

Teton County Idaho Commissioners' Meeting Agenda
Monday April 11, 2016 9:00 am
150 Courthouse Drive, Driggs, ID – 1st Floor Meeting Room

9:00 MEETING CALL TO ORDER – Bill Leake, Chair
Amendments to Agenda

CLERK – Mary Lou Hansen
1. Quarterly Financial Reports
2. Resolution 2016-0411A Budget Adjustments for Q2 FY 2016

9:00 TETON SOIL CONSERVATION DISTRICT – Tina Dean

11:45 RECESS FOR CRIMINAL JUSTICE AND DRUG COURT MEETINGS

9:15 IT/EMERGENCY MANAGEMENT – Greg Adams
1. Projects Update
2. Future Appointments

3:30 RECONVENE

9:30 OPEN MIC (*if speakers present*)

4:00 PUBLIC HEARING – Fee Increases & Resolution 2016-0411B

9:45 TETON VALLEY BUSINESS DEVELOPMENT CENTER – Brian McDermott
1. Quarterly Report
2. Department of Commerce Grant Support Letter

PLANNING AND BUILDING – Jason Boal
1. Planning and Building Permit Quarterly Update
2. County Provided Property Inquiries
3. Recreation
4. Land Use Development Code
5. City of Driggs Survey Review Agreement

PUBLIC WORKS – Darryl Johnson

1. Solid Waste, Saul Varela
 - a. Monitor Well #8
 - b. Wood Chipping
2. Road & Bridge
 - a. N5000W W5750 Proposed 4-way Stop
 - b. Gravel Crushing Request for Bids
 - c. Magnesium Chloride Request for Bids
3. Engineering
 - a. Smith Canyon Record of Survey Update
 - b. Fairground Crow's Nest Improvements
4. Facilities

5:30 AMBULANCE SERVICE DISTRICT

1. Approve Available Minutes
2. Requested Time by Fire District to Address ASD Board
3. Teton Valley Health Care Response to Fire District Proposal C
4. Discussion of Ambulance Options

ADMINISTRATIVE BUSINESS (*will be dealt with as time permits*)

1. Approve Available Minutes
2. Other Business
 - a. Beer & Wine licenses (if any)
 - b. Communication Update
 - i. BoCC Priorities
 - c. FY17 Salary Schedule
3. Committee Reports
4. Claims
5. Executive Session as needed per IC74-206(1)

TREASURER – Beverly Palm

1. Quarterly Reports
2. Waiver of 1st Quarter Cancellations
3. Tax Deed Auction
 - a. Setting Minimum Bids
 - b. Auction Process

ADJOURNMENT

Upcoming Meetings

April 25 9:00 am Regular BoCC Meeting

May 23 9:00 am Regular BoCC Meeting

June 27 9:00 am Regular BoCC Meeting

May 9 9:00 am Regular BoCC Meeting

June 13 9:00 am Regular BoCC Meeting

July 11 9:00 am Regular BoCC Meeting

Teton Soil Conservation District

275 Old Railroad Way Driggs Idaho 83422 * (208)354-2680 #101

April 2, 2016

Mary Lou Hansen-County Clerk
Teton County Commissioners
Driggs ID 83422

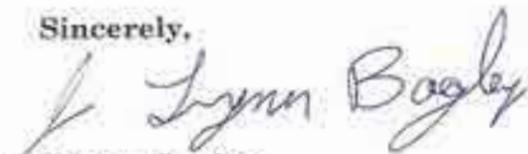
Dear Mary Lou and Teton County Commissioners,

This letter formally requests funds allocated in your FY2016 budget for the Teton Soil and Conservation District (SCD). As per your letter dated April 15, 2015 the County Funding Allocation to TSCD will be \$6086.

The Teton Soil Conservation District makes a formal application for funding assistance during your fiscal year 2017 budget, we would like a 3% increase again in 2017 if the commission approves. A letter of intent designating the amount of such contribution is necessary for the SCD to receive matching contributions from the State of Idaho. The deadline for this letter is May 16, 2016.

We appreciate the assistance and support that you and our Teton County Commissioners provide for the Teton Soil Conservation District in support of our activities, programs and conservation efforts.

Sincerely,



J Lynn Bagley
Teton County Supervisor and Chairman





FY2017 (7/1/2016-6/30/2017 Annual Plan of Work

Teton Soil Conservation District

CONSERVATION DISTRICT PRIORITY #2: VEGETATIVE MANAGEMENT-

addressing water quality, irrigated cropland, non-irrigated cropland, rangeland, pasture, hay land, information and education and fish and wildlife.

GOALS: To control noxious weeds and pests, improving grazing lands, promote agro-forestry to reduce erosion and wind impacts. To educate and implement cover crops in Teton Valley to reduce erosion and wind impacts, improve the bio-matter in the soil, control pests, improve soil health and retained organic moisture.

OBJECTIVE:

- To control noxious weeds through a public information program,
- To promote no till drill usage by providing our no till implementation project for Teton County producers.
- To provide education to agriculture producers in the use of cover crops for soil health, increased productivity, usage of less chemicals, increased moisture in the soil, thereby decreasing erosion, sediment run off and windblown top soil.
- To participate in carbon sequestration programs to improve grazing lands and promote windbreak establishment.
- To participate with the local planning and zoning board in issues relating to agriculture.
- To work with landowners to provide defensible space to reduce erosion and to improve water quality.

Action:

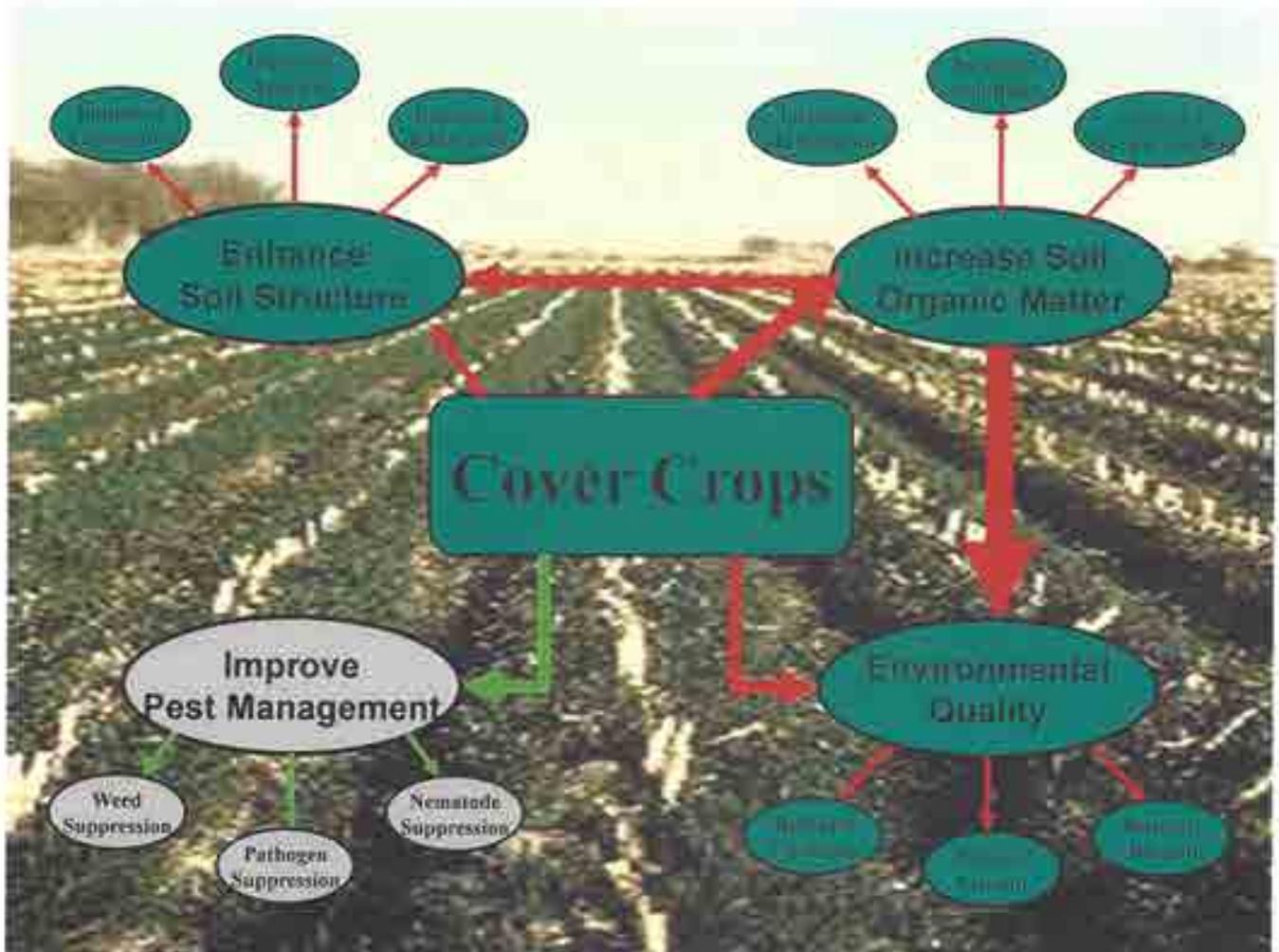
3/2016- Inform the public of the threat of noxious weeds and participate in the Upper Snake Weed Management area, we will provide a workshop in cooperation with Teton County and Teton Regional Land Trust. The workshop will provide information on how to identify, treat, and control noxious weeds.

Ongoing- Work with local leaders in the community to ensure agricultural landowner's rights is included in planning.

5/2016- Educate and inform the public of the benefit of trees to control wind erosion and provide protection from snow drifting. Promote the establishment of conservation windbreaks in Teton County through the Windbreak Tree and Shrub Sales Program. Also through the Windbreak Program we promote weed control through the sale of weed barrier fabric.

Ongoing- Proceed with the grant process and ultimately purchase of a no till drill to educate and make it affordable for the small farmer to the large producer to learn the benefits of using the no till drill to reduce erosion, sediment run off, using cover crops to increase the soil health and productivity of their operation.

2016- Host workshops to educate the Teton Valley producers as to the benefit of cover crops in increasing soil health, decreasing erosion, increasing soil moisture. By using cover crops to enable their operation while using less chemicals and less equipment while increasing soil health.




FY2017 (7/1/2016-6/30/2017) Annual Plan of Work
Teton Soil Conservation District
CONSERVATION DISTRICTY PRIORITY #3: District Operations

GOALS: Effectively operate the Teton SCD as an efficient subdivision of local and state government. Seek additional funding sources to continue to expand SCD services and resources for the benefit of Teton County Idaho.

OBJECTIVE: To keep the Teton SCD an effective voice for conservation in Teton County Idaho.

Actions:

Ongoing- *Seek funding sources to continue operations and expand programs and resources for the agriculture producers in Teton County.*

Ongoing- *Develop and maintain administrative procedures and policies to operate the Teton SCD. Maintain the administrative responsibilities, update annual reports for the SCC; conduct supervisor elections, meet with county commissioners,*

Ongoing- *Promote conservation education through workshops to landowners. Promote conservation education to the youth through the NACD Poster Contest, Speech Contests and Envirothon competition. Participate in FFA soil judging and associations.*

As Requested- *Provide input to the Teton County Planning and Building Department regarding subdivision in rural areas.*

Monthly- *To Provide accurate accounting of financial and grant funding. Provide updates to annual and 5 year work and business plans. Hold regular meetings to address conservation in Teton Valley.*



FY2017 (7/1/2016-6/30/2017 Annual Plan of Work
Teton Soil Conservation District

CONSERVATION DISTRICT PRIORITY #4: Fish and Wildlife

GOALS: To improve fish and wildlife habitat in Teton County

OBJECTIVE: Educate landowners regarding riparian management benefits and keep them informed of fish and wildlife issues.

Actions:

Ongoing- Encourage landowners to implement practices to improve riparian habitat.

Ongoing- Cooperate with NRCS to implement conservation measures as identified in the new Farm Bill Incentive Programs

Ongoing- To provide workshops to the community with various themes that will benefit fish and wildlife; Weed Workshops, Conservation Programs and outreach, Projects with local nonprofit entities dealing with conservation of fish, streams, ecosystems.

5/2016- Participate in group process and provide input in projects with Friends of the Teton River on Trail Creek and Teton Creek. Participate with the Teton Regional Land Trust to provide input in projects located and specific to Riparian Habitat.

Ongoing- Apply for grants with partner FTR to improve Native Cutthroat populations in the Teton SCD. By introducing our No Till Direct Farming Demonstration and Leasing Project, and in conjunction with Idaho DEQ, USFS, BPA and Idaho Office of Species Conservation.



Teton Soil Conservation District – assisting land managers with their conservation choices



TETON SOIL CONSERVATION DISTRICT

275 Old Railroad Way
Driggs ID 83422
208-354-2680 #101
tina.dean@id,nacdnet.net

TWCD MISSION STATEMENT: *To work with willing landowners in a non-regulatory manner to reduce erosion, protect water quality, improve air quality as well as fish and wildlife habitat, provide assistance to landowners and conduct active information and education programs. Landowners receive technical assistance through that Natural Resource Conservation Service.*

IDENTIFICATION OF SERVICE AREA:

County: *Teton*
Cities: *4*
Legislative Districts: *31*



CURRENT PROJECTS

Teton Watershed and Soil Health Initiative; a partnership for a common goal. TSCD's interest in this unique partnership is reducing soil erosion and improving agricultural business practices and returns with the use of the no till drill. With our partner Friends of the Teton River(FTR) a local nonprofit 501©3 we are procuring funds for the purchase of a No-Till Drill, which will be owned and managed by TSCD. Already this initiative has caught the eye of local conservation groups. 1% for the Tetons has awarded a \$5,000 grant for the purchase of the no-till as well as a \$20,000 personal donation from a member of FTR. The and objective of FTR is the conservation side of this project meaning less run off into our rivers, noticeable reduction of nitrates in the water (drinking and river) and greater health for our native fish species. TSCD and FTR will be writing grants and fundraising for this project into 2016 with the hopes of starting this NO-TILL DRILL Project Spring of 2017. TSCD's main objective will be ***outreach and education of local producers*** in regards to the no till as well as ***cover crops used as a biological means to improve soil health***, reducing wind and soil erosion,



reducing the use of fuel, chemical weed killers and fertilizers. *Cover crops and no till drill usage will improve water quality while increasing crop productivity and profitability.* TSCD will offer workshops and outreach, using our capacity building funds as well as integrated funds within our grant proposals. TSCD is going to provide education for local producers as well as Ag Education in our local schools.

See below cover crop for foraging livestock, keeping a cover crop means healthier soil.



OUTREACH AND EDUCATIONAL PROGRAMS:

For the 5th consecutive year Teton Soil Conservation District has participated in the NACD National Poster Contest, we went to the schools and presented the 2015 topic of “Local Heroes, Your Hardworking Pollinators” giving TSCD and opportunity to get our name out as a conservation reference and to also educate the kids on the importance of pollination to our local farmers.

This year Teton Soil Conservation District has been instrumental in counselling the Teton County Commissioners on the importance and need for a full time Weed Manager for the county. TSCD has offered their continued experience and expertise in training the new Weed Control Manager and plan to use our District Capacity Funds to hold workshops to educate the community about the importance of weed management in Teton County.

In conjunction with the above mentioned encouragement for our local commissioners to hire a full time Weed Control Manager in Teton Valley, TSCD has held several weed awareness workshops and always provides information for the community by the way of workshops, flyers and advertising.

Teton Soil Conservation District again held a windbreak fundraiser, which not only gets the word out about TSCD it also was widely accepted and we had a lot of participation. We sold over \$3000 worth of trees to the community at large.

FY 2015 REVENUE

✓ Teton County ID	\$ 5,909.00
✓ State of Idaho	\$ 18997.01
✓ USDA (NRCS)	\$159,795.00
✓ Tree Program	\$ 1,208.17
✓ Grants/Contributions	<u>\$ 25,000.00</u> (with FTR partner)
Total Revenue	\$210,909.18

TETON SOIL CONSERVATION DISTRICT BOARD AND STAFF:

J Lynn Bagley

Chairman

Garl R Drake

Vice Chairman

Ron Hansen

Treasurer

Harley Hill

Supervisor

Robert Piquet

Supervisor

Tina Dean

Administrative Assistant and Outreach Coordinator





Teton County

Emergency Management & Mosquito Abatement & IT

Department Report 3/9-4/8/2016



Projects Accomplished

We are almost through deploying the new workstations for the year. We have two left and then we will repurpose a few of the better retired workstations.

On March 16th we hosted a regional class on special needs during disasters. Dr. Gardner from EIRMC who serves on a federal medical assistance team came to put on the class. He focused a lot on children with medical needs that would require special consideration during an incident.

I submitted the two year end grants that were approved at our last meeting and we should here back on whether or not we received either of them in 2 weeks.

I submitted a letter of intent to apply for a Pre-Disaster Mitigation grant for our generator project and will be working with Darryl and the cities on preparing the application, which has to be completed by the middle of May.

We have received the new Storage Area Network appliance along with the switches and other needed components, and will be working with the vendor to get it setup in the next few weeks.

Future Projects

We have an exercise coming up on May 3rd and 5th with the 101st Civil Support Team. They will be demonstrating their abilities on May 3rd at 9 AM at the Driggs Armory and on the 5th we will have an exercise with them simulating a hazardous materials incident.

On June 10th we will be participating in the national Cascadia Rising exercise that will simulate an earthquake on the Cascadia fault that will also produce a tsunami. This will force a massive evacuation that will send refugees our direction. We will be setting up a mass care shelter in the Driggs Armory utilizing all of the regional equipment that we have staged there.

On May 27th we will have a meeting with all of the laserfiche software users in the County to decide how to proceed with that software for next year.

Future Appointments

- | | |
|------|--|
| 4/7 | School Storm Ready Application 11AM |
| 4/13 | Idaho State Radio Users Group in Pocatello 8:30 AM |
| 4/18 | School Safety Committee Meeting 3:30 PM |
| 4/27 | Laserfiche Upgrade Options Meeting 1 PM |
| 5/3 | Teton County Radio/LEPC Meeting 2:30 to 5 PM |

Teton Valley Business Development Center Strategies and Progress Report January 12, 2015

Economic Growth Strategies – By Focus Area (Source: RPI Report)

A. Business Recruitment and Development

- **Establish an organizational structure (A1a) (Also includes all organizational support and misc. work)**

Primary Responsibility: Brian McDermott; Timeframe: ongoing

- Policies and Procedures
- Revenue
- Employee Evaluation

Actions:

- In prep for a meeting with former board members, scoured 24 plus reports to assemble a ppt presentation summarizing TVBDCs accomplishments and challenges over the past two years.
- Gave quarterly report to Teton County Commissioners.

Identify start-up funding (A1b)

- **Inventory infrastructure and real estate assets (A2a)**

Primary Responsibility: Brian McDermott, coordinate with Rob Marin; Timeframe: ongoing

- Communications/Broadband
- Electricity
- Transportation
- Water
- Real Estate/Gem State Prospector

Actions:

-

- **Disseminate information on assets (A2b)**

Primary Responsibility: Brian McDermott, coordinate with Rob Marin; Timeframe: ongoing

- Add information and links to website as available

Actions:

- Working with three businesses to fill the former Dreamchasers space on Main St. in Driggs.
- The Driggs center project is now under a new contract.
-

- **Identify specific businesses and set goals for recruitment (A2c)**

Primary Responsibility: Board;

- Identify business and industry targets
- Brian McDermott will respond to inquiries

Actions:

- We continue to reach out to rec tech companies
 - Cold calling is limited in effectiveness, but the new REDI organization, headed by Jan Rogers of Twin and Chobani fame, should give us visibility that we currently cannot afford on our own.

•

Status on current prospect companies:

- Project Miller—new Urbanist rec. tech mixed use development
 - No new movement
- Project Juice—beverage
 - Principal has moved here permanently and will re-activate the project in the spring..
- Steve Potts Bikes
 - New prospect has shut his old business in Calif. and will be scheduling a visit to Teton Valley and Bozeman.
 - Sent follow-up email. Still interested, but no new movement
- Kirk A. Pacenti // Owner Pacenti Cycle Design
 - He expresses strong interest.
 - Supplied follow up info. Will schedule call and visit.
 - Sent follow-up email. No new movement

Recruiting work:

Contacted:

- sales@barrelservice.com (Aspen Reels)
- info@astraldesigns.com
- paused at Baitenator
- info@BigRockSports.com
- end at Bonner Corp (editorial)
- sales@keybak.com
- ended at Buck Knives

Advertising & Media Relations:

- Posted two news and video pieces on Segoe skis on Facebook and LinkedIn. Pointed out that they are an example of thriving companies in the valley.

Aviation Sector:

- Re-wrote aviation plan. Will remind reviewers of the need for their feedback.

- **Recruit creative class entrepreneurs that can work from home via telecommuting (A2d)**

Primary Responsibility: Board; Timeframe: ongoing

- Develop a recruitment campaign
- Brian McDermott will respond to inquiries on an ongoing basis as needed

Action:

•

- **Create an information portal for potential new businesses (A2e)**

Primary Responsibility: Brian McDermott; Timeframe: ongoing

- Continue to make information available through the Made in Teton Valley site

- **Coordinate all economic development entities to implement the Economic Development Plan (A3a)**

Primary Responsibility: Teton Valley Business Development Center (TVBDC)

Timeframe: ongoing

- Coordinate economic development activities among the cities and such private groups as the Chamber of Commerce and the Geotourism Center
 - Document the core economic development role of each group to ensure efficient use of resources.
- Goals: improve effectiveness, control costs, eliminate duplication of effort, and ensure harmony among groups.

Action:

- Continue to work closely with Chamber to coordinate activities, including co-hosting Chance Meetings each month.
 - Chance Meetings is doing well with interesting guests and steady attendance.
 - Tuesday discussion with Fitzgerald, Pugh and Rice should be well attended.
 - Continue to keep cities abreast of our work.
- Moving on Chamber, Geo TVBDC consolidation:
Coordinating econ dev groups: Chamber, Geotour are now located in one office.
Team is working to combine the organizations

- **Provide business expansion assistance (A4a)**

Primary Responsibility: Brian McDermott; Timeframe: ongoing

Actions:

- Helped connect the Chamber, City of Driggs and a local artisan to discuss creation of a summer Saturday Artisan Market at the city plaza.
- Analyzed Tenkara Rod Co. website and vids and provided specific improvement actions.
- Met with Dave Hudasko re: state of RAD, their needs.
-

- **Provide information on micro-loan funding for small businesses (A4b)**

Primary Responsibility: Brian McDermott; Timeframe: ongoing

- Micro loan info is included in Resource Guide, available on our website and emailed to all prospects and companies with whom we consult.

Action:

- Reviewed five Development Company loan packages.

- **Start-up support including business plan assistance, networking and financing options (A4c)**

Primary Responsibility: Brian McDermott; Timeframe: ongoing

Action:

- Had consulting session with a family business aimed at providing molecular, protective coatings.
- Met with Erica Rice re: an Air bnb-style coworking and regular office space website for local entrepreneurs and visitors. She will be presenting the idea t Chance Meetings.
- Met with Todd Warden re: business opportunities, investors.
-

- **Collaborate with state organizations to lobby the State Legislature on issues that encourage business and economic growth (A4d)**

Primary Responsibility: Board; Timeframe: as the need arises

Action:

H

- **Encourage entrepreneurial and niche businesses (A4e)**

Primary Responsibility: Brian McDermott; Timeframe: ongoing

Action:

- We certainly want to see Teton Vodka and its jobs stay in the valley, but it is difficult to compete with the incentives that Wyoming has available. We regularly make that fact known to our state Dept. of Commerce officials, who in turn lean on our legislators. We need to do more of this.
 - We also have a couple of possibilities on deck to fill that space should it open up.

