Teton County Idaho - Commissioners Meeting Agenda
MONDAY, March 11, 2012
LOCATION: 150 Courthouse Drive, Driggs, ID 83422 *(208-354-8775)*

Individuals addressing the Board will approach the podium and state their name for the record. If you have handouts, please provide the Clerk or staff with that document in advance for copying.

9:00 AM **Meeting Called to Order** – Chairman Park
Pledge of Allegiance & amendments to agenda if any.

Rules for Morning Mic & Public Forums – Prosecutor Spitzer

"Morning Mic" – Public Q & A

9:30 **DEPARTMENT BUSINESS**

- Board of Equalization – Missed Property Roll (if needed)
- Emergency Management Update – Greg Adams, Coordinator
- Sheriff's Office Update
  1. Staffing
  2. Finger Print Machine Grant Request
- Public Works Update – Jay Mazalewski, Engineer
  1. Solid Waste
  2. Road & Bridge
- Planning, Building & GIS Update – Angie Rutherford, Planning Administrator
  1. Source Water Protection Committee – Amy Verbeten, FTR
  2. Board's Planning Priority List for Staff

Executive Session per IC § 67-2345(1)(d) indigent & (1)(b)personnel

RECESS *The Board will recess and go into joint meeting with Wyoming @ 1:00pm*

RECONVENE

2:30 **Law Enforcement Center**
1. Ormond Builders & JHS Architects
2. Award Construction Contracts

Administrative Business *will be dealt with as time permits*

- Approve Available Minutes
- Discuss Correspondence & Sign Documents
  a. Corky Walker – Solid Waste Fees
- Other Business
  a. IAC Webinar March 20, 10 am – Budgeting
  b. Information Technology Expense Request
  c. Upcoming Meeting Agendas
  d. Staff Evaluation Schedule
- Committee Reports
  a. Eastern ID State Fair Budget Report
- Claims

Adjourn

Teton County Idaho & Teton County Wyoming
Commissioners Meeting Agenda

MONDAY, March 11, 2012
LOCATION: 150 Courthouse Drive, Driggs, ID 83422 *(208-354-8775)*

1:00 PM **Meeting Called to Order**
Chairman Kelly Park & Chairman Paul Vogelheim

Joint Session with Wyoming Commissioners
The Teton County Idaho Board of County Commissioners will host a workshop with the Teton County Wyoming Board of County Commissioners. Discussions will include a variety of subjects and may including the following:

1. USFS – Jay Pence, District Ranger
   a) Prescribed Burns
   b) Trails & Trail Access
2. Emergency Response Contracts
   a) Sheriff (Dispatch & SAR)
   b) Ambulance
3. Road & Bridge
   a) State Line Road
4. Public Transportation
   a) Targhee Regional Public Transportation Association
5. Special Options Sales & Lodging Tax (use for Grand Targhee)

Adjourn

DATE: March 11, 2013

FROM: Prosecutor, Kathy Spitzer

TO: Commissioners & Clerk

RE: Suggested Rules for Morning MIC & Other Public Forums

- **EACH SPEAKER DURING THE PUBLIC COMMENT PERIOD WILL BE LIMITED TO 10 MINUTES**

- **THE BOARD MAY NOT HEAR OR TAKE TESTIMONY REGARDING ANY SITE SPECIFIC PLANNING & ZONING MATTER THAT IS BEFORE THE COUNTY OR IS KNOWN TO BE A LIKELY APPLICATION**

- **MATTERS THAT HAVE BEEN PREVIOUSLY HEARD AND DECIDED BY THE BOARD MAY BE DETERMINED TO BE NOT APPROPRIATE FOR THE PUBLIC COMMENT PERIOD**

- **CITIZENS MAY USE THIS TIME TO REQUEST THAT ITEMS BE PLACED ON FUTURE AGENDAS FOR FURTHER DISCUSSION**

- **ISSUES REGARDING THE PERFORMANCE OF COUNTY EMPLOYEES CONSTITUTE MATTERS THAT MUST BE DISCUSSED ONLY IN EXECUTIVE SESSION AND ARE NOT APPROPRIATE IN THE PUBLIC PORTION OF THE MEETING**

DRAFT

Teton County

Emergency Management & Mosquito Abatement

Department Report 2/9-3/8/2013

Greg Adams, Coordinator/Director

Teton Creek Grant Project Update

The contractor SOQ's have been evaluated and our evaluation team is scheduled to interview the 2 respondents on the 18th of March from 1 to 3. Upon completion of the interviews the successful contractor will be selected. The total amount spent on the project to date, (including our personnel time match) is $38,939.44, and we are 14% done with the project and 23% done with our match obligations.

Projects Accomplished

On February 24th through the 28th I was able to attend the annual American Mosquito Control Association meeting. There, I was able to meet with many of those who are on the bleeding edge of mosquito abatement. I was able to converse with not only abatement district managers inside the United States, but also from Germany, Egypt, and many other Countries. There are many exciting new abatement options that different academic and business groups are pursuing; from training dogs to smell mosquito larvae in order to speed up treatment, to infecting mosquitos with fungus. This annual meeting is always an extremely valuable opportunity to see what the rest of the world is doing and how we can utilize their expertise to better serve our citizens.

Future Projects

We have about 25k in homeland security grants that I have to have spent by the end of this month. I had earmarked this for the antenna tower on the new Justice Center. If this isn't the case I need to know right away so that I can implement a backup plan so we don't lose that funding.

Dawn Felchle is our appointed Public Information Officer for the County and the EOC and because of that I would like her to come to the EMI class in August. May we submit her application?

The LDS church is going to have a community preparedness fair in May. I will be working with them to setup presentations and booths that will encourage local, individual preparedness steps.

Future Appointments

3/10	Preparedness Fair Planning Meeting in Driggs 6:30PM
3/19	Teton River watershed alluvial fan mapping kickoff meeting 1 PM
3/28	Idaho State Radio Users Group Meeting
4/2	Teton County Radio/LEPC meeting 2:30-5

Teton County Sheriff's Office
Sheriff Tony Liford

OFFICE
89 North Main Street
Driggs, Idaho 83422

PHONE
208-354-2323

FAX
208-354-8028

EMAIL
Tliford@co.teton.id.us

The Teton County Sheriff's Department has been awarded a grant through the Idaho State Police FY2011 NICS Record Improvement Program (NARIP) grant. The maximum funding will **be $49,997** per agency. The award from the State covers the cost of a PPI Livescan system. The Sheriff's Office currently has a Morphotrust fingerprint system that is nearing the end of its technological life. By accepting the grant monies, this will allow the Sheriff's Department to deploy a fingerprint system that will meet the FBI guidelines regarding full hand scanning for booking applications.

The State is recommending Morphotrust, and as we currently own one of their systems, we are treating this as a system upgrade. 10 Idaho Counties bought fingerprint systems from Morphotrust last year. I did reach out to several other fingerprint vendors, including 3M Cogent Systems, and Crossmatch Technologies. I have kept copies of sent emails regarding our interest in the purchase of a fingerprint system/s. I did receive one telephone call from a Company that was unable to meet the connection requirements to BCI, offering only Applicant printing.

The Bureau of Criminal Identification (BCI) provides information and identification services that assist law enforcement agencies detect and apprehend criminals, which promote public and officer safety, and that support the criminal justice system in the prosecution, adjudication, and correctional supervision of offenders. BCI is the State's central repository of criminal records, fingerprints, and crime statistics. Consistent with that role, it also coordinates terminal access to the Idaho Public Safety and Security System, known as ILETS through training and compliance activities, serves as the control terminal agency for the National Crime Information Center (NCIC), and operates the Automated Fingerprint Identification System (AFIS).

The Teton County Sheriff's Department is requesting permission to purchase the Morphotrust fingerprint system listed in the attached quote in the amount of 44,800

Included in the grant award is funding to connect the Sheriff's CAD/RMS system to the fingerprint system. The quote for this connection for both systems is approximately **$4,912**

Total expenditure under the grant by Teton County would be 49,712

The Sheriff's Department is also asking for **additional money** at this time. We wish to obtain contingency funding in the amount of **$4,085**. This would allow for the upgrading of both the software and hardware of our current end of life fingerprint system.

With a second fingerprint system, the Department will have both backup system for fingerprinting due to a system failure, and allow us to fingerprint applicants separate for our criminal fingerprint area. Currently, all individuals fingerprinted are fingerprinted in the booking are of the Sheriff's Office. There have been multiple instances of a Deputy having someone in custody needing to be fingerprinted, and having to wait with the prisoner in their vehicles, due to the system being busy fingerprinting an applicant.

