

Teton County Idaho Commissioners' Meeting Agenda
Monday October 24, 2016 9:00 am
 150 Courthouse Drive, Driggs, ID – 1st Floor Meeting Room

9:00 MEETING CALL TO ORDER – Bill Leake, Chair
Amendments to Agenda

9:15 EASTERN IDAHO PUBLIC HEALTH – Geri Rackow
 1. Annual Report

9:30 OPEN MIC (*if speakers present*)

9:45 TETON REGIONAL ECONOMIC COALITION –
 Brian McDermott
 1. Quarterly Report

10:00 HOUSING PROGRAM STUDY REPORT
 1. Interagency Agreement
 2. Update from Driggs Community
 Development Director Doug Self

PUBLIC WORKS – Darryl Johnson

1. Solid Waste
 - a. Approval of Transfer Station
 Laborer Hiring at 90% of
 Market Rate
 - b. Solid Waste Supervisor Weekly
 Schedule
 - c. Approval of Tipping Bucket for
 Landfill Cap
2. Road & Bridge
 - a. W7000S Overlay Update
 - b. Innovative Bridge Construction
 Workshop
3. Engineering
 - a. W6000S Fox Creek Re-
 Alignment Mitigation
 - b. Packsaddle Road Vacation
4. Facilities
 - a. Rental Housing Policy

GIS – Rob Marin

1. New Aerial Imagery
2. Completion of Greenwood Mapping
 Parcel Rectification Contract

PLANNING – Kristin Owen

1. Approval of Nutrient Pathogen Waiver
 for Ross Meadow Subdivision
2. Land Use Development Code Update
3. Senior Planner Position

CLERK – Mary Lou Hansen

1. Quarterly Financial Reports
2. Remaining Cash Report
3. Dispatch Contract
4. Policy Review and Update
5. Draft Agenda for December 8th
 Employee Meeting
6. Election Update
7. Bonneville County Contract for
 Public Defender

12:00 AMBULANCE SERVICE DISTRICT

1. Approval of Available Minutes
2. Ambulance System Quarterly Report
 from TVHC
3. Award Ambulance Bid
4. MOU – ASD and TVHC for
 Unemployment Payments
5. Ambulance Ownership
6. ID Department of Health and Welfare
 Grant – Air Transport Spine Boards

2:00 AMERICAN INSURANCE, Travis Argyle

3:00 FAIRBOARD – Katie Salsbury

1. Increase in Board Members
2. Staff Reorganization

YIELD TAX CANCELLATION – Beverly Palm

ADMINISTRATIVE BUSINESS (*will be dealt
 with as time permits*)

1. Approve Available Minutes
2. Other Business
 - a. Certificates of Residency
 - b. Executive Assistant Report
 - c. Draft Land Use Code Review
 Discussion
 - d. Teton and Fremont Counties
 Joint Letter on
 Managing/Hunting Grizzly
 Bears
 - e. Beer & Wine licenses
3. Committee Reports
4. Claims
5. Executive Session as needed per IC74-
 206(1)

ADJOURNMENT

Upcoming Meetings

October 31 9:00 am Public Hearing Packsaddle Rd

November 28 9:00 am Regular BoCC Meeting

December 27 9:00 am Regular BoCC Meeting

November 14 9:00 am Regular BoCC Meeting

December 12 9:00 am Regular BoCC Meeting

Teton Valley Business Development Center Strategies and Progress Report August 16, 2016

Economic Growth Strategies – By Focus Area (Source: Teton County Economic Development Plan)

A. Business Recruitment and Development

- **Establish an organizational structure (A1a) (Also includes all organizational support and misc. work)**

Primary Responsibility: Brian McDermott; Timeframe: ongoing

- Policies and Procedures
- Revenue
- Employee Evaluation

Actions:

- Continued to work the merger of the Chamber of Commerce, Geotourism Center and TVBDC into the new Teton Regional Economic Consortium (TREC).
 - Produced job description for coordinator role
 - Cleared out office
 - Instituted improved communications with Geotourism Center (GTC)volunteers.
 - Adjusted GTC hours.
 - Optimized two computers
 - Outlined phone system
 - see also attached Transition list
 - Funding: High Country RC&D membership \$150.00, plus \$25.hr. to write grant
 - Assembled economist session.
 - Worked with Fletch to earn a good piece in the Teton Valley News. Also see opinion pieces from Deb and Kristi. Overall, they took the high road.
 - Met with former GTC director

Identify start-up funding (A1b)

- **Inventory infrastructure and real estate assets (A2a)**

Primary Responsibility: Brian McDermott, coordinate with Rob Marin; Timeframe: ongoing

- Communications/Broadband
- Electricity
- Transportation
- Water
- Real Estate/Gem State Prospector

Actions:

- **Disseminate information on assets (A2b)**

Primary Responsibility: Brian McDermott, coordinate with Rob Marin; Timeframe: ongoing

- Add information and links to website as available

Actions:

- Continued to scope locations for panelized timberframe home maker

- **Identify specific businesses and set goals for recruitment (A2c)**

Primary Responsibility: Board;

- Identify business and industry targets
- Brian McDermott will respond to inquiries

Actions:

Status on ongoing projects:

- Project Miller—new Urbanist rec. tech mixed use development
 - No new movement
- Project Juice—beverage
 - Principal has moved here permanently and will re-activate the project in the spring.
- Steve Potts Bikes
 - New prospect has shut his old business in Calif. and will be scheduling a visit to Teton Valley and Bozeman.
 - Sent follow-up email. Still interested, but no new movement
- Kirk A. Pacenti // Owner Pacenti Cycle Design
 - He expresses strong interest.
 - Supplied follow up info. Will schedule call and visit.
 - Sent follow-up email. No new movement
- Project Unity. Potential business expansion from New Hampshire is still being worked. They create timber frame homes in component pieces in a factory, then assemble them on site. The eventual Driggs Center development could be a good location for them. Next step is to scope an incentive package.
- Company that does aerospace parts and ATV snow tracks is still interested in locating in Teton Valley.
- Scheduled meeting with RJ Naugle re: recruiting Seattle Tech companies that he represents.

Advertising & Media Relations:

- Earned positive TREC merger personnel story in TVN

Aviation Sector:

- No new progress.

- **Recruit creative class entrepreneurs that can work from home via telecommuting (A2d)**

Primary Responsibility: Board; Timeframe: ongoing

- Develop a recruitment campaign
- Brian McDermott will respond to inquiries on an ongoing basis as needed

Action:

- **Create an information portal for potential new businesses (A2e)**

Primary Responsibility: Brian McDermott; Timeframe: ongoing

- Continue to make information available through the Made in Teton Valley site
- **Coordinate all economic development entities to implement the Economic Development Plan (A3a)**
Primary Responsibility: Teton Valley Business Development Center (TVBDC)
Timeframe: ongoing
 - Coordinate economic development activities among the cities and such private groups as the Chamber of Commerce and the Geotourism Center
 - Document the core economic development role of each group to ensure efficient use of resources.
- Goals: improve effectiveness, control costs, eliminate duplication of effort, and ensure harmony among groups.
 - Action:**
 - Chamber, Geo TVBDC consolidation into TREC is completed:

- **Provide business expansion assistance (A4a)**
Primary Responsibility: Brian McDermott; Timeframe: ongoing

Actions:

- **Provide information on micro-loan funding for small businesses (A4b)**
Primary Responsibility: Brian McDermott; Timeframe: ongoing
 - Micro loan info is included in Resource Guide, available on our website and emailed to all prospects and companies with whom we consult.

Action:

- Reviewed three Development Company loan packages.
- Continued working with Doug Self, City of Driggs, on a Local Crowd funding demonstration project for the valley.

- **Start-up support including business plan assistance, networking and financing options (A4c)**
Primary Responsibility: Brian McDermott; Timeframe: ongoing

Action:

- **Collaborate with state organizations to lobby the State Legislature on issues that encourage business and economic growth (A4d)**
Primary Responsibility: Board; Timeframe: as the need arises

Action:

- **Encourage entrepreneurial and niche businesses (A4e)**
Primary Responsibility: Brian McDermott; Timeframe: ongoing

Action:

B. Physical Asset Development

- **Expand telecommunications infrastructure (B1a)**
Primary Responsibility: Silver Star; Timeframe: ongoing

- **Expand and diversify educational opportunities (B1b)**

Primary Responsibility: several education groups; Timeframe: ongoing

Actions:

- Continue to manage network technician certification training for Silver Star employees and others in the community, to be delivered by Eastern Idaho Technical College (EITC). 29 people are now enrolled.

- **Foster a stable environment to support healthcare needs (B1c)**

Primary Responsibility: Health Care Providers; Timeframe: ongoing

- **Coordinate transportation (B1d)**

Primary Responsibility: Cities, Regional transportation agencies; Timeframe: ongoing

- Incorporate Sustainable Yellowstone Report, 2014

- **Implement downtown enhancement and in-fill (B1e)**

Primary Responsibility: Cities, with TVBDC; Timeframe: Ongoing

- Continue to push appropriate businesses toward downtown core

- **Establish Valley Way finding (B1f)**

Primary Responsibility: Driggs, County; Timeframe: 2016

Driggs is leading the effort and has engaged a design/engineering firm.

- **Improve recreation infrastructure (B1g)**

Primary Responsibility: Various; Timeframe: ongoing

C. Tourism and Marketing

This is largely a Chamber- and GeoTourism Center-led piece of work.

- **Attract regional tourists to Teton Valley (C1a)**

Primary Responsibility: Chamber; Timeframe: ongoing

- **Get tourists to stop when traveling through or near Teton Valley (C1b)**

Primary Responsibility: Chamber, GeoTourism; Timeframe: ongoing

- **Provide and promote special events and competitions (C1c)**

Primary Responsibility: various; Timeframe: ongoing

- **Identify target marketing to a focused group of potential visitors (C1d)**

Primary Responsibility: Chamber; Timeframe: ongoing

Chamber Report:

A. Tourism

- **Attract regional tourists to Teton Valley (C1a)**

Primary Responsibility: Chamber; Timeframe: ongoing

- **Tactics:**

- Submits and presents to Idaho Travel Council Grant for marketing funds
 - Working on YTT Grant for Regional Kiosks
- Applies and presents annually on behalf of Teton Valley for Marketing funds
 - Preparing for May 3 ITC Presentations.
- Researches and Coordinates Regional Campaign Opportunities
 - Working on local and regional itineraries. These will make up the marketing campaigns for our region. The itineraries will help visitors visualize what to do for a day in Teton Valley, as well as other surrounding areas. The concept is based on the idea that if people know that there are a day's worth of activities/food/events, it will be worth driving a couple of hours.
- Coordinates with Yellowstone Teton Region for Marketing and Travel Concepts.

Primary Responsibility: various;
Timeframe: ongoing
Sustainable Yellowstone Report, 2014

Action:

- Waiting on report to County Commission to see what role I should take.

- **Promote food events that support farming (D3a)**

Primary Responsibility: various;
Timeframe: ongoing

Action:

- Working with local chefs to create a fall culinary weekend.
- **Support infrastructure to enhance local value added farm products (D3b)**
Primary Responsibility: various;
Timeframe: ongoing
- **Work with Grand Targhee Resort to maximize the effects of summer music events (D4a)**
Primary Responsibility: Chamber and TV/BDC.
Timeframe: ongoing
- **Support events that highlight local arts, history, culture and music (D4b)**
Primary Responsibility: various;
Timeframe: ongoing

Performance Metrics from FY 2017 Dept. of Commerce MOU

Appendix B Performance FY 2017 To come

Teton Regional Economic Coalition Strategies and Progress Report Sept. 12, 2016

Economic Growth Strategies – By Focus Area (Source: Teton County Economic Development Plan)

A. Business Recruitment and Development

- **Establish an organizational structure (A1a) (Also includes all organizational support and misc. work)**

Primary Responsibility: Brian McDermott; Timeframe: ongoing

- Policies and Procedures
- Revenue
- Employee Evaluation

Actions:

- Continued to work the merger of the Chamber of Commerce, Geotourism Center and TVBDC into the new Teton Regional Economic Consortium (TREC).
 - During the last month, dedicated approximately 120 hours to Geotourism work.
 - Hosted volunteer event. Success.
 - Dealt with Tin Cup issues, including letters to about 40 donors.
 - Sent thanks notes to about 120 Tin Cup donors
 - Checked Chamber computer
 - Secured TREC liability and directors' insurance policy
 - Received 12 resumes and interviewed six candidates for program coordinator role
 - see also attached Transition list

Identify start-up funding (A1b)

- **Inventory infrastructure and real estate assets (A2a)**

Primary Responsibility: Brian McDermott, coordinate with Rob Marin; Timeframe: ongoing

- Communications/Broadband
- Electricity
- Transportation
- Water
- Real Estate/Gem State Prospector

Actions:

- **Disseminate information on assets (A2b)**

Primary Responsibility: Brian McDermott, coordinate with Rob Marin; Timeframe: ongoing

- Add information and links to website as available

Actions:

- Continued to scope locations for panelized timberframe home maker
- Examined Creamery and other locations with a potential food producer.

- **Identify specific businesses and set goals for recruitment (A2c)**

Primary Responsibility: Board;

- Identify business and industry targets
- Brian McDermott will respond to inquiries

Actions:

Status on ongoing projects:

- Project Miller—new Urbanist rec. tech mixed use development
 - No new movement
- Project Juice—beverage
 - No movement
- Steve Potts Bikes
 - No new movement
- Kirk A. Pacenti // Owner Pacenti Cycle Design
 - No new movement
- Project Unity. Potential business expansion from New Hampshire is still being worked. They create timber frame homes in component pieces in a factory, then assemble them on site. The eventual Driggs Center development could be a good location for them. Next step is to scope an incentive package.
- Company that does aerospace parts and ATV snow tracks is still interested in locating in Teton Valley.
- Met with RJ Naugle-- RP/6 principals re: recruiting Seattle Tech companies that he represents.

Advertising & Media Relations:

Aviation Sector:

- No new progress.

- **Recruit creative class entrepreneurs that can work from home via telecommuting (A2d)**

Primary Responsibility: Board; Timeframe: ongoing

- Develop a recruitment campaign
- Brian McDermott will respond to inquiries on an ongoing basis as needed

Action:

-

- **Create an information portal for potential new businesses (A2e)**

Primary Responsibility: Brian McDermott; Timeframe: ongoing

- Continue to make information available through the Made in Teton Valley site

- **Coordinate all economic development entities to implement the Economic Development Plan (A3a)**

Primary Responsibility: Teton Valley Business Development Center (TVBDC)

Timeframe: ongoing

- Coordinate economic development activities among the cities

- Document the core economic development role of each group to ensure efficient use of resources.
- Goals: improve effectiveness, control costs, eliminate duplication of effort, and ensure harmony among groups.

Action:

- Chamber, Geo TVBDC consolidation into TREC is completed:

- **Provide business expansion assistance (A4a)**

Primary Responsibility: Brian McDermott; Timeframe: ongoing

Actions:

- In partnership with Tenkara Rod Co., Anicca Bags and Marinna Holmstead Art have filled out the storefront space in the Ken Chambers Bldg. on Main St.

- **Provide information on micro-loan funding for small businesses (A4b)**

Primary Responsibility: Brian McDermott; Timeframe: ongoing

- Micro loan info is included in Resource Guide, available on our website and emailed to all prospects and companies with whom we consult.

Action:

- Reviewed three Development Company loan packages.
- Continued working with Doug Self, City of Driggs, on a Local Crowd funding demonstration project for the valley.

- **Start-up support including business plan assistance, networking and financing options (A4c)**

Primary Responsibility: Brian McDermott; Timeframe: ongoing

Action:

- Kitchen incubator project in Driggs is nearly funded and could start up in late 2016

- **Collaborate with state organizations to lobby the State Legislature on issues that encourage business and economic growth (A4d)**

Primary Responsibility: Board; Timeframe: as the need arises

Action:

- **Encourage entrepreneurial and niche businesses (A4e)**

Primary Responsibility: Brian McDermott; Timeframe: ongoing

Action:

B. Physical Asset Development

- **Expand telecommunications infrastructure (B1a)**

Primary Responsibility: Silver Star; Timeframe: ongoing

- **Expand and diversify educational opportunities (B1b)**

Primary Responsibility: several education groups; Timeframe: ongoing

Actions:

- Continue to manage network technician certification training for Silver Star employees and others in the community, to be delivered by Eastern Idaho Technical College (EITC).
 - Planning second year of Eggs and Education business/education collaborative discussions.
- **Foster a stable environment to support healthcare needs (B1c)**
Primary Responsibility: Health Care Providers; Timeframe: ongoing
 - **Coordinate transportation (B1d)**
Primary Responsibility: Cities, Regional transportation agencies; Timeframe: ongoing
 - Incorporate Sustainable Yellowstone Report, 2014
 - **Implement downtown enhancement and in-fill (B1e)**
Primary Responsibility: Cities, with TVBDC; Timeframe: Ongoing
 - Continue to push appropriate businesses toward downtown core
 - **Establish Valley Way finding (B1f)**
Primary Responsibility: Driggs, County; Timeframe: 2016
Driggs is leading the effort and has engaged a design/engineering firm.
 - **Improve recreation infrastructure (B1g)**
Primary Responsibility: Various; Timeframe: ongoing

C. Tourism and Marketing

This is largely a Chamber- and GeoTourism Center-led piece of work.

- **Attract regional tourists to Teton Valley (C1a)**
Primary Responsibility: Chamber; Timeframe: ongoing
- **Get tourists to stop when traveling through or near Teton Valley (C1b)**
Primary Responsibility: Chamber, GeoTourism; Timeframe: ongoing
- **Provide and promote special events and competitions (C1c)**
Primary Responsibility: various; Timeframe: ongoing
- **Identify target marketing to a focused group of potential visitors (C1d)**
Primary Responsibility: Chamber; Timeframe: ongoing

A. Tourism

- **Attract regional tourists to Teton Valley (C1a)**
Primary Responsibility: Chamber; Timeframe: ongoing
 - **Tactics:**
 - Submits and presents to Idaho Travel Council Grant for marketing funds
 - Applies and presents annually on behalf of Teton Valley for Marketing funds
 - Researches and Coordinates Regional Campaign Opportunities
 - Coordinates with Yellowstone Teton Region for Marketing and Travel Concepts.
- **Get tourists to stop when traveling through or near Teton Valley (C1b)**
Primary Responsibility: Chamber, GeoTourism; Timeframe: ongoing
 - **Tactics**
 - Provides information and calendar of events to tourists.
 - Answers phone calls and all email inquiries about the area and local Businesses
 - Create and distribute a local valley brochure.
 - Currently working on bid for local vendors to produce
 - Provides exhibits, displays, and brochures to visitors, in partnership with the Geotourism Center

Provide and promote special events and competitions (C1c)

Primary Responsibility: various; Timeframe: ongoing

- “Best of” Teton Valley was a success.

Action:

- Working to define TREC role in eclipse.
- Collaborating with Library to provide science programming options for eclipse

Identify target marketing to a focused group of potential visitors (C1d)

Primary Responsibility: Chamber; Timeframe: ongoing

Tactics (c1 c&d)

- Submits and presents to Idaho Travel Council Grant for marketing funds
- Applies and presents annually on behalf of Teton Valley for Marketing funds
- Coordinates all aspects of grant submissions on behalf of local events
- Implements tracking of event participation for grant submissions
- Establishes guidelines for event funding to maximize overnight stay
 - Ongoing (see above section A.)

Develop a Teton Valley brand (C1e)

For Experiences: Primary Responsibility: Chamber

Tactics:

- Promote the brand through advertising, website, brochures and other collateral.
 - Ongoing through current marketing materials, website..

Create an information portal for visitors to the area (C1f)

Primary Responsibility: Chamber

Tactics:

- Maintain and build out the “Discover Teton Valley” website.
 - <http://www.discovertettonvalley.com/home>

D. Protect and Foster Lifestyle Community

Enhance key recreational assets (D1a)

Primary Responsibility: various;

Timeframe: ongoing

Maintain open space and provide a mechanism to protect natural resources (D1b)

Primary Responsibility: various;

Timeframe: ongoing

Housing inventory (D2a)

Primary Responsibility: various;

Timeframe: ongoing

Sustainable Yellowstone Report, 2014

Action:

- Waiting on report to County Commission to see what role I should take.

Promote food events that support farming (D3a)

Primary Responsibility: various;

Timeframe: ongoing

Action:

- Working with local chefs to create a sustainable farm-to-table culinary movement.

- Encouraged top local restaurants to shop at the Friday Farmers' Market and promote farm dinners. The Branding Iron at Grand Targhee has been selling them out all summer.

- **Support infrastructure to enhance local value added farm products (D3b)**

Primary Responsibility: various;

Timeframe: ongoing

Action:

- As board member and assistant manager, I help create a vibrant, harmonious farmers' market community.
 - Implemented objective criteria for accepting new vendors at the market.
 - Helped place vendors in new locations that enhanced their business.
 - Have made the Geotourism Center the Market HQ, easing the storage and transport of equipment, signs, etc.
 - Our "Open door policy" at the Geo integrates the market into the center.
 -
- **Work with Grand Targhee Resort to maximize the effects of summer music events (D4a)**
Primary Responsibility: Chamber and TVBDC.
Timeframe: ongoing
 - **Support events that highlight local arts, history, culture and music (D4b)**
Primary Responsibility: various;
Timeframe: ongoing

Action:

- Met with Teton Valley Foundation re: involvement in Snow Fest.

Performance Metrics from FY 2017 Dept. of Commerce MOU

Appendix B Performance FY 2017 To come

Teton Regional Economic Coalition Strategies and Progress Report Oct. 11, 2016

Economic Growth Strategies – By Focus Area (Source: Teton County Economic Development Plan)

Note: Three-week work month due to vacation

A. Business Recruitment and Development

- **Establish an organizational structure (A1a) (Also includes all organizational support and misc. work)**

Primary Responsibility: Brian McDermott; Timeframe: ongoing

- Policies and Procedures
- Revenue
- Employee Evaluation

Actions:

- Continued to work the merger of the Chamber of Commerce, Geotourism Center and TVBDC into the new Teton Regional Economic Consortium (TREC).
 - Hired program manager, Allison Kadler.
 - see also Transition list
- Met with Jonathan Schechter, economist and chief of Charture Institute to get input on strategy.
 - He says our work on building business connections and community is essential.

- Identify start-up & ongoing funding (A1b)**

Actions:

- Sponsorship package is nearly ready to go.
 - Next step is developing a plan and resources to deliver on our sponsorship promises.
 -

- **Inventory infrastructure and real estate assets (A2a)**

Primary Responsibility: Brian McDermott, coordinate with Rob Marin; Timeframe: ongoing

- Communications/Broadband
- Electricity
- Transportation
- Water
- Real Estate/Gem State Prospector

Actions:

-
- **Disseminate information on assets (A2b)**

Primary Responsibility: Brian McDermott, coordinate with Rob Marin; Timeframe: ongoing

 - Add information and links to website as available

Actions:

- Need to reboot efforts for panelized timberframe home maker
- Potential food producer may make deal on Creamery

- **Identify specific businesses and set goals for recruitment (A2c)**

Primary Responsibility: Board;

- Identify business and industry targets
- Brian McDermott will respond to inquiries

Actions:

Status on ongoing projects:

- Project Miller—new Urbanist rec. tech mixed use development
 - No new movement
- Project Juice—beverage
 - No movement
- Steve Potts Bikes
 - No new movement
- Kirk A. Pacenti // Owner Pacenti Cycle Design
 - No new movement

- Project Unity. Potential business expansion from New Hampshire is still being worked. They create timber frame homes in component pieces in a factory, then assemble them on site. The eventual Driggs Center development could be a good location for them. Next step is to scope an incentive package.
- Company that does aerospace parts and ATV snow tracks is still interested in locating in Teton Valley.

Advertising & Media Relations:

Aviation Sector:

- No new progress.

- **Recruit creative class entrepreneurs that can work from home via telecommuting (A2d)**

Primary Responsibility: Board; Timeframe: ongoing

- Develop a recruitment campaign
- Brian McDermott will respond to inquiries on an ongoing basis as needed

Action:

- Working with an internet marketing firm, Dealio, to locate an office in the valley.

- **Create an information portal for potential new businesses (A2e)**

Primary Responsibility: Brian McDermott; Timeframe: ongoing

- Continue to make information available through the Made in Teton Valley site

- **Coordinate all economic development entities to implement the Economic Development Plan (A3a)**

Primary Responsibility: Teton Valley Business Development Center (TVBDC)

Timeframe: ongoing

- Coordinate economic development activities among the cities

- Document the core economic development role of each group to ensure efficient use of resources.
- Goals: improve effectiveness, control costs, eliminate duplication of effort, and ensure harmony among groups.
- **Provide business expansion assistance (A4a)**
Primary Responsibility: Brian McDermott; Timeframe: ongoing
- Actions:**
 - Met with Liza Millet and Gordon Finnegan of Silicon Couloir re: funding and other programs.
- **Provide information on micro-loan funding for small businesses (A4b)**
Primary Responsibility: Brian McDermott; Timeframe: ongoing
 - Micro loan info is included in Resource Guide, available on our website and emailed to all prospects and companies with whom we consult.
- Action:**
 - Reviewed three Development Company loan packages.
 - Continued working with Doug Self, City of Driggs, on a Local Crowd funding demonstration project for the valley.
- **Start-up support including business plan assistance, networking and financing options (A4c)**
Primary Responsibility: Brian McDermott; Timeframe: ongoing
- Action:**
 - Kitchen incubator project in Driggs is nearly funded and could start up in late 2016
 - Held Chance Meetings at incubator, toured facility
 -
- **Collaborate with state organizations to lobby the State Legislature on issues that encourage business and economic growth (A4d)**
Primary Responsibility: Board; Timeframe: as the need arises
- Action:**
- **Encourage entrepreneurial and niche businesses (A4e)**
Primary Responsibility: Brian McDermott; Timeframe: ongoing
- Action:**

B. Physical Asset Development

- **Expand telecommunications infrastructure (B1a)**
Primary Responsibility: Silver Star; Timeframe: ongoing
- **Expand and diversify educational opportunities (B1b)**
Primary Responsibility: several education groups; Timeframe: ongoing
- Actions:**
 - Continue to manage network technician certification training for Silver Star employees and others in the community, to be delivered by Eastern Idaho Technical College (EITC).

- Planning second year of Eggs and Education business/education collaborative discussions. Next event is Wed. Nov. 2 at Senior Center

- **Foster a stable environment to support healthcare needs (B1c)**

Primary Responsibility: Health Care Providers; Timeframe: ongoing

- **Coordinate transportation (B1d)**

Primary Responsibility: Cities, Regional transportation agencies; Timeframe: ongoing

- Incorporate Sustainable Yellowstone Report, 2014

- **Implement downtown enhancement and in-fill (B1e)**

Primary Responsibility: Cities, with TREC. Timeframe: Ongoing

- Continue to push appropriate businesses toward downtown core

- **Establish Valley Way finding (B1f)**

Primary Responsibility: Driggs, County; Timeframe: 2016

Driggs is leading the effort and has engaged a design/engineering firm.

- **Improve recreation infrastructure (B1g)**

Primary Responsibility: Various; Timeframe: ongoing

C. Tourism and Marketing

- **Attract regional tourists to Teton Valley (C1a)**

Timeframe: ongoing

- **Get tourists to stop when traveling through or near Teton Valley (C1b)**

Timeframe: ongoing

- **Provide and promote special events and competitions (C1c)**

Timeframe: ongoing

- **Identify target marketing to a focused group of potential visitors (C1d)**

Timeframe: ongoing

A. Tourism

- **Attract regional tourists to Teton Valley (C1a)**

Timeframe: ongoing

- **Tactics:**

- Submits and presents to Idaho Travel Council Grant for marketing funds
- Applies and presents annually on behalf of Teton Valley for Marketing funds
- Researches and Coordinates Regional Campaign Opportunities
- Coordinates with Yellowstone Teton Region for Marketing and Travel Concepts.

- **Get tourists to stop when traveling through or near Teton Valley (C1b)**

Timeframe: ongoing

- **Tactics**

- Provides information and calendar of events to tourists.
- Answers phone calls and all email inquiries about the area and local Businesses
- Create and distribute a local valley brochure.
 - Currently working on bid for local vendors to produce
- Provides exhibits, displays, and brochures to visitors, in partnership with the Geotourism Center

Actions:

- Alli Kadler completed a Geo visitor count spreadsheet. We've had 13,000 visitors this year, compares to 11,000 last year.

- Met with and established relationship with Jackson Chamber.
- Established working group with Forest Service, Land Trust and Friends of the Teton River. We will have a cooperative education program ready to launch in February. They also are very pleased about other opportunities. See meeting notes in slack.

Provide and promote special events and competitions (C1c)

Timeframe: ongoing

Action:

- Working with county-wide eclipse planning committee
 - Commissioned crowd estimate research with Labor and BYU-I.
- Collaborating with Library to provide science programming options for eclipse

Identify target marketing to a focused group of potential visitors (C1d)

Timeframe: ongoing

Tactics (c1 c&d)

- Submits and presents to Idaho Travel Council Grant for marketing funds
- Applies and presents annually on behalf of Teton Valley for Marketing funds
- Coordinates all aspects of grant submissions on behalf of local events
- Implements tracking of event participation for grant submissions
- Establishes guidelines for event funding to maximize overnight stay
 - Ongoing (see above section A.)

Develop a Teton Valley brand (C1e)

Tactics:

- Promote the brand through advertising, website, brochures and other collateral.
 - Ongoing through current marketing materials, website..

Create an information portal for visitors to the area (C1f)

Tactics:

- Maintain and build out the “Discover Teton Valley” website.
 - <http://www.discovertetonvalley.com/home>

D. Protect and Foster Lifestyle Community

Enhance key recreational assets (D1a)

Primary Responsibility: various;

Timeframe: ongoing

Maintain open space and provide a mechanism to protect natural resources (D1b)

Primary Responsibility: various;

Timeframe: ongoing

Housing inventory (D2a)

Primary Responsibility: various;

Timeframe: ongoing

Sustainable Yellowstone Report, 2014

Action:

- Met with Jackson housing authority, foundation and town official to understand their programs and how we can work together.

Promote food events that support farming (D3a)

Primary Responsibility: various;

Timeframe: ongoing

Action:

- Working with local chefs to create a sustainable farm-to-table culinary movement.
- Encouraged top local restaurants to shop at the Friday Farmers' Market and promote farm dinners. The Branding Iron at Grand Targhee has been selling them out all summer.

- **Support infrastructure to enhance local value added farm products (D3b)**

Primary Responsibility: various;

Timeframe: ongoing

Action:

- As board member and assistant manager, I help create a vibrant, harmonious farmers' market community.
- According to vendors and neighbors, the 2016 market was a success.
 - Customers loved the range of vendors and products.
 - Solved parking problems
 - Vendors made money
 - Vendors had a pleasant experience
-

- **Work with Grand Targhee Resort to maximize the effects of summer music events (D4a)**

Primary Responsibility: Chamber and TVBDC.

Timeframe: ongoing

- **Support events that highlight local arts, history, culture and music (D4b)**

Primary Responsibility: various;

Timeframe: ongoing

Action:

- Met with Teton Valley Foundation re: involvement in Snow Fest.

Performance Metrics from FY 2017 Dept. of Commerce MOU

Appendix B Performance FY 2017 To come

STAFF REPORT

To: City Council
From: Doug Self
Meeting Date: October 18, 2016



BI-MONTHLY
COMMUNITY DEVELOPMENT
PROJECT UPDATES

Housing

Joint Housing Authority

Teton County has received a completed report on housing program goals and objectives, which provides a timeline of recommended action items, including the establishment of a joint housing authority with the 3 cities. More specific dates and actions, supporting the recommendations, are proposed below.

November

- Adopt Joint Housing Authority Resolution (BoCC, Teton, Driggs – revise to include county)
- Draft Intergovernmental Agreement (Doug) for review by attorneys
- Advertise for Housing Authority Commissioner Letters of Interest (county)
- Draft IGA between Housing Authority and Cities/County

December

- Consideration/adoption of IGA by cities and county
- Appointment of Housing Authority members
- Draft Recommended Housing Authority Bylaws (Jason)

January

- Execute IGA between Housing Authority and Cities/County
- Adopt Bylaws
- Adopt Short Term Work Plan (Additional Management System Actions, Training)

Coop Housing

The workshop on cooperative housing hosted by the Montana Cooperative Development Center and attended by representatives from Driggs, Victor, Teton and Teton County (with expenses covered by MCDC) was very informative and productive. A project concept was developed for the Gemstone subdivision along with an action plan for further developing the project and the partnerships that would enable it to happen. In simplified terms, a cooperative housing development can lower costs to owners/tenants because many costs are shared. For example, there can be a master mortgage for all units so that there is only one set of closing fees. Individual buyers then receive loans for their 'share' in the coop. With limited equity models, there can be a fixed appreciation amount so that units remain affordable for future occupants while some equity is still earned.



