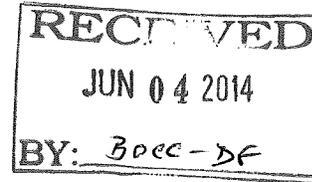


# TETON VALLEY HEALTH CARE

Your Healthcare *Elevated*

www.tvhcare.org

June 3, 2014



- Teton County Board of County Commissioners
- Teton County Planning Commissioners
- Hyrum Johnson, City of Driggs Mayor
- Zach Smith, City of Victor Mayor
- Gloria Hoopes, City of Tetonía Mayor

Teton Valley Health Care provides employment for over 150 people. The majority of our job positions require post-high school education and/or special training certifications. Our employment opportunities tend to be career opportunities rather than short-term job stints. As such, recruitment for positions at TVHC can be quite competitive. Housing, location, amenities and cost of living are all factors that weigh heavily in the minds of prospective candidates who live out of town.

It's our hope that as our Valley emerges from the recession, our county leaders will evaluate opportunities for new business growth along with the need for affordable housing. Our welcome mat is already very inviting because of the natural beauty and recreational activities that exist, however, individuals need a place to live while building their careers and growing their families in our townships.

Please let me know if TVHC could be a resource for helping assess affordable housing needs.

Sincerely,

  
Keith Gnagey, CEO

## Dawn Felchle

---

**From:** Mary Lou Hansen  
**Sent:** Friday, May 30, 2014 2:57 PM  
**To:** Teton  
**Subject:** Housing Survey

Dear Teton County Employees

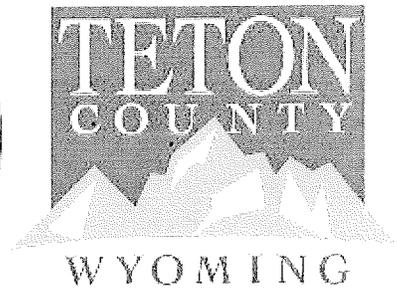
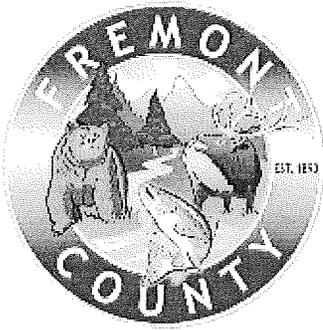
Fremont, Madison, and Teton County, Idaho as well as Teton County, Wyoming are conducting a regional housing study to understand the housing needs of the local workforce and residents in the region.

Please take 5-10 minutes to fill out this Household Survey (link at the bottom of the page). This survey is being distributed by several regional employers to their employees as part of this study. The survey will provide much needed information on current housing conditions, needs and preferences of the local workforce so they can be better served in the future. Because adequate housing is in all of our interests, please feel free to complete the survey during work hours.

Keep in mind that all survey responses will be completely confidential. To thank you for your time to complete this survey, you will have the option of providing your contact information for the purpose of entering a drawing for one of five \$100 grocery gift cards. Your contact information will not be paired with your survey responses. The drawing will occur on August 8, 2014, after which time you will be notified if you were selected.

Thanks for your participation and if you have any questions, you may contact Shawn Hill, the local survey coordinator for the housing study, at (307) 413-4514 or [shawn@frontierforward.com](mailto:shawn@frontierforward.com).

[www.4countysurvey.com](http://www.4countysurvey.com).

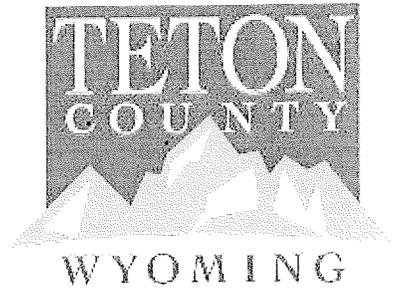
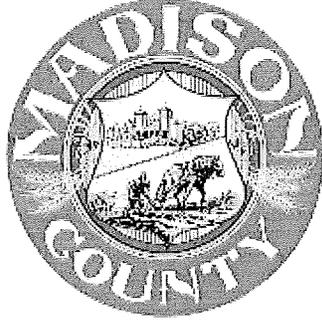


## Housing and Quality of Life in the Teton/Yellowstone Region

Teton County, Wyoming, and Fremont County, Madison County, and Teton County, Idaho, have joined together to assess housing and quality of life in the 4 counties. The results of this survey will allow the Counties to better understand the region's housing needs and what makes our communities special.

This survey takes 5 to 10 minutes to complete, and responses are strictly confidential. Your input is important for choices about housing, economic development, and preserving our unique quality of life. If you have any questions, please contact Shawn Hill at (307) 413-4514.

As a thank-you for your participation, survey respondents may choose to participate in an opportunity to win one of five \$100 grocery store gift cards upon completion of this survey.



## Housing and Quality of Life in the Teton/Yellowstone Region

Do you live in the region:

- Year-round
- Part-time

How long have you resided in the 4-county region and your current home, and how much longer do you plan to reside here?

	LESS THAN 1 YEAR	1 UP TO 5 YEARS	6 UP TO 10 YEARS	MORE THAN 10 YEARS
Lived in region	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lived in current home	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Plan to live in region	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

When you last moved, how hard was it to find housing that met your needs and that you could afford?

- Not difficult
- Moderately difficult

Very difficult

**In what type of home do you live?**

- Dorm/Student-only housing
- Motel
- Single-family house/Cabin
- Apartment
- Tent/Camper/RV/Yurt/Truck/Van
- Duplex or triplex
- Mobile home
- Townhouse or condominium
- Other:

**How many bedrooms are in your home?**

**How many bedrooms do you need?**

**Do you:**

- Own
- Rent or lease to own
- Caretake/other

**Does your employer provide or help you with housing?**

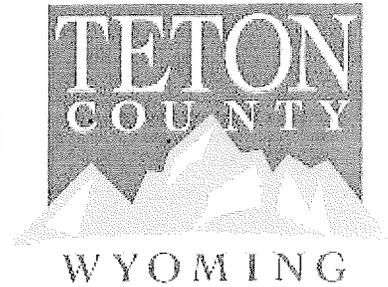
Yes

No

**Do you live in:**

- Free market housing
- Restricted housing (such as deed restricted ownership; rentals with price, income or employment limits; etc.)





## Housing and Quality of Life in the Teton/Yellowstone Region

### In what county do you live?

- Fremont County, ID
- Madison County, ID
- Teton County, ID
- Teton County, WY
- Outside of 4-county region (specify county):

### Where within the region would you most like to live if housing you could afford was available?

- Ashton
- Island Park, Macks Inn, Big Springs, Henry's Lake
- St. Anthony, Parker, Wilford
- Teton, Newdale
- Warm River
- Drummond, Squirrel
- Other rural Fremont County

- Rexburg
- Sugar City
- Thornton
- Other rural Madison County
  
- Driggs
- Victor
- Teton
- Other rural Teton County, ID
  
- Jackson
- Alta
- Hoback
- Kelly, Moran
- Rafter J Ranch, South Park
- Teton Village
- Wilson, Moose Wilson Road
- Teton or Yellowstone National Parks
- Other rural Teton County, WY
  
- Outside of 4-county Region (please specify county)

**Which best describes the condition of your current residence?**

- Excellent
- Good
- Fair
- Poor

## Does your home have adequate/safe running water?

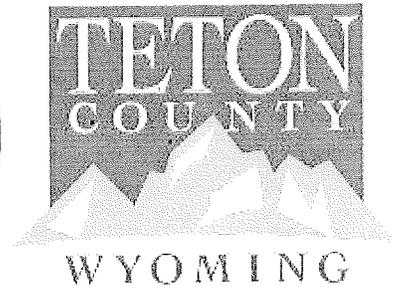
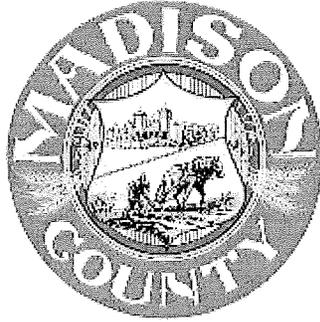
- Yes
- No

## What type of heat do you have? Check all that apply.

- None
- Electric
- Propane
- Natural gas
- Wood

Next

25%



## Housing and Quality of Life in the Teton/Yellowstone Region

Please rate your current quality of life:

- Excellent
- Very good
- Good
- Fair
- Poor

Why do you say that?

Why do you choose to live in this region? (Check one for each)

STRONGLY DISAGREE    DISAGREE    NEUTRAL    AGREE    STRONGLY AGREE

I grew up here

- 

My family has

been here for generations

Job opportunities

Natural environment, wildlife, and scenery

Outdoor recreation opportunities

Safe, small town feel

Clean air and fresh water

STRONGLY DISAGREE    DISAGREE    NEUTRAL    AGREE    STRONGLY AGREE

Abundant working farmland

Good education opportunities

Good quality services (health, police, fire, other services)

Housing is affordable

I feel connected to my neighbors

and  
community

Other

If you selected "other" above, please specify:

What do you consider to be the biggest threats to the quality of life in this region? (Check one for each)

	NOT A THREAT	A MINOR THREAT	NEUTRAL/ NO OPINION	A MODERATE THREAT	A SERIOUS THREAT
--	-----------------	----------------------	---------------------------	-------------------------	------------------------

Population growth	<input type="radio"/>				
-------------------	-----------------------	-----------------------	-----------------------	-----------------------	-----------------------

Growth in tourism	<input checked="" type="radio"/>				
-------------------	----------------------------------	----------------------------------	----------------------------------	----------------------------------	----------------------------------

Number of vacation/short-term rentals	<input type="radio"/>				
---------------------------------------	-----------------------	-----------------------	-----------------------	-----------------------	-----------------------

Amount of land development (for homes, businesses, other uses)	<input checked="" type="radio"/>				
--	----------------------------------	----------------------------------	----------------------------------	----------------------------------	----------------------------------

Affordability of housing for workforce	<input type="radio"/>				
--	-----------------------	-----------------------	-----------------------	-----------------------	-----------------------

Availability of housing for seniors & persons with special needs	<input checked="" type="radio"/>				
--	----------------------------------	----------------------------------	----------------------------------	----------------------------------	----------------------------------

Number of transportation options (e.g., car, bus, walking, biking)

Ability to live close to work

NOT A THREAT      A MINOR THREAT      NEUTRAL/NO OPINION      A MODERATE THREAT      A SERIOUS THREAT

Diversity of the economy

Availability of jobs that pay a good wage

Changes to scenery and/or the natural environment

Access to recreational activities (e.g., hiking, fishing)

Access to services (healthcare, internet, police & fire, etc.)