By spending **the 4,085 for upgrading** the current system, we leverage to grant so both systems can be hooked up to BCI, and the interface to eForce (CAD/RMS) is completely paid for via the grant award.

I am really considering this an upgrade, as we have a preexisting system, and this will greatly enhance our abilities regarding the fingerprinting of our citizens.

Adams County purchased a fingerprint system from Morphotrust, and I am attaching their sole source documentation obtained from them. In addition, it is my belief that only Morphotrust is actually sending fingerprints into Idaho's BCI for processing. We are requesting to make this purchase under Idaho Code 67-2803, due to the many purchases of this system by Counties throughout Idaho.

67-2803. Exclusions. The procurement requirements established in this chapter shall not be applicable to:
(1) The acquisition of personal property when the procurement duplicates the price and substance of a contract for like goods or services that has been competitively bid by the state of Idaho, one (1) of its political subdivisions, or an agency of the federal government;

Respectfully, John Leidorf
IT Services Coordinator
Teton County

SAFRAN
MorphoTrust USA

Regional Sales Office
1625 Island Court, Waconia, MN 55387
Phone (952) 442-8701 Fax (952) 945-3304
Visit us @ www.morphotrust.com

April 11, 2012

Undersheriff Richard Borger
Adams County Sheriff's Office
P.O. Box 64
Council, ID 83612

Dear Undersheriff Borger,

It is my understanding that the Adams County Sheriff's Office wishes to purchase the MorphoTrust USA (formerly L1 Identity Solutions – Identix) TouchPrint Enterprise 5900 Livescan System, which includes the FBI approved, "Appendix F" Full Hand Scanner.

The purpose of this letter is to inform you that MorphoTrust is the only provider that is certified in the state of Idaho that can provide a livescan system with the following:

Enhanced Definition Optics. The TouchPrint 5000 Enhanced Definition systems capture at 1188 x 768 pixels per inch generating a raw data image of 955,000 pixels per square inch. The FBI Appendix F Certification requires a file image to be at a minimum of 500 x 500 ppi. Actual capture resolution is often less than 500 ppi, which adversely affects image quality. Data capture at a resolution greater than the FBI Appendix F Certification minimum increases a system's image quality,

Fine Feature Contrast™. The Fine Feature Contrast™ technology captures 300% more pixels per inch than the Appendix F Requirement and, combined with precision optical design, generates an image file that is a true representation of the friction ridge detail of a fingerprint.

Precise Image Distribution™. The Precise Image Distribution™ technology, through superior optical design and data management, achieves unprecedented geometric accuracy in excess of 200% greater than the FBI Appendix F Certification Requirements for 1000 ppi live scan systems. The geometric accuracy in image files result in virtually no distortion and the "value" to Law Enforcement is better AFIS identification, fewer AFIS rejections and a much higher image quality in the AFIS database.

Moisture Discriminating Optics™ (U.S. patent number 5,416,573). Moisture Discriminating Optics™ ignore moisture on the fingers eliminating the common problems with moisture on the fingers that frequently hinder fingerprint capture, and yields the clearest images in the industry. Identix also provides Dual Beam Illumination™ (patent pending), which lends itself to superior quality by ignoring latent images left on the platen and increasing the geo-accuracy of each print captured. The benefits of this technology yield higher throughput, lower rejection rates, and significantly improved AFIS performance. Identix fingerprint quality surpasses the FBI "Appendix F" certification level necessary to capture, print, and transmit fingerprints.

AntiSmear™ Technology. AntiSmear™ Technology eliminates finger motion artifacts and thus generates the most accurate friction ridge detail possible.

Additionally, we are the only provider that can offer a full hand scanner, using patented Performance Rotation Optics ™ - **(U.S. Patent No. 6,175,407),** utilizing a proven method of rolling the hand across a perfectly round surface, which is recommended by latent examiners to capture the highest quality images. This method ensures that all areas of the hand are captured without crucial missing data, which can be used to link a suspect to a crime scene.

No other provider can provide your agency with the hardware/software listed above.

If you have questions about the information above, please do not hesitate to give me a call. Thank you for your time, and I look forward to serving you.

Sincerely,

Gary L. Newlin

Gary Newlin
Regional Sales Manager
Ph: (952) 442-8701

Idaho State Police

Service since 1939

Bureau of Criminal Identification

Febuary 8, 2012

Sheriff Tony Liford
Teton County Sheriff's Office
89 N Main St #7
Driggs, ID 83422-2303

Dear Sheriff Liford:

I am pleased to inform you that your agency has been selected to receive funding for a livescan system through the Idaho State Police FY2011 NICS Act Record Improvement Program (NARIP) grant. The award will cover the cost of a 500 PPI livescan with palm print capability and the related interface to the state criminal history repository. Optionally, the grant may cover a fingerprint card printer; mug shot capture software and interface; and jail or records management interface. The maximum funding will be $49,997 per agency. Any funding not expended for the covered expenses will be used to fund other agencies.

The price information attached, for a criminal booking station with hand roller deck with cabinet and optional equipment, was gathered as research for the grant application. It is presented for information only. If you already have a livescan, you should not need to pay for or redo any Idaho customization or interfaces currently in place. You are free to use any certified vendor.

To move forward with this award, the enclosed MOU must be signed. Please return the signed MOU to me. If you have any questions, please contact me at (208) 884-7136 or dawn.peck@isp.idaho.gov.

Sincerely,

Dawn A Peck

Dawn A. Peck, CPM
Manager

Enclosures

MEMORANDUM OF AGREEMENT
BETWEEN
THE IDAHO STATE POLICE
AND
TETON COUNTY SHERIFF'S OFFICE

Whereas the Idaho State Police was awarded a 2011 NICS Act Record Improvement Program (NARIP) Grant.

Whereas in the NARIP grant, the Idaho State Police included costs for livescan systems for selected sheriff offices in Idaho:

- The award will cover costs of a 500 PPI livescan with palm print capability and related interface to the state criminal history repository. Optionally, the grant may cover a fingerprint card printer; mug shot capture software and interface; and jail or records management interface. The total award per sheriff's office is up to $49,997.

Whereas the Idaho State Police administers the NARIP grant for the state.

Now therefore, the Idaho State Police and the Teton County Sheriff hereby mutually agrees the following conditions will apply to the funding of the project February 11, 2013 through June 30, 2013:

A.

Conditions that apply to the Idaho State Police:

1. The Idaho State Police will reimburse the Teton County Sheriff for the costs awarded in the grant, as outlined. Payment for these costs will be paid upon submission of invoice and supporting documentation to the Idaho State Police by the Teton County Sheriff's Office.

B.

Conditions that apply to the Teton County Sheriff:

1. The Teton County Sheriff or designated representative will procure the livescan system as identified in the grant.

2. The Teton County Sheriff shall provide to the Idaho State Police the proper allocation, use, expenditure, and reporting of the funds, as outlined in the grant, billed to and paid by the Idaho State Police. The Idaho State Police will act as a pass through entity.

3. The Teton County Sheriff agrees that the Idaho State Police, the Department of Justice (including Office of Justice Programs and the Bureau of Statistics), and its representatives, shall have access to and the right to examine all records (including, but not limited to, books, papers, and documents) related to these federal funds.

4. All financial records, supporting documents, statistical records, and all other records pertinent to these funds shall be retained for at least three years following federal notification to the Idaho State Police that the grant has been programmatically and fiscally closed OR at least three years following the closure of its audit report covering the entire award period, whichever is later. Retention is required for purposes of federal examination and audit. Records may be retained in electronic format.

The provisions of this Agreement may be modified or changed upon written agreement signed by both parties and such amendment, when so signed, shall become part of this agreement.

Any extension to this Agreement requires the Idaho State Police to request and obtain a federal grant extension beyond the current award period.

This Agreement shall expire on the 30th day of June 2013, unless extended by mutual consent following an approved federal grant award extension.

Lt. Colonel Ralph Powell, Acting Director
Idaho State Police
Dated this _____ day of _____, 2013.

Sheriff Tony Liford
Teton County Sheriff's Office
Dated this 20 day of Feb, 2013.