WK: 208-354-0245
djohnson@co.teton.id.us

Public Works Department
MEMORANDUM

150 Courthouse Drive
Driggs, ID 83422

October 20, 2016

TO: Board of County Commissioners
FROM: Teton County Public Works Director – Darryl Johnson, PE, PLS
SUBJECT: Public Works Update

The following items are for your review and discussion at the October 24, 2016 BoCC Meeting.

SOLID WASTE

See Solid Waste Supervisor's Report attached.

Transfer Station Laborer – Marcus Klebesadel has been working with the Transfer Station as a seasonal employee since the spring of 2016. The Board of County Commissioners approved adding an additional Solid Waste Labor Position full time in the FY2017 budget. Marcus has accepted an offer for the full time position at a Pay Grade 2; 90% of market rate. Marcus has been a great addition to the Transfer Station staff and has proven to be a fast learner and hard worker while filling the summer seasonal hire position.

ACTION ITEM – Motion to approve the hiring of Marcus Klebesadel for the Solid Waste Labor Position at a Pay Grade 2; 90% Market Rate of \$13.33/hour.

Solid Waste Supervisor Weekly Schedule – Discussions between the Transfer Station Supervisor, Saul Varela, and myself about staff priorities and schedules have led to us proposing we modify Saul's schedule this winter so that he is working Monday through Friday. This would allow Saul one day a week that the Transfer Station is not open to the public to focus on administrative duties like operation plan updates, hauling contract, material diversion reports and coordination with other departments and agencies. We have checked with Transfer Station Staff and they are comfortable operating on Saturdays without Saul's presence. Saul would remain available on Saturdays where special situations require he be on site. We will try this schedule out during the slower winter months and will make a determination in the spring whether Saul should return to a Tuesday through Saturday schedule during the busier months.

Landfill Closure Update – The County has received feedback from the IDEQ and we are working with Forsgren Associates to address their Post Closure Plan concerns. The test pad has been installed and seeded. There are still a few items on our punch list but expect all construction to be complete and accepted within the next two weeks. One of the items the IDEQ has recommended is that we incorporate a tipping bucket to monitor water flow. A tipping bucket would cost approximately \$2,000 and would definitely provide a method to continuously monitor the test pad. We anticipate submitting the Post closure plan within the next month.

ACTION ITEM – Motion to approve tipping bucket assembly for the Landfill Cap test pad as presented and discussed for \$2,136.00. Funds to be paid from line item 23-808-1; Landfill Cap.

ROAD & BRIDGE

R&B Crews – Inclement weather has delayed progress on the W7000S gravel overlay. Crews have been grading roads and preparing for winter.

Innovative Bridge Construction Workshop – Clay and I will be attending this workshop on 11/16 that showcases a Geosynthetic Reinforced Soil – Integrated Bridge System structure recently completed in Twin Falls. This system would enable R&B to install certain structure components resulting in a reduction cost for structure construction. See attachment for additional information.

ENGINEERING

W6000S Fox Creek Re-alignment Mitigation – See the attached email from Alan Johnson of the NRCS. Correspondence between Alan and the Army Corps of Engineers indicates the Fox Creek Re-alignment design would need to be at an estimated 50% complete in order to have enough information to obtain a permit. If we choose to continue with the NRCS, we will lose another construction season. If we ask the NRCS to act as the project lead and move forward with Alder Environmental's assistance, we should be able to obtain the Corps permit by spring which would allow us to move forward with both the Fox Creek Re-alignment project AND the W6000S road reconstruction project. Cost estimate provided by Alder Environmental to complete the Fox Creek Re-alignment design is \$15,888. I would like to proceed with the assistance of Alder Environmental so that the county can construct some or all of the road reconstruction project in summer of 2017.

Packsaddle Road Vacation – The Prosecuting Attorney and Public Works will provide the BoCC with an update on the Road Vacation Agreement. The Road Vacation Public Hearing has been continued to 10/31 at 9:00 a.m.

FACILITIES

Rental Housing Policy – At the last BoCC meeting we discussed possibly offering the Cabin on the Bates Property as employee housing. County Executive Assistant, Holly Wolgomott, was able to obtain the attached Town of Jackson Rental Housing Policy. The Town selects based on employment tiers and additional random selection if necessary. If the BoCC is interested in offering this benefit to employees at least until we decide what the future has in store for the structure, we will proceed with writing a draft housing policy similar to the Jackson model. I would suggest a 6 month commitment from the County as a minimum.



WK: 208-354-3442
CELL: 208-534-8710

Teton County
Solid Waste & Recycling

1088 Cemetery Rd
Driggs, ID 83422

October 20, 2016

TO: Board of County Commissioners
FROM: Saul Varela - Solid Waste Supervisor
SUBJECT: Solid Waste & Recycling Update

The following items are for your review and discussion at the October 24, 2016 meeting.

Transfer Station Update

1. Inspection of Teton County Solid Waste Facility

Eastern Idaho Public Health Department and Idaho Department of Environmental Quality have conducted a random inspection of the transfer station operations on October 13th, 2016. Both entities were satisfied with the operations, they did not have any concerns. See attached inspection forms.

2. Solid Waste Laborer

The solid waste department is requesting for the current seasonal laborer position be approved to full time. The laborer was budgeted for 2017. The actual increase in received materials was significantly more than what was forecasted due to the high volume of construction in the valley. See attached.

3. Recycling Markets Slowly Recovering

The recycling markets for fiscal year 2016 were barely existent. The commodity prices were very low and finding end destinations for recycling products was challenging. The transfer station accrued materials as long as possible in hopes of eventually obtaining better prices for recycled products. Fiscal year 2017 is showing some promising signs. Teton County Solid Waste sent out a load of loose mixed paper with 29.5 tons and a revenue of \$80 per ton. Mixed paper is one of the materials that two months ago had no end destination. The transfer station is planning on sending out an additional load of loose mixed paper with approximately 20 tons for the same revenue of \$80 per ton. This is the highest price Teton County has been offered for mixed paper. The average price offered for paper in the past would fluctuate from \$35 per ton to \$45 per ton.

4. Fiscal year 2016 Revenues, Cost and Savings from Diverted Materials

Below you will find a breakdown of the diverted waste along with savings, revenues and cost associated to the different materials. Ultimately the diversion of these materials totaled \$205,000 in tax dollars saved throughout fiscal year of 2016. These savings and cost do not reflect administrative or processing cost onsite by county

personnel. Unsorted Construction and Demolition materials is refuse from demolished and new construction projects. These types of materials can be disposed of at the transfer station if materials are free of asbestos, hazardous, liquid and household waste. This waste does not accrue the extra cost of shipping and tipping fees to Circular Butte Landfill, but on the other hand carries an unknown cost of liability and closure cost in the future.

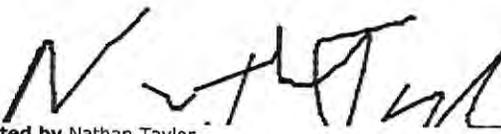
MATERIAL	TOTAL IN TONS	REVENUE	LANDFILL SAVINGS	DISPOSAL COST
ALUMINUM CANS	16.30	\$13,692.00	\$1,238.80	
ANIMALS /COMPOST	76.13	\$0.00	\$5,785.88	
BATTERIES	5.89	\$2,473.80	\$447.64	
CARDBOARD	193.74	\$13,736.27	\$14,724.24	
EWASTE	8.23	\$0.00	\$625.48	
GLASS	124.50	\$0.00	\$9,462.00	
METAL	342.87	\$27,355.60	\$26,058.12	
OIL	9.68	\$0.00	\$735.68	\$2,025.55
PAPER	53.85	\$5,996.60	\$4,092.60	\$5,535.00
SALVAGE FEE	0.00	\$1,120.00	\$0.00	
SALVAGE MONTH FEE	0.00	\$828.00	\$0.00	
SALVAGE NO METAL	48.91	\$0.00	\$3,717.16	
SALVAGE-METAL	19.24	\$1,679.00	\$1,462.24	
TIREs	18.60	\$0.00	\$1,413.60	\$2,267.95
UNSORTED-C&D	177.47	\$0.00	\$13,487.72	**UNKOWN
WOOD	1050.00	\$0.00	\$79,800.00	\$15,000.00
TOTAL	2145.41	\$66,881.27	\$163,051.16	\$24,828.50

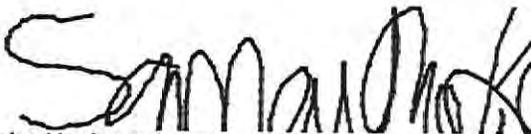
TAX PAYER SAVINGS = \$205,103.93

PURPOSE				
Routine				
Non-Municipal Solid Waste Tier II Inspection Report				
Facility #	County Code	Inspection Date	Travel time	Inspection Time
SW-4104	Teton	Oct 13, 2016	90	30
Facility Name		Operator		
TETON COUNTY TRANSFER STATION		Saul Varela		
Address		Follow-up Needed? No Date		
1088 Cemetery Road, Driggs ID 83422				

Item	IDAPA SECTION	Violation	Correction Date	Violation Text
	58.01.06.012.03			
	Prohibited activities			
1	Health care wastes			
2	Speculative accumulation			
3	Radioactive wastes			
4	Signs			
5	Waste types			
	Waste monitoring & measurement			
6	Daily written log kept			
7	Plan for monitoring & handling receipt of unauthorized waste			
8	Characterization of wastes received			
9	Other measures included in operation plan			
10	Communications			
11	Fire prevention			
12	Access			
13	Scavaging & salvaging			
	Nuisance control			
14	Shall not provide sustenance to rodents or insects			
15	Prevent or control vectors			
16	Operated to control malodorous gases			
17	Litter control			
18	Bird hazards to aircraft			
	Open burning and fires			
19	No open burning conducted during an air pollution episode			
20	Infrequent burning of only approved waste types			
21	Open burning conducted pursuant to conditions set by DEQ or local fire authority			
22	Storm water run-on/off controls			
23	Operating plan			
24	Siting requirements			
25	Landfill operating req's			
26	Non-MSWLF facility specific operating requirements			

Comments:


Inspected by Nathan Taylor


Received by Samantha Lee

PURPOSE
Routine

Non-Municipal Solid Waste Tier II Inspection Report

Facility # SW-4103	County Code Teton	Inspection Date Oct 13, 2016	Travel time 60	Inspection Time 30
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Facility Name TETON COUNTY NMSW LANDFILL **Operator** Saul Varela

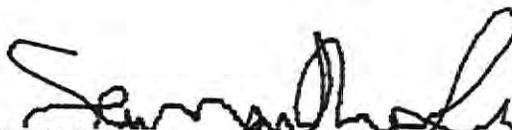
Address 1088 Cemetery Road, Driggs ID 83422 **Follow-up Needed? No Date**

Item	IDAPA SECTION	Violation	Correction Date	Violation Text
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24	Siting requirements			
25	Landfill operating req's			
26	Non-MSWLF facility specific operating requirements			

Comments:



Inspected by Nathan Taylor



Received by Samantha Lee



PAYROLL FORM

- NEW EMPLOYEE
- CHANGE EXISTING EMPLOYEE

EMPLOYEE NAME: Marcus Owen Klebesadel

TO BE COMPLETED BY SUPERVISOR

Start Date: 10/8/2016

Department: Solid Waste

Position: SW Laborer

Base hours per week: 40

Current Status: Full Time Part Time no benefits

QUEST EFFECTIVE DATE: 10/08/2016

ALL NEW HIRES & PAY INCREASES MUST BE APPROVED BY THE BOARD OF COUNTY COMMISSIONERS

Pay Rate: \$13.33 Hourly
\$ Salaried

Employee Pay Grade: 2

Pay Rate is 90 % of market rate

Budget Account # 0023 00 0406-0004
FUND DEPT ACCOUNT

PAYROLL CHANGES CAN ONLY OCCUR AT THE BEGINNING OF A NEW PAY PERIOD

- Change Rate of Pay:
- Merit Increase (attach Performance Evaluation)
 - Promotion Other:
- From: Seasonal
- To: Full Time

- Termination (Must attach Employee Separation Report):
- Last Day Worked: _____
- Voluntary Discharged Laid Off

TO BE COMPLETED BY EMPLOYEE

Mailing Address: _____

City, State, Zip: _____

Physical Address: _____

City, State, Zip: _____

Telephone: _____

Emergency Contact: _____

ER Contact phone #: _____

TO BE COMPLETED BY PAYROLL DEPARTMENT

- DATE OF FIRST PAYCHECK: _____
- INSURANCE ELIGIBILITY DATE: _____
- W-4 Issue door key # _____
 - I-9
 - Supporting ID for I-9
 - Direct Deposit ACTIVATE _____
 - Personnel Manual Acknowledgement
 - Life

	Date of 1st deduction:	EMPLOYEE	EMPLOYER
PERSI			
Medical			
Dental			
Supp Life			

Entered by: _____ Date: _____

Comments: Marcus has shown great progress in learning the transfer station operation. Marcus has already been assisting in other areas aside from the recycling center. He has completed tasks on time and has been assisting in the transfer building with directing the public. Marcus has become a positive addition to the solid waste team. For these reasons I ask that Marcus be started at the 90% salary rate of BDPA recommendation. Saul Varela

SIGNATURE

Submitted by: Saul Varela 10/19/2016
 Date

Approved by the Board of County Commissioners: _____
 Date

Deliver this original form to the Payroll Department

TIPPING BUCKET FLOW GAUGE Model TB1L

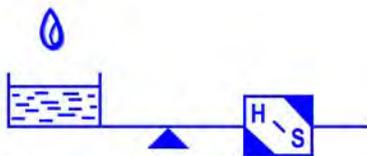


Features

- Non-Corrosive, Robust PVC & Stainless Steel Construction
- Dual Reed Switch
- Suitable for Pipe Flow Measurement and water drain measurement
- Bucket Tip Volumes can be between 0.5 Litre up to 1.0 Litre
- Suitable for Harsh Environment

Description

The Hydrological Services Flow Gauge is used for measuring water flow coming out of a pipe or a drain. The unit comes with a dual reed switch, thus, when connected to a Hydrological Services data logger, the data can be stored and collected when required. In addition, the flow gauge can be telemetred by connecting one of the hydrological services data loggers to a GSM or PSTN modem



Hydrological Services Pty Ltd
Sydney, Australia

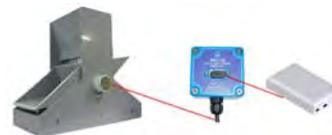
48-50 Scrivener St, Warwick Farm
2170 Sydney, Australia
A.B.N. 37 000 732 954
Box 332 Liverpool BC 1871
Ph: +612 9601 2022
Fax: +612 9602 6971
Email: sales@hydrologicalservices.com
Web: www.hydrologicalservices.com

Applications

- Connected to a data logger for collection and storage



- Connected to a data logger and a modem for telemetry



- Connected to a TRD (Total Rainfall Display)



Specifications

Material: PVC Plastic and Stainless Steel

Reed Switch: dual reed switches potted in soft silicon rubber with varistor protection.

- Max Capacity: 24 VDC (0.5 amp max.)
- Resistance: Initial contact resistance 0.1 Ω
- M.T.B.F: 10^8 to 10^9 Operations

Flow Rate: Maximum 25 litres/minute.

Accuracy:

Flow Rate	%Error
0.5 litre/min	-2%
1.0 litre/min	-6%
5.0 litre/min	-10%
10.0 litre/min	-14%
15.0 litre/min	-18%
20.0 litre/min	-20%
25.0 litre/min	-22%

Dimensions: Length 390mm, Width 235mm, Height 345mm.

Accessories

- Minilog Digital Data Logger
- WinComLog
- Modem (GSM or 3G or PSTN)
- TRD Counter

Rainlogger Edge

Model 3002

The Rainlogger Edge is an inexpensive datalogger designed to record the tips of a standard tipping-bucket rain gauge with a reed switch output. This compact and durable field unit offers long-term reliability and convenience with a battery that lasts up to 10 years, and improved ESD (electrostatic discharge) protection with an ABS housing.

The event time stamp and total rainfall per time period is logged in non-volatile memory, which holds up to 60,000 readings. Sampling is event based, as the Rainlogger Edge records and saves each tip of the tipping-bucket as it happens.

Detailed Data

Levelogger customers can add rainfall data to their water level monitoring networks using the intuitive Levelogger Software. The Rainlogger Edge provides easy incorporation of precipitation data into existing Levelogger data. Rainfall data can allow correlation between precipitation events and changes in groundwater or surface water levels.

The Rainlogger Edge is compatible with all Solinst Levelogger communication and deployment accessories. Logged data can be downloaded direct to a PC or to a hand-held Leveloader. This versatile logger has the ability to integrate into a Solinst Telemetry System and has the option to communicate using SDI-12 protocol (see Model 9100/9200 and 3001 Data Sheets).



Advantages

- Add rainfall data to your Levelogger network
- ABS housing provides improved ESD protection
- Memory for up to 60,000 time stamped readings
- Low maintenance with 10 year battery
- Designed to be used with most tipping-buckets
- Compatible with Solinst Telemetry Systems

Operation

The Rainlogger Edge is simply programmed with the user-friendly Levelogger Software. An Optical Reader connects the Rainlogger Edge to a laptop or desktop PC and the Levelogger Software automatically detects the attached Rainlogger.

The Rainlogger Edge is easily deployed in the field, using a 3-pin connector cable attached to the rain gauge.

Data downloading can be 'All Data', 'Append Data', or 'Data Dump' at any time. Data can be displayed in graph or table format and exported to other programs. The Rainlogger has self-test capability, reliable FRAM memory and the ability to upgrade firmware.

Applications

- Measuring local precipitation
- Determining peak rainfall events
- Stormwater management
- Remote monitoring of watersheds
- Ideal for correlating precipitation events to:
 - Groundwater and surface water data
 - Watershed and drainage basin studies
 - Agricultural and forestry studies

Technical Specifications	
Battery Life	10 years (logging 2 parameters/10 minutes)
Clock Accuracy	+/- 1 minute/year
Operating Temperature	-20°C to 80°C
Maximum # Readings	60,000 readings
Memory	Non-volatile EEPROM, FRAM back-up
Communication	Optical infra-red to RS232 or USB
Sampling Mode	Event Based, Real Time View
Sampling Rate	Variable - records each tip
Size	7/8"x 5.5" (22 mm x 140 mm)
Weight	1.6 oz (44 grams)
Wetted Materials	ABS, Delrin®, Viton®



GRS-IBS

The Local Highway Technical Assistance Council received funding to provide a demonstration workshop on Geosynthetic Reinforced Soil-Integrated Bridge System (GRS-IBS) bridge construction in southeast Idaho. The one-day workshop will include a morning of class instruction using FHWA experts and an afternoon of onsite observation of the construction. Participants can sign up for either the November 15th class or the November 16th class. The instruction will be the same on both.

GRS-IBS is an innovation to help reduce bridge construction time and cost. GRS-IBS projects can be built in weeks instead of months, due to the ease of construction and the use of readily available materials and equipment. Reduced construction schedule translates into less exposure around work zones improving safety. Idaho has adopted GRS-IBS as a focus for the state.

LHTAC will collect information from the workshop and site visit to compile "Best Management Practices for GRS-IBS Bridge Construction" material to distribute to locals in the future.

Cost of attending this workshop will be funded through the grant. The focus audience for this workshop is roadway supervisors, foreman and employees.

Questions?

Contact us at
8-344-0565
LHTAC@LHTAC.ORG

Innovative Bridge Construction WORKSHOP

Date TBD - 10 a.m. to 5 p.m.

Date TBD - 10 a.m. to 5 p.m.

Two dates to choose from!



10 a.m. to Noon Classroom

Showcase Speakers:

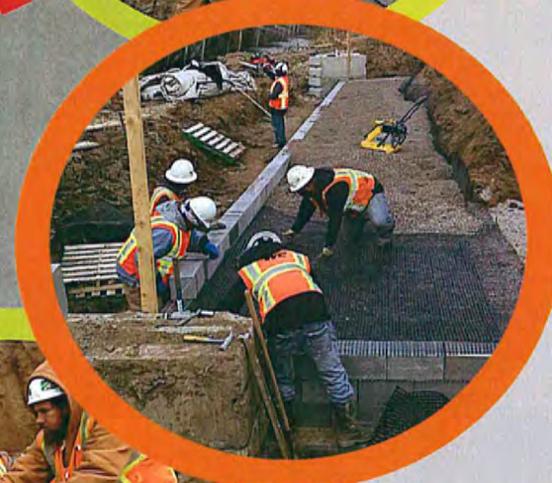
- FHWA
- LHTAC
- J-U-B Engineers, Inc.

Noon to 1:30 p.m. Lunch

Lunch & Transportation Provided

2 p.m. to 4 p.m. On-Site

Transportation Provided to Construction Site



MUST bring your Safety Shoes, Hard Hat, & Safety Vest For Tour!

Darryl Johnson

Subject: FW: Fox Creek Restoration

From: Allan Johnson [mailto:Allan.Johnson@swc.idaho.gov]

Sent: Tuesday, October 18, 2016 1:40 PM

To: Darryl Johnson <djohnson@co.teton.id.us>

Subject: RE: Fox Creek Restoration

Darryl,

I received an email response and a voicemail from Rob Brochu. Basically, he told me that in order for the permit to be issued for the road project, the mitigation plan needs to be approved. In order for them to do that, they need at least a partial design (he didn't have an exact percentage of completeness but said he would expect at least a 50% design).

They need enough of the design to establish a functional assessment of the proposed design. He said that it would need to be more than a design proposal.

I'm afraid that I will not be able to deliver a 50% design until late next summer. That definitely pushes your project past next year.

I guess the call is yours to make at this point. I want to do this project but was waiting to start on surveying, etc. until I had heard back from Rob. I can do the survey next week but I need you to make the decision on how the county wants to proceed.

I'm fine working with AE if that is the route you want to take. I'm fine with them doing the survey as well, especially if it looks like you need the design sooner than I will be able to do it.

The bottom line is that if you want to do the road project next summer, I won't be able to help. If you're fine waiting yet another year, I can do it. Let me know how you wish to proceed.

Thanks,

Allan

Allan Johnson P.E.
ISWCC Staff Engineer
208-244-3745
208-810-0762
allan.johnson@swc.idaho.gov

and delete the email immediately.

Town of Jackson

Rental Housing Policy

Current - 2015

Purpose: The purpose of this policy is to outline the Town of Jackson policy with regards to management of its rental housing stock. This policy can be changed or superseded by personnel decisions of the Town Manager and Assistant Town Manager at any time for any reason.

Determine Availability: The Town will determine if a given unit will be available for rental or if it will be held back for recruitment or other purposes. The Town reserves the right to keep units vacant as it sees fit. Any personnel decisions made regarding the unit supersede the random drawing process.

Eligibility: Employees are eligible if they do not directly own or own through a marriage, partnership, corporation, or other means, any other residential housing unit either in the Town limits, in the County limits, or in any outlying community from which an employee could reasonably commute. If an employee renting a unit becomes ineligible or is found to be ineligible, they will be provided reasonable notice pursuant to the lease agreement to vacate the unit. The exception to this would be if a critical response employee owned a residential unit in an outlying community but was utilizing the Town rental as their primary residence and not merely a residence to be used during their workweek. Additionally, others listed on the lease as residing in the unit or others found to be residing in the unit may not violate the eligibility requirements listed above.

Random Drawing: When a unit becomes available, a notice will be distributed to employees of the Town of Jackson and Joint Department Employees. The notice will be posted for one week and interested employees must submit their name to Roxanne Robinson in the Personnel Department by the end of that week. If a Town of Jackson employee does not wish to fill the unit, county employees will be notified of the vacancy. Preference is given as follows:

- Tier 1 – Full-Time Regular Town Employees – Critical Response Positions
- Tier 2 – Full-Time Regular Town Employees – Non Critical Response Positions
- Tier 3 – Part-Time and Variable Hour Regular Town Employees
- Tier 4 – Full-Time Regular Joint Employees – Critical Response Positions
(includes Fire/EMS)
- Tier 5 - Full-Time Regular Joint Employees – Non Critical
- Tier 6 – Full –Time County - Critical Response
- Tier 7 – Full –Time County – Non Critical
- Tier 8 – Other Locally Employed Residents

Should multiple employees from any given Tier be interested in an available unit, names will be drawn at random to determine who will be offered the available unit. The individual will pay the market rental value for that unit. That value is determined by Mountain Property management and will be reevaluated on a yearly basis.

Critical Response Positions: Critical response positions include sworn law enforcement, water and wastewater operators, IT positions, snow removal operators and mechanics.

Preference: The Town of Jackson maintains rental units to house employees of the Town of Jackson. If a unit becomes available and there is not a Town of Jackson employee who wishes to occupy the unit, the unit will be offered to others in the order outlined above. The Town may periodically review the list of tenants in the units. The Town may request that a tenant, who is not a full-time or part-time employee of the Town of Jackson, vacate the premises with a minimum of 30 days so that a full-time or part-time Town of Jackson employee may be housed in the unit. The Town may also request that a tenant, who is not in a Critical Response Position, vacate the premises with a minimum of 30 days notice so that an employee in a Critical Response Position may be housed in the unit. All six-month leases will be honored.

In the event that a unit becomes available and an employee the Town of Jackson or Teton County is not interested in renting the unit, Mountain Property Management is responsible for finding a tenant for the property. Should there be no one needing housing among any of the above tiers, Mountain Property Management will secure residents from the general population and the rent will be 100% of fair market value. Should the unit be filled by anyone other than a Town employee, notice may be sent to Town employees to see if there is a need among employees for that housing. If there is a need among employees, the tenant may be asked to vacate the premises. All six month leases will be honored.

Placement of New Hire: The Random Drawing process will be superceded should there be a need to place a newly hired employee or other defined benefit as determined by Administration. Should that occur, the Random Drawing process would not be completed and Administration will decide on residency.

Relocation for Snow King Realignment: If additional rental units are purchased and the timing of the Snow King Realignment Project occurs, relocation of current residents affected by that realignment might also supercede the Random Drawing process. Administration will make this determination when the time comes.

Rents: The Town of Jackson will review the rents charged for units on a periodic basis and reserves the right to increase the rent or decrease the rent as determined by the Assistant Town Manager.



FROM: Rob Marin, GIS Coordinator
TO: Board of County Commissioners
RE: GIS Update
DATE: October 17, 2016
MEETING: October 24, 2016

GIS Status / Current Projects

- 1. New Aerial Imagery:** New orthorectified aerial imagery, at 1-ft/pixel resolution, was acquired for the private lands of Teton County by photogrammetry contractor Aero-graphics on September 11, 2016. The BOCC allocated up to \$16,000 to the GIS Department for the acquisition of this data in FY 2017. The final invoice from Aero-graphics amounted to \$15,200. ***The final technical report for the aerial mission and image processing is attached.*** Since receiving the imagery, I have generated digital image tiles (to optimize web-viewing speed) and published these tiles as a web-based image service. This image service has been added to most County web maps, so County staff and the public now have access to the most recent available aerial imagery. I am in the process of updating our building footprint data to match the current imagery.
- 2. Completion of Greenwood Mapping Parcel Rectification contract:** Greenwood Mapping has ended its parcel mapping and rectification efforts for us, as its contract was only intended to run through the end of FY 2016. This effort began with a brief pilot project four years ago, then developing into a 3-year project funded at up to \$25,000 per fiscal year. Between Greenwood and myself, with the cooperation of the Assessor's department, we were able to review and improve parcel alignment issues throughout the county. ***Greenwood's final report (attached)*** summarizes their efforts and highlights parcel issues they were unable to resolve, due to deed conflicts, lack of documentation or database errors. They have identified problem areas and / or discrepancies that require further research by the Assessor's office to correct parcel boundaries and legal descriptions. Our parcel data has been vastly improved by this project. However, due to poor or incomplete survey control points in the County, as well as deed conflicts, old and vague boundary descriptions and survey errors, it is far from perfect. It should be noted that these are common issues in rural areas that have transitioned from analog records to a modern GIS system, which tends to bring parcel gaps and overlaps to light.