B. Physical Asset Development

- **Expand telecommunications infrastructure (B1a)**

Primary Responsibility: Silver Star; Timeframe: ongoing

- **Expand and diversify educational opportunities (B1b)**

Primary Responsibility: several education groups; Timeframe: ongoing

Actions:

- Working with School Board members, Chris Isaacson and Nan Pugh, and others to foster a better understanding among the schools and business.
 - Next Eggs and Education breakfast is Jan. 22
 - Working to include more of the Hispanic Community.
 - Agenda, invites, table work are completed.
 - Continue to manage network technician certification training for Silver Star employees and others in the community, to be delivered by Eastern Idaho Technical College (EITC). 29 people are now enrolled.
 - **Foster a stable environment to support healthcare needs (B1c)**
- Primary Responsibility: Health Care Providers; Timeframe: ongoing*

Actions:

- Met with Scott Lambertson, TV Hospital Foundation development director.
 - **Coordinate transportation (B1d)**
- Primary Responsibility: Cities, Regional transportation agencies; Timeframe: ongoing*
- Incorporate Sustainable Yellowstone Report, 2014
 - **Implement downtown enhancement and in-fill (B1e)**
- Primary Responsibility: Cities, with TV/BDC; Timeframe: Ongoing*
- Continue to push appropriate businesses toward downtown core
 - **Establish Valley Way finding (B1f)**
- Primary Responsibility: Driggs, Country; Timeframe: 2016*
- Driggs is leading the effort and has engaged a design/engineering firm.
- **Improve recreation infrastructure (B1g)**
- Primary Responsibility: Various; Timeframe: ongoing*

C. Tourism and Marketing

This is largely a Chamber- and GeoTourism Center-led piece of work.

- **Attract regional tourists to Teton Valley (C1a)**

Primary Responsibility: Chamber; Timeframe: ongoing

- **Get tourists to stop when traveling through or near Teton Valley (C1b)**

Primary Responsibility: Chamber, GeoTourism; Timeframe: ongoing

- **Provide and promote special events and competitions (C1c)**

Primary Responsibility: various; Timeframe: ongoing

- **Identify target marketing to a focused group of potential visitors (C1d)**

Primary Responsibility: Chamber; Timeframe: ongoing

Chamber Report:

Targets Achieved

- County Outreach for Event Application Submissions
- Approved funding for Snowfest Sled Dog Races, GTC Advertising, and Hospitality Training
- Submitted to State for Approval
- Local Business Outreach and Ad Campaigns Outdoor Adventure Mad & Food Traveler
- Email Campaign for Events-Discover Teton Valley website: loaded and marketed
- Answered emails and phone calls for tourism related inquiries

Current tasks

- Preparing bid requirements for Teton Valley Brochure
- Updating website for shop local campaigns

December:

A. Tourism

- **Attract regional tourists to Teton Valley (C1a)**

Primary Responsibility: Chamber; Timeframe: ongoing

- **Tactics:**

- Submits and presents to Idaho Travel Council Grant for marketing funds
 - Finalized grant funds for Snowfest, Sled dog Races, and Plenair.
- Applies and presents annually on behalf of Teton Valley for Marketing funds
 - Attending Conference Jan. 25,26,27th for upcoming ITC rules.
- Researches and Coordinates Regional Campaign Opportunities
 - Ongoing
- Coordinates with Yellowstone Teton Region for Marketing and Travel Concepts.
 - Working with Madden Media on current campaign to incorporate National Park Centennial and 2017 Eclipse

- **Get tourists to stop when traveling through or near Teton Valley (C1b)**

Primary Responsibility: Chamber, GeoTourism; Timeframe: ongoing

- **Tactics**

- Provides information and calendar of events to tourists.
 - Ongoing, list of events on discovertetonvalley.com
- Answers phone calls and all email inquiries about the area and local Businesses
 - ongoing
- Create and distribute a local valley brochure.
 - Currently working on bid for local vendors to produce
- Provides exhibits, displays, and brochures to visitors, in partnership with the Geotourism Center
 - This is currently being done by the GTC, but further collaborations is hopeful.

- **Provide and promote special events and competitions (C1c)**

Primary Responsibility: various; Timeframe: ongoing

- Working on “Spud Fest for end of Sept., and currently promote several events through funding of the ITC.

- **Identify target marketing to a focused group of potential visitors (C1d)**

Primary Responsibility: Chamber; Timeframe: ongoing

▪ **Tactics (c1 c&d)**

- Submits and presents to Idaho Travel Council Grant for marketing funds
- Applies and presents annually on behalf of Teton Valley for Marketing funds
- Coordinates all aspects of grant submissions on behalf of local events
- Implements tracking of event participation for grant submissions
- Establishes guidelines for event funding to maximize overnight stay

▪ **Ongoing (see above section A.)**

• **Develop a Teton Valley brand (C1e)**

For Experiences: Primary Responsibility: Chamber

▪ **Tactics:**

- Create and distribute the “Discover Teton Valley” logo.
▪ **Completed**
- Promote the brand through advertising, website, brochures and other collateral.
▪ **Ongoing through current marketing materials, website and logo also shared.**

• **Create an information portal for visitors to the area (C1f)**

Primary Responsibility: Chamber

▪ **Tactics:**

- Create and maintain the “Discover Teton Valley” website.
▪ **Completed by Chamber. Result: <http://www.discovertetonvalley.com/home>**

• **Develop a Teton Valley brand (C1e)**

For Products: Primary Responsibility: TV/BDC; Timeframe: 2015

For Experiences: Primary Responsibility: Chamber

Action:

- Waiting on Herb Heimerl regarding registering our “Made in Teton Valley” trademark and devising a licensing agreement.
- Local artist Amy Babneau is beginning to use the logo on her work.

• **Create an information portal for visitors to the area (C1f)**

Primary Responsibility: Chamber

- **Completed by Chamber. Result: <http://www.discovertetonvalley.com/home>**

D. Protect and Foster Lifestyle Community

• **Enhance key recreational assets (D1a)**

Primary Responsibility: various;

Timeframe: ongoing

• **Maintain open space and provide a mechanism to protect natural resources (D1b)**

Primary Responsibility: various;

Timeframe: ongoing

• **Housing inventory (D2a)**

Primary Responsibility: various;

Timeframe: ongoing

Sustainable Yellowstone Report, 2014

Action:

-
-

- **Promote food events that support farming (D3a)**

Primary Responsibility: various;

Timeframe: ongoing

Action:

- **Support infrastructure to enhance local value added farm products (D3b)**

Primary Responsibility: various;

Timeframe: ongoing

- **Work with Grand Targhee Resort to maximize the effects of summer music events (D4a)**

Primary Responsibility: Chamber and TVBDC.

Timeframe: ongoing

- **Support events that highlight local arts, history, culture and music (D4b)**

Primary Responsibility: various;

Timeframe: ongoing

Performance Metrics from FY 2016 Dept. of Commerce MOU

Appendix B Performance FY 2016

1. Marketing Plan

- Completed. Doc name: Teton Valley Econ Dev Scope of Work and Marketing plan

2. Business Attraction -

- Reach out to 50 recreation, technology and aviation companies. Target is to acquire at least two new companies.
- **Results:**

3. Business Expansion –

- Consult with 5 existing companies, resulting in at least two achieving at least 10 percent revenue growth.
- **Results:**

4. Business Retention –

- Consult with 5 existing companies, resulting in them being able to retain and/or grow their business.
- **Results:**

5. Business Start Ups –

- Support 2 successful startups.
- **Results:**

6. Community Development—Grants, infrastructure, etc.
7. Gem State Prospector-
 - **Results:** number of properties uploaded
8. Jobs—created, saved
9. Capital Investment—
10. Board Training and Development
11. Professional Development
 - Director to attend two training/development sessions.
 - **Results:** 1. Attended two Web training sessions: one on general design and tech practices; one on economic development sites in particular. Both sessions confirmed the excellence of our Made in Teton Valley site.
12. Private Participation.
13. Fundraising
14. Self-sustainability
- 15.

Appendix C Sustainability

1. Board Training and Development (It will be expected that the board will participate in X amount of trainings to be conducted by the DEPARTMENT and/ or its partners.) –
 - Two Board training sessions.
 - **Results:**
2. Staff Professional Development (Staff paid for with Department funds will participate in two trainings conducted by the DEPARTMENT and/or its partners.)-
 - Two staff training sessions.
 - **Results:** 1. Attended web site development webinar
3. Private Participation (During the period of the MOU the GRANTEE will be required to engage in activities to increase private sector participation in all aspects of the organization. This standard may include both prescribed activities and board membership quotas)-
 - The Teton Valley Business Development Center will sponsor two significant events in FY 2015.
 - **Results:**
4. Fundraising (The GRANTEE and its board will be expected to raise funds above and beyond the minimum match required. Expect this section to include specific fund raising goals, descriptions of fundraising efforts and/or timelines for completing fundraising efforts)
 - We have reliable funding from local government. We plan to use our Summits as fundraising venues, as well as building relationships with large donors in the valley.
 - **Results:** Contributions from Teton County and the cities of Driggs, Teton and Victor totaled \$41,000 for FY 2015. On track. We have engaged Becky Mitchell, a professional grant writer, to seek marketing and education grants.
5. Financial Self-sustainability

Teton Valley Business Development Center

Strategies and Progress Report

February 3, 2016

Economic Growth Strategies – By Focus Area (Source: RPI Report)

A. Business Recruitment and Development

- **Establish an organizational structure (A1a) (Also includes all organizational support and misc. work)**

Primary Responsibility: Brian McDermott; Timeframe: ongoing

- Policies and Procedures
- Revenue
- Employee Evaluation

Actions:

-

- Identify start-up funding (A1b)**

- **Inventory infrastructure and real estate assets (A2a)**

Primary Responsibility: Brian McDermott, coordinate with Rob Marin; Timeframe: ongoing

- Communications/Broadband
- Electricity
- Transportation
- Water
- Real Estate/Gem State Prospector

Actions:

- Submitted Community Grant application to Silver Star, requesting \$3,000 to update our website.

- **Disseminate information on assets (A2b)**

Primary Responsibility: Brian McDermott, coordinate with Rob Marin; Timeframe: ongoing

- Add information and links to website as available

Actions:

- Tenkara Rod Company has committed to take the former Blue Ox space in the Chambers building on Main St. in Driggs. They will be packaging their fishing kits, have a retail presence and hold promotional events there.
 - I facilitated a meeting with Tenkara and City of Driggs staff to ensure that these proposed uses are permitted by code and to gain the City's support of this new center of stoke.
 - This deal is the result of hard work on behalf of the building owner, Ken Chambers, and a long-term supportive relationship with Tenkara. It's pretty behind-the-scenes work, but integral to the value we bring our valley economy.
-

- **Identify specific businesses and set goals for recruitment (A2c)**

Primary Responsibility: Board;

- Identify business and industry targets
- Brian McDermott will respond to inquiries

Actions:

- Worked the Idaho booth at the SHOT Show in Las Vegas. Most expenses were paid by Commerce and the EIEDP.
 - Had discussions about locating in Idaho with numerous business owners.
 - Built relationships with Commerce staff, new director Megan Ronk and Governor Otter.

-

Status on current prospect companies:

- Project Miller—new Urbanist rec. tech mixed use development
 - No new movement
- Project Juice—beverage
 - Principal has moved here permanently and will re-activate the project in the spring..
- Steve Potts Bikes
 - New prospect has shut his old business in Calif. and will be scheduling a visit to Teton Valley and Bozeman.
 - Sent follow-up email. Still interested, but no new movement
- Kirk A. Pacenti // Owner Pacenti Cycle Design
 - He expresses strong interest.
 - Supplied follow up info. Will schedule call and visit.
 - Sent follow-up email. No new movement

Recruiting work:

Contacted:

Advertising & Media Relations:

- Wrote an advertorial on Made in Teton Valley for Yellowstone Journal.

Aviation Sector:

-

- **Recruit creative class entrepreneurs that can work from home via telecommuting (A2d)**

Primary Responsibility: Board; Timeframe: ongoing

- Develop a recruitment campaign
- Brian McDermott will respond to inquiries on an ongoing basis as needed

Action:

-

- **Create an information portal for potential new businesses (A2e)**

Primary Responsibility: Brian McDermott; Timeframe: ongoing

- Continue to make information available through the Made in Teton Valley site

- **Coordinate all economic development entities to implement the Economic Development Plan (A3a)**

Primary Responsibility: Teton Valley Business Development Center (TVBDC)

Timeframe: ongoing

- Coordinate economic development activities among the cities and such private groups as the Chamber of Commerce and the Geotourism Center
 - Document the core economic development role of each group to ensure efficient use of resources.
- Goals: improve effectiveness, control costs, eliminate duplication of effort, and ensure harmony among groups.

Action:

- Continue to work closely with Chamber to coordinate activities, including co-hosting Chance Meetings each month.
 - Chance Meetings is doing well with interesting guests and steady attendance.
 - Tuesday discussion on sustainable building should be well attended.
 - Continue to keep cities abreast of our work.
 - Moving on Chamber, Geo TVBDC consolidation:
 - Provided supporting documentation for consolidation work, which is now in the hands of board delegates from the three organizations.
- **Provide business expansion assistance (A4a)**
Primary Responsibility: Brian McDermott; Timeframe: ongoing

Actions:

-
- **Provide information on micro-loan funding for small businesses (A4b)**
Primary Responsibility: Brian McDermott; Timeframe: ongoing
 - Micro loan info is included in Resource Guide, available on our website and emailed to all prospects and companies with whom we consult.

Action:

- Reviewed three Development Company loan packages.
- **Start-up support including business plan assistance, networking and financing options (A4c)**
Primary Responsibility: Brian McDermott; Timeframe: ongoing

Action:

-
- **Collaborate with state organizations to lobby the State Legislature on issues that encourage business and economic growth (A4d)**
Primary Responsibility: Board; Timeframe: as the need arises

Action:

- Sent letters to state legislators encouraging their support of resort city liquor license reform.
- **Encourage entrepreneurial and niche businesses (A4e)**
Primary Responsibility: Brian McDermott; Timeframe: ongoing

Action:

B. Physical Asset Development

- **Expand telecommunications infrastructure (B1a)**

Primary Responsibility: Silver Star; Timeframe: ongoing

- **Expand and diversify educational opportunities (B1b)**

Primary Responsibility: several education groups; Timeframe: ongoing

Actions:

- Working with School Board members, Chris Isaacson and Nan Pugh, and others to foster a better understanding among the schools and business.
 - Eggs and Education breakfast on Jan. 22 was well attended and received
 - Drafted Mission, vision, principles and tactics for the group.
- Continue to manage network technician certification training for Silver Star employees and others in the community, to be delivered by Eastern Idaho Technical College (EITC). 29 people are now enrolled.
-

- **Foster a stable environment to support healthcare needs (B1c)**

Primary Responsibility: Health Care Providers; Timeframe: ongoing

Actions:

-
- **Coordinate transportation (B1d)**

Primary Responsibility: Cities, Regional transportation agencies; Timeframe: ongoing

 - Incorporate Sustainable Yellowstone Report, 2014
- **Implement downtown enhancement and in-fill (B1e)**

Primary Responsibility: Cities, with TVBDC; Timeframe: Ongoing

 - Continue to push appropriate businesses toward downtown core
- **Establish Valley Way finding (B1f)**

Primary Responsibility: Driggs, County; Timeframe: 2016

Driggs is leading the effort and has engaged a design/engineering firm.
- **Improve recreation infrastructure (B1g)**

Primary Responsibility: Various; Timeframe: ongoing

C. Tourism and Marketing

This is largely a Chamber- and GeoTourism Center-led piece of work.

- **Attract regional tourists to Teton Valley (C1a)**

Primary Responsibility: Chamber; Timeframe: ongoing
- **Get tourists to stop when traveling through or near Teton Valley (C1b)**

Primary Responsibility: Chamber, GeoTourism; Timeframe: ongoing
- **Provide and promote special events and competitions (C1c)**

Primary Responsibility: various; Timeframe: ongoing
- **Identify target marketing to a focused group of potential visitors (C1d)**

Primary Responsibility: Chamber; Timeframe: ongoing

Chamber Report:

A. Tourism

- **Attract regional tourists to Teton Valley (C1a)**

Primary Responsibility: Chamber; Timeframe: ongoing

 - **Tactics:**
 - Submits and presents to Idaho Travel Council Grant for marketing funds
 - Working on YTT Grant for Regional Kiosks

- Applies and presents annually on behalf of Teton Valley for Marketing funds
 - Preparing for May 3 ITC Presentation.
- Researches and Coordinates Regional Campaign Opportunities
 - Ongoing
- Coordinates with Yellowstone Teton Region for Marketing and Travel Concepts.
 - Working with Madden Media on current campaign to incorporate National Park Centennial, 2017 Eclipse, and have taken over All Social Media for YTT, as well as collaborating with the YTT Region for promotional videos, itineraries, and maps.
- **Get tourists to stop when traveling through or near Teton Valley (C1b)**

Primary Responsibility: Chamber, GeoTourism; Timeframe: ongoing

 - **Tactics**
 - Provides information and calendar of events to tourists.
 - Ongoing, list of events on discovertetonvalley.com
 - Answers phone calls and all email inquiries about the area and local Businesses
 - ongoing
 - Create and distribute a local valley brochure.
 - Currently working on bid for local vendors to produce
 - Provides exhibits, displays, and brochures to visitors, in partnership with the Geotourism Center
 - Working on Grant for May 3 ITC Presentation with YTT for Kiosks to provide visitor information on lodging and attractions.
- **Provide and promote special events and competitions (C1c)**

Primary Responsibility: various; Timeframe: ongoing

 - Working on “Spud Fest for end of Sept, as well as Moosecross, and a “Best of” Teton Valley.
- **Identify target marketing to a focused group of potential visitors (C1d)**

Primary Responsibility: Chamber; Timeframe: ongoing

 - **Tactics (c1 c&d)**
 - Submits and presents to Idaho Travel Council Grant for marketing funds
 - Applies and presents annually on behalf of Teton Valley for Marketing funds
 - Coordinates all aspects of grant submissions on behalf of local events
 - Implements tracking of event participation for grant submissions
 - Establishes guidelines for event funding to maximize overnight stay
 - Ongoing (see above section A.)
- **Develop a Teton Valley brand (C1e)**

For Experiences: Primary Responsibility: Chamber

 - **Tactics:**
 - Create and distribute the “Discover Teton Valley” logo.
 - Completed
 - Promote the brand through advertising, website, brochures and other collateral.
 - Ongoing through current marketing materials, website and logo also shared.
- **Create an information portal for visitors to the area (C1f)**

Primary Responsibility: Chamber

 - **Tactics:**
 - Create and maintain the “Discover Teton Valley” website.
 - Completed by Chamber. Result: <http://www.discovertetonvalley.com/home>

D. Protect and Foster Lifestyle Community

- **Enhance key recreational assets (D1a)**
Primary Responsibility: various;
Timeframe: ongoing
- **Maintain open space and provide a mechanism to protect natural resources (D1b)**
Primary Responsibility: various;
Timeframe: ongoing
- **Housing inventory (D2a)**
Primary Responsibility: various;
Timeframe: ongoing
Sustainable Yellowstone Report, 2014

Action:

-
-

- **Promote food events that support farming (D3a)**
Primary Responsibility: various;
Timeframe: ongoing

Action:

- Working with farmer Penny Vasquez and Doug Self to get an incubator kitchen up and running in Driggs.

- **Support infrastructure to enhance local value added farm products (D3b)**
Primary Responsibility: various;
Timeframe: ongoing

- **Work with Grand Targhee Resort to maximize the effects of summer music events (D4a)**
Primary Responsibility: Chamber and TVBDC.
Timeframe: ongoing

- **Support events that highlight local arts, history, culture and music (D4b)**
Primary Responsibility: various;
Timeframe: ongoing

Performance Metrics from FY 2016 Dept. of Commerce MOU

Appendix B Performance FY 2016

1. Marketing Plan
 - Completed. Doc name: Teton Valley Econ Dev Scope of Work and Marketing plan

2. Business Attraction -
 - Reach out to 50 recreation, technology and aviation companies. Target is to acquire at least two new companies.
 - **Results:**
3. Business Expansion –
 - Consult with 5 existing companies, resulting in at least two achieving at least 10 percent revenue growth.
 - **Results:**
4. Business Retention –
 - Consult with 5 existing companies, resulting in them being able to retain and/or grow their business.
 - **Results:**
5. Business Start Ups –
 - Support 2 successful startups.
 - **Results:**
6. Community Development—Grants, infrastructure, etc.
7. Gem State Prospector-
 - **Results:** number of properties uploaded
8. Jobs—created, saved
9. Capital Investment—
10. Board Training and Development
11. Professional Development
 - Director to attend two training/development sessions.
 - **Results:** 1. Attended two Web training sessions: one on general design and tech practices; one on economic development sites in particular. Both sessions confirmed the excellence of our Made in Teton Valley site.
12. Private Participation.
13. Fundraising
14. Self-sustainability
- 15.

Appendix C Sustainability

1. Board Training and Development (It will be expected that the board will participate in X amount of trainings to be conducted by the DEPARTMENT and/ or its partners.) –
 - Two Board training sessions.
 - **Results:**
2. Staff Professional Development (Staff paid for with Department funds will participate in two trainings conducted by the DEPARTMENT and/or its partners.)-
 - Two staff training sessions.
 - **Results:** 1. Attended web site development webinar
3. Private Participation (During the period of the MOU the GRANTEE will be required to engage in activities to increase private sector participation in all aspects of the organization. This standard may include both prescribed activities and board membership quotas)-
 - The Teton Valley Business Development Center will sponsor two significant events in FY 2015.
 - **Results:**
4. Fundraising (The GRANTEE and its board will be expected to raise funds above and beyond the minimum match required. Expect this section to include specific fund raising goals, descriptions of fundraising efforts and/or timelines for completing fundraising efforts)
 - We have reliable funding from local government. We plan to use our Summits as fundraising venues, as well as building relationships with large donors in the valley.
 - **Results:** Contributions from Teton County and the cities of Driggs, Teton and Victor totaled \$41,000 for FY 2015. On track. We have engaged Becky Mitchell, a professional grant writer, to seek marketing and education grants.
5. Financial Self-sustainability

Teton Valley Business Development Center Strategies and Progress Report March 8, 2016

Economic Growth Strategies – By Focus Area (Source: RPI Report)

A. Business Recruitment and Development

- **Establish an organizational structure (A1a) (Also includes all organizational support and misc. work)**

Primary Responsibility: Brian McDermott; Timeframe: ongoing

- Policies and Procedures
- Revenue
- Employee Evaluation

Actions:

- Attended EIEDP meeting in Idaho Falls.
- Met with Madison Economic Partners/City of Rexburg to discuss their four business competitions, which they have now expanded to include Teton Valley. I will serve as judge for the May competition.
- Met with Carrie Mowrey of the Community Foundation of TV to give her an update on TVBDC and the impending merger. She is a direct conduit to the wealthy donor community.