Livescan Pricing Example

Part number	*Description*	*Unit Cost*
TPE-5900-ED	500 PPI livescan hand livescan w/cabinet	$ 28,682.00
5900-TPE-ED-W95	First year warranty upgrade 9-5	incl
5900-TPE-ED-M95	Post Warranty Maintenance 9-5	6,270.00
TPE-CSTX-Idaho	Idaho Customization	150.00
TPE-COMX-NECFTP	Nec Communications software	150.00
TP-IAT-1DAY	Installation and Training	1,620.00
Livescan RMS Interface Licenses	RMS licenses for push/pull to local RMS	*850.00*
TPE-HWOX-DIGCAP	Mugshot camera with capture software	*2,295.00*
TP-COMX-PRINTRK	Mugshot software interface	*150.00*
TPE-PRT-DUP	Duplex Printer	*2,380.00*
Freight		*350.00*
RMS integration		*7,100.00*
TOTAL		$ 49,997.00

700 S. Stratford Dr., Ste. 120
Meridian, ID 83642

WK: 208-354-0245
CELL: 208-313-0245

Teton County Engineer
MEMO

150 Courthouse Drive
Driggs, ID 83422

March 6, 2013

TO: Board of County Commissioners
FROM: Jay T. Mazalewski, PE
SUBJECT: Public Works Update

The following items are for your review and discussion at the March 11, 2013 meeting.

SOLID WASTE

Attached is the SW Supervisor update.

1. Landfill Cap Engineering Services: DEQ reviewed the initial scope of work prepared by Forsgren and had some comments (see attached). I am working with Forsgren to change the scope and estimate to match DEQ's expectations.

ROAD & BRIDGE

1. The R&B has been plowing when needed. We are seeing some road damage due to the freeze/thaw cycles we are experiencing.

2. The bulk tank for the Durapatcher was sent out for warranty repairs. We will get it filled with oil when it comes back and will begin patching potholes. An MOU for the oil with Jefferson County should be ready within the month.

3. Bids for crack sealing roadways were sent to three firms.

4. I requested bids for pavement striping on Ski Hill Road. The line work is fading and should be re-painted before it is lost. I hope to have this completed this spring.

5. Bids for crushing gravel & chips will be advertised this week. I would like to use the $40,000 that was not used from last year's gravel overlay budget (Rd Levy) this year to increase the amount of material we can crush. We did not crush last because we had enough material and had trouble finding crushers to mobilize for us. By increasing the size of the contract we hope to attract more bidders and get cheaper prices.

6. The Fire District Commissioners agreed to help fund the county road sign project. They also will not issue building permits unless the house is numbered and the road is signed. I met with the Sherriff's department and they do not currently have any money budgeted for this project. They will look for grant funding options and if they have funds available at the end of the year they may be able to contribute.

7. 3000W Badger Creek Bridge: The design is almost finalized; we will be using a steel bridge for this project. I will be advertising for the bridge purchase separately from the bridge installation. This will allow licensed public works contractor with smaller bonding capacities to bid on the project.

PUBLIC WORKS:

1. I will be taking days off the week of March 25 and will need to leave by 12pm on the 25th.

2. Edgewood Estates BLM Access: I contacted the HOA regarding a meeting with the BoCC but have not had a response.

3. Teton Creek Construction RFQ: The ranking committee is scheduling interviews with the respective firms.

4. Law Enforcement Center:
    a. The City of Driggs agreed to waive the application fee for the code amendment relating to communication towers for essential faculties. Tom & I are working with the City staff to draft appropriate language.

    b. Attached is a time line of public meetings where LEC decisions/guidance was given from the BoCC.

    c. The first sets of bids were opened at 2:00 pm on March 6th. Does the BoCC wish to accept these bids? We have 60 day to accept the low bid or reject all bids.

    d. The BoCC expressed concern regarding the LEC building at the 2/25/13 meeting. Arden Smith of Ormond Construction and Paul Jensen with JHS Architects are here to answer questions from the BoCC. I requested the BoCC send questions prior to the meeting so that Arden & Paul could be prepared. I have not received any questions as of this date.

WK: 208-354-3443
CELL: 208-534-8710
svarela@co.teton.id.us
March 06, 2013

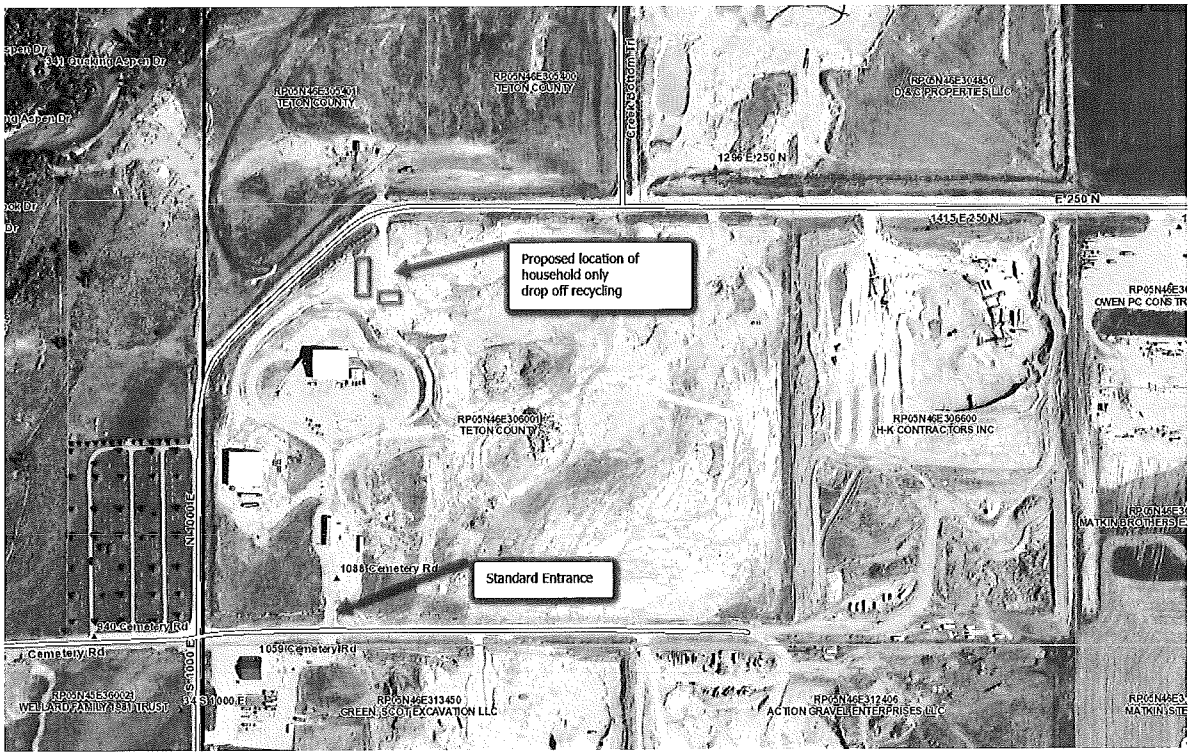
Teton County
Solid Waste & Recycling
Memo

Scale House: 1088 Cemetery Rd.
150 Courthouse Dr.
Driggs, ID 83422

TO: Board of County Commissioners

Subject: Solid Waste & Recycling update for your review and discussion at the March 11, 2013 meeting.

1. Summer Hours – The first day for our Summer Hours will be Thursday, May 16th, 2013. Our operating hours will be 11:00 am to 6:00 pm on Thursdays only. The last day of our summer hours for this year will be September 19th 2013.The hours of operation only change for Thursday and do not affect the rest of the days.
2. Spring Clean – I would like to propose that Spring Clean Up be held on May 18th.This would be the only weekend without any major holidays. In the past the county has offered reduced prices for some materials that we accept. If approved we will advertise in both papers as well as provide informational flyers to businesses around the valley. The fee reductions and the format are the same as last year:
    a. First 250 lbs of household and unsorted garbage are free. It will be the normal rate after 250 lbs per visit.
    b. Our sorted/recycling items will be free. (Normally the first 350 lbs are free after that it's $30.00 per ton)
    c. First Freon containing appliance is $5.00 and after that they are charge at the normal rate. (normally $10.00/Freon appliances)
    d. Tires would stay at normal rate due to the high cost of disposal.
3. Remote Recycling Drop Off Test Program - TVCR and the public have been asking for a different area to drop off their household recycling items without having to go through our scale. We are planning on performing a trial run on the same day as our Spring Clean up; we will set up bins on the north side of our facility (see map) for household recycling only and a volunteer will be present to make sure that we don't have people contaminating our bins with non recyclable items. This drop off site would be for non-commercial recyclers only. Drop off of sorted/recycled items are free on this day and this may reduce the lines at the scale. All the recycling bins will be weighed and recorded at the end of the day so that we will still have a record of everything that was dropped off for the day. This will also give us some good feedback whether it would be feasible to adopt the remote recycling drop off into our normal operation plan in the future.



