outlined in this proposal are based on what we think will work best for the outcomes that Teton County wants to achieve in developing the RFP and to bring it to conclusion by assisting with the evaluation process before a contract is awarded. We recognize that the County Commissioners and County Clerk have a much better understanding of what may or may not work best for your organization, so we are flexible in modifying our approach to meet your needs and achieve the outcomes you desire with our services. The approach we are recommending is based on our experience of over 30 years with procurement processes, developing proposals, evaluating proposals, delivering and managing EMS Services and evaluating services.

Mercer's approach will use a system to develop the RFP that includes multiple steps beginning with defining the outcomes and ending with the Evaluation and rating of the proposals for consideration by the Board of Commissioners. We recognize that it is not only important to have well facilitated meetings and workshops with the Commission and Staff but to ensure that there is a clear understanding of the specific outcomes that they want to achieve with the delivery of Emergency Medical Services. We are committed to "starting with the end in mind" and then ensuring that the proposal we recommend is in alignment with the outcomes you want to achieve.

**Step IV: Develop DRAFT proposal based on RFP Requirements and Best Practices**

Mercer's consultants will draft an RFP based on the results of the requirements and the industry best practices to ensure that the County receives services that it not only desires but that it can afford. The primary consultants previous work with the County will prove invaluable in this step, as they are already familiar with the current operations and financing of the Ambulance Service District.

**Step V: DRAFT Proposal Submitted for County Board Approval**

Once completed the final DRAFT will be submitted to the County Board of Commissioners for approval to be released for public bidding. Once advertised, Mercer consultants will be available to answer technical questions regarding the RFP. Questions regarding the specific requirements of the Teton County bidding process must be answered through the existing processes in place.

**Step VI: Evaluate and Rate Submitted Proposals**

Using the criteria created in Step III, we will evaluate and rate the submitted proposals. The rating and scoring will be provided to the County Commissioners or designee for oversight and permanent recordkeeping. At the completion of this step, the County Board of Commissioners, acting as the Ambulance Service District Commissioners, will be able to make a selection and award a contract to provide services.

**Project Timeline**

The effective use of staff and our consulting time are critical to the timely development of the Request for Proposal. Our firm will work with your organization to develop a timeline for the project that meets your needs. We will develop a "block execution schedule", where we have deliverables submitted without incurring unnecessary travel expenses to complete the project.

## C. FIRM INFORMATION/ORGANIZATION

The Mercer Group, Inc. is a management consulting firm incorporated in the State of Georgia and operating nationwide, with strongly established areas of practice in the Southeast and Midwest, and growing Northeast, Southwest, and West practices. Our firm now has thirty-one people serving the public sector from eighteen offices across the United States. Our southern Arizona office is located in Tucson and will be the office of record for this project. Our corporate website ([www.mercergroupinc.com](http://www.mercergroupinc.com)) provides additional information on our firm and its practice areas, bios of Mercer principals, and project and client lists.

James L. Mercer, a long-term public sector management consultant, started his own firm in 1981, and then in 1984 merged it with another consulting firm, Wolfe and Associates. In 1986, Mr. Mercer acquired the Human Resources and Organizational Consulting Practice of Wolfe and Associates, using this acquisition as the basis for founding Mercer, Slavin, & Nevins, Inc (MSN). In early 1990, he sold his interest in MSN and founded The Mercer Group, Inc.

The Mercer Group, Inc. is a Consortium Model firm, with a core of key staff members supplemented by associated independent consultants and specialty firms. The consortium members work together regularly and have long personal and professional relationships.

This business model allows us to:

- Staff each project with the right mix of consulting professionals, who have the specific managerial, functional, and technical skills needed to fully satisfy project objectives.
- Eliminate pressure to assign salaried staff who may be available, but lack the experience or capabilities necessary to be effective and efficient in serving our clients.

The Mercer team of consultants has conducted successful planning, management, and organizational consulting assignments for over 500 public sector organizations nationally, as well as over 1,500 executive recruitment assignments.

The Mercer Group provides exceptionally high quality consulting services to a wide range of public sector clients:

- |                                |                             |
|--------------------------------|-----------------------------|
| ➤ State and local governments, | ➤ Fire districts            |
| ➤ Utilities,                   | ➤ Health care providers,    |
| ➤ School districts,            | ➤ Special districts,        |
| ➤ Transit authorities,         | ➤ Colleges and universities |

Teton County, ID Proposal Development Services for  
the Ambulance Service District 6

Bill has spent his career focused on regional operations, organizational management, professional staff development, and emergency response management. He has served on a number of national, state, and regional committees to improve and maximize fire service delivery. As a government manager, he served on the State of Massachusetts Joint Labor-Management Committee, mediating labor contract disputes. He has a Bachelors of Science Degree in Fire Service Administration from Southern Illinois University; he is a graduate of the National Fire Academy's Executive Fire Officer Program and is pursuing a Masters of Public Administration degree from Grand Canyon University.

## E. COST PROPOSAL

This chapter of the proposal presents and reviews Costs

### COST PROPOSAL

#### Project Budget

- Ambulance Service Proposal Development Consulting Services fee is \$5,000 plus reasonable and customary travel expenses for proposal development and evaluation ONLY as requested.

This quotation is firm for a period of 60 days from the date of this proposal.

Teton County, ID Proposal Development Services for  
the Ambulance Service District 6

Specialty practice areas of our firm include:

- Strategic planning and policy studies
- Service delivery alternatives, including the feasibility of consolidation/merger and collaboration/shared services
- Management, organization, operations, financial, and productivity improvement
- Human resource management, compensation and classification studies, and performance management systems
- Executive recruitment

## D. PROPOSED PROJECT STAFFING

We are proposing to staff this project with two of our most experienced management consultants. No sub-consultants or contractors will be used. Each will have specific assignments on the project based on their backgrounds. Detailed biographies are available upon request.

We like to say that we "Know the Public Sector Inside and Out". We have extensive experience working with elected officials and local government bodies on subjects such as strategic planning, operations, financial and performance issues. Mike Letcher, is a Mercer Group Senior Vice-President and Director of our Arizona Office in Tucson. He has 30 years of experience as a city manager, budget director, finance director, human resource director and general services director in cities from 6,000 to 500,000-population.

Bill Stipp, is also Mercer Group Senior Vice-President. He currently serves on the City Council in Goodyear, Arizona, which has provided him an excellent perspective on the challenges and opportunities of being an elected official in addition to seeing strategic planning from the policy perspective. He has over 20 years of executive level municipal government experience, retiring from the fire service after 27 years having served as a Fire Chief and other various ranks in the fire department.

Mike Letcher has extensive experience developing and evaluation Request for Proposals as a City Manager and Assistant City Manager. As a City Manager during his tenure in a Vermont community he served as Purchasing Director. Our Project Team has extensive experience creating and evaluating proposals for public services during the course of their distinguished careers. Mike is a certified quality improvement facilitator and the recipient of innovation awards for programs he has developed in Human Resources, Finance and Customer Service. Mike holds a Masters Degree in Public Administration from the University of Kansas and has published national articles on improving customer service and redefining the relationship between the Mayor, Council, and the City Manager.

Teton County, ID Proposal Development Services for  
the Ambulance Service District 7

# Teton County Ambulance Service District

## Minutes: November 12, 2013

*Commissioners' Meeting Room, 150 Courthouse Drive, Driggs, Idaho*

**COMMISSIONERS PRESENT:** Sid Kunz, Kelly Park, Kathy Rinaldi

**OTHER ELECTED OFFICIALS PRESENT:** Prosecutor Kathy Spitzer, Clerk Mary Lou Hansen, Fire Commissioner Jason Letham

Chairman Park called the meeting to order at 9:37 am.

● **MOTION.** Commissioner Rinaldi made a motion to approve the minutes of August 12 and October 28 as presented. Motion seconded by Chairman Park and carried.

**QUARTERLY AMBULANCE REPORT.** Hospital EMS Director Robert Veilleux reviewed his quarterly report (Attachment #1). The number of ambulance runs continues to trend downward for the year, perhaps due to fewer construction projects and, therefore, fewer construction-related accidents. New dispatch protocols have been agreed to. Both Fire and Ambulance respond to all medical emergencies, other than at Grand Targhee Ski Resort, in order to insure that sufficient personnel are on hand to deal with the specific circumstances of the emergency.

Mr. Veilleux and Mr. Gnagey said the Ambulance District should begin planning for the future purchase of a new ambulance. Therefore, Mr. Veilleux obtained preliminary prices from Braun Northwest for purchase of an entirely new ambulance, or for remounting an box onto a new chassis. The ambulances utilize diesel engines, which should remain reliable for 120,000 miles. The Ambulance District currently owns four ambulances: one with 43,000 miles, one with 93,000 miles and two with about 70,000 miles.