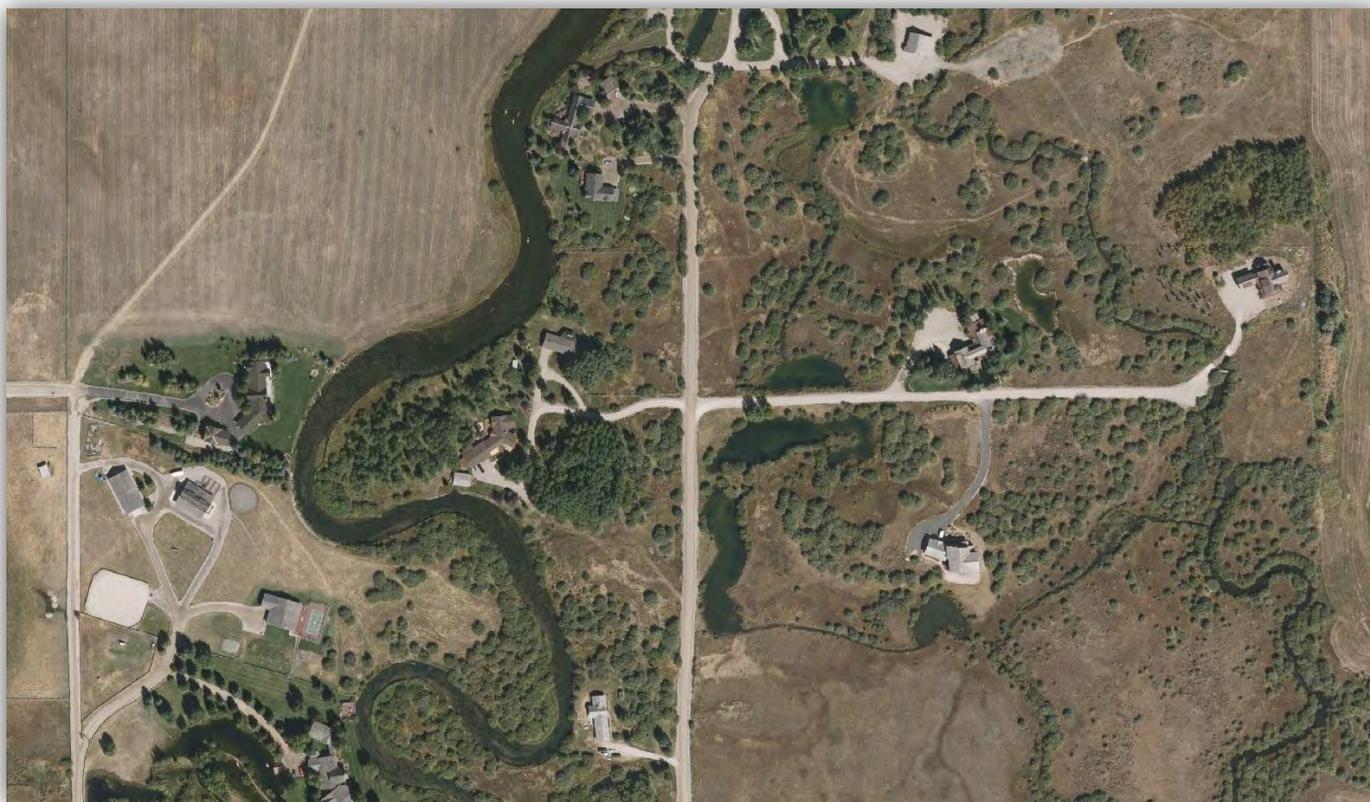


TECHNICAL PROJECT REPORT

TETON COUNTY AERIAL SURVEY

TETON COUNTY, IDAHO

September 2016



Submitted to:
Rob Marin
Teton County Idaho
150 Courthouse Drive, Room 107
Driggs, ID 83422

Submitted by:
Aero-Graphics, Inc.
40 W. Oakland Avenue
Salt Lake City, UT 84115
www.aero-graphics.com

Technical Project Report

Teton County Aerial Survey

Teton County, ID

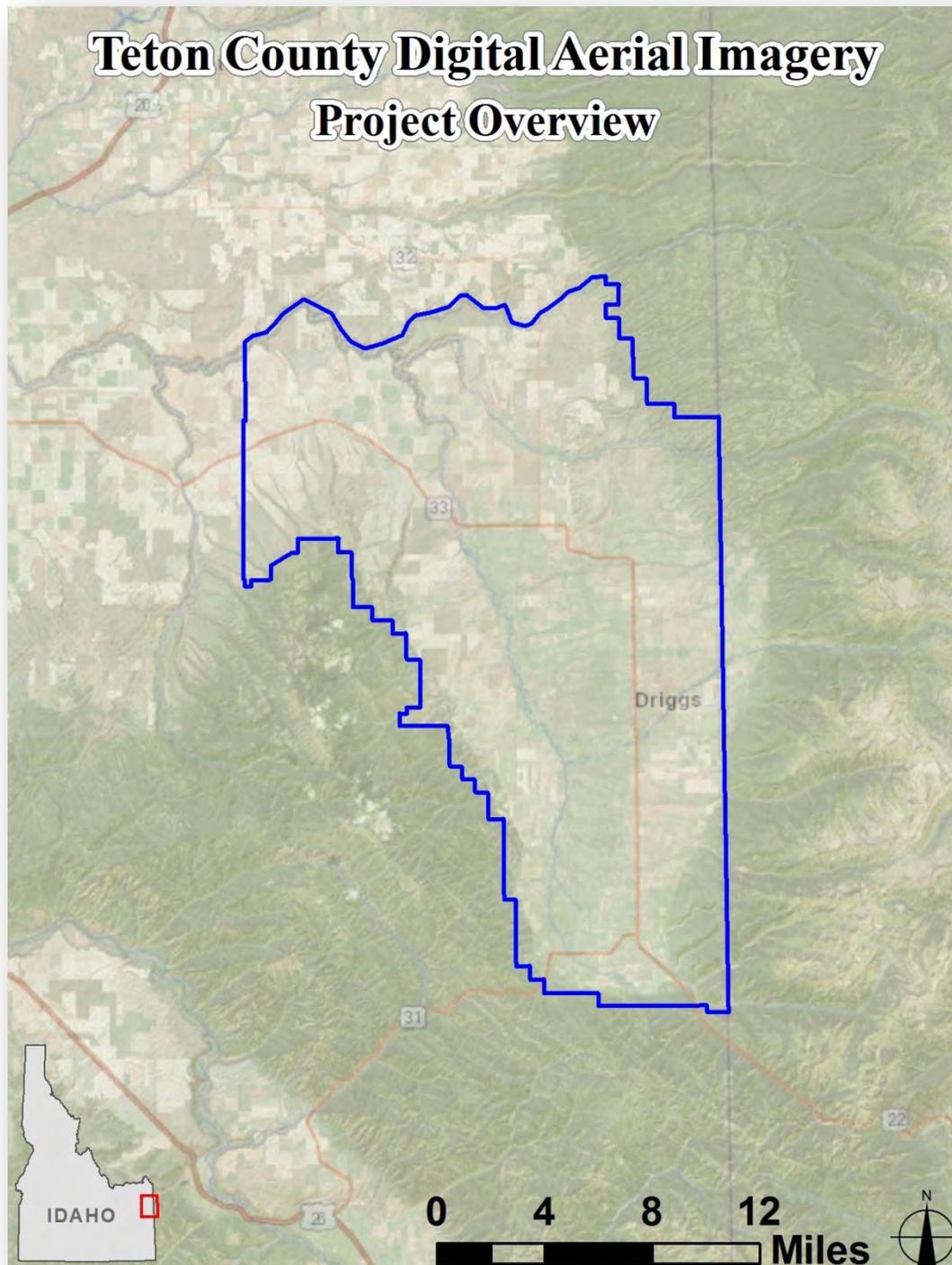
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1. Overview

On September 11, 2016, Aero-Graphics acquired digital 4-band stereo imagery over approximately 315 square miles located in Teton County, Idaho. The 4-band, 1' pixel orthoimagery will update existing imagery for the county.

Exhibit 1: Teton County project boundary



2. Acquisition

2.1 Airborne Acquisition – Equipment and Methodology

Image acquisition was performed using the industry-leading Microsoft/Vexcel UltraCam Eagle (UCE) digital camera system. The imagery was acquired at an average altitude of 15,777 ft AGL, collecting 263 individual images over 9 flightlines at a 0.82' (25 cm) ground sampling distance (GSD).

Exhibit 2: Summary of flight parameters

Altitude (ft AGL)	Overlap (%)	Sidelap (%)	# Flightlines	# Images
15,777	60	30	9	263

The UCE collected 4-band imagery at a 16-bit radiometric resolution. The imagery was output as 8-bit to create the final images. The UCE is equipped with precision GPS/IMU to accurately position the raw imagery for orthorectification. In addition, it is equipped with Forward Motion Compensation and mounted in a GSM-3000 gyro-stabilized mount that works together with the IMU to automatically correct up to 5° roll, 8.4° pitch, and 6.2° yaw before each exposure is fired. The imagery was reviewed for completeness before mobilizing the imagery back to the office.



Exhibit 3: The imagery acquisition platform for the Teton County project was a Piper PA-23 Aztec. Our Aztec has been customized for airborne sensors with an upgraded power system and avionics. The stability of the Aztec is ideal for imagery collection.



2.2 Ground Survey – Equipment and Methodology

Aero-Graphics used CORS base stations and airborne GPS data to ensure that the image data maintained its true geographic integrity. A SmartBase solution was used to differentially correct the aircraft’s trajectory data. Base station coordinates can be found in Appendix A.

3. Results

3.1 Orthophoto Accuracy

Horizontal accuracy of the orthophoto is dependent upon the quality of the aerotriangulation solution and the resulting ortho surface creation. Each bundle-adjusted AT solution is checked visually with the stereoimagery to ensure the surveyed control point falls directly on the center of the target and within a specified vertical tolerance (one-quarter the equivalent contour interval). If these tolerances are met, horizontal accuracy is always acceptable. In addition, Aero-Graphics utilized the project’s survey grade control throughout the block to verify the integrity of the ortho’s positional accuracy. Control and check points yielded a 2’ RMSE XY.

3.2 Projection, Datum, and Units

Projection:		State Plane Idaho East Zone
Datum:	Vertical:	NAVD 88
	Horizontal:	NAD 83 (2011)
Units:		U.S. Feet

4. Deliverables

Raster Data:	<ul style="list-style-type: none"> • 4-band orthorectified imagery in TIFF format at a 1’ pixel resolution
Report of Survey:	<ul style="list-style-type: none"> • Technical Project Report including methodology, accuracy, and results

5. Highlighted Images

Exhibit 4: Orthoimage over Teton Springs Golf Course in Victor, Idaho

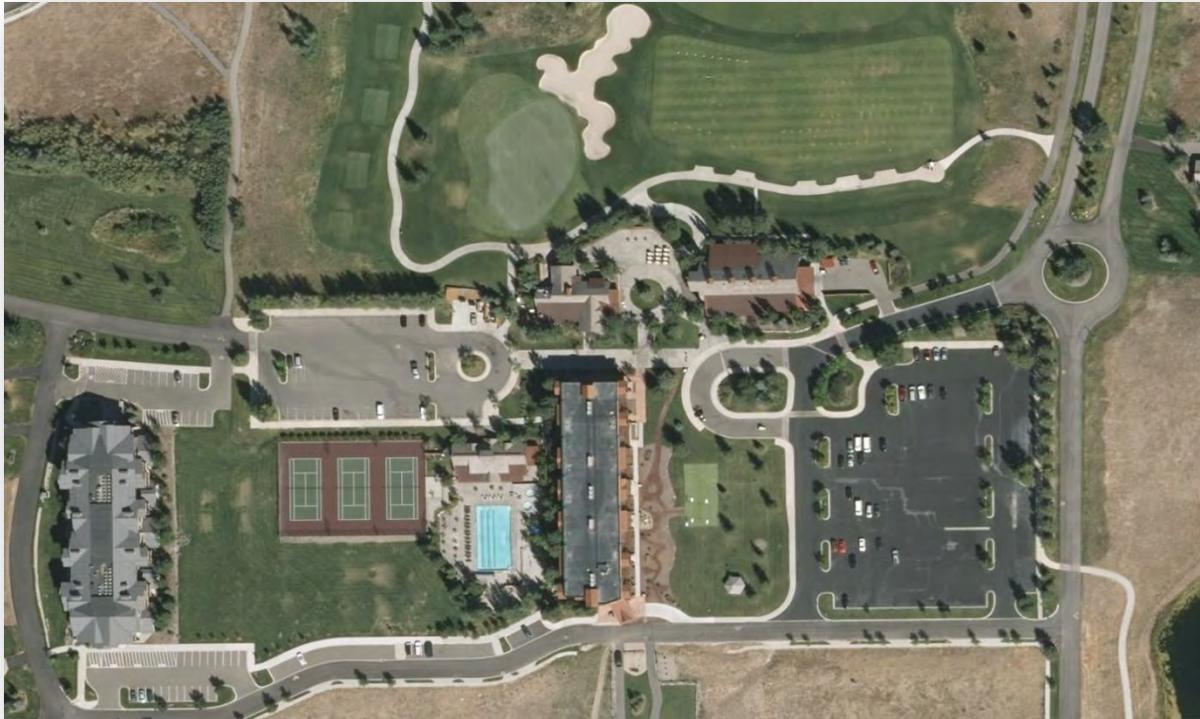


Exhibit 5: Orthoimage looking over Driggs-Reed Memorial Airport



Appendix A – Base Stations

Base Station	WGS84		
	Latitude	Longitude	Ellipsoid Height
AHID	42° 46' 23.22595"	-111° 03' 49.47226"	1975.520
BBID	44° 11' 06.15675"	-111° 31' 34.06232"	1789.950
GRRG	42° 56' 15.99290"	-111° 25' 17.88615"	2198.375
HWUT	41° 36' 26.06363"	-111° 33' 54.42326"	1714.923
IDDR	43° 44' 46.01716"	-111° 06' 36.97870"	1863.935
IDIR	43° 24' 34.11469"	-111° 17' 48.12723"	1614.324
P359	43° 28' 56.96200"	-111° 31' 46.20751"	2116.420
P682	42° 30' 11.87981"	-110° 54' 27.10231"	2323.954
P683	42° 49' 36.10720"	-111° 44' 04.34304"	2065.674
P684	43° 55' 08.93141"	-111° 27' 01.75887"	1693.895
P710	44° 05' 44.71122"	-110° 43' 55.71688"	2172.532
P798	43° 47' 45.67512"	-110° 57' 38.13478"	2450.568

Report For Teton County, Idaho GIS Parcel Mapping

September 2016

Summary

Over the last 4 years the Teton County GIS parcel data was rigorously reviewed for inaccuracies. Order-of-magnitude improvements in accuracy were accomplished by using coordinate geometry (cogo) to enter the dimensions (bearing and distances) from the recorded deeds and subdivision plats. The parcels were aligned to the available control from AW Engineering.

Greenwood Mapping has provided:

1. GIS parcel data
2. Analytical reports of the mismatches between the GIS parcel database and the Assessor's database
3. Accuracy reports
4. AutoCad drawing with detailed notes on issues found and alignment (t_notes layer)

Analytical and Accuracy Reports:

Google Doc "TC Idaho"

<https://docs.google.com/spreadsheets/ccc?key=0AucJB9GMkGsJdE5qMEI5Z0xuQzZHdUF2aDI2SGhTQnc>

- **Problems:** PINs with noted problems that need to be addressed by the Assessor (this list is not exhaustive)
- **Driggs notes:** additional notes on alleys in Driggs
- **Unmapped:** PINs in the assessor database that don't have a mapped parcel
- **PINs in GIS but not Assessor:** PINs that are in the parcel layer but not in the Assessor database
- **Acre discrepancies:** Acres tax/Acre Calc % deviation where the difference is >%5
- **Mapped per plat:** these are parcels that are mapped according to the plat but the acres do not match what the assessor has in the database (this list is not exhaustive)

Methodology:

- Incorporated existing cogo data that was accurate
- Cogo'd deeds and tax numbers
- Checked subdivisions against plat maps for accuracy, redrew when needed
- Moved and aligned the redrawn parcels to control
- Looked at the biggest acreage discrepancies - where acres were available, town lots don't always show acreage in the assessor's database
- Fixed topology in areas where the parcels were accurately drawn

Most notable issues within Teton County

Forest Service building area and east side of Gemstone Addition - there are several issues with the deeds in this area as well as legitimate encroaching issues, more work needs to be done in this area

Victor – South of the Victor Valley Market area

Felt – platted subdivision does not agree with ground conditions as seen on aerial photos

Grand Teton Estates – plat has many errors, many assumptions were made

Snowy Meadows – alignment issues in this area

Victor – Cedron south to Dogwood between S 1000 W and N Beryl Ave has alignment issues

Alignment issues are far more likely to be related the integrity of the deed or plat than the accuracy of the control points. If the calls are incorrect to a known control point then they will not be useful.

See documentation sent in separate attachment.

Recommendations

Considerable experience and professional judgment are required to build an accurate parcel layer. Working with legal documents and rectifying the discrepancies with GPS control points can not be done by inexperienced and or untrained staff.

Both the immediate and long term usefulness of the parcel layer are directly related to its accuracy. So it is important to maintain or continue to improve the accuracy of the parcel layer by incorporating these general guidelines into the GIS workflow:

1. Relative geometric accuracy (Cogo rather than digitize)
2. Absolute geographic accuracy (the real world location on parcels)

3. Completeness (are all parcels mapped and taxed?)
4. Mismatches in acres between GIS and Assessor databases



FROM: Kristin Owen, Planning Administrator
TO: Board of County Commissioners
RE: Planning Department Update
MEETING: October 24, 2016

The following items are for your review and discussion.

Nutrient Pathogen Waiver for Ross Meadow Subdivision

Cleon Ross has applied for a 2-lot subdivision. This property is located in the Wetlands and Waterways Overlay, which requires a Nutrient Pathogen Evaluation to be conducted for the Preliminary Phase of a subdivision application. See Attachments 1 and 2 for Nutrient Pathogen Waiver Request from AW Engineering.

Title 9 identifies a waiver process for the Nutrient Pathogen Evaluation if the study is not required by IDEQ or Eastern Idaho Public Health. For this application, neither IDEQ nor EIPH require a Nutrient Pathogen Evaluation, which makes this application eligible for the waiver.

The Board of County Commissioners may approve a Nutrient Pathogen Evaluation Waiver after they receive a recommendation from the Planning & Zoning Commission.

Comments to Consider

This waiver request was sent to the Teton County Technical Reviewer for NP Studies, Jen Zung, and it was sent to Flint Hall with Idaho Department of Environmental Quality. I did not send it to Mike Dronen with Eastern Idaho Public Health because Mike has told me multiple times that EIPH does not require NP Studies. They only refer to IDEQ.

The Teton County Technical Reviewer stated she would not recommend granting a waiver unless the applicant can show that Trail Creek is not hydraulically connected to any shallow or perched groundwater that could be contaminated by the proposed leach fields.

Mr. Hall, IDEQ, suggests that the developer be requested to collect ground water samples for total nitrite plus nitrate from the nearest domestic wells up gradient and down gradient from the proposed subdivision to provide a basis for the assumption that there will be no impact.

The applicant has commented that they would be willing to use advanced septic systems on the property.

Planning & Zoning Commission Recommendation

I move to recommend the Nutrient Pathogen Evaluation Waiver Request for Ross Meadow Subdivision to the Board of County Commissioners for approval, with the following condition(s):

1. The applicant must collect ground water samples for total nitrite plus nitrate from the nearest domestic wells up gradient and down gradient from the proposed subdivision to provide a basis for the assumption that there will be no impact.
2. The applicant must use advanced septic systems.
3. The applicant must set building envelopes away from Trail Creek.

ACTION ITEM: Motion to approve or deny the Nutrient Pathogen Waiver for Ross Meadow Subdivision.

Land Use Development Code Update

On 10/18, the Planning Commission voted to request a new, redlined version of the draft code from staff. I cannot commit to completing this document any sooner than the end of November, best case scenario. At that time, they will schedule a work session to review the changes (potentially only 1 work session).

After agreeing to the changes, they will notice a public hearing. The earliest this public hearing could happen would be January 10, assuming all changes are agreed to by the December 16th noticing deadline. At that time, they will hear public comment again and decide if they are then ready to make a recommendation to the Board. They have reopened written public comment as of 10/18.

Senior Planner Position

I have offered this position, but it has not been accepted yet. The candidate has been given until November 9th to respond.

Request for Time Off

I am requesting the week of Thanksgiving off. I have plans to go back east to be with family. This would be Monday (11/21) through Wednesday (11/23). We already have Thursday and Friday off as holidays.

Attachments

1. Ross Meadow NP Waiver Request – original (received 8-4-2016)
2. Ross Meadow NP Waiver Request – additional info (received 10-17-2016/10-20-2016)

ROSS MEADOWS SUBDIVISION

Request for NP Study Waiver

Part of the E $\frac{1}{2}$ SW $\frac{1}{4}$ Sec 13, Twp. 3 N, R 45 E, B.M.
Teton County, ID.

Prepared for:

Cleon Ross
9488 Old Jackson Hwy.
Victor, Teton Co., Idaho 83455

And: 4352 E 116 N, Idaho Falls, Id. 83401

Phone 208-201-2944
docross@aol.com

by Arnold W Woolstenhulme
A W Engineering
Box 139, Victor, Idaho
(208-787-2952

August 1, 2016

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III. PURPOSE OF REPORT

The purpose of this report is to submit information and data to support the request for a waiver to the Teton County Subdivision Ordinance section which would require an NP (Nutrient Pathogen) study on the subject property addressed in this report. The NP study is required by Teton Co. Ordinance Sec 9-3-2 (C-3-C) because it states four conditions requiring the study.

This property has Trail Creek running across the South side near State Hwy 33. Trail creek is a year-around flowing stream and would have a small amount of wetlands adjacent to the water's edge. The ordinance 9-3-2(C-3-b) requires a study when the proposed development lies wholly or partially within the WW Wetland and Waterways Overlay Area (Sec 8-5-1-D).

The ordinance allows a request for a variance from the NP study when it is not required by DEQ or Eastern Idaho Health Department. They have both been contacted and neither has a policy requiring an NP study for property in this situation. Their policy is to require a NP study when a central sewer system is being proposed.

This report presents the information showing the property location and the data known about the soils and the availability to provide other sewer systems in this area.

IV. PROPERTY DATA AND BACKGROUND

Property Location: An 8.2 acre parcel of lan, owned by Cleon Ross lying in the W½ W½ NE1/4 NW1/4 of Section 13, Twp. 3 N., Rng. 45 E. B.M., Teton County, Idaho.

The property has been hay ground and pasture land for the past 100 years and has been in the Ross family for over 60 -80 years. Cleon Ross is now planning on deeding the property to his daughter Janine Jolley and son David Ross. Because they want to each own their own parcel, they are trying to split it into two equal parcels. The land was created through a land split process and therefore cannot be split again via under that ordinance. The land split ordinance does not require an NP study be done.

The only choice left is to do a subdivision of the land in order for each party to own their individual parcel.

A. Test Hole Data

AW Engineering dug two test pits over 9 feet depth and evaluated the soils materials found near the proposed drain field sites. The soil was as expected and as shown on NRCS SOILS STUDY.

0-1.5 ft	silty loam organic soil (topsoil)
1.5 - 9'	Gravelly to very gravelly loam

No evidence of any water table or bedrock above 9 feet.

V. PROPOSED PROJECT

The proposed project is to divide the 8.2 acres into two equally sized lots that would be 150 foot wide and run from the Old Jackson Hwy. to State Highway 33. Each lot would have an individual well and sewer system. The majority of the land lies outside of any wetlands and away from Trail Creek and the small Town Canal that runs along the Western edge of the property.

The soil is Badgerton loam and ranges from the top 18" being gravelly loam to very gravelly loam. The NRCS Soils study report is included in the Appendix – S: p.1-10.

No subwater has been noted in this area nor is there any evidence of it in the test holes. From well logs and other information, the ground water is over 80 feet deep. Well logs are included in App. W-1.

An NP study would not provide any information pertinent to the water quality impact of the two 4.11 acre subdivision.

VI. SUMMARY OF REPORT

- A. Soils loamy gravel over 80 feet deep.
- B. Water table over 80 deep.
- C. Drain field area will be defined on the plat to be over 300 feet from Trail Creek.
- D. A NP study would not provide any pertinent data showing the impact on the water quality from putting two modest homes on 8.2 acres of land in this area and on this type of soil.

VII. WAIVER REQUEST:

It has been determined by Teton County Planning and Zoning that because the property does have Trail Creek running through it, which is shown on the Waterways Overlay Area map, it likely has some wetlands adjacent to said creek. This determination requires the project to have a NP Level 1 study done on it or request a waiver from this requirement as a submittal with the subdivision plat application.

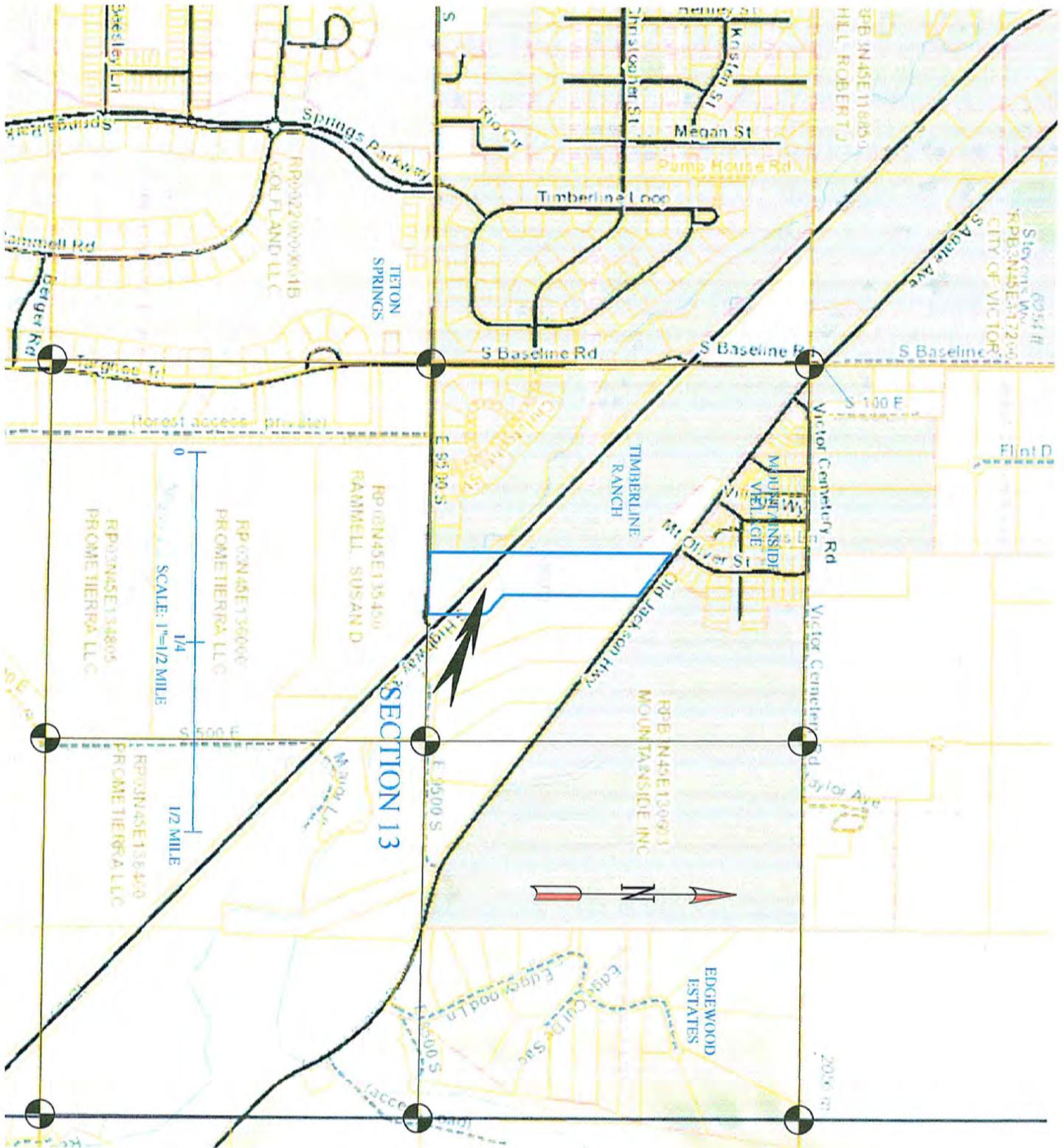
The owner and I as his Engineer, do hereby request that a waiver from completing a Level I NP study be granted for this project, thus allowing the subdivision application to proceed.

The basis for this request is the time and cost to perform said study when the applicant is willing to place building envelopes on each lot which would restrict the property from having any drain fields within 300 feet of said Trail Creek.

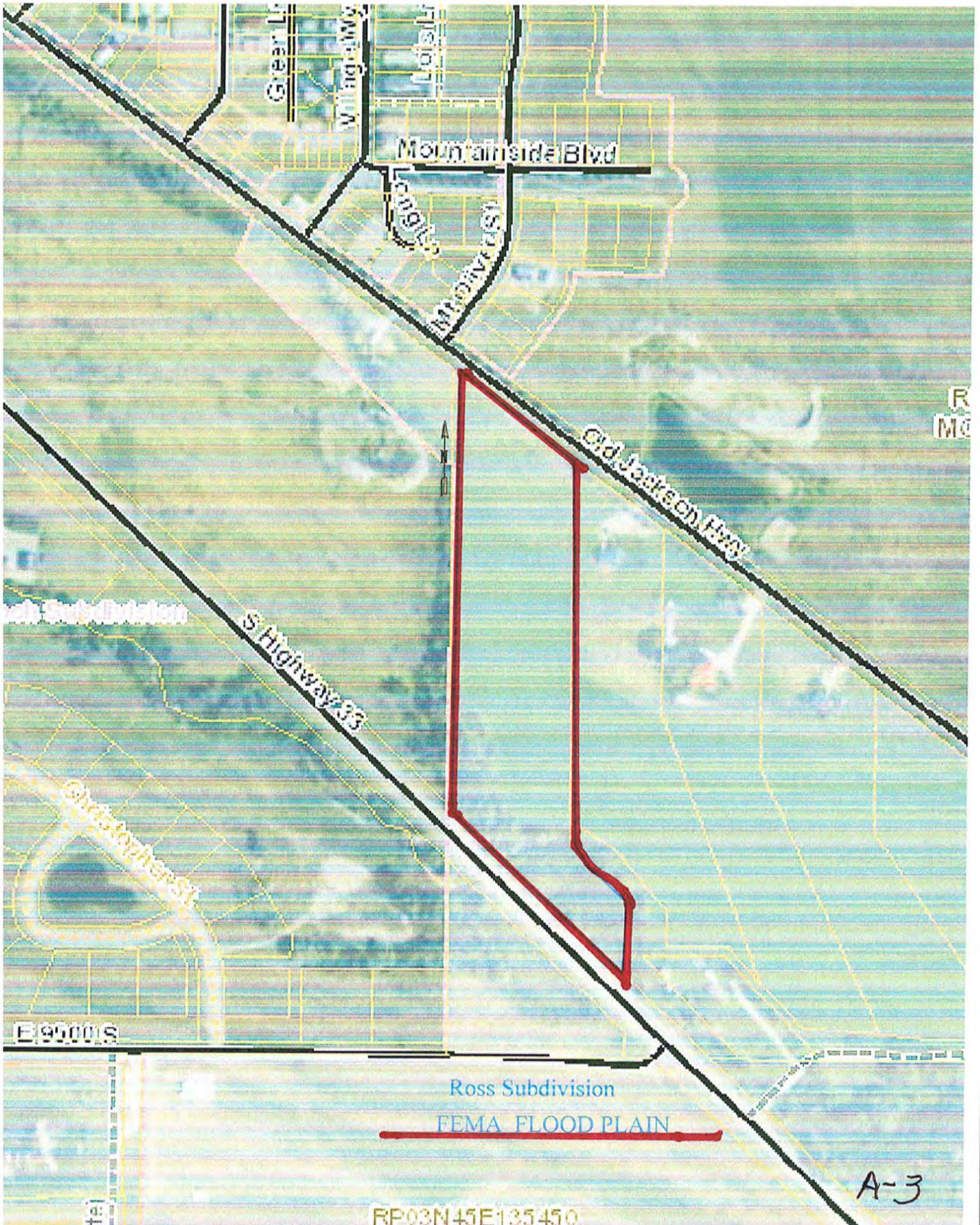
Other factors considered were the City of Victor's closest sewer manhole, which is over 300 feet from the location of a proposed drain field. That would require a lift station to pump the sewer effluent up to the manhole. The estimated cost to construct this line and lift station and cross the Old Jackson Highway would be about \$50,000.00 plus the higher connection cost for a hook up outside of the city limits.

The soils are deep gravelly loam with the water table being over 80 feet deep, thus showing that an individual drain field and system would function with no environmental concerns and little chance of septic effluent reaching the drinking water table before it is purified through natural processes.

The other benefit is that the natural aquifer is being re-charged with 90% of the water pumped out of the wells being put back into the ground within the same hydraulic area from which it was pumped.



VICINITY MAP
ROSS SUBDIVISION





A product of the National Cooperative Soil Survey, a joint effort of the United States Department of Agriculture and other Federal agencies, State agencies including the Agricultural Experiment Stations, and local participants

Custom Soil Resource Report for Teton Area, Idaho and Wyoming

Ross Subdivision



July 31, 2016

Doc R: 1-17

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Custom Soil Resource Report Soil Map



Custom Soil Resource Report

MAP LEGEND

	Area of Interest (AOI)		Soil Area
	Soils		Stony Spot
	Soil Map Unit Polygons		Very Stony Spot
	Soil Map Unit Lines		Wet Spot
	Soil Map Unit Points		Other
	Special Point Features		Special Line Features
	Blowout		
	Borrow Pit		
	Clay Spot		
	Closed Depression		
	Gravel Pit		
	Gravelly Spot		
	Landfill		
	Lava Flow		
	Marsh or swamp		
	Mine or Quarry		
	Miscellaneous Water		
	Perennial Water		
	Rock Outcrop		
	Saline Spot		
	Sandy Spot		
	Severely Eroded Spot		
	Sinkhole		
	Slide or Slip		
	Sodic Spot		
			Streams and Canals
			Transportation
			Rails
			Interstate Highways
			US Routes
			Major Roads
			Local Roads
			Background
			Aerial Photography

MAP INFORMATION

The soil surveys that comprise your AOI were mapped at 1:24,000.

Warning: Soil Map may not be valid at this scale.

Enlargement of maps beyond the scale of mapping can cause misunderstanding of the detail of mapping and accuracy of soil line placement. The maps do not show the small areas of contrasting soils that could have been shown at a more detailed scale.

Please rely on the bar scale on each map sheet for map measurements.

Source of Map: Natural Resources Conservation Service
 Web Soil Survey URL: <http://websoilsurvey.nrcs.usda.gov>
 Coordinate System: Web Mercator (EPSG:3857)

Maps from the Web Soil Survey are based on the Web Mercator projection, which preserves direction and shape but distorts distance and area. A projection that preserves area, such as the Albers equal-area conic projection, should be used if more accurate calculations of distance or area are required.

This product is generated from the USDA-NRCS certified data as of the version date(s) listed below.

Soil Survey Area: Teton Area, Idaho and Wyoming
 Survey Area Data: Version 5, Sep 25, 2015

Soil map units are labeled (as space allows) for map scales 1:50,000 or larger.

Date(s) aerial images were photographed: Jul 20, 2011—Jul 21, 2011

The orthophoto or other base map on which the soil lines were compiled and digitized probably differs from the background imagery displayed on these maps. As a result, some minor shifting of map-unit boundaries may be evident.