4. New Price of Thermal Printer - I contacted Kellie Amundson from Total Scales regarding the price of the thermal printer. She notified me that she had already given us a break on labor cost, printer cost and travel cost. The only other thing she could do was reduce the mileage cost. This brought the total of the printer to $998.00. She stated that was the best she could do on the total cost. (See Attached)
5. Snow Accumulation on Landfill Cap - The landfill has an average of 16 inches of accumulated snow cover. There are some areas on the north side of landfill that do have 20 inches, but it is sporadic at best.

TOTAL SCALE SERVICE, INC.
P.O. BOX 5156
BOISE, ID 83705

Invoice

Invoice Number: 116806

Invoice Date: Jan 10, 2013

Voice: 208-344-8644
Fax: 208-344-1833

Sold To:
TETON COUNTY LANDFILL
150 COURTHOUSE DRIVE
DRIGGS, ID 83422

Ship To
TETON COUNTY LANDFILL
1088 CEMETERY RD
DRIGGS, ID 83422

Customer ID	Customer PO	Payment Terms	
TET005		Net 30 Days	
Sales Rep	**Shipping Method**	**Invoice Date**	**Due Date**
	UPS GROUND		2/9/13

Quantity	Item	Description	Unit Price	Extension
1.00		Installation of USB printer. Reformated printer		
3.00	4030	Service Labor	125.00	375.00
1.00	4040	MILEAGE & TRAVEL	243.00	243.00
1.00	4040	Per Diem	85.00	85.00
1.00	4011	Star TSP 100 printer	295.00	295.00

Remit To: Total Scale Service, Inc.
P.O. Box 5156
Boise, ID 83705

***1.5% per month finance charge on unpaid balance after 30 days
***18% Annual percentage rate
***Effective 05/01/06

Subtotal	998.00
Sales Tax	
Freight	
Total Invoice Amount	998.00
Payment/Credit Applied	
TOTAL	$998.00

Public Meeting Date **Law Enforcement Center – BoCC Decsion Timeline**

2-22-10:	BoCC reviewed & ranked LEC site alternatives (1-New Building, 2-Old School Building, 3-Ford Garage, 4-Old Courthouse)
4-26-10:	BoCC unanimously approved school building appraisal.
8-23-10	BoCC unanimously approved RFQ prepartion for LEC Architect
12-13-10	BoCC unanimously approved contract for JHS Architects
4-11-11	BoCC negoitates with School District to purchase 230 N. Main St. (.8 acre)
4-14-11	BoCC states that the LEC should be (1) in Driggs, (2) close to the courthouse, (3) ½ acre lot minimum, (4) easy to find, (5) appropriately zoned, and (6) maximizes future grwoth potential by being adjacent to existing 2 acre Road & Bridge Property
5-9-11	BoCC agrees 230N Main is the preferred location for the LEC
5-23-11	BoCC reviewed other LEC options, offered to trade property w/School District
6-27-11	School District accepts BoCC's offer and payement terms for 230 N Main St.
7-14-11	BoCC decides there is not enough room in the new courthouse to house the law enforcement department. BoCC postpones final decision regarding remodeling vs new building at 230 N Main St. BoCC directs JHS to create a concept plan for a new building at 230 N. Main based on the existing programming information compiled, professional judgement, and the BoCC input.
9-15-11	JHS reviews department needs and conceptual building w/BoCC. BoCC requests written comments from the Sheriff regarding the conceptual floor plan. County Prosecuter has minor revision suggestions for her department space. County Clerk agrees to review the plan with the probation departments.
9-26-11	Sherriff, Prosecuter, & Probation give their general approval of the new building plans. BoCC unanimously votes to retain JHS architects for design of new building, due to preliminary work already done. BoCC votes unanimously to demolish existing building at 230 N. Main St.
10-24-11	BoCC unanimously votes to approve JHS contract, appoint Jay Mazalewski as Owner's Representative to the architect, authorize the selection of a design committee to assist in the finalization of the floor plans.
11-14-11	BoCC agreed to be involved in the decisions regarding the exterior appearance of the building.
1-9-12	Design Committee for finalizing the floor plans include; Tom Davis (Building Inspector), Valee Wells (sherrifs representative), Mary Lou Hansen (County Clerk), Jay Mazalewski (County Engineer). JHS reviews conceptual thoughts of the building with the BoCC. Shows BoCC images of other building and noted the reactions of the BoCC to design features and materials.
1-23-12	BoCC unanimously voted to approve asbestos inspection contract for the existing building at 230 N. Main

Director of Public Works
Phone: 208-354-0245 • 150 Courthouse Drive, Driggs, Idaho 83422 • Fax: 208-354-8778 www.tetoncountyidaho.com

2-13-12	BoCC & JHS reviewed exterior concept drawings for the building to be submitted to the City of Driggs. The BoCC chose two preferred exterior concepts.
3-15-12	BoCC decided to place the Emergency Management Coordinator in the new LEC. BoCC decided to continue moving the building plan ahead, and keep the prosecutor's office in the new LEC.
3-26-12	Tom Davis reviewed the Driggs Design Review Advisory Committee comments regarding the exterior of the building.
4-23-12	BoCC unanimously voted to NOT pursue LEED certification of the building.
5-14-12	JHS reveiwed final floor plan schematic with BoCC.
6-11-12	JHS & BoCC reviewed the site plan, floor plan, & interior finish concepts for the LEC. BoCC directed JHS & Jay Mazalewski to prepare a construction manager RFQ. BoCC unanimously voted to approve the construction document phase of the LEC and to authorize JHS to proceed with the construction drawings.
7-12-12	BoCC unanimously voted to utilize a construction manager for the LEC project. JHS obtained an estimate from Headwaters Construction for building construction cost based on schematic drawing: $2,256,000. BoCC decided to request an extention for the old courthouse lease through Dec 2013. Lease extended by 11 months to April 30, 2014.
8-13-12	BoCC unanimously voted to enter into a contract with Ormond Builders to be the Construction Manager for the LEC.
8-27-12	Old school building demolition is completed. Public Works licensing training for local contractors is held at the courthouse.
10-9-12	BoCC unanimously approves Construction Management Agreement with Ormond Builders. BoCC unanimously approved authorization of Jay Mazalewski to pursue construction of the LEC if the Ormond guarenteed maximum price does not exceed $2.5 Million.
11-26-12	BoCC met with JHS & Ormond Builders to review the plans and cost estimate. Ormond's cost estimate was $2,575,720.
12-10-12	BoCC met with JHS & Ormond Builders to review the revised plans & cost estimate. Ormond's cost estimate wa $2,621,274
12-24-12	BoCC voted to approve Exhibit A of Ormond's contract with a garatteed maximum price of $2,593,835. Commisioner Park voted against, stating that other options for the LEC should have been explored.
1-28-13	BoCC discusses LEC and decides to move forward with the LEC as contracted.
2-11-13	JHS & Ormond review plans and bidding schedule with BoCC. Open Bids March 6, 2013 and BoCC to award bids March 11, 2013.