Access to a good education

Level of funding for government agencies

Other

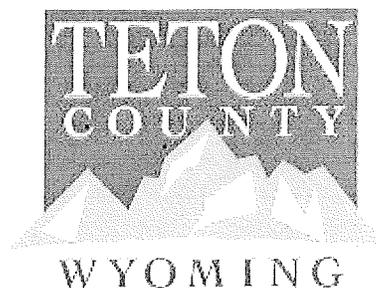
If you selected "other" above, please specify:

Please expand on any of your answers concerning why you live in the region or threats to the quality of life in the region.



Next





## Housing and Quality of Life in the Teton/Yellowstone Region

Within the next 5 years do you plan to:

- Stay in your current residence
- Move into a different home within the region
- Leave the region

How many people live in your household?

# of people in total

# of those people who are over 18

Within which age categories do household members fall? (Check all that apply)

- Under 18
- 18-29
- 30-64
- 65 and over

How many adults (18 and over) in your household, including yourself,

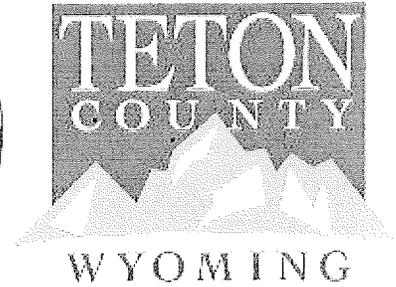
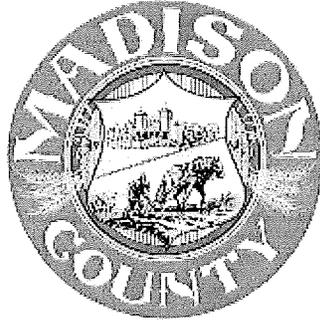
are:

- 0 Employed (enter number)
- 0 Unemployed and looking for work (enter number)
- 0 Retired or not working by choice (enter number)
- 0 Student(s) (enter number)

If **NO ONE** in your household is employed, including yourself, please click here:

No employed household members





## Housing and Quality of Life in the Teton/Yellowstone Region

How many full-time and part-time jobs do all adults in your household hold? Please include yourself and indicate if the jobs are year round OR just for the summer or winter seasons.

YEAR ROUND	SUMMER SEASONAL	WINTER SEASONAL
---------------	--------------------	--------------------

Full-time (30 hours or more per week)

Part-time (less than 30 hours per week)




How many jobs are in each of the following counties? (use total jobs from above)

YEAR ROUND	SUMMER SEASONAL	WINTER SEASONAL
---------------	--------------------	--------------------

Fremont County

Madison County




Teton County,  
ID

Teton County, WY

Other county

If you selected "other county" above, please specify:

For employed members of your household that work within or near the region, how far do they travel to work ONE WAY? (Fill in a number for all that apply, in miles one way)

Employee 1

Employee 2

Employee 3

Employee 4

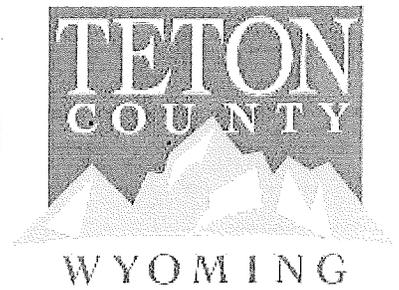
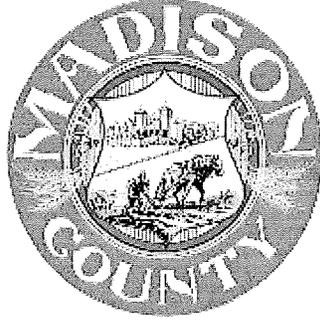
When commuting to work, what is your primary mode of travel? (Check one only)

- Car
- Carpool/vanpool
- Bus
- Bike/walk



Next





## Housing and Quality of Life in the Teton/Yellowstone Region

Which of the following best describes your household?

- Adult living alone
- Couple, no child(ren)
- Couple with child(ren)
- Single parent with child(ren)
- Unrelated roommates
- Extended/multi-generation family members
- Other:

Does any person in your home have a disability?

- Yes
- No

What is the race/ethnicity of all household members? Please check all that apply.

- Caucasian/Non-Hispanic White
- Hispanic/Latino

- African American/Black
- American Indian
- Asian
- At least one household member who is two or more races
- Other:

**Have you or a household member experienced discrimination during the sale/rental of your housing in the area?**

- Yes
- No

**Have you experienced any of the following housing problems while living in the 4-county region?**

- Eviction/forced removal from housing
- Unable to pay bills – food, utilities, medical
- Unable to rent or buy due to poor credit
- Forced to move often

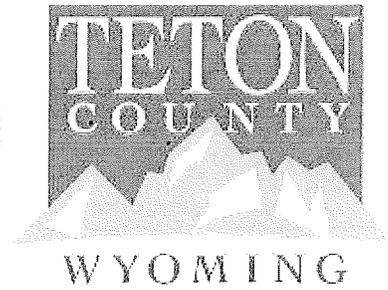
**Are you currently late on your housing payments and facing eviction or foreclosure?**

- Yes
- No



Next





## Housing and Quality of Life in the Teton/Yellowstone Region

**It is very important that we know about your income and housing expenses to fully understand housing needs. Please remember that this survey is confidential.**

What is your household's average monthly cost of housing? (please enter "\$0" if you do not pay any of the below)

Rent or Mortgage Payment \$

Taxes & Insurance (if not included in mortgage payment) \$

Utilities – gas, electric, water (if not included in rent) \$

HOA Fees, if applicable \$

What is the combined gross annual income of all household members (before taxes)? Please remember that this survey is **CONFIDENTIAL**.

\$ \_\_\_\_\_ gross annual household income

**Do you have any additional comments related to housing or the quality of life in the area?**

**After you submit your survey, you will have the opportunity to enter the prize drawing for one of five \$100 grocery cards. Your survey responses are confidential and reported only in aggregate.**



Submit



**From:** Diana Flint [mailto:df83455@silverstar.com]

**Sent:** Thursday, June 05, 2014 9:59 AM

**To:** Commissioners

**Subject:** Upset the Apple Cart

Dear Board of Commissioners;

We have Government Rules and Regulations for a reason.

I personally do not care if it makes someone mad when you enforce by-laws, County, State and Federal Regulations.

All of our kids have moved away from the Valley and other friends have moved out of the State.

If you could hear the complaints when we talk to people from Green Valley, Arizona; Cody, Wyoming; Denver, Colorado; Boise, Idaho, I think it would devastate you.

We no longer have relatives visit from Utah, Washington, Oregon or even from here in Idaho because they said who wants to look at the slums, ghetto and junkyards in Teton Valley.

Vacant lots have no upkeep, weeds are out of control, people think they can use the subdivisions as a farm or ranch and act like they are the only ones' who live here.

Renters have pigs, lots owners have more than one horse and when they get loose you have to clean up the crap out of your yard. We now have a major infestation of flies.

We have our place for sale and when it sells there will never be a reason to come back to or through Teton Valley.

We now are getting some good size sinkholes from the vole and rodent problem and I have been filling up holes, setting traps and keeping vegetation down in easements next to me at my own expense. I even purchase my own Milestone and Curtail to get the weed problem under control. I have a vendetta against weeds when the State of Idaho and Federal Land Bank closed on my grandfather's property. The last year of farming my grandfather made \$60.00 because the weeds were so bad that blew in. Then the State auctioned off the land and they made a housing development. It took everything they had in savings and bonds to pay for creditors and it still put them in the hole.

So, when does the County Officials plan on letting the people overrun the Government.

The rules and regulations are put into place for a reason and yes, there are a lot of them we may not agree with but they are there.

Also, to let you know that we do not use the Courthouse for registering our vehicles. We use Bonneville County or Ada County.

As long as there isn't any compliance, enforcement, road maintenance, we feel that the County isn't getting any more money than is absolutely necessary from us.

We do not spend money for building supplies, vehicle maintenance, groceries, medical, recreation or entertainment here. Our money isn't made in Jackson or here so we go elsewhere. The money we spent outside of the Valley last year would have helped this County but until they take a stand on issues, we will continue to spend several thousand per month to help another County.

Thank you for your time.

Sincerely,

Diana Flint

781 Thistle Creek Drive

PO Box 654

Victor, ID 83455

208-787-9045

[df83455@silverstar.com](mailto:df83455@silverstar.com)

**COMMISSIONERS PRESENT:** Sid Kunz, Kelly Park, Kathy Rinaldi

**OTHER ELECTED OFFICIALS PRESENT:** Prosecutor Kathy Spitzer, Clerk Mary Lou Hansen, Assessor Bonnie Beard, Judge Darren Simpson, Judge Jason Walker

Chairman Park called the meeting to order at 9:01 am and led the Pledge of Allegiance.

