



Teton County Sheriff's Office
Sheriff Tony Liford

OFFICE
89 North Main Street
Driggs, Idaho 83422

PHONE
208-354-2323

FAX
208-354-8028

EMAIL
Tliford@co.teton.id.us

February 8, 2013

TO: BOCC

From: Valee Wells/ Administrative Manager of Operations

RE: Hiring for vacated position/ change in job descriptions

The position of Civil Deputy has been vacated. We are requesting the go ahead to fill this position. This position will be advertised in the local paper but also open to current Teton County and Sheriff's Office employees.

As current dispatchers have shown interest in this position, in the event that one of them is hired and vacates dispatch position, we are asking that any vacant dispatch positions also have the go ahead to be filled.

Lastly, changes were made to the Driver's License Clerk job description. These changes give more office duties to the position. This will free up additional duties that had been dispersed from the office manager position.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Valee R. Wells". The signature is written in a cursive, flowing style.

Valee R. Wells

— SHERIFF'S OFFICE —

Dawn Felchle

Subject: FW: Agenda for County Commissioners 2-11-2012

Attached are the Red-Lined Job Descriptions and 2013 Pay Grade Chart & Hourly Wage Chart for Teton County

Current Grade and Wage is:

Civil Deputy is a Pay Grade 6 [\$16.27 (86%) - \$18.16 (96%)]

Driver's License is a Pay Grade 2 [\$12.42 (86%) - \$13.86 (96%)]

PROPOSED:

Civil Deputy No Change Remains @ Pay Grade 6

Driver's License Specialist/Office Assistant Pay Grade 4 [\$14.22 - \$15.87]

From: Valee R. Wells

Sent: Wednesday, February 06, 2013 6:41 PM

To: Dawn Felchle

Subject: RE: Agenda for County Commissioners 2-11-2012

Dawn,

Can we have sometime to approve filling vacant spots please. Also, BDPA is supposed to be sending an update on the Driver's License job description.

Thanks,

Valee

Teton County Salary Schedule for FY 2013

HOURLY PAY RATE

Market
Point



Pay Grade	A	B	C		D	
	HIRING (86-90%) 86%	PROFICIENT (91-95%) 91%	96%	MARKET (95-110%) 100%	110%	SUPERIOR PERFORMANCE (111-120%) 120%
12	\$34.44	\$36.45	\$38.45	\$40.05	\$44.06	\$48.06
11	\$29.95	\$31.70	\$33.44	\$34.83	\$38.31	\$41.80
10	\$26.04	\$27.55	\$29.07	\$30.28	\$33.31	\$36.34
9	\$22.64	\$23.96	\$25.28	\$26.33	\$28.96	\$31.60
8	\$19.69	\$20.84	\$21.98	\$22.90	\$25.19	\$27.48
7	\$17.91	\$18.95	\$19.99	\$20.82	\$22.90	\$24.98
6	\$16.27	\$17.22	\$18.16	\$18.92	\$20.81	\$22.70
5	\$15.21	\$16.10	\$16.98	\$17.69	\$19.46	\$21.23
4	\$14.22	\$15.04	\$15.87	\$16.53	\$18.18	\$19.84
3	\$13.29	\$14.06	\$14.83	\$15.45	\$17.00	\$18.54
2	\$12.42	\$13.14	\$13.86	\$14.44	\$15.88	\$17.33
1	\$11.60	\$12.28	\$12.95	\$13.49	\$14.84	\$16.19

Employees within a particular pay grade will be hired at 86-90% of the Market Point. As time goes by, and as funds permit, deserving employees will receive merit raises within their pay grade based upon their work performance and the current Merit Administration Matrix. The Teton County Salary Schedule will be reviewed and adjusted as needed.

Pay Grade Chart *(Kinds and Levels Chart)*
 Displays Internal Equity of Positions

Commission
 Road & Bridge
 Extension, GIS
 Planning/Zoning

Assessor
 Treasurer

Pay Grade Clerk/Auditor/Recorder

Legal
 Probation & Parole

Law Enforcement

12	Public Works Director				
11	Planning/Bldg/GIS Administrator			Deputy Prosecuting Attorney	Chief Deputy Sheriff
10	Building Official Emergency Mgmt Coord. Road & Bridge Supervisor				
9	Court Supervisor Solid Waste Supervisor Commissioner's Assistant				Investigator Sergeant Admin. Mgr of Operations
8	Chief Deputy Clerk Chief Deputy Assessor Chief Deputy Treasurer		Chief Building Inspector Chief Deputy Planner	Chief Juvenile Probation Officer Prosecutor's Investigator	Dispatch Supervisor Sheriff's Deputy (POST-certified)
7	Deputy Clerk - Payroll/HR/Indigent Deputy Clerk - Lead Auditor		Project & Shop Foreman Solid Waste Foreman GIS Analyst	Juvenile Probation Officer	Deputy Recruit
6			Code Compliance Technician R & B Equipment Operator Civil Bailiff	Victim Witness Coordinator	Sheriff's Office Manager Senior Dispatcher Civil Deputy
5	Court Clerk Deputy Clerk-Election Supervisor		Weed Supervisor Comp Plan Outreach Coordinator Road & Bridge Office Manager Land Use Services Assistant	Legal Secretary	
4	Deputy Clerk		Land Use Services Tech Road & Bridge Administrative Assistant Solid Waste Equipment Operator (also Recycler/Operator) Truck Driver 4-H Coordinator		Dispatcher Civil Clerk
3			Extension Assistant Weed Inspector SW Weigh Master		
2			P & Z Clerk		Driver's License Clerk
1			SW Laborer Custodian		



Class Title: Civil Deputy

Pay Grade: 6

FLSA Designation: Covered

Established: 3-09

Revised: 6-11

Class Summary/Primary Function

The primary function of an employee in this class is to oversee the civil department of the Sheriff's Office To prepare, record, and process civil court documents and direct deputies in the proper service of documents. The position receives monies and maintains financial records for specified accounts in the Sheriff's Department and tracks accrued interests on various writs and disperses monies to various plaintiffs'. This position also provides customer service and responds to public record requests. The work is performed under the direct supervision of the Administrative Director of Operations with latitude granted for the exercise of independent judgment and initiative within established guidelines. The principal duties of this class are performed in a general office environment and outside the office in various terrains and weather conditions.

Essential Duties and Responsibilities (will vary by assignment)

- Carries out civil processes with writs of execution, possession, restitution, and ejection; small claims; garnishments; summons and subpoenas; warrants, etc.;
- Receives and processes civil and criminal papers for service including, but not limited to, preparation for service, return of service, and the billing of service;
- Processes and enters civil papers, which includes all Summons, Small Claims, Orders, Notices and various papers received by the sheriff's office;
- Returns papers in a timely manner to the court, plaintiff, attorneys, etc.;
- Serves writs which entails levying upon property, then preparing a sheriff's sale if no claim of exemption has been received;
- Places levies upon real property and prepares for Sheriff's sale;
- Serves Writs of garnishments; collects money and turns over to the plaintiff on a regular basis and keeps their accounts balanced;
- Serves Writs of Assistance to take property or children and turn it over to whomever the court directs;
- Serves Writs of Restitution to advise residents of their unlawful possession of a home, apartment, etc.; Removes those individuals, placed levy upon their property, stores property, and arranges for Sheriff's sale if no other arrangements have been made.
- Serves Writs of Possession to take property and hold it if it is a pre-judgment situation or if post-judgment situation, turns the property over to the plaintiff.
- Serves Warrants of Distrain coming from the Treasurer's office to be served upon delinquent tax payers. The warrant must be entered and served. If the tax money is not collected, a sheriff's sale will be held.
- Works closely with attorneys representing both the plaintiff and defendants.
- Maintains accounts for designated funds in the Department; meets annually with auditors.

- Enters all processes and service information into computer program, prints returns of service, files original returns with original process, and sends originals to court, attorney, Sheriff's Deputies and/or plaintiff;
- Coordinates Sheriff's personal and real property sales; publishes legal notices; maintains inventory; secures safety and condition of property to be sold; collects bids and sales tax, and records bills of sales; maintains accounts receivable records;
- Sets up and maintains garnishment fund receipts until balance is paid;
- Balances and reconciles civil accounts;
- Answers phones and responds to inquiries about civil processes; directs calls to appropriate individual or division as needed;
- Enters data into County and Department systems and applications;
- Maintains strict confidentiality;
- Serves as clerk of records division; files and retrieves records;
- Responds to public records requests;
- Performs duties, answering the telephone, greeting the public, and providing information;
- Performs general Civil Deputy duties such as answering phones, filing, taking messages, directing calls, answering questions, scheduling appointments, and opening, logging, and distributing incoming documents;
- Responds to citizens' questions and comments in a courteous and timely manner;
- Performs all work duties and activities in accordance with County and Department policies, procedures and safety practices.
- Maintains daily contact with attorneys and courts from this jurisdiction and others.
- Handles the applications process and issuance of concealed weapons permits
- Handles the registrations and compliance of Sex Offender Registration

Other Duties and Responsibilities

- Performs the duties of other positions at the Sheriff's Department as needed;
- Performs other related duties as required.
- Takes call after hours from deputies and attorneys to answer questions regarding paper service.
- Cross trains to assist communications, drivers services and administrative assistant
- Shares duties with the DL Specialist in making daily trips to the courthouse to deliver deposits and documents
- Acts as cashier for driver's license when needed.

Competency Requirements:

Knowledge of:

- Idaho Civil Rules;
- Basic legal requirements and procedures required to process and serve civil documents;
- Basic legal terminology;
- Court systems, proceedings, and legal documentation and terminology
- Operation of a personal computer and various software applications for word processing, spread sheets, data base management and desktop publication;
- Current accounting, and bookkeeping practices;
- Current office practices and procedures;
- English grammar and punctuation;
- Record preparation, processing, and filing systems.

Ability to:

Teton County

- Process, maintain, interpret, and produce records, logs, documentation, and reports;
- Prepare and maintain accounting and financial records;
- Read and understand legal documents
- Understand and explain applicable rules of Civil Service
- Follow written and oral instructions;
- Operate standard office equipment, including a personal computer using program applications appropriate to assigned duties;
- Understand and apply departmental, state, and local law enforcement procedures, policies, rules and regulations;
- Cope with stressful situations calmly, fairly, tactfully, and with respect for individual rights;
- Establish and maintain effective working relationships with co-workers, supervisors, other County employees and the public;
- Maintain confidentiality of information processed or prepared;
- Perform duties and responsibilities independently;
- Perform multiple tasks simultaneously, including handling interruptions, and return to and complete tasks in a timely manner;
- Work well under pressure;
- Use logical and creative thought processes to develop solutions according to written specifications and/or oral instructions;
- Perform time management and scheduling functions, meet deadlines, and set project priorities;
- Communicate effectively both orally and in writing.
- Make sound and reasonable decisions in accordance with laws, ordinances, regulations and established procedures.
- Ability to run a cash register

Acceptable Experience and Training

- High school diploma or GED equivalency is preferred; and
- 2 years Bookkeeping, clerical or administrative experience; or
- Previous experience performing duties within the Sheriff's Office
- Any equivalent combination of experience and training which provides the knowledge and abilities necessary to perform the duties of this job.

Essential Physical Abilities

- Sufficient clarity of speech and hearing or other communication capabilities, with or without reasonable accommodation, which permits the employee to understand verbal instructions and to communicate effectively on the telephone and in person;
- Sufficient visual acuity, with or without reasonable accommodation, which permits the employee to comprehend written work instructions, prepare and review documents and process them in a prescribed order, organize and maintain accurate files, and prepare documents and materials;
- Sufficient manual dexterity, with or without reasonable accommodation, which permits the employee to operate standard office equipment;
- Sufficient personal mobility, flexibility, and balance, with or without reasonable accommodation, which permits the employee to lift or move objects that weigh up to 30 lbs. and to work in an office environment. Also works in various weather conditions and terrains while posting properties in the course of duties.





TETON COUNTY JUVENILE PROBATION

89 N MAIN Suite 4 • DRIGGS ID 83422 • P208-354-3862 • F208-354-

BRITTANY CAMPBELL
Chief Juvenile Probation Officer

To: County Commissioners
Re: Wrap Around Services

The wraparound program is a program that Juvenile Probation offers through the Funding of the Department of Juvenile Corrections. We have had this program I believe for the last three years. I am happy to say that it has been a great program and we have seen quite a bit of success with it.

My concern is not with the program itself but with how the funding is being allocated and managed. Right now our WRAP specialist is receiving \$55.00/hour/juvenile, and Juvenile probation is paying for the cost of food and supplies. These costs are eating the juvenile probation budget and have caused us to over spend this far in the year.