Identify start-up funding (A1b)

- **Inventory infrastructure and real estate assets (A2a)**

Primary Responsibility: Brian McDermott, coordinate with Rob Marin; Timeframe: ongoing

- Communications/Broadband
- Electricity
- Transportation
- Water
- Real Estate/Gem State Prospector

Actions:

- Community Grant application to Silver Star, requesting \$3,000 to update our website, denied.

- **Disseminate information on assets (A2b)**

Primary Responsibility: Brian McDermott, coordinate with Rob Marin; Timeframe: ongoing

- Add information and links to website as available

Actions:

- Tenkara Rod Company has moved into the former Blue Ox space in the Chambers building on Main St. in Driggs. They will be packaging their fishing kits, have a retail presence and hold promotional events there.
- Casual Custom screen printing is about to sign a lease on the former Dang Blessed location in Driggs.

- Had discussion and follow up with Harley Wilcox of West Realty. He asked a number of questions about TVBDC and my personal accountability. I provided activity reports, plans, two-year review, etc., to demonstrate that we have a high level of accountability. We agreed to talk again in the near future.

- **Identify specific businesses and set goals for recruitment (A2c)**

Primary Responsibility: Board;

- Identify business and industry targets
- Brian McDermott will respond to inquiries

Actions:

- Responded to and held phone call with a site selector representing a mid-box retail chain. I emphasized that Idaho incentives are aimed at creating jobs above the median wage (\$47k), that utility and other service fees are firm, and that our architectural standards are also firm so that we may preserve the aesthetic quality of our valley. He understood.

-

Status on ongoing projects:

- Project Miller—new Urbanist rec. tech mixed use development
 - No new movement
- Project Juice—beverage
 - Principal has moved here permanently and will re-activate the project in the spring.
- Steve Potts Bikes
 - New prospect has shut his old business in Calif. and will be scheduling a visit to Teton Valley and Bozeman.
 - Sent follow-up email. Still interested, but no new movement
- Kirk A. Pacenti // Owner Pacenti Cycle Design
 - He expresses strong interest.
 - Supplied follow up info. Will schedule call and visit.
 - Sent follow-up email. No new movement

Recruiting work:

Contacted:

- Reviewed a potential business relo from New Hampshire. They create timber frame homes in component pieces in a factory, then assemble them on site. The eventual Driggs Center development could be a good location for them.

Advertising & Media Relations:

- Met with Teton Valley News, off the record, to brainstorm how they might cover the merger story when the deal is completed.
- Provided economic data to TVN for a future story.

Aviation Sector:

- Updated and disseminated aviation plan. Seeking comment, then will schedule a session with ISU, EITC, Driggs Airport and other parties.

- **Recruit creative class entrepreneurs that can work from home via telecommuting (A2d)**

Primary Responsibility: Board; Timeframe: ongoing

- Develop a recruitment campaign
- Brian McDermott will respond to inquiries on an ongoing basis as needed

Action:

-
- **Create an information portal for potential new businesses (A2e)**

Primary Responsibility: Brian McDermott; Timeframe: ongoing

- Continue to make information available through the Made in Teton Valley site

- **Coordinate all economic development entities to implement the Economic Development Plan (A3a)**

Primary Responsibility: Teton Valley Business Development Center (TVBDC)

Timeframe: ongoing

- Coordinate economic development activities among the cities and such private groups as the Chamber of Commerce and the Geotourism Center
 - Document the core economic development role of each group to ensure efficient use of resources.
- Goals: improve effectiveness, control costs, eliminate duplication of effort, and ensure harmony among groups.

Action:

- Continue to work closely with Chamber to coordinate activities, including co-hosting Chance Meetings each month.
 - Chance Meetings is doing well with interesting guests and steady attendance.
 - Consensus of attendees are in favor of a move to the fourth Tuesday of each month.
 - Continue to keep cities abreast of our work.
 - Moving on Chamber, Geo TVBDC consolidation:
 - Continue to provide supporting documentation for consolidation work, which is now in the hands of board delegates from the three organizations.
- **Provide business expansion assistance (A4a)**
Primary Responsibility: Brian McDermott; Timeframe: ongoing

Actions:

- Provided extensive economic and demographic data to Ken Rider of Grand Targhee Resort for use in the resort's expansion planning.
-

- **Provide information on micro-loan funding for small businesses (A4b)**

Primary Responsibility: Brian McDermott; Timeframe: ongoing

- Micro loan info is included in Resource Guide, available on our website and emailed to all prospects and companies with whom we consult.

Action:

- Reviewed three Development Company loan packages.
 - Worked with Doug Self, City of Driggs, to successfully land a Local Crowd funding demonstration project for the valley.
 - Reviewed a New Markets Tax Credit Program: <https://www.cdfifund.gov/programs-training/Programs/new-markets-tax-credit/Pages/default.aspx> This may be a good vehicle for funding business in the valley. Set to meet with Todd Warden on Wednesday.
- **Start-up support including business plan assistance, networking and financing options (A4c)**
Primary Responsibility: Brian McDermott; Timeframe: ongoing

Action:

- Met with a veterinarian who is pulling together resources to purchase an existing practice. Provided follow up info on financing, zoning, real estate, business planning, etc.
- **Collaborate with state organizations to lobby the State Legislature on issues that encourage business and economic growth (A4d)**
Primary Responsibility: Board; Timeframe: as the need arises

Action:

- **Encourage entrepreneurial and niche businesses (A4e)**
Primary Responsibility: Brian McDermott; Timeframe: ongoing

Action:

B. Physical Asset Development

- **Expand telecommunications infrastructure (B1a)**
Primary Responsibility: Silver Star; Timeframe: ongoing
- **Expand and diversify educational opportunities (B1b)**
Primary Responsibility: several education groups; Timeframe: ongoing

Actions:

- Working with School Board members, Chris Isaacson and Nan Pugh, and others to foster a better understanding among the schools and business.
 - Working on program for next Eggs and Education breakfast on April 27.
 - Will review Mission, vision, principles and tactics for the group.
- Continue to manage network technician certification training for Silver Star employees and others in the community, to be delivered by Eastern Idaho Technical College (EITC). 29 people are now enrolled.
-
- **Foster a stable environment to support healthcare needs (B1c)**
Primary Responsibility: Health Care Providers; Timeframe: ongoing

Actions:

-
- **Coordinate transportation (B1d)**
Primary Responsibility: Cities, Regional transportation agencies; Timeframe: ongoing
 - Incorporate Sustainable Yellowstone Report, 2014
- **Implement downtown enhancement and in-fill (B1e)**
Primary Responsibility: Cities, with TVBDC; Timeframe: Ongoing
 - Continue to push appropriate businesses toward downtown core
- **Establish Valley Way finding (B1f)**
Primary Responsibility: Driggs, Country; Timeframe: 2016
Driggs is leading the effort and has engaged a design/engineering firm.
- **Improve recreation infrastructure (B1g)**
Primary Responsibility: Various; Timeframe: ongoing

C. Tourism and Marketing

This is largely a Chamber- and GeoTourism Center-led piece of work.

- **Attract regional tourists to Teton Valley (C1a)**
Primary Responsibility: Chamber; Timeframe: ongoing
- **Get tourists to stop when traveling through or near Teton Valley (C1b)**
Primary Responsibility: Chamber, GeoTourism; Timeframe: ongoing
- **Provide and promote special events and competitions (C1c)**
Primary Responsibility: various; Timeframe: ongoing
- **Identify target marketing to a focused group of potential visitors (C1d)**
Primary Responsibility: Chamber; Timeframe: ongoing

Chamber Report:

A. Tourism

- **Attract regional tourists to Teton Valley (C1a)**
Primary Responsibility: Chamber; Timeframe: ongoing
 - **Tactics:**
 - Submits and presents to Idaho Travel Council Grant for marketing funds
 - Working on YTT Grant for Regional Kiosks
 - Applies and presents annually on behalf of Teton Valley for Marketing funds
 - Preparing for May 3 ITC Presentations.
 - Researches and Coordinates Regional Campaign Opportunities
 - Working on local and regional itineraries. These will make up the marketing campaigns for our region. The itineraries will help visitors visualize what to do for a day in Teton Valley, as well as other surrounding areas. The concept is based on the idea that if people know that there are a day's worth of activities/food/events, it will be worth driving a couple of hours.
 - Coordinates with Yellowstone Teton Region for Marketing and Travel Concepts.
 - Working with Madden Media on current campaign to incorporate itineraries for the upcoming new marketing campaign. All of region six will come up with itineraries for both winter and summer (including family friendly AND independent ideas.) These will also drive the new videos that are being made to promote each area. Funding for the video will be both Teton Valley ITC grants, as well as YTT ITC grants. For one amazing promotion.
- **Get tourists to stop when traveling through or near Teton Valley (C1b)**
Primary Responsibility: Chamber, GeoTourism; Timeframe: ongoing
 - **Tactics**
 - Provides information and calendar of events to tourists.
 - Ongoing, list of events on discovertetonvalley.com (the above mentioned itineraries, will also be uploaded to our website.
 - Answers phone calls and all email inquiries about the area and local Businesses
 - ongoing
 - Create and distribute a local valley brochure.
 - Currently working on bid for local vendors to produce
 - Provides exhibits, displays, and brochures to visitors, in partnership with the Geotourism Center
- Working on Grant for May 3 ITC Presentation

Provide and promote special events and competitions (C1c)

Primary Responsibility: various; Timeframe: ongoing

- “Best of” Teton Valley: Voting will begin the last week of April with a banquet scheduled for May 19. The categories were chosen by the TVCC and TVN. Our hope is to bring some focus to local business and their employees. More details to follow.
- **Identify target marketing to a focused group of potential visitors (C1d)**

Primary Responsibility: Chamber; Timeframe: ongoing

▪ **Tactics (c1 c&d)**

- Submits and presents to Idaho Travel Council Grant for marketing funds
- Applies and presents annually on behalf of Teton Valley for Marketing funds
- Coordinates all aspects of grant submissions on behalf of local events
- Implements tracking of event participation for grant submissions
- Establishes guidelines for event funding to maximize overnight stay
 - Ongoing (see above section A.)

• **Develop a Teton Valley brand (C1e)**

For Experiences: Primary Responsibility: Chamber

▪ **Tactics:**

- Create and distribute the “Discover Teton Valley” logo.
 - Completed
- Promote the brand through advertising, website, brochures and other collateral.
 - Ongoing through current marketing materials, website and logo also shared.

• **Create an information portal for visitors to the area (C1f)**

Primary Responsibility: Chamber

▪ **Tactics:**

- Create and maintain the “Discover Teton Valley” website.
 - Completed by Chamber. Result: <http://www.discovertettonvalley.com/home>

D. Protect and Foster Lifestyle Community

• **Enhance key recreational assets (D1a)**

Primary Responsibility: various;

Timeframe: ongoing

• **Maintain open space and provide a mechanism to protect natural resources (D1b)**

Primary Responsibility: various;

Timeframe: ongoing

• **Housing inventory (D2a)**

Primary Responsibility: various;

Timeframe: ongoing

Sustainable Yellowstone Report, 2014

Action:

-
-

• **Promote food events that support farming (D3a)**

Primary Responsibility: various;

Timeframe: ongoing

Action:

- Working with farmer Penny Vasquez and Doug Self to get an incubator kitchen up and running in Driggs.

• **Support infrastructure to enhance local value added farm products (D3b)**

Primary Responsibility: various;

Timeframe: ongoing

- **Work with Grand Targhee Resort to maximize the effects of summer music events (D4a)**
Primary Responsibility: Chamber and TVBDC.
Timeframe: ongoing
- **Support events that highlight local arts, history, culture and music (D4b)**
Primary Responsibility: various;
Timeframe: ongoing

Performance Metrics from FY 2016 Dept. of Commerce MOU

Appendix B Performance FY 2016

1. Marketing Plan
 - Completed. Doc name: Teton Valley Econ Dev Scope of Work and Marketing plan
2. Business Attraction -
 - Reach out to 50 recreation, technology and aviation companies. Target is to acquire at least two new companies.
 - **Results:**
3. Business Expansion –
 - Consult with 5 existing companies, resulting in at least two achieving at least 10 percent revenue growth.
 - **Results:**
4. Business Retention –
 - Consult with 5 existing companies, resulting in them being able to retain and/or grow their business.
 - **Results:**
5. Business Start Ups –
 - Support 2 successful startups.
 - **Results:**
6. Community Development—Grants, infrastructure, etc.
7. Gem State Prospector-
 - **Results:** number of properties uploaded
8. Jobs—created, saved
9. Capital Investment—

10. Board Training and Development

11. Professional Development

- Director to attend two training/development sessions.
- **Results:** 1. Attended two Web training sessions: one on general design and tech practices; one on economic development sites in particular. Both sessions confirmed the excellence of our Made in Teton Valley site.

12. Private Participation.

13. Fundraising

14. Self-sustainability

15.

Appendix C Sustainability

1. Board Training and Development (It will be expected that the board will participate in X amount of trainings to be conducted by the DEPARTMENT and/ or its partners.) –
 - Two Board training sessions.
 - **Results:**
2. Staff Professional Development (Staff paid for with Department funds will participate in two trainings conducted by the DEPARTMENT and/or its partners.)-
 - Two staff training sessions.
 - **Results:** 1. Attended web site development webinar
3. Private Participation (During the period of the MOU the GRANTEE will be required to engage in activities to increase private sector participation in all aspects of the organization. This standard may include both prescribed activities and board membership quotas)-
 - The Teton Valley Business Development Center will sponsor two significant events in FY 2015.
 - **Results:**
4. Fundraising (The GRANTEE and its board will be expected to raise funds above and beyond the minimum match required. Expect this section to include specific fund raising goals, descriptions of fundraising efforts and/or timelines for completing fundraising efforts)
 - We have reliable funding from local government. We plan to use our Summits as fundraising venues, as well as building relationships with large donors in the valley.
 - **Results:** Contributions from Teton County and the cities of Driggs, Teton and Victor totaled \$41,000 for FY 2015. On track. We have engaged Becky Mitchell, a professional grant writer, to seek marketing and education grants.
5. Financial Self-sustainability



Board of County Commissioners

April 11, 2016

Megan Ronk
Director
Idaho Department of Commerce
P.O. Box 83720
Boise, ID 83720

Dear Director Ronk,

Teton County actively supports the county and Teton Valley Business Development Center's application for Economic Development Professional Grant funds. In support of the application, Teton County has in 2016 provided \$35,000 in community match. We will recommend approval of a similar match in 2017. The match will consist of the following:

Form of Match	Amount	Describe
Cash contribution	\$35,000	Cash grants to TVBDC to fund its econ. dev. work and that of its Chamber of Commerce subsidiary
Fee waiver	\$	
In-kind services	\$	
Provision of infrastructure	\$	
Other	\$	

Sincerely,

Chairman, Bill Leake
Teton County Board of County Commissioners



WK: 208-354-0245
djohnson@co.teton.id.us

Public Works Department
MEMORANDUM

150 Courthouse Drive
Driggs, ID 83422

April 6, 2016

TO: Board of County Commissioners
FROM: Teton County Public Works Director – Darryl Johnson, PE, PLS
SUBJECT: Public Works Update

The following items are for your review and discussion at the April 11, 2016 BoCC Meeting.

SOLID WASTE

Monitor Well #8: Public Works met with Rocky Mountain Environmental on 4/1 to discuss the status of MW-8. Denning Well Service has agreed to re-drill the well. We will monitor the spring weather and schedule the drilling effort as soon as possible.

Wood Chipping: We have been working with Bonneville County on an inter-local agreement to chip the Transfer Station wood piles. We are close to an agreed rate and are hoping to have them on site within the next 4-6 weeks.

ROAD & BRIDGE

N5000W W5750N Proposed 4-way Stop: See attached memo regarding the proposed 4-way stop controlled intersection. Because of the unsafe south bound site distance approaching this intersection, Public Works is considering installing a 4-way stop at this intersection.

Gravel Crushing Request for Bids – Bids are due April 15

Magnesium Chloride Request for Bids – RFB issued on April 14, Bids due April 29

ENGINEERING

Smith Canyon Record of Survey Update – Public Works is working with Jorgensen Associates in completing the road centerline ROS. This effort should be completed within the next 2 weeks.

Fairgrounds Crow's Nest Improvements: The BoCC approved \$30,000 in the 2016 budget for the Fair Board to replace the stairs and deck on the Crow's Nest. 3 bids were received for fabrication and low bid was Steel Tech & Design. RJ Construction submitted a bid for installation. Public Works is recommending the County enter into an agreement for Steel Tech & Design to fabricate stairs and balcony (\$10,532.46) and RJ Construction to install improvements (\$9,275.00). Because neither contract is over \$25,000 there are no Public Works bidding requirements and because construction costs are under \$10,000 no Public Works Contractor Licensure is required.

ACTION ITEM – Motion to approve contracting with Steel Tech & Design and RJ construction for fabrication and installation of new Crow's Nest Stairs and Balcony at the Teton County Fairgrounds.

FACILITIES



WK: 208-881-4048
jmillin@co.teton.id.us

Public Works Department
MEMORANDUM

150 Courthouse Drive
Driggs, ID 83422

DATE: 4-6-2016

TO: Teton County Public Works Director – Darryl Johnson
FROM: Teton County Engineering Tech – Jay Millin
SUBJECT: **N 5000 W & W 5750 N - Signage**

Due to a recent accident, there have been complaints regarding the dangerous intersection at N 5000 W & W 5750 N. There is extremely limited sight distance of the intersection for vehicles traveling south on N 5000 W. In a pickup, the street sign can be seen a mere 252' away from the intersection. This does not provide adequate stopping distance if necessary. Since the existing "Dangerous intersection ahead" sign is not sufficient in reducing vehicle speed, it has been determined that a 4-way stop and a stop ahead sign will be necessary to control vehicle speed through the intersection.



Figure 1: The cone at the top of the hill sits 148' from the intersection and the truck to the left is at 252'.

According to the Manual on Uniform Traffic Control Devices (MUTCD) an advance traffic control sign shall be installed on an approach to a primary traffic control device that is not visible for a sufficient distance to permit the road user to respond to the device. For a speed of 55 mph, the advanced traffic control sign needs to be placed 325' from the primary sign.



Figure 2: Proposed signage at N 5000 W & W 5750 N

April 11, 2016

From: Beverly Palm

To: Teton County Board of Commissioners

Enclosed is a reporting of the 1st quarter, 2016 cancellations. There are no cancellations over the \$250.00 threshold except for the cancellations for Teton Science School that were approved at the commissioner's meeting on January 11, 2016. Please see attachment.

Also, there is a correction from the prior quarter regarding a parcel ID number.

Skyline Farms was listed as RP 07N45E361800 A and it should have been RP 07N43E361800 A.

The following tax percentages were collected as of March 31, 2016:

2015	65.51%	8,102	parcels outstanding out of 15,081
2014	97.57%	722	parcels outstanding
2013	98.62%	387	parcels outstanding
2012	99.30%	31	parcels outstanding
2011	99.57%	8	parcels outstanding *

* county owns thru tax deeds

Respectively submitted,

Beverly Palm

Treasurer

ORDER FOR CANCELLATION OF TAXES, INTEREST, PENALTY

January 2016

①

February 2016

REASON FOR CANCELLATION	RCPT DATE	NAME OF ASSESSED PARTY	DESCRIPTION OF PROPERTY	COUNTY TAX	SW	LATE CHARGE
Postmark / BP	1/11/16	Rancho Horiguilla Del Sur	RPO4N43E010010A			31.45
Postmark / BP	1/11/16	Rancho Horiguilla Del Sur	RPO4N44E063000A			1.31
Postmark / BP	1/11/16	Rancho Horiguilla Del Sur	RPO5N44E316000A			.81
Postmark / BP	1/11/16	Thomas Cooley	RPOD1760000030A			5.98
Postmark / BP	1/11/16	Matthew McGuire	RPOD106000016BA			4.24
Postmark / BP	1/11/16	Randy Carson	RPE02460020130A			3.52
Postmark / BP	1/11/16	Randy Carson	RPR00335000250A			3.53
Tax exempt/sec minutes/per Bev Per Commissioners 1/14/16	1/14/16	Teton Science	RPB0086004005BA	1745.96		16.86
Tax Exempt/Sec minutes/per Bev Per Commissioners 1/14/16	1/14/16	Teton Science	RPB0086004004BA	565.66		5.06
Postmark / B Palm	1/24/16	Donald Watson	RPOD1980000200A	42.28		
Value over assessed / B Board / B Palm	2/9/16	Trevor Ricks	D107N44E25D100A	210.08		
Postmark / B Palm	2/10/16	Judith Clinton	RPOD2400260060A			44.50
Mortgage Co-Key Bank provided incorrect # Cameron Holdings	2/28/16	Ed Holth	RPO6N46E328463A			43.51
County / B Palm	2/23/16	Teton County	RPA00180010010A			7.30
County / B Palm	2/23/16	Teton County	RPA0701053004A			.60
County / B Palm	2/23/16	Teton County	RPO5N45E258999A			.60

WEEDS. Mr. Boal said the new Weed Superintendent has met with her counterparts in nearby counties and learned that there's a wide variety of approaches to weed control. The county's chemical storage facility is being inspected by the state and may require upgrades. Chairman Leake said Open Mic speaker Mark Ricks emphasized the need to control weeds on publicly-owned land as well as private and asked Mr. Boal to be sure that is a priority.

OTHER ITEMS. Mr. Boal will begin advertising for a Recreation Planner and may involve another department head in the interview process. He recommended that the county begin requiring building permits for storage containers. Such a permit would allow the county to be sure the structures comply with required setbacks and do not adversely affect access. Chairman Leake said he would like more information about the need for such a permit before initiating the required public hearing process. Mr. Boal has created a department policy for these permits and will send it to the Board. Prosecutor Spitzer has notified PEI Construction that their operations at the corner of 5000S and Highway 33 may violate the county's land use code and requested that the owner meet with planning staff (Attachment #7).

● **MOTION.** Commissioner Riegel made a motion to approve Mr. Boal's request to move \$1,500 out budget account 01-21-407 and into 01-21-800 in order to purchase additional office furniture for his new employees. Motion seconded by Commissioner Park and carried unanimously.

● **MOTION.** Commissioner Park made a motion to approve overnight travel for Mr. Boal to attend the IAC meeting in Boise in February. Motion seconded by Commissioner Riegel and carried unanimously.

IT, EMERGENCY MANAGEMENT & MOSQUITO ABATEMENT

Coordinator Greg Adams reviewed his monthly update (Attachment #8). He said the various IT issues are slowly being resolved, although there is a continued problem with insufficient digital storage space. He forfeited 24 hours of PTO due to an inability to use the hours before the December 31 deadline.

● **MOTION.** Commissioner Park made a motion to approve overnight travel for Mr. Adams to attend the IEMA conference in Boise in February. Motion seconded by Commissioner Riegel and carried unanimously.

TREASURER

The Board reviewed the tax cancellations and Statement of Treasurer's cash provided by Treasurer Beverly Palm (Attachment #9). They discussed whether state and federal agencies should pay the per parcel solid waste fee and concluded that there was no need to reverse those three cancellations.

● **MOTION.** Commissioner Riegel made a motion to cancel property taxes for RP00081002004NA, RPB01430000700A, RP000490000130A, RP07N45E361800A, RPB0086004005BA and RPB0086004004BA due to county errors, as recommended by the Treasurer. Motion seconded by Commissioner Park and carried unanimously.