Custom Soil Resource Report

Map Unit Legend

Teton Area, Idaho and Wyoming (ID650)			
Map Unit Symbol	Map Unit Name	Acres in AOI	Percent of AOI
13417	Badgerton-Arimo complex, 0 to 2 percent slopes	14.1	66.0%
13425	Badgerton-Alpine complex, 2 to 8 percent slopes	1.2	5.4%
13430	Alpine-St. Anthony complex, 0 to 2 percent slopes	6.1	28.6%
Totals for Area of Interest		21.4	100.0%

Map Unit Descriptions

The map units delineated on the detailed soil maps in a soil survey represent the soils or miscellaneous areas in the survey area. The map unit descriptions, along with the maps, can be used to determine the composition and properties of a unit.

A map unit delineation on a soil map represents an area dominated by one or more major kinds of soil or miscellaneous areas. A map unit is identified and named according to the taxonomic classification of the dominant soils. Within a taxonomic class there are precisely defined limits for the properties of the soils. On the landscape, however, the soils are natural phenomena, and they have the characteristic variability of all natural phenomena. Thus, the range of some observed properties may extend beyond the limits defined for a taxonomic class. Areas of soils of a single taxonomic class rarely, if ever, can be mapped without including areas of other taxonomic classes. Consequently, every map unit is made up of the soils or miscellaneous areas for which it is named and some minor components that belong to taxonomic classes other than those of the major soils.

Most minor soils have properties similar to those of the dominant soil or soils in the map unit, and thus they do not affect use and management. These are called noncontrasting, or similar, components. They may or may not be mentioned in a particular map unit description. Other minor components, however, have properties and behavioral characteristics divergent enough to affect use or to require different management. These are called contrasting, or dissimilar, components. They generally are in small areas and could not be mapped separately because of the scale used. Some small areas of strongly contrasting soils or miscellaneous areas are identified by a special symbol on the maps. If included in the database for a given area, the contrasting minor components are identified in the map unit descriptions along with some characteristics of each. A few areas of minor components may not have been observed, and consequently they are not mentioned in the descriptions, especially where the pattern was so complex that it was impractical to make enough observations to identify all the soils and miscellaneous areas on the landscape.

The presence of minor components in a map unit in no way diminishes the usefulness or accuracy of the data. The objective of mapping is not to delineate pure taxonomic classes but rather to separate the landscape into landforms or landform segments that have similar use and management requirements. The delineation of such segments

Custom Soil Resource Report

on the map provides sufficient information for the development of resource plans. If intensive use of small areas is planned, however, onsite investigation is needed to define and locate the soils and miscellaneous areas.

An identifying symbol precedes the map unit name in the map unit descriptions. Each description includes general facts about the unit and gives important soil properties and qualities.

Soils that have profiles that are almost alike make up a *soil series*. Except for differences in texture of the surface layer, all the soils of a series have major horizons that are similar in composition, thickness, and arrangement.

Soils of one series can differ in texture of the surface layer, slope, stoniness, salinity, degree of erosion, and other characteristics that affect their use. On the basis of such differences, a soil series is divided into *soil phases*. Most of the areas shown on the detailed soil maps are phases of soil series. The name of a soil phase commonly indicates a feature that affects use or management. For example, Alpha silt loam, 0 to 2 percent slopes, is a phase of the Alpha series.

Some map units are made up of two or more major soils or miscellaneous areas. These map units are complexes, associations, or undifferentiated groups.

A *complex* consists of two or more soils or miscellaneous areas in such an intricate pattern or in such small areas that they cannot be shown separately on the maps. The pattern and proportion of the soils or miscellaneous areas are somewhat similar in all areas. Alpha-Beta complex, 0 to 6 percent slopes, is an example.

An *association* is made up of two or more geographically associated soils or miscellaneous areas that are shown as one unit on the maps. Because of present or anticipated uses of the map units in the survey area, it was not considered practical or necessary to map the soils or miscellaneous areas separately. The pattern and relative proportion of the soils or miscellaneous areas are somewhat similar. Alpha-Beta association, 0 to 2 percent slopes, is an example.

An *undifferentiated group* is made up of two or more soils or miscellaneous areas that could be mapped individually but are mapped as one unit because similar interpretations can be made for use and management. The pattern and proportion of the soils or miscellaneous areas in a mapped area are not uniform. An area can be made up of only one of the major soils or miscellaneous areas, or it can be made up of all of them. Alpha and Beta soils, 0 to 2 percent slopes, is an example.

Some surveys include *miscellaneous areas*. Such areas have little or no soil material and support little or no vegetation. Rock outcrop is an example.

Custom Soil Resource Report

Teton Area, Idaho and Wyoming**13417—Badgerton-Arimo complex, 0 to 2 percent slopes****Map Unit Setting**

National map unit symbol: 1vgn
Elevation: 5,890 to 6,570 feet
Mean annual precipitation: 16 to 18 inches
Mean annual air temperature: 38 to 44 degrees F
Frost-free period: 20 to 90 days
Farmland classification: Not prime farmland

Map Unit Composition

Badgerton, rarely flooded, and similar soils: 50 percent
Arimo and similar soils: 40 percent
Estimates are based on observations, descriptions, and transects of the mapunit.

Description of Badgerton, Rarely Flooded**Setting**

Landform: Flood plains on fan remnants
Down-slope shape: Linear
Across-slope shape: Linear
Parent material: Mixed alluvium

Typical profile

A - 0 to 9 inches: loam
AB - 9 to 17 inches: very gravelly loam
BC - 17 to 31 inches: extremely gravelly loamy sand
C1 - 31 to 43 inches: extremely gravelly loamy coarse sand
C2 - 43 to 60 inches: very gravelly sandy loam

Properties and qualities

Slope: 0 to 2 percent
Depth to restrictive feature: More than 80 inches
Natural drainage class: Well drained
Capacity of the most limiting layer to transmit water (Ksat): Moderately high to high (0.57 to 1.98 in/hr)
Depth to water table: More than 80 inches
Frequency of flooding: Rare
Frequency of ponding: None
Calcium carbonate, maximum in profile: 4 percent
Salinity, maximum in profile: Nonsaline to very slightly saline (0.0 to 2.0 mmhos/cm)
Sodium adsorption ratio, maximum in profile: 1.0
Available water storage in profile: Low (about 3.9 inches)

Interpretive groups

Land capability classification (irrigated): 6c
Land capability classification (nonirrigated): 6c
Hydrologic Soil Group: B
Ecological site: RIVERBOTTOM 10-18 POAN3/LECI4 (R013XY049ID)

Description of Arimo**Setting**

Landform: Stream terraces on fan remnants

Custom Soil Resource Report

Down-slope shape: Linear
Across-slope shape: Linear, convex
Parent material: Mixed alluvium with loess influence

Typical profile

Ap1 - 0 to 2 inches: loam
Ap2 - 2 to 13 inches: loam
Bw - 13 to 15 inches: loam
Bk1 - 15 to 25 inches: loam
Bk2 - 25 to 29 inches: very gravelly sandy loam
2Bkq - 29 to 35 inches: extremely gravelly loamy sand
2C - 35 to 60 inches: extremely gravelly sand

Properties and qualities

Slope: 0 to 2 percent
Depth to restrictive feature: More than 80 inches
Natural drainage class: Well drained
Capacity of the most limiting layer to transmit water (Ksat): Moderately high to high
 (0.57 to 1.98 in/hr)
Depth to water table: More than 80 inches
Frequency of flooding: None
Frequency of ponding: None
Calcium carbonate, maximum in profile: 36 percent
Salinity, maximum in profile: Nonsaline to very slightly saline (0.0 to 2.0 mmhos/cm)
Sodium adsorption ratio, maximum in profile: 1.0
Available water storage in profile: Low (about 4.9 inches)

Interpretive groups

Land capability classification (irrigated): 4c
Land capability classification (nonirrigated): 4c
Hydrologic Soil Group: B
Ecological site: LOAMY 12-16 - Provisional (R013XY0011D)

13425—Badgerton-Alpine complex, 2 to 8 percent slopes**Map Unit Setting**

National map unit symbol: 1vggt
Elevation: 6,040 to 6,680 feet
Mean annual precipitation: 16 to 26 inches
Mean annual air temperature: 36 to 44 degrees F
Frost-free period: 20 to 90 days
Farmland classification: Not prime farmland

Map Unit Composition

Badgerton, rarely flooded, and similar soils: 55 percent
Alpine and similar soils: 35 percent
Minor components: 10 percent
Estimates are based on observations, descriptions, and transects of the mapunit.

Custom Soil Resource Report

Description of Badgerton, Rarely Flooded**Setting**

Landform: Flood plains
Down-slope shape: Linear
Across-slope shape: Linear, concave
Parent material: Mixed alluvium

Typical profile

A - 0 to 9 inches: loam
AB - 9 to 17 inches: very gravelly loam
BC - 17 to 31 inches: extremely gravelly loamy sand
C1 - 31 to 43 inches: extremely gravelly loamy coarse sand
C2 - 43 to 60 inches: very gravelly sandy loam

Properties and qualities

Slope: 2 to 8 percent
Depth to restrictive feature: More than 80 inches
Natural drainage class: Well drained
Capacity of the most limiting layer to transmit water (Ksat): Moderately high to high (0.57 to 1.98 in/hr)
Depth to water table: More than 80 inches
Frequency of flooding: Rare
Frequency of ponding: None
Calcium carbonate, maximum in profile: 4 percent
Salinity, maximum in profile: Nonsaline to very slightly saline (0.0 to 2.0 mmhos/cm)
Sodium adsorption ratio, maximum in profile: 1.0
Available water storage in profile: Low (about 3.9 inches)

Interpretive groups

Land capability classification (irrigated): 6c
Land capability classification (nonirrigated): 6c
Hydrologic Soil Group: B
Ecological site: RIVERBOTTOM 10-18 POAN3/LECI4 (R013XY049ID)

Description of Alpine**Setting**

Landform: Fan remnants, stream terraces
Down-slope shape: Convex, linear
Across-slope shape: Linear, convex
Parent material: Mixed alluvium

Typical profile

A1 - 0 to 2 inches: gravelly loam
A2 - 2 to 11 inches: very gravelly loam
ABk - 11 to 17 inches: extremely gravelly loam
Bk - 17 to 25 inches: extremely gravelly sandy loam
Bkq - 25 to 31 inches: extremely gravelly loamy sand
Bk' - 31 to 35 inches: extremely gravelly sandy loam
Bkq' - 35 to 44 inches: extremely gravelly loamy sand
Bk1" - 44 to 51 inches: extremely gravelly sandy loam
Bk2" - 51 to 60 inches: gravel

Properties and qualities

Slope: 2 to 8 percent
Depth to restrictive feature: More than 80 inches

Custom Soil Resource Report

Natural drainage class: Well drained

Capacity of the most limiting layer to transmit water (Ksat): Moderately high to high
(0.57 to 1.98 in/hr)

Depth to water table: More than 80 inches

Frequency of flooding: None

Frequency of ponding: None

Calcium carbonate, maximum in profile: 75 percent

Salinity, maximum in profile: Nonsaline to very slightly saline (0.0 to 2.0 mmhos/cm)

Sodium adsorption ratio, maximum in profile: 1.0

Available water storage in profile: Very low (about 2.2 inches)

Interpretive groups

Land capability classification (irrigated): 4c

Land capability classification (nonirrigated): 6s

Hydrologic Soil Group: B

Ecological site: SHALLOW GRAVELLY 12-16 ARTRV/PSSPS (R013XY004ID)

Minor Components**Foxcreek, wooded**

Percent of map unit: 5 percent

Landform: Flood plains

Down-slope shape: Linear

Across-slope shape: Linear, concave

Ecological site: RIVERBOTTOM 10-18 POAN3/LECI4 (R013XY049ID)

Redfish, wooded

Percent of map unit: 5 percent

Landform: Flood plains

Down-slope shape: Linear

Across-slope shape: Concave, linear

Ecological site: RIVERBOTTOM 10-18 POAN3/LECI4 (R013XY049ID)

13430—Alpine-St. Anthony complex, 0 to 2 percent slopes**Map Unit Setting**

National map unit symbol: 1vghp

Elevation: 5,910 to 6,480 feet

Mean annual precipitation: 16 to 18 inches

Mean annual air temperature: 38 to 44 degrees F

Frost-free period: 50 to 90 days

Farmland classification: Prime farmland if irrigated

Map Unit Composition

Alpine and similar soils: 50 percent

St. anthony and similar soils: 35 percent

Estimates are based on observations, descriptions, and transects of the mapunit.

Custom Soil Resource Report

Description of Alpine**Setting**

Landform: Fan remnants, stream terraces

Down-slope shape: Linear, convex

Across-slope shape: Linear, convex

Parent material: Mixed alluvium

Typical profile

A1 - 0 to 2 inches: gravelly loam

A2 - 2 to 11 inches: very gravelly loam

ABk - 11 to 17 inches: extremely gravelly loam

Bk - 17 to 25 inches: extremely gravelly sandy loam

Bkq - 25 to 31 inches: extremely gravelly loamy sand

Bk' - 31 to 35 inches: extremely gravelly sandy loam

Bkq' - 35 to 44 inches: extremely gravelly loamy sand

Bk1" - 44 to 51 inches: extremely gravelly sandy loam

Bk2" - 51 to 60 inches: gravel

Properties and qualities

Slope: 0 to 2 percent

Depth to restrictive feature: More than 80 inches

Natural drainage class: Well drained

Capacity of the most limiting layer to transmit water (Ksat): Moderately high to high
(0.57 to 1.98 in/hr)

Depth to water table: More than 80 inches

Frequency of flooding: None

Frequency of ponding: None

Calcium carbonate, maximum in profile: 75 percent

Salinity, maximum in profile: Nonsaline to very slightly saline (0.0 to 2.0 mmhos/cm)

Sodium adsorption ratio, maximum in profile: 1.0

Available water storage in profile: Very low (about 2.2 inches)

Interpretive groups

Land capability classification (irrigated): 4c

Land capability classification (nonirrigated): 6s

Hydrologic Soil Group: B

Ecological site: SHALLOW GRAVELLY 12-16 ARTRV/PSSPS (R013XY004ID)

Description of St. Anthony**Setting**

Landform: Swales on fan remnants

Down-slope shape: Concave, linear, convex

Across-slope shape: Linear, concave

Parent material: Gravelly mixed alluvium

Typical profile

A1 - 0 to 7 inches: gravelly loam

A2 - 7 to 12 inches: gravelly loam

Bw - 12 to 23 inches: very gravelly sandy loam

BC - 23 to 47 inches: extremely gravelly coarse sandy loam

2C - 47 to 60 inches: extremely gravelly loamy sand

Properties and qualities

Slope: 0 to 2 percent

Depth to restrictive feature: More than 80 inches

Custom Soil Resource Report

Natural drainage class: Well drained

Capacity of the most limiting layer to transmit water (Ksat): Moderately high to high
(0.57 to 1.98 in/hr)

Depth to water table: More than 80 inches

Frequency of flooding: None

Frequency of ponding: None

Salinity, maximum in profile: Nonsaline to very slightly saline (0.0 to 2.0 mmhos/cm)

Sodium adsorption ratio, maximum in profile: 1.0

Available water storage in profile: Low (about 3.5 inches)

Interpretive groups

Land capability classification (irrigated): 4c

Land capability classification (nonirrigated): 4s

Hydrologic Soil Group: B

Ecological site: SHALLOW GRAVELLY 12-16 ARTRV/PSSPS (R013XY004ID)

7/31/2016

Web Soil Survey



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| A | A | A

Area of Interest (AOI) | Soil Map | Soil Data Explorer | Download Soils Data | Shopping Cart (Free)

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Dominant Ecological Site Map

Ecological Sites by Map Unit Component Table

Basic Options

Ecological Site Type Rangeland

[View All Ecological Sites Info](#)

R013XY001ID — LOAMY 12-16 - Provisional

R013XY004ID — SHALLOW GRAVELLY 12-16 ARTRV/PSSPS

R013XY049ID — RIVERBOTTOM 10-18 POAN3/LECI4

Map — Dominant Ecological Site — Rangeland



Warning: Soil Ratings Map may not be valid at this scale.

You have zoomed in beyond the scale at which the soil map for this area is intended to be used. Mapping of soils is done at a particular scale. The soil surveys that comprise your AOI were mapped at 1:24,000. The design of map units and the level of detail shown in the resulting soil map are dependent on that map scale.

Enlargement of maps beyond the scale of mapping can cause misunderstanding of the detail of mapping and accuracy of soil line placement. The maps do not show the small areas of contrasting soils that could have been shown at a more detailed scale.

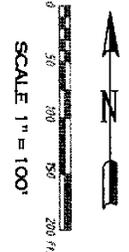
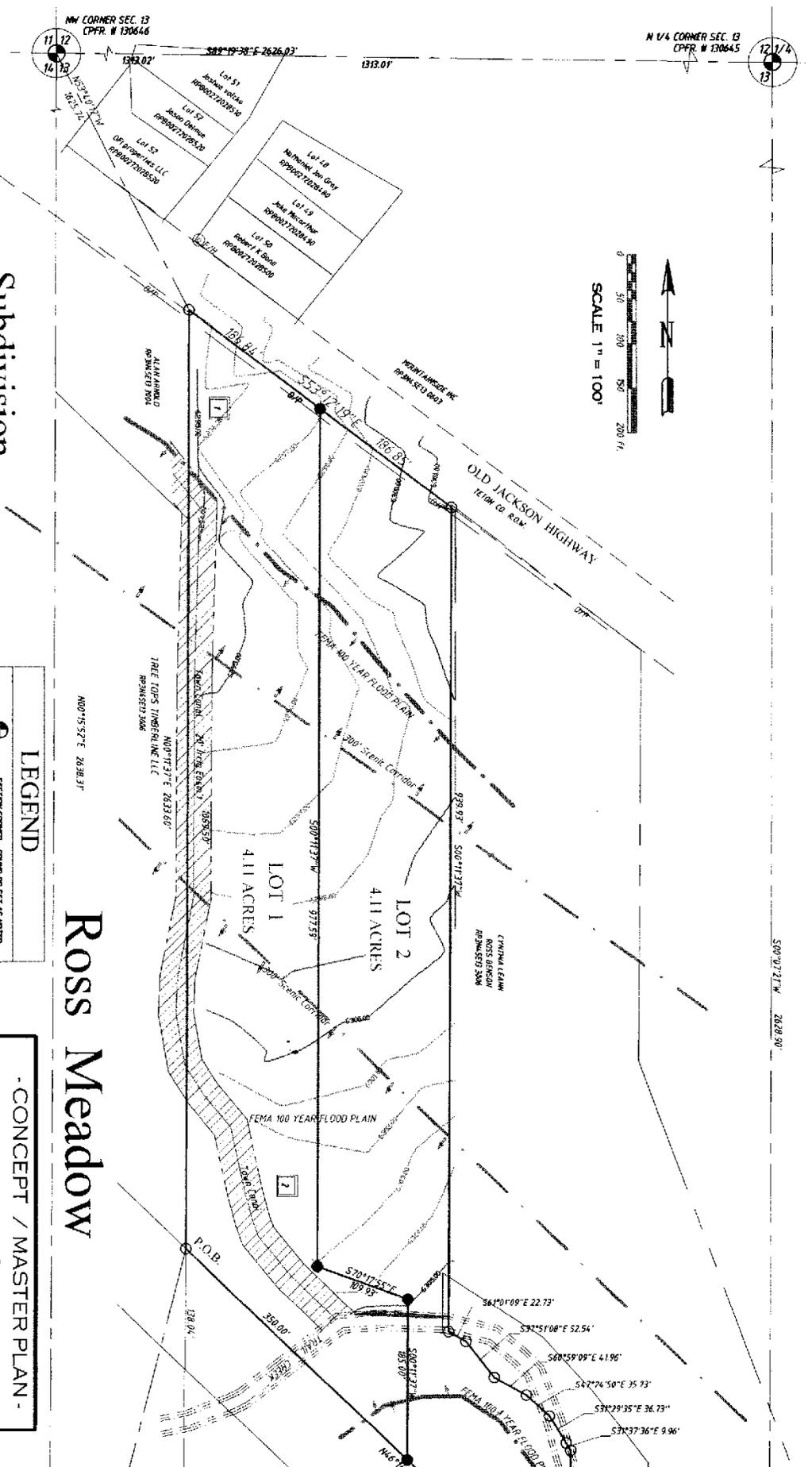
Table — Ecological Sites by Map Unit Component — Rangeland

Teton Area, Idaho and Wyoming					
Map unit symbol	Map unit name	Component name (percent)	Ecological site	Acres in AOI	Percent of AOI
13417	Badgerton-Arimo complex, 0 to 2 percent slopes	Badgerton, rarely flooded (50%)	R013XY049ID — RIVERBOTTOM 10-18 POAN3/LECI4	14.1	66.0%
		Arimo (40%)	R013XY001ID — LOAMY 12-16 - Provisional		
13425	Badgerton-Alpine complex, 2 to 8 percent slopes	Badgerton, rarely flooded (55%)	R013XY049ID — RIVERBOTTOM 10-18 POAN3/LECI4	1.2	5.4%
		Alpine (35%)	R013XY004ID — SHALLOW GRAVELLY 12-16 ARTRV/PSSPS		
		Foxcreek, wooded (5%)	R013XY049ID — RIVERBOTTOM 10-18 POAN3/LECI4		
		Redfish, wooded (5%)	R013XY049ID — RIVERBOTTOM 10-18 POAN3/LECI4		
13430	Alpine-St. Anthony complex, 0 to 2 percent slopes	Alpine (50%)	R013XY004ID — SHALLOW GRAVELLY 12-16 ARTRV/PSSPS	6.1	28.6%
		St. Anthony (35%)	R013XY004ID — SHALLOW GRAVELLY 12-		

From: Arnold W. Woolstenhulme(woolstenhulme)
To: [Kristin Owen](#)
Subject: Ross Sub NP study vairance
Date: Monday, October 17, 2016 2:10:37 PM
Attachments: [Ross NP study.pdf](#)

Attached please find some information and data on the Ross Sub for the NP study variance. I have included some adjacent well logs and IDWR area summary for well logs, the test hole location and data for two holes, and AW Eng has submitted water samples from three well in the area for Nitrate testing. The Nitrate test will take about 3 month for results I was informed.

Thanks Arnold



Subdivision

CONCEPT PLAN NOTES

1. MOST OF PROPERTY LIES WITHIN 100 YEAR FEMA FLOOD PLAIN
2. 300 FEET OF PROPERTY ON NORTH AND SOUTH SIDES LIES WITHIN STENIC CORRIDOR
3. PROPERTY LIES ADJACENT TO VICTOR CITY LIMITS
4. PROPERTY LIES WITHIN VICTOR AREA OF IMPACT
5. PROPERTY HAS CANAL RUNNING ALONG THE WEST SIDE WITH 20 FOOT EASEMENT
6. VICTOR CITY TRUNK WATER LINE IS IN THE OLD JACKSON HIGHWAY R.O.W.
7. VICTOR CITY MUNICIPAL SEWER TRUNK LINE IS IN MOUNTAIN VILLAGE SUBDIVISION
8. ZONING IS AP 7.25 TETON COUNTRY ZONE
9. BRIDGATION - SHADERS BY TRAIL CREEK BRIDGE RD. FIELD LINE 300 FT EAST

LEGEND

- SECTION CORNER - FOUND OR SET AS NOTED
- PROPERTY CORNER - FOUND OR SET AS NOTED
- PROPERTY CORNER - SET 5/8" FROM PIN
- SCALE 5 TEST HOLE
- STORM CORRIDOR 300' LINE
- DIVERGING POWER LINE
- EDGE OF COUNTY ROAD RIGHT OF WAY
- FEMA 100 YEAR FLOOD PLAIN
- PROPERTY BOUNDARY
- SETBACK BOUNDARY LINE
- ADJACENT PROPERTY LINE
- EDGE TRAIL CENTER
- AGRICULTURAL EASEMENT - 40' WIDE

- CONCEPT / MASTER PLAN -

ROSS MEADOW SUBDIVISION

A PORTION OF THE E1/2 NW 1/4 OF SECTION 13, TWP. 3 N., R10G. 45 E., B1M,
TETON COUNTY, IDAHO

OWNER:
CILEON ROSS
4352 E. 181 N.
IDAHO FALLS, ID 83401

DATE: Aug 2, 2016
BY: AMW

SURVEY / DATE: Dec 2015
REV / DATE: Dec 2015
PROJ # 2016-057
TYP - SUBDIV

Ross Meadow

<u>Well Log</u>	SLATE MAJOR(Owner/Operator)	D0054969	5/11/2009	140	635 SOUTH HIGHWAY 33	HIGH PLAINS DRILLING INC	03N 45E 13	NWSE	Domestic- Single Residence	6	30	10	
<u>Well Log</u>	TED MAJOR(Owner/Operator)	D0011397	10/20/1999	60	967 S HIGHWAY 33	TETON WATER WORKS LLC	03N 45E 13	NESE		6	0	10	
<u>Well Log</u>	TED MAJORS(Owner/Operator)		6/26/1987	80		DENNING WELL DRILLING INC	03N 45E 13	NESE				20	
<u>2</u>	<u>Well Log</u>	JOHN OWENS(Owner/Operator)		8/19/1977	200		DENNING WELL DRILLING INC	03N 45E 13	NWSE			0	60
<u>3</u>	<u>Well Log</u>	TIM N VESGAARD(Owner/Operator)		8/30/1993	100	45 E 950 S	DANIEL DENNING DRILLING INC	03N 45E 13	SENW		6	0	38
<u>4</u>	<u>Well Log</u>	SETH WOOLSTENHULME(Owner/Operator)		D0071272 8/25/2016	138	9620 OLD JACKSON HWY	DANIEL DENNING DRILLING INC	03N 45E 13	NESE	Domestic- Single Residence	6		38



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Click on column headers to sort displayed data...

Well Information Summary...14 well(s)

Well Log	Contact	D-Tag	Comm. Date	Total Depth	Address	Drilling Co.	Trp. Ring Size	Tract	Sub	Port. Use	State	City	Water	Level
<u>Well Log</u>	CONTINENTAL REALTY(Owner/Operator)		1/20/1981	335		EUGENE RICHARDS WELL DRILLING CO	03N 45E 13	SWNE			OR			10 300
<u>Well Log</u>	EDGEWOOD ESTATES HOMEOWNERS ASSN(Owner/Operator)	D0011977	6/14/2000	440	EDGEWOOD LANE	DANIEL DENNING DRILLING INC	03N 45E 13	NENE	ESDGEWOOD ESTATES		OR	Municipal	12	300
<u>Well Log</u>	TETON SPRINGS(Representative)	D0011791	5/28/2001	792	SOUTHEAST OF INTERSECTION OF BASELINE RD AND 950 SOUTH	ANDREW DRILLING	03N 45E 13	NWSE			OR		10	500 2
<u>Well Log</u>	FORSYTHE GENE(Owner/Operator)		7/23/1970	175		ANONYMOUS DRILLER	03N 45E 13	NWSE			OR		0	45
<u>Well Log</u>	PAUL HAMBLIN(Owner/Operator)	D0004060	10/29/1997	100		DANIEL DENNING DRILLING INC	03N 45E 13	NENE			OR		6	0 35
<u>Well Log</u>	NEWEL KIMBALL(Owner/Operator)	D0071258	7/27/2016	140	580 E 9500 S	DANIEL DENNING DRILLING INC	03N 45E 13	SWNE			OR	Domestic- Single Residence	6	50
<u>Well Log</u>	ROBERT KINCAID(Owner/Operator)	D0043908	5/12/2006	240	950 S 90 E	HIGH PLAINS DRILLING INC	03N 45E 13	SENE			OR	Domestic- Single Residence	8	60 60
<u>Well Log</u>	STEVEN LEIBLER(Owner/Operator), CAROL LEIBLER(Owner/Operator)		9/14/1992	115		INDEPENDENT DRILLING	03N 45E 13	NWNW			OR		8	50 10

Form 238-7
4/92

STATE OF IDAHO
DEPARTMENT OF WATER RESOURCES
WELL DRILLER'S REPORT

USE TYPEWRITER OR
BALLPOINT PEN

State law requires that this report be filed with the Director, Department of Water Resources within 30 days after the completion or abandonment of the well.

<p>1. WELL OWNER</p> <p>Name <u>Tim Vesgaard</u></p> <p>Address <u>PO Box 333 Victor Id</u></p> <p>Drilling Permit No. <u>22-93-E-119-000</u></p> <p>Water Right Permit No. <u>22-07712</u></p>	<p>7. WATER LEVEL</p> <p>Static water level <u>38'</u> feet below land surface.</p> <p>Flowing? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No G.P.M. flow _____</p> <p>Artesian closed-in pressure _____ p.s.i.</p> <p>Controlled by: <input type="checkbox"/> Valve <input type="checkbox"/> Cap <input type="checkbox"/> Plug</p> <p>Temperature _____ °F. Quality _____</p> <p><small>Describe artesian or temperature zones below.</small></p>																																																										
<p>2. NATURE OF WORK</p> <p><input checked="" type="checkbox"/> New well <input type="checkbox"/> Deepened <input type="checkbox"/> Replacement</p> <p><input type="checkbox"/> Well diameter increase <input type="checkbox"/> Modification</p> <p><input type="checkbox"/> Abandoned (describe abandonment or modification procedures such as liners, screen, materials, plug depths, etc. in lithologic log, section 9.)</p>	<p>8. WELL TEST DATA</p> <p><input type="checkbox"/> Pump <input type="checkbox"/> Bailer <input type="checkbox"/> Air <input type="checkbox"/> Other _____</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Discharge G.P.M.</th> <th>Pumping Level</th> <th>Hours Pumped</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>	Discharge G.P.M.	Pumping Level	Hours Pumped																																																							
Discharge G.P.M.	Pumping Level	Hours Pumped																																																									
<p>3. PROPOSED USE</p> <p><input checked="" type="checkbox"/> Domestic <input checked="" type="checkbox"/> Irrigation <input type="checkbox"/> Monitor</p> <p><input type="checkbox"/> Industrial <input type="checkbox"/> Stock <input type="checkbox"/> Waste Disposal or Injection</p> <p><input type="checkbox"/> Other _____ (specify type)</p>	<p>9. LITHOLOGIC LOG</p> <p style="text-align: right; font-weight: bold;">106980</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2">Bore Diam.</th> <th colspan="2">Depth</th> <th rowspan="2">Material</th> <th colspan="2">Water</th> </tr> <tr> <th>From</th> <th>To</th> <th>Yes</th> <th>No</th> </tr> </thead> <tbody> <tr> <td>8"</td> <td>0'</td> <td>2'</td> <td>Clay</td> <td> </td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>8"</td> <td>2'</td> <td>35'</td> <td>Clay and Gravel</td> <td> </td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>6"</td> <td>25'</td> <td>45'</td> <td>Clay Gravel Sand</td> <td><input checked="" type="checkbox"/></td> <td> </td> </tr> <tr> <td>6"</td> <td>45'</td> <td>55'</td> <td>Clay with very little Gravel</td> <td><input checked="" type="checkbox"/></td> <td> </td> </tr> <tr> <td>6"</td> <td>55'</td> <td>58'</td> <td>Clay</td> <td> </td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>6"</td> <td>58'</td> <td>82'</td> <td>Clay and Gravel</td> <td><input checked="" type="checkbox"/></td> <td> </td> </tr> <tr> <td>6"</td> <td>82'</td> <td>90'</td> <td>Gravel with some Clay</td> <td><input checked="" type="checkbox"/></td> <td> </td> </tr> <tr> <td>6"</td> <td>90'</td> <td>100'</td> <td>Clay & Gravel</td> <td><input checked="" type="checkbox"/></td> <td> </td> </tr> </tbody> </table> <p><i>2. Well bottom 14' of hole slowly opens with water being pulled through it & down</i></p>	Bore Diam.	Depth		Material	Water		From	To	Yes	No	8"	0'	2'	Clay		<input checked="" type="checkbox"/>	8"	2'	35'	Clay and Gravel		<input checked="" type="checkbox"/>	6"	25'	45'	Clay Gravel Sand	<input checked="" type="checkbox"/>		6"	45'	55'	Clay with very little Gravel	<input checked="" type="checkbox"/>		6"	55'	58'	Clay		<input checked="" type="checkbox"/>	6"	58'	82'	Clay and Gravel	<input checked="" type="checkbox"/>		6"	82'	90'	Gravel with some Clay	<input checked="" type="checkbox"/>		6"	90'	100'	Clay & Gravel	<input checked="" type="checkbox"/>	
Bore Diam.	Depth		Material	Water																																																							
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6"	90'	100'	Clay & Gravel	<input checked="" type="checkbox"/>																																																							
<p>4. METHOD DRILLED</p> <p><input checked="" type="checkbox"/> Rotary <input checked="" type="checkbox"/> Air <input type="checkbox"/> Auger <input type="checkbox"/> Reverse rotary</p> <p><input type="checkbox"/> Cable <input type="checkbox"/> Mud <input type="checkbox"/> Other _____ (backhoe, hydraulic, etc.)</p>	<p>10.</p> <p>Work started <u>8-27-93</u> finished <u>8-30-93</u></p>																																																										
<p>5. WELL CONSTRUCTION</p> <p>Casing schedule: <input checked="" type="checkbox"/> Steel <input type="checkbox"/> Concrete <input type="checkbox"/> Other _____</p> <p>Thickness _____ Diameter _____ From _____ To _____</p> <p><u>250"</u> inches <u>6"</u> inches + <u>1</u> feet <u>86</u> feet</p> <p>Was casing drive shoe used? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Was a packer or seal used? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Perforated? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>How perforated? <input type="checkbox"/> Factory <input type="checkbox"/> Knife <input type="checkbox"/> Torch <input type="checkbox"/> Gun</p> <p>Size of perforation? _____ inches by _____ inches</p> <p>Number _____ From _____ To _____</p> <p>_____ perforations _____ feet _____ feet</p> <p>_____ perforations _____ feet _____ feet</p> <p>_____ perforations _____ feet _____ feet</p> <p>Well screen installed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Manufacturer _____ Type _____</p> <p>Top Packer or Headpipe _____</p> <p>Bottom of Tailpipe _____</p> <p>Diameter _____ Slot size _____ Set from _____ feet to _____ feet</p> <p>Diameter _____ Slot size _____ Set from _____ feet to _____ feet</p> <p>Gravel packed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Size of gravel _____</p> <p>Placed from _____ feet to _____ feet</p> <p>Surface seal depth <u>20'</u> Material used in seal: <input type="checkbox"/> Cement grout</p> <p><input checked="" type="checkbox"/> Bentonite <input type="checkbox"/> Puddling clay <input type="checkbox"/> _____</p> <p>Sealing procedure used: <input type="checkbox"/> Slurry pit</p> <p><input type="checkbox"/> Temp. surface casing <input checked="" type="checkbox"/> Overbore to seal depth</p> <p>Method of joining casing: <input type="checkbox"/> Threaded <input checked="" type="checkbox"/> Welded</p> <p><input type="checkbox"/> Solvent Weld <input type="checkbox"/> Cemented between strata</p> <p>Describe access port _____</p>	<p>11. DRILLER'S CERTIFICATION</p> <p>I/We certify that all minimum well construction standards were complied with at the time the rig was removed.</p> <p>Firm Name <u>Daniel Drilling Drilling</u> Firm No. <u>518</u></p> <p>Address <u>Box 460 Ucon</u> Date <u>8-30-93</u></p> <p>Signed by Drilling Supervisor <u>Daniel Drilling</u></p> <p>and _____</p> <p>(Operator) _____ (if different than the Drilling Supervisor)</p>																																																										
<p>6. LOCATION OF WELL</p> <p>Sketch map location must agree with written location.</p>  <p>Subdivision Name _____</p> <p>Lot No. _____ Block No. _____</p> <p>County <u>Teton</u></p> <p>Address of Well Site <u>455th 950 South</u></p> <p>(give at least name of road)</p> <p><u>SE</u> ¼ <u>NW</u> ¼ Sec. <u>13</u> T. <u>3</u> N <input checked="" type="checkbox"/> or S <input type="checkbox"/></p> <p>R. <u>45</u> E <input checked="" type="checkbox"/> or W <input type="checkbox"/></p>	<p>USE ADDITIONAL SHEETS IF NECESSARY — FORWARD THE WHITE COPY TO THE DEPARTMENT</p>																																																										

RECEIVED

SEP 21 1993

Department of Water Resources
Eastern District Office

FEB 09 1994

ROSS MEADOWS SUBDIVISION

Request for NP Study Waiver

Part of the E $\frac{1}{2}$ SW $\frac{1}{4}$ Sec 13, Twp. 3 N, R 45 E, B.M.
Teton County, ID.