→ **FUTURE EMS VISION.** Commissioner Letham and Fire Chief Bret Campbell joined Mr. Gnagey, Mr. Veilleux and hospital Nursing Director Angela Booker to present their shared vision for the future of emergency services in Teton County (Attachment #2). Commissioner Letham and Mr. Gnagey said their agencies look forward to working together. The two entities agree upon five objectives:

1. Provide emergency services to Teton County, Idaho and Wyoming within stated time frames.
2. Develop and report metrics to the community for the services levels and quality of service.
3. Utilize a patient-centric viewpoint to expand services offered.
4. Increase the training and knowledge for EMS personnel of all agencies and improve continuity of care.
5. Maintain a common 911 system for all emergency response agencies within Teton County.

Commissioner Rinaldi said it was refreshing to see the hospital and Fire District working together. However, she noted that there was a missing partner since the Sheriff and his dispatch department is a critical component of the county's EMS system. She said the patient-centric approach was excellent.

**FLEX GRANT FOR COMMUNITY PARAMEDIC PROGRAM.** Ms. Booker said many patients are well known to hospital, ambulance and Fire personnel. If EMS professionals could provide non-emergency services within the homes of specially-selected patients, there would be less need for emergency care and improved health outcomes. Therefore, the hospital is seeing a \$20,000 grant to create a Community Paramedic program utilizing hospital and Fire District personnel.

● **MOTION.** Commissioner Rinaldi made a motion to approve a letter of support for the 2013 Flex Grant for development of a Community Paramedic program. Motion seconded by Chairman Park and carried unanimously. (Attachment #3)

**RFP FOR AMBULANCE SERVICES.** Since the Fire District and hospital have agreed to work together, Clerk Hansen asked if the Ambulance Service District needs to conduct an RFP for the ambulance contract this year.

The Mercer study (pp. 69-72) described a recommended “Partnership Model” wherein the Ambulance Service District, Fire Protection District and Hospital EMS “all have meaningful roles in the delivery of ambulance services.” Mercer recommended that this model be tested for at least two years before re-bidding the contract. In a letter accompanying their final report, the Mercer Group offered to develop technical specifications for an RFP at no additional cost if the Partnership Model is impossible.

Commissioner Rinaldi, Mr. Gnagey and Chief Campbell said the hospital/Fire partnership model would be most viable if achieved through an RFP and contract process. However, they want to be sure the RFP incorporates the five objectives identified in their shared vision for EMS.

The Board agreed to pursue an RFP and asked Prosecutor Spitzer to work with Mercer to obtain the RFP specifications at no additional cost.

● **MOTION.** At 10:22 am Chairman Park made a motion to adjourn. Motion seconded by Commissioner Kunz and carried.

\_\_\_\_\_  
Kelly Park, Chairman

ATTEST: \_\_\_\_\_

\_\_\_\_\_  
Mary Lou Hansen, Clerk

Attachments: #1 Teton Valley Ambulance Quarterly Report  
#2 Future EMS Vision outlined by Teton Valley Ambulance and Teton County Fire District  
#3 Letter of Support for 2013 Flex Grant for Community Paramedic program



# Teton County

## Emergency Management &

### Mosquito Abatement

Department Report 11/9-12/8/2013

Greg Adams, Coordinator/Director

#### **Teton Creek Grant Project Update**

Construction is moving along nicely. If you would like to tour the construction of the project, let me know and I will arrange it. The total amount spent on the project to date, (including our personnel time match) is \$320,747.12. 46% of the project tasks have been completed, along with 30% of our match obligations.

#### **Projects Accomplished**

On November 20<sup>th</sup> we had a grant monitoring visit with the Idaho Bureau of Homeland Security. It went well, and the only recommendations they had were to continue to label everything we get from grants and to be sure to update our grant item tracker spreadsheet with disposal dates when we no longer utilize an item. They informed us that we are one of the Counties they don't have to worry about and that our reports and grant records are in very good order.

On December 4<sup>th</sup> we had our first ever Red Cross community shelter activated for the power outage. We had it open for about 3 hours, and luckily no one needed it. We also had a chance to test out our new mass communication system on that day. We were able to notify almost 2000 landlines in less than an hour.

#### **Future Projects**

One of our opportunities for growth became apparent on December 4<sup>th</sup> when it took over an hour to get our big generator started, because the fuel had gelled in it. Right now it is being stored outside at the City of Driggs Public Works shop. If there is a location where we could get that and 2 other generators indoors it would make a big difference on our ability to respond to power outage emergencies, and help the generators last longer too.

#### **Future Appointments**

12/10	Hospital Preparedness Meeting 10 AM
12/18	EMW in IF 9 to 5
1/7	Teton County Radio/LEPC meeting 2:30-5



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**FROM:** Rob Marin, GIS Coordinator  
**TO:** Board of County Commissioners  
**RE:** **GIS Update and Student Contract Proposal**  
**DATE:** December 2, 2013  
**MEETING:** December 9, 2013

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### **Greenwood Parcel Mapping**

Earlier this year, the commission allocated up to \$25,000 for parcel re-mapping work to be performed Greenwood Mapping of Wilson, WY. In late November, they resumed work on the project, billing \$495.00 so far this fiscal year.

To date, including the initial pilot project, GIS has paid Greenwood approximately \$13,500 on parcel improvement based on original plat / deed information. Their efforts have focused on the Driggs and Victor areas of impact; moving forward they will be remapping parcels within those cities, then moving on to the parcels between them, east of Highway 33. Simultaneously, I have been re-mapping parcels myself as time allows. The commissioner's recent action requiring CAD files to be submitted with all recorded plats has proved to be a great time saver and should contribute toward much-improved GIS parcel data. (See Fig. 1, map of parcels re-mapped so far).

### **New Structure Data Layer / Student Project**

Since its inception, the county *GIS has been lacking building footprint data*. Such a data layer is useful for portraying developed versus undeveloped areas, can be used to identify important buildings and can be incorporated into aesthetically pleasing base maps for the community. It would complement our improved parcel data, so I consider it closely related data. Such base maps can be used in both printed and online interactive maps. Compiling this data is easy (tracing from aerial imagery), but a very time-consuming and repetitive process.

In discussions with Keith Weber, Director of ISU's Training and Research Program, we determined this would be an excellent, affordable and straightforward student GIS project. The selected candidate would digitize a new GIS layer depicting structure footprints (based on aerial imagery), then create a custom community base map for Teton County incorporating the new data (see Fig. 2, sample base map).

I propose diverting \$2,000 (from the \$25,000 allocated to parcel mapping for FY 2014). The student would receive \$12/hour, up to a maximum of \$2,000. All work would be performed at ISU's GIS lab in Pocatello, under the technical supervision of Keith Weber. I would retain editorial control. The student would be considered an independent contractor.

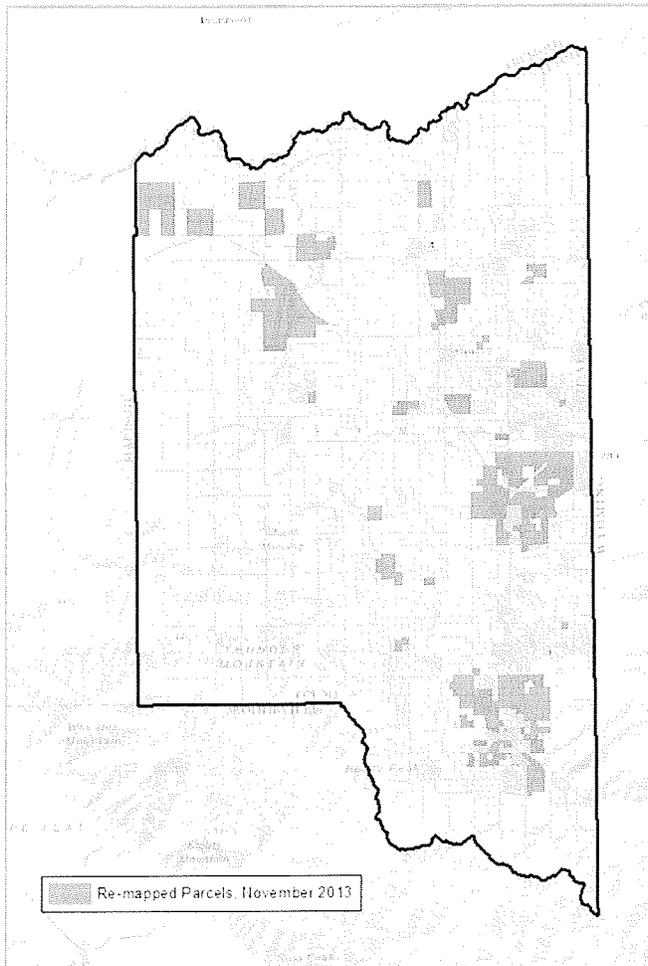


Fig. 1: Parcel re-mapping progress.