Through talking with the Department of Juvenile Corrections, Department of Health and Welfare, and other probation officer in the area the monies allocated to WRAP should be set up differently.

When the Department of Juvenile corrections allocates and approves a year's funding for a juvenile to do the WRAP program the funding @ \$55.00/hour/juvenile includes ALL cost associated with the WRAP program. The cost of food, supplies, and gift cards etc., should all be covered in the \$55.00/hour/kid cost. The department allocates up to \$15.00 out of the \$55.00 to be used in what's called a flex fund, this fund is where the cost of food, supplies, gift cards etc. comes from.

Currently our WRAP specialist is receiving the full \$55.00/hour/juvenile and probation is paying all costs. I am proposing that we enter into an agreement with the WRAP specialist to get the funding under control. The WRAP specialist would receive \$40/hour/juvenile (This is the standard rate for reimbursement) and 15.00/hour/juvenile would be placed in a WRAP fund through the county that would be used for all expenses and costs. Juvenile probation would be responsible for the management of the flex funds, and will need to approve all expense. All funds from the Department of Juvenile Corrections can only be used for WRAP.

I will be happy to answer any further questions.

Kind Regards,
Brittany Campbell

AGREEMENT

This agreement is dated 1st day of March, 2013. It is entered into between Teton County, 89 North Main Suite 4, Driggs, Id. 83422, referred to as "County", and Adam Williamson 3888 Saddle Bluff Trail, Tetonia, Idaho 83422, referred to as "Consultant", and the Seventh Judicial District for the State of Idaho.

The parties agree as follows:

1. Consideration:

1) Teton County shall pay the Consultant the standard wraparound rate received from the Idaho Department of Corrections in the amount of \$40.00 per hour, per juvenile, not to exceed \$8,320.00 per year for each juvenile, for work performed pursuant to this agreement. Teton County will use the remaining \$15.00 per hour, per juvenile, not to exceed \$3,120.00 per year for each juvenile for Administrative Costs and Flex Funding for the juvenile and family. This monthly payment to the Consultant is based on providing Wraparound Services with Fidelity to the Mary Grealish model on an as needed basis per juvenile. Consultant will provide an individual billing sheet for each juvenile for all billable services provided and attach those sheets to the invoice for payment. Billable hours are described in the Department of Health and Welfare's Wraparound Billing Sheets that are monitored by the Director of Teton County Juvenile Probation, and Region 7 Behavioral Health Wraparound Supervisor during fidelity oversight meetings. (form is attached as Exhibit C) Pursuant to the attached consultant agreement, Region 7 Behavioral Health, Teton County, and Consultant understand that Wrap Around fidelity oversight at a minimum will consist of the following:

- At least once a month Region 7 Behavioral Health will provide direct observation and critique of a Wraparound session conducted by the Consultant, and more frequently if warranted.
- Region 7 Behavioral Health will conduct weekly review and critique of the Consultant's Wraparound treatment plans.
- Region 7 Behavioral Health will conduct monthly and quarterly reviews of completed Wraparound fidelity forms.
- Region 7 Behavioral Health will conduct monthly facilitation of quality assurance "What Works" meetings with the Consultant and other Region 7 Wraparound facilitators – attendance by the Consultant at these "What Works" quality assurance meetings is mandatory.

Once the Department of Health and Welfare is satisfied with the contractor's ability to provide Wraparound Services with limited or fidelity oversight, the Department of Health and Welfare will then only provide the following fidelity oversight:

- Monthly and quarterly review of completed Wraparound fidelity forms.
- Monthly facilitation of quality assurance "What Works" meetings with all Wraparound facilitators.

The Consultant shall be solely responsible for Social Security and Medicare, Self-

employment, Federal and State Income Taxes.

The Consultant is also responsible to secure Worker's Compensation and professional liability insurance coverage for the Consultant's services performed in this agreement. The Consultant must show proof of coverage to the County before this contract takes effect.

The Consultant will be paid on a monthly basis once Teton County receives the funding from the Idaho Department of Juvenile Corrections. Once Teton County has received the funds the Consultant will receive a check for the amount invoiced and agreed upon in this contract. An invoice and timesheet for each individual will need to be turn in to Teton County Juvenile Probation in order for the Consultant to be paid.

2. Length of Service:

The Consultant agrees to perform Wraparound Specialist duties and responsibilities in Teton County, State of Idaho, for a period of time from the 1st day of March, 2013, continuing until the 31st day of March, 2014.

3. Duties and Responsibilities

The Consultant's services to be performed are set out in Exhibit "A" – Program Objectives – Teton County Juvenile Probation, Wraparound Specialist, and Exhibit "B" – Job Description, copies which are attached and incorporated.

In all matters relating to this Agreement, the Consultant is acting as an independent contractor and shall not be entitled to any state, county, or local employee benefits, statutory or otherwise. The County and the Seventh Judicial District are only interested in the end result of the Consultant's services. Consistent with Department of Health and Welfare (Behavioral Health) Fidelity Oversight of Wraparound Services, and guiding principles established by the Mary Grealish Model of providing Wraparound Services, the Consultant has full control of the details of the work, the manner, method and mode and the means by which it is to be accomplished. Although the Consultant may receive support and general direction from Wraparound Specialist Supervisor from DHW, Trial Court Administrator, Mental Health Court Coordinator, Director of Teton County Juvenile Probation, neither the Consultant nor the Consultant's Employees, if any, are Employees of the County, nor the Seventh Judicial District, nor the Counties serving the Seventh Judicial District, under the meaning or application of any Federal or State unemployment, or insurance laws, or workman's compensation laws, or otherwise. The Consultant assumes all liability or obligations imposed by any of the foregoing laws with respect to any of the Consultant's employees or performance of this agreement. Consultant does not have authority to assume or create any obligation, expressed or implied either on behalf of the Supreme Court, Seventh Judicial District, Region 7 Behavioral Health or the Counties within the Seventh Judicial District, and the Consultant shall have no authority to make representations that the Consultant is an agent, employee or serving in any other capacity of the Supreme Court, Region 7 Behavioral Health Seventh Judicial District, or the Counties within the District.

4. Expenses:

Consultant shall be responsible for all costs and expenses incident to the performance of services pursuant to this agreement.

5. Termination

This project is funded by collections from Teton County billing IDJC for Wraparound Services. Continuation of the project depends on the availability of continued funding and authorization from the Idaho Legislature and the Idaho Department of Juvenile Corrections. Accordingly, if funds become unavailable, the County and the Seventh Judicial District Court have the right to terminate this Agreement. However, the County, the Seventh Judicial District or the Consultant may terminate the Agreement on any date, without cause, or 30 days prior written notice sent to the addresses set forth above. In the event that the Agreement is terminated prior to the completion of the work described in paragraph 3, the Consultant shall be paid a fee which shall be calculated on the basis of the portion of the total work actually completed up to the date of termination.

6. Discrimination

Consultant agrees not to discriminate against any person in the performance of this Agreement, because of race, sex, color, religion, veteran's status, national origin or ancestry.

7. Dependent Obligations

All obligations are dependent with one party not being required to perform if the other party fails to perform.

8. Assignment

Neither this agreement nor any duties or obligations under this agreement may be assigned by consultant without the prior written consent of the County or the Seventh Judicial District Court.

9. Indemnification

Consultant agrees to indemnify and hold harmless Idaho Department of Juvenile Corrections, the State of Idaho, Teton County and its officers and employees for any and all claims which arise out of Consultant's performance of services under this contract, except to the extent such claims are caused by the sole fault or negligence of then County or its officers or employees.

Ongoing Fidelity Oversight of Wraparound services being provided will be done by Region 7 Behavioral Health assigned staff on a weekly basis throughout the contract pursuant the Signed MOU with the Department of Health and Welfare and District 7.

10. Confidentiality of Information

Consultant agrees to keep confidential, and, except as may be necessary to carry out the terms of this contract, shall not disclose, publish or release any information provided by the Teton County Juvenile Probation or produced or acquired during the course of this contract, including but not limited to reports, summaries, findings, recommendations or results of any analysis, without prior written approval of Teton County Juvenile Probation, Teton County Judge and the Seventh Judicial District.

11. Ownership of Information

Title to all reports, information or data prepared by Consultant in performance of this agreement shall vest with the County and the Seventh Judicial District. The County shall have full and complete rights to reproduce, duplicate, disclose, and otherwise use such information.

12. Survival of Provisions

The provisions of paragraphs 9 and 10 shall survive expiration and termination of this agreement.

13. Time

Time is of the essence in the performance of this agreement.

14. Waiver

The failure of either party to require the other to strictly adhere to the terms of this Agreement shall not operate as a waiver of any rights or subsequent breaches.

15. Interpretation

This Agreement shall be interpreted according to the laws of the State of Idaho. Captions are for convenience, only, and are not to be used to restrict, expand or vary the contents. As a context indicates, the masculine gender may include the feminine, the singular may include the plural and vice versa.

16. Teton County Juvenile Probation Budget March 1, 2013 through March 30, 2014.

In regards to the funding of the Teton County Wraparound Program in the Seventh Judicial District and Consultant, the following amounts and received from the Idaho Department of Juvenile Correction will be utilized:

	<u>FUNDING</u>
Teton County Wraparound Specialist-	\$40.00/hr not to exceed \$8,320.00/year/juvenile
Teton County Admin/Flex Funding-	\$15.00/hr not to exceed \$3,120.00/year/juvenile

17. Evaluation of Program

The Consultant, in coordination with the Department of Health and Welfare and Teton County Juvenile Probation will comply with all requirements for maintaining and measuring Fidelity to the Mary Grealish Wraparound Model for providing Wraparound Services.

18. Ethical Considerations, Conflict of Interest, and Response Time

The Consultant agrees to follow Ethical Guidelines for his degree as a Licensed Professional Counselor. Consultant will report other employment that he may be involved in and report any possible "conflicts of interest" in his duties to Teton County Juvenile Probation to be staffed with the Team.

Consultant shall have a cell phone during working hours, and with the exception of sickness or official leave time, Consultant shall return all phone calls related to Wraparound services business within 24 hours.

19. Complete Agreement

The parties understand that this Agreement takes the place of any other oral or written agreements that were made between them, up to and including the time this Agreement is signed. Any other prior contemporaneous oral or written agreements are not enforceable, unless they are contained in this agreement.

Teton County Chair, Kelly Park

Date

Brittany Campbell
Teton County Juvenile Probation

Date

Adam Williamson -Consultant

Date

EXHIBIT “A”

PROGRAM OBJECTIVES
Teton County Juvenile Probation
Wraparound Specialist

OBJECTIVE #1 – DIRECT SERVICES

Consultant will provide Wraparound Services with Fidelity to the Mary Grealish model for participants of Teton County Juvenile Probation. Consultant will meet with families and juvenile’s using a strength-based and positive approach to assist families in reaching their goals. Consultant will facilitate Wraparound meetings and services on an individual family basis per family. Consultant will participate in Clinical Staffing’s needed with Teton County Probation. Consultant will, through Wraparound Services, combine all treatment plans into one comprehensive plan for the families.

PROPOSED OUTCOMES

- Through a strength-based approach, improve adolescents and their families involved in the Juvenile Justice System and with Mental Health issues services and treatment functioning ultimately resulting in less commitments to State custody, less detention days, fewer psychiatric hospitalization stays, and increased functioning and recovery.

OBJECTIVE #2 – Participation as a Team Member and Continued Training

Consultant will attend Fidelity Oversight meetings for Wraparound Services with Region 7 Behavioral Health staff weekly. Consultant will also participate in Quarterly Review Meetings, Implementation meetings (as invited), and Ongoing Trainings as required.

PROPOSED OUTCOMES

- Quality Wraparound Services with Fidelity to the Mary Grealish model
- Continued Quality Improvement for District 7 wraparound services
- Ongoing training and improvement in quality of services provided

OBJECTIVE #3 – Confidentiality and Fidelity Data

Consultant will maintain confidentiality of information gathered while providing services. Consultant will also maintain Fidelity requirements for Wraparound Services per the Mary Grealish model.

PROPOSED OUTCOMES

- Confidentiality Waivers – Develop and keep current releases of information as needed and required for Wraparound Services
- Wraparound Fidelity – Comply with all form and follow through requirements to ensure Fidelity to the Mary Grealish model for Wraparound Services is met.