## **ADMINISTRATIVE JUDGE**

Seventh Judicial District Administrative Judge Darren Simpson and Trial Court Administrator Burt Butler were present for the annual court review with the county commissioners. Teton County's Magistrate Judge Jason Walker was also present.

Mr. Butler said a new commissioner will need to be appointed to the Magistrate Commission in January, 2015 because the county's current representative, Commissioner Rinaldi, is not seeking re-election. The members of the Magistrate Commission also represent their respective counties when decisions are needed regarding district-wide juvenile justice programs and staff attorney matters. Mr. Butler said neighboring counties have found it helpful to appoint the same commissioner to represent the county on Tri-County Probation and 5C Juvenile Detention boards, as well as on the Magistrate Commission. The Magistrate Commission will meet June 13 to conduct the 6-month review of Judge Walker, and will also discuss other issues.

It was agreed that Judge Simpson will prepare an Administrative Order re-appointing Lindsey Moss as court bailiff; and that he would rescind Administrative Order 2009-06-09 regarding transporting Teton County inmates for court appearances.

Mr. Butler reviewed Teton County's court statistics, which reveal an overall slight decline in the number of both District and Magistrate Court cases (Attachment #1). He also reviewed FY 2015 budget options for amounts paid by each county for court-related expenses shared by the counties within the Seventh Judicial District, including the cost of staff attorneys hired to assist each District Judge.

Judge Simpson said the 2014 Legislature amended IC 19-859 and 19-860 to eliminate the county option of establishing single fixed price contracts with attorneys to provide public defender services. The legislative changes will affect Teton County when the current public defender contract expires Sept. 30. Judge Simpson urged the Board to immediately begin discussing their possible options.

Several other topics were discussed briefly, including: Administrative Order 2013-14-8 prohibiting weapons in the courthouse, ICR 28 and IRCP 43.6.2 regarding court interpreters, the need to involve the Administrative Judge prior to the emergency closure of any court, bail bond guidelines, Millennium Fund finances, and the Idaho Supreme Court decision in CV 2012-07855 regarding the authority of the Administrative Judge.

## **OPEN MIC**

Attorney Faren Eddins said the Idaho State Planning Council on Mental Health recently presented their 2013 Communication and Advocacy Award to the Teton Valley Mental Health Coalition, which he serves as a board member. Mr. Eddins said the Coalition's mission is to promote mental wellness through education, community action and coordination of resources. He thanked the Board for the County's assistance and said the county's annual contribution helps the Coalition provide subsidized mental health counseling.

Dana Ehlen asked the Board to protect the interests of county taxpayers and irrigation companies by reconsidering their May 12 decision regarding culvert maintenance. His experience suggests that the definition of "maintenance" is critical when it comes to cost. He asked the Board obtain a complete legal review and list of options before committing the county to maintaining all irrigation culverts under county roads.

Tanya Anderson asked the Board to support the cities of Victor and Driggs in their efforts to hire an animal control officer. She lives in Victor and carries pepper spray when walking due to frequent threats by aggressive dogs. She said enforcement is needed in order to keep people safe from dogs.

Sean Moulton + Faren Eddins will be present to discuss this proposed new contract. - mel

## **PUBLIC DEFENDER AGREEMENT FOR SERVICES**

1. **Description of Work:** Contractor, Moulton Law Office, agrees to provide legal services to Teton County Idaho in the capacity of public defender. Such representation shall consist of felony, misdemeanor, protection, sanity, and post conviction relief matters. Expressly excluded from this agreement are all homicides, attempted homicides and complex racketeering felonies.
2. **Compensation:** Contractor agrees to represent defendants under the following fee structure:
  - a) Contractor shall receive \$15,000 for court appearances, payable in monthly installments of \$1,250, on or before the 15<sup>th</sup> day of each month.
  - b) Contractor shall receive \$15,000 for work outside of court, payable in monthly installments of \$1,250, on or before the 15<sup>th</sup> day of each month.
  - c) Contractor shall be paid an additional \$55 per hour for homicides, attempted homicides, complex racketeering felonies, and other court approved felonies and must bill county for said representation.
  - d) County shall assume all costs associated with providing a proper defense in the assigned cases, including but not limited to, costs associated with experts and depositions.
  - e) Contractor may use the County's video conferencing equipment whenever its client is being held in a facility away from Teton County.
  - f) Contractor agrees to provide office materials and office equipment to perform the above services at no additional cost to County.
3. **Responsibility of the Parties:** Contractor shall submit monthly statements to the Clerk of the Court outlining cases handled during said month and number of hours spent on such cases for county review. The Contractor further agrees to comply with all federal, state, city and local rules and regulations and requirements of the Idaho State Bar. The parties further agree that the Contractor and all its employees are independent contractors of County and in no way receive benefits of employment with the County. Contractor further agrees to maintain in full force and effect worker's compensation, if such is required by Idaho Law, for contractor and any agent, employee and staff contractor may employ and provide proof to County of such coverage or that such worker's compensation insurance is not required under the circumstances.
4. **Conflicts.** It is expected that Contractor will be able to provide the services described herein to all appointed criminal defendants except those where a conflict exists according to the Idaho Rules of Professional Conduct. If representation of the appointed defendant creates an ethical conflict in accordance with the Idaho Rules of Professional Conduct then Contractor must explain the circumstances of the conflict to the County Clerk in writing and State the Idaho Rule of Professional Conduct that would be violated.
5. **Reports.** In accordance with Idaho Code § 19-864, Contractor shall submit an annual report to the Teton County Clerk showing the number of persons represented, the crimes

involved, the outcome of each case, and the expenditures (totaled by kind) made in carrying out the responsibilities of Public Defender. Contractor shall also submit monthly statements to the Clerk of the Court outlining cases handled during said month and number of hours spent on such cases for county review.

6. **Contract Term and Termination:** The contract shall run from June 9, 2014 through September 30, 2016, and will be automatically renewed annually, unless earlier terminated by either party. Either party may terminate this contract upon 90 days advance notice. In the event of termination, Contractor shall, as soon as possible, present to County the case numbers of all cases pending wherein contractor is the attorney of record, along with current billings relating to each case. Unless otherwise agreed between parties, Contractor will complete such cases at an hourly rate of \$55 per hour.
7. **Entire Agreement:** This is the entire agreement of the parties and can only be amended or modified by agreement of the parties.

In witness whereof, the parties have executed this Agreement on the 9th day of June, 2014.

Teton County, Idaho:

Moulton Law Office:

---

Kelly Park  
Chair, Board of County Commissioners

---

Sean R. Moulton, Moulton Law Office  
Contractor

● **MOTION.** Commissioner Kunz made a motion to send a letter of support for the Restorative Justice Millennium grant. Motion seconded by Commissioner Rinaldi and carried unanimously.

## CLERK

● **MOTION.** Acting as the Board of Canvassers of the Election, Commissioner Rinaldi made a motion to approve the May 20, 2014 election abstract compiled by the Clerk. Motion seconded by Chairman Park and carried unanimously.

**FY 2015 BUDGET.** The Board reviewed Clerk Hansen's Budget Memo #3 (Attachment #10). They decided that FY 2015 raises would be determined in a manner similar to other years, as previously outlined in the Clerk's April 18 memo. They instructed Clerk Hansen to insert a 3% placeholder for raises into the first draft budget and to also include raises for any elected officials currently earning below 86% of the market rate. Commissioner Kunz suggested that Treasurer Bonnie Hatch receive a cash bonus upon her retirement; Assessor Beard said the Treasurer would like to have her office chair; Commissioner Rinaldi said something should be done similar to what was done for Judge Colin Luke's retirement. Chairman Park expects no increase in the budgets for Tri County Probation and 5C Juvenile Detention. The Board asked Clerk Hansen to schedule time for them to meet with Moulton Law Office to discuss the future Public Defender contract. Commissioner Kunz said the Teton Valley Business Development Center (TVBDC) intends to renew their Department of Commerce grant in FY 2015. Although TVBDC has requested a \$20,000 donation from the county, the Board instructed that \$10,000 be included in the first draft budget.

## ADMINISTRATIVE

● **MOTION.** Commissioner Rinaldi made a motion to approve the minutes of May 12 as corrected. Motion seconded by Commissioner Kunz and carried unanimously.

**BLEACHER UPDATE.** Commissioner Kunz said the gravel pad will be completed Thursday, May 29. Chairman Park said the bleachers may arrive May 30, but will definitely arrive by June 2.

→ **SALARY INCREASE FOR SHERIFF'S FIELD TRAINING OFFICERS.** The Board discussed Clerk Hansen's memo, which was also sent to the Sheriff's office (Attachment #11). The Board had several questions about the Sheriff's policy and said the payroll clerk should not pay the time and a half rate until they can learn more from the Sheriff.

**COMMITTEE REPORTS.** There were none.

**VALLEY CITIZEN NOTICE OF CORRECTION.** The Board discussed the May 22 letter written by *Valley Citizen* editor Jeanette Boner to Commissioner Kunz in response to his reaction to the May 14 front-page story titled, "Kunz, Park flip flop" (Attachment #13).

Commissioner Kunz said he totally disagreed with the way the article was written and that Prosecutor Spitzer told him after the meeting that the Board had made the right decision regarding the culverts. Prosecutor Spitzer said Commissioner Kunz had misunderstood her comment, which was that the correct decision was for the county to assume maintenance of culverts if an irrigation ditch existed prior to the road. However, she said the Board had made a more blanket decision on May 12.

Commissioner Rinaldi said the *Teton Valley News* article was quite similar to that published by the *Valley Citizen* and asked Commissioner Kunz if he had read that one. He said he did not read the *Teton Valley News* and doesn't generally read the newspapers at all. Commissioner Rinaldi said she felt it was her job to read the papers and provide a correction if the newspapers were wrong about an important commissioner decision. Commissioner Kunz said he would make more of an effort to write articles for the newspapers and for Facebook. He apologized if he had offended Jeanette.