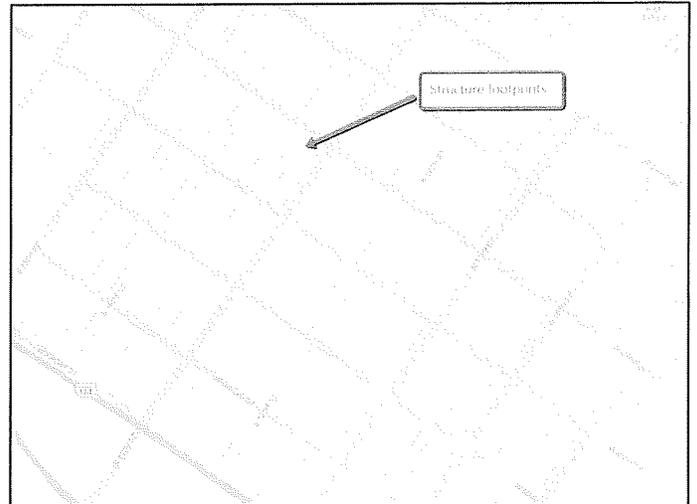


Fig. 2: Sample base map with building footprints.



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**FROM:** Planning Staff, Jason Boal  
**TO:** Board of County Commissioners  
**RE:** Planning Department Update  
**DATE:** December 2<sup>nd</sup>, 2013  
**MEETING:** December 9<sup>th</sup>, 2013

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**FOR YOUR INFORMATION:**

**Planning**

**Long-range Projects:**

Work meeting scheduled on the 10<sup>th</sup> of December with P&Z to start Development Code Draft.

**Short-Range:**

**Subdivision-**

- Outstanding subdivision list.
- We have been contacted by the new owners of Silver Dollar and Driggs Centre. They are seeking to get everything completed.

**Conditional Use Permits:**

- Grand Teton Vodka will come before the BOCC on Dec. 12<sup>th</sup>.
- National Outdoor Leadership School will go before the P&Z Commission in January.

**Permits:**

**Building:**

November 5 permits – 2 new homes

**Planning:**

3 BA & 1 OTO approved, waiting for docs  
1 BA & 1 OTO pending

**Committees:**

12/4- Upper Snake Technical Assistance/Orientation Tour LINX  
12/4- DCC Intro webinar  
12/17- HUD Consortium meeting

**General Procedure:**

- Department head coordination meetings?

Completed Subdivisions		Expired DA	
Started, but not complete subdivisions			
Not Started Subdivisions			
Vacated Subdivisions			
Subdivisions with Notice of Non-Compliance Recorded			
All others = pre 2005			
SUBDIVISIONS	Owner	Year	DA_Date
Blue Indian II			
Canyon Creek PUD Phase 1		2009	7/23/2013
Canyon Creek Ranch	Western Heritage	2009	7/23/2012
Cattle Creek Ranch	Morey Ranch, LLC	2011	
Evergreen Grove	Teton Investors Inc.	2005	5/19/2007
Grouse Landing	Tom & Mary Ulrich	2011	7/15/2014
Haden Hollow Amended Plat	Greg Barlow	2009	10/13/2011
Heritage Peaks	AW	2011	2013
Milk Creek Estates	Jack Hoopes	2009	8/3/2011
Mountain Legends Ranch	harry statter	2007	4/4/2012
Ridgeline Ranch	David Hagen	2009	10/31/2012
Scenic River Estates	parkers	2009	12/11/2010
The Roost	Herb Heimerl	2010	6/11/2013
The Willows		2009	6/9/2011
Tolman	Colin R. Tolman	2009	5/1/2012
Trapper's Ridge	Action Investors I, LLC	2009	6/23/2012
Warm Creek Manor	Warm Creek Estates LLC	2009	2/23/2011
Appaloosa Ridge	Don Smith	2007	7/25/2009
Blue Indian	Surprise Valley LLC	2009	11/30/2011
Cornerstone West Meadows	Randall Foes	2007	3/12/2009
Driggs Centre Phase I	Driggs Industrial & Professional Park LLC	2007	NONE
Hay Fields/Thornberry	Gary Kenthack	2006	5/9/2007
Huntsman Springs	Blackfoot Farms	2007	
Kearsley Acres	Kearsley	2008	NONE
Old Farm	Walters	2008	11/5/2010
Reserve at Badger Creek	Reserve @Badger	2007	9/15/2007
River Rim Ranch Div II Mat Pln	West Rim LLC	2006	12/31/2026
River Rim Ranch, Division II, Phases	West Rim, LLC	2008	12/31/2014
Silver Dollar	BC Properties	2008	11/17/2011
Targhee Hill Estates PUD	Targhee Hill Estates, LLC	2006	12/28/2008
Teton Reserve	Teton Golf Ass. LP	2003	
Valley Vista	Scott Shepherd	2005	6/27/2012
Warm Creek Estates	Warm Creek Estates LLC	2006	5/19/2007
West Ridge Ranch	Jeffrey Borer	2007	5/18/2009
Ironwood PUD I	Teton Ventures LLC	2006	
The Vistas at Waters Edge	Packsaddle Properties LLC	2007	7/26/2009
Buckskin Ranch	Woolstenhulme	2008	6/10/2010
Diamond R	Jeff & Marilyn Riley	2007	7/12/2009
Game Creek Meadow	Sage Hen LLC	2007	3/21/2009
Obsidian Meadows	Sierra Charlie Associates LLC	2007	8/15/2007

Pitchfork	richardson	2008	6/11/2010
Teton Saddleback Vistas I and II	Rick Massie	2005	1/4/2008
Alpine View	Jared Nelson	2005	5/11/2007
Aspen View	Landusky Hertz/David Kesler	2005	12/2/2007
Aspen View Division 2	landusky Hertz/David Kesler	2008	NONE
Barrell Roll Ranch	SH, LLC	2007	3/7/2009
Beard	David Wayne Beard	2006	
Black Pine	Landusky Hertz/David Kesler	2008	NONE
Browns Acres	Keith Davis	2005	
Cache Tracts	Harry Statter	2005	3/22/2005
Carsons Crossing	Greg Barlow	2008	10/31/2009
Cherry Grove	Cherry Grove, LLC	2006	1/9/2009
Chilly Water	HH	2007	12/1/2009
Crooked Creek	Sarah Francis & Kathleen Clark	2007	6/15/2007
D Diamond Ranch	Prime Properties of Jackson Hole	2005	5/14/2010
Dalley Rose	Durtschi	2009	1/28/2011
Darby Ranch	Darby Development Co LLC	2007	6/15/2007
Deer Ridge	Robert L. & Tonya Pearson	2007	12/31/2009
Double F Ranch	Eureka Feeling, Inc. /Maureen BcGlinn	2007	6/30/2007
Elk View	Vern Woolstenhulme	2006	2/15/2009
Fall Creek Reserve	Chances Are	2007	10/15/2010
GEE PUD	Gee Family	2008	
Hidden Waters	Grandview Land Company	2006	6/13/2008
Horse Haven	Gilroy	2005	12/1/2005
Horseshoe Meadows	JLC Holding LLC	2006	6/19/2008
Iron Wood II	Ironwood Land, LLC	2007	7/15/2008
Leigh Meadows	David Chapman	2006	8/27/2010
Luck E Leven Estates	Leo Parker	2005	12/8/2007
Lupine Meadows	Lupine Meadows LLC	2010	5/11/2012
Madeline Meadows	Steve & Pamela Auer	2007	NONE
Majestic Mountain Ranch I	Majestic Mountain Ranch Division	2007	11/21/2009
Majestic Mountain Ranch II & III	Quarter-Circle Fourteen LLC	2005	1/20/2007
Mountain Ridge	Donald & Ernestine Erickson	2005	
Nethercott	Nethercott	2008	NONE
North Leigh Creek Ranch	Leigh Creek, LLC	2006	8/1/2008
Paradise Springs	Richardson Family Properties, Andy	2006	10/25/2008
Redtail	Wrangler LLC	2007	NONE
Rocky Peak	Nancy Yackovich/Bushong	2008	NONE
Rocky Road Industrial Park	Hartshorn Oil, Inc.	2005	12/30/2007
Saddle Bluff Ranch	Lucra Investments	2006	2/7/2008
Shire Ridge	Vern Woolstenhulme	2005	8/5/2007
Sky View	Udy, LLC	2007	1/2/2010
Southern Sky	Kunz/Kunz/Carson	2006	4/4/2010
Spring Hollow Ranch	Spring Hollow LLC/Kathleen Gross	2006	8/18/2008
Spring Hollow Ranch Phase II	Spring Hollow LLC	2006	10/24/2009
Stillwater Ranch	Greg Barlow	2006	8/21/2008
The Highlands	Bob Cat Development	2007	10/10/2009