*This only includes decisions made by the BoCC. Not all LEC discussions are included and no internal staff meetings/discussions are inlcude

Director of Public Works
Phone: 208-354-0245 • 150 Courthouse Drive, Driggs, Idaho 83422 • Fax: 208-354-8778 www.tetoncountyidaho.com

TC #1 – SITE & BUILDING EXCAVATION, ENGINEERED FILL, SITE WATER & SEWER SYSTEMS, & PAVING & SURFACING

Contractor	ADDENDUM	BID AMOUNT	ALTERNATES	PWL / Signed
Zollinger Construction	✓	$110,000	#1 $2200	✓ ✓
			#2 $18	
			#3 $9	
3H Construction	✓	$158,950	#1 $4.000	✓ ✓
			#2 $18	
			#3 $15	
MD Nursery + Landscaping	✓	$ 119,895	#1 3%	✓ ✓
			#2 $13.75	
			#3 $ 10.50	
Owen Construction	✓	$ 92,053	#1 $2700	✓ ✓
			#2 $24.75	
			#3 $ 9.35	
HK Contractors	✓	$123,314.91	#1 $210	✓ ✓
			2 $ 7.43	
			3 $ 13.23	
Action Excavation	✓	$71,000	#1 $4,260	✓ ✓
			2 $47	
			3 $25	

TC #2 – CHAIN LINK FENCES & GATES

Contractor	ADDENDUM	BID AMOUNT	ALTERNATES	PWL / Signed
Haddon Fence Co.	✓	$ 14,250	#1 $450	✓ ✓
Pro-Line Fence Co.	✓	$ 8,245	#1 $ N/A	✓ ✓
Westline Fence	✓	$ 14,720.75	#1 $375	✓ ✓

TC #3 – SITE AND BUILDING CAST-IN-PLACE CONCRETE

Contractor	ADDENDUM	BID AMOUNT	ALTERNATES	PWL/Signed
J.M. Concrete Inc	✓	$157,401	#1 $3,000	✓ ✓
Richardson Concrete Inc	✓	$174,100	#1 $4,623	✓ ✓

TC #4 – UNIT MASONRY

Contractor	ADDENDUM	BID AMOUNT	ALTERNATES	PWL / Signed
Highlander Masonry	✓	$185,900	#1 3%	✓ ✓
J.W. Masonry	✓	$166,500	#1 $3,330	✓ ✓
M.L. Masonry	✓	$161,000	#1 $3,000	✓ ✓

TC #5 – ALUMINUM STORE FRONT SYSTEMS, WINDOWS, GLASS, GLASS & GLAZING

Contractor	ADDENDUM	BID AMOUNT	ALTERNATES	PWL /Signed
Cherry Glass	✓	$106,375	#1 $2,596	✓ ✓
Ard's Glass	✓	$104,980	#1 $3,149	✓ ✓

TC #6 – SINGLE-PLY MEMBRANE ROOFING SYSTEM, METAL FLASHINGS & TRIMS, AND METAL SIDING

Contractor	ADDENDUM	BID AMOUNT	ALTERNATES	PWL /Signed
Thomas Robinson Roofing	✓	$244,584	#1 $2,608	✓ ✓
Quality Tile Roofing dba Modern Roofing	✓	$218,539	#1 $ N/A	✓ ✓
Smith Roofing	✓	$209,470	#1 $3,000	✓ ✓

TC #7 – PLUMBING

Contractor	ADDENDUM	BID AMOUNT	ALTERNATES	PWL / Signed
Matthews Plumbing + Heating	✓	$85,000	#1 $2,600	✓ ✓
Upstream Plumbing	✓	$105,940	#1 $3,178.20	✓ ✓
Rexburg Plumbing + Heating	✓	$98,629	#1 $9,863	✓ ✓
J + R Plumbing	✓	$104,600	#1 $2,100	✓ ✓
Housley Pump Inc.	✓	$102,200	#1 $ N/A	✓ ✓
Mountain West Mechanical	✓	$98,090	#1 $2,942	✓ ✓

TC #8 – HVAC, AIR DISTRIBUTION SYSTEMS & TEMPERATURE CONTROLS

Contractor	ADDENDUM	BID AMOUNT	ALTERNATES	PWL / Signed
Lewis Corporation	✓	$209,500	#1 $3,400 #2 $6,000	✓ ✓
Mountain West Mechanical	✓	$247.400	#1 $7.422	✓ ✓
Commercial Metal works	✓	$196.000	#1 $4,500	✓ ✓
Rexburg Plumbing + Heating	✓	$258,200	#1 $25,500	✓ ✓
TVR	NO	$ 246.700	N/A	✓ NO

(1 of 2)

TC #9 – ELECTRICAL

Contractor	ADDENDUM	BID AMOUNT	ALTERNATES	PWL / Signed
Snake River Electric	✓	$326,410	#1 $ N/A	✓ ✓
			#2 $38,300	
			#3 ⟨$7,800⟩	
Mountain West Electrical	✓	$333,499	#1 $4,701	✓ ✓
			#2 $44,400	
			#3 ⟨$5,600⟩	
Wheeler Electric	✓	$294,540	#1 $3,595	✓ ✓
			#2 $36,445	
			#3 ⟨$7,690⟩	
White Cloud Communications	✓	- incomplete bid -		✓ ✓
Nash Electric	✓	$393,777	#1 $5,633	✓ ✓
			#2 $37,796	
			#3 ⟨$8,957⟩	
Nelson Electric	✓	$264,700	#1 $5,960	✓ ✓
			#2 $34,000	
			#3 ⟨$6,680⟩	
Arco Electric	✓	$343,000	#1 $4,900	✓ ✓
			#2 $43,000	
			#3 ⟨$10,500⟩	

ĪC #9 – ELECTRICAL

Contractor	ADDENDUM	BID AMOUNT	ALTERNATES	PWL / Signed
Layne Meyers Electric	✓	$317,500	#1 $9,525	✓ ✓
			#2 $36,087	
			#3 ($7,647)	
Westpointe Electric	✓	$358,330	#1 $8,958	✓ ✓
			#2 $39,890	
			#3 ($8,180)	

TC #10 – STRUCTURAL STEEL, REINFORCING REBAR, & MISC. STEEL – **SUPPLIER ONLY**

Contractor	ADDENDUM	BID AMOUNT	ALTERNATES	PWL / Signed
Steel West Inc	✓	$47,000	N/A	N/A ✓

TC #11 – CUSTOM STEEL DOORS & FRAMES, STEEL & WOOD DOORS, & FINISH HARDWARE – **SUPPLIER ONLY**

Contractor	ADDENDUM	BID AMOUNT	ALTERNATES	PWL / Signed
Johnson Brothers	✓	$77.973	N/A	N/A ✓
Evergreen Construction Specialties	✓	$ 79,727	N/A	N/A ✓
Idaho Wholesale Hardware	✓	$ 61.500	N/A	N/A NO
Architectural Building Supply	✓	$ 64.800	N/A	N/A ✓

FROM: Planning Staff, Angie Rutherford
TO: Board of County Commissioners
RE: Planning Department Update
DATE: March 6, 2013
MEETING: March 11, 2013

IFAC Update: The Impact Fee Advisory Committee (IFAC) has met to talk about updating the Capital Improvements Plan (CIP). While some of the assumptions used to calculate the impact fee in the CIP might be able to be improved, the IFAC's opinion is that the data and math used to calculate the impact fee are "reasonable" and likely not a good investment to dedicate funding to improve. The fees are calculated on a per-household level of service basis, so if the number of potential new homes decreases with altered growth projections, the improvements needed would also decrease and the per-household impact fee may not change very much. However, the list of potential projects that could be funded with impact fees could be diversified so that the fees are easier to spend if fewer fees than anticipated are collected. The IFAC has directed staff to get with supervisors for each of the categories funded by impact fees (EMS, Circulation, Recreation and Sheriff) examine the project list for each category and improve the lists as necessary.

Source Water Protection Plan: Friends of the Teton River is organizing the drafting of a Source Water Protection Plan (SWPP) which will be a foundation for data and recommendations for the entire County to protect our clean and abundant drinking water sources. FTR is developing a committee that will include all major stakeholders to develop the plan. FTR is requesting at least two representatives (elected, appointed or staff) from the County to serve on the committee. All who would like to be included in the process are welcome. See attached documentation about the committee and the plan development.

To BOCC from Amy Verbeten

Teton Valley Source Water Protection Planning Overview

What is a Source Water Protection Plan?

- Voluntary effort implemented by a community to protect public drinking water sources
- Recognizes drinking water protection requires cooperation between cities, county, state, public
- Created by a planning team made up of representatives from cities, county, subdivisions, landowners, businesses, agriculture, irrigation companies, public health district, other groups

Required Elements of Certified Source Water Protection Plan

- Element 1: Description of Planning Team Participant Roles and Duties
- Element 2: Delineation of the Source Water Protection Area
- Element 3: An Inventory of Potential Sources of Contamination
- Element 4: Management Tools and Protection Measures that will be Pursued to Manage Potential Sources of Contamination
- Element 5: A Contingency Plan
- Element 6: Plan for future drinking water sources
- Element 7: A Public Participation and Education component
- Element 8: An Implementation Strategy (what will be done, when it will be done, and by whom)

If a plan is found to satisfy all eight elements, then the community will be recognized by IDEQ as having a "State Certified Plan". This certification will cover a five year period, after which recertification can be pursued by the community. Recertification will include an evaluation of the community's success in implementing source water protection as a measure of the community's strategy. (Element 8)

Benefits of a State Certified Plan

- Protects Public Health
    - Reduces risk of groundwater contamination
- Increases fiscal responsibility
    - Protects valuable drinking water infrastructure and resources
    - Reduces potential for extremely high treatment costs if water source becomes contaminated
    - Helps avoid expensive clean-up costs
- Promotes local control of natural resources
    - Promotes collaboration between landowners, local governments, agencies
    - Demonstrates that local community is working to protect resources
- Helps Public Water Systems obtain funding with grants
    - Additional points on DEQ-administered drinking water grants and loans.
    - Required by U.S. Department of Agriculture Rural Development Program to receive financial assistance within Idaho.