208-354-8780  
FAX: 208-354-8410

**Teton County Clerk**

150 Courthouse Drive  
Driggs, Idaho 83422

May 22, 2014

TO: County Commissioners  
FROM: Mary Lou  
SUBJECT: Pay rate for Sheriff's Field Training Officers

It recently came to my attention that the Sheriff's Field Training manual provides a raise for field training officers when assigned to a new deputy (see attachment).

However, I can find no record that this raise was ever reviewed and approved by the BoCC as required by state statute (attached).

Please advise.

# Teton County Sheriff's Office

## Field Training & Evaluation Program



Sheriff Tony Liford

- Shall be willing to provide periodic training to Department members
- Shall be self-motivated and able to work with minimum supervision
- Shall have an ability to communicate effectively even under adverse conditions, and ability to follow department policies

A complete review of the candidate's Personnel file and training records will be conducted during consideration. The Sheriff completes the formal selection of FTO's.

#### Selection Process

- Review of application
- Supervisory review
- Peer review from FTO's
- Review of applicant's training records, disciplinary actions, and Personnel file
- Oral interview/exercise
- Recommendation to Sheriff by the selection board
- Selection by the Sheriff

## **FTO Training**

The Chief Deputy will ensure that all FTO's attend and successfully complete the FTO Training Course. Instructor Development Training is recommended for all FTO's. They will receive additional in-service training throughout the year.

## **FTO Reporting and Supervision**

#### New Deputy Reporting and Supervision

Field training officers report directly to the FTO Administrator for immediate issues concerning new deputies. Additionally, FTO's are to report all training deficiencies or issues, which may affect the deputy's performance to the FTO Management Team. These reports can be made through written documentation in the DTR, Weekly Evaluation, or End of Phase Evaluation.

#### FTO Performance Reporting or Investigation

The FTO Administrator of Chief Deputy will handle all matters pertaining to the supervision of the FTOs. If an FTO (whether or not they are assigned a new deputy) receives a 2 or below on a yearly performance evaluation or sustained findings of misconduct, his/her supervisor will report it to the Chief Deputy. When the FTO Administrator has a new deputy assigned to an FTO on their squad, they are responsible for the supervision of not only the FTO, but also the

new deputy. All disciplinary issues involving the new deputies are handled per policy through the chain-of-command.

#### Assignment Differential Pay

Field training officers will receive time and a half pay per hour for every day assigned a new deputy.

## **New Deputy FTO Evaluation System**

The TCSO FTO Program evaluates the performance of deputies assigned to the FTO Program. A total of 14 performance task areas have been established. A **pass** or **fail** rating scale is used to distinguish different levels of performance in each task area. Standardized Performance Guidelines (SPG's) are used to provide FTO's with behavioral anchors which assist them in determining levels of performance. New deputies are evaluated in the FTO Program through the use of a training form, called the Daily Training Report (DTR).

The entire system is described in the following pages.

#### Daily Training Report / Weekly Evaluation / End of Phase Reports

Training is separated from Evaluation to maintain a Facilitator Mindset. Before the Evaluation Period, (end of Phase 3) scoring is done on a simple pass or fail scale, which leaves no room for interpretation or bias in regards to a specific score.

“Pass” indicates the ACCEPTABLE performance level. The new deputy was able to perform the task satisfactorily, recognized the actions required and was able to effectively complete the task. Very few errors were committed and were easily corrected by the new deputy. Supervision and/or assistance were optional. The new deputy performs the task without putting the task in jeopardy; ACCEPTABLE = the new deputy can do the job.

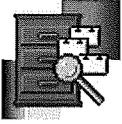
“Fail” indicates the UNACCEPTABLE performance level. The new deputy was unable to complete the task without making numerous errors that jeopardized the task. The new deputy required RECURRENT supervision and assistance in order to complete the task. The new deputy jeopardized a task subsequently demonstrating a failure to respond to training; UNACCEPTABLE = the new deputy cannot do the job.

Documentation of training observes 1: Observed or unacceptable behavior; 2: Remedial Training; and 3: Acknowledgment by the new deputy. The FTO **must** have all three; what the new deputy did wrong, how they fixed it and the statement from the new deputy that he/she understood the training **or the documentation does not count.**

#### Daily Training Report

Daily Training Report (DTR) is the primary report completed by FTO's during the FTO Program and gives the FTO Management Team the ability to track performance. FTO's use DTR to:

- Document observed performance
- Record and document training
- Provide feedback to new deputies regarding their performance and progress



# Idaho Statutes

## TITLE 31 COUNTIES AND COUNTY LAW

### CHAPTER 8 POWERS AND DUTIES OF BOARD OF COMMISSIONERS

31-816. FIXING OF SALARIES. To fix the compensation of all county officers and employees, and provide for the payment of the same.

**History:**

[(31-816) R.S., sec. 1759; R.C., sec. 1917p, as added by 1913, ch. 143, sec. 2, p. 508; reen. C.L., sec. 1917p; C.S., sec. 3431; I.C.A., sec. 30-722; am. 1989, ch. 73, sec. 9, p. 122.]

*The Idaho Code is the property of the state of Idaho and is made available on the Internet as a public service. Any person who reproduces or distributes the Idaho Code for commercial purposes is in violation of the provisions of Idaho law and shall be deemed to be an infringer of the state of Idaho's copyright.*



1 of 11

208-354-8780  
FAX: 208-354-8410

Teton County Clerk

150 Courthouse Drive  
Driggs, Idaho 83422

June 6, 2014

TO: County Commissioners  
FROM: Mary Lou  
SUBJECT: Clerk's FY 2015 Budget Memo #4

1. **Budget Notebooks.** The departmental requests have been entered into the county financial software. Your budget notebook includes a print-out of each departmental budget and a copy of any written explanations provided. Some EODH provided bids and pricing information that wasn't copied. Your budget notebook is organized numerically by Fund, Department and Account number, per the attached sheet. pp. 2-3
2. **Revenue Budget.** The notebooks include a print-out itemizing each revenue source and estimated amounts, *except* property taxes, solid waste user fees, and carry over amounts. Revenue estimates will be more accurate in July, after the second half property taxes are collected and after we are 75% through the fiscal year.
3. **Ambulance & Solid Waste.** The "Hospital Contract" amount in Ambulance Fund 50 is a placeholder until the Hospital and Fire District submit their proposed contract and budget request June 23. The Landfill Cap repair amount in Solid Waste Fund 23 will probably need adjustment after the Preliminary Engineering Report becomes available from Forsgren June 23.
4. **Vehicle Listing.** This sheet provides a summary of the county's fleet of truck and cars and helps plan for vehicle replacement. pp. 4-5
5. **Cell Phone Listing.** This sheet is compiled pursuant to county policy and is subject to your approval during the budget process. p. 6
6. **Non-Profit Organizations.** A summary sheet of the non-profit requests is attached. The notebooks contain a copy of the basic information submitted by each non-profit organization, except the Form 990 tax form, which is in my notebook only. Gary Henrie will make a verbal presentation on behalf of the American Legion. p. 7
7. **Budget Work Session Schedule.** This is a pretty tight schedule, but is similar to previous years. People have been good about appearing on schedule and staying on schedule. You can use the allotted time to review, question and discuss budgets with the responsible elected official or department head. This is the best opportunity to discuss changes/reductions to departmental request. Please review the scheduled budgets prior to each work session in order to make the most effective use of this time, p. 8
8. **Administrative Fee.** The updated amounts have been calculated. Please ask if you have any questions. p. 9
9. **List of Employee Positions.** This list reflects the staffing levels requested for FY 2014 and is sorted according to the responsible elected official and supervisor/department head. p. 10
10. **Budget Summary.** This page summarizes the total budget requests and preliminary revenue estimates, including property taxes and carry over. The expense budgets include a 3% placeholder for raises and a 7% increase for medical insurance expenses. Property tax projections include the 3% increase allowed by state statute. The Budget Summary separates the Funds into two main categories: (1) Funds Receiving General Property Tax Dollars; and (2) Funds relying solely on Dedicated Revenue. The Funds and Departments are listed in numerical order within these two main categories. There is a \$203,552 estimated shortfall in the Funds Receiving General Property Tax. The Funds with Dedicated Revenue must be balanced internally because dedicated revenues cannot be transferred between funds. p. 11

FUND-DESCRIPTION	Dept.	DESCRIPTION
1-GENERAL FUND (CURRENT EXPENSE)	0	GENERAL FUND (CURRENT EXPENSE)
	1	CLERK / AUDITOR
	2	ASSESSOR
	3	TREASURER / TAX COLLECTOR
	4	SHERIFF
	5	COMMISSIONERS
	6	CORONER
	7	PROSECUTING ATTORNEY
	8	PUBLIC WORKS DIRECTOR
	9	COURTHOUSE BLDG & GROUNDS
	11	EMERGENCY MANAGEMENT
	13	COUNTY AGENT
	14	DATA PROCESSING
	15	ELECTIONS
	18	GENERAL
	19	DISPATCH
	20	JAIL
	21	PLANNING DEPARTMENT
	22	BUILDING DEPARTMENT
	23	GIS DEPARTMENT
	30	FIRE DEPARTMENT
	31	EMERGENCY SERVICES BUILDING
2-ROAD AND BRIDGE	0	ROAD AND BRIDGE
3-ROAD & BRIDGE - RESERVE	0	ROAD & BRIDGE - RESERVE
6-DISTRICT COURT & JUVENILE PROB	0	DISTRICT COURT & JUVENILE PROB
	1	DISTRICT COURT
	2	JUVENILE PROBATION
15-ELECTIONS - STATE FUNDS	0	ELECTIONS - STATE FUNDS
16-INDIGENT AND CHARITY	0	INDIGENT AND CHARITY
20-REVALUATION	0	REVALUATION
21-SPECIAL PLANNING PROJECTS	0	SPECIAL PLANNING PROJECTS
22-SOLID WASTE - SELF ASSURANCE	0	SOLID WASTE - SELF ASSURANCE
23-SOLID WASTE	0	SOLID WASTE
24-TORT	0	TORT
25-SOLID WASTE - RESERVE	0	SOLID WASTE - RESERVE
27-WEEDS	0	WEEDS
33-ROAD, SPECIAL	0	ROAD, SPECIAL