ELECTED OFFICIAL & DEPARTMENT HEAD MEETING

Seven elected officials (Commissioners Leake, Park and Riegel; Assessor Bonnie Beard; Treasurer Beverly Palm; Prosecutor Spitzer; Clerk Mary Lou Hansen) and seven department heads (Holly Wolgamott, Jenifer VanMeeteren-Shaum, Greg Adams, Darryl Johnson, Rob Marin, Rene Leidorf, Jason Boal) discussed 2016 priorities and other issues of mutual interest.

CLERK

The Board discussed the items summarized in Clerk Hansen's memo (Attachment #10).

● **MOTION.** Commissioner Park made a motion to approve Resolution 2016-011A establishing 8 election precincts. Motion seconded by Commissioner Riegel and carried unanimously. (Attachment #11)

● **MOTION.** Commissioner Park made a motion to approve Resolution 2016-011B defining county commissioner district boundaries. Motion seconded by Commissioner Riegel and carried unanimously. (Attachment #12)

● **MOTION.** Commissioner Park made a motion to order enough March 8 Republican ballots to accommodate 50% of registered Republicans plus 400 ballots for the Constitution Party. Motion seconded by Commissioner Riegel and carried unanimously.

STATEMENT OF TREASURER'S CASH

AS OF 03/31/2016

Fund #	Description	Balance
0001	GENERAL FUND (CURRENT EXPENSE)	3,549,059.14
0002	ROAD AND BRIDGE	610,909.97
0003	ROAD & BRIDGE - RESERVE	3,215.00
0006	DISTRICT COURT & JUVENILE PROB	332,980.01
0007	DRUG CT/MNTL HLTH: IC 31-3201E	15,520.30
0009	COURT FACILITY: IC 31-867(3)	20,092.37
0010	COURT - RESTITUTION	13,885.52
0012	COURT - BONDS	19,260.05
0013	IGNITION INTERLOCK: IC 18-8010	15,342.42
0015	ELECTIONS - STATE FUNDS	98,362.12
0016	INDIGENT AND CHARITY	69,943.53
0018	EMPLOYEE BENEFIT ACCOUNT	171,753.76
0020	REVALUATION	71,272.46
0022	SOLID WASTE - SELF ASSURANCE	300,570.83
0023	SOLID WASTE	1,104,813.60
0024	TORT	109,809.13
0025	SOLID WASTE - RESERVE	669.00
0027	WEEDS	118,787.44
0033	ROAD, SPECIAL	576,581.44
0036	PROSECUTOR'S SPECIAL DRUG FUND	17,843.45
0040	YOUTH PROGRAM: IC 49-418B	2,099.00
0041	BUILDING FUND	86,500.77
0043	ROAD IMPROVE-DEVELOPER DONATIO	103,826.33
0044	EMERGENCY 911 COMMUNICATIONS	81,183.64
0050	AMBULANCE SERVICE DISTRICT	346,358.14
0051	MOSQUITO ABATEMENT DISTRICT	196,346.87
0052	MOSQUITO ABATEMENT RESERVE FUN	40,000.00
0054	WATERWAYS/VESSEL FUND	14,520.20
0062	SHERIFF'S GRANTS	(5,616.28)
0075	COUNTY HOSPITAL OPERATION	273,691.40
0082	FAIRGROUNDS & FAIR	75,569.23
0086	GRANTS	7,099.12
0090	IMPACT FEES-REC FACILITIES	32,346.01
0091	IMPACT FEES-SHERIFF FACILITIES	30,014.29
0092	IMPACT FEES-EMS FACILITIES	4,748.40
0093	IMPACT FEES-CIRC FACILITIES	81,088.89
9001	STATE REMITTANCE ACCOUNT	3,485.36

STATEMENT OF TREASURER 'S CASH
AS OF 03/31/2016

Fund #	Description	Balance
9002	DEPARTMENT OF TRANSPORTATION	5,382.50
9053	CEMETERY - DRIGGS-DARBY	911.46
9056	CEMETERY - FELT	6,053.31
9063	FLOOD CONTROL DISTRICT	12,035.67
9112	COURT-FINES AND FEES	26,957.72
9117	TETON CO MOTOR VEHICLE TRUST	108,683.51
9134	PLANNING & ZONING TRUST FUND	65,012.73
9140	YOUTH PROGRAM TRUST (49-418B)	30.00
	TOTAL OF FUNDS :	8,816,988.81

STATEMENT OF TREASURER 'S CASH
AS OF 03/31/2016
ACCOUNT BALANCES

Type	Account Code	Account Description	Balance
C	BCOOKE	INSURANCE B COOKE	43,227.92
I	BCUCD	BEEHIVE CD	100,000.00
C	BOC INVEST	BOCCK INVESTOR CHECKING	40,000.00
C	BOC REG	BOC REG ACCT	445,120.38
I	BOCCDCOOKE	COOKE-CD	128,525.84
O	COHCA	CASH ON HAND	1,122.34
I	MBS INVEST	MBS INVESTMENTS	1,810,459.33
C	PRCK	US PAYROLL	97,336.77
S	STABLG	STATE POOL-BUILDING-3068	632,952.35
O	STAPL	STATE POOL-1038	4,958,810.16
O	STASW	STATE POOL-SOLID WASTE-2989	300,199.44
I	US CD	US BANK CD	100,000.00
C	USBANK ASS	USBANK CR CARD ASSESSOR	60,198.03
I	WEST MARK	WESTMARK CD	100,020.74
S	WESTMARK S	WESTMARK PRIMARY SAVINGS	25.51
		TOTAL OF CHECKING ACCOUNTS :	686,883.10
		TOTAL OF INVESTMENT ACCOUNTS :	2,239,005.91
		TOTAL OF SAVINGS ACCOUNTS :	632,977.86
		TOTAL OF OTHER ACCOUNTS :	5,260,131.94
		TOTAL OF ACCOUNTS :	8,818,998.81

SUMMARY TOTALS :

TOTAL OF ACCOUNTS :	8,818,998.81	TOTAL OF FUNDS :	8,818,998.81	DIFFERENCE:	0.00
----------------------------	---------------------	-------------------------	---------------------	--------------------	-------------

OPERATION IN FUNDS SUMMARY

FROM 01/01/2016 TO 03/31/2016

Fund	Beginning Balance	Amount Received	Journal Increase	Amount Disbursed	Journal Decrease	Ending Balance
0001 GENERAL FUND (CURRENT EXPENSE)	2,440,123.27	2,250,500.76	270.50	1,114,093.14	27,742.25	3,549,059.14
0002 ROAD AND BRIDGE	538,847.36	437,029.08		353,619.76	11,346.71	610,909.97
0003 ROAD & BRIDGE - RESERVE	3,215.00					3,215.00
0006 DISTRICT COURT & JUVENILE PROB	208,637.17	237,759.58		109,945.61	3,471.13	332,980.01
0007 DRUG CT/MNTL HLTH: IC 31-3201E	14,569.30	951.00				15,520.30
0009 COURT FACILITY: IC 18-867(3)	19,622.37	470.00				20,092.37
0010 COURT - RESTITUTION	7,190.50		21,378.48	14,683.46		13,885.52
0012 COURT - BONDS	37,189.50		9,057.00	23,512.05	3,474.40	19,260.05
0013 IGNITION INTERLOCK: IC 18-8010	15,012.42	330.00				15,342.42
0015 ELECTIONS - STATE FUNDS	98,392.07	16,119.30		16,149.25		98,362.12
0016 INDIGENT AND CHARITY	77,473.98	3,870.00		11,400.45		69,943.53
0018 EMPLOYEE BENEFIT ACCOUNT	171,753.76					171,753.76
0020 REVALUATION	34,983.11	69,470.60		32,035.00	1,146.25	71,272.46
0022 SOLID WASTE - SELF ASSURANCE	300,338.38	232.45				300,570.83
0023 SOLID WASTE	849,497.85	607,804.05		362,403.30	5.00	1,104,813.60
0024 TORT	41,645.31	69,306.89			1,143.07	109,809.13
0025 SOLID WASTE - RESERVE	668.00					668.00
0027 WEEDS	74,736.83	60,555.91		15,512.92	992.38	118,787.44
0033 ROAD, SPECIAL	168,705.78	539,477.20		16,676.92	114,924.62	576,581.44
0038 PROSECUTOR'S SPECIAL DRUG FUND	17,843.45					17,843.45
0040 YOUTH PROGRAM: IC 49-416B	2,099.00					2,099.00
0041 BUILDING FUND	85,878.76	622.01				86,500.77
0043 ROAD IMPROVE-DEVELOPER DONATIO	103,826.33					103,826.33
0044 EMERGENCY 911 COMMUNICATIONS	69,140.52	40,530.93		26,487.81		81,183.64
0050 AMBULANCE SERVICE DISTRICT	276,001.58	294,919.34		219,596.82	4,965.96	346,358.14
0051 MOSQUITO ABATEMENT DISTRICT	123,816.52	154,043.71		78,972.24	2,541.12	198,346.87
0052 MOSQUITO ABATEMENT RESERVE FUN	40,000.00					40,000.00
0054 WATERWAYS/VESSEL FUND	13,190.99	1,329.21				14,520.20
0052 SHERIFF'S GRANTS	(4,116.28)	8,956.12		10,456.12		(5,616.28)
0075 COUNTY HOSPITAL OPERATION	177,037.00	96,654.40				273,691.40
0082 FAIRGROUNDS & FAIR	26,683.43	58,800.04		9,087.52	826.72	75,569.23
0084 TETON VALLEY ARENA FUND						0.00
0086 GRANTS	10,090.09	12,304.50		15,295.47		7,099.12
0090 IMPACT FEES-REC FACILITIES	31,104.84	1,241.17				32,346.01
0091 IMPACT FEES-SHERIFF FACILITIES	27,683.04	2,331.25				30,014.29
0092 IMPACT FEES-EMS FACILITIES	4,438.78	309.62				4,748.40
0093 IMPACT FEES-CIRC FACILITIES	70,366.17	10,722.72				81,088.89
9001 STATE REMITTANCE ACCOUNT	1,386.86	36,053.68		33,955.18		3,485.36
9002 DEPARTMENT OF TRANSPORTATION	4,219.00	256,541.05	715.50	255,093.65		5,382.50
9010 CITY - DRIGGS	3,767.03	264,978.69	70,680.48	309,576.19	29,848.01	0.00
9011 CITY - VICTOR	3,157.23	199,164.12	49,605.53	251,946.88		0.00
9012 CITY - TETONIA	359.66	14,863.15	4,508.98	19,751.79		0.00
9020 SCHOOL DISTRICT - #401	19,867.11	2,763,258.42		2,770,642.94	12,482.59	0.00
9050 CEMETERY - BATES	17.24	3,293.25		3,310.49		0.00
9051 CEMETERY - CACHE-CLAWSON	47.78	11,455.88		11,503.66		0.00

Fund	Beginning Balance	Amount Received	Journal Increase	Amount Disbursed	Journal Decrease	Ending Balance
9053 CEMETERY - DRIGGS-DARBY	183.80	18,825.01		17,123.99		911.46
9054 CEMETERY - HADEN	20.01	3,985.37		4,005.38	973.42	0.00
9055 CEMETERY - VICTOR-CEDRON	279.65	50,392.00		50,671.65		0.00
9056 CEMETERY - FELT	6,012.48	40.83				6,053.31
9060 TETON COUNTY FIRE PROTECTION	2,027.72	1,176,152.34		1,158,550.32	19,629.74	0.00
9061 FOREST PRACTICES ADMIN		1,548.37		1,548.37		0.00
9063 FLOOD CONTROL DISTRICT	2,157.75	9,877.92				12,035.67
9070 LIBRARY - VALLEY OF THE TETONS	1,030.38	252,377.48		251,265.74	2,142.12	0.00
9075 TETON VALLEY HOSPITAL						0.00
9091 FOREST PROTECTION TAX		15,658.24		15,658.24		0.00
9095 URBAN RENEWAL	2,209.72		109,361.10	111,590.82		0.00
9098 WATER DISTRICT TRUST		20,295.28		20,295.28		0.00
9101 AUDITORS TRUST	60.00	1,252.15		596.65	715.50	0.00
9112 COURT-FINES AND FEES	23,229.74	65,662.24	3,364.40	54,722.68	30,595.98	26,957.72
9117 TETON CO MOTOR VEHICLE TRUST	169,085.97	362,107.83		422,431.64	78.75	106,683.51
9134 PLANNING & ZONING TRUST FUND	65,012.73					65,012.73
9140 YOUTH PROGRAM TRUST (49-418B)		30.00				30.00
TOTAL PETTY CASH						0.00
TOTAL OF ALL FUNDS	6,481,818.10	10,524,513.74	268,961.97	8,187,249.28	269,045.72	8,818,998.81
				TOTAL PAYROLL DIRECT DEPOSIT		459,580.10

I HEREBY CERTIFY THAT THE ABOVE STATEMENT IS TRUE AND CORRECT

 BEVERLY PALM
 TREASURER, TETON COUNTY

SUBSCRIBED AND SWORN TO BEFORE ME THIS ----- DAY OF -----

CHECKED AND FOUND CORRECT ----- DATE -----

MARY LOU HANSEN
 AUDITOR, TETON COUNTY

BY -----
 DEPUTY

BANK ACCOUNT ACTIVITY - SUMMARY

FROM 01/01/2016 TO 03/31/2016 BANK = BOC ACCOUNT = BOC REG

Bank Account	Status	Beginning Balance	A/C Deposits	Warrant Redemptions	Misc Transactions	Transfers	Ending Balance
BOC REG - BOC REG ACCT	ACTIVE	372,685.50	10,525,790.46	(7,727,267.88)	(473,771.09)	(2,251,316.61)	446,120.38
REPORT TOTALS AS OF 03/31/2016:		372,685.50	10,525,790.46	(7,727,267.88)	(473,771.09)	(2,251,316.61)	446,120.38

*****END OF REPORT*****



MEMO

DATE: April 11, 2016
FROM: Holly Wolgamott, County Executive Assistant
TO: Commissioners
RE: Tax Deed Sale on May 9, 2016 @ 1:00 pm

Board Decisions Needed as it pertains to the posting, auction and sale of seven (7) properties taken by Tax Deed in a hearing on July 13, 2015 for delinquent properties.

1. Legal Notice in Local Papers:
 - a. ½ Page
 - b. Run ads TVN (April 20, 27, and May 4)
 - c. County Website - All information will be on County Website and Facebook page April 18th – May 9th
(incl. Tax Deed, Treasurer's Data, Q&A, Disclaimer, Images)
 2. Auctioneer to Conduct the Auction
 3. Minimum Increment for Increasing Bid Price (e.g. \$500.00)
 4. Deposit Required to Take Part (e.g. \$500.00 Cash or Cashier's Check)
 5. Total Proceeds Due Cash or Cashier's Check @ 12:00noon, Monday, May 16, 2016
 6. Minimum Bid Price to recover back taxes, fees & interest plus County costs (see attached spreadsheet)
-

Property Information Packet to Include *(available on website, Facebook, Treasurer's Office):*

1. Legal Description including GIS Image (location)
2. Minimum Bid/Sale Price
3. Teton County Treasurer's Statement of Taxes, Fees & Interest Due, Legal Expenses
4. Copy of Tax Deed
5. Copy of Affidavit of Compliance
6. Copy of Litigation Guarantee
7. Copy of "known" liens or debts on property

Teton County Tax Deed Properties to Go To Auction May 9, 2016 1:00 pm

Disclaimer: Property Will Be Sold As Is and per IC§31-808, 63-1005 & 63-1006D. Due Diligence & Financing is Buyer's Responsibility

The Board of County Commissioners will set the official minimum bid at their meeting on April 11th 2016.

SALE ITEM #	Parcel # & Description	County Taxes, Fees & Interest	Additional Cost	Postage Post Auction	TVN Advertising 1-3-435	Auctioneer	ESTIMATED Minimum Bid
	Shoshoni Planes						
#1	RPA0044400137AA	1,177.36	357.94	10.00	114.00	107.14	1766.44
	Lot 137 A Shoshoni Planes IV SEC 24 & 25 T5N R45E						
	<i>887 Booshway Street</i>						
#2	RPA0044400137BA	1177.36	357.94	10.00	114.00	107.14	1766.44
	Lot 137B Shoshoni Planes IV SEC 24 & 25 T5N R45E						
	<i>907 Booshway Street</i>						
	Sagewood Subdivision						
#3	RPA02600060010A	747.66	338.47	10.00	114.00	107.14	1317.27
	Lot 1 BLK 6 Sagewood Sub SEC T5N R45E						
	<i>185 Mountain Ash Place</i>						
#4	RPA02600060020A	747.66	338.47	10.00	114.00	107.14	1317.27
	Lot 2 BLK 6 Sagewood Sub SEC 25 T5N R45E						
	<i>175 Mountain Ash</i>						
	Teton Springs Golf & Casting Club						
#5	RP002200070050A	4,921.08	344.96	10.00	114.00	107.14	5497.18
	Lot 5 BLK 7 Teton Springs Glf & Cstng Club Phase I SEC 14 & 23 T3N R45E						
	<i>22 Rammell Road</i>						
	River Rim						
#6	RP003250030110A	6446.84	484.33	10.00	114.00	107.14	7162.31
	Lot 11 BLK 3 River Rim Ranch PUD Phase I SEC 9, 10, 15, 16 T6N R44E						
	<i>9560 River Rim Ranch</i>						
#7	RP003270090250A	9344.3	461.78	10.00	114.00	107.14	10037.22
	Lot 25 BLK 9 River Rim Div II Phase I T6N R44E SEC 4-10, 15 - 22 & 29						
	<i>9919 West Rim Place</i>						

FY 2016 REVENUE BUDGET to ACTUAL as of April 1, 2016

	Budgeted Revenue	Actual Revenue to Date	% of Budget	Notes
001 GENERAL FUND/CURRENT EXPENSE				
PROPERTY TAXES, penalty & interest	3,088,829	2,070,146	67%	
REMAINING CASH	300,000	300,000	100%	
LIQUOR ALLOCATION	84,000	40,572	48%	
SALES TAX - Inventory Phase Out	180,000	99,829	55%	
SALES TAX - Revenue Sharing	325,000	171,624	53%	
Personal Property Tax Replacement	21,000	10,510	50%	
State Ag Replacement	26,000	12,471	48%	
EMPG & Small Grants	30,000	17,891	60%	
ASSESSOR'S FEES	74,000	31,718	43%	
RECORDING FEES, PASSPORTS	79,900	41,971	53%	
GIS USER FEES	2,000	0	0%	
SHERIFF'S FEES	44,700	23,756	53%	
INTEREST ON INVESTMENTS	8,000	8,123	102%	
FEE FOR ADMINISTRATIVE SERVICES	162,751	163,248	100%	
LAW ENFORCEMENT CONTRACTS	107,800	36,950	34%	
PAYMENTS FOR DISPATCH SERVICES	155,271	117,224	75%	
SALE/RENTAL OF COUNTY PROPERTY	2,500	4,589	184%	Surplus items auction
ELECTRICITY PROP TAX IN LIEU	52,000		0%	Received in June or July
LICENSES (Marriage, Beer/Wine)	10,750	10,290	96%	
BUILDING PERMIT FEE	95,000	51,108	54%	
ALL P&Z FEES	23,100	6,729	29%	
PAYMENTS FOR PROSECUTOR SERVICE	17,580	6,592	37%	
OTHER REVENUE	14,600	10,127	69%	
	\$4,904,781	\$3,235,468	66%	
02 ROAD AND BRIDGE				
PROPERTY TAXES, penalty & interest	123,424	81,000	66%	
REMAINING CASH	101,000	101,000	100%	
HIGHWAY USERS ALLOCATION	1,168,000	603,988	52%	
FOREST APPORTIONMENT	75,000	0		
REIMBURSEMENTS FROM CITIES	15,000	0	0%	
FEES & MISCELLANEOUS REVENUES	4,000	9,846	246%	Includes reimbursement for landfill cap & Snowfest
	\$1,486,424	\$795,834	54%	

06 DISTRICT COURT & JUVENILE PROBATION			
PROPERTY TAXES, penalty & interest	383,878	258,983	67%
REMAINING CASH	50,000	50,000	100%
CIGARETTE & TOBACCO TAX	22,944	11,472	50%
JUVENILE CORRECTIONS GRANT	27,924	13,962	50%
JUVENILE SUPERVISION FEES	2,500	1,166	47%
JUVENILE LOTTERY MONIES	3,000	1,265	42%
DRUG TEST FEES	1,000	31	3%
MENTAL HEALTH CARE GRANTS	12,000	0	0%
MOTOR VEHICLE FINES	25,000	11,634	47%
FILING FEES - COUNTY SHARE	5,000	2,230	45%
RESTITUTION	8,000	2,676	33%
ADMINISTRATIVE SURCHARGE FEE	5,000	1,799	36%
MISCELLANEOUS REVENUES	10,100	3,353	33%
	\$556,346	\$358,571	64%
23 SOLID WASTE			
SOLID WASTE FEES, penalties & interest	872,991	579,054	66%
REMAINING CASH	575,000	575,000	100%
GRAND TARGHEE SOLID WASTE FEE	11,991	10,901	91%
FRANCHISE FEES		8,884	
TIPPING FEES	722,000	307,312	43%
ALTA SOLID WASTE	30,000	0	0%
SALVAGE & RECYCLING REVENUE	40,000	13,935	35%
MISCELLANEOUS	26,009	1,381	5%
	\$2,277,991	\$1,496,467	66%
			Remainder needed for landfill cap
			Summer is typically busier than winter
44 EMERGENCY COMMUNICATIONS			
REMAINING CASH	3,250	3,250	100%
IDAHO 911 FEES	32,000	9,539	30%
WYOMING 911 FEES	6,000	987	16%
911 CELL FEES	75,000	54,248	72%
	\$113,000	\$64,774	57%
50 AMBULANCE			
PROPERTY TAXES, penalty & interest	540,082	366,896	68%
ELECTRICITY TAX IN LIEU OF PROP	8,000		0%
COUNTY EMS FEES, collected by DMV	3,000	1,224	41%
GRANTS	12,000	12,000	100%
WYOMING AMBULANCE FEES	70,000		0%
	\$633,082	\$380,120	60%
			Received in June or July

FY 2016 EXPENSE BUDGET to ACTUAL as of April 1, 2016

Department	Budgeted Expense (as changed during year)	Actual Expenses to Date	% of Budget Spent	
GENERAL FUND (Current Expense)				
Clerk/Auditor	185,273	91,707	49.5%	
Assessor	291,272	144,068	49.5%	
Treasurer	197,124	99,533	50.5%	
Sheriff	1,358,918	603,329	44.4%	
Commissioners	226,279	115,697	51.1%	
Coroner	35,270	12,865	36.5%	
Prosecutor	282,931	145,267	51.3%	
Public Works Director	189,387	90,481	47.8%	
New Crthse Bldg & Grounds	185,183	115,716	62.5%	Masonry repairs have been completed
Emergency Mgt	73,210	36,255	49.5%	
County Agent	65,311	24,516	37.5%	
Information Technology	299,806	158,147	52.7%	
Elections	66,807	14,628	21.9%	
LEC Bldg & Grounds	58,831	18,398	31.3%	
General	366,615	190,477	52.0%	
Dispatch	321,823	151,929	47.2%	
Jail	162,967	93,685	57.5%	Jail days & prisoner medical expenses are increasing
Planning	268,750	111,033	41.3%	
Building	144,369	59,111	40.9%	
GIS	99,880	39,547	39.6%	
Armory Building	19,775	4,132	20.9%	
GENERAL FUND TOTAL	\$4,899,781	\$2,320,521	47.4%	
Road & Bridge	1,486,424	586,211	39.4%	
Court & Probation	556,346	222,721	40.0%	
Elections - State Funds	66,226	37,608	56.8%	Paid all expenses of November 2015 election
Indigent & Charity	73,116	30,890	42.2%	
Revaluation	126,800	61,440	48.5%	
Solid Waste	1,696,728	796,430	46.9%	
Tort	126,448	123,947	98.0%	Have paid 100% of this year's insurance premiums
Weeds	110,625	18,647	16.9%	
Road, Special	768,572	40,499	5.3%	
Prosecutor's Special Drug	5,000	0	0.0%	
Road Improve-Devel Donations	30,000	0	0.0%	
Emergency 911 Commun	120,074	47,341	39.4%	
Ambulance Service District	633,082	354,604	56.0%	
Mosquito Abatement District	303,637	147,377	48.5%	
Waterways/Vessel Fund	11,000	640	5.8%	
Sheriff Grants	17,000	14,619	86.0%	
Fairgrounds & Fair	100,835	20,540	20.4%	
Grants - All other	30,000	15,295	51.0%	
Impact Fees	29,000	3,740	12.9%	
GRAND TOTAL	\$11,190,694	\$4,843,070	43.3%	