The Overlook at Fox Creek	GNJ Properties	2006	6/8/2009
The Views	Brian & Shannon Hasenack	2006	6/10/2008
The Vistas	Beric Christensen/BMCS Dev	2007	7/31/2008
Trent Dayton	Dayton/	2006	
Twin Spruce Division I	Bob Kincaid	2005	
West Darby Flats	William & Lisa Kiestler	2005	
West Meadows	Mark Rockefeller	2007	12/1/2008
Wydaho	Dennis Murray	2008	9/1/2010
253 "Older" Subdivisions at various stages of completion that were created before Certificate of Completion was required			

<b>SUBDIVISIONS</b>	<b>Owner</b>	<b>Engineer</b>	<b>Year</b>	<b>Acres</b>	<b>Lots</b>	<b>NoSold</b>	<b>DA_Date</b>	<b>Surt_Expir</b>	<b>Infrast</b>	<b>Dev_Agree</b>					
Canyon Creek PUD Phase 1		Schiess	2009		7.00	0	7/23/2013	none	Paper	Valid	Replat application approved				
Canyon Creek Ranch	Western Heritage	Schiess	2009	1798	350.00	0	7/23/2012		Paper	Valid	Replat application approved				
Evergreen Grove	Teton Investors Inc.	AW Engineering	2005	23	5.00	5	5/19/2007		Paper	Expired DA	Vacated				
Grouse Landing	Tom & Mary Ulrich	Nelson	2011	40.00	15.00	0	7/15/2014		Paper	Valid					
Haden Hollow Amended Plat	Greg Barlow	Nelson	2009	40	5.00	0	10/13/2011		Paper	Expired DA	notice of non compliance sent 8/29/12				
Milk Creek Estates	Jack Hoopes	AW Engineering	2009	68	4.00	0	8/3/2011	4/21/2012	Paper	Expired DA	Vacated				
Mountain Legends Ranch	harry statter	valleywest eng	2007	197	114.00	0	4/4/2012	4/4/2012	Paper	Valid	Vacated				
Ridgeline Ranch	David Hagen	Nelson	2009	160	56.00	0	10/31/2012	none	Paper	Expired DA	extension application ??				
Scenic River Estates	parkers	Jorgensen	2009	160	51.00	0	12/11/2010	none	Paper	Expired DA	Vacated				
The Roost		Schiess	2010	42.18	3.00	0	6/10/2013	none	Paper	Expired DA	Ext submitted then w/drawn 2013 Improvements due by 6/18/14				
The Willows		Nelson Engineering	2009	47.8	25.00	0	6/9/2011	12/31/2012	Paper	Expired DA	Vacate Entitlements and Re-Subdivide				
Tolman	Colin R. Tolman	Jorgensen	2009	19.69	2.00	0	5/1/2012	none	Paper	Valid	Complete				
Trapper's Ridge	Action Investors I, LLC	Harmony	2009	77.96	25.00	0	6/23/2012	none	Paper	Valid	Water Problems				
Appaloosa Ridge	Don Smith	AW Engineering	2007	157.3	45.00	4	7/25/2009		Partial	Expired DA	Cert of Comp, but water pulled b/c no pmnt to W Ridge Ranch				
Driggs Centre Phase I	Driggs Industrial & Professional Park LLC	Nelson Engineering	2007	60	64.00	10	NONE	4/18/2009	Partial	None					
Hay Fields	Gary Kenthack	Nelson Engineering	2006	40.03	16.00	8	5/9/2007	11/1/2009	Partial	Expired DA					
Huntsman Springs	Blackfoot Farms	Jorgensen Associates	2007	1341	997.00	26		11/30/2011	Partial	None					
Kearsley Acres	Kearsley	AW Engineering	2008	9.78	2.00	1	NONE		Partial	None	last item is culvert. Spoke with them in 2012				
Old Farm	Walters		2008	50	5.00	4	11/5/2010	1/20/2009	Partial	Expired DA					
Reserve at Badger Creek	Reserve @Badger	Nelson Engineering	2007	69	22.00	0	9/15/2007	12/1/2008	Partial	Expired DA	Has CO phrase in DA				
River Rim Ranch Div II Mat Pln	West Rim LLC	AW Engineering	2006	4500	550.00	189	12/31/2026	6/1/2011	Partial	Expired DA	Working on new DA				
River Rim Ranch, Division II, Phases IA - II	West Rim, LLC	AW Engineering	2008	5400			12/31/2014	6/1/2011	Partial	Expired DA					
Silver Dollar	BC Properties	Harmony Design	2008	81	27.00	8	11/17/2011	11/17/2011	Partial	Expired DA	Extended DA & Surety until 11/17/11; need new landscaping plan				
Targhee Hill Estates PUD	Targhee Hill Estates, LLC	Nelson Engineering	2006	101.95	101.00	19	12/28/2008	6/3/2009	Partial	Expired DA	Bank-owned				
Valley Vista	Scott Shepherd	AW Engineering	2005	40.28	112.00	112	6/27/2012		Partial	valid	No BP until public improvements are complete				
Warm Creek Estates	Warm Creek Estates LLC	AW Engineering	2006	60	11.00	11	5/19/2007	none	Partial	Expired DA					
West Ridge Ranch	Jeffrey Borer	AW Engineering	2007	332.81	120.00	119	5/18/2009	5/16/2009	Partial	Expired DA	Water Problems; sheriff's sale				
The Vistas at Waters Edge	Packsaddle Properties LLC	Jorgenson Eng	2007	134.85	44.00	1	7/26/2009	none	Partial	Expired DA					
Teton Reserve	Teton Golf Ass. LP	AW Engineering	2003	445.98	384.00	194			Partial	None	Some phases completed				
Warm Creek Manor	Warm Creek Estates LLC	AW Engineering	2009	60	19.00	0	2/23/2011	none	Vacated	Expired DA	Vacated				

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is made this \_\_\_ day of December, 2013, by and between Teton County, Idaho (hereinafter the "County"), and Jesse and Anita Hiatt whose address is 10319 S. 1<sup>st</sup> E, Idaho Falls, ID 83404-7776 (hereafter "Hiatt").

### RECITALS

Whereas, Hiatt filed Instrument #123422 entitled the "Solitude Development Plat" on March 28, 1996;

Whereas Instrument #123422 purports to create six (6) parcels of land, Parcels 1-4 are said to be created under the "Idaho Agricultural Exemption" and Parcels 5 and 6 are claimed to be created by the "Idaho Land Split Exemption;"

Whereas page 8 of the Teton County Code adopted March 11, 1996 stated that "Agricultural Exemptions shall be construed as the division or partitioning of an original agricultural tract or parcel of land into twenty (2) acres or more. Such division of land being exempt from the plotting and review requirements of the County Subdivision Ordinance, pursuant to Section 50-1325 of the Idaho Code";

Whereas, Idaho Code 50-1325 has remained the same since 1967 and states: Easements – Vacation of. Easements shall be vacated in the same manner as streets;

Whereas Hiatt subsequently split Parcel 3 into Parcel 3A and 3B by filing Instrument # 139783 entitled "Land Split of a Previously Platted Parcel" on October 11, 2000;

Whereas Hiatt subsequently split parcel 2 into Parcel 2A and 2B by filing Instrument # 139785 entitled "Land Split of a Previously Platted Parcel" on October 11, 2000;

Whereas Hiatt created eight (8) parcels of land of varying acreage without following the Teton County Subdivision Ordinance;

Whereas, Hiatt subsequently sold Parcel 1 to Kelly Lee, Parcel 2A to the Lake Family Trust, Parcel 2B to Donald Davis, Parcel 4 to Frank Vincent Grebe, and Parcel 6 to Ed Couillard;

Whereas, the Teton County Building Department has previously issued building permits to Parcels 1, 2B, and 6;

Whereas the Hiatts currently own Parcels 3A, 3B and 5;

Whereas, Hiatt would like a determination as to whether the remaining lots that were split that have not been issued building permits are eligible for building permits;

Whereas, Teton County has an interest in assuring that homes are not built without certain infrastructure being in place to protect the health, safety and welfare of the public;

NOW, THEREFORE, for good and valuable consideration and the covenants and promises contained herein, the parties agree as follows:

1. Hiatt shall combine the three (3) lots that remain in Hiatt's name (Parcels 3A (5.07 acres), 3B (10.9 acres) and 5 (9.44 acres) into one lot (the "Combined Parcel") by means of a boundary line adjustment and the new deed must state that the Combined Parcel is not eligible for a one-time only lot split. The Combined Parcel will total approximately 25.4 acres.