36-PROSECUTOR'S SPECIAL DRUG FUN	0	PROSECUTOR'S SPECIAL DRUG FUND
41-BUILDING FUND	0	BUILDING FUND
43-ROAD IMPROVE-DEVELOPER DONAT	0	ROAD IMPROVE-DEVELOPER DONATIO
44-EMERGENCY 911 COMMUNICATIONS	0	EMERGENCY 911 COMMUNICATIONS
50-AMBULANCE SERVICE DISTRICT	0	AMBULANCE SERVICE DISTRICT
51-MOSQUITO ABATEMENT DISTRICT	0	MOSQUITO ABATEMENT DISTRICT
54-WATERWAYS/VESSEL FUND	0	WATERWAYS/VESSEL FUND
60-HOUSING AUTHORITY	0	HOUSING AUTHORITY
61-FEMA TETON CREEK RESTORATION	0	FEMA TETON CREEK RESTORATION
62-IDAHO E911 GRANTS	0	IDAHO E911 GRANTS
75-COUNTY HOSPITAL OPERATION	0	COUNTY HOSPITAL OPERATION
82-FAIR BOARD	0	FAIR BOARD
84-TETON VALLEY ARENA FUND	0	TETON VALLEY ARENA FUND
86-GRANTS	0	GRANTS
	2	FEMA - BADGER CREEK BRIDGE
	4	SHERIFF'S GRANTS
	6	COURT & PROBATION GRANTS
	11	EMERGENCY MANAGEMENT GRANTS
	18	GENERAL
	21	PLANNING GRANTS
90-IMPACT FEES-REC FACILITIES	0	IMPACT FEES-REC FACILITIES
91-IMPACT FEES-SHERIFF FACILITIES	0	IMPACT FEES-SHERIFF FACILITIES
92-IMPACT FEES-EMS FACILITIES	0	IMPACT FEES-EMS FACILITIES
93-IMPACT FEES-CIRC FACILITIES	0	IMPACT FEES-CIRC FACILITIES

Year	Make	Model	VIN	Dept	Lien	Odometer May 2011	Odometer May 2012	Odometer May 2013	Odometer May 2014	Primary Driver
1999	Subaru	Outback Sedan	4SEBG6850X7638659	Admin	None	103,984	New (used) engine in 2014	75,375	4,530	Brittany Campbell
2007	GMC	Envoy	1GKDT13S472298017	Admin	None	39,785	58,039	75,375	90,261	Various
1992	Ford	Ambulance		Ambulance	None	71,714	72,019	72,035	72,051	Ambulance staff
1999	Ford	Ambulance		Ambulance	None	61,181	67,505	69,678	71,766	Ambulance staff
2004	Ford	Ambulance		Ambulance	None	62,158	72,691	85,035	100,646	Ambulance staff
2008	Chevy	Trailblazer		Ambulance	None	49,900	61,469	67,621	77,268	R. Veilleux/paramedi
2009	Ford	Ambulance		Ambulance	None	19,273	30,830	38,894	48,313	Ambulance staff
2003	GMC	#024-903947907	1GTEK19V93E290377	Building	None	136,966	146,137	156,419	165,007	Tom Davis
2007	GMC	TK10953	1GTEK19J97E560887	Coroner	None	n/a	10,198	16,374	18,314	Tim Melcher
1986	Ford	Econoline van/ mobile command unit with equip	1FDKE37H2GHC46093	Energ. Mgr	None	n/a	22,073	22,615		Greg Adams
1998	Ford	f-150 pickup	1ftzx18w9wka25462	Engineer	None	n/a	226,351		233,520	Jay Mazalewski
2007	GMC	1500 series pick up	1GTEK19V77V177304	Extension	None	83,900	103,753	121,986	139,004	Ben Eborn
1975	Chevrolet	water truck	CCE615V1054575	Fair	None	n/a	n/a	n/a	?	?
1980	Ford	Water Truck	581KVG5815	R&B	None	n/a	n/a	n/a	203,800	R&B crew
1982	Chevrolet	2500 Flatbed	1GGGK24M6CJ120028	R&B	None	n/a	n/a	n/a	252,285	R&B crew
1989	Ford	water truck	1F0YW82A2KVA09712	R&B	None	n/a	n/a	n/a	165,924	R&B crew
1992	Ford	LT8000 DUMP TRK includes blade/attachments	1fdyu82a2nva03516	R&B	None	n/a	n/a	n/a	146,915	R&B crew
1992	Ford	LX8000 SANDER DUMP	1fdyu82a4nva03517	R&B	None	n/a	n/a	n/a	175,054	R&B crew
1993	Ford	LT8000 DUMP TRK includes blade/attachments	1fdyu82e6pva17070	R&B	None	n/a	n/a	n/a	186,439	R&B crew
1996	Ford	F150 4X4	1FTEF14N9TLB15506	R&B	None	n/a	n/a	n/a	182,262	R&B crew
1999	Ford	truck f450	1FDXF46F8MEB19021	R&B	None	n/a	n/a	n/a	163,079	R&B crew
1999	Peterbilt	357 DUMP TRUCK	1NPALB0XXXD500103	R&B	None	n/a	n/a	n/a	173,973	R&B crew
2000	Peterbilt	357 Dump Truck includes blade/ attachments	1NPALT0X2yD517484	R&B	None	n/a	n/a	n/a	160,458	R&B crew
2001	International	4700	1HTSCAALX1H4403486	R&B	None	n/a	n/a	n/a	106,282	Bruce Zohner
2002	GMC	2500 seriesPickup	1GTHK29G42E100844	R&B	None	n/a	n/a	n/a	153,637	Clay Smith
2007	Peterbilt	TRUCK includes blade/attachments	1NPALBOX17D690499	R&B	None	n/a	n/a	n/a	87,542	R&B crew
2012	Chevrolet	2500 pickup	1gcokvcg8cf174349	R&B	None	n/a	n/a	n/a	18,298	R&B crew
2014	Peterbilt	dump truck	1NPPL70XXED223505	R&B	Summit Bank	n/a	n/a	n/a	7,387	R&B crew

492

Year	Make	Model	VIN	Dept	Lien	Odometer May 2011	Odometer May 2012	Odometer May 2013	Odometer May 2014	Primary Driver
1986	AM General	Humvee	022782	SAR	None	n/a	n/a	38,007	n/a	one Humvee drives straight & runs well, but overheats, will use parts from other to repair
1986	AM General	Humvee	022777	SAR	None	n/a	n/a	31,531	n/a	
1999	Chevrolet	suburban	3gngk26joxg176340	SAR	None	n/a	104,742	105,406	106,097	
2000	Ford	F-350	1fd5f355x4ea06126	SAR	None	n/a	147,053	148,031	184,829	SAR crew
2014	Ford	F-350	1FD8W3H67EEB53864	SAR	None	n/a	n/a	n/a	2,206	SAR crew
1996	Ford	van (hauling prisoners)	1FBJS31G5THA73757	Sheriff	None	55,706	56,201	n/a	56,370	Transport Deputy
2005	Dodge	durango	1D4HB48D75F621321	Sheriff	None	129,850	149,735	154,145	157,600**	Blake Egbert
2006	Chevrolet	trail blazer	1gndt3s862151720	Sheriff	None	n/a	67,585	83,988	97,400**	Blake Fullmer
2007	Jeep	cherokee	1j8gr48k37cs31860	Sheriff	None	63,586	68,141	83,529	114,600	Rick Henry
2007	Dodge	Charger	2B3KA43H87H736819	Sheriff	None	89,522	110,447	128,474	142,800	Kelly Wells
2008	Dodge	durango	18hb48n08f155906	Sheriff	None	54,000	74,281	83,988	116,600**	Mark Olsen
2008	Dodge	durango	1d8hb48n48f155942	Sheriff	None	54,848	68,194	95,385	105,400**	Fred Hale
2009	GMC	Canyon	1GTDt13E198103240	Sheriff	None	40,009	51,988	61,000	68,000	Spare Utility
2009	Chevrolet	Trailblazer	1GNDDT335992114837	Sheriff	None	43,903	65,801	80,000	90,000	Training/Travel
2009	Dodge	charger/with acces.	2B3KA43T49H519310	Sheriff	None	35,764	51,328	64,000	88,000	Tony Liford
2014	Ford	Interceptor	1FM5K8AR3EGB02611	Sheriff	None	n/a	n/a	n/a	8,200	Drew Winder
2014	Ford	Interceptor	1FM5K8AR1EGB02610	Sheriff	None	n/a	n/a	n/a	10,700	Bridger Smith
2014	Ford	Interceptor	1FM5K8AR5EGB02609	Sheriff	None	n/a	n/a	n/a	9,100	Clint Lemieux
**Proposed as trade-in for 2015 Ford Interceptor										
1982	Ford	lariat	1ftef14e3cpa54999	Solid Waste	None	n/a	n/a	n/a	76,611	SW staff
1993	International	hook truck 4900	1htsdpm6ph536242	Solid Waste	None	n/a	n/a	n/a	180,749	SW staff
1994	Ford	F150 Pickup	1FTEF14N1RLA85832	Solid Waste	None	n/a	n/a	n/a	157,303	SW staff