EXHIBIT "B"

JOB DESCRIPTION WRAPAROUND SPECIALIST SEVENTH JUDICIAL DISTRICT

JOB SUMMARY

The Teton County Juvenile Probation Wraparound Specialist is responsible for developing and coordinating family-centered teams to meet the individualized needs of children and families. This position is responsible for the development of an integrated plan and leadership to ensure implementation of services and supports to the child and their family/caregiver that is responsive to concerns and builds on strengths. The position provides facilitation, assessment, and case management services including all related documentation for services planned and provided. The position provides facilitation to support and enhance the efforts of children and their families/caregivers, the system workers, which are part of the support team, and other individuals in a variety of environments. This position works independently in the family's home and a variety of community and/or treatment settings. This position works directly with children and adults.

RESPONSIBILITIES & DUTIES

1. Provides facilitation and coordination in the development of individualized services for children and families.
2. Assesses customers' concerns, needs and expectations (child, family, referral sources, community).
3. Participates with families as a complete unit with focus on individual strengths/concerns/needs.
4. Facilitates the development and refinement of effective reactive and proactive safety plans. Develops initial reactive safety plan within first 7 days of contact with the family.
5. Manages flexible schedule consistent with family and program needs.
6. Participates effectively in multidisciplinary clinical teams, internally and externally including Teton County Juvenile Probation.
7. Provides effective, therapeutic linkages with referral sources, collateral contacts, community resources and program staff.
8. Actively seeks clinical information as needed. Seeks and evaluates child's progress in milieu settings (classroom, group home, etc.) to augment program staff knowledge.
9. Monitors effectiveness and efficiency of interventions with children and families.

10. Provides meeting minutes to all Support Team members to facilitate communication, inclusion and accountability. Minutes reflect decisions, agreements, and outcomes of prior strategies.
11. Will provide documentation in compliance with the Wraparound Model, assuring that team members receive needed paperwork.
12. Provides a leadership role in linking parents, children and staff when a crisis arises.
13. Understands and can communicate the roles and relative perspectives of family team, community partners, inter- and intra-agency partners, coworkers and management.
14. Implements the 10-step strength based family centered approach in the planning process with accompanying teambuilding skills.
15. Assesses and prioritizes the child and families needs using the life domains.
16. Assesses children and families and environments for behaviors and other factors that indicate safety risks to children, families or the community (i.e., suicide, violence/aggression, substance abuse, use of medication, etc.).
17. Develops effective plans with service strategies reflecting sound clinical practice, aligned with the values and philosophy of the family and court system.
18. Establishes and maintains credibility with co-workers and the community.
19. Attends and participates in team meetings and work groups including Teton County Juvenile Probation staffing.
20. Participates in the development of coordinated treatment plans and strategies.
21. Elicits both the families and court's values and perspectives in action plans and strategies.
22. Assumes leadership and increases participation of others in of work groups, committees, and team meetings. Emphasis will be placed on developing informal supports.
23. Develops creative methods to ensure individualized culturally sensitive care.
24. Assists the Support Team in developing strength-based interventions and strategies.
25. Ensures the fidelity to the program process in family and staff team meetings.
26. Develops systems to support clear communication between the family as well as formal and informal supports.
27. Other responsibilities, as assigned, to support department/business needs.

CORE KNOWLEDGE COMPETENCIES

Knowledge of:

- Strength-based family centered therapeutic perspective.
- Customer satisfaction and customer service performance tools.
- Various motivation techniques to influence family specialists, parents, children, and others.
- Broad and in depth understanding of facilitation techniques.

- Broad and in depth understanding of risk analysis and interventions with children and families.
- Broad understanding of customer base (i.e. child, family, publicly funded Human Service Agencies, schools, Teton Juvenile Probation, etc.).
- Persuasion techniques.
- Advanced conflict resolution methods.
- Creative time management.
- Facilitation and coordination techniques.
- An in-depth understanding of all standard reporting, documentation and Information and Referral formats.
- Extensive level of understanding of community resources.
- Exhibits understanding of emergency response techniques appropriate to the position.

CORE SKILL COMPETENCIES

Ability to:

- Demonstrates safe work practices and exercise discrete judgment.
- Communication, comprehensive, clear, & concise documentation style. Perceptive of non-verbal cues. Intermediate computer skills.
- Actively works toward organizational improvement and professional growth.
- Advanced active listening, analysis, decision-making, and fiscal management. Punctual and prioritize tasks effectively.
- Focuses on understanding and meeting customer needs
- Leadership, consensus building, multi-tasking, negotiating, problem solving, and team player.
- Strength-based perspective and sound judgment.
- Maintain code of ethics, integrity, honesty, and standards of confidentiality.
- Planning, conflict resolution, and time management.
- Creative, critical, and proactive thinking. Detailed record keeping & file maintenance with follow through & follow-up.
- Respectfully acknowledge customers' needs even when they are conflicting to own or others on the team.
- Understand therapeutic opportunities in crisis situations.
- Understand funding source requirements and meet expectations to maximize program revenues and family access to entitlements.
- Join/engage and build alignment with parents, children and other agencies, advocates, etc. in the normal course of working with families.
- Outline choices and predict consequences; encourage parents/kids to make good choices.
- Observe and verbally communicate in an organized nonjudgmental frame of reference.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential job functions.

Minimum Education and/or Experience

- Master's Degree in a related field and experience-serving individuals with complex needs including SED youth/families and/or youth residential settings.
- Experience with the mental health, child welfare and/or juvenile probation systems.

PHYSICAL AND LEGAL REQUIREMENTS

Must remain physically fit enough to keep children and self safe.

While performing these duties the employee is required to perform the following physical tasks when the need arises:

- Lift and/or move up to 25 pounds
- Stand, walk, sit, climb stairs, balance, stoop, kneel, crouch and crawl, move quickly
- Specific vision abilities include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus
- Must have a valid driver's license and will be required to drive a car
- Requires full background check.



Board of County Commissioners

February 11, 2013

Ms. Lynn Seymour
Executive Director
T.R.P.T.A.
1810 W. Broadway #7
Idaho Falls, ID 83402

RE: LETTER OF SUPPORT FOR T.R.P.T.A.'S FY 2014 RURAL GRANT APPLICATION

Dear Lynn,

The Teton County Commissioners would like to support T.R.P.T.A.'s FY 2014 rural grant application for continued service to the citizens of Driggs/Tetonia/Victoria area. There are many requests for funding support, and the County Commissioners will consider T.R.P.T.A.'s request for funding during the normal FY 2014 budget process. At this time it is too early to determine if any funding will be available to support T.R.P.T.A.'s service.

However, the Teton County Commissioners encourage T.R.P.T.A. and the Idaho Department of Transportation, Division of Public Transportation, to continue working together to develop funding sources to support the transit needs of rural citizens. An aging population and increased living costs are putting more and more pressure on developing mobility alternatives, including public transportation.

Sincerely,

Kelly Park, Chairman

Dawn Felchle

From: Mary Lou Hansen
Sent: Tuesday, February 05, 2013 9:05 PM
To: Dawn Felchle
Subject: FW: State's 150 kick off dinner

Please print for BOCC notebooks.

From: Lynda Skujins [lskujins@ida.net]
Sent: Monday, February 04, 2013 10:40 AM
To: Clerk
Subject: State's 150 kick off dinner

Marylou,
Bob Foster; TV business development center, Gloria Hoopes; Mayor of Tetonian, Lynda Skujins; Chamber of Commerce would like to attend the State's 150 year celebration kick off dinner at Fort Hall in March. Please let me know if the dinners will be paid for by the County. Who makes the reservations?

Lynda Skujins



Let's Get Territorial/Idaho's 150th



January 17, 2013

Greetings:

Save the Date! March 4, 2013

On March 4, 1863, Abraham Lincoln signed the Congressional Act creating the Territory of Idaho. On March 4, 2013, beginning at 6:00 p.m. a banquet will be held to mark this historic date and to begin the festivities and events planned in Eastern Idaho for this Sesquicentennial Year. You are cordially invited to attend this Kick-Off Banquet in the beautiful new Shoshone-Bannock Hotel & Event Center in Fort Hall, Idaho.

This Kick-Off Event will give you the opportunity to mingle with invited guests, state dignitaries and officials from Eastern Idaho and the Shoshone-Bannock Tribe. In addition attendees will include education, business community, and religious leaders. The evening will feature a hearty buffet, a short historical program with David Leroy, Native American performers, door prizes and much more.

Tickets will be available for \$25.00 per person. A table for ten is \$250.00. Voluntary contributions for this event and celebration are also welcome. Please complete and return the request for tickets included with this letter to reserve your place at the Banquet or to submit contributions. Please confirm your attendance latest by Monday, February 25, 2013.

We look forward to seeing you at the event.

Sincerely,

The Idaho 150 Celebration Committee of Southeast Idaho
Jacquee Alvord Chairperson

TO PURCHASE TICKETS OR RESERVE A TABLE

Please call Karen Winegar at (208) 241-8003 or send an email to winegar.kf@gmail.com. An invoice and your tickets will be mailed directly to you. The deadline is Monday, February 25, 2013.

For questions concerning the Banquet, please call Bruce Winegar at (208) 241-7129, or send an email to winegarbh@gmail.com.

To purchase tickets, sponsor a table or make a contribution by mail use one of the order forms below.

The SHOSHONE-BANNOCK HOTEL & EVENT CENTER has a discounted room rate of \$75.00 a night for double occupancy. To reserve a room, contact the Hotel directly at (208) 238-4800 or email reservations@shobanhotel.com

★ TICKET ORDER for the Eastern Idaho 150 Banquet and Celebration

Please reserve _____ ticket(s) for _____ (Print Name)
(Number)

I have enclosed \$ _____ at \$25.00 per person attending in check or money
(Total)

Please make checks payable to Idaho 150 Committee of SE Idaho
Mail Tickets to _____

(Complete Address)

Telephone Number _____

Please send your ticket order to: Idaho 150 Banquet, 2831 Butte Street, Pocatello, Idaho 83201

★ TABLE SPONSOR for the Eastern Idaho 150 Banquet and Celebration

Please reserve _____ table(s) for _____ (Printed Name)
(Number) @ \$250.00/Table

Please make checks payable to Idaho 150 Committee of SE Idaho
Mail Tickets to _____

(Complete Address)

Telephone Number _____

Please send your ticket order to: Idaho 150 Banquet, 2831 Butte Street, Pocatello, Idaho 83201

★ VOLUNTARY CONTRIBUTIONS for the E ID 150 Banquet and Celebration

Please accept my contribution in the amount of \$ _____ in support of the Idaho 150.

Please make checks payable to: Idaho 150 Committee of SE Idaho

Your Name or Organization _____

Address _____

Telephone Number _____

Please send all _____ and correspondence to: Idaho 150 Banquet

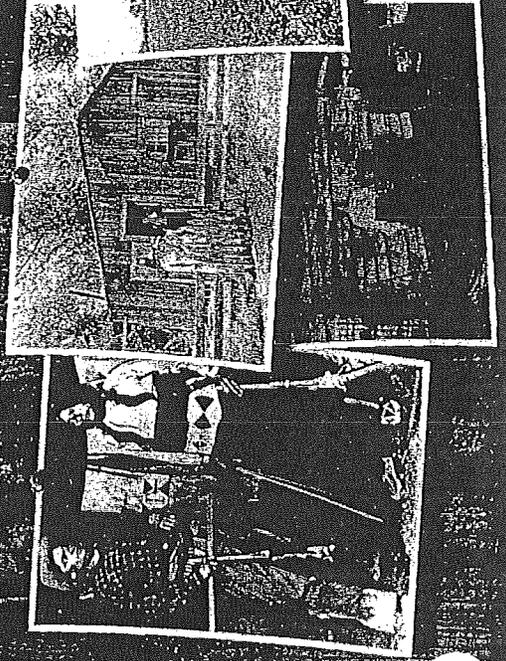
Attention: Karen winegar, 2831 Butte Street, Pocatello, Idaho - 83201

YOU ARE INVITED TO THE EASTERN IDAHO 150 KICKOFF CELEBRATION



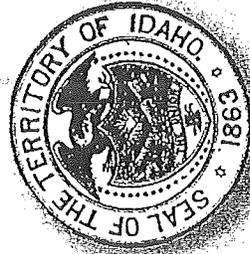
**MONDAY, MARCH 4, 2013
DOORS OPEN AT 6:00 PM**

**SHOSHONE-BANNOCK HOTEL & EVENTS CENTER
FORT HALL, ID**



**ON MARCH 4, 1863,
ABRAHAM LINCOLN SIGNED THE
CONGRESSIONAL ACT CREATING
THE TERRITORY OF IDAHO**

We invite you to join us for a banquet and program on the 150th Anniversary of this historic day to begin the festivities planned throughout the State during this sesquicentennial year.