2. Before a building permit is issued for the Combined Parcel, Hiatt Trail must meet the Teton County Highway and Street Guidelines for Design and Road Construction dated April 11, 2013.

3. Teton County will issue a building permit for the Combined Parcel once Paragraphs 1 and 2 are complete.

4. This MOU shall be binding upon and inure to the benefit of the parties hereto, their heirs, successors, representatives and assigns.

5. If any provision of this MOU shall be declared invalid or unenforceable, the remainder hereof shall continue in full force and effect.

HIATT:

\_\_\_\_\_  
Jesse Hiatt

\_\_\_\_\_  
Anita Hiatt

\_\_\_\_\_  
Date

TETON COUNTY:

\_\_\_\_\_  
Kelly Park, BOCC Chair

\_\_\_\_\_  
Date

STATE OF IDAHO                    )  
  ) SS.  
COUNTY OF TETON                )

I HEREBY CERTIFY that before me, the Subscriber, a Notary Public for the State and County aforesaid, personally appeared Anita Hiatt and made oath in due form of law that she is duly authorized to, and did execute the foregoing Memorandum of Understanding.

IN WITNESS WHEREOF, I set my hand and notarial seal this \_\_\_\_ day of \_\_\_\_\_, 2013.

SEAL

\_\_\_\_\_  
Notary Public

STATE OF IDAHO                    )  
  ) SS.  
COUNTY OF TETON                )

I HEREBY CERTIFY that before me, the Subscriber, a Notary Public for the State and County aforesaid, personally appeared Jesse Hiatt and made oath in due form of law that she is duly authorized to, and did execute the foregoing Memorandum of Understanding.

IN WITNESS WHEREOF, I set my hand and notarial seal this \_\_\_\_ day of \_\_\_\_\_, 2013.

SEAL

\_\_\_\_\_  
Notary Public

STATE OF IDAHO                    )  
  ) SS.  
COUNTY OF TETON                )

I HEREBY CERTIFY that before me, the Subscriber, a Notary Public for the State and County aforesaid, personally appeared Kelly Park and made oath in due form of law that he is duly authorized to, and did execute the foregoing Memorandum of Understanding.

IN WITNESS WHEREOF, I set my hand and notarial seal this \_\_\_\_ day of \_\_\_\_\_, 2013.

SEAL

\_\_\_\_\_  
Notary Public

FINDINGS OF FACT AND CONCLUSIONS OF LAW FOR RIVER RIM RANCH PLANNED UNIT DEVELOPMENT MASTER PLAN AMENDMENT

OWNER/APPLICANT:

Big Sky Western Bank (Glacier Bancorp)

LEGAL DESCRIPTION:

Portions of Sections 4-10, 15-22 and 29 Township 6 N, Range 44 E, BM. River Rim Ranch, Division II.

LOCATION:

River Rim Ranch is a large PUD that straddles HWY 33, approximately 7 miles west of Teton.

PROPERTY SIZE:

Approximately 5,500 acres

DECISION:

Approved with the following conditions:

- 1) Section 2(a)(2)(G)(II) of the development agreement and any reference to the allowance of overnight accommodations, a restaurant or a retail shop shall be deleted.
- 2) Self-Storage Units/Office Storage Units and Meeting Conference Space shall be deleted from Section 2(a)(2)(G)(III)
- 3) Paragraph 12, Order of Completion, be modified to read: Development of Division II Phases II-VI may be commenced in any order or simultaneously as determined by the Owner once all of Phase I of Division II is complete and accepted by Teton County, including the Reclamation of Tract J (Golf Course area), as described in Paragraph 2(e) of this Agreement. The infrastructure for Phases II-VI of Division II must be complete before a plat may be recorded and lots in those phases sold.
- 4) Paragraph 8, Platting and Improvements for Divisions II, III, IV, V and VI, be modified to read: Division II Phases II-VI improvements shall be completed by December 31, 2026. Division II Phases II-VI are eligible for final platting in accordance with the attached master plan (See Exhibit A) so long as this Agreement has not been breached. All subdivision, zoning and other regulations in effect at the time of final plat submittal, which do not conflict with the Master Plan, shall govern. Upon completion and acceptance by the County of all public improvements in any given phase, the Plat for that phase may be recorded. Failure to record the plat and complete any improvement in accordance with the timelines in this Agreement shall result in a breach of this Agreement and may result in the vacation or partial vacation of the Master Plan. All final plats must be approved by the Teton County Board of County Commissioners.
- 5) The math in Section 2(a) of the DA must be corrected.

REASONING:

In accordance with Teton County Code 9-7-1(B-3b), a portion of the application reduces the number of lots and increases the open space of the PUD. Phase I, the only platted phase of the PUD, had a density reduction of 4 lots. Future unplatted phases had greater density reductions (Phase II – 25 lots; Phase III – 11 lots; Phase IV – 17 lots; Phase V – 18 lots; Phase VI – no lot reduction but an increase in approximately 10 acres of open space). The Board feels that the density reductions and increase in open space is a beneficial change to a master plan for property located in a rural and agricultural area of the County.

**Conditions**

Conditions 1 and 2:

The original development agreement and all subsequent modifications of the original development agreement provided that the retail, restaurant and any overnight accommodations in the West Rim

Village could not be constructed or operated until completion of the golf course. Applicant no longer plans to construct a golf course. Because the focus of the PUD is no longer as a resort development, any reference to resort-related commercial amenities (overnight accommodations, a restaurant, a retail shop, self-storage units/office storage units and meeting conference space) must be deleted.

Neither previous nor current law allows the proposed lodge/restaurant/retail shop, self-storage units/office storage units or meeting conference space in Division II of the River Rim PUD. The underlying zoning (AG 20 ) does not permit a lodge, restaurant or retail shop open to the general public. A hotel/motel is also not a permitted use in the AG 20 zone. A restaurant, a bed and breakfast inn, a boarding/lodging house, or a retail store are also not permitted uses in the AG 20 zone. Storage units and meeting conference space are likewise not permitted uses in the AG 20 zone.

The land use ordinance that Division II of River Rim was approved under states:

PUD's may contain incidental components which are inconsistent with the underlying land use zones as determined by the commission and approved by the board upon the following findings:

1. The uses permitted are incidental, necessary, or desirable and appropriate with respect to the primary purpose of the PUD;
2. No more than 2% of the developed acreage within PUD (not including land set aside as open space) is devoted to uses permitted by the exception. (Ord. 9 as Amd through 9-25-2000)

Since they are not allowed uses in the underlying zone, these uses can only be permitted if they are incidental, necessary, or desirable and appropriate with respect to the primary purpose of the PUD. The Board finds that these uses are not incidental, necessary, or desirable and appropriate to a residential development.

The current PUD ordinance allows for a Planned Community PUD to have more than 100 residential lots:

In a Planned Community PUD, non- residential uses may include (a) non-commercial institutional uses such as schools, churches, or clubhouses, (b) commercial uses designed and sized to serve the daily needs of PUD residents, or (c) commercial operations related to the recreational, sports, cultural, or entertainment focus of the PUD (for example, equestrian-related facilities in an equestrian-themed PUD), which may be designed and sized to serve residents or visitors from outside the PUD. Non-residential uses shall be located within the interior of the PUD, and not along State Highways or maintained county roads bordering the PUD.

The bank's current proposal for a lodge, restaurant and retail shop does not fit the current law either. The proposed commercial uses are not located within the interior of the PUD, but is along State Highway 33 and near County Road 9400. Also, the lodge uses are not designed and sized to serve the daily needs of PUD residents and the commercial operations are not related to what is currently a residential focus of the PUD.

Division II of River Rim was approved as a golf course community featuring a Greg Norman Signature Golf Course. River Rim Ranch is the third resort residential golf course community created by Potter Clinton Development, Inc. (Teton Pines, Jackson Hole, WY and Teton Springs, Victor, ID). River Rim's original plan included the Teton Rim Club and the Teton Rim Golf Village with amenities such

as an 18-hole Greg Norman Signature Golf Course, a clubhouse and pro shop, a swim and fitness complex, tennis and basketball courts, etc. In the proposed amendment, the lots and tracts where these amenities were to be located are converted into residential lots. No golf course or clubhouse or health facility is proposed; River Rim's proposal is now purely residential.