5  
9  
1



### Non-Profit Funding Requests: FY 2015

Organization	Request Received	Amount Received FY 2014	Amount Requested FY 2015	Preliminary Amount Approved	Final Amount Approved	BOCC signed contract	Non-Profit Signed Contract
American Legion		6,647	6,846				
Family Safety Network	x	2,500	5,000				
Seniors West of the Tetons	x	6,000	6,100				
Mental Health (Teton Valley Mental Health Coalition)	x	5,000	5,000				
Targhee Regional Public Transit Authority (TRPTA)	x	5,000	5,000				
Teton Valley Community Animal Shelter	x	9,600	9,600				
Teton Valley Community Recycling	x	3,000	8,000				
Teton Valley Food Pantry (Food Bank)	x	6,000	6,500				
<b>TOTALS</b>		<b>\$43,747</b>	<b>\$52,046</b>	<b>\$0</b>	<b>\$0</b>		

## Sign-up Sheet for Budget Work Sessions

*\*Budgets for departments not specifically listed will be discussed as time permits\**

### Monday, June 9, 2014

Time	Fund & Dept. #	Budgets	Name
2:30 PM	1-13	Extension Agent	Ben Eborn
2:45 AM	27	Weeds	Ben Eborn
3:00 PM	1-23	GIS	Rob Marin
3:15 PM	1-7 & 36	Prosecutor, Special Drug Fund	Prosecutor Kathy Spitzer
3:45 PM	1-03	Treasurer	Treasurer Bonnie Hatch
4:15 PM	1-02 & 20	Assessor, Revaluation	Assessor Bonnie Beard
4:30 PM	1-18-527	Food Pantry	Lisa Wagener & Sharon Froberg

### Wednesday, June 18, 2014

Time	Fund & Dept. #	Budgets	Name
9:00 AM	01-18-537	American Legion	Gary Henrie
9:15 AM			
9:30 AM			
9:45 AM			
10:00 AM	IAC Webinar re planning & zoning: Current trends & legislative changes		
11:00 AM	1-21 & 1-22	Planning & Building	Jason Boal
12 NOON	90, 91, 92, 93	Impact Fees	Jason Boal
1:45 PM	06-02	Juvenile Probation	Brittany Campbell
2:00 PM	51	Mosquito Abatement District	Greg Adams & MAD Board members
2:15 PM	01-11, 86-11, 61	Emergency Management	Greg Adams
2:30 PM	82 & 84	Fair & Arena	Harley Wilcox & Patty Petersen
3:00 PM	01-04, 01-19, 01-20, 44, 86-4	Sheriff, Dispatch, Jail, E911	Sheriff Tony Liford, Kelly Wells, Mitch Golden
4:45 PM	01-18-533	TV Community Animal Shelter	Keith Gnagey
5:00 PM	Animal Control Officer & Dog Licensing Enforcement		Sheriff, Driggs, Victor, Animal Shelter

### Thursday, June 19, 2014

Time	Fund & Dept. #	Budgets	Name
9:00 AM	60	Housing Authority	Glenn Vitucci
9:15 AM	01-18-525	Seniors West of the Tetons	Tina Dean
9:30 AM	01-14	Information Technology	Dawn Felchle
10:00 AM	01-09, 01-17, 01-31	Courthouse, LEC, Emerg. Svcs. Bldg.	Dawn Felchle
10:30 AM	06-01	Court	Clerk Mary Lou Hansen
11:00 AM	1-06	Coroner	Coroner Tim Melcher
11:30 AM			
1:00 PM	23-00-687	Teton Valley Community Recycling	Tanya Anderson & Jennifer Zung
1:15 PM	23	Alta Solid Waste	Dick Staiger
1:15 PM	23	Solid Waste	Jay Mazalewski & Saul Varela
2:30 PM	2, 33, 43, 93	Road & Bridge	Jay Mazalewski & Clay Smith
4:00 PM	01-18-539	Family Safety Network	Susan Fenger
4:15 PM	01-18-536	TV Mental Health Coalition	Adam Williamson, Sarah Dunn
4:30 PM	01-18-538	Teton County Centennial	Gloria Hoopes, Karen Russell
June 23:	Hospital/Fire (Ambulance); more Solid Waste, TRPTA		

# Administrative Fee Calculation: FY 2015

9 of 11

	FY 2015	FY 2014	FY2013
<b>Payroll &amp; HR Expense</b> (includes 35% for taxes & benefits)			
1/2 FTE Payroll Clerk	21,500	20,498	24,500
1/10 time Elected Clerk	6,890	6,890	6,750
1/20 time County Commissioners	6,175	6,175	5,900
Annual fee for payroll software	3,011	3,011	3,011
<b>TOTAL PAYROLL &amp; HR EXPENSE</b>	<b>\$37,576</b>	<b>\$36,574</b>	<b>\$40,161</b>
Number of FTEs, June 2014	70	70	67
Annual Amount per FTE	\$537	\$522	\$599
<b>Accounts Receivable &amp; Accounts Payable Expense</b>			
3/4 time FTE	41,593	40,540	38,000
Annual fee for financial software	10,330	10,330	10,330
<b>TOTAL AR &amp; AP EXPENSE</b>	<b>\$51,923</b>	<b>\$50,870</b>	<b>\$48,330</b>
<b>Outside Auditor Expense</b>			
<b>TOTAL OUTSIDE AUDITOR EXPENSE</b>	<b>\$18,625</b>	<b>\$22,398</b>	<b>\$17,456</b>
<b>Budget Expense</b>			
1/3 time Elected Clerk	22,965	22,965	22,275
1/10 time County Commissioners	12,350	12,350	11,800
<b>TOTAL BUDGET EXPENSE</b>	<b>\$35,315</b>	<b>\$35,315</b>	<b>\$34,075</b>
<b>Overhead Expenses</b>			
Office space & utilities	8,400	8,400	8,400
Office supplies, equip., IT support	5,000	5,000	5,000
<b>TOTAL OVERHEAD EXPENSE</b>	<b>\$13,400</b>	<b>\$13,400</b>	<b>\$13,400</b>
<b>Grand Total of All Expenses, excluding HR/Payroll</b>	<b>\$119,263</b>	<b>\$121,983</b>	<b>\$113,261</b>
<b>Fund Share as % of Total County Expenditures (per previous FY audit)</b>			
Solid Waste	10.05%	9.15%	10.67%
Mosquito Abatement District	3.27%	3.25%	4.16%
Ambulance	7.13%	7.37%	7.09%
Road & Bridge	17.53%	19.25%	15.56%
<b>Administrative Fee per Fund per Year</b>			
<b>Solid Waste</b>			
Payroll & HR (# of employees x amount/employee)	3,489	3,135	3,597
Cell Phone (624) and GIS expenses (\$2,000)	2,624	2,720	2,720
All Other Expenses (Fund % of Grand Total Annual Expense)	11,990	11,156	12,082
Public Works Director Expenses (40% of total expenses)	42,483	42,720	42,720
<b>TOTAL ANNUAL EXPENSE</b>	<b>\$60,586</b>	<b>\$59,731</b>	<b>\$61,119</b>
<b>Ambulance</b>			
Payroll & HR (# of employees x amount/employee)	13	13	15
All Other Expenses (Fund % of Grand Total Annual Expense)	8,507	8,990	8,034
GIS (\$10,000) Expenses	10,000	10,000	10,000
District Employee: 52 hours/year @\$32.50	1,690	1,638	1,508
<b>TOTAL ANNUAL EXPENSE</b>	<b>\$20,210</b>	<b>\$20,641</b>	<b>\$19,557</b>
<b>Road &amp; Bridge</b>			
Payroll & HR (# of employees x amount/employee)	6,442	5,225	5,395
GIS	10,000	10,000	10,000
All Other Expenses (Fund % of Grand Total Annual Expense)	20,902	23,484	17,618
Public Works Director Expenses (40% of total expenses)	42,483	42,720	42,720
<b>TOTAL ANNUAL EXPENSE</b>	<b>\$79,827</b>	<b>\$81,428</b>	<b>\$75,733</b>
<b>Mosquito Abatement District</b>			
Payroll & HR (# of employees x amount/employee)	107	104	120
All Other Expenses (Fund % of Grand Total Annual Expense)	3,906	3,967	4,711
Rent, phone, internet if had stand-alone office (\$500 x 12)	6,000	6,000	6,000
<b>TOTAL ANNUAL EXPENSE</b>	<b>\$10,013</b>	<b>\$10,071</b>	<b>\$10,831</b>

<b>FY13 Audit: Total Expenditure less Capital Improvements &amp; Capital Leases &amp; Bond</b>	<b>\$8,603,927</b>	
Solid Waste Expenditures	865,021	10.05%
Mosquito Abatement District	281,768	3.27%
Ambulance Expenditures	613,680	7.13%
Road & Bridge Expenditures	1,507,920	17.53%
<b>FY10 Audit: Total Expenditure less Capital Improvements &amp; Capital Leases</b>	<b>\$7,621,574</b>	
Solid Waste Expenditures	820,421	10.76%
Mosquito Abatement District	290,195	3.81%
Ambulance Expenditures	593,050	7.78%
Road & Bridge Expenditures	792,328	10.40%
<b>FY11 Audit: Total Expenditure less Capital Improvements &amp; Capital Leases</b>	<b>\$7,957,521</b>	
Solid Waste Expenditures	848,890	10.67%
Mosquito Abatement District	330,963	4.16%
Ambulance Expenditures	564,478	7.09%
Road & Bridge Expenditures (inc. \$ from levy)	1,237,832	15.56%
<b>FY 12 Audit: Total Expenditure less Capital Improvements &amp; Capital Leases</b>	<b>\$8,397,039</b>	
Solid Waste Expenditures	767,954	9.15%
Mosquito	273,063	3.25%
Ambulance Expenditures	618,847	7.37%
Road & Bridge Expenditures	1,616,561	19.25%