Attending will be state dignitaries and officials from Southern Idaho and the Shoshone-Bannock Tribe. In addition attendees will include education, business community, and religious leaders.

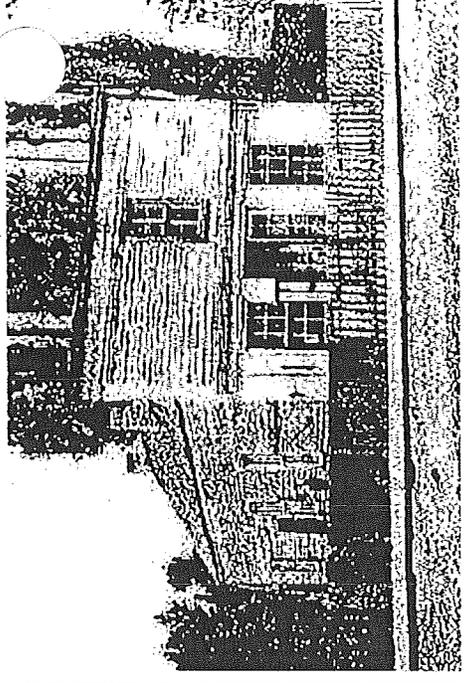
FIRST IDAHO TERRITORIAL CAPITAL BUILDING

★ LEWISTON, IDAHO ★

Tickets will be available for \$25.00 per person. A table for ten is \$250.00.

Please complete and return the request for tickets on the back of this invitation to reserve your place at the banquet or to make a voluntary contribution.

**PLEASE RSVP BY MONDAY,
FEBRUARY 25, 2013**



2/11/13 Administrative Business – “Other Business”

Town Hall Meeting Schedule – Needs Approval

- ⇒ Monday, March 25
- ⇒ Monday, June 24
- ⇒ Monday, September 23
- ⇒ Monday, December 23

Discussion Items:

Location: Commissioners’ Meeting Room, 1st Floor Courthouse, Driggs, ID

Time: 7:00 – 8:30pm

Agenda/Topics: NONE³

Minutes: ??? Understanding is there will not be any deliberation towards a decision, and that items will be placed on future business meetings of the BOCC for further discussion.

Audio: Do you want these recorded?

Staff: Is your staff expected to be in attendance? (Engineer, PA, Emergency Mgr., Assistant)

USFS Work Session on Trail Access - Request of Commissioner Kunz

Monday, March 11

- Topic: (1) Getting to the Forest Boundary or (2) Recreation on the Trails in the Forest
 - Desired outcome & expectations?
 - J. Pence to Provide – USFS Travel Plan & Trail Creation Process 101
-

Work Session with Planning Staff Thursday, February 14

See Attached Memo from Planning Administrator

Dawn Felchle

Discussion to Prepare for Mtg. of 3/11/2013

From: Pence, Jay -FS <jpence@fs.fed.us>
Sent: Thursday, February 07, 2013 4:54 PM
To: Dawn Felchle
Subject: Forest Access discussion with Teton County on 3/11/2013

I am confirming that I am available the afternoon of 3/11 to meet with the County Commissioners on Forest Access issues.

Can you help me understand, or prepare for this meeting? Forest Access may mean different things to different people.

1. Is it expected to be a public meeting with public comment; or a working public meeting with back and forth discussion on ideas were any decisions needing public comment are tabled by the county until that notice?
2. The Forest Service considers forest access to be the route to the National Forest. The trail or road you drive through other jurisdiction (private/BLM/state) to get to the National Forest. Therefore, I'm assuming we are discussing existing and needed routes through the private lands in Teton County Idaho that continue onto the National Forest. These are the routes that the Caribou-Targhee National Forest relies on the county to maintain or secure, in order to retain public access. There has been substantial work completed on these accesses by a myriad of people since 2000. I know of several potential remaining accesses that some of the public wish to be secured by Teton County Idaho.
3. I have worked with previous County Commissions in Teton, Bonneville and Madison Counties (prior to the Forest Decision in 2008) to propose much of the existing travel management plan for the Big-Hole and Palisades Ranges. This proposal was made by these counties in an effort to represent their constituents. The Forest Service was able to take that collaborative process through our more national scale processes (National Forest Management Act, National Environmental Policy Act, Endangered Species Act, etc.) , to arrive at the current travel management plan for that area several years after their proposal was submitted. I am aware the previous County Commission (2012) has received some input from their constituents on some requested changes to that 2008 effort, and into the Teton Range. I have not received feedback from the County on that effort, nor have I had much conversation with Teton County on how the Forest could receive and manage a potential County request. If this is the intent of our March 11th meeting it will require an entirely different preparation on my part.

If any of the Commissioners wish to discuss their concerns or those of their constituents I would appreciate it if they would contact me. This informal interaction between Teton County Idaho and the Teton Basin Ranger District has been very beneficial in the past, and should be into the future. Please share my direct line and cell phone number with them.

As always, THANK YOU.

Jay Pence
Teton Basin District Ranger
P.O. Box 777
Driggs, ID. 83422
(208)354-6610 Desk (208)313-7738 Cell



FROM: Planning Staff, Angie Rutherford
TO: Board of County Commissioners
RE: Planning Work Session
DATE: February 1, 2013
MEETING: February 14, 2013

Why Plan?

In short, planning is about building communities. Planning is about forethought and taking deliberate actions so that a community grows in a way that upholds the values of that community.

- Protect natural and cultural resources
- Protect scenic views
- Encourage business development
- Conserve open space and agricultural land
- Encourage human interaction
- Maximize use of limited resources
- Assure services
- Create vibrant downtowns
- Provide housing options and affordability
- Provide efficient transportation systems

Planning is about change. Planning produces orderly growth and assures that the services required by the new growth can be provided by the responsible parties. Planning ought to provide a healthy and safe environment. Planning protects property values. Planning provides a healthy business climate that will attract and sustain economic growth. Planning provides for the protection of natural and cultural resources. Planning fairly distributes both the benefits and the burdens of growth.

Studies show that, typically, residential growth does not pay for itself (i.e. the services provided by the community cost more than the revenue gained through taxes). Impact fees are one way to offset this deficit. Good planning also can produce patterns of growth that cost less for a community to serve vs. scattered growth (aka sprawl) that requires high capital improvement costs in addition to annual service and maintenance requirements. Planning can save costs in the long term and provide development patterns that encourage a sense of place and community interactions.

Planning for a desired outcome, rather than hoping for it, can create a vibrant community. A well-planned community does not result from disparate, unrelated efforts, but from the collective and coordinated actions of a community over time. Communities plan in order to make informed choices about the future- that is, to create and maintain places where people want to live, work and conduct business.

Brief History of Planning:

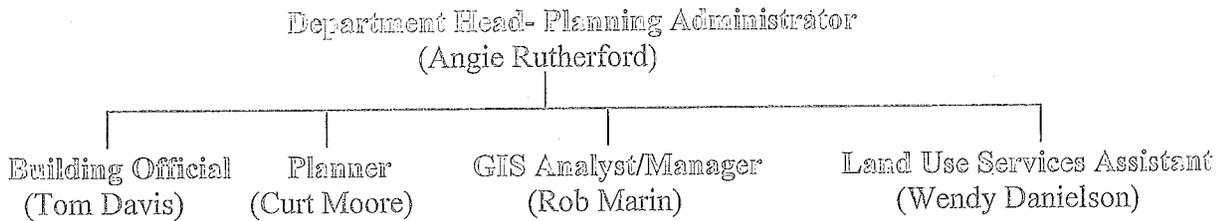
Planning laws originated in the late 19th century in large cities as a means to protect the public health, safety and welfare by separating uses into different neighborhoods. In those days, uses popped up on an ad-hoc basis, siting manufacturing plants next to high-density residential neighborhoods and industrial uses on coastlines or other environmentally sensitive areas. In 1926, the seminal U.S. Supreme Court case of *Village of Euclid v. Ambler Realty Co.* upheld zoning as a constitutional practice to ensure the "health, safety, and general welfare" of the public. Zoning, then and now, is about protecting property rights and property values by regulating what can occur on neighboring properties. For example, your single family home lot would probably lose value if a manufacturing plant moved in next door which dumped its waste into the river that flowed by your home and had three shifts of workers and traffic 24-hours a day. "Euclidian zoning," as it has become known, separates uses so that land owners have some predictability of what will be allowed next door to them and so that "incompatible uses" are separated from each other. As a side note, Brigham Young and the LDS community were some of the best planners of their time and made deliberate decisions about how their communities would be organized.

Rodgers v. Village of Tarrytown in 1951 upheld the "floating zone," which enabled overlays and planned unit developments. A community may identify an area that has special conditions and apply different regulations within that area. In Teton County, we have a wildlife habitat overlay and a scenic corridor overlay among others. These areas have additional regulations based on the community values to protect scenic views and natural wildlife resources.

Idaho Code via the Local Land Use Planning Act (LLUPA) requires planning and zoning:

- o 67-6503 requires participation in planning & zoning: "Every city and county shall exercise the powers conferred by this chapter."
- o 67-6508 requires a comprehensive plan: "It shall be the duty of the planning or planning and zoning commission to conduct a comprehensive planning process designed to prepare, implement, and review and update a comprehensive plan."
- o 67-6511 requires that local communities adopt zoning: "Each governing board shall, by ordinance adopted, amended, or repealed in accordance with the notice and hearing procedures provided under section 67-6509, Idaho Code, establish within its jurisdiction one (1) or more zones or zoning districts where appropriate. The zoning districts shall be set forth in accordance with the policies set forth in the adopted comprehensive plan."
- o 67-6511 outlines what can be regulated by zoning: "Within a zoning district, the governing board shall where appropriate, establish standards to regulate and restrict the height, number of stories, size, construction, reconstruction, alteration, repair or use of buildings and structures; percentage of lot occupancy, size of courts, yards, and open spaces; density of population; and the location and use of buildings and structures. All standards shall be uniform for each class or kind of buildings throughout each district, but the standards in one (1) district may differ from those in another district."
- o 67-6511 requires that zoning ordinances comply with the comprehensive plan: "The governing board shall analyze proposed changes to zoning ordinances to ensure that they are not in conflict with the policies of the adopted comprehensive plan. If the request is found by the governing board to be in conflict with the adopted plan, or would result in demonstrable adverse impacts upon the delivery of services by any political subdivision providing public services, including school districts, within the planning jurisdiction, the governing board may require the request to be submitted to the planning and zoning commission, or in the absence of a commission, the governing board may consider an amendment to the comprehensive plan pursuant to the notice and hearing procedures provided in section 67-6509, Idaho Code."

Teton County Planning Department Organization



Teton County Planning Functions

Zoning regulations must be applied uniformly throughout the zone. This means that if a regulation applies in one area of a zone, it applies in all areas of that zone. Planning decisions cannot be “arbitrary” or “capricious.” Planning decisions must, by law, be consistent and uniformly applied. This is why we repeat that we, the Planning Department, evaluate applications against the current adopted code in a uniform and consistent manner. We cannot make exceptions to this statement. We evaluate all applications against the code. This rule makes our current situation with distressed subdivisions a challenge because each subdivision has a unique set of circumstances, yet they must all be treated consistently.

The Teton County Planning Department works on long-range and current planning issues. Long-range planning includes projects such as the Comprehensive Plan, the Economic Development Strategy, Regulation/Code revisions, the Capital Improvements Plan, and other plans that allow Teton County to act proactively to shape its own future. Current planning projects are commonly thought of as development projects. These include subdivision applications, CUP requests, or other projects that often affect a single piece of land. As the Board, when you make a decision about a current planning project or a development application, you are acting in a quasi-judicial capacity- basically, you are the “judge” for this case. As such, open meeting laws apply and you need to think of yourselves as a judge. Other decisions you will make for the planning department concern code or policy changes. These are legislative decisions (you are changing the code of the County) and, while open meeting laws still apply, there are exceptions to your ability to talk to staff and each other about a project. Please talk to Prosecutor Kathy Spitzer for clarifications about laws related to open meetings.

The profession of planning relies on strong public participation. Understanding the vision of a community takes the community getting involved in the process. Planners must have skills to understand technical aspects of planning including transportation, design, natural resources, population growth, economic development and also public outreach.

The Planning Department also includes the Building Official who issues and inspects all building permit applications to ensure safe construction. Our GIS Department provides services both to the public and to other departments including online maps and addressing data. The Planning Department represents Teton County on many local and regional committees with topics ranging from the Driggs-Reed Memorial Airport, regional GIS cooperation, Teton Valley mobility and transit, economic development, and others. The Planning Department is also responsible for all floodplain management for the unincorporated County and responsible

for the coordination of the Impact Fee Advisory Committee. The Planning Department coordinates projects and cross-jurisdictional priorities with the Cities and regional agencies.