Contingency Fund Expenditures for FY 2016

Date	Check #	Vendor Name or Resolution #	Description	Decrease	Increase	Balance	Approval Date
General Fund Contingency Account: 01-18-526				Beginning Balance		\$128,000.00	
		Resolution 2016-0111	Help completing All Hazards Mitigation Plan	4,000.00		124,000.00	9/25/2015
		Resolution 2016-0111	Noteworthy Performance Award for T. Jones	500.00		123,500.00	10/26/2015
		Resolution 2016-0111	Underbudgeted IT needs for FY 2016	23,683.00		99,817.00	10/26/2015
11/10/15	298	Sign Pro	Interior courthouse signage	858.00		98,959.00	10/26/2015
		Resolution 2016-0111	Underbudgeted masonry repair expense for FY 2016	24,000.00		74,959.00	11/9/2015
12/28/15	707	Teton Valley Bus Dev Center	Implement Tourism component of Ec Dev Plan	10,000.00		64,959.00	12/28/2015
02/09/18	1000	Teton County Road & Bridge	Reimburse expenses related to SnowFest	1,855.00		63,104.00	FY16 budget!
	tbd	City of Driggs	Matching funds for July 4th Fireworks	5,000.00		58,104.00	2/22/2016
		Resolution 2016-0411	Increase IT contractor budget	10,000.00		48,104.00	3/14/2016
		Resolution 2015-0411	Purchase items needed to upgrade county's SAN	45,000.00		3,104.00	3/14/2016
Road&Bridge Contingency Account: 02-00-526				Beginning Balance		\$20,000.00	
		tbd	Local match for Cache Bridge Project	10,000.00			3/14/2016
Court Contingency Account: 06-01-526				Beginning Balance		\$10,000.00	
Solid Waste Contingency Account: 23-00-526				Beginning Balance		\$10,000.00	
11/10/15	172	A:phagraphics	Solid Waste Fee fact sheet for mailing with tax notices	817.65		9,182.35	
Road Levy Contingency Account: 33-00-526				Beginning Balance		\$10,000.00	
Ambulance Contingency Account: 50-00-526				Beginning Balance		\$5,000.00	



RESOLUTION 2016-0411A
BUDGET ADJUSTMENTS FOR Q2 FY 2016

WHEREAS, on August 24, 2015 the Board of County Commissioners adopted the Teton County Budget for Fiscal Year 2016; and

WHEREAS, since that date the specific needs and expenses within several Funds have changed; and

WHEREAS, since that date unanticipated revenues may have become available; and

WHEREAS, since that date monies budgeted to be spent during the previous fiscal year were not spent, resulting in unanticipated cash carryover into the current fiscal year; and

WHEREAS, pursuant to Idaho Code 31 Chapter 16, the Teton County Auditor may not issue, and the Teton County Board of Commissioners may not approve, any claim for any expenditure in excess of a budget appropriation; and

WHEREAS, specific accounts within several Funds do not have sufficient amounts appropriated, while other specific accounts within those Funds have excess amounts appropriated.

NOW, THEREFORE, BE IT UNANIMOUSLY RESOLVED that the Board of Teton County Commissioners do hereby approve the following transfers of budget appropriations as itemized in Exhibit A.

APPROVED by the Board of Teton County Commissioners on April 11, 2016.

Chairman: _____
Bill Leake

ATTEST: _____
Mary Lou Hansen, Clerk

EXHIBIT A - Resolution 2016-0411 Quarterly Budget Transfers Q2 FY 2016

Reason	Amount	Out of This Account	Description	Into This Account	Description	Date Discussed
Modifications requested by Weed Superintendent (\$36,800 total)	1,900.00	27-00-522	Newspaper ads	n/a	n/a	3/28/2016
Modifications requested by Weed Superintendent (\$36,800 total)	1,100.00	27-00-631	Bio Control	n/a	n/a	3/28/2016
Modifications requested by Weed Superintendent (\$36,800 total)	7,000.00	27-00-632	Enforcement Control	n/a	n/a	3/28/2016
Modifications requested by Weed Superintendent (\$36,800 total)	800.00	27-00-642	Hay Certification (twine)	n/a	n/a	3/28/2016
Modifications requested by Weed Superintendent (\$36,800 total)	26,000.00	27-00-672	Contracts - Weed Control	n/a	n/a	3/28/2016
Modifications requested by Weed Superintendent (\$36,800 total)	15,000.00	n/a	n/a	27-00-899	ATV, trailers, trucks	3/28/2016
Modifications requested by Weed Superintendent (\$36,800 total)	1,000.00	n/a	n/a	27-00-465	Utilities-Electricity (for chemical storage)	3/28/2016
Modifications requested by Weed Superintendent (\$36,800 total)	2,600.00	n/a	n/a	27-00-449	Safety items, uniforms, tools, etc.	3/28/2016
Modifications requested by Weed Superintendent (\$36,800 total)	2,600.00	n/a	n/a	27-00-431	Travel/training	3/28/2016
Modifications requested by Weed Superintendent (\$36,800 total)	1,000.00	n/a	n/a	27-00-470	Vehicles - Fuel	3/28/2016
Modifications requested by Weed Superintendent (\$36,800 total)	2,500.00	n/a	n/a	27-00-2500	Vehicles - Repairs & Maintenance	3/28/2016
Modifications requested by Weed Superintendent (\$36,800 total)	3,500.00	n/a	n/a	27-00-523	Education & Outreach	3/28/2016
Modifications requested by Weed Superintendent (\$36,800 total)	150.00	n/a	n/a	27-00-528	Dues/Memberships	3/28/2016
Modifications requested by Weed Superintendent (\$36,800 total)	300.00	n/a	n/a	27-00-559	Miscellaneous Expenses	3/28/2016
Modifications requested by Weed Superintendent (\$36,800 total)	7,500.00	n/a	n/a	27-00-557	Non-capital equipment (backpack sprayer)	3/28/2016
Modifications requested by Weed Superintendent (\$36,800 total)	650.00	n/a	n/a	27-00-440	Supplies - Office	3/28/2016
Increase IT Contractor budget	10,000.00	01-18-526	Contingency	01-14-677	Contracted IT Support	3/14/2016
Increase IT capital budget to upgrade SAN	45,000.00	01-18-526	Contingency	01-14-804	Capital-IT Hardware	3/14/2016
Modify budget for better record keeping	5,000.00	82-00-509	Fair Expenses	82-00-509	Fair Book expenses	4/11/2016
Re-allocate budget to pay assessment for IAC Capital Crimes Defense Fu	3,095.00	01-18-416	Workers Compensation	01-08-528	Dues/Memberships	4/11/2016
Re-allocate budget to pay prisoner medical expenses	7,000.00	01-18-416	Workers Compensation	01-20-503	Prisoner-Medical Expenses	4/11/2016
Transfer funds to purchase calibration unit for DUI testing station	1,275.00	01-04-557	Non-capital equipment items	01-04-899	Capital Equip Items costing >\$1,000	4/11/2016
Transfer funds to purchase water tank	4,033.00	33-00-520	Gravel Stabilization	33-00-899	Capital Equipment	4/11/2016
Re-allocate budget to provide additional Contingency Funds	35,000.00	01-18-533	Animal Control	01-18-526	Contingency	4/11/2016
Changes that increase a Total Fund Budget without increasing taxes & DO NOT require a Journal Entry to move cash balances. These amounts will be added to the end-of-year Budget Resolution.						
Use remaining cash to purchase walk & roll equipment	24,950.00	n/a	n/a	02-00-899	Equipment	2/8/2016
Use unanticipated revenue for new Fair expenses	1,000.00	n/a	n/a	82-00-444	Queen expenses	4/11/2016
Use unanticipated revenue for new Fair expenses	2,000.00	n/a	n/a	82-00-445	Pig wrestling	4/11/2016

Teton County Salary Schedule for FY 2017
HOURLY PAY RATE

Market
Point



Pay Grade	A	B	C			D
	HIRING (86-90%) 86%	PROFICIENT (91-95%) 91%	96%	MARKET (95-110%) 100%	110%	SUPERIOR PERFORMANCE (111-120%) 120%
12	\$35.49	\$37.55	\$39.61	\$41.26	\$45.39	\$49.52
11	\$30.86	\$32.66	\$34.45	\$35.89	\$39.47	\$43.06
10	\$26.83	\$28.39	\$29.95	\$31.20	\$34.32	\$37.44
9	\$23.33	\$24.69	\$26.04	\$27.13	\$29.84	\$32.55
8	\$20.29	\$21.47	\$22.65	\$23.59	\$25.95	\$28.31
7	\$18.45	\$19.52	\$20.59	\$21.45	\$23.60	\$25.74
6	\$16.76	\$17.74	\$18.71	\$19.49	\$21.44	\$23.39
5	\$15.67	\$16.59	\$17.50	\$18.23	\$20.05	\$21.87
4	\$14.65	\$15.50	\$16.35	\$17.03	\$18.73	\$20.44
3	\$13.69	\$14.49	\$15.28	\$15.92	\$17.51	\$19.10
2	\$12.79	\$13.54	\$14.28	\$14.88	\$16.37	\$17.85
1	\$11.95	\$12.65	\$13.34	\$13.90	\$15.29	\$16.68

Employees within a particular pay grade will be hired at 86-90% of the Market Point. As time goes by, and as funds permit, deserving employees will receive merit raises within their pay grade based upon their work performance and the current Merit Administration Matrix. The Teton County Salary Schedule will be reviewed and adjusted as needed.

Teton County Kinds & Levels (Pay Grade) Chart: January 2016

Pay Grade	Clerk/Auditor/Recorder	Assessor Treasurer	Commission, Road & Bridge, Extension, GIS, Planning/Zoning	Legal Probation & Parole	Law Enforcement
12			Public Works Director		
11			Planning/Bldg/GIS Administrator		Chief Deputy Sheriff
10			Building Official County Executive Assistant Emergency Management Coordinator IT Administrator Road & Bridge Supervisor	Deputy Prosecuting Attorney	Lieutenant
9	Court Supervisor		Solid Waste Supervisor		Sergeant (Detective & Patrol) Admin. Mgr of Operations
8	Chief Deputy Clerk Deputy Clerk: Lead Auditor	Chief Deputy Assessor Chief Deputy Treasurer	Building Inspector Planner Weed Superintendent/Natural Resource Specialist Engineering Technician GIS Coordinator	Chief Juvenile Probation Officer Prosecutor's Investigator	Sheriff's Deputy (POST-certified) IT Services Coordinator
7	Deputy Clerk: Payroll/HR/Indigent		Project & Shop Foreman Solid Waste Foreman Mosquito Abatement District Director Facilities Maintenance Supervisor	Juvenile Probation Officer	Deputy Recruit Dispatch Supervisor
6			Code Compliance Technician Fair Ground Administrator R & B Equipment Operator Civil Bailiff	Victim Witness Coordinator	Senior Dispatcher Victim Advocate
5	Court Clerk Deputy Clerk-Election Supervisor	Senior Deputy Assessor	SW Equipment Operator (also Recycler/Operator) Road & Bridge Office Manager Land Use Services Assistant	Legal Secretary	Dispatcher Civil Process Clerk Animal Control Officer
4	Deputy Clerk	Deputy Assessor Deputy Treasurer Lead Motor Vehicle Specialist	Road & Bridge Administrative Assistant Truck Driver Extension Assistant 4-H Coordinator Facility Maintenance Worker SW Weigh Master		Sheriff's Administrative Specialist
3		Motor Vehicle Specialist	Weed Inspector		Driver's License Specialist/Office Asst.
2			SW Laborer		
1			SW Laborer		

Fee
Resolution
2016-0411B

PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Board of Teton County Commissioners will meet April 11, 2016 at 4:00 pm in the Commissioners' Meeting Room at 150 Courthouse Drive in Driggs, Idaho to discuss adding the fees described below. Any person may appear and be heard at this time.



PLANNING, ZONING & BUILDING FEES

Demolition Permit	\$50
Parcel Rectification Plat Approval	\$395
Property Inquiry	\$150
Re-Roofing Permit	\$50

Published in the Teton Valley News March 11 & April 7, 2016.



RESOLUTION 2016-0411B
A RESOLUTION TO ADOPT A REVISED
COUNTY FEE SCHEDULE FOR FISCAL YEAR 2016

WHEREAS, on the 11th day of April, 2016 the Board of County Commissioners held a public hearing to discuss proposed changes to the County's Fee Schedule for Fiscal Year 2016; and

WHEREAS, the fee schedule hearing was held in accordance with Idaho Code 63-1311; and

WHEREAS, the public notice of the hearing was duly published in the *Teton Valley News* on March 31 and April 7, 2016;

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners hereby unanimously adopts the revised Fee Schedule (Exhibit 1) for Fiscal Year 2016.

DATED and done this 11th day of April, 2016.

TETON COUNTY BOARD OF COMMISSIONERS

By: _____
Bill Leake, Chairman

ATTEST: _____
Mary Lou Hansen, Clerk



TETON COUNTY FEE SCHEDULE: Effective ~~March 14~~ April 11, 2016

Per Idaho State Statute and/or as adopted by the County Commissioners on ~~March 14~~ April 11, 2016

BUILDING PERMIT FEES

AGRICULTURAL BUILDINGS

Agricultural Exempt Building \$40

COMMERCIAL BUILDINGS

Permit Fee0061 x valuation

Plan Review Fee0012 x valuation

Mechanical Permit25 x Permit Cost

Mechanical Review (in house)25 x Plan Review Fee

COMMERCIAL VALUES PER SQUARE FOOT *(used to calculate fees)*

See ICC Building Valuation Data on next page

DEMOLITION \$50

GENERAL & MISCELLANEOUS FEES

Appeal of Building Official's Decision \$150

Building Department use of outside consultants

for Plan Review, Inspection or both Actual Costs, including admin and overhead

Fences over 6 feet high \$50

Inspections for which no fee is specifically indicated \$50/hour (1 hr min)

Mechanical Permit (wood/pellet stoves, hot water heater, fireplace, furnace, boiler, etc.) .. \$50 per unit

Residential Wind & Telecommunication Towers \$250

Signs (if a permit is required) \$50

Solar System Installation \$50

Temporary residence or use in a permanent structure

(i.e. dry cabin, recreational cabin, yurt, park model, etc.) \$50

Type 3 Setting (Detached Pre-Manufactured Accessory Structures, *not pre-built*).... \$40

Work Commencing Without a Permit 25% of Permit

MANUFACTURED/MOBILE HOME INSTALLATION

Type 1 Setting (Full Concrete or Block Foundation) \$250

Type 2 Setting (Pier Foundation with Skirting) \$150

Conversion to U Occupancy \$50

RE-ROOFING \$50

RESIDENTIAL FEE RATE

Permit Fee0061 x valuation

Plan Review Fee0012 x valuation

Permit Extension363 x original permit fee

RESIDENTIAL VALUES PER SQUARE FOOT *(used to calculate fees)*

Single Family Dwelling \$108

Additions *with* Plumbing \$108

Additions *without* Plumbing \$80

Basement – unfinished \$23

Basement – finished \$80

Finishing Basement \$57

Garage/Barn with foundation	\$40
Carport/Covered Deck.....	\$23
Shed/Pole Barn.....	\$23
Conversion to residential occupancy.....	\$57

International Building Code Council Building Valuation Data

As published February 2014 Building Safety Journal

Group (2012 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	224.49	217.32	211.92	202.80	199.83	185.33	198.14	174.43	167.63
A-1 Assembly, theaters, without stage	205.71	198.24	193.04	184.18	172.15	166.65	177.36	155.75	149.15
A-2 Assembly, nightclubs	177.15	172.12	167.31	160.58	150.83	146.74	154.85	136.88	132.81
A-2 Assembly, restaurants, bars, banquet halls	176.15	171.12	165.31	159.58	148.83	145.74	153.65	134.88	131.81
A-3 Assembly, churches	207.73	200.26	195.06	186.20	174.41	168.81	179.38	158.82	151.41
A-3 Assembly, general, community halls, theaters, museums	173.36	165.90	159.09	151.83	138.90	134.40	140.81	122.50	116.89
A-4 Assembly, arenas	204.71	197.34	191.04	183.18	170.15	165.65	176.36	153.75	149.15
B Business	179.29	172.71	166.06	159.70	144.83	139.20	152.43	128.93	121.32
E Educational	192.11	185.49	180.00	171.80	160.00	151.43	165.97	139.90	135.35
F-1 Factory and industrial, moderate hazard	106.42	102.22	97.18	92.28	83.24	79.82	88.22	68.68	64.28
F-2 Factory and industrial, low hazard	107.42	103.22	97.18	92.28	83.24	79.82	88.22	68.68	64.28
H-1 High Hazard, explosives	161.63	86.44	81.29	85.49	77.67	72.95	82.34	63.02	N.P.
H224 High Hazard	161.63	86.44	81.29	85.49	77.67	72.95	82.34	63.02	67.71
H-5 HPSA	179.29	172.71	166.06	159.70	144.83	139.20	152.43	128.93	121.32
I-1 Institutional, supervised environment	177.76	171.80	168.62	159.45	146.31	142.45	155.13	131.29	126.72
I-2 Institutional, hospitals	302.44	295.85	290.11	281.84	268.80	N.P.	275.68	246.90	N.P.
I-2 Institutional, nursing homes	209.28	202.79	197.05	188.78	175.72	N.P.	182.52	158.91	N.P.
I-3 Institutional, restrooms	204.27	197.68	191.94	183.67	171.10	164.68	177.41	153.40	148.80
I-4 Institutional, day care facilities	177.76	171.80	166.62	159.45	146.31	142.45	159.19	131.29	126.72
M Mercantile	132.04	127.01	121.20	115.47	105.47	102.38	109.54	91.33	88.46
R-1 Residential, hotels	179.14	172.89	167.99	160.83	147.95	144.10	160.62	132.93	128.30
R-2 Residential, multiple family	169.25	163.99	159.01	151.04	138.77	135.91	151.62	124.74	120.18
R-3 Residential, one- and two-family	141.89	137.90	134.46	121.09	128.88	122.71	128.29	117.71	110.29
R-4 Residential, care-assisted living facilities	177.76	171.80	166.62	159.45	146.31	142.45	159.13	131.29	126.72
S-1 Storage, moderate hazard	109.63	85.44	80.29	85.49	76.57	71.95	81.34	61.02	56.71
S-2 Storage, low hazard	99.53	94.44	89.29	84.49	75.57	70.95	80.34	61.02	56.71
U Utility, miscellaneous	75.59	71.22	66.78	63.37	56.96	53.22	60.41	44.88	42.48

COPIES, COMPUTER PRINT-OUTS and BANK FEES

There is no charge for the first 100 pages of a public record, per IC 74-102(10)(a)

B&W: Letter & Legal	\$0.10
B&W: 11 x 17.....	\$0.25
Color: Letter & Legal	\$0.75
Color: 11x17.....	\$1.50
Plats & Cadastral Maps: All sizes	\$4
Data CDs, DVDs, Emails	\$3
Recorded or Filed Documents (as set by State Statute and Judicial Order).....	\$1 per page
Returned Check Charge.....	\$20
Public Records Requests (no charge for first 2 hours)	\$25 per hour

COURT FEES (as set by state statute or listed below)

Court Technology Fee (per credit card transaction).....	\$3
---	-----

DIGITAL DATA & GIS FEES

17 x 22 Map.....	\$8
22 x 34 Map.....	\$12
34 x 44 Map.....	\$15
Custom Mapping	(if staff is available) \$65 per hour

FAIRGROUND RENTAL RATES

Fair Building, including kitchen	\$25/hour, \$250/day
Fair Building, propane heater.....	\$4/hour
Fair Grounds, including moveable bleachers and picnic area.....	\$25/hour, \$250/day
Picnic Area, exclusive private use	\$15/hour, \$150/day
Pavilion & Outdoor Arena, exclusive non-commercial use	\$25/hour, \$250/day

Pavilion & Outdoor Arena, <i>exclusive commercial use for lessons, clinics</i>	\$50/hour, \$500/day
Pavilion & Outdoor Arena, <i>for-profit events, includes cook shack</i>	\$400/event* +10% of gate
<i>*If arena floor is altered due to rental, there is a \$300/day charge until arena is returned to its original condition.</i>	
Pavilion & Outdoor Arena, <i>non-ag commercial users, subject to Fair Board approval</i>	\$1,500/day
Outdoor Arena Sound System	\$50/day or event
Lights, Pavilion.....	\$10/hour
Lights, Outdoor Arena	\$20/hour

LICENSES

Beer, not for consumption on premises	\$25
Beer, for consumption on premises	\$75
Beer, draft, bottled, canned, for consumption on or off premises	\$100
Beer & Wine, for consumption on premises, one day only	\$20
Catering Permit.....	\$20
Dog Breeders License	\$100
Dog License (neutered)	\$7.50
Dog License (intact)	\$32.50
Liquor, by the drink, for consumption on premises	25% of fee charge by State
Wine, by the drink, for consumption on premises.....	\$100
Wine, bottled, for consumption on or off premises	\$100

PLANNING & ZONING FEES

Appeals.....	\$475
Area of City Impact (Driggs): Appeals	\$605
Area of City Impact (Driggs): Boundary Adjustment	\$284
Area of City Impact (Driggs): Conditional Use Permit.....	\$1,000
Area of City Impact (Driggs): Financial Surety Administrative Processing.....	\$50
Area of City Impact (Driggs): Lot Split	\$284
Area of City Impact (Driggs): Plat Amendment, Minor.....	\$450
Area of City Impact (Driggs): Plat Amendment, Substantial.....	\$2,015
Area of City Impact (Driggs): Subdivision (2 lots).....	\$2,826
Area of City Impact (Driggs): Subdivision (3-9 lots).....	\$3,753
Area of City Impact (Driggs): Subdivision (10-25 lots).....	\$7,323
Area of City Impact (Driggs): Subdivision (26-99 lots).....	\$19,729
Area of City Impact (Driggs): Subdivision (100-399 lots).....	\$37,234
Area of City Impact (Driggs): Subdivision (400+ lots).....	\$50,263 +\$84 per lot
Area of City Impact (Driggs): Variance.....	\$1,131
Area of City Impact (Driggs): Zone Change, <5 acres.....	\$1,936
Area of City Impact (Driggs): Zone Change, 6-20 acres	\$2,416
Area of City Impact (Driggs): Zone Change, >20 acres.....	\$2,896
Boundary Adjustment	\$206
Boundary Adjustment, Plat Re-submittal.....	\$103
Conditional Use Permit	\$1,260
Development Agreement Extension.....	\$326
Development in the Floodplain.....	\$35
FEMA Application.....	Actual Cost
Financial Surety Administrative Processing	\$50
Home Occupation Permit, First two years	\$75
Home Occupation Permit, 2-year renewal	\$50
Legal Notice Re-advertise.....	Actual Cost
One Time Only Lot Split.....	\$206
One Time Only Lot Split, Plat Resubmittal	\$103
Parcel Rectification Plat Approval <i>(see effective only upon approval of Title 9 Chapter 11)</i>	\$395
Permitted with Conditions.....	\$268
Plat Amendment, Insignificant.....	\$395
Plat Amendment, Substantial <i>(increase or decrease in scale)</i>	\$1,700
Property Inquiry	\$150
Recording Time Extension	\$326
Scenic Corridor Application.....	\$200
Sign Permit.....	\$1 per s/f (\$10 Min. & \$50 Max)