<b>Solid Waste Permanent FTEs &amp; Cell phone info</b>	
June 2012	6
June 2013	6
June 2014: 8 hours/week x 52	6.5
1 cell phone w/data plan @\$52/month	\$624

<b>Public Works Director Expenses (current FY)</b>	
Budget per 01-08	\$105,583
1 Cell Phone w/data @ \$52/month	\$624
<b>TOTAL</b>	<b>\$106,207</b>

<b>Road &amp; Bridge Permanent FTEs</b>	
June 2014	12
May 2013	10
June 2012	9
June 2011	11

<b>Mosquito District Employees</b>	
June 2014: 8 hours/week x 52	0.2

## List of Employee Positions & Hours Worked (per FY 2015 budget requests)

Responsible Elected Official	Supervisor or Department Head	Fund	Dept	Account	Position Description	# of Employees	# of hours per week per employee	Total hours of work for this budget account #
Assessor	Assessor	1	2	402-1	Chief Deputy Assessor	1	35	1,820
Assessor	Assessor	1	2	402-2	Chief Deputy Assessor	1	35	1,820
Assessor	Assessor	1	2	402-3	Senior Deputy Assessor	1	40	2,080
Assessor	Assessor	1	2	405-1	Motor Vehicle Specialist	1	40	2,080
Clerk	Chief Deputy Clerk	1	1	402	Deputy Clerk	1	30	1,560
Clerk	Chief Deputy Clerk	1	1	402	Lead Auditor	1	32	1,664
Clerk	Chief Deputy Clerk	1	18	402	Payroll Clerk	0.5	32	832
Clerk	Chief Deputy Clerk	16	0	401	Indigent Clerk	0.5	32	832
Clerk	Clerk	1	15	402-1	Chief Deputy Clerk	0.5	40	1,040
Clerk	Clerk	6	1	401	Court Supervisor	1	40	2,080
Clerk	Clerk	15	0	402-1	Chief Deputy Clerk	0.5	40	1,040
Clerk	Court Supervisor	6	1	402	Deputy Court Clerk	1	22	1,144
Clerk	Court Supervisor	6	1	402	Deputy Court Clerk	1	36	1,872
Clerk	Judge	6	1	404	Balliff	0.45	40	936
Commissioners	Commissioners	1	5	403	Assistant/Facilities Mgr/IT Coord	0.6	40	1,248
Commissioners	Commissioners	1	8	402	Public Works Director	1	40	2,080
Commissioners	Commissioners	1	9	403	Assistant/Facilities Mgr/IT Coord	0.2	40	416
Commissioners	Commissioners	1	11	401	Emergency Mgt Coordinator	0.8	40	1,664
Commissioners	Commissioners	1	14	403	Assistant/Facilities Mgr/IT Coord	0.2	40	416
Commissioners	Commissioners	1	21	401	Planning Administrator	0.85	40	1,768
Commissioners	Commissioners	1	22	401	Planning Administrator	0.15	40	312
Commissioners	Commissioners	27	0	402	Weed Supervisor (seasonal)	1		520
Commissioners	Commissioners/Judge	6	2	401	Chief Juv Probation Officer	1	36	1,872
Commissioners	Extension Agent	1	13	405	Office Manager	1	35	1,820
Commissioners	Extension Agent	1	13	406	4H Coordinator (seasonal)	1		333
Commissioners	Ex. Agent/Weed Sup.	27	0	403	Weed Inspector (seasonal)	1		300
Commissioners	Facilities Manager	1	9	402	Custodian	1	40	2,080
Commissioners	Mosquito Abate. Board	51	0	402	MAD Director	0.2	40	416
Commissioners	Planning Administrator	1	21	402	Planner	1	40	2,080
Commissioners	Planning Administrator	1	21	403	Compliance Officer	0.1	40	208
Commissioners	Planning Administrator	1	21	404	Land Use Assistant	0.5	40	1,040
Commissioners	Planning Administrator	1	22	402	Building Official	1	40	2,080
Commissioners	Planning Administrator	1	22	402-6	Permit Technician	0.5	40	1,040
Commissioners	Planning Administrator	1	23	402	GIS Coordinator	1	40	2,080
Commissioners	Public Works Director	2	0	402-1	Road & Bridge Supervisor	1	40	2,080
Commissioners	Public Works Director	1	8	406	Engineering Intern (seasonal)	1	24	420
Commissioners	Public Works Director	23	0	404	Solid Waste Supervisor	1	40	2,080
Commissioners	R&B Supervisor	2	0	405-1	Equipment Operators	7	40	14,560
Commissioners	R&B Supervisor	2	0	402-5	Truck Drivers (seasonal)	2	40	2,080
Commissioners	R&B Supervisor	2	0	404	Mechanic/Equip Operator	1	40	2,080
Commissioners	R&B Supervisor	2	0	403-1	Office Manager	1	40	2,080
Commissioners	R&B Supervisor	33	0	406	Truck Drivers (seasonal)	2	40	2,080
Commissioners	Solid Waste Supervisor	23	0	405	Weigh Master	1	40	2,080
Commissioners	Solid Waste Supervisor	23	0	406	Equipment Operator	2	40	4,160
Commissioners	Solid Waste Supervisor	23	0	406	Equipment Operator (seasonal)	1	24	624
Commissioners	Solid Waste Supervisor	23	0	409	Equipment Operator (seasonal)	1	40	2,080
Commissioners	Solid Waste Supervisor	23	0	406-3	Recycler/Equipment Operators	1	40	2,080
Commissioners	Solid Waste Supervisor	23	0	406-3	Solid Waste Foreman	1	40	2,080
Prosecutor	Prosecutor	1	7	402	Chief Deputy Prosecutor	1	40	2,080
Prosecutor	Prosecutor	1	7	404	Investigator	0.45	40	936
Prosecutor	Prosecutor	1	7	406	Assistant	1	32	1,664
Sheriff	Admin Mgr of Ops	1	4	402-1	Civil Deputy	1	32	1,664
Sheriff	Admin Mgr of Ops	1	4	402-3	Driver License Clerk	1	40	2,080
Sheriff	Dispatch Supervisor	1	19	407	Dispatcher	4	40	8,320
Sheriff	Dispatch Supervisor	1	19	409	Senior Dispatcher	1	40	2,080
Sheriff	Admin Mgr of Ops	1	19	404	Dispatch Supervisor	1	40	2,080
Sheriff	Admin Mgr of Ops	1	4	406	IT Manager	1	32	1,664
Sheriff	Chief Deputy	1	4	402-7	Investigator	2	40	4,160
Sheriff	Chief Deputy	1	4	402-6	Patrol Sergeant	2	42.75	4,446
Sheriff	Chief Deputy	1	4	402-0	Patrol Deputy	5	42.75	11,115
Sheriff	Sheriff	1	4	405	Administrative Manager of Ops	0.34	40	707
Sheriff	Sheriff	1	4	402-04	Chief Deputy Sheriff	1	40	2,080
Sheriff	Sheriff	1	19	405	Administrative Manager of Ops	0.33	40	686
Sheriff	Sheriff	44	0	405	Administrative Manager of Ops	0.33	40	686
Treasurer	Treasurer	1	3	402	Chief Deputy Treasurer	1	35	1,820
Treasurer	Treasurer	1	3	403-1	Deputy Treasurer	1	32	1,664
<b>TOTALS*</b>						<b>72.00</b>		<b>132,990</b>
<b>JOBS NOT INCLUDED: 9 Elected Officials, Extra Help for Treasurer (\$4,000), Extra Help for Elections (\$3,500)</b>								