Teton County lacks an enforcement officer for zoning regulations. Our Building Official and planning staff take on this role, but many jurisdictions have a separate officer who works in conjunction with both the planning and prosecuting departments to enforce zoning regulations. Lacking a dedicated enforcement officer, our code is enforced on a complaint-driven basis and is not proactive. The lack of road signs in subdivisions is an example of the result of not having someone with time dedicated to enforcing code.

Distressed Subdivisions:

Teton County allowed recordation of an approved plat (which allows sale of lots) before infrastructure was completed until late-2010. As a result, incomplete subdivisions often have lots that have been sold, rendering any sort of remedy extremely difficult. If the developer of an incomplete subdivision is in breach of a development agreement (re: contract with the County), the County can enforce its contract. If a developer is not in breach of the contract, there is not a lot the County can do with the development. As a result, the Planning Department has focused its energy on subdivisions that have a breached contract. We have created new code that allows developers of any subdivision (in breach or not) to "re-do" their subdivision with no fees from the County, as long as it provides a significant decrease of impacts to the County. The County has also vacated subdivisions that have not started to put in infrastructure, are in breach of contract and have not sold any lots. See the attached subdivision spreadsheet for categorizations of subdivisions. The oversupply of lots (8,000) will continue to hurt property values throughout the County for many years to come. Any creative solutions to address this problem are appreciated.

Code Updates:

The Teton County planning and zoning regulations are littered with holes and inconsistencies. The Planning Department has been working to improve the code, in small bites, since the recession. We have now adopted a new Comprehensive Plan and, per state statute, must update our ordinances to comply with the new Comprehensive Plan. We will get some help from Code Studio, a national consultant, for much of this, but we will also need to continue to plug along to fix the glaringly vulnerable parts of the code.

Teton County is part of the Western Greater Yellowstone Consortium, a recipient of a \$1.5M Sustainable Communities Planning Grant. As such, we donate in-kind hours that are spent on grant activities. Teton County, along with the Cities of Driggs and Victor, will be working with Code Studio to develop land use and development code. Code Studio's work will be paid via the grant. A region-wide broadband feasibility study is also being completed with the help of grant funding. This study will include Teton Valley.

Code Studio will prepare a "diagnostic" which compares the current code to the new comprehensive plan with an analysis of how the two line up. They will present us with information gaps- in other words, what is missing from the code that the Comp Plan mentions and what parts of the code are not supporting any part of the Plan? Code Studio will recommend revisions, but it will be up to the BOCC to determine which parts of the code you would like them to take on. Nothing obligates the BOCC to adopt proposed regulations (only you can

change the code), but it is a chance to have one of the top code writers in the nation work on code amendments/upgrades for Teton County.

Generally speaking, our code needs to be predictable, consistent and uniformly applied. If a developer knows what the expectations are going into a project, they will be able to plan and budget accordingly. If the process or requirements change mid-stream, most notably because of a change in leadership or staff, it is costly and unfair to a developer. For this reason, we evaluate projects against our adopted code. Sometimes the code allows things that we do not like, or does not allow things that we do like, but we cannot be "arbitrary" in applying the land use code. We need to update our code so that it allows the types of developments we want as a community and protects the resources that we want to protect. Code that is "up for interpretation" is a bad idea and gets local jurisdictions into law suits.

Processes for Planning applications:

- *Boundary Adjustments/One-Time-Only Lot Splits*: Administrative review. Requires survey and proposed warrantee deeds.
- *Subdivisions*: Requires public hearings process. All subdivisions of two or more lots (if not eligible for the One-Time-Only process) fall into this process.
- *Conditional Use Permit*: Requires public hearing process and to meet four criteria outlined in Section 8-6-1 (B-7).
- *Code Amendments*: Requires public hearing process and must comply with Comp Plan and cannot burden public services.
- *Scenic Corridor*: Requires one public hearing (PZC) and must comply with Section 8-5-2 (D).
- *Wildlife Habitat Overlay*: If a property lies within the WHO and an applicant would like to subdivide the property, they must have a qualified biologist produce a Natural Resources Analysis and likely the Board will require the mitigations suggested in the analysis as conditions of approval during the subdivision process, 9-3-2 (C-2-c-WH).
- *Floodplain*: All development within the floodplain must obtain a permit which is reviewed administratively.

Direction from the BOCC to the Planning Department:

Project Priorities: The newly-adopted Teton County Comprehensive Plan recommends updates to several planning documents. See the attached spreadsheet with the projects summarized. Some of these projects we can complete in-house, while others will require outside expertise. With limited resources available for Comp Plan implementation, which projects would you prioritize to complete with the limited funding available?

- Transportation Plan
- Capital Improvements Plan
- Recreation Master Plan
- Transfer of Development Right Process
- Scenic Assets Inventory/View Corridors

Expedited Application Process: We have an expedited process for a plat amendment application that significantly decreases impacts to the County. We need to adjust this application process either by delegating authority to the Planning and Zoning Commission to make a final decision or by making the process less expedited. State code states that the Planning & Zoning Commission must review applications before the Board. We hope to begin this amendment process quickly as our code is in violation of state statute, but would like to know your general thoughts about which path you would like to take.

Timing of public hearings and motions (should there be a night “to sleep on it”): Public hearings can often go for hours and lead to late nights. It is not uncommon in other jurisdictions to have the board deliberate after the public testimony, but reconvene the next morning to make a motion/decision. This allows time to process the information heard at the public hearing and make a “clear-headed” decision as opposed to one late at night when folks are tired. This does cause an inconvenience for both you and the public if people are waiting to hear a decision. Regardless, waiting to make a decision should be considered and the reasons articulated for whatever decision you decide.

Code Writing: Staff is going to continue to work concurrently with Code Studio’s work to update parts of the code we feel must be changed imminently.

BOCC Agenda Items:

BOCC Goals and Expectations:

Current and Future Planning Challenges:

Completed Subdivisions		EXPIRED Development Agreement								
Started, but not complete subdivisions										
Not Started Subdivisions										
Subdivisions with Notice of Non-Compliance Recorded										
All others = pre 2005										
SUBDIVISIONS	Owner	Engineer	Year	Acres	Lots	NoSold*	NoBuilt*	DA_Date	Infrast	Dev_Agree
Warm Creek Manor	Warm Creek Estates LLC	AW Engineering	2007	60	19.00	0	0.00	2/23/2011	Vacated	Expired DA
Eyegreen Grove	Feton Investors Inc	AW Engineering	2005	23	5.00	5	0.00	5/19/2007	Vacated	Expired DA
Milk Creek Estates	Jack Hoopes	AW Engineering	2002	68	4.00	0	0.00	8/3/2011	Vacated	Expired DA
Mountain Legends Ranch	harry statter	valleywest eng	2007	197	114.00	0	0.00	4/8/2012	Vacated	Expired DA
Siende River Estates	parters	Jorgensen	2009	160	51.00	0	0.00	12/11/2010	Vacated	Expired DA
The Willows		Nelson Engineering	2009	47.8	25.00	0	0.00	6/9/2011	Vacated	Expired DA
Appaloosa Ridge	Don Smith	AW Engineering	2007	157.3	45.00	4	0.00	7/25/2009	Partial	Expired DA
Driggs Centre Phase I	Driggs Industrial & Professional Park LLC	Nelson Engineering	2007	60	64.00	10	0.00	NONE	Partial	None
Hay Fields	Gary Kenthack	Nelson Engineering	2006	40.03	16.00	8	1.00	5/9/2007	Partial	Expired DA
Kearsley Acres	Kearsley	AW Engineering	2008	9.78	2.00	1	1.00	NONE	Partial	None
Old Farm	Walters		2008	50	5.00	4	1.00	11/5/2010	Partial	Expired DA
Reserve at Badger Creek	Reserve @Badger	Nelson Engineering	2007	69	22.00	0	0.00	9/15/2007	Partial	Expired DA
River Rim Ranch Div II Mat Pln	West Rim LLC	AW Engineering	2006	4500	550.00			12/31/2026	Partial	Valid
River Rim Ranch, Division II, Phases IA - II	West Rim, LLC	AW Engineering	2008	5400		189	3.00	12/31/2014	Partial	Valid
Darby Ranch	Darby Development Co LLC	Nelson Engineering	2007	80.2	26.00	0	1.00	6/15/2007	Partial	n/a
Silver Dollar	BC Properties	Harmony Design	2008	81	27.00	8	6.00	11/17/2011	Partial	Expired DA
Targhee Hill Estates PUD	Targhee Hill Estates, LLC	Nelson Engineering	2006	101.95	101.00	19	0.00	12/28/2008	Partial	Expired DA
Warm Creek Estates	Warm Creek Estates LLC	AW Engineering	2006	60	11.00	11	5.00	5/19/2007	Partial	Expired DA
West Ridge Ranch	Jeffrey Borer	AW Engineering	2007	332.81	120.00	119	6.00	5/18/2009	Partial	Expired DA
The Vistas at Waters Edge	Packsaddle Properties LLC	Jorgenson Eng	2007	134.85	44.00	1	1.00	7/26/2009	Partial	Expired DA
Valley Vista	Scott Shepherd	AW Engineering	2005	40.28	112.00	112	42.00	6/27/2012	Partial	valid
Blue Indian II									Paper	Valid
Canyon Creek PUD Phase I		Schiess	2009		7.00	0	0.00	7/23/2013	Paper	Valid
Canyon Creek Ranch	Western Heritage	Schiess	2009	1798	350.00	0	0.00	7/23/2012	Paper	Valid
The Roost		Schiess	2010	42.18	3.00	0	0.00	6/11/2013	Paper	Valid
Haden Hollow Amended Plat	Greg Barlow	Nelson	2009	40	5.00	0	0.00	10/13/2011	Paper	Expired DA
Ridgeline Ranch	David Hagen	Nelson	2009	160	56.00	0	0.00	10/31/2012	Paper	Expired DA
Trapper's Ridge	Action Investors L.L.C.	Harmony	2009	77.96	25.00	0	0.00	6/23/2012	Paper	Expired DA

Grouse Landing	Tom & Mary Ulrich	Nelson	2011	40.00	15.00	0	0.00	7/15/2014	Complete	Valid
Horse Haven	Gilroy	AW Engineering	2005	9	3.00	0	0.00	12/1/2005	unkonwn	n/a
North Leigh Creek Ranch	Leigh Creek, LLC	Jorgensen Associates	2006	90	28.00	25	1.00	8/1/2008	unkonwn	n/a
Saddle Bluff Ranch	Lucra Investments	AW Engineering	2006	80	31.00	31	3.00	2/7/2008	unkonwn	n/a
Barley Acres /	Jeffrey Larson	Forsgren Associates	2005	10	2.00	2	2.00	NONE	unkonwn	None
Teton Reserve	Teton Golf Ass. LP	AW Engineering	2003	445.98	384.00	194	137.00		Complete	None
Buckskin Ranch	Woolstenhulme	AW Engineering	2008	53	19.00	5	1.00	6/10/2010	Complete	n/a
Diamond R	Jeff & Marilyn Riley	AW Engineering	2007	42.51	2.00	0	1.00	7/12/2009	Complete	n/a
Game Creek Meadow	Sage Hen LLC	Jorgensen	2007	22.48	4.00	2	0.00	3/21/2009	Complete	n/a
Obsidian Meadows	Sierra Charlie Associates LLC	AW Engineering	2007	48.69	16.00	6	0.00	8/15/2007	Complete	n/a
Pitchfork	richardson	AW Engineering	2008	32	10.00	0	0.00	6/11/2010	Complete	n/a
Teton Saddleback Vistas	Rick Massie	AW Engineering	2005	1108	141.00	24	9.00	1/4/2008	Complete	n/a
Fall Creek Reserve	Chances Are	Nelson Engineering	2007	40	14.00	0	1.00	10/15/2010	Complete	n/a
Iron Wood	Ironwood Land, LLC	Nelson Engineering	2007	125.78	91.00	9	8.00	7/15/2008	Complete	n/a
Southern Sky	Kunz/Kunz/Carson	AW Engineering	2006	30	11.00	0	0.00	4/4/2010	Complete	n/a
The Overlook at Fox Creek	GNJ Properties	Rendezvous Engineering	2006	54.8	26.00	12	2.00	6/8/2009	Complete	n/a
Tolman	Colin R. Tolman	Jorgensen	2009	19.69	2.00	0	0.00	3/1/2012	Complete	n/a
Lupine Meadows		AW	2010	20.34	6.00	0	0.00	5/11/2012	Complete	Valid
Cattle Creek Ranch	Morey Ranch, LLC	Inter. Mount. A	2011	141.50	3.00				Complete	n/a
Heritage Peaks	AW	D&R Roberts Family	2011	17.94	2.00			2013	Complete	n/a
Blue Indian	Surprise Valley LLC	Harmony	2009	143.78	44.00	3	0.00	11/30/2011	Complete	n/a
Cornerstone West Meadows	Randall Foes	AW Engineering	2007	10	3.00	1	0.00	3/12/2009	Complete	n/a
Huntsman Springs	Blackfoot Farms	Jorgensen Associates	2007	1341	997.00	26	23.00		Complete	None
Ironwood PUD I	Teton Ventures LLC	Nelson Engineering	2006	160	113.00	0	0.00		Complete	n/a
Alpine View	Jared Nelson	AW Engineering	2005	18.15	7.00	7	0.00	5/11/2007	Complete	n/a
Aspen View	Landusky Hertz/David Kesler	AW Engineering	2005	20.47	8.00	6	1.00	12/2/2007	Complete	n/a
Aspen View Division 2	landusky Hertz/David Kesler	Harper Leavitt	2008	10	4.00	4	1.00	NONE	Complete	n/a
Barrell Roll Ranch	SH, LLC	AW Engineering	2007	40.99	5.00	3	2.00	3/7/2009	Complete	n/a
Beard	David Wayne Beard	AW Engineering	2006	20	3.00	2	1.00		Complete	n/a
Black Pine	Landusky Hertz/David Kesler	Harper Leavitt	2008	21	8.00	0	0.00	NONE	Complete	n/a
Browns Acres	Keith Davis	AW Engineering	2005	7.16	2.00	0	1.00		Complete	n/a
Cache Tracts	Harry Statter	Nelson Engineering	2005	40.6	16.00	12	1.00	3/22/2005	Complete	n/a
Carsons Crossing	Greg Barlow	Nelson Engineering	2008	18.49	9.00	9	0.00	10/31/2009	Complete	n/a
Cherry Grove	Cherry Grove, LLC	AW Engineering	2006	214	35.00	20	3.00	1/9/2009	Complete	n/a
Chilly Water	HH	On Site	2007	32.7	13.00	1	0.00	12/1/2009	Complete	n/a