Prepared for:

Cleon Ross
9488 Old Jackson Hwy.
Victor, Teton Co., Idaho 83455

And: 4352 E 116 N, Idaho Falls, Id. 83401

Phone 208-201-2944
docross@aol.com

by Arnold W Woolstenhulme
A W Engineering
Box 139, Victor, Idaho
(208-787-2952)

August 1, 2016

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III. PURPOSE OF REPORT

The purpose of this report is to submit information and data to support the request for a waiver to the Teton County Subdivision Ordinance section which would require an NP (Nutrient Pathogen) study on the subject property addressed in this report. The NP study is required by Teton Co. Ordinance Sec 9-3-2 (C-3-C) because it states four conditions requiring the study.

This property has Trail Creek running across the South side near State Hwy 33. Trail creek is a year-around flowing stream and would have a small amount of wetlands adjacent to the water's edge. The ordinance 9-3-2(C-3-b) requires a study when the proposed development lies wholly or partially within the WW Wetland and Waterways Overlay Area (Sec 8-5-1-D).

The ordinance allows a request for a variance from the NP study when it is not required by DEQ or Eastern Idaho Health Department. They have both been contacted and neither has a policy requiring an NP study for property in this situation. Their policy is to require a NP study when a central sewer system is being proposed.

This report presents the information showing the property location and the data known about the soils and the availability to provide other sewer systems in this area.

IV. PROPERTY DATA AND BACKGROUND

Property Location: An 8.2 acre parcel of lan, owned by Cleon Ross lying in the W½ W½ NE1/4 NW1/4 of Section 13, Twp. 3 N., Rng. 45 E. B.M., Teton County, Idaho.

The property has been hay ground and pasture land for the past 100 years and has been in the Ross family for over 60 -80 years. Cleon Ross is now planning on deeding the property to his daughter Janine Jolley and son David Ross. Because they want to each own their own parcel, they are trying to split it into two equal parcels. The land was created through a land split process and therefore cannot be split again via under that ordinance. The land split ordinance does not require an NP study be done.

The only choice left is to do a subdivision of the land in order for each party to own their individual parcel.

A. Test Hole Data

AW Engineering dug two test pits over 9 feet depth and evaluated the soils materials found near the proposed drain field sites. The soil was as expected and as shown on NRCS SOILS STUDY.

0-1.5 ft	silty loam organic soil (topsoil)
1.5 - 9'	Gravelly to very gravelly loam

No evidence of any water table or bedrock above 9 feet.

V. PROPOSED PROJECT

The proposed project is to divide the 8.2 acres into two equally sized lots that would be 150 foot wide and run from the Old Jackson Hwy. to State Highway 33. Each lot would have an individual well and sewer system. The majority of the land lies outside of any wetlands and away from Trail Creek and the small Town Canal that runs along the Western edge of the property.

The soil is Badgerton loam and ranges from the top 18" being gravely loam to very gravelly loam. The NRCS Soils study report is included in the Appendix – S: p.1-10.

No subwater has been noted in this area nor is there any evidence of it in the test holes. From well logs and other information, the ground water is over 80 feet deep. Well logs are included in App. W-1.

An NP study would not provide any information pertinent to the water quality impact of the two 4.11 acre subdivision.

VI. SUMMARY OF REPORT

A. Soils loamy gravel over 80 feet deep.

B. Water table over 80 deep.

C. Drain field area will be defined on the plat to be over 300 feet from Trail Creek.

D. A NP study would not provide any pertinent data showing the impact on the water quality from putting two modest homes on 8.2 acres of land in this area and on this type of soil.

VII. WAIVER REQUEST:

It has been determined by Teton County Planning and Zoning that because the property does have Trail Creek running through it, which is shown on the Waterways Overlay Area map, it likely has some wetlands adjacent to said creek. This determination requires the project to have a NP Level 1 study done on it or request a waiver from this requirement as a submittal with the subdivision plat application.

The owner and I as his Engineer, do hereby request that a waiver from completing a Level 1 NP study be granted for this project, thus allowing the subdivision application to proceed.

The basis for this request is the time and cost to perform said study when the applicant is willing to place building envelopes on each lot which would restrict the property from having any drain fields within 300 feet of said Trail Creek.

Other factors considered were the City of Victor's closest sewer manhole, which is over 300 feet from the location of a proposed drain field. That would require a lift station to pump the sewer effluent up to the manhole. The estimated cost to construct this line and lift station and cross the Old Jackson Highway would be about \$50,000.00 plus the higher connection cost for a hook up outside of the city limits.

The soils are deep gravelly loam with the water table being over 80 feet deep, thus showing that an individual drain field and system would function with no environmental concerns and little chance of septic effluent reaching the drinking water table before it is purified through natural processes.

The other benefit is that the natural aquifer is being re-charged with 90% of the water pumped out of the wells being put back into the ground within the same hydraulic area from which it was pumped.

ADDENDUM TO NP STUDY REPORT

Oct 12, 2016

AW Eng has added the soil test hole data to the report by this addendum.

The well Logs and general wells in the area is added and attached to this addendum.

Nitrate data and water samples from an upstream well and from a downstream well is in process with samples submitted to the a Testing Lab.

Soils Test Hole

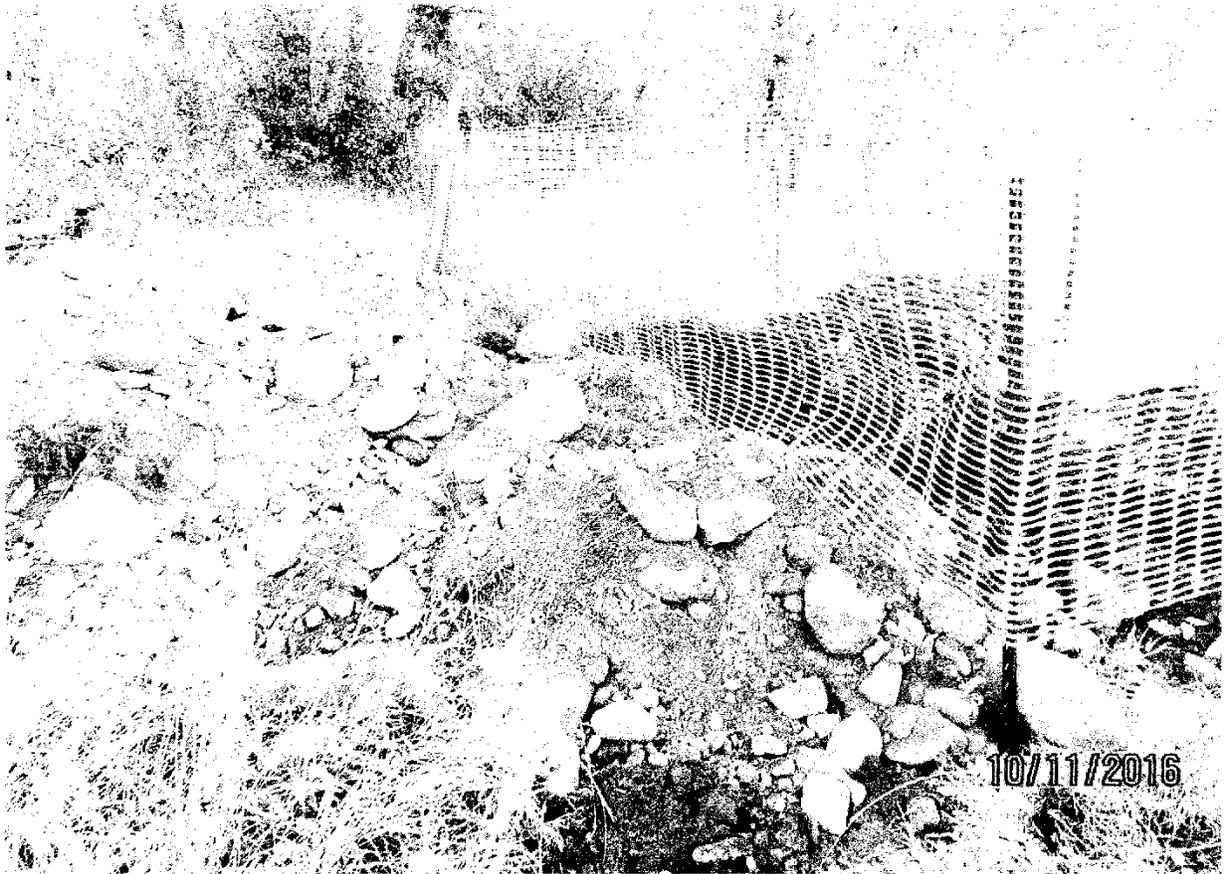
HOLE 1 0-- to 12" Topsoil loam with gravel
12" to 36" loamy gravel
36" to 100" loamy gravel with boulders

Bottom of hole dry no water evidence.

HOLE 2 0-16" Topsoil - loam with gravel
16" to 40" loamy gravel with boulders
40" to 110" loamy gravel with boulders

Bottom dry No water evidence Hole left open and pictures taken.

Arnold Woolstenhulme



Ross - Test Hole Hole Spoils



5a Prop Corner - Ross Test Pit -



10/11/2016

WORK ORDER SUMMARY

ORDER NUMBER
1610183

DATE RECEIVED
10/13/16

COMPANY NAME
Woolstenhulme, Arnold

SUBMITTED BY
Arnold Woolstenhulme

REPORT TO

PROJECT
Nitrate

WORKORDER NOTES

SAMPLE DESCRIPTION (3)
·Nitrate as N x 3

ADDITIONAL NOTES

(Paperless Billing: Email to : aweng@ida.net)
Report To: -- Arnold Woolstenhulme: (208)
787-2952 --



Completed Date:	_____
Invoiced Date:	_____
Reported Date:	_____
Payment:	Invoice - Pending Payment



258 N. Water Ave Suite #2 - Idaho Falls, ID 83402
 phone(208)-529-0077 fax(208)-522-3797
 email: tetonmicrolab@gmail.com www.tetonmicro.com

INVOICE

Bill To: Arnold Woolstenhulme

·
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Invoice Date: October 13, 2016

Work Order No. 1610183

PO Number:

TERMS: Due Upon Receipt
 Late Invoices subject to
 an additional Fee

PROJECT: Nitrate

<i>Coll. Date</i>	<i>Sampling Point</i>	<i>Sample Description</i>	<i>List Price</i>
10/13/16	House 9000 S. 1000 E.	Nitrate as N	\$35.00
10/13/16	House 9000 S. 950 E.	Nitrate as N	\$35.00
10/13/16	House 9200 Baseline	Nitrate as N	\$35.00
FEE: Weekend			\$60.00

Please Pay This Amount \$165.00

If payment has already been sent, please disregard this notification.

Please detach and return this section with your payment. Thank You

Amount Due: \$165.00

Client: Woolstenhulme, Arnold

Work Order Number: 1610183

REMIT TO: Teton Microbiology Laboratory
 258 North Water Suite #2
 Idaho Falls, ID 83402

Invoice Date: 10-13-2016

PO Number:

Amount Paid: _____



258 N. Water Ave Suite #2 - Idaho Falls, ID 83402
 phone(208)-529-0077 fax(208)-522-3797
 email: tetonmicrolab@gmail.com www.tetonmicro.com

Workorder Outsource Analytical Report

Client: Woolstenhulme, Arnold
 Project: Nitrate
 Work Order No: 1610183

Report Date: 10-18-2016
 Status: Pending
 Order Time: 10-13-16 04:36:36 PM

Sample ID	Matrix	Outsource Location	Sample Type	Collect Time	Location	
T161018301	Water	IAS - Pocatello	Routine Sample	10-13-16 11:15:00 AM	House 9000 S. 1000 E.	
	Analysis	Result	Units	Method	Analysis Date	Analyst
	Nitrate as N	< 1.00	mg/L	300.0	10-14-16 11:32:14 AM	CCH

Sample ID	Matrix	Outsource Location	Sample Type	Collect Time	Location	
T161018302	Water	IAS - Pocatello	Routine Sample	10-13-16 11:20:00 AM	House 9000 S. 950 E.	
	Analysis	Result	Units	Method	Analysis Date	Analyst
	Nitrate as N	< 1.00	mg/L	300.0	10-14-16 11:32:53 AM	CCH

Sample ID	Matrix	Outsource Location	Sample Type	Collect Time	Location	
T161018303	Water	IAS - Pocatello	Routine Sample	10-13-16 11:25:00 AM	House 9200 Baseline	
	Analysis	Result	Units	Method	Analysis Date	Analyst
	Nitrate as N	< 1.00	mg/L	300.0	10-14-16 11:33:27 AM	CCH



208-354-8780 (FAX: 354-8410)
clerk@co.teton.id.us

Teton County Clerk

150 Courthouse Drive #208
Driggs, Idaho 83422

October 19, 2016

TO: Board of County Commissioners
FROM: Clerk
SUBJECT: October 24 Agenda Items

1. **Quarterly Financial Reports** for the last quarter of FY 2016 are attached. Overall, the County spent less money, and earned more non-property tax revenue, than was budgeted.
2. **Remaining Cash Report.** This spreadsheet provides a history of remaining cash by fund. The County has sufficient cash reserves on hand to consider a capital acquisition or project.
3. **Dispatch Contract.** The contract with Teton County Wyoming expires December 31. Please discuss renewal plans.
4. **Policy Updates.** Please discuss and approve the changes as shown on the attached policies:
 - COMP TIME MAXIMUM paragraph of the County's Personnel Policy was modified 9-23-16;
 - Changes to the POLITICAL ACTIVITY paragraph of the County's Personnel Policy were discussed but not adopted last spring;
 - Potential modification to LTI POLICY so employees injured on the job can use LTI without first using two days of PTO;
 - Did you want to modify the PTO CARRYOVER paragraph of the County's Personnel Policy?
 - Changes to the PURCHASING & CONTRACTS policy will eliminate a conflict with wording in the Capital Asset policy;
 - Change to the CREDIT CARD policy intended to clarify situation with gasoline purchases;
 - Changes to the TABLE OF CONTENTS in order to make it easier to find a desired policy.

I've talked with Jen Kennedy at Rudd & Company regarding Brad Reed's recommendation that the Board adopt a BUDGETING policy. I learned their intent was simply that the Board to formalize the County's long-standing practice by making the following motion: *I move that County funds be spent in the following order: "Restricted" funds before "Committed" funds; "Committed" funds before "Assigned" funds; "Assigned" funds before "Unassigned" funds.*
5. **Draft Agenda for December 8 employee meeting.** Please review and discuss.
6. **Election.** Early voting has been very busy. I'll bring most current figures to meeting.
7. **Bonneville County MOU.** The August 1 MOU has been replaced due to concerns of the Bonneville County Public Defender and Mr. Thomas.

FY 2016 EXPENSE BUDGET to ACTUAL as of September 30, 2016

Department	Budgeted Expense (as changed during year)	Actual Expenses to Date	% of Budget Spent			
GENERAL FUND (Current Expense)						
Clerk/Auditor	185,273	176,400	95.2%			
Assessor	291,272	283,200	97.2%			
Treasurer	197,124	193,521	98.2%			
Sheriff	1,358,918	1,096,331	80.7%			
Commissioners	226,279	223,705	98.9%			
Coroner	35,270	32,916	93.3%			
Prosecutor	282,931	277,863	98.2%			
Public Works Director	180,887	174,140	96.3%			
New Crthse Bldg & Grounds	185,183	171,648	92.7%			
Emergency Mgt	73,210	67,988	92.9%			
Extension	65,311	62,546	95.8%			
Information Technology	354,806	336,419	94.8%			
Elections	66,807	67,722	101.4%			
LEC Bldg & Grounds	58,831	39,624	67.4%			
General	293,415	269,592	91.9%			
Dispatch	321,823	267,660	83.2%			
Jail	169,967	165,274	97.2%			
Planning	257,750	208,912	81.1%			
Building	155,369	143,923	92.6%			
GIS	99,880	94,539	94.7%			
Armory Building	19,775	14,551	73.6%			
GENERAL FUND TOTAL	\$4,880,081	\$4,368,474	89.5%	Remaining Cash Balance on 9-30-16	Remaining Cash Budgeted to be spent FY27	Remaining Cash not budgeted to be spent as % of FY17 Budget
Road & Bridge	1,531,074	1,243,408	81.2%	\$3,287,525	\$340,000	66%
Court & Probation	556,346	537,811	96.7%	\$1,076,507	\$411,000	54%
Elections - State Funds	66,226	42,234	63.8%	\$212,911	\$5,000	36%
Indigent & Charity	73,116	32,644	44.6%	\$125,373	\$0	190%
Revaluation	126,800	126,800	100.0%	\$63,741	\$30,000	103%
Solid Waste	1,696,728	1,475,583	87.0%	\$51,233	\$0	39%
Tort	126,448	124,447	98.4%	\$765,744	\$0	54%
Weeds	113,945	95,423	83.7%	\$92,519	\$0	72%
Road, Special	768,572	596,402	77.6%	\$87,016	\$0	70%
Prosecutor's Special Drug	5,000	0	0.0%	\$305,414	\$0	40%
Road Improve-Devel Donations	30,000	0	0.0%	\$17,843	\$0	357%
Emergency 911 Commun	120,074	103,984	86.6%	\$103,826	\$30,000	346%
Ambulance Service District	688,082	687,570	99.9%	\$82,721	\$0	69%
Mosquito Abatement District	303,637	282,568	93.1%	\$313,598	\$331,600	87%
Waterways/Vessel Fund	11,000	2,282	20.7%	\$165,878	\$0	57%
Sheriff Grants	17,000	21,419	126.0%	\$17,819	\$6,000	162%
Fairgrounds & Fair	117,260	116,983	99.8%	-\$4,419	\$0	-4%
Grants - All other	494,905	493,017	99.6%	\$52,900	\$20,000	55%
Impact Fees	29,000	3,740	12.9%	-\$220,000	\$0	-28%
GRAND TOTAL	\$11,755,294	\$10,354,789	88.1%	\$274,605	\$241,800	114%
				\$6,872,754	\$1,415,400	56%

FY 2016 REVENUE Budget to Actual as of September 30, 2016

	Budgeted Revenue	Actual Revenue to Date	% of Budget	Notes
001 GENERAL FUND/CURRENT EXPENSE				
PROPERTY TAXES, penalty & interest	3,088,829	3,169,687	103%	
REMAINING CASH	300,000	300,000	100%	
LIQUOR ALLOCATION	84,000	103,951	124%	
SALES TAX - Inventory Phase Out	180,000	197,259	110%	
SALES TAX - Revenue Sharing	325,000	340,287	105%	
Personal Property Tax Replacement	21,000	21,019	100%	
State Ag Replacement	26,000	26,180	101%	
EMPG & Small Grants	30,000	36,311	121%	
ASSESSOR'S FEES	74,000	80,197	108%	
RECORDING FEES, PASSPORTS	79,900	92,715	116%	
SHERIFF'S FEES	44,700	49,336	110%	
INTEREST ON INVESTMENTS	8,000	27,728	347%	
FEE FOR ADMINISTRATIVE SERVICES	162,751	163,248	100%	
LAW ENFORCEMENT CONTRACTS	107,800	102,400	95%	
PAYMENTS FOR DISPATCH SERVICES	155,271	161,398	104%	
SALE/RENTAL OF COUNTY PROPERTY	2,500	7,139	286%	
ELECTRICITY PROP TAX IN LIEU	52,000	53,764	103%	
LICENSES (Marriage, Beer/Wine)	10,750	13,568	126%	
BUILDING PERMIT FEE	95,000	178,000	187%	
ALL P&Z FEES	23,100	28,679	124%	
PAYMENTS FOR PROSECUTOR SERVICE	17,580	17,580	100%	
OTHER REVENUE	16,600	150	1%	
	\$4,904,781	\$5,170,596	105%	
02 ROAD AND BRIDGE				
PROPERTY TAXES, penalty & interest	123,424	163,010	132%	
REMAINING CASH	101,000	101,000	100%	
HIGHWAY USERS ALLOCATION	1,168,000	1,256,616	108%	
FOREST APPORTIONMENT	75,000	79,280		
REIMBURSEMENTS FROM CITIES	15,000	15,177	101%	
FEES & MISCELLANEOUS REVENUES	4,000	35,942	899%	Includes reimbursement for work on landfill cap & Snowfest
	\$1,486,424	\$1,651,025	111%	

06 DISTRICT COURT & JUVENILE PROBATION				
PROPERTY TAXES, penalty & interest	383,878	396,583	103%	
REMAINING CASH	50,000	50,000	100%	
CIGARETTE & TOBACCO TAX	22,944	26,192	114%	
JUVENILE CORRECTIONS GRANT	27,924	27,924	100%	
JUVENILE SUPERVISION FEES	2,500	2,031	81%	
JUVENILE LOTTERY MONIES	3,000	2,899	97%	
DRUG TEST FEES	1,000	420	42%	
MENTAL HEALTH CARE GRANTS	12,000	6,450	54%	
MOTOR VEHICLE FINES	25,000	29,420	118%	
FILING FEES - COUNTY SHARE	5,000	5,140	103%	
RESTITUTION	8,000	8,134	102%	
ADMINISTRATIVE SURCHARGE FEE	5,000	4,304	86%	
MISCELLANEOUS REVENUES	10,100	8,858	88%	
	\$556,346	\$568,355	102%	
23 SOLID WASTE				
SOLID WASTE FEES, penalties & interest	872,991	842,225	96%	
REMAINING CASH	575,000	575,000	100%	
GRAND TARGHEE SOLID WASTE FEE	11,991	10,901	91%	
FRANCHISE FEES		13,024		
TIPPING FEES	722,000	655,352	91%	
ALTA SOLID WASTE	30,000	23,504	78%	
SALVAGE & RECYCLING REVENUE	40,000	66,881	167%	
MISCELLANEOUS	26,009	1,401	5%	
	\$2,277,991	\$2,188,288	96%	
44 EMERGENCY COMMUNICATIONS				
REMAINING CASH	3,250	3,250	100%	
IDAHO 911 FEES	32,000	23,312	73%	
WYOMING 911 FEES	6,000	2,186	36%	
911 CELL FEES	75,000	100,179	134%	
	\$113,000	\$125,677	111%	
50 AMBULANCE				
PROPERTY TAXES, penalty & interest	540,082	567,284	105%	
ELECTRICITY TAX IN LIEU OF PROP	8,000	7,739	97%	
COUNTY EMS FEES, collected by DMV	3,000	3,040	101%	
GRANTS	12,000	0	0%	
WYOMING AMBULANCE FEES	70,000	97,010	139%	
	\$633,082	\$675,073	107%	

Remaining Cash Comparison (per FN 863W)

Fund	Remaining Cash on:																
	9/30/2000	9/30/2001	9/30/2002	9/30/2003	9/30/2004	9/30/2005	9/30/2006	9/30/2007	9/30/2008	9/30/2009	9/30/2010	9/30/2011	9/30/2012	9/30/2013	9/30/2014	9/30/2015	9/30/2016
01 General	526,638	621,002	567,183	475,894	491,117	629,420	1,419,183	1,847,110	1,593,703	1,471,631	1,714,300	1,139,114	1,263,266	1,426,604	2,302,634	2,797,089	3,287,525
02 Road & Bridge	221,971	325,964	225,696	296,142	337,170	318,233	301,916	236,310	222,515	387,641	401,786	154,076	282,956	447,994	390,777	458,973	1,076,507
06 Court & Probation	2,358	(17,797)	38,542	67,666	90,402	102,222	98,972	111,879	153,520	168,256	139,840	218,647	196,243	256,695	275,291	232,982	212,911
23 Solid Waste	593,607	707,603	707,680	768,666	925,547	1,180,145	1,533,381	1,828,878	667,355	513,893	427,524	410,908	359,254	809,625	1,080,589	953,800	765,744
33 Road Levy												262,232	523,548	510,439	504,917	67,001	305,413
44 E 911	(630)	(630)	9,595	10,178	18,808	(6,811)	28,269	66,216	107,126	102,603	77,954	117,730	111,930	117,931	48,258	61,028	82,721
50 Ambulance									320,758	267,489	347,079	289,583	334,687	391,500	360,034	336,619	313,598
51 Mosquito										0	86,505	109,711	160,988	150,935	160,745	152,869	165,878

This contract expires 12-31-16. Please discuss re-negotiation process. -mlh

DISPATCH SERVICES CONTRACT

This agreement made and entered into this 1st day of January, 2014, by and between the County of Teton, a duly organized county of the State of Wyoming, of P.O. Box 1727, Jackson, Wyoming 83001, hereinafter referred to as "TC, Wyoming," and the County of Idaho, a duly organized county of the State of Idaho, of 150 Courthouse Drive, Driggs, Idaho 83422, hereinafter referred to as "TC, Idaho," both of whom understand and agree as follows:

WITNESSETH:

WHEREAS, it is the desire of the Teton County, Wyoming Board of County Commissioners, hereinafter referred to as the "Wyoming Board," to provide dispatch services to the Teton County Wyoming lands adjacent to Idaho on the West side of the Tetons; and

WHEREAS, the Wyoming Board desires to contact TC, Idaho for dispatch services in the adjacent Wyoming area on the West side of the Tetons; and

WHEREAS, TC, Idaho desires to provide such dispatch services,

NOW THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

1. DISPATCH SERVICE CONTRACT PROVISIONS

- a. TC, Idaho dispatchers will answer 911 calls made from Wyoming land adjacent to Idaho on the West side of the Tetons.
- b. In consideration of the dispatch services given to the Wyoming area, the Wyoming Board agrees to pay TC, Idaho as described in Paragraph #3.
- c. Its is mutually covenanted and agreed that the relation of TC, Idaho to the services to be performed by it under this contract shall be that of an independent contractor.
- d. Each and every provision of law and clause required by law to be inserted in this contract shall be deemed to have been inserted herein. If any such provision is not inserted through mistake or otherwise, then upon the application of either party, this contract shall be physically amended.

2. **TERMINATION AND TERM**

a. For the purpose of this agreement, termination shall occur when:

- i. They Wyoming Board votes to terminate the Contract at a duly authorized public meeting.
 - ii. The Teton County, Idaho Board of County Commissioners votes to terminate the Contract at a duly authorized public meeting.
 - iii. In the even that either party seek to terminate this contract, a minimum of 60 days written notice to the parties shall be provided, unless the parties agree otherwise.
- b. The term of this agreement shall be one (1) year.
- c. Unless written notice of a desire to terminate this agreement is given by either party at least ninety (90) days prior to the termination date as provided herein, this agreement shall be extended on the same terms and conditions herein provided, for an additional period of one (1) year. **A new contract must be executed every two (2) years.**

3. PAYMENT

TC, Wyoming agrees to pay TC, Idaho once a year for services rendered. The amount due will be calculated by subtracting all E911 surcharge revenues from the annual dispatch expenses and then pro-rating the resulting net dispatch expenses according to the percent of calls made from the Wyoming area adjacent to Idaho on the West side of the Tetons. By March 31st each year, TC, Idaho shall provide an invoice and signed voucher to Jackson Hole Fire/EMS for the annual amount due. The invoice will be paid prior to July each year. Annual dispatch expenses shall include payroll, supplies, insurance, equipment, maintenance and consumable expenses. Fixed asset purchases or depreciation shall not be included as operational expenses.

4. NOTICES

Notices pursuant to this agreement shall be given by personal delivery or through certified mail of the United States Postal Service, postage prepaid and addressed as follows:

For TC, Wyoming

Teton County Fire/EMS
Teton County, Wyoming
P.O. Box 90, Jackson, WY 83001

For TC, Idaho

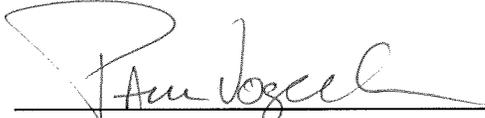
Teton County Idaho
150 Courthouse Drive, Driggs, Idaho 83422

Notices shall be deemed given as of the date of personal serviced or written evidence of the execution of return receipt through the United States Postal Service.

5. GENERAL PROVISIONS

- a. This agreement constitutes the complete understanding of the parties. No modification of any provisions thereof shall be valid unless in writing and sign de by both parties.
- b. No waiver of any breath of any condition of the agreement shall be binding unless in writing and signed by the party waiving said breach. No such waiver shall in any way affect any other term or condition of this agreement or constitute a cause or excuse for a repetition of such or any other breach unless the waiver shall include the same.
- c. This agreement formalizes the verbal understanding which has been in effect for several years.
- d. If any provisions, or any portion thereof contained in this agreement is held unconstitutional, invalid, or unenforceable, the remainder of this agreement, or portion thereof, shall be deemed severable, and shall be affected and shall remain in full force and effect.