Subdivision (01) All Sizes.....	See Below
<i>Concept, 10%; Preliminary Plat, 60%; Final Plat, 30%</i>	
Subdivision (2)..... 2 Units.....	\$1,000
Subdivision (3)..... 3-7 Units.....	\$2,139
Subdivision (4)..... 8-19 Units.....	\$5,705
Subdivision (5)..... 20-49 Units.....	\$12,360
Subdivision (6)..... 50-79 Units.....	\$16,322
Subdivision (7)..... 80-119 Units.....	\$21,392
Subdivision (8)..... 120-149 Units.....	\$27,255
Subdivision (9)..... 150-199 Units.....	\$34,069
Subdivision (10)..... 200-299 Units.....	\$41,675
Subdivision (11)..... 300-399 Units.....	\$50,232
Subdivision (12)..... 400 Units.....	\$61,800
Subdivision (13)..... cost per Unit greater than 400.....	+\$75
Subdivision Extension..... all other application fees must be current.....	\$326
Surveyor/Engineer/Floodplain/NP, Third Party Review.....	Actual Cost
Survey Review Fee: OTO, Boundary Line Adjustment & Plat Amendment.....	\$200
Survey Review Fee: New Subdivision.....	\$350
Temporary Use Permit.....	\$75
Vacation.....	\$1,100
Variance.....	\$676
Zone Change, <5 acres.....	\$1,215
Zone Change, 6-20 acres.....	\$1,877
Zone Change, >20 acres.....	\$2,357

PUBLIC RECORDS REQUESTS (pursuant to Idaho Code 9-337 through 9-350)

Copies will be charged as listed above - County staff cannot perform records searches
 Labor (in excess of 2 hours) required to fulfill requests..... \$25 per hour

ROAD & BRIDGE: Permit to Work Within a County Right-of-Way (Approach Permit)

Single Residence..... \$30 per approach
 Subdivision or Commercial Building..... \$60 per approach

RECORDING FEES (Set by Idaho Statute 31-3205)

For recording every instrument, paper or notice, for the first page..... \$10
 For each additional page..... \$3
 For copies of any record or paper, for each page..... \$1
 Releasing or Assigning more than one document within the same instrument..... \$1 each

A page shall not exceed 14" in length nor 8.5" in width. Each page shall be typewritten or be in legible writing. The recording fee to be charged for maps, sketches, drawings or other instruments except plats larger than the size permitted above for a page shall be two cents (2¢) per square inch.

SHERIFF'S FEES

Civil Processing, Service..... \$35
 Civil Processing, Return..... \$35
 Burglar Alarm, new permit..... \$75
 Burglar Alarm, annual renewal..... \$25
 Burglar Alarm..... First false alarm, \$25; second false alarm, \$75; third false alarm, \$125
 Fourth or more false alarms, \$175; hearing/appeal, \$200
 Concealed Weapons Permit (new permits)..... \$64.45
 Concealed Weapons Permit (renewals)..... \$37.70
 Other Sheriff's Fees..... as set by State Statute and/or listed on next page

SOLID WASTE FEES

USER FEES (collected with property taxes)..... \$60 per real property parcel
 CREDIT APPLICATION FEE..... \$20
 TIPPING FEES BY WASTE TYPE (There is a \$10 minimum charge unless noted below)
 Household Waste, 130 lbs or less (or 5 bags)..... \$5
 Household Waste, over 130 lbs..... \$76 per ton

Non-Household, Unsorted Waste.....	\$210 per ton
Sorted Waste, up to 350 lbs	no charge
Sorted Waste, more than 350 lbs.....	\$15 per ton
Dead Animal Waste.....	\$15 per ton
Small Household Appliances.....	\$76 per ton
Large Household Appliances with Refrigerant	\$15 each
Tires: Car & Light Truck	\$5 each
Tires: Truck	\$10 each
Tires: All others and more than five	\$125 per ton
Credit/Debit Card Convenience Fee.....	\$1 per transaction

*If a fee is calculated by weight, persons weighing more than one waste type will be charged the higher rate.
Tipping Fees will be waived for trash picked up by persons or agencies participating in clean-up activities approved by the Board of County Commissioners.*

VEHICLE ADMINISTRATIVE FEE (collected by DMV) \$4.50

TETON COUNTY SHERIFF'S FEES

Effective 10-01-2015

	SERVICE	RETURN		SERVICE	RETURN
Accident Reports	\$.10/Page	n/a	Record Notice of Levy	Cost	Cost
Additional Posting, Each	\$15	n/a	Notice of Pay Rent/Quit	\$35	\$35
Affidavit & Order	\$35	\$35	Notice of Sale, First	\$15	n/a
Arrest, Criminal	n/a	n/a	Notice To Quit/Vacate	\$35	\$35
Assistance, Writ of	\$35	\$35	Notice, Landlord Tenant	\$35	\$35
Attachment, Writ of	\$35	\$35	Order for Appearance	\$35	\$35
Bond, for Taking of	\$15	n/a	Order to Show Cause	\$35	\$35
Cancellation of Service	\$25	n/a	Posting (Sale Notice)	\$15	n/a
Certificate of Redemption	\$20	n/a	Posting Additional Notice	\$15	n/a
Certificate of Sale (Personal Property)	\$25	n/a	Preliminary Injunction	\$15	\$15
Certificate of Sale (Real Property)	\$25	n/a	Real Property - Levy & Sale	\$35	\$35
Certified Mail	Cost + \$7	n/a	Registered Mail	Cost	Cost
Claim & Delivery/Writ Possession	N/A	n/a	Sale Notice	\$15	n/a
Commission without Levy	\$150	n/a	Serve Affidavits &/or Notice	\$35	\$35
Commission with Levy	\$175	n/a	Serve Notice of Levy/Recorder	\$35	n/a
Commissioner of Insurance	\$30	\$30	Serve SIC with Writ	\$35	\$35
Complaint	\$35	\$35	Serve Undertaking	No Charge	No Charge
Court Commit/Jail Stay (per day)	\$25	n/a	Sheriff's Deed	\$35	n/a
Criminal Summons	No Charge	No Charge	Small Claims & Order	\$35	\$35
Cross Complaint	\$35	\$35	Small Claims w/o Order	\$35	\$35
Earnings Withholding order	\$35	\$35	State Auditor Requires	\$15	n/a
Eviction (Writ of Possession)	\$35	\$35	Summons & Complaint	\$35	\$35
Execution, Writ of	\$35	\$35	Summons & Petition	\$35	\$35
Federal Court Process (government)	No Charge	No Charge	Summons/Juror	n/a	n/a
Federal Court Process (individuals)	\$35	\$35	Support Affidavits and/or Notices	No Charge	No Charge
Finger Print Cards (each)	\$20	\$20	Temporary Restraining Order	\$20	No Charge
Garnishment (all types)	\$35	\$35	Tenant 3-day Notice	\$35	\$35
Incident Reports	\$.10/Page	n/a	Three Day Notice Quit/Rent	\$35	\$35
Injunction & Injunction	\$35	\$35	Three Day Notice to Quit	\$35	\$35
Pendente Lite					
Interim Return	n/a	\$15	Undertaking/Bond	\$35	\$35
Keeper's Receipt	n/a	n/a	VIN Inspection	\$5	n/a
Moving & Storage	\$1,000 min	n/a	Warrant Bench (Civil)	\$25	\$25
Not Found Return	\$35	\$35	Warrant of Distraint	\$35	\$35
Notice of Entry of Sister State	\$35	\$35	Writ & Undertaking	\$35	\$35
Notice of Levy	\$35	\$35	Writ (All Types)	\$35	\$35



FROM: Planning and Building Administrator
TO: Board of County Commissioners
RE: Planning & Building Department Update
MEETING: April 11, 2016

*Designates items where BoCC action is needed or potential action is possible

Planning & Building Permit Quarterly Update

See Attached summary

County Provided Property Inquiries

See Attached memo.

Recreation:

I would like to schedule a 1-2 hour sit down with the BoCC, the Recreation Planner and myself during the 4-25-2016 BoCC meeting. I would like to discuss the some of the findings and direction we are looking to take with recreation, similar to the meeting we had with weeds.

Land Use Development Code:

1. We are anticipating having the PZC Draft of the code ready for the BoCC on April 22nd, and then a combined BoCC and PZC on May 10th to discuss the draft.
2. Approval Process- Here are the possible steps for adopting the code.

Option #1	Option #2	Option #3	Option #4
PZC Outreach	PZC Outreach		
PZC Revisions	PZC Revisions		
PZC Public Hearing	PZC Public Hearing	PZC Public Hearing	PZC Public Hearing
PZC Recommendation	PZC Recommendation	PZC Recommendation	PZC Recommendation
BoCC Outreach		BoCC Outreach	
BoCC Revisions		BoCC Revisions	
BoCC Public Hearing	BoCC Public Hearing	BoCC Public Hearing	BoCC Public Hearing
BoCC Adoption	BoCC Adoption	BoCC Adoption	BoCC Adoption
Yellow denotes what is required in Idaho State Code 67-6511			

Prior to identifying a timeline and finalizing a public outreach plan, the desired steps should be identified. Option #1 is the most intensive, and would take the most amount of time. Option #4, is the least intensive and would take the least amount of time. Option #2 tends to be the most common approach in my experience, however the cities of Driggs and Victor are utilizing the Option #4 approach.

City of Driggs Survey Review Agreement:

Attached is an agreement with the City of Driggs to perform their survey reviews prior to recording surveys and plats. In the past they utilized our contract with a 3rd party and that caused some issues. They would like to use the same survey reviewer we use, our Public Works Director.

HISTORIC INCOME AND PERMIT COUNT

FISCAL YEAR CALCULATION

BUILDING FEES	2010	Fiscal 2011	2012	2013	1 st half of 2014	2014	1 st half of 2015	2015	1 st half of 2016
Residential	34	9	12	23	5	25	10	57	23
Commercial	1	1	6	1	3	5	3	4	2
Other Structures	38	16	30	47	14	45	15	48	12
Misc. Permits		11	18	27	5	23	9	37	10
Total Permits	73	37	66	98	27	98	37	146	47
Re-activations			8	6	1	3	6	9	1
Permit fees	\$49,384.80	\$26,334.42	\$45,058.55	\$73,356.26	\$22,378.37	\$74,223.43	\$32,765.43	\$110,124.03	\$37,413.69
Residential Impact fees	19 @ \$38,113.24	12 @ \$24,071.52	13 @ \$26,077.48	23 @ \$46,137.08	5 @ \$10,029.8	25 \$50,149.00	9 @ \$18,053.64	55 @ \$110,327.8	23 @ \$47,057.69
Commercial Impact fees	1 @ \$84.30	2 @ \$1,035.47	3 @ \$885.32	-	2 @ \$421.65	3 @ \$1,012.14	2 @ \$1012.14	2 @ \$609.54	1 @ \$920.61

PLANNING AND ZONING DEPARTMENT HISTORIC INCOME and UNITS

PLANNING AND ZONING FEES	2010	Fiscal 2011	2012	2013	1 st half of 2014	2014	1 st half of 2015	2015	1 st half of 2016
Planning and Zoning Applications	OTO/ BA 13 SUB 8 CUP 1 ZONE CHG 0 MISC 22	OTO/BA 9 SUB 1 CUP 4 ZONECHG 0 MISC 11	OTO/BA 19 SUB 3 CUP 1 ZONE CHG 1 MISC 18	OTO/BA 15 SUB 0 CUP+ 2 ZONE CHG 0 MISC** 23	OTO/BA 4 SUB 1 CUP 0 ZONE CH MISC** 8	OTO/BA 13 SUB 1 CUP 2 ZONE CH 0 MISC**23	OTO/BA 6 SUB 1 CUP 1 ZONE CH MISC** 14	OTO/BA 16 SUB 1 CUP 0 ZONE CH 0 MISC** 26	OTO/BA 10 SUB 3 CUP 1 ZONE CH MISC** 6
Total Applications	44	25	42	40	13	39	21	43	20
Income	\$21,957.5	\$9,602.4	\$ 20,358.6	\$8,047	\$2,325	\$ 8,537	\$7,454	\$ 12,504	\$2,943

- ** plat amendment x2 floodplain permit x6, permitted with conditions x2, DA amendment, DA Extension, TUP x 6, sign x 3, BA re-submittal, Scenic Corridor
- ** floodplain permit (1), DA Extension, Home Occ / renewal (2), insignificant Plat amdt (2), TUP (2), Permitted with Conditions (3), Sign (3), variance
- ** floodplain permit (5), DA Extension, Home Occ / renewal (4), insignificant Plat amdt (4), TUP (3), Permitted with Conditions (2), Sign (3), variance
- ** Plat Amd (10), sign (1), TUP (2), Variance (1), Floodplain (4), Scenic Corridor (3), Home Occupation (3), Permitted with Conditions (2)
- ** Plat Amd (4), sign (1), TUP (1), Variance (1), Floodplain (2), Scenic Corridor (1), Home Occupation (2), Permitted with Conditions (2)
- ** Plat Amd (1), Floodplain (1), Scenic Corridor (1), sign (1), TUP (1), Home Occupation (1)

Residential Impact fees collected to date: 183 @ \$ 2,005.96 Total \$ 367,090.68

Commercial Impact fees collected to date: 14 Total \$ 10,581.02



FROM: Planning & Building Administrator Jason Boal
TO: Board of County Commissioners
RE: County Provided Property Inquiries
MEETING: April 11, 2016

In the March 14th meeting the BoCC decided:

PARCEL RESEARCH & RECTIFICATION. The Board discussed Mr. Boal’s proposal to convert his current part-time employee to a full-time position to assist with parcel inquiries and other duties. He has analyzed the costs involved with parcel research and proposes a new \$150 per parcel “Property Inquiry Fee” for persons asking the county to research the history their parcel(s). The Board decided to delay hiring a new employee until after the required fee increase public hearing is held April.

This is basically the same summary I presented in the 3-14-16 meeting.

Current-

Inquiries-

- The average inquiry takes about 3.5 hours of staff time.
- Using the 3.5 hour average time, current staff has spent the following completing inquiries to date:
 - FY 2015
 - 224 inquiries
 - Hours – 784 (19.6/52 work weeks)
 - Cost to the County - roughly \$26,100
 - FY 2016 (**43% of fiscal year**)
 - 223 inquiries completed (as of 3/2/2016)
 - **Hours – 780.5 (19.5/22 work weeks used on inquiries)**
 - Cost to the County - roughly \$26,000

Fees-

We are not charging any fees to cover the cost of the inquiries.

Staffing-

At least three (3) staff members work on the inquiries: the Planner doing the research, the PT Clerk entering data into the spreadsheet, and the Administrator providing interpretation/support and review. (The Prosecuting Attorney and the Public Works Director/Engineer are often consulted when unique issues arise. This time is not included)

Proposed-

Staffing-

Convert the PT Clerk (Pay Grade 5) to a full time Land Use Services Assistant (Pay Grade 5). This would allow the cost to the County to decrease for providing this service and then allow the Planner position to focus on Land Use applications and the Land Use Code.

Adding 32 hrs/week to the current 8hr/week position for the rest of FY 2016 would cost approximately \$18,000 for salary and benefits (as of 4-5-2016). For FY2016 the Planning Department currently is calculated to have an excess in salary budget over \$20,000, because of the Rec Coordinator being hired as a part time position and the Weed Superintendent/Natural Resource officer being hired on in December.

In FY 2017, if the funding levels stayed the same for all of the positions, it would be an increase to the department budget of roughly \$36,000 (salary & benefits).

Fees-

1. Charging \$150 per inquiry will cover the cost of staff time, supplies, and overhead for the inquiries.
 - a. We would need to complete 240 inquiries within a year, at that rate, to cover the increased cost of adding staff.
 - b. If we had been charging \$150 for FY2016 we would have recovered \$33,600 already this year.

BoCC Decisions-

1. Will the county provide this service?
2. Will the BoCC approve additional staff to help cover the increased demand on staff time?

**TETON COUNTY— CITY OF DRIGGS INTERAGENCY AGREEMENT FOR
PROVISION OF SURVEY REVIEW SERVICES BY TETON COUNTY
SURVEYOR**

This AGREEMENT FOR PROVISION OF ~~PLAN SURVEY AND PLAT~~ REVIEW SERVICES BY TETON COUNTY ~~BUILDING OFFICIAL SURVEYOR~~ FOR ~~SIMMONS OFFICE/ RESIDENCE MIXED USE PROJECTS SURVEY AND PLAT REVIEWS~~ (the " Agreement") is made and entered into this, ___ day of _____ , 2016 by and between the City of Driggs, Idaho, a municipal corporation (hereinafter referred to as "City"), and " Teton County, Idaho, a political subdivision of the State of Idaho (hereinafter referred to as " County").

~~This Memorandum of Understanding (MOU) between the City of Driggs, Idaho, (Driggs), and Teton County Idaho (Teton) is made and entered into this ___ day of _____, 2010.~~

WITNESSETH:

~~WHEREAS, Idaho statute 50-1305 requires verification of plats by a professional land surveyor prior to recording; and the City requires an independent certified land surveyor to perform survey reviews services for plats and surveys submitted to the City prior to recording the surreys or plats.~~

WHEREAS, Teton County employs a properly ~~registered~~certified land surveyor who is capable of performing such survey review duties; and

WHEREAS, state statute further dictates that the county shall collect from the subdivider a fee reasonably related to the cost of providing such service.

NOW THEREFORE, in consideration of the foregoing recitals, which are incorporated herein by this reference, the covenants and promises set forth herein, and for other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

1. The Teton County Surveyor (~~Public Works Director~~) will fulfill the plan plat review duties required ~~by the City for plats within the boundaries of the City of Driggs.~~
2. The City will pay Teton County the following in exchange for the services:

Service	Fee Calculation	Total Fee
Survey Review Fee, (New Subdivision)	\$350 + 15% administration	\$402.50
Survey Review Fee, (Boundary Line Adjustment, One-Time)	\$200 + 15% administration	\$230

<u>Only Lot Split, Annexation, Plat Amendment, etc.)</u>		
--	--	--

3. The City will provide for all other requirements of administering and approving the application plat or survey.
4. The County will invoice the City within 30 days of the review being completed.
5. The parties agree that the relationship created by this Agreement is solely that of a County and City. Nothing in this agreement shall create the County or City as an agent, employer, employee, legal representative, partner or subsidiary of the other.
6. The Agreement may only be modified in writing and shall be executed by all parties hereto.
7. The failure of any party to insist upon the strict performance of any term of this Agreement shall not be considered a waiver of any term of this Agreement. All terms of this Agreement shall remain in full force and effect.
8. All notices in connection to this Agreement shall be in writing and shall be deemed delivered to the addresses when delivered in person on a business day at the address set forth under the signatures of this agreement below or on the same day as deposited in the United States Mail, postage prepaid, certified or registered mail, return receipt requested, addressed to the address set forth under the signatures of this agreement below.
9. This agreement shall be construed and enforced pursuant to the laws of the State of Idaho.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

CITY OF DRIGGS, IDAHO

ATTEST:

By: Mayor
City of Driggs
PO BOX 48
~~XX~~60 S. Main St
Driggs, Idaho 83422

By: City Clerk

TETON COUNTY, IDAHO

ATTEST:

By: Chair
Board of County Commissioners
150 Courthouse Drive
Driggs, Idaho 83422

By: County Clerk

Teton County Ambulance Service District Minutes: March 28, 2016

Commissioners' Meeting Room, 150 Courthouse Drive, Driggs, Idaho

AGENDA

1. Approval available minutes
2. Fire District proposal: Option C
3. Discussion of ambulance options

COMMISSIONERS PRESENT: Bill Leake, Kelly Park, Cindy Riegel

OTHER ELECTED OFFICIALS PRESENT: Fire District Commissioner Kent Wagener, Clerk Mary Lou Hansen

Chairman Leake called the meeting to order at 11:08 am.

● **MOTION.** Commissioner Park made a motion to approve the minutes of March 14, 2016. Motion seconded by Commissioner Riegel and carried.

FIRE DISTRICT PROPOSAL. Fire Commissioner Wagener reviewed the Fire District's Option C proposal (Attachment #1). In brief, Option C is that TVHC operates an ambulance for inter-facility transfers while the Fire District operates ambulances for emergency response. Commissioner Wagener said the Fire District could implement Option C without hiring additional personnel, which means dissolution of the ASD would produce net taxpayer savings of over \$500,000.

He said Option C would not have a significant impact on their day-to-day operation and explained that the District's recent decision to eliminate their mechanic position will save about \$90,000 per year. Commissioner Wagener said the Fire District has enough capital improvement funds on hand for future ambulance replacements.

Chairman Leake said he attended the March meeting of the TVHC Board of Directors where he learned that having paramedics familiar with emergency room procedures was a major reason why that Board would prefer to continue providing the ambulance service . . . unless a change would yield significant savings for taxpayers. Chairman Leake said Option C offers significant savings and would remove the County Commissioners from the business of providing emergency medical services. However, it would require cooperation between the Hospital and the Fire District. Commissioner Leake said the County would not want to do anything to jeopardize the future of the hospital and asked for TVHC's reaction to Option C.

Hospital CEO Keith Gnagey said TVHC needs to analyze the ramifications of the new proposal and could provide a response before the next meeting. The Board agreed to meet again at 5:30 pm April 11.

FUTURE OF HEALTH CARE. Mr. Gnagey presented a brief PowerPoint about the future of health care (Attachment #2). Chairman Leake thanked Mr. Gnagey for the information while emphasizing that the current discussion was about how to continue providing the current level of ambulance service most cost-effectively.

● **MOTION.** At 11:59 am Chairman Leake made a motion to adjourn the meeting and reconvene as the Board of County Commissioners. Motion seconded by Commissioner Park and carried.

Bill Leake, Chairman

ATTEST: _____
Mary Lou Hansen, Clerk

Attachment: #1 Fire District Option C
#2 Future of Health Care presentation



**TETON VALLEY
HEALTH CARE**

Your Healthcare — Elevated

120 East Howard Avenue, Driggs, Idaho 83422
208-354-2383 www.tvhcare.org

April 6, 2016

Teton Valley Health Care, Inc.
120 East Howard Street
Driggs, ID 83422

Ambulance Service District Commissioners
Teton County Courthouse
150 Courthouse Drive
Driggs, ID 83422

Commissioners:

Commissioners, please do not hurt the hospital by giving the ambulance service to the fire district. You will not hurt the fire district if they do not run the ambulance service, you will hurt the hospital if you take away the ambulance service.