Crooked Creek	Sarah Francis & Kathleen Clark	Nelson Engineering	2007	26.04	8.00	6	1.00	6/15/2007	Complete	n/a
Diamond Ranch	Prime Properties of Jackson Hole	Mountain River Engineering	2005	200	11.00	11	2.00	5/14/2010	Complete	n/a
Iley Rose	Durtschi	Nelson Engineering	2009	40.67	18.00	0	1.00	1/28/2011	Complete	n/a
Deer Ridge	Robert L. & Tonya Pearson	AW Engineering	2007	15.38	5.00	2	1.00	12/31/2009	Complete	n/a
Double F Ranch	Eureka Feeling, Inc./Maureen BeGlinn		2007	79.91	29.00	15	0.00	6/30/2007	Complete	n/a
Elk View	Vern Woolstenhulme	AW Engineering	2006	20	4.00	4	2.00	2/15/2009	Complete	n/a
GEE PUD	Gee Family	Nelson Engineering	2008	38	29.00	0	0.00		Complete	n/a
Hidden Waters	Grandview Land Company	AW Engineering	2006	87	53.00	39	1.00	6/13/2008	Complete	n/a
Horseshoe Meadows	JLC Holding LLC	AW Engineering	2006	160	23.00	2	0.00	6/19/2008	Complete	n/a
Leigh Meadows	David Chapman	AW Engineering	2006	66	22.00	4	0.00	8/27/2010	Complete	n/a
Luck E Leven Estates	Leo Parker	AW Engineering	2005	228	44.00	11	0.00	12/8/2007	Complete	n/a
Madeline Meadows	Steve & Pamela Auer	AW Engineering	2007	25.4	8.00	1	0.00	NONE	Complete	n/a
Majestic Mountain Ranch	Majestic Mountain Ranch Division 2	AW Engineering	2007	132.81	32.00	0	0.00	11/21/2009	Complete	n/a
Majestic Mountain Ranch	Quarter-Circle Fourteen LLC	AW Engineering	2005	108	27.00	14	1.00	1/20/2007	Complete	n/a
Mountain Ridge	Donald & Ernestine Erickson	Jorgensen Associates	2005	11.2	2.00	0	0.00		Complete	n/a
Nethercott	Nethercott	Nelson Engineering	2008	8.1	3.00	3	2.00	NONE	Complete	n/a
Paradise Springs	Richardson Family Properties, Andy	AW Engineering	2006	34	9.00	7	3.00	10/25/2008	Complete	n/a
Redtail	Wrangler LLC	Jorgensen Associates	2007	105.9	53.00	0	2.00	NONE	Complete	n/a
Rocky Peak	Nancy Yackovich/Bushong	AW Engineering	2008	11.51	2.00	0	1.00	NONE	Complete	n/a
Rocky Road Industrial Park	Hartshorn Oil, Inc.	Sargent Engineering	2005	15	12.00	12	8.00	12/30/2007	Complete	n/a
Shire Ridge	Vern Woolstenhulme	AW Engineering	2005	41	15.00	15	10.00	8/5/2007	Complete	n/a
Sky View	Udy, LLC	AW Engineering	2007	16.63	29.00	0	0.00	1/2/2010	Complete	n/a
Spring Hollow Ranch	Spring Hollow LLC/Kathleen Gross	AW Engineering	2006	521	24.00	6	1.00	8/18/2008	Complete	n/a
Spring Hollow Ranch Phase II	Spring Hollow LLC	AW Engineering	2006	370	26.00	2	0.00	10/24/2005	Complete	n/a
Stillwater Ranch	Greg Barlow	AW Engineering	2006	70	21.00	20	2.00	8/21/2008	Complete	n/a
The Highlands	Bob Cat Development	Nelson Engineering	2007	102	14.00	0	0.00	10/10/2009	Complete	n/a
The Views	Brian & Shannon Hasenack	AW Engineering	2006	20	5.00	2	1.00	6/10/2008	Complete	n/a
The Vistas	Beric Christensen/BMCS Dev	Nelson Engineering	2007	40.13	24.00	1	0.00	7/31/2008	Complete	n/a
Trent Dayton	Dayton/	AW Engineering	2006	5	5.00	5	4.00		Complete	n/a
Twin Spruce	Bob Kincaid	AW Engineering	2005	7	6.00	6	6.00		Complete	n/a
West Darby Flats	William & Lisa Kiestler	AW Engineering	2005	5.01	2.00	2	2.00		Complete	n/a
West Meadows	Mark Rockefeller	AW Engineering	2007	29.29	11.00	6	1.00	12/1/2008	Complete	n/a
Wydaho	Dennis Murray	Jorgensen	2008	40	15.00	0	0.00	9/1/2010	Complete	n/a
Cattle Creek Ranch									Complete	
Dustin Land Tracts	Miles O. Dustin	Ellsworth Engineering	1968	85.40	27.00	27	22.00			

Fischer-Neff			1971	184.04	18.00	18	12.00
Geopon Acres	Geopon Corp	Forsgren Associates	1972	22.48	3.00	3	3.00
Grand Teton Estates	John Clarke	Forsgren Associates	1972	56.19	59.00	59	32.00
Aspen Meadows		James A. Patterson	1977	44.12	21.00	21	19.00
Grove Creek	Willmore/Rigby/Kunz	Forsgren Associates	1977	78.99	34.00	34	25.00
Fox Creek	Carter/Clover	AW Engineering	1979	80.88	14.00	14	10.00
Galloway Hills II	Mortimer,Horstmeyer,Brewer,Milazzo,	Cadastral Engineers	1979	18.60	6.00	6	2.00
Aspen Grove	Ronald Harrison	AW Engineering	1980	61.16	36.00	36	26.00
Aspens, The	letter dated 4-1-96 no more information in folder	AW Engineering	1980	51.08	16.00	16	12.00
Galloway Hills III	Albert Tilt IV	Cadastral Engineers	1980	32.82	9.00	9	7.00
Galloway Hills IV	Mortimer,Horstmeyer,Brewer,Milazzo,	Insight Inc.	1980	33.46	39.00	30	15.00
Grand Targhee Ski Ranches	Petzolt	AW Engineering	1980	320.00	32.00	32	8.00
Badger Creek I		Thomas E. Gaynor	1981	111.00	10.00	10	5.00
Big Game View Ranch	William Kimball	AW Engineering	1981	317.46	13.00	13	2.00
Canyon View Estates	Doug Vlaming	AW Engineering	1981	20.04	7.00	7	4.00
Eagle Rest	Ellen Bratlien	Nelson Engineering	1981	52.50	10.00	5	1.00
Edgewood Estates	Boyd Moulton	AW Engineering	1981	59.90	22.00	22	13.00
Chapin Church House	Vance Smith	AW Engineering	1982	2.20	2.00	2	2.00
EE-DAH-HOW	Jack Hatch	AW Engineering	1982	39.76	27.00	27	27.00
Flying Saddle	Fullmer-Lieberman	AW Engineering	1982	24.21	15.00	15	6.00
Flying T	Tom Underhill	AW Engineering	1982	20.90	13.00	13	6.00
Four Corners-vacated	Jerry Linn	AW Engineering	1982	8.41	3.00	3	3.00
Badger Creek II	Jardine & Moyer	AW Engineering	1983		revision of lot 5 phase I		3.00
Chimera	Tilda Eck	AW Engineering	1983	5.00	1.00	1	1.00
Four Peaks Estates I	Bob Elliott	AW Engineering	1983	130.31	27.00	24	13.00
Four Peaks Estates II	Bob Elliott	AW Engineering	1983	40.09	14.00	11	3.00
Fox Creek Country Club Estates	Beard/Porter	AW Engineering	1983	123.70	74.00	33	48.00
Haden Hollow	Henry Whitlock	AW Engineering	1983	39.48	4.00	4	0.00
Bear Creek	Teton Valley Ranches	AW Engineering	1984	19.50	5.00	5	4.00
Four Peaks Estates III	Bob Elliott	AW Engineering	1984	120.39	45.00	36	16.00
Galloway Hills I	Mortimer,Horstmeyer,Brewer,Milazzo,	Cadastral Engineers	1984	230.88	13.00	13	6.00
Gregg	Robert Gregg	AW Engineering	1984	4.94	1.00	1	1.00
Bear Creek Estates II	George Hatch	AW Engineering	1985	5.42	13.00	13	3.00
Buttermilk Draw Ranch	Fryman, Smith &	AW Engineering	1985	29.78	8.00	8	5.00
Cobblecrest	Dean & Ila Neeley	AW Engineering	1985	42.40	27.00	27	15.00