Proposed Meetings Timeline

Meeting 1: February 21, 2013

- Overview of Source Water Planning Process
- Clarification of Roles/Responsibilities
- Discussion of Planning Team Logistics

- Large Group Discussion: Current Strengths, Weaknesses, Opportunities, Threats in the way drinking water is protected in Teton County & its cities
- Identify action steps based on group discussion
- Recommend additional planning team members

Meeting 2: Week of March 18-22

- Review delineations for each public water system and revise as needed
- Review identified contaminant sources and revise as needed
- Discuss contaminant inventory action steps
- Review list of management tools (regulatory and non-regulatory)
- Small Group Discussion: What management tools are already being used to protect drinking water in your jurisdiction? What changes need to be made? What tools should be added/subtracted? Where is additional collaboration needed?
- Identify action steps based on group discussion
- Finalize next meeting date and assign follow-up tasks

Meeting 3: Week of April 1-5

- Source Water Protection Strategy Development
    - Prioritizing contaminant sources
    - Linking protection tools to contaminant sources
- Overview of contingency plan
- Large group discussion: current contingency plan strengths and gaps
- Discuss outreach plan and means for gaining additional public input
- Identify action steps based on group discussion
- Finalize next meeting date and assign follow-up tasks

Meeting 4: Week of April 22-26

- Revisit action steps & follow up list, and update group on progress
- Contingency Plan Development Strategy
- Finalize public outreach/input plan
- Planning for future drinking water sources
- Identify action steps based on group discussion
- Discuss needs for future meetings and develop action steps
- Discuss timeline for creating and reviewing written Source Water Protection Plans

Additional meetings, public outreach events, public surveys, and other events will be scheduled based on group's recommendations in May meeting. Goal is to have a finalized plan ready for approval by end of 2013.

Teton Valley Source Water Protection Plan

Proposed Agenda

Meeting 2: Week of March 18-22

- Review delineations for each public water system and revise as needed
- Review identified contaminant sources and revise as needed
- Discuss contaminant inventory action steps
- Review list of management tools (regulatory and non-regulatory)
- Small Group Discussion: What management tools are already being used to protect drinking water in your jurisdiction? What changes need to be made? What tools should be added/subtracted? Where is additional collaboration needed?
- Identify action steps based on group discussion
- Finalize next meeting date and assign follow-up tasks

Dawn Felchle

From: Amy Vebeten <amy@tetonwater.org>
Sent: Friday, March 01, 2013 4:37 PM
To: Allen Wilder; Angie Rutherford; Ashley Koehler; Caroline Reynolds; Dan Chamberlain; Dan Leemon; Flint Hall; Glen Nelson; Harley Hill; Higginson, Brad -FS; Jared Gunderson; Jen Calder (jenbocalder@gmail.com); Lindsay Markegard; Marlene Robson; Mayor Dan Powers; Mayor Zach Smith; Melinda Harper; Merrill Hemming; Mike Dronen; Miles Edwards; Mitch Smaellie; Rachel Burnside; Rachel Daluge; Randy Blough; Randy Thomas; Randy Williams; Ringel, Lori - Driggs, ID; Robert Heuseveldt; Ron Hansen; Ryan Colyer; Shayne Rammell; Tanya Anderson; Terry Randall; Dawn Felchle; Wasniewski, Louis -FS; why@atcnet.net; Wyatt Penfold
Subject: Source Water Planning Team Meeting
Attachments: February 21 Source Water Meeting Summary.docx

Hello Source Water Planning Team Members,

Thanks to all of you who attended the initial overview/brainstorming meeting on February 21.

If you did not attend the February 21 meeting and are receiving this email, you either requested to be added to this list, or someone at the February 21 meeting asked that we include you. If you no longer wish to be included, please let me know.

I am currently working to schedule our next meeting, during the week of March 18-22. Please fill out this poll to let me know your availability http://doodle.com/z9ebdwxfmi8ym7uw. I will schedule the meeting on the day/time when the most people can attend. The proposed agenda for the next meeting is:

- Review delineations for each public water system and discuss steps for revising if needed
- Review identified contaminant sources and discuss contaminant inventory action steps
- Review IDEQ list of management tools that can be used to protect drinking water
- Small Group Discussion: What management tools are already being used to protect drinking water in your jurisdiction? What changes need to be made? Where is additional collaboration needed to make existing tools more effective?
- Identify action steps based on group discussion
- Finalize next meeting date and assign follow-up tasks

I have attached a summary of the February 21st meeting; please let me know if you think I represented anything inaccurately, or if changes need to be made. Please don't hesitate to contact me if you have questions, or want to suggest additional people who should be added to this list. Also, please feel free to invite anyone else you think should be included.

Kind Regards,
Amy

Amy Verbeten
Executive Director
Friends of the Teton River
PO Box 768
18 North Main Street Suite 310

Teton Valley Source Water Protection Plan
February 21, 2013 Meeting Summary
Prepared by Amy Verbeten, Friends of the Teton River

Participants: Please see list on page 2

Proposed Agenda:

- Overview of Source Water Planning Process
- Clarification of Roles/Responsibilities
- Discussion of Planning Team Logistics
- Large Group Discussion: Current Strengths, Weaknesses, Opportunities, Threats in the way drinking water is protected in Teton County & its cities
- Identify action steps based on group discussion
- Recommend additional planning team members

Summary:

Meeting began at 3:05 PM

All participants introduced themselves to the group. Amy Verbeten, Friends of the Teton River, acted as facilitator.

Amy Verbeten gave a slide show presentation that covered the history of the Teton Valley source water protection effort, benefits of source water planning, and required elements for a state certified plan. The slide show is available upon request.

Amy proposed that she continue to be the facilitator of meetings; Melinda Harper, with Idaho Rural Water Association will be responsible for drafting the plans that will cover Victor, Driggs, and Tetonia, while Amy Verbeten with Friends of the Teton River will draft the plan that will cover all of the small water systems in the county. There will no monetary cost to the cities or county, as IRWA and Friends of the Teton River have received grants to cover their time. A proposed timeline for upcoming meetings was introduced, and it was agreed that a doodle poll sent via email was the best way to schedule meetings. Amy will call participants who do not use email. It was agreed that County Commissioners, County Planning and Zoning, and City Councils and Planning and Zoning Commissions will need to vote to approve the draft plans before they are submitted to IDEQ for certification. The goal is to submit the plans for certification by the end of 2013. No objections to this plan were raised.

Participants split up into 3 groups to discuss Strengths, Weaknesses, Threats, and Opportunities in the current efforts to protect our community's drinking water. Each group presented their findings to the larger group. A summary which combines the responses is below:

<u>Strengths</u>

- Excellent water quality in most public water systems -- no need to treat very much; no current big problems; most systems are well engineered; public water systems are tested regularly

- Excellent water quantity, and most wells are drawing from around 300 feet
- There are some standards already in place to protect water quality (state, local)
- High quality community sewer treatment
- Some funding is available for some of the community systems
- Victor and Driggs have multiple water sources (redundancy) – Victor has 3 and Driggs has 7
- The spring sources are gravity-fed and do not require pumping
- There are emergency management plans in place for Victor and Driggs
- Many of the drinking water sources are on/surrounded by Forest Service/BLM land – low potential for contamination due to land use
- Conscientious, concerned community who is interested in and committed to drinking water protection (as evidenced by attendance at this meeting, comp plan comments)
- Some studies have been done on water quality and quantity

Weaknesses

- Some of the city water sources have junior water rights
- Permitting for new sources is difficult
- The public water systems shoulder responsibility for the actions and the safety of many people
- Distribution lines are very shallow, and are prone to freezing
- Funding for maintaining and improving facilities is limited
- There is limited land available for new wells and facilities
- High earthquake susceptibility
- Idaho has no primacy over wastewater treatment
- Very limited communication between cities and county, state
- Economy/economic driven factors
- Lack of a source water protection plan
- Lack of an implementation plan
- Lots of people are on wells, which aren't tested or protected
- A lot of people have private septic systems, which may not be maintained properly
- Well siting
- Multi-jurisdiction – multiple states, agencies, local governments