Not too many years ago, the hospital had serious financial troubles and only through the generous contributions of the taxpayers was it able to survive. Small rural hospitals are under siege in today's environment, 68 similar hospitals have closed in the past few years. We survive because we are a community resource, because our community supports us and thinks of us for *all facets of health care*. Each part of clinical care that we lose weakens us. Losing ambulance service is not a death blow, but it will cause damage that could be avoided.

Over the next few years, our survival will be threatened by reduced reimbursement, changes in how we get paid, proliferation of mobile health care, telemedicine competition from non-local entities and a host of other factors. We know that you, the commissioners, support having a local hospital. Many of the future threats are not under your control. The current threat, losing the pre-hospital service, is. We ask that you support the hospital by allowing the hospital to continue to run the ambulance service.

We understand that the ASD commissioners do not want to referee issues like in our current relationship with the fire district. We can resume being the sole provider of ambulance service with the beginning of FY17. Our proposal for that is in the supporting document. This will help the hospital. We also believe it will improve the quality of service and not change the taxpayer burden to run the service.

Ambulance Service District Commissioners

April 5, 2016

Please work with us to reassure the public that we are doing everything we can to have the best ambulance service. We look forward to continuing to work with you to make our hospital and health care in the Valley a model of excellence.

Sincerely,



Keith Gnagey

CEO

Teton Valley Health Care, Inc.

Supporting Documentation

The purpose of this document is to provide background on the process and activities that have occurred since the fire district proposed to take over the ambulance service on January 25, 2016.

Process and Background

The fire district has presented three options for a different way of providing ambulance service. The first two options have fire personnel alone performing ambulance functions. The last option, Option C, splits the ambulance service into a "first responder" service run by fire personnel and a transfer service run by hospital staff.

Discussions of those proposals occurred on January 26 for Options A and B, the discussion of Option C is scheduled for April 11. The ASD Commissioners have encouraged the hospital and fire to submit documents and background material on how ambulance service is currently provided and the future of ambulance service. The hospital has responded with over 30 articles, written primarily by outside experts in the EMS and emergency medicine fields.

The focus of the fire district proposals has been, in our view, to create a separate ambulance service team that does not contain hospital personnel nor operate under hospital control. This is in marked contrast to the hospital view, which has been that a joint team, marshalling the limited Teton County resources into a cohesive team, is the better approach. The expert opinions and EMS/doctor views that the hospital has provided to the ASD commissioners buttress this joint approach. We have not seen any dissenting material presented by any party.

No discussion of the differing viewpoints has occurred in the public forum. The hospital believes that the future of EMS is directly tied to how the hospital provides clinical services, and that not continuing the clinical management of EMS staff by hospital doctors will hurt the hospital and the community.

The ASD Commissioners submitted questions to the hospital on the future of ambulance service; we responded on March 11 and answered follow-up questions in an ASD meeting on March 14. The hospital was also asked to prepare and give a presentation on the future of health care. We presented that material in an ASD meeting on March 28. The hospital has submitted questions to the fire district (submitted to fire on February 24, with a copy to the ASD commissioners) to try to understand how fire would operate the ambulance service. We have not, as of April 2, gotten any response other than a response from fire personnel indicating they had received the questions.

We want to be able to tell the public that the ambulance service is being operated in the best manner possible, at the highest quality. We welcome discussion on providing that public service. We would ask that the ASD not enter into an agreement unless they know how quality ambulance service will be provided.

Where EMS is Headed

All of the material that we provided to the ASD and all of the material we can find in the literature points to the following changes in EMS over the next few years – more clinical skills are going to be required; more close alignment with the hospital is going to be required; and the job will become more pro-active, with EMS staff being dispatched by the hospital, based on a change in the patient's condition, sometimes before the patient knows about the change.

- *More and more of the EMS functions will be clinical* – When EMS was started, it was primarily to function as a transport, to quickly get a patient to the hospital. Over the intervening years, more and more clinical responsibilities have been given to EMS staff and more extensive treatment takes place in the field. When Teton County started EMS, the level of training of EMS staff was the lowest level, Basic. We now have a Paramedic on both staffed ambulances. The job has morphed from a transport position to a clinical provider.
- *Increased interaction with the doctors in the ER will be possible and required* – one of the great advances in medicine is the increased use of telemedicine, which enables people to be seen and treated by doctors and specialists, without having to drive or fly to see those specialists. At the hospital we currently use telemedicine to provide burn and stroke treatment. If you come to our ER, we can have a University of Utah Health Care specialist see you via our tele medicine robot. Your care is enhanced because you are being seen by the expert, but you don't have to travel five hours for the appointment.

EMS is undergoing a similar transformation. Our ambulances are now equipped to send EKG's back to the doctors in the hospital prior to the patient's arrival. A doctor in our ER (or, if appropriate, a cardiologist) can read the EKG and specify the appropriate treatment for a patient who is still in the field. As we move forward, cameras and microphones, worn by EMS and linked to the specialist in the hospital, will enable more and more of the severely injured to be diagnosed and receive treatment ordered by a specialist while still in the field.

- *EMS will change from being reactive to being proactive* – As mobile medicine increases in scope we will have more patients wearing devices that monitor their health. Medical staff at the hospital and clinics will monitor the patient's medical condition remotely. As changes occur (e.g., a spike in blood sugar in a diabetic, a change in heart rhythm in a patient with chronic heart failure), we will evaluate the change. If appropriate, we will dispatch EMS to the patient's home to further assess the change or to talk to the patient about the change and what steps are necessary to prevent further issues. The goal will be to reduce ER visits and make sure patients' don't reach critical points where ER and potentially inpatient visits are required.

As part of our patient centered medical home and chronic care programs, we will also utilize EMS staff to visit patients in their home as part of regularly scheduled care visits. We tested this approach during our community paramedic pilot, we will expand it as we move forward.

Having the fire district run the ambulance service will hurt the hospital's ability to perform these critical functions. The closer linkage with the hospital and hospital providers, which needs to be a part of the Teton Valley future EMS, will not occur if fire runs EMS.

Clinical Viewpoint

Our providers signed a letter stating that their *clinical opinion* was that hospital based operations results in a higher level of quality. Their viewpoint is based on seeing both fire and hospital EMS staff deliver patients to the emergency room. The reasons for this difference are not because fire personnel are not good medics. It is because the fire personnel have not been at the hospital to work with and build relationships with hospital staff. Fire personnel cannot effectively add to the "team" performing work at the hospital, except for certain limited functions.

In our small rural hospital, we all pitch in to help. At the hospital that means a team of people to handle critical situations, a team of people handles capacity issues. Unlike a big city hospital, where there are separate teams for many functions, we operate with many staff on many teams. Our provider in the ER is also the hospitalist taking care of patients in the hospital, and, when we have needs in the clinic, sees clinic patients. Our acute care nurses are also our ER nurses. This multi-function approach works given our limited number of ER visits and inpatients.

EMS staff are a key part of that team. Hospital EMS staff admit patients to the ER and assist acute care nurses in caring for patients, in addition to their "ambulance" duties. This team approach means your care is given by people who are used to working together; by people who are intimately familiar with the hospital, where supplies are, what the protocols for treatment are; and by EMS staff that receive far more practice at critical skills than they would working just on the ambulance. At 500 calls a year, spread across more than 40 hospital and fire EMS staff, it is impossible through EMS calls alone to get enough practice to remain skilled at many critical functions.

After our providers issued their statement about quality being tied to hospital-based training we heard responses such as:

- The law does not require a higher level of quality – we sincerely hope this is a viewpoint not used in any decision-making. We don't want to just deliver the minimum, our citizens deserve better;
- The physicians' statement is a slap in the face to fire district EMS providers – as we have described above, the statement pointed out the lack of interaction that should have been occurring at the hospital, and was not directed at individuals; and,
- That the medical providers do not understand the costs related to ambulance services. – The medical providers were not recommending doing anything other than what our current contract with the fire district requires – on boarding of all EMS staff and ongoing hospital based training for all staff. The fact that this training is not occurring is not a cost issue.

We believe it will hurt health care delivery if staff providing EMS services are not familiar with the hospital, its staff, and its protocols. We need to pull together to maximize our resources and get rid of silos.

Quality Program

TVHC has implemented a quality program for all EMS staff and reports the results to the public. At the initial ASD meeting when the fire district was asked for a proposal to replace the hospital in providing ambulance service, we asked that the ASD commissioners consider value, not cost alone, in evaluating how to best provide ambulance service. Just like any other clinical department at the hospital, we set goals for the EMS staff and department and then measure the results. Members of the fire district have described our creation of the quality program as a “witch hunt” and a process designed to say fire staff are not as good as hospital staff. Unfortunately, that viewpoint has prevented them from participating in the creation of the program or in collecting and reporting data to the public under the program. We have repeatedly asked for fire personnel to participate in the program and/or provide comments on the program. They have chosen not to participate.

The goal of any quality program is to define the item being measured, develop a quantifiable means of measurement (metric), measure a baseline (where you are today), set a goal, and measure progress in achieving the goal. We are working with two types of goals in the hospital EMS programs – how well did the crew follow the protocols established for patient care and what is each person’s level of skill in critical performance areas. So, an example of a skill level is how well a person starts an IV. This is a critical skill for EMS staff since many required medications must be administered through an IV. We have set a goal of having each EMS staff member perform 24 IVs each year. Since Teton County needs so few ambulance runs each year, we believe it is critical to set minimum numbers for certain skills – if you don’t practice, you can lose a skill.

Data is used by the person’s manager to guide training opportunities and to make sure that the person gets the necessary practice and demonstrates competency. Data at a team level (i.e., no individual names) is then reported to the ASD and public. Through our data collection we have already identified several areas needing improvement and changes required in our training. We believe it is critical to notify the public about the skills that we believe are required to deliver high quality service. The public pays for the ambulance service, they deserve to know how good that service is. We want to assure you that the person helping you in a crisis is trained *and practiced* at the core skills you may need.

Quality measures are also a part of the reporting that the hospital must do to get reimbursed and participate in state and federal programs. We have recently applied to be a Level IV trauma center; this will help us provide better care to patients who have suffered significant injuries. One of the requirements of this program is that we measure the time necessary to transport the patient to the hospital. Without an ability to define, collect, and report quality measures, the hospital will be unable to participate in programs that improve our performance and will suffer financial penalties.

TVHC/Fire Partnership

We have consistently insisted that the best interests of the county were a combined fire and hospital EMS staff, where both staffs train at the hospital, participate in a verifiable quality program, and jointly deliver ambulance service. The proposals made by the fire district do not support this view. We do not want anyone reading this document to believe that we are anything but supporters of the fire department staff and the services they provide. The hospital reached out to fire at the creation of the current ASD agreement and asked them to be a part of the team.

However, nothing that the fire district has proposed addresses any of the teamwork, education at the hospital, working with hospital staff, or quality issues. Our efforts to work together, at a management level, have been strained since fire was asked to bid against us for the ambulance service. We understand that – it is hard to be a partner and a competitor. Throughout the bidding process, both services have continued to provide excellent service to the public. But we have not coalesced into a team, we still operate inefficiently, and we are unable to reach agreement on key operational items. We have different Medical Directors, we don't agree on quality programs, and we can't get fire staff to the hospital for training.

This continued dissension is not productive. For that reason, we propose that the hospital be given control over providing ambulance service. Dividing the responsibility, as in Option C, or as it is effectively now, given the Joint Powers agreement that governs the hospital/fire district relationship, has not worked.

We certainly feel that fire should continue to provide first responder capabilities. In our small county, with the few available first responders, every trained, qualified body counts. Just like in the creation of the current contract, we would reach out to fire to assemble the most effective approach to ambulance service. But unlike today, we would ensure that we can control the services our partner delivers, taking the ASD out from their current, unfortunate role of referee.

Meeting the Funding "Shortfall"

While the need for fiscal responsibility was originally stated as the reason to potentially cancel our existing contract, we believe that reason is no longer the issue. We have offered, in our response to ASD questions, to ensure that there is no budget shortfall for the ASD throughout the duration of our existing agreement (as long as required services were not expanded). In the Teton Valley Health Care (TVHC) Board meeting held on March 23, we presented a further alternative to the fire based solutions to Commissioner Leake, who was in attendance at the meeting. We offered to continue the current contract and to ensure that no further ambulances needed to be funded from the ASD. We encourage the ASD as a group to support this offer which provides assurances to the County about possible financial uncertainties. We are willing to accept these risks because we know that we can continue to provide high quality service, manage costs; and we owe the best health care possible to the public. We are worried that the County is willing to terminate a long standing relationship with a proven contractor to go to another contractor based on little more than that contractor's assertion to "trust us".

Changes in Reimbursement

Medicare and the insurance companies are changing the way medical providers are paid for their work. Currently, we are paid based on what we do and the number of times we do it. For example, we are paid for ambulance service partially on the number of miles transported and the level of the service (e.g., basic or advanced). Similarly we get paid in the clinic based on the severity of the complaint and illness.

However, this model of being paid on volume is changing to payments based on value. In this new model we will strive to have fewer ambulance calls, fewer emergency room visits and fewer inpatient days. We will do this by being proactive with patients and working with them to keep them healthy and to prevent illnesses/issues from becoming sick enough to require the ambulance, ER, or becoming an inpatient. Health care experts have proven that proactive care costs far less than reactive care (it's far cheaper to deal with an issue when it is small than after it has festered and grown). To make this work, we need to function as a team, whether pre-hospital (currently called ambulance), clinic, or hospital.

Again, this future requires close coordination between the hospital and EMS. Under this model, EMS staff would not be used just for emergencies and the number of emergency calls would decline. EMS staff, under the direction of care coordinators at the hospital and the clinics would become part of the care team.

The fire options hurt our ability to deliver this pre-hospital care.

Fire District Options

None of the three options proposed by the fire district meet the needs of the county today or in the future. The current option being discussed, Option C, is not acceptable to the hospital. It would cost TVHC about the same as our current expense level and provide over \$400k less in revenue. Much has been said about not hurting the hospital with any new direction. This would hurt us and would provide county residents with a service that is not as good as what they have today.

While the ASD has made mention that getting the commissioners out of the ambulance business would be a good thing, the ASD is currently responsible for the service. The decision on how to move forward should be based on the value to be delivered. Value includes both cost and quality. TVHC service under the contract has demonstrated our costs and our quality. Fire's proposals ignore quality concerns and provide no accurate estimates on cost. The cost estimates provided in the fire proposals **must be considered wrong** given the inconsistency of estimated costs between July 2015 and today. According to the fire district it either costs \$3,347 per ambulance call, or \$934, or \$149.

- July 2015, Budget negotiations with TVHC to try to get additional money from TVHC for the FY 2016 ambulance contract – Fire provides a written document that states their incremental cost for providing services in FY 15 was \$389.5k. Subtracting the \$14k in that document allocated to fuel and maintenance, we arrive at \$375.5k in expenses. That money supported 160 calls, for a cost of \$2,347 per call. 📍

- January 25, 2016, Fire proposes Option B to the ASD – Page 10 states that the staffing, billing, and supply expenses for supporting all calls is \$460,500, primarily from adding two new positions. Total calls in FY15 were 493, providing a cost per call of \$934.
- March 28, 2016, Fire proposes Option C to the ASD – Fire states there are now no new employee requirements to support three ambulances and that expenses are equal to patient revenue and Wyoming revenue (half of \$215k patient revenue plus \$70k from Wyoming) or \$177.5k. However, both prior estimates assumed that the ASD would fund various operational expenses (e.g., dispatch costs, fuel, and maintenance); Option C assumes that the ASD is dissolved. In the fire proposal dated January 25, the operational expenses totaled \$161k. So subtracting the operational expenses (or 75% of them, since Option C had TVHC running one of the four ambulances) leaves us with \$57k in expenses for staffing to support Option C (\$177.5k minus (0.75 times \$161k)). At 383 calls (FY15 calls minus transfers), this equates to a cost per call of \$149.

[Note: if the last statement is accurate (and we used fire district numbers), the county taxpayers significantly overpaid fire for the calls they performed in 2015 and 2016, since fire was paid approximately \$875 per call.]

So the takeaway is that fire has to significantly ramp up staffing and administrative costs to support ambulance, fire needs more staffing to run ambulances, or fire can do almost all ambulance calls without any increased staffing or administrative costs. But what this really demonstrates is that the fire district does not know the cost of providing ambulance service, now or in the future. The fire chief stated as much on January 26 when he responded to questions about the cost discrepancy between the FY16 budget request and the FY 17 bid. Any belief on behalf of the ASD that the fire district options will save the county money is a hope, not a reality. How will the fire district, which currently accounts for 14% of the property tax distribution, estimate for ambulance costs in FY17 if they cannot consistently state and substantiate the costs for past and present services?

Giving the ambulance service to the fire district will hurt our citizens; it will hurt their health, it will hurt their wallets.

Our Proposal

We offer a proposal to manage all ambulance services in the County. In return we would like to receive the tax revenues from the ASD:

- Continue the existing agreement until the end of FY2016.
- As of October 1, 2016, eliminate the requirement for TVHC to contract with fire for any services. We have provided such services without a partner for 10+ years and we have a proven track record of quality delivery.

- We will report out to the ASD in whatever manner you like and we will continue to provide the same funding of the dispatch expenses.
- We will not ask for more funds than the ASD and Wyoming components of the tax revenue.
- We will continue our quality programs and report out those results to the public.
- Let TVHC work to define the county requirements for EMS service, updating the work done in the 2013 Mercer study. We will then propose how to most effectively meet those needs.
- If fire is not part of the team and we do not have to staff a full time ambulance in Victor, our costs will go down by \$140k. Reduce the levy to give that to the taxpayers (or save it for a new ambulance).
- Continue to support our grant process to get funding for a new ambulance from the state. In addition, sell the fourth ambulance to raise the funds available to the ASD. We do not need four ambulances.
- Contract exclusively with TVHC and require that dispatch only dispatch TVHC. Fire has the statutory authority to buy and run an ambulance (as does any firm). Do not provide an opening to waste taxpayer funds to run competing ambulances.



Idaho Statutes

TITLE 31 COUNTIES AND COUNTY LAW

CHAPTER 39 AMBULANCE SERVICE

31-3908. AMBULANCE DISTRICT AUTHORIZED. (1) The county commissioners of any county shall, upon petition signed by not less than fifty (50) qualified electors of said county, or any portion thereof, which may exclude incorporated cities, undertake the following procedure to determine the advisability of resolving to establish and maintain an ambulance service district within the county as may be designated in the petition.

(a) A petition to form an ambulance service district shall be presented to the county clerk and recorder. The petition shall be signed by not less than fifty (50) of the resident real property holders within the proposed district. The petition shall designate the boundaries of the district.

(b) The petition shall be filed with the county clerk and recorder of the county in which the signers of the petition are located. Upon the filing of the petition the county clerk shall examine the petition and certify whether the required number of petitioners have signed the petition. If the number of petition signers is sufficient, the clerk shall transmit the petition to the board of county commissioners.

(c) Upon receipt of a duly certified petition the board of county commissioners shall cause the text of the petition to be published once a week for at least three (3) consecutive weeks in a newspaper of general circulation within the county. With the publication of the petition there shall be published a notice of the time of the meeting of the board of county commissioners when the petition will be considered stating that all persons interested may appear and be heard. No more than five (5) names attached to the petition shall appear in the publication and notice, but the number of signatures shall be stated.

At the time of filing the petition the sponsors thereof shall cause to be deposited with the county clerk a sufficient sum of money to cover the cost of publication of the petition and all necessary notices. If the petition and notices are not published the deposit shall be returned to whomever deposited the funds, and if there is any surplus remaining after paying for the publication as herein provided it shall be returned to the original depositors, and if a district is created the fees so expended are an obligation of the district and shall be repaid by the district to the depositors.

(d) At the time set for hearing the petition, the board of county commissioners shall hear all persons who desire to be heard relative to the creation of an ambulance service district. The board of county commissioners may, if they so desire and it appears desirable, adjourn the meeting for not to exceed thirty (30) days in time to further hear the petitioners and protestants, if any. After the hearing or

hearings, the board of county commissioners shall adopt a resolution either creating the proposed ambulance service district or denying the petition. When the board of county commissioners creates an ambulance service district the board shall adopt a resolution describing the boundaries of the district.

(e) When the board of county commissioners adopts the resolution creating the ambulance service district, the board shall include in the resolution the name of the district, and file a copy of the order creating the district with the county clerk and recorder, for which the clerk shall receive a fee of three dollars (\$3.00).

(f) Procedures for annexation, deannexation, or dissolution of a district created pursuant to this section shall be in substantial compliance with the provisions for public notice and hearing provided herein, and shall be by resolution adopted by the board of county commissioners.

(2) When the board of county commissioners has ordered the creation of an ambulance service district, pursuant to the provisions of this section, such district is hereby recognized as a legal taxing district, and providing ambulance service is a governmental function.

(3) The board of county commissioners shall be the governing board of an ambulance service district created pursuant to this section, and shall exercise the duties and responsibilities provided in chapter 39, title 31, Idaho Code.

(4) In any county where an ambulance service district is created as provided herein, the board of county commissioners is authorized to levy a special tax, not to exceed four-hundredths percent (.04%) of market value for assessment purposes, except as authorized by paragraph (a) of this subsection, upon all taxable property within the district for the purposes of the district, but the levy otherwise authorized in section 31-3901, Idaho Code, shall not be made on taxable property within the district.

(a) In any county where an ambulance service district:

(i) Was created as of January 1, 1976,

(ii) Had at the time of its creation a market value for assessment purposes of the district of less than three hundred million dollars (\$300,000,000), and

(iii) The service provided by the district is an advanced life support paramedic unit,

the board of county commissioners may submit to the electors within the district the question of whether the levy authorized in subsection

(4) of this section may be increased to a levy not to exceed six-hundredths percent (.06%) of market value for assessment purposes upon all taxable property within the district for the purposes of the district, if approved by a minimum of two-thirds (2/3) of the qualified electors of the district voting at an election called for that purpose and held on the May or November dates provided in section 34-106, Idaho Code, but the levy otherwise authorized in section 31-3901, Idaho Code, shall not be made on taxable property within the district.

(5) The board of county commissioners is authorized by resolution to create an ambulance district capital improvement account. The board may dedicate all or a portion of the fees and taxes collected pursuant to this chapter to the capital improvement account for the purpose of purchasing necessary buildings, land or equipment for the operation of the district. The board is further authorized to carry over and add to the funds in the account from year to year in order to make the purchases authorized by this subsection.

(6) As used in this chapter, "ambulance district" or "ambulance service district" means a political subdivision formed to provide ambulance

transport, emergency medical services as defined in section 56-1012, Idaho Code, community health emergency medical services as defined in section 56-1012, Idaho Code, and/or other activities necessary to meet the community health needs of the district.

History:

[31-3908, added 1975, ch. 258, sec. 1, p. 703; am. 1976, ch. 289, sec. 2, p. 996; am. 1980, ch. 350, sec. 9, p. 896; am. 1981, ch. 288, sec. 1, p. 593; am. 1994, ch. 34, sec. 1, p. 51; am. 1994, ch. 52, sec. 1, p. 90; am. 2010, ch. 208, sec. 1, p. 449; am. 2015, ch. 157, sec. 1, p. 548.]