TETON COUNTY, WYOMING


Paul Vogelheim, Chair 11.5.2013

TETON COUNTY, IDAHO

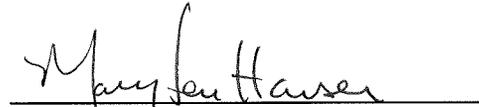

Kelly Park, Chair

ATTEST:


for Sherry Daigle
Teton County, Wyoming Clerk



ATTEST:


Mary Lou Hansen
Teton County, Idaho Clerk

Overtime will be allowed only when authorized by an appropriate supervisor or when absolutely necessary in an emergency. Authorization of overtime shall be indicated by the supervisor's initials next to the date on which the approved overtime was worked, along with a brief explanation of the overtime emergency and why a particular employee was required to work overtime in order to respond to that emergency. Written timesheet notations are required when any employee exceeds their regular work week schedule, not just for 40-hour per week employees.

Time not worked (such as Paid Time Off, Long Term Illness, Compensatory Time, Holidays) is not considered as time worked for purposes of computing overtime compensation.

G. COMPENSATORY TIME POLICY

It is the policy of Teton County that hourly employees who work more than 40 hours in a seven-day work period will accrue Compensatory Time in lieu of being paid for overtime. Such Comp Time shall be computed at 1½ hours for each hour worked in excess of 40 hours per week.

Hourly employees with regular work schedules of fewer than 40 hours per week will accrue Compensatory Time in lieu of being paid for hours in excess of their regular schedule unless the excess hours are approved for payment by their supervisor. Such Comp Time hours shall be computed at 1 hour for each hour worked unless the hours worked are in excess of 40 hours per week, in which case the comp time shall be computed at 1½ hours for each hour worked in excess of 40 hours per week.

Sworn law enforcement officers subject to a 28-day work period will be paid for up to 171 hours worked per 28-day work period, provided that the position is budgeted for 42.75 hours per week. If sworn law enforcement officers work more than 171 hours during a 28-day work period, Comp Time shall be accrued at the rate of 1½ hours for each hour worked in excess of 171.

Comp Time will accrue on payroll records following the work period during which it was earned. Exempt (salaried) employees are not eligible to receive Compensatory Time. Upon separation from employment, unused Comp Time will be compensated by a lump-sum payment at the then-current hourly rate or salary. The Comp Time lump-sum payment will be included in the final paycheck received by the employee for hours actually worked.

In the absence of any timesheet notations to the contrary, PTO hours will be utilized whenever Comp hours do not exceed 40.

1. Comp Time Maximum for All Employees Except Road & Bridge

The Board of County Commissioners has set a maximum Comp Time accumulation of 80 hours. Any Comp Time over that amount shall be paid in the next pay period unless an exception is approved by the Board of County Commissioners prior to that pay period. At the end of the fiscal year, hourly employees may carry a maximum of forty (40) hours of accrued Comp Time into the new fiscal year. Any accrued Comp Time in excess of 40 hours at the end of the fiscal year shall be paid with the last pay check of the fiscal year unless an exception is approved by the Board of County Commissioners prior to the end of that pay period.

2. Comp Time Maximum for Road & Bridge Employees

Federal law mandates a maximum Comp Time accumulation of 240 hours. Any Comp Time over that amount shall be paid in the next pay period. By June 1 of each year, Road & Bridge employees must reduce their Comp Time to 120 hours or less. By December 1 of each year, Road & Bridge employees must reduce their Comp Time to 40 hours or less. Between June 1 and December 1, any Comp Time in excess of 120 hours shall be paid in the next pay period. Any accrued Comp Time in excess of 40 hours after December 1 shall be paid in the next pay period. Whenever a Road & Bridge employee has accrued balances of both Paid Time Off and Comp Time, any Comp Time in excess of 120 hours shall be used before Paid Time Off hours.

3. Comp Time Maximum During a Declared Disaster

The county's Comp Time policy will be suspended when a disaster has been declared pursuant to Idaho Statute. During such a declared disaster, all employees will be paid the overtime rate for hours worked in excess of 40 hours per week (171 hours per 28-day work period for sworn law enforcement officers) provided those overtime hours are directly related to the disaster, and are properly documented by the employee.

20. Participation in social media sites during non-work hours is not prohibited. However, employees must remember that all postings become a matter of public record and may become part of the employee's personnel file. Employees participating in social media sites after work hours should not post photos and/or comments which will create discord or lack of harmony between County employees and/or departments.

D. RELATIONSHIP POLICY

No employee or elected official of Teton County shall hire, supervise or otherwise exercise discretion concerning a paid employee who is related to the supervisor within the first or second degree of affinity or consanguinity, pursuant to state law (I.C. 18-1359 or its successor).

Any supervisor involved in a romantic relationship with a subordinate must immediately notify his/her superior of the existence of any such relationship. Efforts should be made to eliminate supervisory responsibility for one who is romantically involved with a subordinate.

E. POLITICAL ACTIVITY

Teton County employees and elected officials may participate in public affairs, except as prohibited by law, in a manner which maintains the neutrality, efficiency, and integrity of the employee's performance of County functions. Employees and elected officials may engage in political activities as individuals, but not as representatives of the County. While on duty, employees and elected officials may not engage in any political activity, including the public display of political pictures, badges, or buttons. Employees and elected officials may not use County ~~time~~, supplies, equipment, facilities or property for political purposes. Political signs may not be located anywhere on County property.

F. CANDIDACY FOR ELECTIVE OFFICE

While Teton County recognizes that the First Amendment provides Constitutional protections for the political activity of its employees, it also recognizes that this right is not absolute when balancing the right of the individual to become a candidate for office and the County's interests in promoting the efficiency of the public services it performs through its employees (*Pickering v. Board of Education*, 391 U.S. 563, 88 S.Ct.1731, 1968).

If an employee initiates candidacy against an incumbent elected official for whom he/she is a subordinate and there is a *reasonable prediction of disruption* in that official's office, the employee may be terminated.

A "reasonable prediction of disruption" is based upon *any* of the following factors:

1. The size of the office in which the employee works; the smaller the office, the greater prediction of disruption;
2. Whether the employee candidate holds a position of trust and confidence to the incumbent; the closer the ties, the greater likelihood of disruption;
3. Whether the employee candidate is running for a position in which he/she would replace or become superior to his/her current supervisor; in such circumstances the threat of disruption would loom larger; or
4. The nature of the relationship between the employee candidate and the incumbent and the degree of contact they have with one another; the greater the amount of contact and interaction, the greater the possibility of disruption.

Not all of the above factors must be met in order to seek resignation or termination of the employee. If, after consultation with the County Prosecuting Attorney, the incumbent elected official determines that there exists a "reasonable prediction of disruption" should the employee remain employed with Teton County, and the employee refuses to resign, he/she may be terminated. The official shall set out, in writing, the factual basis for finding that there exists a "reasonable prediction of disruption" using the above factors. Said written findings shall be provided to the employee, placed in the employee's personnel file and made a part of the official record. All other applicable hearing procedures, as set out in this policy, shall apply.

considered a missed work day for this purpose. However, after an illness lasting long enough to qualify for use of LTI hours, or after surgery, the employee may return to work on a part-time basis and continue using LTI hours while recuperating. The part time use of LTI hours may continue no longer than 30 days after the employee returns to work on a part-time basis. The supervisor, elected official, or Board of County Commissioners may require documentation to verify the appropriate use of LTI hours. LTI may not be used for days the employee was not scheduled to work.

Whenever an employee uses LTI, their timesheet must include a brief note stating why the time off qualified as LTI. If LTI hours are used by an employee who has not missed two consecutive scheduled workdays, the notation must provide sufficient detail to justify the use of LTI. If LTI hours are used due to bereavement, or the illness or injury of a member of the employee's "Immediate Family," the written notation must include the family member's name and relationship to the employee. (All health information provided to substantiate appropriate use of LTI hours will remain confidential.)

If required notations are not provided, hours will be paid from PTO or Comp Time, until documentation is received.

If an employee is hospitalized overnight, gives birth or takes maternity leave, ~~or~~ undergoes outpatient surgery, or has an on-the-job injury reported to Workers Comp., the employee may begin using LTI hours immediately. Under all other circumstances, the first two days of missed work will be unpaid, or paid with PTO or Comp hours.

LTI hours may also be used by an employee who misses work due to the illness or injury of a member of the employee's "Immediate Family" or if a member of the employee's "Immediate Family" has given birth. The same two-day waiting period will apply, except in cases of hospitalization, hospice care, birth or surgery, as outlined above, or if the immediate family member is receiving hospice care. LTI hours may be used on a part time basis by an employee helping an immediate family member to recuperate from a serious illness or injury. The part time use of LTI hours must end within 30 days of the date the family member was released from the hospital.

Up to 24 LTI hours may be used, without the two-day waiting period, to attend the funeral of a member of the employee's Immediate Family.

Immediate Family is hereby defined to include:

- Spouse or domestic partner
- Parent or step-parent of employee or spouse/domestic partner
- Legal guardian or person for whom the employee or spouse/domestic partner is the legal guardian
- Child or step-child of employee or spouse/domestic partner
- Sibling or step-sibling of employee or spouse/domestic partner
- Grandparent or step-grandparent of employee or spouse/domestic partner
- Grandchild or step-grandchildren of employee or spouse/domestic partner
- Relative living in the employee's household

No more than 120 hours of LTI time may be accumulated. Any employee with 120 hours of accumulated LTI will stop accumulating additional hours until the balance drops below 120 hours. In lieu of additional LTI hours, employees with 120 hours of accumulated LTI will accrue additional PTO hours at the LTI accrual rate. In case of employee termination or loss of full time status, the employee will forfeit all accrued LTI hours.

If an employee uses LTI because of an illness or injury compensable under the Workers' Compensation Law, the employee shall reimburse the county for any Workers' Compensation payments received for the days paid with LTI hours.

3. Holidays

Eleven official holidays are provided for all Regular Employees. In addition, when Christmas Eve falls on a Monday, Tuesday, Wednesday or Thursday, all Regular Employees will receive a *half day* "Christmas Eve Holiday." A "day" of Holiday pay will equal 1/5 of the hours worked by an employee during their typical work week, with an 8-hour maximum. This means that a 35-hour per week employee will receive a 7 hour paid holiday while a 40-hour per week employee will receive an 8 hour paid holiday. County holidays shall be observed on the same day as observed by the Federal government. The holiday

1. Paid Time Off (PTO)

Paid Time Off is available to all qualifying Regular Employees (Salaried & Hourly) according to the schedule shown below. PTO provides an employee with more flexibility to use his/her time off to meet personal needs, while recognizing an employee's individual responsibility to manage such absences. Each employee will accumulate a specified amount of PTO each pay period, and the employee is able to determine how to use those hours: for vacation, illness, caring for children, school activities, medical/dental appointments, personal business or emergencies. The amount of PTO earned will depend on the employee's length of service with the County. Employees will not accrue PTO while on leave of absence or suspension by the County. The amount of PTO earned by exempt employees may be subject to negotiation.

Years of Service	PTO Accrual (per year)	PTO Accrual (per bi-weekly pay period)
0-5 full years (60 months)	13 days	.50 day
After completion of 5 full years	17 days	.66 day
After completion of 10 full years	21 days	.81 day

A "day" of PTO equals 1/5 of the hours worked by an employee during their *typical* work week, with an 8-hour maximum. For example, a 35-hour employee will earn thirteen 7-hour days of PTO (91 hours), while a 40-hour per week employee will earn thirteen 8-hour days (104) hours. PTO begins accruing on the first day of a new employee's first full pay period. PTO stops accruing if an employee takes an unpaid leave of absence or is placed on any type of administrative leave. PTO accrues on a bi-weekly basis.

At the end of the fiscal year, any PTO in excess of 80 hours will be forfeited, without right of compensation. PTO forfeiture will be calculated on the paycheck that includes all hours worked through September 30. This rule may be subject to an exception upon written permission of the responsible department head or elected official, and the Board of County Commissioners, which must be obtained prior to the end of the fiscal year and **cannot be obtained in two consecutive years.** No PTO hours may be used before they are accrued.

Whenever possible, use of PTO must be scheduled in advance with consent of the responsible elected official or department supervisor. In the absence of any timesheet notations to the contrary, PTO hours will be utilized if Comp hours do not exceed 40. Efforts will be made to accommodate the preference of the employee in vacation scheduling, but first priority will be the orderly functioning of affected departments. Upon separation from employment, unused PTO will be compensated by a lump-sum payment at the then-current hourly rate or salary. The PTO lump-sum payment will be included in the final paycheck received by the employee for hours actually worked.

2. Long Term Illness (LTI)

Long Term Illness is available to all qualifying Regular Employees according to the following schedule:

Years of Service	LTI Accrual (per year)	LTI Accrual (per bi-weekly pay period)
0-5 full years (60 months)	3 days	.12 day
After completion of 5 full years	5 days	.20 day

A "day" of LTI equals 1/5 of the hours worked by an employee during their *typical* work week, with an 8-hour maximum. For example, a 35-hour employee will earn three 7-hour days of LTI (21 hours), while a 40-hour per week employee will earn three 8-hour days (24) hours. LTI begins accruing on the first day of a new employee's first full pay period. LTI stops accruing if an employee takes an unpaid leave of absence or is placed on any type of administrative leave. LTI accrues on a bi-weekly basis.

LTI may be used after an injury, illness or pregnancy requires an employee to miss more than two consecutive scheduled work days. An employee must miss at least two-thirds of a scheduled shift to be

**Purchasing & Contracts***See also "Capital Assets Policy"*

Revision: 45
Date: ~~11/23/15~~10/24/16
Original Issue Date: 6/15/11
Number of Pages: 2
Approved: BOCC

Teton County does not have a central purchasing department. Each Elected Official, Department Head and appointed Board manages its own procurement of goods and services as approved through adoption of the annual budget. However, the Board has sole legal authority for the approval of any expenditure of county funds and the sale of any county property. All purchases must be made in compliance with Idaho Code and this policy. Public works construction procurement can only take place under direction of the County Engineer. Attachment A, Public Works Contractor License, and Attachment B, Other Procurement Information, contain information provided by the Idaho Public Works Contractor Licensing Bureau. (“Real property” refers to land and buildings; “personal property” refers to all other types of property.)

The objective of this policy is to comply with Idaho and Federal laws and provide the citizens of Teton County with the best value for products and services acquired by their government. The Board believes that patronizing local businesses is in the county’s best interest. Whenever permitted by law, goods and services may be purchased from local vendors, provided that the county pays no more than a 10% premium to support local businesses.

Contracts. All contracts, agreements, leases or other documents that legally bind Teton County must be approved as to form and content by the Prosecutor prior to the Commissioner meeting at which the documents are to be formally approved and signed. The Board must have an opportunity to review such documents prior to a regularly scheduled meeting. The Elected Official, Department Head or appointed Board or Committee which requested the contract or agreement is responsible for retaining the original, signed contract. A copy of the signed contract must be submitted to the Clerk, who will archive the document in the county’s digital filing system.

Legal Signature Authority. The Board is the County’s only legal signature authority able to sign contracts of agreements on behalf of the County. Such contracts can only be signed after a formal motion in a public meeting. No other Elected Official, Department Head, or appointed Board may obligate the County without specific prior approval from the Board. However, the Public Works Director is hereby granted approval to approve contracts less than \$5,000, provided the expense is included in a Public Works budget.

Capital Budgets & Purchases Greater than \$1,000. In order to provide consistent, accurate budget information: (1) Single items costing less than ~~\$500-1,000~~ each ~~cannot be~~ ~~may not be~~ purchased through a capital budget account unless they have a useful life greater than five years; and (2) Single items costing more than \$1,000 each and having a useful life of more than two years *must* be purchased through a capital budget account.

The purchase of any single item costing more than \$1,000 requires prior approval by the Board, unless the item is specifically itemized within the current budget and the total cost of the item does not exceed the budgeted amount. *This policy is not intended to apply to routine repair and maintenance of vehicles, equipment or building facilities.*

In general, vehicles must have traveled at least 150,000 miles before being replaced.

Please refer to the Capital Asset policy for additional information about items costing greater than \$5,000 and having a useful life of more than two years.

Purchase & Installation of Computer Equipment and Software. See Administrative Policy entitled “Computers & Information Technology (IT).”



Credit Cards

The County Clerk maintains a corporate credit card account for Teton County with US Bank in Driggs. This is the County's only authorized credit card account. The appropriate Elected Official or Department Head is responsible for retaining documentation about every charge made to their card. At the end of each month they must download their monthly statement from the US Bank website and submit a claim in time for approval during the Board's first meeting of the month. The claim should include copies of all charges listed on the statement. Submitting claims for payment without an attached monthly statement is not recommended.

Any Elected Official may obtain a personalized credit card by making a request to the Clerk. Any Department Head wishing to obtain a personalized card for himself, or for an employee, must first obtain Board approval. Such approval requires a written memo explaining why the credit card is needed. The memo must be signed by the responsible Elected Official or Department Head and submitted to the County Clerk for presentation to the Board. The Clerk will determine the credit limit for each card, provided that no card receives a limit greater than \$5,000 without specific Board approval.

Credit cards are used to reduce purchasing costs for the county. However, the convenience they offer can result in impulse purchases or abusive practices. Inappropriate or improper use of a county credit card may result in losing the card and its privileges. Depending upon the severity of the improper use, the employee may be subject to disciplinary action. It is the duty of the responsible Elected Official, Department Head or appointed Board to approve all credit card usage and to insure that this policy is followed.

A county credit card should be used only if there is no other alternative. A business charge account should be established if recurring purchases are made with the same vendor.

The procedures listed below must be followed when using county credit cards:

- Purchases of personal items, even with the intention of reimbursing the County, is strictly prohibited (see Idaho Code 18-5701).
- Payment of sales tax is to be avoided unless there is no other option available. (Counties are exempt from hotel room sales taxes if the bill is paid with a county credit card or via a direct bill account. A completed State Tax Commission lodging exemption form (ST-104-HM) is typically required.)
- Receipts and a monthly statement must accompany all claims and the purchases must be charged to the appropriate budget line item.
- A ~~county~~County credit card cannot be used to purchase gas for vehicles not owned by the ~~county~~County, not even for a private vehicle being used for County business.
- The County will not pay annual fees, late fees, interest payments, or carrying charges for credit cards, unless such charges are caused by unusual, one-time circumstances. If any such charges are incurred they must be paid by the responsible Elected Official or Department Head. Annual fees for a gas-only card may be approved by the Board if requested.
- If necessary, credit card statements may be processed as "demand" payments in order to prevent late fees and interest charges. The prompt submittal of a claim after receipt of a monthly credit card statement will generally result in a timely payment. Demand payments of credit card statements should be a rare occurrence.
- All applicable purchasing procedures must be followed.



Table of Contents

Teton County Administrative Policies have been adopted by the Board* in order to standardize and simplify County operations by providing clear, written guidelines. The Policies are also intended to increase citizen confidence in County government and prevent the misuse of public resources and funds. Elected Officials may adopt further policies and procedures to meet the unique needs of the departments they administer, provided the additional policies do not conflict with the Teton County Administrative or Personnel Policies. Each policy listed below is a discreet document that may be changed independently of any other policy.

**The term "Board" is used throughout these policies to refer to the Board of County Commissioners.*

GENERAL ADMINISTRATIVE POLICIES

Appointment of Board & Committee Members

Attachment A. Questions to Ask Yourself

Attachment B. Application for Board Appointment

Computers, Technology & Information Security

Drug-Free Workplace

Emergency Closure

Employee Emergency Procedures *(to be determined)*

Ethics

Hiring New Employees

Password Management

Public Hearing Procedures

Records Retention & Destruction

Safety

Salary Plan Administrative Guidelines

Sandbags

Social Media

TASERS™

Use of County Resources

Use of Courthouse Facilities

Attachment A. Agreement for Use of

Courthouse Facilities

Vehicle Use Policy

*Attachment A. Acknowledgement of Receipt of Teton
County Vehicle Use Policy & Vehicle Assignment*

FINANCIAL POLICIES

Appropriate Use of County Funds

Capital Assets

Attachment A. County Inventory

Cash Receipts *(see "Purchasing & Contracts")*

Claims (Accounts Payable)

Attachment A. Claim

Attachment B. Verification of Lost Warrant

Credit Cards

Fringe Benefits

*Attachment A. Certification of Use of a County Vehicle
for Commuting as a Non-Taxable Fringe Benefit*

*Attachment B. Certification of Use of a County Vehicle
for Commuting as a Taxable Fringe Benefit*

Grants

Attachment A. Grant Application Proposal

Investment

Non-Profit Funding

Attachment A. Non-Profit Funding Request

Petty Cash

Purchasing & Contracts *(see "Capital Assets")*

Attachment A. Public Works Contractor License

Attachment B. Other Procurement Information

Travel Reimbursement

PUBLIC WORKS POLICIES

PW Inter-Agency Emergency Notification

PW Private Work on Public Roads

PW Recycling

PW Resolving Conflicts of Interest Associated with
County Engineer Reviews

PW Salvaging

Attachment A. Permit Application

PW Snowplowing

Summaries / Status

Summary of Statement No. 54

Fund Balance Reporting and Governmental Fund Type

Definitions

(Issued 02/09)

The objective of this Statement is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund type definitions. This Statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of the resources reported in governmental funds.

The initial distinction that is made in reporting fund balance information is identifying amounts that are considered *nonspendable*, such as fund balance associated with inventories. This Statement also provides for additional classification as restricted, committed, assigned, and unassigned based on the relative strength of the constraints that control how specific amounts can be spent.

The *restricted fund balance* category includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.

The *committed fund balance* classification includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority.

Amounts in the *assigned fund balance* classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed.

Unassigned fund balance is the residual classification for the government's general fund and includes all spendable amounts not contained in the other classifications. In other funds, the unassigned classification should be used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned. Governments are required to disclose information about the processes through which constraints are imposed on amounts in the committed and assigned classifications.



AGENDA: Thursday, December 8, 2016 Employee Meetings
 1:30-3:00 AND 3:30-5:00

Description	Estimated Time	
Welcome <i>Commission Chair Bill Leake</i>	2	
Introductions, Employee Committee <i>Commissioner Cindy Riegel</i>	5	
Health Insurance & Open Enrollment , <i>Travis & AJ Argyle, American Insurance</i>	10	
Wellness Plan, <i>Travis & AJ Argyle, American Insurance</i>	4	
Flex Plan, <i>Travis & AJ Argyle, American Insurance</i>	4	
PERSI RETIREMENT INFORMATION** Carmen Brooks, PERSI Training Specialist	30	
Updates to Personnel Policy & Administrative Policies <i>Clerk Mary Lou Hansen</i>	5	
AFLAC <i>Adam Korth</i>	5	include Adam every year, his open enrollment period also ends Jan. 1?
ICRMP On-Line University <i>Risk Manager Holly Wolgamott</i>	15	
Safety ???	4	
Ethics ???	4	Excerpts from April 9 2014 IAC Ethics Webinar?
Cyber Security?? Or???	5	
<i>IT Coordinator Greg Adams</i>		
	93	

****Employees in their last few years of work before retirement are invited to attend a PERSI Retirement Workshop from 6:30-8:00 pm December 8 in the Commissioners Meeting Room.**

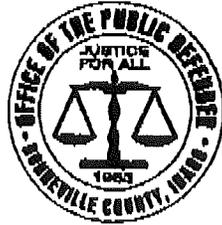
OFFICE OF THE PUBLIC DEFENDER

JORDAN S. CRANE
PUBLIC DEFENDER

JOHN THOMAS
CHIEF DEPUTY PUBLIC DEFENDER

TRENT GRANT
DEPUTY PUBLIC DEFENDER

TIMOTHY D. FRENCH
DEPUTY PUBLIC DEFENDER



JASON C. GUSTAVES
DEPUTY PUBLIC DEFENDER

ROCKY L. WIXOM
DEPUTY PUBLIC DEFENDER

October 17, 2016

ATTN: TETON COUNTY COMMISSIONERS
WILLEAM LEAKE (Chair)

RE: *State of Idaho v. Erik Ohlson, Teton County Case No. CR-2016-327*

Commissioners:

I am writing as a follow up to my October 13, 2016 letter regarding John Thomas's appointment as the second chair attorney in Mr. Ohlson's case. I have enclosed a copy of the updated Memorandum of Understanding which has now been signed by Bonneville County Commissioner Roger Christensen. In the event you find the memorandum acceptable, please sign and return it to my office (facsimile number: 208-529-1181).

Please feel free to contact me with any questions or concerns at 529-1350 ext. 1105.

Sincerely,

Jordan S. Crane
Attorney at Law

encl.

MEMORANDUM OF UNDERSTANDING

RECITALS

WHEREAS, Teton County has a pending capital first degree murder case: STATE OF IDAHO v. ERIK OHLSON, Teton County Case No. CR-2016-327;

WHEREAS, Teton County is in need of an attorney to sit as the second chair representing the Defendant in said case;

WHEREAS, Attorney John Thomas is employed with the Bonneville County Public Defender's Office; and

WHEREAS, Bonneville County, Teton County, the Bonneville County Public Defender's Office, and John Thomas have reached an understanding.

AGREEMENT

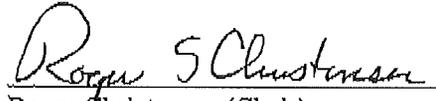
NOW THEREFORE, this Memorandum of Understanding is entered into between Bonneville County, Teton County, the Bonneville County Public Defender's Office, and John Thomas:

1. This Memorandum of Understanding fully, and retroactively, replaces the August 1, 2016 Memorandum of Understanding between Bonneville and Teton Counties. That prior Memorandum of Understanding is now fully null and void and of no effect.
2. It is understood that John Thomas shall continue his appointment as the second chair defending Erik Ohlson in Teton County Case No. CR-2016-327.
3. John Thomas shall retroactively claim vacation time for any time spent representing Mr. Ohlson during the operating hours of the Bonneville County Public Defender's Office prior to this Memorandum of Understanding.
4. John Thomas shall keep an accounting of all time spent representing Erik Ohlson in Teton County Case No. CR-2016-327.
5. Teton County shall reimburse John Thomas for all time spent representing Erik Ohlson in Teton County Case No. CR-2016-327 as determined by the District Court presiding over said case.
6. John Thomas shall claim vacation time for any time spent representing Mr. Ohlson during the operating hours of the Bonneville County Public Defender's occurring after the date of this Memorandum of Understanding.

- 7. John Thomas shall keep an accounting of all incidental expenditures (materials, copies, supplies, secretarial work, etc.) which are provided by Bonneville County. Teton County shall reimburse Bonneville County for the costs of all such expenditures.

This Memorandum of Understanding is agreed to and witnessed to by the signatures below:

Dated: 10-17-16


 Roger Christensen (Chair)
 Bonneville County Commissioners

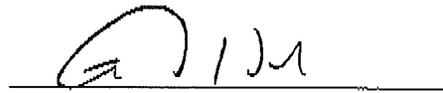
Dated: 10/18/16


 William Leake (Chair)
 Teton County Commissioners

Dated: 10/13/16


 Jordan S. Crane
 Bonneville County Public Defender

Dated: 10/13/16


 John Thomas
 Chief Deputy
 Bonneville County Public Defender's Office

Teton County Ambulance Service District Minutes: October 12, 2016

Commissioners' Meeting Room, 150 Courthouse Drive, Driggs, Idaho

AGENDA

1. Approve Available Minutes
2. Ambulance bids
3. MOU or Agreement with TVHC and ASD for Unemployment Payments
4. Medical Director Contract
5. Fire/ASD Agreement for Services October 1, 2017 and Beyond
6. Transition of ASD Ambulance Services Agreement with Wyoming to Fire District
7. EMS Advisory Committee

COMMISSIONERS PRESENT: Bill Leake, Cindy Riegel, Kelly Park

OTHER ELECTED OFFICIALS PRESENT: Clerk Mary Lou Hansen, Prosecutor Kathy Spitzer, Treasurer Beverly Palm

FIRE DISTRICT PERSONNEL PRESENT: Commissioners Jason Letham and Kent Wagener; Chief Brett Campbell; Division Chief Earle Giles

TETON VALLY HEALTH CARE PERSONNEL PRESENT: CFO Wesley White, Director Robert Whipple, MD

Chairman Leake called the meeting to order at 1:07 pm.

● **MOTION.** Commissioner Riegel made a motion to approve the October 3 minutes as written. Motion seconded by Commissioner Park and carried unanimously.

NEW AMBULANCE. Only one bid was received for the new ambulance. Braun Northwest submitted a bid for \$165,542. The Board asked the Fire District to review the bid for completeness and will decide whether to accept the bid at the next meeting.

MEMORANDUM OF UNDERSTANDING FOR REIMBURSEMENT OF HOSPITAL

UNEMPLOYMENT EXPENSES. The group reviewed the second draft document and requested several changes. The final version will be reviewed and approved at the next meeting.

MEDICAL DIRECTOR. It has been unexpectedly difficult to find a physician with hospital privileges willing to serve as Medical Director for the Fire District.

Chairman Leake said the Fire District is required to have a Medical Director and he understands why they want to retain their current Director rather than risk being without one. Dr. Whipple said no physician wants to be a "co-Director" and share liability with another physician. Commissioner Riegel said she supported cancellation of the hospital's ambulance contract because of the commitment that was made by the Fire District to have a Medical Director affiliated with the hospital.

Mr. White said it would be ideal for the Fire District Medical Director to have a working knowledge of what occurs in the hospital as well as Fire operations. However, if that optimal solution is not achievable, a functional solution would have to be found.

The group discussed the situation at length. They decided the Fire District should contact every doctor associated with the physicians' group providing emergency room services at the hospital, even doctors not currently practicing at the hospital. If a non-affiliated physician is interested, schedules could be re-arranged so the physician worked at the local hospital as well as at EIRMC. Mr. White will send Chief Campbell a complete list of doctor names and addresses. The Fire District will send a certified letter to each doctor by October 19. The letter will include a clear description of the services desired for a single Medical Director and request a response no later than November 9.

FIRE/ASD AGREEMENT. The group reviewed a draft document prepared by the Fire District's attorney and discussed whether the ASD should retain title to the ambulances. Fire officials stressed that they were not "working for" the Ambulance Service District, but were providing ambulance services under their own authority and within their own financial resources. However, they need to use all of the ASD vehicles and equipment. Chairman Leake said he had never envisioned that the ASD would have any type of supervisory role over the Fire District. Commissioner Park agreed. Commissioner Riegel, however, had assumed that the ASD would contract with the Fire District and retain ownership of the ambulances until the ASD was dissolved. She asked that a decision be postponed until she could review the record to be certain what was discussed and agreed upon during previous meetings.

WYOMING AGREEMENT. Chief Campbell said Fire District Commissioner Kent Wagener and Teton Wyoming Deputy Prosecutor Keith Gingery are negotiating the terms of a new agreement to become effective January 1. The current ASD/Wyoming agreement will terminate December 31; Wyoming will be billed for their share of the new ambulance before that date.

EMS ADVISORY COMMITTEE. Chief Campbell said the Fire District intended to establish an advisory committee consisting of governmental and community representatives. Commissioner Riegel said the committee should include a wide variety of members and perspectives. Dr. Whipple said his experience was that advisory committees established by the entity needing advice were the most effective. The Board decided there was no need for the ASD to also establish an EMS advisory committee, or to have any further involvement with the Fire District's committee, other than asking Commissioner Riegel to represent the ASD on the committee.

● **MOTION.** At 3:30 pm Chairman Leake made a motion to adjourn the meeting and reconvene as the Board of County Commissioners. Motion seconded by Commissioner Park and carried.