Greatest Threats

- Underground storage tanks at airport
- Lots of septic tanks
- High rate of development
- Contractors that have no license
- Grazing/wildlife/waterfowl
- Earthquakes
- Shallow groundwater and septics
- Potential for significant population increase ("drought refugees")
- High forest fire potential
- Highway – road salts, transportation of chemicals
- Uneducated homeowners
- Landfill

Unmet Needs/Opportunities

- Hazardous Material pickup/agricultural chemical pickup
- Upgrade outdated infrastructure
- More education about water issues, specifically:
    - Backflow
    - Disposal of hazardous materials and consequences of improper disposal
        - In sanitary sewers
        - On ground/on farms
        - Wood preservatives
        - Pharmaceuticals
    - Education for homeowners on well testing, septic maintenance
    - Education for developers on well siting, waste treatment
- Clarification and communication between cities and counties on jurisdiction and expansion
- Lots of unbuilt platted lots – need to plan for future water demand and waste treatment

Action Steps:

- Amy will send out a poll to schedule the next meeting during the week of March 18-22, with the following proposed agenda
    - Review delineations for each public water system and revise as needed
    - Review identified contaminant sources and revise as needed
    - Discuss contaminant inventory action steps
    - Review list of management tools (regulatory and non-regulatory)
    - Small Group Discussion: What management tools are already being used to protect drinking water in your jurisdiction? What changes need to be made? What tools should be added/subtracted? Where is additional collaboration needed?
    - Identify action steps based on group discussion
    - Finalize next meeting date and assign follow-up tasks
- Amy will contact people on the "recommended additional participants" list
- In order to involve the most people, we will try to hold meeting 3 during the week of April 1-5, and meeting 4 during the week of April 22-26

Meeting ended at 5:05 PM

Participants in February 21 meeting

Participant Name	Affiliation
Michael Dronen	Eastern Idaho Public Health District
Merrill Hemming	Eastern Idaho Public Health District
Louis Wasniewski	Forest Hydrologist, Caribou-Targhee National Forest
Rachel Daluge	Teton Conservation District, Wyoming
Jarod Gunderson	City of Driggs Public Works Director
Ryan Colyer	Biota Research and Consulting; Teton County Planning and Zoning Commission

Randy Blough	Targhee Town Water District
Mitch Smaellie	City of Tetonia
Glen Nelson	Farmer; Teton Soil Conservation District
Dan Chamberlain	Wyoming Association of Rural Water
Shayne Rammell	Owner of Three Peaks Plumbing, Inc.; Tetonia
Ron Hansen	Farm Bureau Board Member
Lindsay Markegard	District Conservationist, NRCS
Allen Wilder	Owner of Wilder System Solutions; Contract Operator
Rachel Burnside	Teton Soil Conservation District
Stacy Lerwill	Teton Soil Conservation District
Marlene Robson	Farmer; Citizen
Caroline Reynolds	Citizen; Environmental Science background/interest
Flint Hall	Sourcewater Coordinator, DEQ Idaho Falls Regional Office
Ashley Koehler	Planning and Zoning Administrator, City of Driggs
Angie Rutherford	Planning Administrator, Teton County
Robert Heuseveldt	City of Victor Administrator, Engineer, Public Works Director
Randy Thomas	City of Victor Water Superintendent
Wyatt Penfold	Darby Water
Carl Allen	Trail Creek Sprinkler Irrigation Company
Harley Hill	Teton Soil Conservation District
Miles Edwards	Wyoming Rural Water Source Water Protection Specialist

Additional people to contact, as recommended by participants in February 21 meeting

Name	**Affiliation**
Sid Kunz	Teton County, Id Commissioner
Kelly Park	Teton County, ID Commissioner
Greg Adams	Teton County, ID Emergency Coordinator
Ron Overson	Grand Targhee Resort
Leland Christensen (or others?)	Teton County, WY Commissioner
Representative from Grand Teton Canal Company	

ADMINISTRATIVE

- **MOTION.** Commissioner Rinaldi made a motion to submit a letter to the Idaho Department of Environmental Quality in support of Friends of the Teton River's request for funding for the Upper Teton Basin Community Source Water Protection Plan. Motion seconded by Commissioner Park and carried unanimously.

- **MOTION.** Commissioner Rinaldi made a motion to submit a letter to the Idaho Safe Routes to School Advisory Committee in support of the City of Driggs Safe Routes to School grant application for funding of the Highway 33 Separated Pathway: 750 North to Valley Centre. Motion seconded by Commissioner Benedict and carried unanimously.

- **MOTION.** Commissioner Benedict made a motion to approve the Previous Engineer Project Contract with Louis Simonet for completion of the deliverables specified therein. Motion seconded by Commissioner Park and carried unanimously. (Attachment #2)

- **MOTION.** Commissioner Benedict made a motion to transfer $6,500 out of the Road & Bridge Contingency Account and $10,000 out of the General Fund Contingency Account, and into the Road & Bridge Professional Services Account in order to pay for the Forsgren Ski Hill Chip Seal Design and the Previous Engineer Project Contract. Motion seconded by Chairman Rinaldi and carried unanimously.

- **MOTION.** At 4:50 pm, Commissioner Benedict made a motion to adjourn, second by Chairman Rinaldi and carried.

Kathryn M. Rinaldi
Kathryn Rinaldi, Chairman

BOARD OF COUNTY COMMISSIONERS TETON COUNTY IDAHO

ATTEST: Mary Lou Hansen
Mary Lou Hansen, Clerk

Attachments: #1 Juvenile Probation quarterly report
#2 Previous Engineer Project Contract

March 14, 2011

Idaho Dept. of Environmental Quality
Attn: Amy Williams
1410 N. Hilton
Boise, ID 83706

Dear Source Water Protection Grant Selection Committee,

On behalf of Teton County, Idaho, we have had the opportunity to review Friends of the Teton River's *Upper Teton Basin Community Source Water Protection* proposal. Teton County is pleased to partner with Friends of the Teton River on this project.

Teton County is currently in the process of revising our Comprehensive Plan, which will guide land use decisions for the next twenty years. We recognize that protection of our county's drinking water is fundamental for a healthy and economically vibrant community, and that the Idaho Local Land Use Planning Act requires local governing boards to consider the impact on ground water quality when considering amending, repealing, or adopting a comprehensive plan. However, as a small county with finances that have been severely impacted by the recent economic downturn, we lack the resources to develop our own Source Water Protection Plan. By supporting this grant application, the entire county will be affected as we would then have the option to adopt a source water protection plan as an official planning document and apply it County-wide.

Friends of the Teton River has an excellent track record in regard to providing science-based watershed protection and education in the upper Teton Basin. Partnering with Friends of the Teton River on this project would allow us to efficiently use our limited resources, and provide needed protection to our county's drinking water.

Please join Teton County in supporting this important project.

Sincerely,

Angie Rutherford
Planning Administrator
Teton County, Idaho

Kathryn M. Rinaldi
Kathy Rinaldi
County Commissioner
Teton County, Idaho

Teton County Planning Department
150 Courthouse Drive, Driggs, ID 83422
208-354-2593

2/26/13

RECEIVED
FEB 26 2013
BY: Bocc-DT

To:Board of County Commissioners
150 Courthouse Way
Driggs, Idaho 83422

From: Corliss St. Clair Walker
Owner- 744 Rocky Road and 854 Rocky Road
Driggs, Idaho 83422

To the Commissioners:

I am requesting that you change your methodology for computing the Solid waste fee for commercial buildings in Teton County, Idaho. Kathy Rinaldi tells me that the current solid waste fee is computed based on the square footage of the commercial building. I have found that with my 2 buildings in the Rocky Road Industrial Park that the percentage paid for the solid waste fee is 16.93% of the total tax bill at 854 Rocky Road and 18.73% of the total tax bill for the 744 Rocky Road building. If what Kathy told me is correct than the percentage of the Solid Waste Fee on my taxes for both buildings should be exactly the same. I want this problem fixed. If you are charging a Solid waste fee based on square footage than the percentage of total tax on each commercial tax bill should be the same.