Should River Rim develop into a resort community in the future – for example, if it builds the golf course – it obviously may return to the County with a proposal for commercial operations related to the new focus of the PUD.

Conditions 3 and 4:

According to previous Development Agreements, phases of the development did not need to be completed in numerical order, but the start of a subsequent phase relied upon the completion of the previous phase. Thus, if Phase IV was under construction, no other phase could be built until Phase IV was complete. The current problem with this provision is that Phases II-V are no longer owned by a single owner.

Since the original development was approved, Teton County changed its development requirements so that a final plat may not be recorded until infrastructure for that development or that phase is complete. The code now greatly diminishes the risk that unsuspecting buyers will purchase unbuildable lots (an all too common occurrence due to past regulations). With this amendment, the plats for Phases II – VI also may not be recorded until their infrastructure is complete. With the exception of Phase I, which has already been platted, this provides the owners of Phases II-VI with the ability to start construction of their phase at any time once Phase I is complete. Future phases will not have to rely upon another owner's actions before being able to construct their phase – each phase owner will be able to construct their phase when they are willing and able. Paragraph 12, Order of Completion, of the new development agreement shall thus state:

Development of Division II Phases II-VI may be commenced in any order or simultaneously as determined by the Owner once all of Phase I of Division II is complete and accepted by Teton County, including the Reclamation of Tract J (Golf Course area), as described in Paragraph 2(e) of this Agreement. The infrastructure for Phases II-VI of Division II must be complete before a plat may be recorded and lots in those phases sold.

Because Phase I has already been platted and 155 lots within that phase sold (many with the understanding that all infrastructure would be complete in 2010), all promised public improvements and infrastructure must be 100% complete (roads completed and paved) and the golf course reclaimed before the other phases can start construction. Once Phase I is complete and signed off on by Teton County, any or all subsequent phases may commence construction in any order and at any time.

Teton County Code 9-3-2(D) currently requires that all improvements be installed prior to filing a record plat. Property owners are thus protected from buying lots that are nearly worthless because they cannot be built upon. The Division II, Phase I Plat was recorded under a previous code and thus its infrastructure is not complete even though it has been able to sell 155 lots (which are not currently buildable). To comply with current Teton County health, safety and welfare standards, Paragraph 8, Platting and Improvements for Divisions II, III, IV, V and VI, of the new development agreement shall state:

Division II Phases II-VI improvements shall be completed by December 31, 2026. Division II Phases II-VI are eligible for final platting in accordance with the attached master plan (See **Exhibit A**) so long as this Agreement has not been breached. All subdivision, zoning and other

regulations in effect at the time of final plat submittal, which do not conflict with the Master Plan, shall govern. Upon completion and acceptance by the County of all public improvements in any given phase, the Plat for that phase may be recorded. Failure to plat and complete any improvement in accordance with the timelines in this Agreement shall result in a breach of this Agreement and may result in the vacation or partial vacation of the Master Plan. All final plats must be approved by the Teton County Board of County Commissioners.

Though somewhat minor, the changes to Paragraphs 8 and 12 will help avoid the lots-sold-but-infrastructure-not-completed problem that so many investors and property owners face in Teton County, Idaho.

**Approved by the Board of County Commissioners at their meeting on the 9th day of December, 2013.**

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Kelly Park, Chair

ATTEST:

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Mary Lou Hansen, County Clerk



WK: 208-354-0245  
CELL: 208-313-0245

**Teton County Engineer**  
**MEMO**

150 Courthouse Drive  
Driggs, ID 83422

December 5, 2013

TO: Board of County Commissioners  
FROM: Jay T. Mazalewski, PE  
SUBJECT: Public Works Update

The following items are for your review and discussion at the December 9, 2013 meeting.

**SOLID WASTE**

1. See the attached Solid Waste Update from the Solid Waste Supervisor.
2. The Forsgren Study has been submitted to DEQ and we will be setting up a meeting to review the report and finding with DEQ.

**ROAD & BRIDGE**

1. R&B crews are plowing when necessary. Last storm we initially plowed only the asphalt road and then the next day cleaned up the gravel roads. This was to allow traffic to pack the snow and create a snow floor. Snow floors on gravel roads protect the gravel.
2. N3000W/Badger Creek Bridge: The N3000W bridge over Badger Creek is complete and the road is open. The contractor will be moving to the next project which is clearing and stabilizing the creek upstream of the bridge.
3. Grants: ITD through their transportation mobility program has released pre-applications for funding which are due on 12/23. There is not commitment of funds at this time, therefore I have not submitted at grant request to the BoCC. This program funded the Fox Creek Park & Ride Lot slated for summer of 2014 (7.34% match). I have attached summaries of the funding opportunities. Here are some possible projects that I have identified:
  - Replace signage along Victor/Driggs Path & new signage on county bike routes
  - Repair pathway bridge across Teton Creek
  - Expand/Create Hatches Corner Park n Ride
  - Fund Driggs/Tetonia Rail Trail property cost appraisal & owner negotiations.
  - 8000S widening & resurfacing
  - Fog Seal & Striping of Ski Hill Road

Does the BoCC have any specific project that fall into these categories?

4. Road Priorities Discussion: I understand the road priorities discussion has been moved to an evening meeting in January. I am planning on reviewing my presentation from April of 2013, work completed to this date, and the proposed 2014 projects. Does the BoCC have any additional topics they would like to review?

5. Outstanding Questions from previous meeting:

- Harmony Design is crafting the LOMR because they were the design/hydraulic engineer for the project
- We began budgeting this year (\$10K) for road sign replacement/upgrades and will budget each year for signs. The grant (if awarded) will accelerate this process

ACTION ITEMS:

1. Solid Waste Recycling Policy: A formal policy regarding the disposal of recycled goods was requested by TVCR and previously by RAD. The attached policy outlines the county's efforts and transparency to ensure recycled materials are recycled and do not end up in landfills. I recommend the BoCC:

*Adopt the Solid Waste Recycling Policy.*

2. Stateline Road Bridge Repair: Bids for repairing the eroded abutment on Stateline Road and Teton Creek are due Friday Morning. The RFB was sent to four contractors as the estimate cost is below the State Bidding Requirements but county policy still requires at least three bids. The WY Army Corp permit is approved and I have reviewed the project with Teton County WY. This project will be funded via the R&B Fund account #02-496-000. I recommend the BoCC:

*Award the Stateline Rd/Teton Creek Bridge Repair bid and contract to \_\_\_\_\_ for a sum not to exceed \$\_\_\_\_\_.*

3. 2013/2014 Snowplowing Map & Requests: Attached is the 2013/2014 Snowplowing map. Some minor edits have been made (marked) to correct errors and make the map more accurate. I met and reviewed the map with the School District, Tetonia, Driggs, Victor and all parties are satisfied with the plowing routes. An interactive version of this map is available online.

W12000N Plow Request: Please see the attached request. This plowing of this road has been requested (by various parties) and denied multiple times in the past. This would be a very difficult road to plow due to the switchback and would require an auger/blower to manage the snow. A map of the requested section and the Criteria Rating Sheet are attached. The road does not meet the minimum required points on the Draft Rating sheet. I recommend the BoCC:

*Deny the snowplowing request for W12000N*

Packsaddle Estates Plowing: A request has been made to reduce the plowing in Packsaddle Estates, which the BoCC heard last meeting. Attached are additional letters from homeowners opposing the request. I recommend the BoCC:

*Deny the reduction in snowplowing request for Packsaddle Estates.*



WK: 208-354-3449  
CELL: 208-534-8710

**Teton County**  
**Solid Waste & Recycling**

1088 Cemetery Rd  
Driggs, ID 83422

December 04, 2013

TO: Board of County Commissioners  
FROM: Saul Varela-Solid Waste Supervisor  
SUBJECT: Solid Waste & Recycling Update

The following items are for your review and discussion at the December 09, 2013 meeting.

*SOLID WASTE*

1. **Cardboard Load** – On November 19<sup>th</sup>, 2013 Rocky Mountain Recycling picked up a load of cardboard from TCSW and was to be delivered to Georgia Pacific in Toledo, Oregon. There was a total of 31.75 tons of cardboard on this load.
2. **Successful Backup Plan for TCSW** – On October 24<sup>th</sup> the Board of Commissioners approved the purchase of a backhoe; this backhoe is a backup plan for the only loader TCSW has and the Grizzly (Garbage Loading Crane) if they ever broke down and were out of service for an extended period of time. On December 12, 2011 the Board of Commissioners approved the purchase of replacement parts for the Grizzly (Garbage Loading Crane) with Scrap Metal Funds. These parts (Grizzly hydraulic cylinders) are all specialty parts and not readily available. On November 07<sup>th</sup>, 2013 the hydraulic cylinder to the main arm of the Grizzly broke at the pin eye hook. We were able to use the backhoe not only to finish loading the garbage truck, but also to help in replacing the cylinder TCSW had on hand just for these types of breakdowns. Due to planning ahead our down time was a maximum of 3 hours and TCSW was still able to take care of incoming garbage.
3. **Power Outage on December 04<sup>th</sup>, 2013** – TCSW was affected by the power outage in Teton Valley on December 04<sup>th</sup>, 2013. This did happen to be a non public day for TCSW, which minimized the number of resident's that were affected by the power outage. The power was back on at 3:30 pm on the same day.