Bill Leake, Chairman

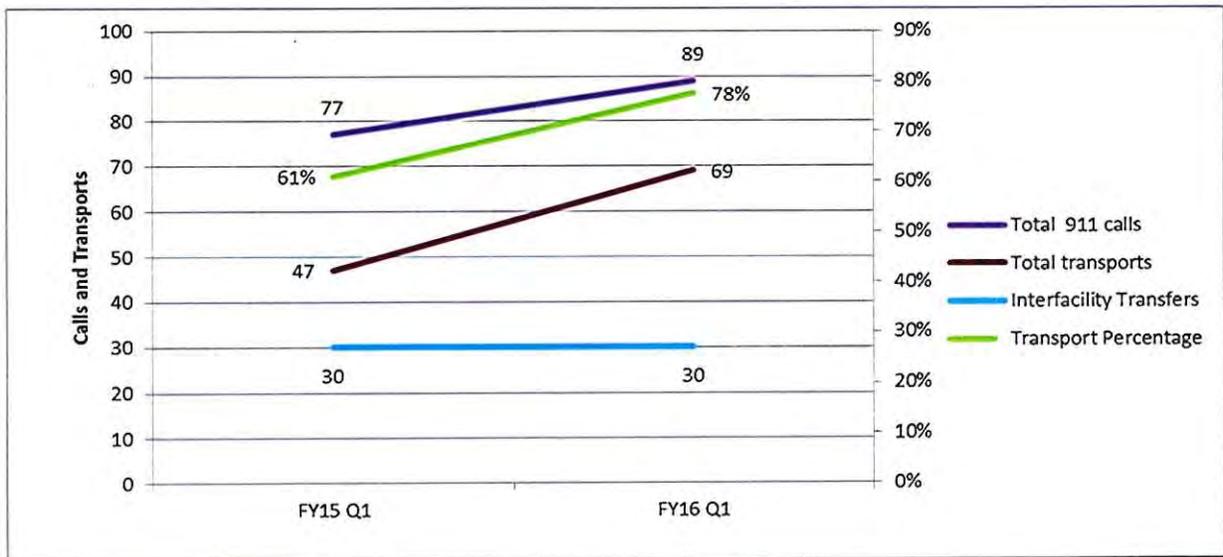
ATTEST:

Mary Lou Hansen, Clerk

Teton County Ambulance System Quarterly Report

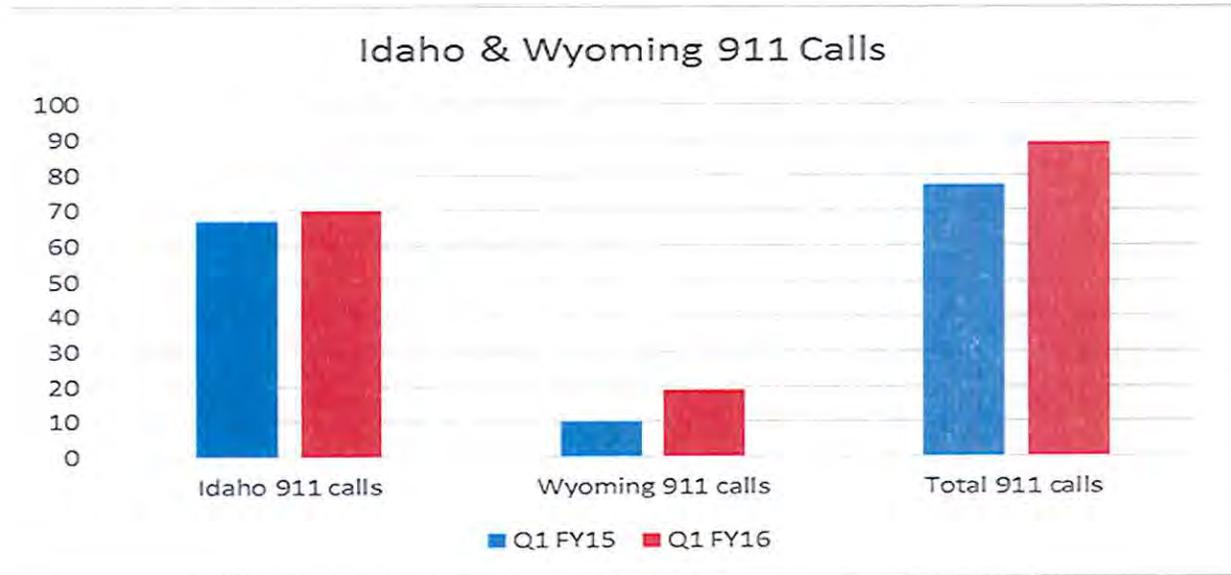
1st Quarter for FY 2016

Overview: When comparing YoY Q1 numbers Wyoming 911 calls almost doubled and Idaho 911 calls increased by 3 with total 911 calls increasing by 16%. The Wyoming transports doubled in Q1 and the Idaho transports increased by 13, with total transports increasing by 28%. Transport percentage also increased year over year. Interfacility transfers remained the same this year as last.



TOTALS	Q1		Q2		Q3		Q4		ANNUAL TOTALS	
	FY15	FY16	FY15	FY16	FY15	FY16	FY15	FY16	FY15	FY16
Idaho 911 calls	67	70							67	70
Idaho Transports	40	53							40	53
Idaho Transport Percentage	60%	76%							60%	76%
Wyoming 911 calls	10	19							10	19
Wyoming Transports	7	16							7	16
Wyoming Transport Percentage	70%	84%							70%	84%
Total 911 calls	77	89							77	89
Total transports	47	69							47	69
Transport Percentage	61%	78%							61%	78%
Interfacility Transfers	30	30							30	30
Total transfers and Calls	107	119							107	119

This chart reports Idaho and Wyoming 911 calls.



Teton County Ambulance System ALS response goals

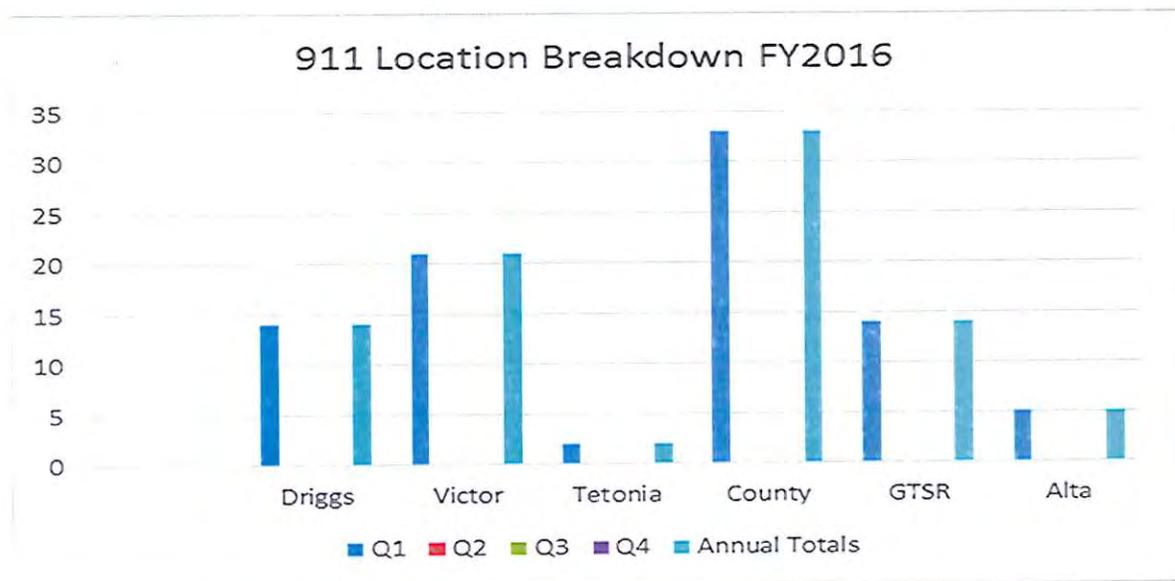
Advanced Life Support (ALS) response metric is to measure time from dispatch to arrival time, for 80% of calls by response area and goal.

Below is the breakdown of the response goals per area:

- 5 minutes within city limits of Driggs -- goal met
 - Response time met 92% of the time
- 5 minutes within city limits of Victor -- goal met
 - Response time met 90% of the time.
- 11 minutes within city limits of Tetonina -- goal met
 - Response time met 100% of the time
- 22 minutes to all other outlying areas in the Teton County, Idaho and Wyoming
 - Teton County Idaho response times met 100% of the time -- goal met
 - Teton County Wyoming/GTSR response times met 70.5% of the time -- goal not met. When analyzing data it was found that bad road conditions slowed response times.

Teton County Ambulance System 911 Location Breakdown FY 2016

Totals	Q1	Q2	Q3	Q4	Annual Totals
	FY16	FY16	FY16	FY16	FY16
Driggs	14				14
Victor	21				21
Tetonia	2				2
County	33				33
GTSR	14				14
Alta	5				5
	89	0	0	0	89



Vehicles and equipment: Ambulance inventory, mileage, and age.

Item	Mileage
Ambulance 1: 2009 Ford	75,657
Ambulance 2: 2004 Ford	108,979
Ambulance 3: 1999 Ford	78,308
Ambulance 4: 1992 Ford	74,186
EMS 1: 2008 Chevy Trailblazer	92,305

Billings (Gross revenue): Fiscal Year 2015 Quarterly report of ambulance runs billing:

FY 2016 Quarter	Amount
1 st Quarter	\$103,949
2 nd Quarter	
3 rd Quarter	
4 th Quarter	

Training:

- Weekly CentreLearn trainings assignments continue
- Monthly training meetings with additional topics and skills check off continues.
- Emergency Pediatric Care (EPC) was organized and hosted by TCFD with providers from TVA and TCFD attending. This training was funded by the Idaho State EMS office.
- ACLS training: 7 providers, accomplished by a combination of an online session followed by a session with an instructor to verify skills.
- PALS training: 6 providers, accomplished by a combination of an online session followed by a session with an instructor to verify skills.
- CPR training: 13 providers, accomplished by a combination of an online session followed by a session with an instructor to verify skills.

Special events:

- 4 High School football games.

Public Education and Outreach:

- 3 Boy Scout Trainings: Emergency Preparation, First Aid
- 1 Boy Scout Training: Lifesaving Skills
- 1 8th grade field trip: Fire/EMS-basic knowledge
- 8 Senior Center visits for blood pressure checks
- 2 Head Start visits: Safety Talk
- 1 Teton High School: First Aid and Kitchen Safety

Mutual Aid Agreement/Protocols

- Response received from Andy Gienapp, Wyoming Manager of EMS regarding the interstate agreement between Idaho and Wyoming.
- County Prosecutor working with Wyoming to resolve status.

Grants and fundraising:

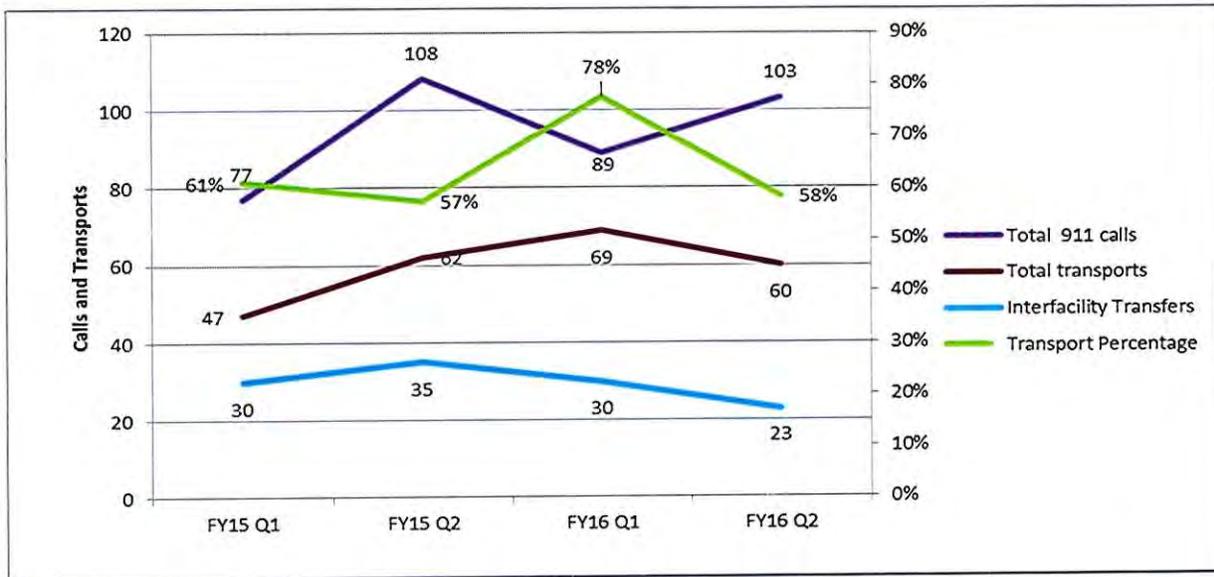
- Nothing to report for Q1

Teton County Ambulance System Quarterly Report

2nd Quarter for FY 2016

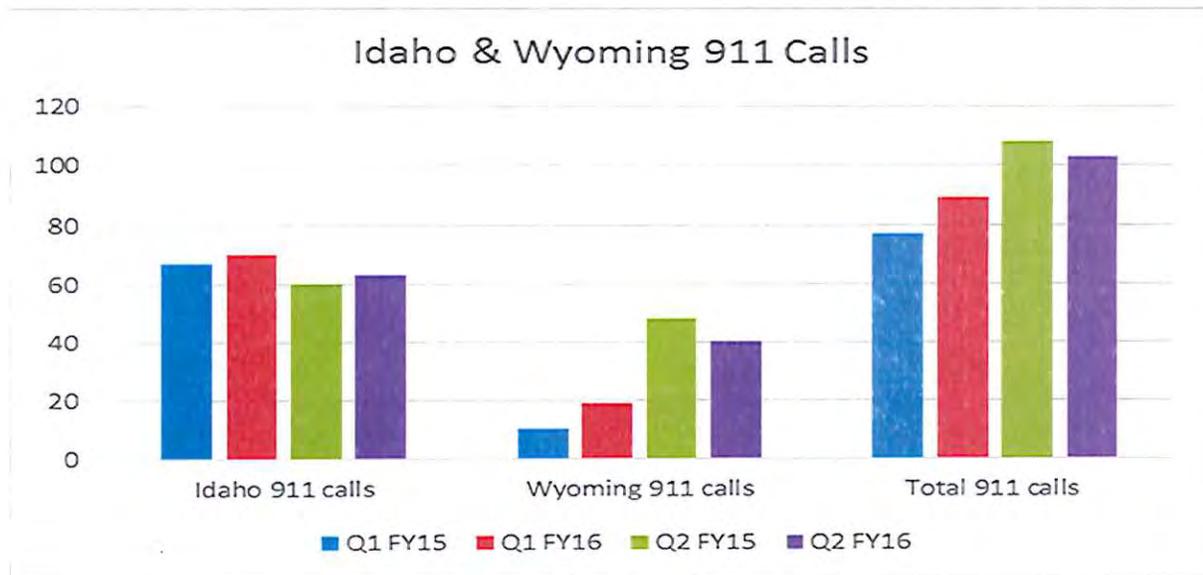
Overview: When comparing YoY Q2 numbers Wyoming 911 calls decreased by 8 and Idaho 911 calls increased by 3. The Wyoming transports decreased by 4 in Q2 while the Idaho transports increased by 2. Interfacility transfers decreased 12 in Q2.

When comparing YoY Q2 percentages the total 911 calls increased by 14% with transport percentages increasing by 2%. Interfacility transfers decreased 33%.



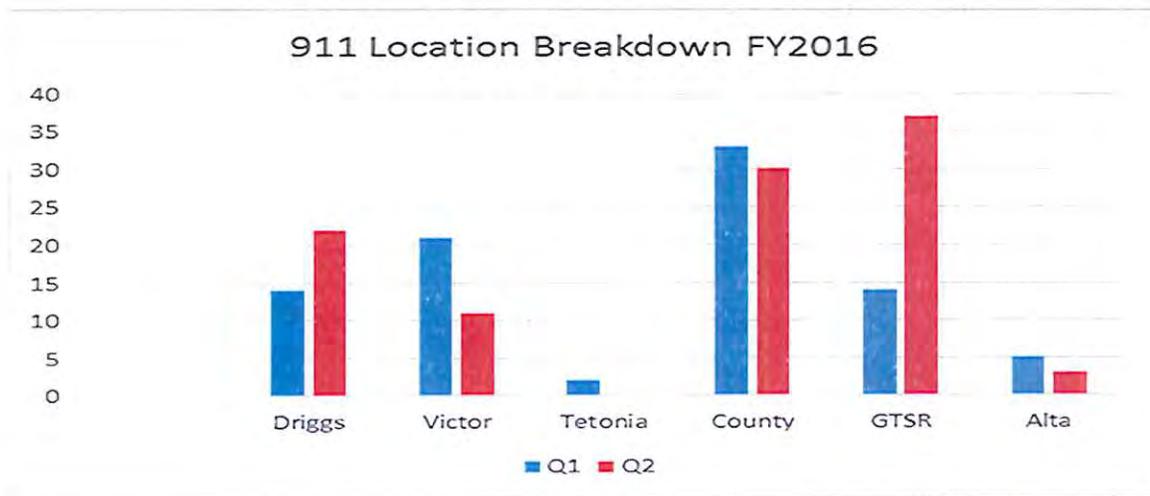
TOTALS	Q1		Q2		Q3		Q4		ANNUAL TOTALS	
	FY15	FY16	FY15	FY16	FY15	FY16	FY15	FY16	FY15	FY16
Idaho 911 calls	67	70	60	63					127	133
Idaho Transports	40	53	32	34					72	87
Idaho Transport Percentage	60%	76%	53%	54%					57%	65%
Wyoming 911 calls	10	19	48	40					58	59
Wyoming Transports	7	16	30	26					37	42
Wyoming Transport Percentage	70%	84%	63%	65%					64%	71%
Total 911 calls	77	89	108	103					185	192
Total transports	47	69	62	60					109	129
Transport Percentage	61%	78%	57%	58%					59%	67%
Interfacility Transfers	30	30	35	23					65	53
Total transfers and Calls	107	119	143	126					250	245

This chart reports Idaho and Wyoming 911 calls. Calls increased in both Idaho and Wyoming.



Teton County Ambulance System 911 Location Breakdown FY 2016

Totals	Q1 FY16	Q2 FY16	Q3 FY16	Q4 FY16	Annual Totals FY16
Driggs	14	22			36
Victor	21	11			32
Tetonia	2	0			2
County	33	30			63
GTSR	14	37			51
Alta	5	3			8
	89	103	0	0	192



Vehicles and equipment: Ambulance inventory, mileage, and age.

Item	Mileage
Ambulance 1: 2009 Ford	80,116
Ambulance 2: 2004 Ford	109,330
Ambulance 3: 1999 Ford	79,258
Ambulance 4: 1992 Ford	74,361
EMS 1: 2008 Chevy Trailblazer	92,920

Billings (Gross revenue): Fiscal Year 2015 Quarterly report of ambulance runs billing:

1 st Quarter	103,949
2 nd Quarter	94,941
3 rd Quarter	
4 th Quarter	

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is entered into this ___ day of _____, 2016 by and between the Teton County Ambulance Service District (ASD) and Teton Valley Health Care (TVHC).

RECITALS

WHEREAS, the ASD and TVHC mutually agreed to terminate the contract for ambulance services between ASD and TVHC;

WHEREAS, TVHC may incur costs associated with unemployment benefits for those employees affected by the loss of the ambulance services contract.

AGREEMENT

NOW THEREFORE, this Memorandum of Understanding is entered into between the Ambulance Service District and Teton Valley Healthcare:

1. Commencing October 1, 2016, TVHC may bill ASD for reimbursement of certain unemployment benefits for only the TVHC employees whose employment was affected by the mutually agreed upon termination of the ambulance service agreement. In order for ASD to reimburse TVHC for any unemployment benefits, the following information must be provided to ASD:
 - a. Name of the employee
 - b.
 - c. Cost Reimbursement Quarterly Billing "Benefit Cost Statement" or similar document
 - d.
 - e. A copy of the unemployment award and all documents associated with the award "Unemployment Insurance Benefits Liability Determination" or similar document
 - f. A letter from the Human Resources Department of TVHC assuring that the information provided by the applicant for unemployment was reviewed for accuracy as requested by the Department of Labor and corrected if necessary.

2. ASD may only be responsible for payment of unemployment benefits for the following employees who were released from their positions due to the loss of the ambulance service contract:

Employee Name	Date of Hire	Separation Date	Maximum Potential Unemployment Liability
CONNERS, MICHAEL	3/4/2013	8/1/2016	\$ 3,444.00
DICKERSON, LENA M. W.	9/1/2007	8/1/2016	\$ 4,328.00
FELT, BRIAN	3/3/2015	8/1/2016	\$ 2,264.00
FLAKE, TANNER	3/10/2015	8/1/2016	\$ 827.00
FOSTER, SHANDA	11/3/2011	8/1/2016	\$ 2,307.00
GALLIHER, DEREK	8/14/2015	8/1/2016	\$ 3,688.00
GREEN, WHITNEY	4/4/2014	8/1/2016	\$ 7,408.00
HLAVATY, JAMES M	4/27/2011	8/1/2016	\$ 291.00

HOLLEY, STEVE	6/18/2012	8/1/2016	\$ 5,164.00
KAUFMAN, NATALIE	6/1/1995	8/1/2016	\$ 10,660.00
LEWIS, JEFFREY	7/27/2012	8/1/2016	\$ 950.00
MULLINS, SAMUEL CALEB	3/27/2014	8/1/2016	\$ 1,032.00
O'CONNOR, CASEY	3/24/2015	8/1/2016	\$ 1,493.00
SIMMS, JOHN	10/25/2008	8/1/2016	\$ 9,465.00
SUMMERS, KATIE	3/26/2014	8/1/2016	\$ 7,168.00
SUMMERS, KENT	10/21/2014	8/1/2016	\$ 3,647.00
TAYLOR, CHRIS S.	5/16/2007	8/1/2016	\$ 10,660.00
VEILUEX, ROBERT	4/27/2008	8/1/2016	\$ 10,660.00
Total			\$ 85,456.00

3. ASD shall only be responsible for payment of unemployment benefits for the employees listed in Paragraph 2 until March 31, 2018 (18 months from Sept 30th 2016).
4. The maximum financial liability that ASD could incur in accordance with this MOU is \$85,456.00.
5. This MOU shall terminate on March 31, 2018. After March 31, 2018 the ASD shall have no further responsibility or obligation to TVHC for any unemployment benefits. TVHC understands that claims for unemployment benefits for quarters after March 31, 2018 will not be paid.
6. This agreement constitutes the complete understanding of the parties. No modifications of any provisions thereof shall be valid unless in writing and signed by both parties.

By signing below the parties acknowledge that they have received, understood and agreed to the above.

Dated this ____ of _____, 2016.

Dated: _____

Keith Gnagey
Teton Valley Health Care, Inc. CEO

Dated: _____

Bill Leake
Ambulance Service District Commissioner

From: Monica Hoth
To: [Holly Wolgamott](#)
Subject: ASD Meetings and more
Date: Wednesday, October 19, 2016 4:54:17 PM
Attachments: [image002.png](#)
Importance: High

Hi Holly,

Chief Campbell wanted me to pass along some info that may help the both of us prepare for the next few meetings. He is deploying to a wildland fire call that came in for a fire in Southern Colorado, if you can believe that. Just when we thought fire season was over. He is leaving the valley first thing in the morning, and we expect a full 2 week (14 day) deployment.

Anyway, we are a go for the ambulance bid to be excepted on Monday the 24th. He, and the commissioners will not be in attendance that day. He wants me to pass along a reminder, that there will be a change order made to cover the painting of that ambulance. We know it was already discussed, but just a reminder. He plans to take care of the change order with the vendor, so nobody need to do anything.

Also, we will be prepared for the next meeting November 14th, with any topic put on the schedule. Chief Campbell should be back in advance of that meeting, so no worries. He also wants you to know that we have mailed the discussed job descriptions and letters to the physicians group just today. 12 letters in total were certified mailed to the Idaho Falls physicians group.

Let me know asap, if you can think of anything else to cover with him before he goes. I'll check my email on my phone and already plan to see him later tonight, so no worries if it comes in after 5pm. After tonight however, it will be harder to reach him for detailed info. He will most likely be able to get email, never know until you get there, but it's never easy to get detailed responses.

Thanks and we'll chat again soon!

Monica L. Hoth

Administrative Assistant
Secretary to the Board of Fire Commissioners
Teton County Fire Protection District
mhoth@tetoncountyfire.com
tetoncountyfire.com
p: 208.715.5201



From: Bret Campbell
To: ["Cramer, John"](#)
Cc: ["Denny, Wayne A."](#); [Holly Wolgamott](#)
Subject: RE: Grant Inquiry
Date: Wednesday, October 19, 2016 11:57:52 AM
Attachments: [image002.png](#)

John,

I copy your message. We are governed by rules for a reason. I appreciate you looking into this for our county commissioners. The Fire District will apply for a grant next year. Sure wish the hospital would have completed the applications as the agreed to with the County.

Best regards,
Bret

Bret Campbell
Fire Chief
Teton County Fire & Rescue

O – 208-715-5201



From: Cramer, John [mailto:CramerJ@dhw.idaho.gov]
Sent: Wednesday, October 19, 2016 9:14 AM
To: 'Bret Campbell' <bcampbell@tetoncountyfire.com>
Cc: Denny, Wayne A. <DennyW@dhw.idaho.gov>
Subject: Grant Inquiry

Good Morning Chief,

I apologize for not getting back with you yesterday, but my afternoon rapidly evaporated on me.

I did discuss the situation with Wayne and after working through the scenario the feeling was that to alter the process as you suggested would contrary to the criteria set forth in law (I.C. §56-1018B and I.D.A.P.A. 16.02.04) with regard to a request from a non-licensed entity (Ambulance Service District) or from the perspective that Teton County Fire Protection District did not apply for an equipment grant. We certainly empathize with the dilemma and timing in the transition experienced in Teton County, but are limited by the criteria and constraints in Idaho Code as it relates to the EMS Account III Grant Fund.

Thank you for the inquiry, I wish we could have done something to assist you and the Ambulance Taxing District in this matter.

Sincerely,

John Cramer,

"Let's be careful out there"

Idaho Department of Health and Welfare;
Division of Public Health,
Bureau of Emergency Medical Services & Preparedness
2224 E. Old Penitentiary Road
Boise, Idaho 83712-8249

(877) 554-3367, (208) 334-4000

(208) 334-4015 (fax)

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Ambulance Cash as of 10-12-16

FY 2017 Ambulance Budget	
Dispatch Services	\$80,000
Medical Director	20,000
Maximum hospital unemployment liability	86,000
New Ambulance	175,000
TOTAL EXPENSES	361,000
Less 15% of New Ambulance paid by WY	26,250
Cash needed for 2017 budget*	\$334,750

Cash available on 10/12/16	\$313,598
Plus uncollected property taxes	49,417
Less Cash Needed for FY 2017 Budget	-334,750
Estimated Cash Available on 9/30/17	\$28,265

From: Katie Salsbury
To: [Holly Wolgamott](#)
Cc: [patty.petersen](#); [Mary Lou Hansen](#); [Kathy Spitzer](#)
Subject: Next BOCC Meeting
Date: Tuesday, October 18, 2016 12:09:45 PM

Hi Holly,

The fair board would like to grow our board to 9 or 11 members and per state statutes, we would like to pay our treasurer to complete the duties previously accomplished by the fairground administrator.

Could you get me on the next BOCC meeting agenda so that I can present these ideas for their approval?

Thanks,

Katie Salsbury
208-313-6930 (cell)

Board of Teton County Commissioners

MINUTES: October 12, 2016

Commissioners' Meeting Room, 150 Courthouse Drive, Driggs, Idaho

8:30 MEETING CALL TO ORDER – Bill Leake, Chair
Amendments to Agenda

PLANNING – Kristin Owen

1. Code Enforcement Update
2. Planning and Zoning Commission Draft Land Use Development Code Update
3. Approval of NP Study Waiver for Ross Meadow Subdivision

BUILDING – Wendy Danielson

1. Building Permit Reports
2. Code Compliance
3. Building Department Hours
4. Holiday Time Off

9:30 OPEN MIC (*if no speakers, go to next items*)

PUBLIC WORKS – Darryl Johnson

1. Solid Waste
 - a. Wood Chipping Services
 - b. Cardboard Removal
2. Road & Bridge
 - a. Approval to Purchase a Road & Bridge Pickup Truck
 - b. W7000S Overlay
3. Engineering
 - a. Teton Creek Corridor Pathway Project
 - b. Approval of the Local Rural Highway Investment Program Grant Application
 - c. Approval of the Local Federal-aid Rural FY17-18 Grant Application
 - d. Approval of the Local Federal-aid Bridge FY17 Grant Application
 - e. Approval of the Local Highway Safety Improvement Grant
 - f. Bates Teton River Access Park
 - g. Packsaddle Road Vacation Application
4. Facilities
 - a. Bates River Property Cabin
5. Noxious Weeds
 - a. Approval to Transfer Money from Supplies/Consumables into Dues/Memberships

IT/EMERGENCY MANGEMENT – Greg Adams

1. Approval to Begin Storage Area Network (SAN) Installment at the LEC
2. Approval of Google Contract

3. Transfer of Money within IT Budget to Cover Expense of Increased Hours for John Leidorf
4. Approval to Use Commissioners' Contingency Account to Publish All Hazard Mitigation Plan
5. Future Projects

11:30 JUVENILE PROBATION OFFICER – Renee Leidorf

1. Quarterly Report
2. Approval of MOA – The Community Incentive Program, The Re-Entry Program, and/or The Mental Health Program

12:00 ELECTED OFFICIAL & DEPARTMENT HEAD MEETING

1:00 AMBULANCE SERVICE DISTRICT

1. Approval of Available Minutes
2. Ambulance Request for Bids
3. MOU – ASD and TVHC for Unemployment Payments
4. Medical Director Contract
5. Fire/ASD Agreement for Services October 1, 2016 and Beyond
6. Transition of ASD Ambulance Services Agreement with Wyoming to the Fire District
7. EMS Advisory Committee

TREASURER – Beverly Palm

1. Quarterly Report

ADMINISTRATIVE BUSINESS (*will be dealt with as time permits*)

1. Approve Available Minutes
2. Other Business
 - a. Letter of Support Teton County WY 1% General Revenue Ballot Measure
 - b. Executive Assistant Report
 - i. Approval of ACCELA Software Contract
 - c. Approval of Title Company Remote Access Contracts
 - d. Approval of Agreement for Pathology Services Between Teton and Ada County
 - e. Eclipse Event Seed Funding
 - f. Beer & Wine licenses, if any
3. Committee Reports
4. Claims
5. Executive Session as needed per IC74-206(1)

ADJOURNMENT

COMMISSIONERS PRESENT: Bill Leake, Kelly Park, Cindy Riegel

OTHER ELECTED OFFICIALS PRESENT: Prosecutor Kathy Spitzer, Clerk Mary Lou Hansen

Chairman Leake called the meeting to order at 8:34 am and led the Pledge of Allegiance.

PLANNING

The Board reviewed the update report provided by Kristin Owen, who was out of town (Attachment #1).

BUILDING

Building Manager Wendy Danielson reviewed her update report (Attachment #2). It has been a busy year for building permits with 165 permits issued. Summer hours for the Building Department have ended but the department is still very busy. Staff may need to work extra hours to complete the work load. Any overtime hours worked by Mr. Davis or Ms. Danielson will be applied to Comp Time.

Commissioner Riegel asked about contracting with the Idaho Division of Building Safety for building inspections on an as-needed basis. Ms. Danielson explained that a county may contract for all building inspections, but not for inspections on an as-needed basis. Jason Latham is contracted to perform inspections on an as-needed basis. Commissioner Riegel suggested creating a list of people qualified to perform inspections when needed.

OPEN MIC

Robert Wilson spoke regarding the new Bates Teton River Access Park.

PUBLIC WORKS

Director Darryl Johnson reviewed his bi-monthly update memo (Attachment #3).

SOLID WASTE. Mr. Johnson reported that the county contracted with Bonneville County for 50 man hours of chipping and the work has been completed. Some chips were kept for composting and the rest were hauled to Idaho Falls to be sold. The wood pile left from the Teton Creek restoration project was not chipped. Solid Waste staff may consider offering wood on salvage days. Cardboard hauling has been ongoing, but it has been difficult to find trucks and drivers during harvest.

ROAD & BRIDGE. Mr. Johnson said the Henderson Canyon Project has been completed and crews are now working on 7000 South where they are resurfacing the road and installing a new culvert at a low spot. The Felt area road projects continue to be delayed due to the Badger Creek bridge replacement project on Highway 32. Commissioner Park asked Mr. Johnson about the county's gravel inventory. Mr. Johnson said the gravel supply is getting low and more must be crushed next year.