Grouse Creek II	Dick Clayton	AW Engineering	1985	58.28	6.00	6	5.00
Alta Vista I	Dick & Barbara Voorhees Emmons	AW Engineering	1990	16.70	11.00	11	4.00
Ant	Grant/Nelson	Nelson Engineering	1990	3.00	3.00	3	3.00
Grand View Ranch	Grand View Ranch Ass	AW Engineering	1991	97.22	18.00	18	2.00
Big Hole Meadows	Mike Shidner	AW Engineering	1992	79.26	23.00	23	14.00
Coyote Flats	Kurt Wimberg	AW Engineering	1992	30.00	13.00	13	8.00
Diamond T Estates	Vern & Legrand Woolstenhulme	AW Engineering	1992	28.82	10.00	10	8.00
Fox Creek Estates	Lloyd Willden	AW Engineering	1992	20.28	8.00	8	8.00
Alpine Acres	Graham & Dorothy Mercer	AW Engineering	1993	15.00	11.00	0	0.00
Alta Vista II	Dick & Barbara Emmons	AW Engineering	1993	29.32	15.00	15	3.00
260 E. 500 N.	Robert Raudman	AW Engineering	1994	14.14	3.00	3	2.00
Aspen Lake	Diane Ward/R&L Land Co/Jerry Brown	AW Engineering	1994	121.20	43.00	42	26.00
Cottonwood Shadows	Rostad/Mark Rockefeller	AW Engineering	1994	55.00	21.00	21	13.00
D Lazy T	Tom & Bobbie Laughlin	AW Engineering	1994	30.67	11.00	11	3.00
22 W. 600 S.	Cash Woodward	AW Engineering	1995	10.10	3.00	3	3.00
51 E. 400 S. Zundel	Gary & Christine Zundel	AW Engineering	1995	20.19	2.00	2	2.00
70 W. 350 S. Krewson, Joseph	Joseph Krewson	AW Engineering	1995	10.10	2.00	0	0.00
97 E. 500 N. Nash, Barry	Barry Nash	AW Engineering	1995	20.00	3.00	2	1.00
Bridger Ridge	Ken Griggs	AW Engineering	1995	21.14	2.00	2	0.00
Cache Vista	Brent Petersen	AW Engineering	1995	19.88	3.00	3	2.00
East Rendezvous	Julie Bryan	AW Engineering	1995	80.52	27.00	27	10.00
Fairfield	Dexter Smith	AW Engineering	1995	10.12	3.00	3	3.00
154 W. 400 N.	Karen Jennelly	AW Engineering	1996	9.99	2.00	2	2.00
E. 550 S.	Ivo Lucchito	AW Engineering	1996	20.42	3.00	3	2.00
30 E. 400 S.	Paul Miller	AW Engineering	1996	20.24	2.00	2	2.00
341 N. 50 W.	Jerry Carter	Jorgensen Associates	1996	7.38	2.00	0	2.00
350 N. 10 W.	Rigby Children	Jorgensen Associates	1996	54.00	7.00	2	1.00
350 N. 20 W. James Rigby	James Rigby	Jorgensen Associates	1996	10.00	3.00	3	2.00
350 N. 30 W. Rex & Leah Rigby	Rex & Leah Rigby	Jorgensen Associates	1996	25.00	10.00	8	2.00
521 W. 625 S. Holmes, Lee	Lee & Pamela Holmes	AW Engineering	1996	10.00	2.00	2	1.00
528 S. 50 W. Shinkle	Eugene & Jeanne Schinkle	Jorgensen Associates	1996	19.42	2.00	1	1.00
56 S 50 W	Theresa Cornett	AW Engineering	1996	1.53	2.00	2	1.00
702 N. 100 E. Mitchell, Matt	Mathew Mitchell	AW Engineering	1996	19.00	3.00	2	1.00
Crandall Springs	Dan Willert	AW Engineering	1996	19.61	3.00	0	1.00
Falcon Creek	Glen Hartman	AW Engineering	1996	117.30	24.00	24	5.00

Fox Creek Village PUD	Tom Hunter	AW Engineering	1996	90.80	32.00	16	4.00	
Aspen Pointe	Peter Estay	AW Engineering	1997	19.69	98.00	58	15.00	
Forest Ridge	Woodson/Flammio	AW Engineering	1997	66.85	16.00	16	5.00	
Colter Park PUD	Arnold Woolstehulme	AW Engineering	1998	40.22	7.00	3	3.00	
Flying I	David Anderson	AW Engineering	1998	19.24	3.00	3	0.00	
Cottonwood Ranches	Mel Hammond	AW Engineering	1999	40.17	14.00	10	4.00	
Badger Creek Ranch	Knights Ranch LLP	AW Engineering	2001	161.51	13.00	12	2.00	
Briarwood	Jaime thompson	AW Engineering	2002	8.09	3.00	3	3.00	
Bridger Estates	Robert Lyons Jr.	AW Engineering	2002	5.00	2.00	2	2.00	
Crest View Estates	Mark & Bonnie Griese	AW Engineering	2002	20.46	8.00	8	3.00	
Dream Catcher Estates	Dave Edding	AW Engineering	2002	20.06	7.00	7	1.00	5,850.00
Fox Creek Flats	Robert Baker	AW Engineering	2002	9.41	3.00	1	1.00	
Cache Tracts replat Hayfields	Harry Statter	Nelson Engineering	2003					
Country Lane Ranchettes	Dale Robson	AW Engineering	2003	9.76	2.00	2	2.00	
Daydream Ranch	Gardner-Mora LLC	AW Engineering	2003	81.36	24.00	22	3.00	
Elkridge	MSPeters LLC	AW Engineering	2003	20.04	7.00	6	1.00	
Gooseberry Sub	Harry Statter	Nelson Engineering	2003	80.08	5.00	4	2.00	
Darby Flats	J.T. Inc	AW Engineering	2004	7.00	2.00	2	2.00	
Dry Creek Ranch	Jeff & Angela Borer	AW Engineering	2004	73.00	20.00	19	2.00	
Dry Ridge Estates	Eric Bedford - 307-413-2470	Hasnse & Associates	2004	143.00	12.00	10	2.00	
Dry Ridge Ranch	Eric Bedford - 307-413-2470	Hansen & Associates	2004	94.00	25.00	24	0.00	
Edelweiss	Reed Durtschi	AW Engineering	2004	20.00	7.00	7	2.00	
Fox Meadows	Fox Meadows LLC	AW Engineering	2004	100.00	35.00	22	6.00	
Fox Springs PUD	Kitchener & Sonja Head	AW Engineering	2004	100.00	25.00	20	2.00	
Frontier Ranches	Todd Lamppa	AW Engineering	2004	17.00	5.00	5	3.00	
Golden Ridge	TJ -2 Holdings	AW Engineering	2004	7.67	3.00	3	3.00	
Grassy Creek	Dayton/Twitchell	Jorgensen Eng	2004	10.00	10.00	9	9.00	
Hamblin Acres	Annie Hamblin	AW Engineering	1980	4.08	3.00	3	1.00	
Hamstead	Kevin Owyang	AW Engineering	1995	15.50	3.00	3	2.00	
Hansen Meadows	Jack Hansen	AW Engineering	2001	34.26	6.00	4	2.00	
Hastings Farms/Hastings Drive Country Homes (Amended 6/19/06)	Harold & Kathryn Dunn	Jorgensen Eng	1996	78.76	24.00	24	7.00	
Hatches Corner	Hatches		1975	22.30	4.00	4	4.00	
Hatches Corner II	Bonnie Hatch	Thompson Engineering	1980	16.45	3.00	3	3.00	
Hatches Sub	James Hatch	Thompson Engineering	1975	57.88	10.00	10	4.00	
Hay Fields	Gary Kenthack	Nelson Engineering	2006	40.03	16.00	8	1.00	

Heart "R"	Kathy Runyun	AW Engineering	1994	19.58	3.00	3	1.00
Hidden Waters	Grandview Land Company	AW Engineering	2006	87.00	53.00	39	1.00
Highland Meadows	Highland Meadows LLC	AW Engineering	2002	137.06	31.00	28	6.00
Horizon Park Div I	Scott Goldsmith	AW Engineering	1991	51.42	9.00	9	4.00
Horseshoe Creek	Horseshoe Creek Ass	AW Engineering	1991	128.90	25.00	24	5.00
Humble Creek	Thomas & Julie Bryan	AW Engineering	1993	60.67	14.00	14	8.00
Intermountain Village	Norris & Layne Brown	AW Engineering	1992	4.25	15.00	1	15.00
Jackalope Acres	Harold & Nita Driggs	AW Engineering	1980	27.10	21.00	21	20.00
Kellson Korner	Kelly/Wilson	AW Engineering	1982	5.38	4.00	4	1.00
Knothole	Barara Costner	AW Engineering	1983	8.90	3.00	3	1.00
Larkspur Meadows	Paul Howarth	AW Engineering	2002	17.05	4.00	4	1.00
Lazy V	Myles Still	AW Engineering	2004	10.22	4.00	2	2.00
Leigh Creek Estates	Leigh Creek Corp	Paul Scherbel	1980	160.00	32.00	32	9.00
Los Pinos	Salvador Lazalde	AW Engineering	2003	37.67	13.00	11	2.00
Lover's Lane	Hill, Langford, Douglas, Hill	AW Engineering	1980	76.00	13.00	13	10.00
Matheson-Sage Acres Div II	Ethel Matheson	AW Engineering	1996	20.48	8.00	8	7.00
Mead Subdivision	Peter & Leslie Mead	Jorgensen Associates	2004	40.20	2.00	2	1.00
Meadow View Estates	Lopez	AW Engineering	1983	60.27	6.00	6	1.00
Meadows, The	Steven Gottfried	AW Engineering	1984	14.71	4.00	4	3.00
Miller Ranch	Rick Massie	AW Engineering	2002	19.32	25.00	25	15.00
Minson Lot Division	Minson	AW Engineering	1982	18.50	2.00	2	2.00
Mountain Meadow Ranches	Stanley & Peggy Hansen	Harper/Leavitt	1994	35.25	13.00	13	9.00
Mountain Valley Estates	Mike Kaplan	Jorgensen Associates	2004	40.00	8.00	8	0.00
Mountain View	Amy Zohnow	T.E. Gaynor	1984	117.80	23.00	23	12.00
Mountain Vista	Rich Christenson	AW Engineering	1981	26.90	5.00	5	3.00
Murdock Acres	Murdock	Forsgren Associates	1973	41.70	38.00	38	34.00
Mustang Meadows	Vern & Bonnie Woolstenhulme	AW Engineering	2002	22.11	5.00	5	3.00
Mustang Ranch	Woolstenhulme	AW Engineering	1982	20.49	11.00	11	7.00
Oliver	Thomas Olivas	T.E. Gaynor	1983	40.24	14.00	13	10.00
P.J. Clarke Tree Farm	Patrick Clarke	AW Engineering	1994	6.32	2.00	2	1.00
Packsaddle Creek Est.	Bainbridge	David E. Benton & Associates	1970	212.60	67.00	67	28.00
Packsaddle II	Packsaddle Development Corp.	David E. Benton & Associates	1973	28.80	18.00	18	11.00
Padahia Meadows	David Trapp	AW Engineering	1991	39.94	6.00	6	5.00
Patterson Creek Estates	Homer Kunz	AW Engineering	2003	16.49	2.00	2	1.00
Peacock Flats	Travis Thompson	AW Engineering	2004	10.00	3.00	3	2.00

Peak View Estates	Paul K. Evans	AW Engineering	1993	51.00	19.00	2	2.00	
Perfect Drift	Clark & Sharon Quisenberry	AW Engineering	2004	40.00	9.00	3	0.00	
Pine Ridge	William Nickelson	AW Engineering	1994	118.39	4.00	4	0.00	
Pine Ridge Ranch	William Nickelson	AW Engineering	1994	20.00	4.00	4	1.00	
Pinnacle	Wesley Wilcox	AW Engineering	2002	20.45	8.00	8	6.00	
Pioneer	Francis E. Newman	AW Engineering	1995	20.23	3.00	0	0.00	
Pole Canyon Ranches	Albert Trail	AW Engineering	1993	72.50	28.00	28	15.00	
Powder Valley Townhomes	Peter Estay	AW Engineering	1985	5.58	32.00	32	32.00	
Rammell Mountain	Bruce Kaiser	AW Engineering	1979	4.55	3.00	3	1.00	
Red Fox Ranch* acres include Addendum	John Mathews	AW Engineering	1980	67.25	28.00	28	14.00	
Red Fox Sub Addendum*	Alan Gadberry	AW Engineering	2002	0.00	5.00	2	2.00	
R-H Ranches	Casey Rammell	AW Engineering	1994	19.80	2.00	2	1.00	
River Bend Ranchettes	O.A. & Charlotte Power	T.E. Gaynor	1983	160.33	32.00	30	14.00	
River Meadows	Travis Thompson	AW Engineering	2004	160.00	80.00	80	30.00	
River Rim Ranch Div 1	West Rim LLC	AW Engineering	2004	898.00	77.00	60	16.00	
Rockin SS Ranch aka 14E 900S	Stella Streppa	AW Engineering	1995	19.55	3.00	1	1.00	
Rocky Flats PUD	Moritz Bergmeyer	AW Engineering	1990	8.91	29.00	0	0.00	
Rocky Peak PUD Small	Nancy Yackovich/Bushong	AW Engineering	2008	11.51	2.00	0	1.00	
Rosen Acres	Victor & Betty Rosen	AW Engineering	1992	79.78	14.00	0	1.00	
Saddlehorn Ranch (LeEmeraude)	Dale Sykes	AW Engineering	1982 & 1985	260.00	122.00	118	31.00	
Sage Creek PUD	Carey Stanly	AW Engineering	1998	37.60	14.00	12	6.00	
Sage Grouse Meadows	Teton Valley Property Partners LLC	Advance Engineering	2004	200.19	10.00	8	2.00	
Seven Arrows Ranch	Targhee James	AW Engineering	1995	33.82	3.00	3	3.00	
Shadow Brook	Peter Estay	AW Engineering	1995	2.75	10.00	10	10.00	
Sheeks	Dave Sheeks	AW Engineering	1983	5.66	4.00	4	4.00	
Shire	Jenna & Bill Beck	AW Engineering	2002	20.00	4.00	4	3.00	
Shooting Star	John Grabow	AW Engineering	1994	212.00	16.00	14	8.00	
Shooting Star II	John Grabow	AW Engineering	1994	87.08	29.00	26	7.00	
Ski Hill Ranch Div 1	Jon Levin	AW Engineering		63.00	26.00	26	11.00	
Ski Hill Ranch Div 2	Jon Levin	AW Engineering	1981	16.00	20.00	20	6.00	
Ski Meister	Halsey Hewson	AW Engineering	1982	20.23	5.00	5	3.00	
Smith Canyon Ranches	Teton Investors Inc.	AW Engineering	1994	19.98	5.00	5	4.00	
Snow Crest Ranch PUD	PC Development	Nelson Engineering	2002	91.69	36.00	18	4.00	
Sorensen Creek	Reed Harmon	AW Engineering	1992	213.57	34.00	34	16.00	
South Leigh Creek Ranch	Kelly Foster	Jorgensen Eng	1984	120.00	24.00	3	1.00	2,574.00