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## LOCAL STRATEGIES

### Strategy 6B.L001 - New route feasibility studies

Mobility services connecting the Teton Valley with surrounding communities do not meet the needs of the general public. While services do exist, ridership connecting Driggs-Rexburg is extremely low because of route timing, direction, and frequency based upon NEMT rider patterns which do not mirror that of the general public. Ridership of the commuter shuttle between Driggs-Jackson is good and growing, however local stakeholders believe the addition of additional mid-day routes or weekend service could greatly expand the connectivity for the general public between the two communities. This strategy is intended to fund projects that, coordinated by the District 6 Mobility Manager, assess the additional need for demand response and fixed-route services to/from the Teton Valley. The intent of these assessments and analyses is to develop future detailed operational strategies for the coordination plan.

Concepts for study identified by local stakeholders are limited to:

- Study of demand potential and feasibility for additional mid-day commuter routes from Driggs-Jackson.
- Study of demand potential and feasibility for weekend service from Driggs-Jackson
- Feasibility study of programs to ensure riders across Teton Pass have alternatives for return trips when the primary mobility service vehicles are not available or the pass is closed.
- Study of demand potential and feasibility of mobility services designed for the general public connecting Teton Valley to Rexburg.
- Study of demand potential and feasibility of connecting Teton Valley to the intercity network by re-routing the existing Jackson-Idaho Falls route.
- Study of intra-valley operating models to improve ridership under operating strategy 6B.L022, including fixed-route analysis and connectivity with Tetonia.

### Strategy 6B.L004 - Expand LMMN Mobility Service Routes to Cover Social Service Agency Offices and Other Lifeline Service Locations

Services in the LMMN should provide access to social service agency offices, government locations, polling places, etc. In developing placement of transit routes and service segments, emphasis should be given to key lifeline service locations for residents that are transportation disadvantaged.

#### *Alternatives/Considerations:*

- Social service agencies directly operating or contracting mobility services.

- Voucher programs for social service agency clients.
- Coordinating with social rural service agency offices and other lifeline service locations to gather more information to determine origins and destinations and to gain their input on improvements to existing services.
- Outreach campaign to maximize use of Idaho Rideshare by Social Service Agencies and their clients.

### **Strategy 6B.L008 – Implement Land Use Policies that Support Expansion of Mobility Options (Including Bikeways and Pathways) at the Local Level**

Incorporate community planning methodologies that consider alternative modes of mobility and result in environments that are pedestrian and bicycle safe and friendly. These policies should promote density and concentrated growth in the region. Consider implementing the idea of complete streets for all new developments and modifications.

#### *Alternative/Considerations:*

- Promote bike and pedestrian-friendly environments and incorporate bikeways and pathways into the growth plan of connecting communities within the local network, and to points outside the network and District.
- Develop and promote transit-friendly guidelines.
- Ensure that transit providers are involved in local planning and land use issues.
- Coordinate bike path and pedestrian improvements with local transit providers.
- Build bikeways and pathways in the region.
- Provide safe, alternate means for students to travel to local primary and secondary schools.

### **Strategy 6B.L009 – Educate Officials and the Community on the Need and Value of Supporting, Funding, and Developing Public Transportation Services, Facilities, and Amenities**

Stakeholders stressed the importance of educating local officials, elected officials, communities, and the private sector on the need and value of supporting, funding, and developing public transportation services, facilities, and amenities that are safe, clean, ADA-accessible, and family-friendly.

Through such education, the network can better its chances to obtain sustainable funding for existing as well as new proposals. Also, this ensures that mobility services, facilities and amenities are ADA accessible and respectful of family and personal values.

*Alternative/Considerations:*

- Implement a branding approach, potentially “I-Way Certified”, to ensure that mobility services and facilities meet standards for safety, cleanliness, ADA accessibility, etc.

**Strategy 6B.L014 – Locate and Develop Rexburg Transit Center**

This project must be implemented in conjunction with LMMN 6B Strategy 6B.L032, fixed-route service in Rexburg. The strategy is intended to provide the city with a community hub for a fixed-route system that primarily serves riders, but also serves as an administrative office for the transit provider(s), an intercity carrier stop, and possibly the INL commuter service as a park and ride stop. Applicants should be able to demonstrate that local elected officials, economic development professionals, major businesses, and the local university were involved in the process to locate this office to maximize its value to the community.

**Strategy 6B.L015 – Establish Pathway Maintenance Funding**

Establish funding for reliable maintenance of accessible pedestrian and bicycle routes. Funds should be made available to maintain the pathways. An entity should also be established to be responsible for the monitoring and maintenance of all pathways. This effort could be lead by the mobility manager. This would include snow removal as needed to allow better access to alternative mobility services in winter.

**Strategy 6B.L016 – Provide Mobility Services along the Rexburg to Idaho Falls Travel Segment**

Services along this travel segment are currently provided by Salt Lake Express. There are two pickup locations in Rexburg and three dropoff locations in Idaho Falls, with stops in Rigby. Salt Lake Express also offers door-to-door service within both communities for those who do not have access to their intercity stops. The service provides nine runs per day from Rexburg to Idaho Falls, with nine return trips – seven days per week. Stakeholders believe there is a need for lower income riders/commuters and students as the current privately funded services costs \$13.75 each way. Potential services could include shuttle services, fixed route, fixed route/flex schedule, demand-response services, and ridesharing/vanpooling. Numerous origins/destinations for students, the disabled, and employers on both ends of the travel segment contributed to the LMMN process, indicating a significant need for the passenger groups they represent.

### **Strategy 6B.L022 – Provide Demand-Response Services within Teton Valley, ID**

Local stakeholders expressed the need for public transit services for students, people with disabilities, seniors, people with low income, and those without other mobility options. Demand-response service allows greater access to employment opportunities and critical community services. The existing services are used by a wide mix of local residents. The only public input with respect to the existing services is that it should be better marketed, and that expanding beyond Monday-Friday service to include weekend hours would allow greater access to a variety of important local destinations.

### **Strategy 6B.L023 – Provide Driggs-Jackson Commuter Service**

Local stakeholders expressed the need for direct transportation services from Driggs through Victor to Jackson, Wyoming. Current services are optimized for connecting commuters from Teton Valley, ID to Jackson, WY as well as Idaho students attending private schools in Wilson/Jackson. Stakeholders expressed a need for expanded mid-day service and weekend service in addition to the current commuter-based services.

This strategy offers the opportunity to partner with Wyoming to implement services that provide additional mobility links and open up transportation options for residents in both states.

### **Strategy 6B.L024 – Provide Demand-Response Service in Rexburg/Madison County**

Significant work in building the NEMT network has been accomplished in the last year by AMR/Access2Care. The Rexburg/Madison County area now requires less 5311-funded specialized demand-response transportation services than it has in past years. While service under this strategy is still important, the local community elected officials and leaders have prioritized LMMN 6B Strategy 6B.L032, fixed-route service, over this one. The optimal scenario would be to accomplish this strategy's intent through the FTA-required complimentary paratransit along a fixed-route corridor that serves the city of Rexburg under strategy 6B.L032.

### **Strategy 6B.L025 – Provide Coordinated Demand-Response Services within Bonneville and Jefferson Counties.**

While some new important services have been implemented in LMMN 6B, local stakeholders expressed the need for demand-response transportation services to meet mobility needs, and extend access to mobility for people who do not qualify for Medicaid funded transportation in Bonneville and Jefferson Counties. Demand-response and specialized transportation services operated in the LMMN is a logical

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strategy for improving mobility, especially for older adults, people with disabilities, and people with lower incomes who may not have access to public transit services or be eligible for specialized transportation services such as those funded by Medicaid.

This strategy would meet multiple unmet needs and issues while taking advantage of existing organizational structures. Operating costs -- driver salaries, fuel, vehicle maintenance, etc. -- would be the primary expense for expanding services, though additional vehicles may be necessary for providing same-day transportation services or serving larger geographic areas. The origins of these trips are assumed to be rural, with the destinations presumed to be in the Idaho Falls urbanized area. Applications under this strategy must demonstrate coordination with and approval from the Bonneville Metropolitan Planning Organization. Demand response services contained within/between the rural 'bedroom communities' surrounding the small urban area would not meet the intent of this strategy.