● **MOTION.** Commissioner Park made a motion to approve the purchase of a GMC 2500HD double cab fleet pickup as presented and discussed for \$29,935.15 to be paid from line item 02-00-899. Motion seconded by Commissioner Riegel and carried unanimously.

TETON CREEK PATHWAY PROJECT. The Board had received a written memo about this project, which aims to provide a public path from Stateline Road to Cemetery Bridge along the south side of Teton Creek (Attachment #4). Presentations were made by Tim Adams of Teton Valley Trails and Pathways (TVTAP); Joselyn Matkins, Teton Regional Land Trust; Amy Verbeten, Friends of the Teton River and Shawn Hill, Valley Advocates for Responsible Planning. All spoke in favor of the proposed Teton Creek Pathway Project.

Mr. Johnson said the County is being asked to provide a 30-foot wide easement across County land for the pathway and to assume ownership and future maintenance of the pathway. TVTAP will fundraise to construct the project and first round of surface treatment. Sections of the pathway will be non-motorized with summer access only in order to avoid interfering with wildlife migration. The DEQ will require a fence to be built on the landfill side of the pathway, that surface run-off cannot be altered and that digging into the landfill cap is not allowed. Mr. Johnson

said the easement and pathway would not interfere with any monitoring wells. The non-profit partners will provide public outreach and meetings to educate the public about the project.

GRANT APPLICATIONS. The Board discussed and approved four Grant Application Proposals submitted by Mr. Johnson (Attachment #5).

● **MOTION.** Commissioner Park made a motion to approve the Local Rural Highway Investment Program Grant Application Proposal for updating the Teton County Transportation Plan as discussed. Motion seconded by Commissioner Riegel and carried unanimously.

● **MOTION.** Commissioner Riegel made a motion to approve the Local Federal-aid Rural FY17-18 Grant Application Proposal for the reconstruction of N500W (Val View Road) as discussed, Motion seconded by Commissioner Park and carried unanimously.

● **MOTION.** Commissioner Park made a motion to approve the Local Federal-aid Bridge FY17 Grant Application Proposal for the rehabilitation of Trail Creek Bridge as discussed. Motion seconded by Commissioner Riegel and carried unanimously.

● **MOTION.** Commissioner Park made a motion to approve the Local Highway Safety Improvement Grant Application Proposal for paving of Cedron Road Shoulders from W8000S to W5750S as discussed. Motion seconded by Commissioner Riegel and carried unanimously.

BATES TETON RIVER ACCESS PARK. Mr. Johnson reported that Public Works continues to work with Idaho Fish and Game (IDFG) regarding the Bates Teton River Access Park. He is preparing a chart to show the timeline and priorities of the project. County Recreation Manager Sven Taow has contacted community members, fishing guides and rental equipment owners. All have provided positive feedback about the project.

Adjacent landowner Robert Wilson spoke at Open Mic and submitted a letter describing his concerns about development of the site (Attachment #6). Mr. Johnson said the parking lot will be about the size of the Ace Hardware lot, with 12 truck and trailer pull through slots plus 24 car-sized slots. Commissioner Leake expressed concern about coordinating with the Sheriff's office regarding overflow parking on holiday weekends.

Commissioner Leake also expressed concern about impacts to the Teton River related to the new access and possible future accesses. Mr. Johnson and IDFG staff are discussing the possibility of investigating the entire river corridor and how the County can be good stewards of the river. Commissioner Leake said Mr. Taow will work with local non-profits regarding impacts to the river. Commissioner Riegel said the Recreation Management Plan addresses current and future river access points. Commissioner Leake suggested looking for grants to fund a river access and impact study.

Since it's difficult to work on the river during high water, the County will request an extension of the June 30 deadline for completion of the new boat ramp so that construction may be completed during low flow.

BATES RIVER PROPERTY CABIN. There is a small cabin on the Bates River property. Mr. Johnson said it is clean and could be offered to a county employee for rent until a decision is made about its long-term future. The Building Department will inspect the cabin and the Facilities Manager will have it cleaned. Commissioner Park suggested using it for affordable housing for a county employee. The Board agreed the idea as worth exploring and Mr. Johnson was asked to prepare a plan for discussion at the next meeting.

PACKSADDLE ROAD VACATION APPLICATION. The Public Hearing will continue on October 31. Prosecutor Spitzer has received revisions to the proposed Agreement. If all questions regarding the application have been answered satisfactorily, the commissioners will vote on the application during the October 31 meeting.

W6000S RECONSTRUCTION PROJECT. Mr. Johnson said Natural Resources Conservation Service engineers may not begin design of the wetlands mitigation for the W6000S road project until July 2017. Adler Environmental will conduct all necessary field work this fall. Mr. Johnson will provide future progress reports.

S1000E DARBY CREEK CULVERT REPLACEMENT. Plans have been completed and a Request for Bids is being published for two weeks. The bid opening will take place October 28 and the new box culverts will be installed during November and December.

IT/EMERGENCY MANAGEMENT

Greg Adams reviewed his monthly update report (Attachment #7). He said a wireless link is currently being set up on Relay Ridge.

● **MOTION.** Commissioner Leake made a motion to install the new Storage Area Network at the Law Enforcement Center as presented by staff. Motion seconded by Commissioner Park and carried unanimously.

The Board approved the Onix Networking Government Customer Agreement in order that the County's data back-up can be transitioned from Barracuda to Google on or before December 4, when the Barracuda contract expires (Attachment #7a). The Law Enforcement SAN installation, and at least two employee training sessions, must be completed before that date.

● **MOTION.** Commissioner Park made motion to transfer up to \$800 from the Commissioner's Contingency to the Emergency Management budget to pay for copies of the All Hazard Mitigation Plan. Motion seconded by Commissioner Riegel and carried unanimously.

JUVENILE PROBATION

JPO Rene Leidorf reviewed her Quarterly Report with statistics for the quarter ending September 30, 2016 (Attachment #8).

- The case load has gone from 12 to 10.
- More juveniles are on the diversion program than probation.
- Out of 29 drug tests conducted in the last quarter, 4 were positive.
- There was 1 formal probation violation, a positive THC drug test.
- Ms. Leidorf attended a suicide prevention conference, which was well worth attending.
- Ms. Leidorf attended a training to sharpen her knowledge of Basic Motivational Interviewing.

● **MOTION.** Commissioner Park made a motion to approve the MOA supporting The Community Incentive Program, the Re-Entry Program and The Mental Health Program. Motion seconded by Commissioner Riegel and carried unanimously.

ELECTED OFFICIAL & DEPARTMENT HEAD MEETING

Six elected officials (Commissioners Leake, Park and Riegel, Treasurer Beverly Palm, Clerk Mary Lou Hansen, Prosecutor Kathy Spitzer) and six department heads (Jenifer VanMeeteren-Shaum, Rob Marin, Holly Wolgamott, Renee Leidorf, Darryl Johnson, Wendy Danielson) discussed issues of mutual concern.

AMBULANCE SERVICE DISTRICT

● **MOTION.** At 1:07 pm Chairman Leake made a motion to recess the Commissioner meeting and convene as the Teton County Ambulance Service District. Motion seconded by Commissioner Riegel and carried unanimously. (See Attachment #8a for draft minutes of the Ambulance Service District meeting.)

TREASURER

Treasurer Beverly Palm reviewed her quarterly report showing several small cancellations, none over the \$250 threshold requiring Board approval (Attachment #9). Treasurer Palm reported that 97.07% of 2015 property taxes and 98.13% of 2014 property taxes have been paid. She reminded the Board that the county owns a parcel at Teton Reserve which was taken for delinquent taxes a couple years ago but received no bidding interest at the subsequent tax deed sale. Prosecutor Spitzer will investigate the situation and report back to the Board.

ADMINISTRATIVE

● **MOTION.** Chairman Leake made a motion to approve the minutes of September 23, 2016 as presented. Motion seconded by Commissioner Park and carried unanimously.

● **MOTION.** Commissioner Park made a motion to approve a Letter of Support to Teton County Wyoming regarding the 1% General Revenue Ballot Measure. Motion seconded by Commissioner Riegel and carried unanimously. (Attachment #10)

The Board reviewed the update report provided by Executive Assistant Holly Wolgamott (Attachment #11). She said the Employee Committee is exploring training opportunities, including CPR/ First Aid and a Public Interaction Training webinar. The next committee meeting will be held October 25 at 1 pm.

● **MOTION.** Commissioner Riegel made a motion to approve Accela contract as presented. Motion seconded by Commissioner Park and carried unanimously. (Attachment #12)

Ms. Wolgamott said five County employees will serve on the implementation team. She aims to activate the new agenda management, audio streaming and meeting minutes modules in January/February 2017.

● **MOTION.** Commissioner Riegel made a motion to approve Remote Access Contracts with Alliance Title, Driggs and Boise; First American Title; Teton County Title and Pioneer Title. Motion seconded by Commissioner Park and carried unanimously.

● **MOTION.** Commissioner Park made a motion to approve the 2017 Agreement for Pathology Services between Teton and Ada County as presented. Motion seconded by Commissioner Riegel and carried unanimously.

ECLIPSE EVENT SEED FUNDING. Chairman Leake said the Ad Hoc Committee planning for the August 2017 eclipse event has requested seed money and each city is willing to contribute. Potential expenses include App programmer, safety glasses, T-shirts, ADA plans, security, first aid station, transportation services, Porta-Potties, website and social media. The Board decided that the committee should provide specific information regarding the use of any funds and the distribution of any potential revenue from the sale of various items.

COMMITTEE REPORTS. Commissioner Park said the Ford garage remodel project is underway. He attended the Fall Conference of the Idaho Association of Counties in Boise and the day-long Behavioral Health Summit.

Commissioner Riegel had no meetings to report.

Chairman Leake represented Health Districts September 28 by testifying at a Legislative Committee hearing in Boise. The Committee was discussing how to eliminate the insurance gap for people earning more than \$11,000, but less than \$15,000, per year. The Committee decided not to make any recommendations to the Legislature.

● **MOTION.** Commissioner Park made a motion to approve the FY 2016 and FY 2017 claims as presented. Motion seconded by Chairman Leake and carried unanimously.

FY 2016	
General	\$88,443.60
Road & Bridge	3,835.76
Court & Probation	8,166.70
Court-Bonds	477.25
Indigent & Charity.....	656.24
Solid Waste.....	41,039.84
Weeds	4,725.23
Road Levy	90,878.89
E911.....	1,725.43

Ambulance.....	476.55
MAD.....	399.57
Waterways/Vessel	320.00
Fairgrounds & Fair	1,900.46
TOTAL	\$243,045.52

FY 2017

General	\$87,013.09
Road & Bridge	17,990.02
Restitution.....	9,563.73
Solid Waste.....	7,023.65
Tort	63,212.85
Weeds	2,022.76
E911.....	2,021.17
Extension & 4H.....	30.27
Mosquito.....	1,144.00
Fairgrounds & Fair	544.76
Grants	19,530.00
TOTAL	\$210,096.30

● **MOTION.** At 4:27 pm, Chairman Leake made a motion for Executive Session for indigent matters pursuant to Idaho Code 74-206(1)(f). Motion seconded by Commissioner Park and carried unanimously. The Executive Session ended at 4:45pm.

● **MOTION.** At 4:46 pm, Commissioner Park made a motion to adjourn. Motion seconded by Commissioner Riegel and carried unanimously.

ATTEST

Bill Leake, Commissioner

Mary Lou Hansen, Clerk

- Attachments: #1 Planning Department update
 #2 Building Department update and permit statistics
 #3 Public Works update
 #4 Pathway information
 #5 Grant Application Proposals
 #6 Wilson letter regarding Bates River Access Park
 #7 Emergency Management, IT & Mosquito update
 #7a Onix Networking Government Customer Agreement
 #8 Juvenile Probation quarterly report
 #8a Draft minutes from Ambulance Service District meeting
 #9 Treasurer's quarterly report
 #10 Letter of Support for Teton County Wyoming 1% general sales tax
 #11 Executive Assistant update
 #12 Accela contract

Certificates of Residency 2016 - 2017

Ricks	Sydney	CSI
Harmon	Brigham	CSI
Neerings	Alta	CSI



FROM: County Executive Assistant, Holly Wolgamott
TO: Board of County Commissioners
RE: Executive Assistant Update
MEETING: October 24, 2016

1. E-news Bulletin

a. The November e-news bulletin is scheduled to go out on November 15th. Suggested articles are:

- Election Results
- Draft Land Use Development Code Update
- Packsaddle Road Project Update
- Bates Bridge Teton River Access
- Happy Thanksgiving from Teton County
- Important Dates

Please let me know what you think of these articles and if you have any suggestions for other articles. I will be out of town for your next meeting on November 14th. So, approving this edition of the e-news bulletin will have to be done via email.

2. Court House Mural Plaques

- a. I received the plaque information from Dawn Felchle for the murals at the Courthouse. At this point, I feel that I could move forward with working on the plaques based on the information received. I will double check the plaque content with the artist, Philbin DeGot, and also present proofs along with pricing to the Board prior to ordering them.
- b. Dawn also provided information on a narrative that covers information on the artist and on the paintings themselves. She feels that this should be published as a brochure available for visitors to take when visiting the courthouse. I have spoken to Ms. DeGot and she is not as concerned with the narrative and is mostly interested in having the plaques done. The sample narrative is included in your packet.

*Action: How does the Board want me to proceed with this project? Should I work to complete the plaques only or is there an interest in doing the brochures as well?

3. BOCC Priorities

- a. The priority page on the County website has been updated. I will edit the priorities again in November and present them to you for your review at the November 28th meeting.

4. Employee Committee

- a. The next Employee Committee meeting will be held on Tuesday October 25th at 1:00 pm in the Planning and Building conference room.

5. ACCELA Software

- a. I am waiting to receive the fully executed contract back from ACCELA. I am also waiting to hear back from their implementation team on the timeline to start the project. I will keep the board informed on our progress. I have selected a team of County employees that have agreed to help with the development and implementation of the project.

6. Training

- a. I attended the PRIMA Training Fall Session 2 on October 13th in Idaho Falls. The training was excellent and the information presented is relevant to many things I'm currently working on with the employee committee.
- b. I am working on creating a calendar of training opportunities for County employees. Trainings that are currently being planned are CPR/First Aid, Front Desk Safety, Recruitment of Employees, and Risk Management Training.

7. ICRMP and Risk Management

- a. As a reminder, the due date for all course requirements is December 8th, the day of the All Employee Meeting.

From: Dawn Felchle
To: [Holly Wolgamott](#); [Philbin De Got Schulz](#)
Cc: [Mary Lou Hansen](#); [Bill Leake](#); [Cindy Riegel](#); [Kelly Park](#)
Subject: Mural Plaques
Date: Tuesday, October 11, 2016 1:19:37 PM
Attachments: [Elevator Plaque 1.docx](#)
[Elevator Plaque 2.docx](#)
[Plaque Elevator.docx](#)
[Plaque Option 1.docx](#)
[Plaque Option 2.docx](#)
[Plaque Option 3.docx](#)

Philbin & Holly (Commissioners & Mary Lou) - my sincere apologies on not completing this in a timely manner.

Attached you will find various options mostly having to do with the "titles" of the murals and then "attention grabbing" for elevator sign. Philbin - titles are FOREVER, so what is in your heart? These samples are purely for text. Layout may vary depending upon the overall size you land on. (16" x 16" or 15" x 18" if you allow enough of a border around text.)

Philbin, Can you send me that last "narrative" you wrote? I may have printed it, but not sure if the one I have is the most recent of which you sent to my former county email.

Philbin - please double check spellings of names included, add missing names (?s) and I believe I am missing the names of the individual(s) who gave check to insure a plaque got placed in the elevator. In addition, do you want to list A.E.Canvass with Angel's name or with businesses or not at all? I know he only charged us his cost and shipping for the canvas, so was unsure how you want to prioritize that one. I am treating it as in-kind...

Mary Lou - can you please double check the mural fund for any others we need to acknowledge. I chose to leave Anderson Cabinetry off, as they charged us full price for the trim and install. Thoughts?

Holly - I am images of a style that in my humble opinion will stand the test of time and be easy to read for those of us in an aging demographic and compliment other CH signage. I know SignPro in Idaho Falls (1-208-523-8540) can accomplish this and match the brackets to the brushed nickel on the existing signs. AlphaGraphics in Rexburg might also be an option and they were very responsive to us with the centennial banners, signs and other items (1-208-356-0170).

I believe going with the Lucite and embossed/raised lettering is preferable to vinyl for lasting 100 years. It will be more costly, but as I have said previously, I will cover the cost of this as well as the narrative (which I still feel strongly needs to be done). The Lucite is a more museum quality look (clean) and is easier to read than a traditional wood and bronze plaque.

Again, my sincere apologies and I am happy to help further or you can tell me to "jump".
Regards, Dawn

Teton County Idaho Courthouse Murals

150 Courthouse Drive, Driggs, ID

By Philbin de Got Schulz—October 2009



I have always been struck by the beauty of Teton Valley. I am also inspired each day with the scenes around me, the people I have met and the stories I have been told. How to express this

affection in a mural was my challenge. When planning the murals I had to consider the location of the final mural (the overall size is 20 feet wide by 60 feet high); on a staircase and be hind an elevator with a glass wall. Therefore, the mural had to be painted in panels, not one huge painting. There would never be a location for the viewer to stand at a great enough distance to see one single painting in its entirety. The mural had to be divided into sections. My vision became the individual stories of the people who make up this quilt we call home—Teton Valley, Idaho.



About the Artist—Philbin de Got Schulz

Philbin de Got Schulz holds a bachelor's degree of Fine Arts from The School of the Art Institute of Chicago. She has worked professionally in illustration, graphic design, jewelry design, portraits, still life, landscape painting and murals. She and business partner, Joe Rayman, opened the nationally recognized mural and trompe l'oeil studio, Raymon • de Got Studios, in 1991. Their work decorates commercial buildings and residences throughout the United States. Raymon • de Got Studios has been featured on HBO Modern Masters.



After being in Teton Valley part time for many years, Philbin and her husband Jim moved to Victor, Idaho in 2003 to be closer to their sons and their families. Philbin has always been inspired by the beauty and uniqueness of Teton Valley. Trying to capture this in a painting or mural is a never-ending challenge that makes each day fascinating.

Philbin's paintings are displayed in homes in New York City, Greenwich, CT., Scottsdale, AZ., San Francisco, CA., Pasadena, CA., Chicago, IL., Milwaukee, WI., Wyoming and Idaho.

Recent Shows: Best and Brightest, National Juried Show, Scottsdale, AZ; Rising Sage Gallery—National Museum of Wildlife Art, Jackson, WY; TAC Gallery, Teton Valley, ID; Love of the Arts, Teton Valley, ID.

The Settlers and Rendezvous

A Family History—Four Panels, 7 feet high

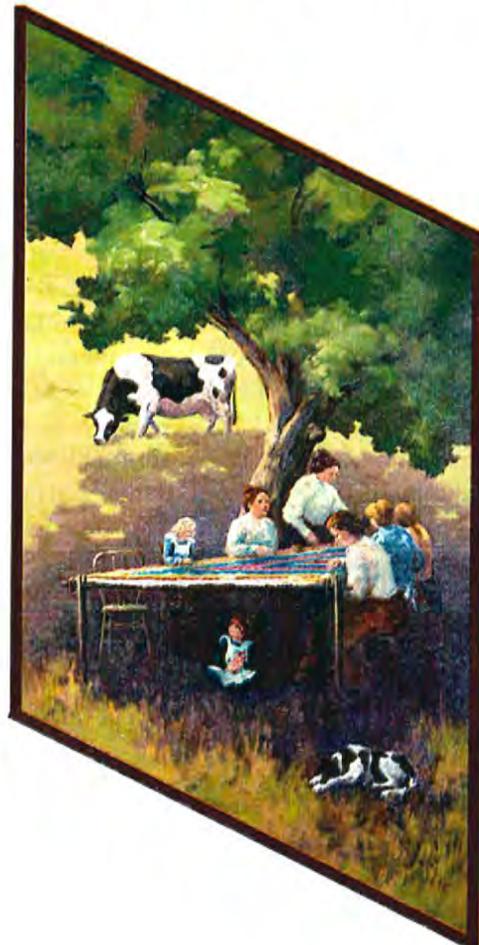
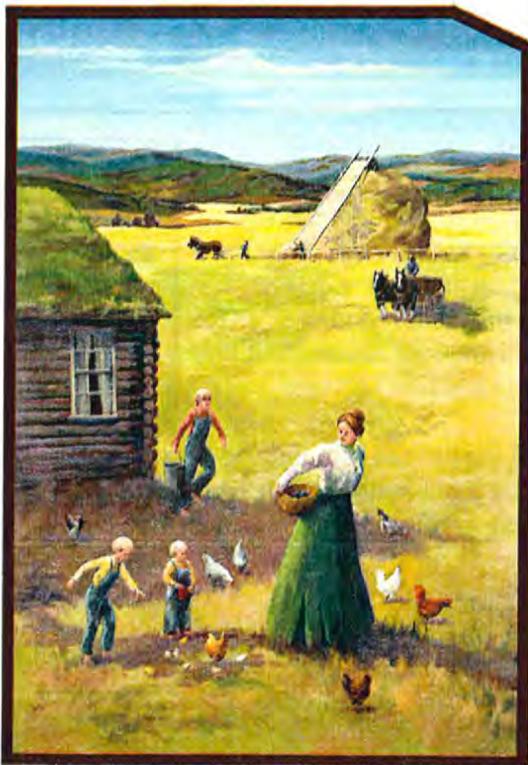
Stairwell between first and second floors.

The Quilters

Women have played an important part of any location and Teton Valley is no different. How was I going to portray women in daily life when settling this valley? After researching the early settlement of Teton Valley, I learned that there were sewing and quilting groups in the late 1800's. After talking with local quilters, I also learned that their great-grandmothers often quilted outside in good weather. This afforded them better light and more room than would be in their homes. Local women explained to me how quilting frames were put together and that as children they used to play under the frames, when they weren't learning to quilt themselves. I could now have women outside and in a group to balance the men in the Rendezvous Panels.

Chores

Haying was an annual event and families gathered to help each other. While the women worked on their chores or projects, the men hayed. I chose the Big Hole side of the valley for this scene. The view shown is one that I drive by every time I go to Driggs. The men in the background are working a hay slide (some folks call it a beaver slide). The central character is a mother joining her friends at the quilting frame and checking on how the boys are doing in their chores. My grandson thought it unfair that the girls got to play and the boys work. I told him that I guess it all evened out during a day. The cabin has a sod roof and is very small, but the windows still had curtains. This was not at all unusual.





I felt strongly that the history of the valley needed to be recognized in the courthouse. This, after all, is "the people's house". I decided to focus on two aspects of our history in the valley, the Rendezvous of 1832 in Pierre's Hole and the settlers in the 1890's. I think that there have been many important events in the history of Teton County, but it is these two stories that bring the families who settled this great valley together with those who have chosen to make this their home over more recent decades. It is important that we honor the events and the people who will forever shape and pull together the diversity of future generations. Again, because of the close proximity of the lower four panels to the viewer, a more intimate approach was necessary.

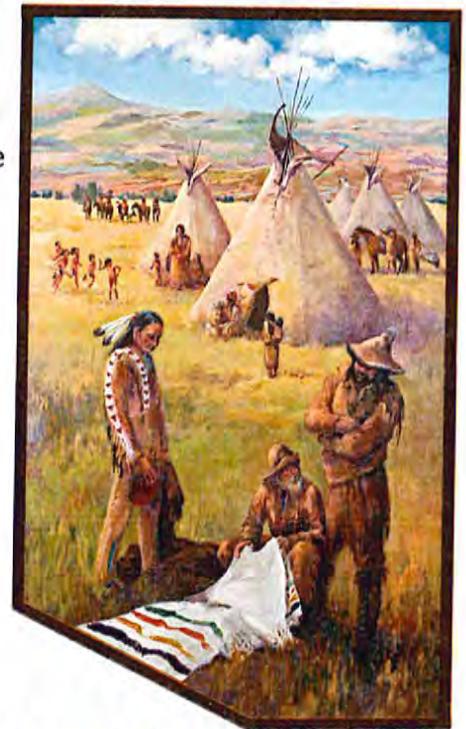
The Barter

Instead of painting the large scope of the actual Rendezvous, with hundreds of traders and Native Americans, I chose a scene with three central characters: a Native American from the Flathead tribe and two traders. They are bartering over the price of a point blanket. In the distance the normal the activity of the rendezvous is taking place: children playing, horse competitions and loading of packs.



Arriving

This panel shows the arrival of a Nez Perce on horseback and a trader leading two pack horses. In the background there is the horseback competition and the Grand Tetons seen from the Pierre's Hole location. I have tried to pay attention to the hair and clothing of the different Native Americans, as each tribe had its own specific hair styles and bead designs. The traders are in various clothing and some have facial hair. Facial hair was not typical, as the Native Americans did not admire it, but there are drawings and photos of some traders with beards. I hope that in painting these people in conversations and activities that are more personal, it will help make our history more vivid to the viewers of the murals. This is especially important to me when children walk up the stairs. They are our future and will keep the spirit of Teton Valley in their hearts.

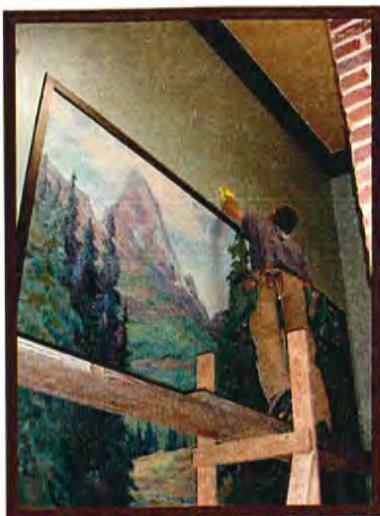
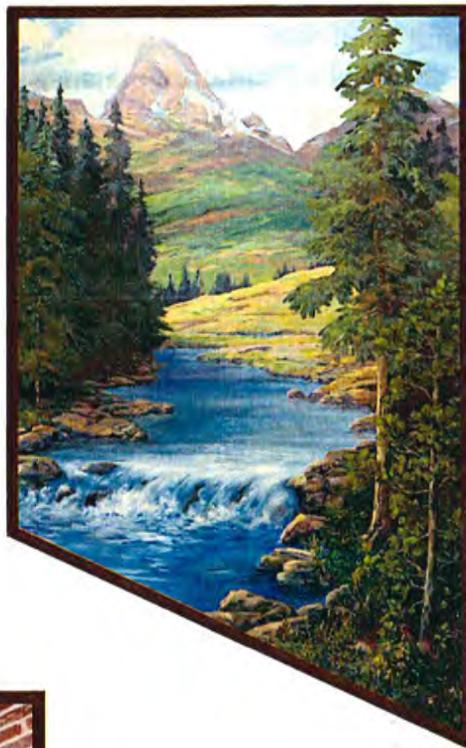


It is the hope of present and future Teton County employees and elected officials that the stories depicted in these paintings have given you a sense of pride in this valley and a feeling that you are home. To future generations, never forget who came before you and remember to take time to honor them. To Philbin de Got Schulz, resident artist, muralist and a truly great woman of Teton Valley, our thanks and gratitude, today and tomorrow.
Mural installed October 2009.

Teton Canyon Three Tetons—Three Panels, 17 feet high Stairwell landing between the second & third floors.

Because of location constraints, the upper three panels needed to be painted, not with a broad landscape scale, but rather with more intimacy. I was reminded of how I feel when I have been hiking in Teton Canyon. The height of the trees, the glory of the Grand in the distance, the sound of the water and the beauty of the flowers along the path all impacted my design. I wanted the viewer to feel the closeness and wonderment of this landscape. when climbing the stairs or going up in the elevator. The two side panels each have a subtle path for the onlooker and the center panel can take the viewer up the river to the top of the Grand.

Too me, the beauty of nature is awe inspiring and I hope that the viewer will feel this as well when looking up at these panels.



The artist began by creating small original renderings which were then converted by hand, to scale, to the canvas for the final finished painting. A warehouse with 25 foot ceilings was needed to accommodate the project. The panels were then installed on location at the courthouse by volunteer tradesmen under the watchful eye of the artist.

DRAFT

Idaho Fish and Game

Attn.: Director Virgil Moore

PO Box 25

Boise, ID 83707

October 18, 2016

Dear Director Moore,

On behalf of Teton and Fremont counties, please consider our comments in regard to rules for hunting Yellowstone grizzly bears in eastern Idaho. Both Fremont and Teton counties are located in occupied grizzly bear habitat. We believe it is important that Idaho Fish and Game (IDFG) receive comments from our communities on hunting Yellowstone grizzly bears, since that hunt will most likely take place in our communities.

2002 Idaho State Management Plan:

As you know, the Idaho portion of Yellowstone National Park lies in Fremont County and contains portions of both the Primary Conservation Area (PCA) and the Demographic Monitoring Area (DMA). Grizzlies in Fremont County are a regular occurrence. Proper food and waste storage in order to reduce conflicts with bears is a constant issue in Island Park. Annually there are conflicts with hunters and grizzlies. Last year, a male grizzly was hit and killed on Hwy 287 north of Henry's Lake. This year, a grizzly was poached in the Kilgore area of the Centennials. Portions of Teton County are located in the Demographic Monitoring Area (DMA) for Yellowstone grizzly bears. Over the years, Teton County residents have had various conflicts with grizzlies including livestock losses, property damage and a mauling. **Before hunting of Yellowstone grizzly bears is contemplated by the State, we encourage IDF&G to update the 2002 Idaho State Management Plan to reflect the most up-to-date information and best science including management of bears in the DMA, since the 2002 only reflects the PCA.**

Living in Grizzly Habitat

The Yellowstone grizzly bear population and range of occupation has noticeably increased in the last ten years. As county commissioners, our responsibility is to protect the health, safety and welfare of our citizens. As you know, human conflicts with grizzly bears can be dangerous at best and fatal at worse. There is a lack of resources available to educate our residents and visitors on living in occupied grizzly habitat which creates a difficult social and economic situation for our counties. **As the State contemplates hunting of grizzly bears, we feel strongly that IDF&G should describe how it will fund and staff grizzly bear management. Specifically, how it will educate our constituents on living in and visiting grizzly bear country.**

Hunting in Grizzly Bear Habitat

Hunters in our communities have conflicts with grizzly bears every season. In several instances in Fremont County, grizzlies were mistaken for black bears. Given that hunting seasons are during the spring and fall when bears are most active, plus typical hunting hours are when bears are most active, in addition to the quiet nature of hunting, hunters have the most conflicts with grizzly bears. In our communities, hunters come from various parts of the state and often other states where they are unfamiliar with hunting in grizzly habitat. **Before hunting regulations are considered for grizzly bears, we encourage the IDFG to develop an educational program that requires hunters in Idaho to undergo an online or in person bear identification and safety course before they are issued a hunting permit. These simple educational efforts can help build awareness and greatly reduce conflicts and increase safety in our communities.**

Attractants and Human Conflicts

Current black bear baiting regulations allow non-natural bait to be used in occupied grizzly bear habitat. As we do our best to educate our residents on how to store their food and waste in bear resistant containers, it's baffling that the State then allows non-natural bear bait to be located, in some instances, just yards from residents' homes. Non-natural bait can create human food conditioning in bears that can lead to conflicts with humans. Additionally, IDFG's proposed management includes language to "add grizzly bear to the list of species that may not be hunted within 200 yards of any designated dump ground or landfill." It is unclear what is considered "designated dump ground or landfill." Is this a designation by the county or by Eastern Idaho Public Health? Considering the lack of resources our counties have to ensure dumps and/or landfills are bear resistant, these areas can easily turn into de-facto baits with hunters lying in wait for bears to be outside of the 200-yard setback. This situation creates a myriad of safety issues for our citizens. **We respectfully request that the IDFG revisit bear baiting in occupied grizzly bear habitat. If bear baiting is to be continued in these areas, please require use of natural baits rather than human food and trash. Please also expand the current setbacks from homes, roads, driveways, and mapped routes/trails. Additionally, we request the that IDFG define, identify, and map what is considered to be a "designated" dump or landfill in both Teton and Fremont Counties and expand the setback distance to one mile from these sites.** This is especially important in Teton County since there is a public bike path being proposed in the vicinity of our old landfill and current solid waste transfer station.

Sincerely,

Teton County Board of Commissioners

Fremont County Board of Commissioners