Secondly, I am requesting that you equalize the amount of tax shouldered by both commercial and residential property owners. Commercial property owners don't necessarily create more solid waste than homeowners. Voorhees sanitation charges the 744 Rocky Road building 27.37 per month or 328.44 per year to remove my solid waste and you feel that because of my square footage that you should charge 1327.00 per year for solid waste removal. I generate about 1 can or about 15 cubic feet per month of solid waste out of the 744 Rocky Road building per month. That is 180 cubic feet of solid waste per year. That means you are charging me $7.37 per cubic foot of solid waste. This is ridiculous and unfair. Get your math right. If you want to charge based on square footage than charge everyone, homeowners who create most of the solid waste and commercial building owners the same.

If you ever want to have a viable, self, sustaining economy in Teton Valley, where its citizens live and work here. You need to charge everyone more equally. There are very few jobs in Teton County, Idaho for the people that live here which is why the majority of people living here work over the pass in Teton County, Wyoming. Local businesses in Teton Valley are going out of business every month because locals don't spend their money here. The local economy is dying and yet you continue to over tax and do everything possible to make it difficult to run a business here. Make the real estate taxes more equitable for everyone who lives and works here, for residential and commercial property and business owners and you will help make Teton Valley a better place to live and work in.

Respectfully,

Corliss St. Clair Walker 307-690-1148

MEMO

DATE: February 25, 2013

FROM: Dawn Felchle

TO: Commissioners & Clerk

RE: Phone Stipend for IT Coordinator, John Leidorf – Full Data

I would like to request from Contingency the full data stipend ($60 per month) for John to offset some of his out-of-pocket expense for using his personal cell phone almost 100% of the day on Teton County business. Because John goes between 4 sites (89 N. Main, 150 Courthouse Drive, Transfer Station and Road & Bridge) he is very seldom at a desk to utilize traditional phone and voicemail. Employees and vendors contact via his cell through a phone call, texting or his email being pushed to his phone.

Personally, I know that 50% of my contact with John is through our respective cell phones both during the day as well as after hours (down servers, rooms overheating, etc.), and the remaining 50% during the regular work week with me is through my desk phone. The majority of John's time is spent in server rooms and at individual's desks. He does remote work from his desk and or home as the need allows. Though John is technically a 35 hour per week employee, he is on-call 24/7, especially to the Sheriff's Office and Dispatch.

John's personal cell phone is his lifeline to the county and our software and hardware vendors. He can be on a single phone call regarding a software or hardware issue at the point of trouble for an hour or more at a time trying to resolve conflicts. (FYI – we do not have a landline in our server rooms.)

John's hire date was October 15, 2012. If you went back retroactively and we paid for 11 months it would be $660 for FY 2013. If you allow February through September it would total $480. If approved, *I would submit a claim on a quarterly basis after service is provided.*

Your consideration is appreciated. df

Item C: Upcoming Meeting Agenda Items - *in addition to normal department and administrative items, the following items are known & times subject to change:*

3/14	3:30	See Agenda Attached
3/25	1:00	**Emergency Services Study Results** – Mercer Group *(all stakeholders present – Fire, Ambulance, Hospital & County)*
4/8	9:30	**District 33 Grooming Board** **Mosquito Abatement District Report**
	1:00	**Department of Environmental Quality** – Landfill Closure Review
4/11	12:00	*Tentative* – **Executive Session Hearing –** Indigent (67-2345(1)(d)
4/11	1:00	??? Thursday Work Session
4/11	5:00	??? Public Hearings
April 15 – 17		*Commissioner Rinaldi Speaking at APA Conference Chicago, IL*
April 22		*Clerk Hansen Out of Office*
4/22	11:00	**Eastern Idaho Public Health District** – Geri Rackow (30 Minutes) **BOE** – Exemptions if Not April 11th
5/28	1:00	**American Insurance**

Item D: Staff Evaluation Schedule – The Board has received self-evaluations from their four staff employees. Board needs to complete Department Head portion and schedule reviews with Greg Adams, Jay Mazalewski, Angie Rutherford & Dawn Felchle. Available Dates:

1:00 – 3:15	Thursday, March 14
4:00 – 5:00	Monday, March 25
Afternoon	Monday, April 8
Afternoon	Thursday, April 11

Teton County Idaho - Commissioners Meeting Agenda

March 14, 2013

LOCATION: County Courthouse – 1st floor, 150 Courthouse Dr., Driggs, ID

3:30 PM **Meeting Called to Order** – Chairman
Amendments to the agenda

American Insurance – Travis Argyle
1. Employee Advisory Committee

Administrative Business *will be dealt with as time permits*
1. Canvass March 11th Election Results

5:00 Joint Work Session with Planning & Zoning Commission

ADJOURN

Eastern Idaho STATE FAIR
P: 208.785.2480 F: 208.785.2483
97 Park St. PO Box 250 Blackfoot, ID 83221

2/21/2013

Dear Commissioners:

Thank you for those of you that attended our Annual Board of Commissioners Budget Hearing for the 2012-13 Eastern Idaho District Fair. Enclosed are a draft copy of the minutes of the meeting along with a copy of the audit report for those unable to attend. We are very appreciative of the support we receive from the 16 counties in the Fair District.

Also enclosed is an invoice for your county's contribution to the Fair for the 2012-13 fiscal year. Please note that them amount is the same as it has been since 2009. It was concluded at the meeting to keep the calculation method and contribution amounts the same as the previous year.

Please do not hesitate to contact myself or the Board of Director representing your county if you would like questions answered or additional information concerning the fair and its activities.

Thank you again for your support this past year and we look forward to seeing at the fair!

Sincerely,

J. Brandon Bird
General Manager
Eastern Idaho State Fair

EASTERN IDAHO STATE FAIR

BOARD OF COUNTY COMMISSIONERS BUDGET MEETING

January 25, 2013

Minutes of the Eastern Idaho State Fair budget hearing held Friday, January 25, 2013 on the Fairgrounds in the Needlecraft building. There were 40 in attendance. Lunch was prepared by Jason and Kelly Moulton.

Representing the Fair were Fair Board members, George Hamilton, Roy Reed, Tom Barnes, Corey Foster, Regene Jones and Justin Oleson. Also present were Fair Employees Brandon Bird - Manager, Marcene Freeman, Paula Maruji-Krupske, and Jordan Wixom, Barry Adams - Grounds Superintendent and Bill Dixon - Assistant Grounds Superintendent. Auditors, Farrell Steiner, and Louise Street, with Searle Hart & Associates, PPLC were also present.

Counties represented were:

- Bingham
- Bannock
- Bonneville
- Jefferson
- Butte
- Oneida
- Madison
- Power
- Clark
- Franklin
- Fremont

Hamilton welcomed everyone, introduced the Board Members and staff and had the commissioners introduce themselves. Chairman Steve Hadley presided over the meeting. The minutes from the January 27, 2012 meeting were presented for approval. Kimber Ricks, Madison County moved to approve the minutes, Jerald Raymond, Jefferson County seconded. All approved.

Farrell Steiner from Searle Hart & Associates from Idaho Falls presented the audit. Steiner found the records clean and had no concerns or issues. Graphs were also looked over comparing the past several years of events. Financially the fair had an outstanding year as it celebrated is 110 year anniversary. Hadley asked for a motion to approve the audit, Roger Christensen made the motion to approve the audit and Dave Radford seconded. All approved.

Bird presented the budget to the County Commissioners. He reported that the Fair had an exceptional year. Bird presented an overview of the future needs of the fairgrounds calling attention to some of the very large new capital projects that will be required in the immediate and long term future. Those items included improving handicap accessibility throughout the grounds, meeting electrical codes, new canopies for the beef and goat barns, combining the Commercial #7 and Agriculture #8 building into one new structure, and building a new grandstand.

The proposed budget included a change in the calculation method for county contributions that follows more closely the state code. Along with the change in calculation method there was a request for an increase in county contributions to $100,000. After much discussion it was concluded that the counties

were not in any position to go forward with the increase. Proposed reduction or removal of the Personal Property taxes will severely harm the county's ability to maintain their levels of contribution if passed by the legislature.

Roger Christensen made a motion to maintain the funding as it has been in the previous year. Seth Beal seconded. All were in favor. No adoption or change in the calculation method. Counties will contribute the same amount as has been in place since 2009. In the future it was agreed to address any increase in county contributions by having the board of directors meet directly with the counties about the proposed changes.

Jon Weber made a motion to accept the budget with the reduction in county contribution to the 2012 amounts, Todd Smith seconded. All were in favor.

The Fair Board members each thanked the County Commissioners for what they do for the Fair. When County Commissioners were asked if they had any comments, Dave Radford made a motion to keep Steve Hadley as President, Kimber Ricks seconded. All agreed.

Door prizes were given out and meeting was adjourned.