### **Strategy 6B.L026 - Provide Shuttle Service from Victor-Driggs-Alta-Grand Targhee**

Local stakeholders in the Teton Valley have identified a fixed-route shuttle from Victor through Driggs to Grand Targhee has an important route for workers, tourists, and the general population. A shuttle project funded under this strategy began its first season of operations last year, running from December 9, 2012 - March 31, 2013. Ridership was over double the prior year's pilot season. Local elected officials prioritize this service very high, and would like to see an expansion of the service into the summer months.

### **6B.L029 - Construct and/or obtain land for park and ride lots within LMMN 6B**

Numerous park and ride lots within LMMN 6B have been identified by local stakeholders for employment and recreational purposes. Many of them fall within the rural areas of Teton and Fremont Counties.

Potential locations include:

- Fox Creek area (Teton Valley - awarded funding for April 1, 2014)
- Tetonia, Hatches Corner
- Island Park

### **6B.L031 - Develop bicycle & pedestrian pathway system within local communities of LMMN 6B**

Many of the rural communities within LMMN 6B have begun work identifying bicycle or pedestrian routes, potential opportunities for signage, painting, or striping to improve the accessibility of those two modes. This strategy is intended to allow for the

funding of facility improvements, including paving in any of the rural communities within LMMN 6B.

### **6B.L032 – Provide fixed-route transit services within the city of Rexburg**

Stakeholders expressed a significant need for fixed route service within the city of Rexburg. The suggested service is intended as a replacement for Strategy 6B.L024, as a project funded under this strategy would accomplish the intent of both strategies. Stakeholders indicated that a route servicing student housing, the BYU-I campus, the downtown loop, and N 2<sup>nd</sup> E out to Hwy 20 would be very well used. Demand modeling, student surveys, business leader input, and student housing owners all support the stakeholder input that there is significant potential for strong ridership on a properly designed fixed route service. Stakeholder input during this year’s LMMN planning process indicated:

#### Business Community

- Businesses along the proposed route corridors are extremely enthusiastic about the proposed route options. Businesses expressed a willingness to pay upfront for stop infrastructure if provided with a requirements/spec sheet for stop infrastructure with an invoice.
- There will be some controversy with the placement/number of stops. More businesses would like direct stops, or stops very close to their locations, than are practical for an efficient fixed-route system.
- Sufficient anchor businesses exist along the corridor for year-over-year operating match funding in the range of \$10,000-\$15,000
- For many, their support of the system is contingent upon vehicle configuration. Many businesses express hesitancy with designing a new system around “handicapped vehicles”.
- Their willingness to ‘purchase’ a stop, or contribute operating match is contingent upon their satisfaction that a sustainable operating plan has been developed and is supported by the city and BYU-I.

#### Student Housing Complexes

- All student housing complexes outside of the pedestrian zone in Rexburg are supportive of the route system concept. Similar controversy over stop locations - as with the business community - should be expected.
- The Pioneer Road corridor shows the highest level of interest, appropriate density, demographics, etc. for success.
- Many will be willing to contribute match, both capital and ongoing operating match. Several own vehicles and currently transport student-residents. Their match contributions would not likely be upfront, and would be contingent upon a successful demonstration of a

sustainable system that would allow them to feel comfortable with liquidating their vehicles.

- Vehicle configuration was a concern. Many of the complexes have single-trip volume that would exceed the capacity of the vehicles in the current demand-response fleet.

#### Students

- Surveys, done by TRPTA and the E-Center, indicate the potential for high ridership adoption rates.
- Students express concerns relating to vehicle configuration.
  - They are less likely to ride on a bus perceived as being for “handicapped” – branding is critical
- The rider experience on ‘cutouts’ is not good. It does not allow for a forward line of vision. Existing student riders do not like to “...not be able to see where I’m going.”
- In terms of cost, students indicate a preference in the following order:
  - Fare Free
  - Semester fee through school
  - Semester-long passes
  - Monthly passes
  - Per-ride fares

#### Disabled/Seniors

- Seniors and disabled riders/advocate agencies express concern over the possibility of losing their existing mobility services.
- No senior or disability agencies have expressed an ability to provide capital or operating match.

The local community does not support a full-scale system pilot, many of the potential match partners expressed concern about rushed or suboptimal implementation of a program under this strategy. The intent of this strategy is not to support limited pilot projects of a whole system. However, potential projects under this strategy could include pilot projects designed to accomplish the following:

- Confirm or reject public comment on vehicle configuration
- Understand expected and/or unexpected variation in route delivery and mitigate its impact on the rider experience
- Increase opportunities for feedback in system design
- Quickly deliver a version of the route system to a particular segment (ie: Pioneer Rd complexes)
- Validate a performance-measurement system

**6B.L033 - Provide Capital Acquisition as needed to support Mobility Services Strategy 6B.L016**

Strategy 6B.L016 is intended to provide mobility services along the Rexburg to Idaho Falls corridor. These services may require the need for additional and/or replacement vehicles, facility improvements, vehicle enhancements, or other capital needs.

**6B.L035 - Provide Capital Acquisition as needed to support Mobility Services Strategy 6B.L022**

Strategy 6B.L022 is intended to provide weekday mobility services within the Teton Valley. These services may require the need for additional and/or replacement vehicles, facility improvements, vehicle enhancements, or other capital needs.

**6B.L036 - Provide Capital Acquisition as needed to support Mobility Services Strategy 6B.L023**

Strategy 6B.L023 is intended to provide weekday commuter services between Teton County, ID and Teton County, WY. These services may require the need for additional and/or replacement vehicles, facility improvements, vehicle enhancements, or other capital needs.

**6B.L037 - Provide Capital Acquisition as needed to support Mobility Services Strategy 6B.L024**

Strategy 6B.L024 is intended to provide demand response services in and between Rexburg and rural Madison County. These services may require the need for additional and/or replacement vehicles, facility improvements, vehicle enhancements, or other capital needs.

**6B.L038 - Provide Capital Acquisition as needed to support Mobility Services Strategy 6B.L025**

Strategy 6B.L025 is intended to provide demand response services in and between Bonneville and Jefferson Counties. These services may require the need for additional and/or replacement vehicles, facility improvements, vehicle enhancements, or other capital needs.

**6B.L039 - Provide Capital Acquisition as needed to support Mobility Services Strategy 6B.L026**

Strategy 6B.L026 is intended to provide commuter and tourism related mobility services between Teton Valley, ID and Alta-Grand Targhee Resort. These services may require the need for additional and/or replacement vehicles, facility improvements, vehicle enhancements, or other capital needs.

**6B.L040 - Provide Capital Acquisition as needed to support Mobility Services Strategy 6B.L032**

Strategy 6B.L032 is intended to provide fixed route transit services within the city of Rexburg. These services may require the need for additional and/or replacement vehicles, facility improvements, vehicle enhancements, or other capital needs.

**6B.L041 - Driggs bus storage facility**

The local providers have expressed a need for a storage facility in Driggs. All providers currently store their rolling stock outdoors, making winter operations very difficult, and reducing the useful life of their vehicles. The LMMN stakeholders agreed that a storage facility is a priority to ensure reliable operations in the future. In keeping with strategy 6B.L011, stakeholders will require co-location of all providers operating within the Teton Valley, and a facility that will accommodate all the vehicles operating from a base in Driggs. At the time of this document's publication, that includes TRPTA, START Bus, and Grand Targhee Resort. An application submitted under this strategy number shall require the approval of the Teton Valley Mobility Advisory Committee (TVMAC).

This strategy was awarded funding in the 2011-2012 funding cycle for an award set to contract April 1, 2013. After issuing an RFP, the subrecipient received no bids that were within the approved budget, and had to cancel the project. The strategy had been removed from the 2012 LMMN plan because it was awarded funding, and was a one-time capital project. Since the project was not constructed and the award returned to the District 6 funding pool, the strategy is being returned to the 2013 and future versions of the LMMN plan, as it remains a community need.

**6B.L043 - Fund marketing/outreach campaign with BYU-I to promote mobility services, and ridesharing.**

Many stakeholders contacted during the LMMN process expressed the need for coordinating with BYU-I in Rexburg. Many residents as well as students are not aware of the existing services offered in Madison County. As of the time of this document's publication, BYU-I is currently served with demand-response services, Idaho Rideshare, the Enterprise We-Car program, and an intercity stop with Salt Lake Express. The students are not significant users of either of the first two mobility options, while they are highly more likely to use than the general public if they were aware of the services.

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