## Budget Summary: All Funds

FISCAL YEAR 2015 as of June 5, 2014

Fund / Department	Actual Expenses FY 2011	Actual Expenses FY 2012	Approved Budget FY 2013	Approved Budget FY 2014	FY 2015 Budget Requests	
<b>01-General Fund</b>						
1-Clerk / Auditor	111,639	107,866	114,345	152,784	153,488	
2-Assessor	194,976	195,748	191,818	267,094	266,027	
3-Treasurer / Tax Collector	124,276	123,466	141,765	180,778	184,053	
4-Sheriff	772,912	780,661	728,822	1,017,712	1,327,295	
5-Commissioners	143,470	146,997	148,767	179,841	183,925	
6-Coroner	19,389	22,127	22,490	34,890	34,675	
7-Prosecuting Attorney	152,187	159,546	177,640	244,638	238,250	
8-Public Works Director	0	81,974	79,551	105,583	104,658	
9-New Courthouse & Grounds	87,160	85,151	84,800	163,301	129,281	
10-Old Courthouse & Grounds	36,353	38,014	22,350	11,330	0	
11-Emergency Mgt	58,550	47,841	48,839	65,131	83,873	
13-County Agent	55,543	47,181	46,661	52,960	58,041	
14-Information Technology	127,532	133,176	170,800	282,572	220,488	
15-Elections	35,776	43,426	43,760	54,530	54,948	
17-Law Enforcement Center				18,510	36,750	
18-General	825,556	768,960	1,105,309	382,249	415,577	
19-Dispatch	214,189	183,839	231,844	317,167	315,883	
20-Jail	156,292	90,938	107,000	108,613	113,535	
21-Planning	106,686	114,602	133,687	135,895	196,021	
22-Building	85,023	91,317	94,882	125,840	157,136	
23-GIS	70,064	69,131	75,654	103,850	94,245	
31-Emergency Services Bldg	0	3,310	5,700	10,650	9,400	
<b>Total General Fund</b>	<b>\$3,377,573</b>	<b>\$3,335,271</b>	<b>\$3,776,485</b>	<b>\$4,015,918</b>	<b>\$4,377,519</b>	<b>\$0</b>
02-Road & Bridge	1,307,504	1,169,070	1,148,265	1,237,912	1,244,815	10,047 for Victor Pathway & Fuel Farm
06-Court & Probation						
1-District Court	245,362	284,334	311,241	327,981	322,930	
2-Juvenile Probation	171,108	172,996	178,595	194,149	198,620	
16-Indigent & Charity	27,973	29,454	102,724	103,550	103,026	
20-Revaluation	114,995	116,790	116,800	116,800	116,800	
21-Special Planning Projects	62,402	150,089	1,000	72,000	0	
24-Tort	103,986	100,889	110,032	116,607	120,600	
27-Weeds	70,872	69,456	86,443	81,300	83,125	
41-Building Fund	215,647	161,101	2,383,500	1,826,500	0	
82-County Fair/Fair Board	30,413	42,293	26,700	34,700	37,200	
	<b>\$5,727,835</b>	<b>\$5,631,743</b>	<b>\$8,241,785</b>	<b>\$8,127,417</b>	<b>\$6,604,635</b>	<b>\$0</b>
Estimated Property Tax Collections during 2014 (with 3% increase) \$3,850,000						
<b>TOTALS for Funds receiving general property tax revenue</b>						
					TOTAL PROJECTED REVENUE	\$6,401,083
					LESS TOTAL BUDGET REQUESTS	\$6,604,635
					BUDGET SURPLUS (Shortfall) for funds receiving general prop taxes	(\$203,552)
<b>REVENUE PROJECTIONS</b>						
		Estimated Non-Prop Tax Revenues	Estimated Taxes, Fees, Penalty & Interest collectd during FY 2015	Remaining Cash budgeted to be spent during FY 2015		
15-Election-State Funds	46,668	33,004	60,000	63,000	63,388	63,388
23-Solid Waste	1,179,220	1,148,676	1,191,783	1,449,583	1,522,804	1,342,698
33-Road, Special	657,797	746,748	1,180,000	1,228,653	1,053,005	1,053,005
36-Prosecutor's Special Drug Fund	7,100	0	15,000	15,000	15,000	15,000
43-Road Improve-Developer Donation	8,400	10,882	100,000	100,000	100,000	100,000
44-E 911 Communications	80,831	117,498	104,778	185,654	96,906	115,025
50-Ambulance Service District	614,823	607,828	636,250	630,636	654,940	575,700
51-Mosquito Abatement District	331,409	271,074	311,000	309,172	312,491	261,000
54-Waterways/Vessel Fund	1,375	6,918	5,000	15,000	6,000	5,000
60-Housing Authority	0	0	0	0	0	0
61-FEMA Teton Creek Restoration			800,000	956,000	115,000	115,000
62-Idaho E911 Grants			126,000	76,218	50,225	50,225
75-County Hospital Operation	88,273	0	0	0	0	0
84-Teton Valley Arena	5,537	1,721	246,000	247,000	187,000	187,000
86-Grants Fund	149,378	199,202	202,019	303,159	122,200	122,200
90-93Capital Improvement Fees			162,000	167,000	100,000	100,000
	<b>\$3,170,811</b>	<b>\$3,143,551</b>	<b>\$5,139,830</b>	<b>\$5,746,075</b>	<b>\$4,398,959</b>	<b>\$4,105,241</b>
					TOTAL PROJECTED REVENUE	\$4,105,241
					LESS TOTAL BUDGET REQUESTS	\$4,398,959
					BUDGET SURPLUS (Shortfall) for funds with dedicated revenue	n/a
<b>TOTALS for Funds with dedicated revenue</b>						
<b>GRAND TOTAL for all Funds</b>						
		\$8,898,646	\$8,775,294	\$13,381,615	\$13,873,492	\$11,003,594

Fund / Department	Actual Expenses FY 2011	Actual Expenses FY 2012	Approved Budget FY 2013	Approved Budget FY 2014	FY 2015 Budget Requests	
<b>FUNDS WITH DEDICATED REVENUE</b>						
15-Election-State Funds	46,668	33,004	60,000	63,000	63,388	63,388
23-Solid Waste	1,179,220	1,148,676	1,191,783	1,449,583	1,522,804	1,342,698
33-Road, Special	657,797	746,748	1,180,000	1,228,653	1,053,005	1,053,005
36-Prosecutor's Special Drug Fund	7,100	0	15,000	15,000	15,000	15,000
43-Road Improve-Developer Donation	8,400	10,882	100,000	100,000	100,000	100,000
44-E 911 Communications	80,831	117,498	104,778	185,654	96,906	115,025
50-Ambulance Service District	614,823	607,828	636,250	630,636	654,940	575,700
51-Mosquito Abatement District	331,409	271,074	311,000	309,172	312,491	261,000
54-Waterways/Vessel Fund	1,375	6,918	5,000	15,000	6,000	5,000
60-Housing Authority	0	0	0	0	0	0
61-FEMA Teton Creek Restoration			800,000	956,000	115,000	115,000
62-Idaho E911 Grants			126,000	76,218	50,225	50,225
75-County Hospital Operation	88,273	0	0	0	0	0
84-Teton Valley Arena	5,537	1,721	246,000	247,000	187,000	187,000
86-Grants Fund	149,378	199,202	202,019	303,159	122,200	122,200
90-93Capital Improvement Fees			162,000	167,000	100,000	100,000
	<b>\$3,170,811</b>	<b>\$3,143,551</b>	<b>\$5,139,830</b>	<b>\$5,746,075</b>	<b>\$4,398,959</b>	<b>\$4,105,241</b>
					TOTAL PROJECTED REVENUE	\$4,105,241
					LESS TOTAL BUDGET REQUESTS	\$4,398,959
					BUDGET SURPLUS (Shortfall) for funds with dedicated revenue	n/a
<b>TOTALS for Funds with dedicated revenue</b>						
<b>GRAND TOTAL for all Funds</b>						
		\$8,898,646	\$8,775,294	\$13,381,615	\$13,873,492	\$11,003,594

Fund / Department	Actual Expenses FY 2011	Actual Expenses FY 2012	Approved Budget FY 2013	Approved Budget FY 2014	FY 2015 Budget Requests	
<b>FUNDS RECEIVING GENERAL PROPERTY TAX REVENUE</b>						
02-Road & Bridge	1,307,504	1,169,070	1,148,265	1,237,912	1,244,815	10,047 for Victor Pathway & Fuel Farm
06-Court & Probation						
1-District Court	245,362	284,334	311,241	327,981	322,930	
2-Juvenile Probation	171,108	172,996	178,595	194,149	198,620	
16-Indigent & Charity	27,973	29,454	102,724	103,550	103,026	
20-Revaluation	114,995	116,790	116,800	116,800	116,800	
21-Special Planning Projects	62,402	150,089	1,000	72,000	0	
24-Tort	103,986	100,889	110,032	116,607	120,600	
27-Weeds	70,872	69,456	86,443	81,300	83,125	
41-Building Fund	215,647	161,101	2,383,500	1,826,500	0	
82-County Fair/Fair Board	30,413	42,293	26,700	34,700	37,200	
	<b>\$5,727,835</b>	<b>\$5,631,743</b>	<b>\$8,241,785</b>	<b>\$8,127,417</b>	<b>\$6,604,635</b>	<b>\$0</b>
Estimated Property Tax Collections during 2014 (with 3% increase) \$3,850,000						
<b>TOTALS for Funds receiving general property tax revenue</b>						
					TOTAL PROJECTED REVENUE	\$6,401,083
					LESS TOTAL BUDGET REQUESTS	\$6,604,635
					BUDGET SURPLUS (Shortfall) for funds receiving general prop taxes	(\$203,552)
<b>REVENUE PROJECTIONS</b>						
		Estimated Non-Prop Tax Revenues	Estimated Taxes, Fees, Penalty & Interest collectd during FY 2015	Remaining Cash budgeted to be spent during FY 2015		
15-Election-State Funds	46,668	33,004	60,000	63,000	63,388	63,388
23-Solid Waste	1,179,220	1,148,676	1,191,783	1,449,583	1,522,804	1,342,698
33-Road, Special	657,797	746,748	1,180,000	1,228,653	1,053,005	1,053,005
36-Prosecutor's Special Drug Fund	7,100	0	15,000	15,000	15,000	15,000
43-Road Improve-Developer Donation	8,400	10,882	100,000	100,000	100,000	100,000
44-E 911 Communications	80,831	117,498	104,778	185,654	96,906	115,025
50-Ambulance Service District	614,823	607,828	636,250	630,636	654,940	575,700
51-Mosquito Abatement District	331,409	271,074	311,000	309,172	312,491	261,000
54-Waterways/Vessel Fund	1,375	6,918	5,000	15,000	6,000	5,000
60-Housing Authority	0	0	0	0	0	0
61-FEMA Teton Creek Restoration			800,000	956,000	115,000	115,000
62-Idaho E911 Grants			126,000	76,218	50,225	50,225
75-County Hospital Operation	88,273	0	0	0	0	0
84-Teton Valley Arena	5,537	1,721	246,000	247,000	187,000	187,000
86-Grants Fund	149,378	199,202	202,019	303,159	122,200	122,200
90-93Capital Improvement Fees			162,000	167,000	100,000	100,000
	<b>\$3,170,811</b>	<b>\$3,143,551</b>	<b>\$5,139,830</b>	<b>\$5,746,075</b>	<b>\$4,398,959</b>	<b>\$4,105,241</b>
					TOTAL PROJECTED REVENUE	\$4,105,241
					LESS TOTAL BUDGET REQUESTS	\$4,398,959
					BUDGET SURPLUS (Shortfall) for funds with dedicated revenue	n/a
<b>TOTALS for Funds with dedicated revenue</b>						
<b>GRAND TOTAL for all Funds</b>						
		\$8,898,646	\$8,775,294	\$13,381,615	\$13,873,492	\$11,003,594