Southern Skies	Kunz/Kunz/Carson	AW Engineering	2006	30.00	11.00	0	0.00
Spring Creek Manor	Horace Boyer	AW Engineering	1992	6.91	8.00	8	8.00
ad Curtain	Carl Finley	AW Engineering	1982	3.70	2.00	2	2.00
Stateline	Lloyd Fullmer	Boyd Carson	1994	20.00	2.00	2	2.00
Stillwater Ranches	Greg Barlow	AW Engineering	1981	70.00	21.00	20	2.00
Streubel Acres	Don & Jane Struebel	AW Engineering	1997	15.74	2.00	2	2.00
Summer Breeze	Dale & Janette Robson	AW Engineering	1997	34.28	13.00	13	7.00
Summit View	Sherry Markham/Jerry Brown	AW Engineering	2002	60.12	12.00	12	1.00
Surprise Valley	Peter Hatcher	AW Engineering	1995	37.00	14.00	14	1.00
Sweet Home Ranches	Tom & Julie Bryan	AW Engineering	1991	80.87	29.00	28	15.00
Sweetwater	Bergmeyer/Thoenig	Jorgensen Eng	1994	140.39	30.00	4	3.00
Sweetwater Phase II	Allen & Connie Ball Living Trust	Jorgensen Eng	1992	186.34	72.00	0	0.00
Syringa Park	Theresa & Gary Brown	AW Engineering	1993	17.50	7.00	7	6.00
Syringa Park First Addition	Gary Brown	AW Engineering	1985	67.30	26.00	26	17.00
T/C	Denis & Barbara Lyman	AW Engineering	1985	33.39	28.00	28	18.00
Targhee Ranches Div I	Targhee Ranches LTD	Forest Engineering	2007	163.94	43.00	43	25.00
Targhee Ranches Div II	Targhee Ranches 2 LTD	Forest Engineering	1980	67.05	52.00	52	33.00
Targhee Ridge Estates	Targhee Ridge Estates LLC	AW Engineering	1981	8.93	25.00	25	11.00
Teewinot	McKellat	Forsgren Associates	2004	246.72	84.00	84	35.00
Teton Creek Resort	Teton Creek Resort LLC	AW Engineering	1972	117.30	247.00	36	31.00
Teton Creek Resort Phase II	Teton Creek Resort LLC	AW Engineering	1995	16.82	20.00	20	20.00
Teton Highland	Robert & Marie Dansie	Forsgren Associates	2004	17.00	17.00	17	10.00
Teton Meadows	Christopher Brown	AW Engineering	1970	42.26	12.00	10	4.00
on Peaks View	Zamona Casper	AW Engineering	2002	34.78	5.00	5	2.00
Teton Rancheros	Grand Teton Ent.	Forsgren Associates	1980	80.27	38.00	38	20.00
Teton Ranchettes	Robert & Marie Dansie	Forsgren Associates	1970	78.48	32.00	32	23.00
Teton Reserve	Teton Golf Ass. LP	AW Engineering	2003				
Bison							4.00
Perigrine							4.00
Phase I							5.00
Royal Elk							
Red Hawk							
Snow Goose							
Teton Retreat	Jerry Hoke	Alliance Engineering	2004	57.00	27.00	27	8.00
Teton Springs Master Plan	Teton Springs Golf & Casting Club LLC	AW Engineering	2000	774.17	739.00	729	

Teton Springs I	Teton Springs Golf & Casting Club LLC		2002				56.00
Teton Springs II	Teton Springs Golf & Casting Club LLC	AW Engineering	2000				26.00
Teton Springs III	Teton Springs Golf & Casting Club LLC	AW Engineering	2000				22.00
Teton Springs IV	Teton Springs Golf & Casting Club LLC	AW Engineering	2000				13.00
Teton Springs V	Teton Springs Golf & Casting Club LLC	aw Engineering	2000				8.00
Teton Springs VI	Teton Springs Golf & Casting Club LLC	aw Engineering	2000				79.00
Teton Sunrise Views	Seth Driggs	Nelson Engineering	2000	10.00	3.00	3	3.00
Teton Valley Lodge I	Berry/Pehrson	AW Engineering	1979	27.00	27.00	27	14.00
Teton Valley Lodge II	Drake, Drake, Pehrson, Berry	AW Engineering	1980	16.00	16.00	16	3.00
Teton Valley Lodge III	Drake, Drake, Pehrson, Berry	AW Engineering	1983	7.00	7.00	7	2.00
Teton Valley Ventures	Asa & Garl Drake	AW Engineering	1998	17.39	6.00	6	2.00
Teton Valley Ventures Div II	Teton Valley Ventures LLC	AW Engineering	1998	19.01	4.00	4	3.00
Teton View Estates I	Allen Goldsmith/James Mercill	Forsgren Associates	1986	98.77	37.00	37	30.00
Teton View Estates II	Allen Goldsmith	Forsgren Associates	1972	11.93	12.00	12	6.00
Thistle Creek Estates	Ryan & Connie Kearsley Loving Trust	AW Engineering	1974	35.00	29.00	29	28.00
Thistle Creek Estates II	Ryan Kearsley	AW Engineering	1994	35.00	29.00	29	22.00
Trail Creek	Hal & Rosalie Woolstenhulme	AW Engineering	1994	55.00	19.00	19	17.00
Trail Creek II	Hal & Rosalie Woolstenhulme	AW Engineering	1980	30.00	9.00	9	9.00
Trout's Teton Valley Ranch	Prime Commercial Partners LLC	AW Engineering	1994	227.00	46.00	46	14.00
Twin Spruce Div I	Bob Kincaid	AW Engineering	1991	6	8.00	8	6.00
Twitchell Subdivision	Alan & Angela Twitchell	AW Engineering	2004	5.00	4.00	4	4.00
Tzi-Tzi	Chris Francis	Jorgensen Eng	1995	20.00	3.00	3	3.00
Valley Centre I	Valley Centre Partnership	AW Engineering	1990	40.00	12.00	12	12.00
Valley Centre II	Victor Mountain Retreat	AW Engineering	2004		13.00	13	13.00
Valley Estates	Hogan, Young, Olsen	AW Engineering	1982	25.00	28.00	28	19.00
Valley View	Elwin butler	Harper-Morgan & Associates	1981	140.00	7.00	7	7.00
Victor Meadows	RL Associates/Fred Reimers	AW Engineering	1982	41.87	10.00	10	7.00
Victor Village PUD	Stan Chatham	AW Engineering	1981	12.08	8.00	8	6.00
Vista Meadows	Gregor, Brooks ...	AW Engineering	1994	80.54	4.00	4	1.00
Vistas at Water's Edge Subdivision	Packsaddle Properties LLC	Jorgenson Eng	2007	134.85	44.00	1	5.00
Vistas, The PUD	Beric Christensen/BMCS Dev	Nelson Engineering	2007	40.13	24.00	1	1.00
Wapiti Estates	Wapiti Corp.	AW Engineering	1995	14.00	13.00	13	13.00
Wautering Hole, The	Elizabeth Wauters	AW Engineering	1994	10.11	2.00	2	2.00
We Gotta Ranch	Louis Anderson	AW Engineering	1995	12.26	2.00	2	2.00
West Valley Estates	Sandra Johnson	AW Engineering	1993	40.18	8.00	8	2.00

Wild Horse	Red Hawk Investments LLC	AW Engineering	2002	80.18	13.00	13	1.00
Wild Rose	Bert & Jean Muller	AW Engineering	1993	37.00	13.00	13	10.00
Flow Bud	Kurt Rodrigues	AW Engineering	1993	17.52	3.00	3	3.00
Windermere Estates	Don Thompson/Carol Winder Haynes	AW Engineering	2002	56.08	14.00	14	8.00
Woodland Hills	Zohner/Mooney	T.E. Gaynor	1993	160.00	31.00	31	9.00
Woolstenhulme	William Carpenter	AW Engineering	1995	6	6.00	6	6.00

Project	Timing	Planning	How
Zone Changes to reflect Framework Map	1	x	Consultant
Eliminate density bonuses in rural areas	1	x	HUD grant
Redefine land use matrix (decrease reliance on CUP)	1	x	HUD grant
Create a new sign ordinance	1	x	HUD/staff
Update Capital Improvements Plan	1	x	Consultant
Identify road and pathway maintenance needs & allocate funding for agriculture transport and business development	1	x	Consultant
Pursue grant opportunities to fund transportation projects	1	x	Consultant
Initiate reduced speed through towns on state highways	1	x	Consultant
Code changes to encourage large lot subdivisions	1	x	Staff
Promote Teton Valley events	1		Ec Dev
Promote waste reduction	1		Solid Waste
Explore incentives for financial viability of farm operations	1		Extension
Diversify crops and specialties	1		Extension
Community education on weed control	1		Extension
Economic Development including hiring a coordinator	1		Ec Dev
Buy Local Campaign	2		Ec Dev
Code changes to support live-work and home-based businesses	2	x	HUD/staff
Evaluate need for affordable/workforce housing	2	x	HUD grant
Improve street connectivity standards	2	x	Consultant
Develop design standards for all transportation infrastructure	2	x	Consultant
Code changes to protect water	2	x	Staff/consultant
Code changes to specify low development density in sensitive	2	x	HUD grant
Code changes to encourage clustering and conservation	2	x	HUD grant
Code changes to strengthen wildlife habitat and natural hazard overlay standards	2	x	HUD grant
Incentivize vacations of non-viable subdivisions	2	x	Staff
Create a County-wide flood preparedness and prevention plan	2	x	EMS/Consultant
Code changes to ensure adequate utility services	2	x	Staff
Code changes to use clustering and conservation easements	2	x	HUD/staff
Code changes to allow family/short plat process	2	x	Staff
Vacate non-viable subdivisions	2	x	Staff
Code changes to strengthen weed violations	2	x	Staff
Code changes to prevent site disturbance (prevent weed	2	x	HUD/staff
Explore feasibility of recreation district	2		Consultant
Map sensitive areas	2		Consultant
Encourage new recycling options	2		Solid Waste
Investigate funding for public purchases	2		Consultant
Develop marketing/signage/wayfinding	3		Ec Dev
Communications Corridor Master Plan	3	x	HUD grant
Incentivize use of existing business parks	3	x	Ec Dev/staff
High-intensity use overlay (i.e. gravel pits)	3	x	HUD/staff
Identify appropriate commercial uses for County	3	x	HUD/staff
Strengthen scenic corridor ordinances	3	x	HUD grant
Inventory scenic assets	3	x	HUD/consultant
Identify viewshed corridors	3	x	HUD/consultant

Project	Timing	Planning	How
Perform needs assessment for recreational facilities	3	x	Consultant
Revise AOI boundaries and agreements	3	x	Staff
Create Emergency Services Plan	3		EMS/Consultant
Create a summer and winter recreational travel plan	5		Consultant
Update Transportation Master Plan	5	x	Consultant
Create Trails and Pathways Master Plan	5	x	Consultant
Create a Parks and Recreation Department	5		Consultant
Expand educational opportunities	5		Ec Dev/School
Perform needs assessment for library expansion	5		Consultant
Form a Transportation Citizen Advisory Panel	5	x	Staff
conservation easements	5	x	Consultant
Develop source water protection plan	5	x	Consultant
Create an Operations and Maintenance Plan for public accesses	5	x	Consultant
Create benchmarks for monitoring natural resources	5	x	Consultant
Code changes to protect against radon and other hazards	5	x	HUD/staff
Explore open space funding options and voluntary incentives to protect open space	5		Consultant
Develop a Parks and Recreation Master Plan	5	x	Consultant
Explore feasibility of new rec facilities and funding mechanisms	5	x	Consultant
Develop comprehensive fiscal impact tool	5	x	Consultant
Explore feasibility of TDR program	5	x	Consultant