Board of Teton County Commissioners

MINUTES: March 28, 2016

Commissioners' Meeting Room, 150 Courthouse Drive, Driggs, Idaho

9:00 MEETING CALL TO ORDER – Bill Leake, Chair

Amendments to Agenda

BOARD OF EQUALIZATION *(only if necessary)*

PUBLIC WORKS – Darryl Johnson

1. Solid Waste
2. Road & Bridge
3. Engineering
 - a. Mike Reid – Addressing Notice of Appeal
 - b. Darby Creek at S1000E
 - c. W6000S Wetland Mitigation Update
 - d. 2016 Grant Application Update
 - e. Fairground's Crow's Nest Improvements
4. Facilities
 - a. Tin Cup Challenge

9:30 OPEN MIC *(if no speakers, go to next items)*

10:00 FAIR BOARD – Katie Salsbury

1. Remodeling the Fair Building
2. Plans for the Fair
3. Tin Cup Registration

CLERK – Mary Lou Hansen

1. FY 17 Budget Memo #1

11:00 AMBULANCE SERVICE DISTRICT

1. Approve Available Minutes
2. Fire District Proposal Option C
3. Discussion of Ambulance Options

TETON VALLEY HEALTH CARE

1. Hospital Lease Payment
2. LATA Payment

PLANNING AND BUILDING – Jason Boal

1. Vista Meadows Insignificant Plat Amendment
2. Fees
3. Noxious Weeds
 - a. UTV Purchase Approval
 - b. 2015 Enforcement
4. Ordinance – Granting Building Permit Eligibility of Previously Created Parcels
5. Land Use Development Code
6. City of Driggs Survey Review Agreement
7. Cowboy Church CUP Written Decision Approval

1:30 Housing Program RFP

2:00 PACKSADDLE ROAD/SCENIC PARKWAY

ADMINISTRATIVE BUSINESS *(will be dealt with as time permits)*

1. Approve Available Minutes
2. Other Business
 - a. BoCC Priorities
 - b. Communications Update
 - c. Misdemeanor Probation and Drug Court Coordinator
 - d. 4-H Grant
3. Committee Reports
4. Claims
5. Executive Session per IC74-206(1)

ADJOURNMENT

COMMISSIONERS PRESENT: Kelly Park, Bill Leake, Cindy Riegel

OTHER ELECTED OFFICIALS PRESENT: Clerk Mary Lou Hansen

Chairman Leake called the meeting to order at 9:04 am and led the Pledge of Allegiance.

PUBLIC WORKS

Director Darryl Johnson reviewed his bi-monthly update (Attachment #1).

The Board discussed Mike Reid's addressing appeal and Prosecutor Spitzer's analysis, wherein she concludes that Mr. Reid has no basis for appeal (Attachment #2). Mr. Johnson has not researched whether there is a recorded easement for the Axelrod driveway. The Board asked Mr. Johnson to send a letter to Mr. Reid stating that the addressing appeal process is not applicable to his situation due to the reasons outlined by Prosecutor Spitzer. The letter will also let Mr. Reid know that he could install additional signage on his property and/or initiate a change to addressing ordinance.

● **MOTION.** Commissioner Park made a motion to approve moving forward with the design and construction of the Darby Creek Crossing at S1000E as per the original scope and fee submitted by Harmony Design & Engineering. Motion seconded by Commissioner Riegel and carried unanimously.

W6000S WETLAND MITIGATION PROJECT. In order to receive approval from the Army Corps of Engineers, the County must submit a detailed mitigation plan, which requires a landowner agreement to allow the project and to permanently protect the completed project. The Heimerl property project, expanding a spring on the north side of the road, has been approved by the property owner. The Woolstenhulme property project, re-channelizing Fox Creek, has not yet been discussed in detail with the owner(s). That property is owned by a trust with multiple owners who have been difficult to contact.

Commissioner Riegel said the Woolstenhulme project would be a much better, more meaningful mitigation project because it would restore fish and riparian habitat on Fox Creek. Although it would also be more expensive, she believes grants and other funds would be available. She asked Mr. Johnson to discuss the possibilities with Friends of the Teton River. The Board delayed a decision until he is able to thoroughly explore the Woolstenhulme property option.

GRANT APPLICATION UPDATES. Mr. Johnson's report itemized the status of LHTAC grant applications; none ranked high enough to be funded. He said the Idaho Department of Parks & Recreation will make final grant decisions in May, including a \$220,000 grant to help fund the purchase of land to expand and improve Teton River access at the Bates bridge (Attachment #3). The Trust for Public Lands currently has the 80-acre parcel under contract. If the grant is approved, the \$500,000 match will need to be provided by three sources: private fundraising through the Trust for Public Lands, a cash payment for placing a conservation easement on some of the property, and County funds.

OPEN MIC

Alice Stevenson thanked the Board for their recent communication efforts and commented about two road issues.

Shawn Hill, Valley Advocates for Responsible Development, spoke about the County's land use development code schedule and the affordable housing RFP process.

FAIR BOARD

Chairman Katie Salsbury described the events and activities that will take place during the 2016 Fair, and the improvements being planned for the Fair Building (Attachment #4). She said the new Fair Ground Administrator, Lori Hillman, is doing a fantastic job.

In order to expand the current fairgrounds capacity, improvements must be made to the sewer system and kitchen. County impact fees can be used to help pay the cost of these improvements. Ms. Salsbury has discussed their commercial kitchen plans with staff at the City of Driggs, who are pursuing grants to fund a downtown-hub

type of commercial kitchen. The Fair Board would also like to replace the siding on the fair building, remodel and add an exterior entrance to the restrooms, add windows to the office area, and add a covered porch to the east entrance. In addition to available impact fees, the Fair Board plans to seek grants from the CHC Foundation and the Community Foundation of Teton Valley and participate in the Tin Cup Challenge.

Ms. Salsbury said the Fair Board has three sources of income to support the fair and fairground facilities: county tax dollars and impact fees, revenue from renting facilities and sponsoring events, private donations/grants. She described the long history of private donations supporting the Fairgrounds, beginning with the initial donation of the fairground property. The Board approved the Fair Board's plans to participate in this year's Tin Cup Challenge as "Teton County Fairgrounds" in order to receive donations intended for "capital improvements at the fairgrounds" as prioritized by the Fair Board. They asked Ms. Salsbury to provide "Grant Application Proposals" prior to completing any grant applications.

Extension Agent Ben Eborn and his family provided grounds-keeping and custodial services at the fairgrounds for many years. When he left last summer, the Fair Board contracted with two different firms to provide those services at a significantly greater cost. The Fair Board has recently developed a Grounds Keeper job description, which has been reviewed by the county's HR consultants. Ms. Salsbury requested approval to convert one of their subcontractors to a part-time county employee supervised by Ms. Hillman.

● **MOTION.** Commissioner Riegel made a motion to hire Matt Darrah as the part time Fair Grounds Keeper at 96% of the market rate, pursuant to the county's policy regarding second year part-time/seasonal employees without benefits. Motion seconded by Commissioner Park and carried unanimously.

Ms. Salsbury said increased rental revenues will offset the cost of Mr. Darrah's salary. She will coordinate with Clerk Hansen to identify budget changes to be added to next month's quarterly budget transfer resolution.

CLERK: FY 2017 BUDGET

The Board made the following decisions regarding items outlined in Clerk Hansen's Budget Memo #1 (Attachment #5):

- (1) Increase County salary schedule by 1%; continue schedule of equity raises established last year so that every employee will earn 100% of the market rate after 8 years; include a 4% placeholder for merit/equity raises into the first draft budget.
- (2) There's no reason to alter the County's successful and satisfactory relationship with American Insurance.
- (3) Plan to take the 3% increase in County property taxes, could use for road projects if no other higher priorities.
- (4) Consult with Prosecutor to determine if/how to move forward with any changes to the Solid Waste Fee.
- (5) Provide non-profit funding forms to entities currently receiving County support, and other non-profits who may request the forms.
- (6) Reserve all day June 20 and June 22 for budget work sessions.
- (7) No known need for additional employees for departments overseen by the Board, other than the new full-time Land Use Assistant tentatively approved to begin later this budget year and, perhaps, continuation of the Recreation Planner position.
- (8) Board will determine "Budget Officer" amount during the budget work sessions.

AMBULANCE SERVICE DISTRICT

● **MOTION.** At 11:08 am Chairman Leake made a motion to recess the Board of County Commission meeting and convene as the Ambulance Service District. Motion seconded by Commissioner Riegel and carried. (See Attachment #6 for the Draft Ambulance Service District minutes.)

The Board of County Commissioners Meeting resumed at 11:59 am.

TETON VALLEY HEALTH CARE, Inc.

CEO Keith Gnagey delivered a copy of the annual TVHC audit and asset list, along with a \$96,654.40 check made payable to Teton County (Attachment #6a). He said the check represented the annual \$70,000 LATA payment, plus

\$1 rent, plus \$26,653.40, which is 5% of the hospital's annual profit. The payment was made as required by documents executed in 2012 to transition TVHC from a county-owned and operated hospital to a county-owned hospital leased to a non-profit corporation.

The meeting recessed for lunch at 12:15 pm and reconvened at 12:47 pm.

PLANNING, BUILDING & WEEDS

Planning Administrator Jason Boal reviewed his update memo (Attachment #7). The Board wanted to wait to approve the City of Driggs Survey Review Agreement until receiving comments from Prosecutor Spitzer. The Board approved the written decision for the Cowboy Church CUP, which was formally approved during the March 14 meeting (Attachment #8).

VISTA MEADOWS INSIGNIFICANT PLAT AMENDMENT. The Board discussed the request by Justin and Kay Edwards to modify the plat by rotating a single building envelope by 90 degrees (Attachment #9). Planning staff recommends approval.

● **MOTION.** Commissioner Park made a motion to approve the insignificant plat amendment for Vista Meadows as recommended by the planning staff. Motion seconded by Commissioner Riegel and carried unanimously.

LAND USE DEVELOPMENT CODE. Mr. Boal said the Board's April 12 meeting with the Planning & Zoning Commission needed to be postponed to allow time for the PZC to review Article 13 of the draft code. The PZC had been waiting for comments from the Idaho Department of Fish & Game before reviewing this section, but recently learned that IDFG intended to provide comments during the public review period. Mr. Boal said a final draft of the PZC document could be available by April 22. The Board will discuss the draft document with the PZC May 10.

WEEDS. The Board discussed the bids and possible purchase of a UTV and trailer for use by the Weed Superintendent. They also discussed the best approach for recovering expenses related to 2015 enforcement spraying in light of the fact that the lack of a Weed Superintendent caused a lapse in landowner communications.

● **MOTION.** Commissioner Riegel made a motion to approve purchase of a UTV and trailer using the lowest possible bid for equipment available by May 1. Motion seconded by Commissioner Park and carried unanimously.

● **MOTION.** Commissioner Park made a motion to allow the Weed Superintendent to utilize her discretion regarding weed enforcement-related liens for 2015 due to last year's personnel transition. Motion seconded by Commissioner Riegel and carried unanimously.

HOUSING PROGRAM RFP

Navigate, a Jackson-based company, provided the only response to the County's RFP for an affordable housing program (Attachment #10). Principal Christine Walker would like to assist the County, but said the scope of work outlined in the RFP would cost about \$25,000. Commissioner Riegel said Navigate is a well-qualified firm and asked for cost-saving recommendations. Ms. Walker suggested that County staff review the work of the previous Housing Authority Commission and write a summary of their efforts and conclusions. Staff could also assist with stakeholder interviews, or else that information could be gathered via focus groups rather than individual interviews.

Ms. Walker believes the County's biggest challenge will be to get the various elected officials to agree on who they want to provide housing for. For example, does the County want to provide housing for low-income workers? for workers who commute to Jackson? for teachers? She said more communities have been successful with affordable housing initiatives if they set goals and objectives first and believes this should be the county's top priority. Ms. Walker agreed to send a letter outlining her recommended scope of work within the county's \$5,000 budget.

County resident Alan Allred said the Board must have a way to manage and maintain the effectiveness of a future Housing Authority Commission and Executive Director.

PACKSADDLE ROAD/SCENIC PARKWAY

Developer Jess Horton, attorney Sean Moulton and engineer Drew Meppen were present to discuss the proposed offer of an 8.8-mile road built to county standards, plus a 10' wide trail, in exchange for the County's vacation of the existing right-of-way and adoption of the new road as a county road. The Board conducted a site visit and tour August 3, 2015 and held a work session on December 10, at which time they promised to make a decision by early spring 2016.

Public Works Director Darryl Johnson subsequently prepared a formal analysis of the proposed road offering, including four options, several sub-options and their respective costs (Attachment #12). Mr. Johnson's document quantified county costs, described current and future recreational uses, identified possible conditions for accepting the offer, provided comments from concerned agencies, described development concerns, and included other pertinent information. He estimated the County's cost to rebuild the existing 8.8 miles of road at \$1,340,000 and pointed out that the new road would be built regardless of whether the County accepted the offer to make it a public road. The group discussed Mr. Johnson's analysis document at length and in detail.

The Board agreed that improving the remaining 2.8 miles to Highway 33 would increase connectivity and be beneficial. Mr. Horton offered to talk with the adjacent landowners to learn if they would be interested in cooperating to fund the improvement of that stretch of road.

The Board acknowledged that the overall impact to existing snowmobiling options would be minimal since the proposed road, trail and parking lot would retain all current snowmobile loops. The overall experience for snowmobiles could be different, especially if the new road gets plowed in the winter. The Kay's Hill sledding area, which is currently very popular despite unsafe conditions, would likely cease being a county easement and revert to private property.

The Idaho Department of Fish and Game prefers a single road in the Big Hole Bench area, rather than two roads (one public and one private). Mr. Horton said his road improvements would actually benefit wildlife because the increased traffic would discourage illegal hunting. Retired IDFG officer Jeff Copeland lives in the area and agreed that improvements would result in less poaching.

Mr. Horton has plans to consolidate the current 27 parcels on his 5,000 acres into 10 parcels ranging in size from 114 acres to 1,000 acres. He believes conservation buyers are his target market and intends to encourage future new owners to place conservation easements on their property.

The meeting concluded with the Board's request that Mr. Horton work with Mr. Johnson to initiate the public hearing process by submitting an application for vacation of the existing road and adoption of a new County road and easement, including a separated trail. However, the Board asked that a different name be used since Highway 33 has already been designated a "Scenic Byway." They also asked Mr. Horton to pursue the possibility of improving the final 2.8 miles to Highway 33.

ADMINISTRATIVE BUSINESS

● **MOTION.** Commissioner Park made a motion to approve the minutes of March 14 as corrected. Motion seconded by Chairman Leake and carried.

● **MOTION.** Commissioner Park made a motion to approve the minutes of March 21. Motion seconded by Commissioner Riegel and carried.

Executive Assistant Holly Wolgamott reviewed her Communications Update (Attachment #12). The Priorities document has been published on the website and over 300 persons are following the County on Facebook. The first e-newsletter will be published the first week in April. Ms. Wolgamott will investigate the costs and feasibility of audio and/or video stream/recording during the budget process.

Clerk Hansen said Fremont and Madison county clerks have asked when the county's decision regarding misdemeanor probation will be final and she has responded that the Board should be ready to make a decision after

their April 11 Justice Meeting. Commissioner Park said Madison County Commissioner Todd Smith has requested the opportunity to provide alternative Tri-County scenarios to the Board prior to a final decision.

Commissioner Riegel said Extension Assistant Tammy Sachse has asked for her assistance to complete a 4H grant request to the Idaho Community Foundation. She will let Tammy know that Board approval is required.

COMMITTEE REPORTS. Chairman Leake is unable to attend the June 10 Magistrate Commission meeting in Blackfoot. Commissioner Park is willing to represent Teton at that meeting. Chairman Leake said the Teton Valley Business Development Center, Geotourism Center and Chamber of Commerce have selected an interim Board to represent all three entities during their consolidation process, which will result in two separate entities, with overlapping board members. The Geotourism Board will include 2 additional members.

Commissioner Riegel said the University of Idaho has hired Jennifer Werlin to be the County's new Extension Educator effective April 25. Ms. Werlin is currently working as part-time Executive Director for Teton Valley Community Recycling. Commissioner Riegel recently attended a Henry's Fork Watershed Council meeting and will become the County representative on the Teton Water Users Association. She also attended the High Country RC&D Cloud Seeding Steering Committee meeting and is working with a meteorologist from Idaho Power to schedule an informational public meeting about cloud seeding in Teton County this spring.

Commissioners Park and Riegel both attended the March 23 meeting with elected officials and staff from the Town of Jackson and cities of Victor, Driggs and Teton. The group discussed affordable housing and transportation. The START bus plans to add a third bus route in Teton Valley and will consider using the Fox Creek Park & Ride. START would like Idaho stakeholders to implement a process to appoint a non-voting representative to serve on their board of directors.

● **MOTION.** Commissioner Park made a motion to approve the claims as presented. Motion seconded by Commissioner Riegel and carried unanimously.

General Fund	27,498.32
Road & Bridge	1,655.00
Court & Probation	3,879.35
Court-Restitution	4,982.36
Court-Bonds	1,301.25
Elections-State	647.49
Indigent	\$7,645.00
Revaluation	10,225.00
Solid Waste	9,927.57
Tort	61,973.55
Weeds	46.33
E911	2,120.00
Ambulance	1,918.51
Fairgrounds & Fair	5,655.86
TOTAL	\$139,475.59

EXECUTIVE SESSION

● **MOTION.** At 5:32 pm Chairman Leake made a motion for Executive Session to discuss personnel evaluations and indigent matters pursuant to IC 74-206(1) (b) and (d). Motion seconded by Commissioner Riegel and carried. The Executive Session ended at 6:01 pm.

● **MOTION.** Commissioner Park made a motion to deny indigent case 1T-2016-10004 due to the lack of cooperation. Motion seconded by Commissioner Riegel and carried unanimously.

● **MOTION.** Commissioner Park made a motion to settle indigent case 1T-2015-1001 and court case CV-2014-325 by making a single \$7,500 payment to Eastern Idaho Regional Medical Center. Motion seconded by Commissioner Riegel and carried unanimously.

6:30 pm **TOWN HALL MEETING**

Chairman Leake welcomed attendees and introduced the County's Public Works Director, Mr. Johnson. He presented an hour-long Road Update, which was a shortened version of the PowerPoint previewed by the Board March 21. A question and answer session followed.

● **MOTION.** At 8:30 pm Commissioner Park made a motion to recess the meeting until 9 am on April 6 in order to discuss misdemeanor probation and the 4H grant proposal. Motion seconded by Commissioner Riegel and carried.

MINUTES: April 6, 2016 continuation of March 28 meeting

Chairman Leake called the meeting back to order at 9:04 am.

COMMISSIONERS PRESENT: Kelly Park, Bill Leake

OTHER ELECTED OFFICIALS PRESENT: Madison County Commissioners Todd Smith, Clerk Mary Lou Hansen

MISDEMEANOR PROBATION

In March, Teton sent Madison and Fremont County Commissioners a notice of intention to withdraw from the Tri-County Adult Misdemeanor Probation Department Joint Powers and Operating Agreement. Since that time, Madison and Fremont County officials have met with Tri-County staff to discuss possible alternatives.

Commissioner Smith said those discussions have led to the realization that Tri-County is currently overstaffed due to a multi-year decline in probation numbers. Therefore, they have discussed possible budget cutting and restructuring scenarios, both with and without Teton's participation. Commissioner Smith asked if Teton would be interested in remaining with Tri-County if the budget was lowered.

He said Tri-County currently hires seven employees: Director, Assistant Director, Receptionist/Secretary and four probation officers. A possible re-structured department, with Teton's participation, would have four employees: Director and three probation officers. Commissioner Smith said he recently learned that Teton's probation officer was being paid for his travel time and thinks that should not be done.

Commissioner Park said he desires to provide probation services in the most cost-effective manner possible. He regrets the closure of the Tri-County drug testing lab because it used to produce profits used to offset probation costs. He believes a resident probation officer would be best for Teton County.

The group discussed what services Tri-County provides other than hiring and supervising the probation officers. Misdemeanor Probation officer Ben Mattson and Juvenile Probation Officer Rene Leidorf said there was a significant advantage to having multiple personnel potentially available to share drug testing responsibilities. In most counties, they said, Sheriff staff members are available to assist with UA testing when needed, but not in Teton. They said Teton's felony probation officer, who is employed by the State, currently assists with drug testing.

If Teton leaves Tri-County, Mr. Mattson suggested the County consider establishing a single department offering both juvenile and adult misdemeanor services. He said many smaller counties utilize this arrangement. Ms. Leidorf said a consolidated department would require some additional training for both probation officers, but would allow the balancing of caseloads.

Drug Court Coordinator responsibilities were also discussed. Commissioner Smith said they have been assuming that the Tri-County Director would continue in that role. However, there have been some preliminary discussions about the fact that additional state funding might make it possible to hire a single person to

coordinate several drug courts in the Upper Valley. Mr. Mattson said he currently performs almost all tasks related to Teton's drug court.

Clerk Hansen said Teton's annual Criminal Justice Meeting will be held April 11 and the agenda includes a discussion of possible changes to Misdemeanor Probation and Drug Court Administration. She had hoped the Board would be ready to make a final decision after that meeting. The spring meeting of the Tri-County Probation Governing Board will be held April 12. Commissioner Smith will ask Tri-County Director Ryan Brown to be prepared to discuss the services offered by Tri-County that Teton would lose by terminating participation in the Joint Powers agreement.

Chairman Leake said Commissioner Park would provide a report about the Tri-County meeting during Teton's April 25 Board meeting. He believes the Board should then take time to consider all the various factors before making a final decision May 9. Commissioner Smith said the County's March 14 letter provided the 6-month notice of intent required by the Agreement. He believes delaying a final decision until May 9 would be acceptable to Tri-County.

4H GRANT APPLICATION

Commissioner Cindy Riegel said via email that she had helped Extension Assistant Tammy Sachse complete an application to the Idaho Community Foundation requesting funds to purchase shooting sports supplies and safety equipment for the 4H program. Commissioner Riegel signed the grant because it was due March 31, but requested after-the-fact Board approval.

- **MOTION.** Commissioner Park made a motion to approve the 4H grant request to the Idaho Community Foundation as recommended by Commissioner Riegel. Motion seconded by Chairman Leake and carried.
- **MOTION.** At 10:31 am Chairman Leake made a motion to adjourn. Motion seconded by Commissioner Park and carried.

Bill Leake, Commissioner

ATTEST

Mary Lou Hansen, Clerk

- Attachments:
- #1 Public Works update
 - #2 Mike Reid addressing appeal
 - #3 IDPR grant application for Bates Road, Teton River Access Park
 - #4 Fair Board update
 - #5 Clerk's FY 2017 Budget Memo #1
 - #6 Draft Ambulance Service District minutes
 - #6a TVHC audit and LATA payments
 - #7 Planning & Building update
 - #8 Cowboy Church CUP
 - #9 Insignificant plat amendment request for Vista Meadows Subdivision
 - #10 Housing Program RFP memo and Navigate response
 - #11 Scenic Parkway/Packsaddle Road Analysis & Costs
 - #12 Communication update



FROM: County Executive Assistant, Holly Wolgamott
TO: Board of County Commissioners
RE: Communication Update
MEETING: March 28, 2016

1. Social Media Presence

- a. The County Facebook page has reached 300 hundred followers in only 3 months. In May we will use Facebook as a communication tool during an emergency drill with the National Guard. This will be a first attempt in training the public to use the County Facebook page as an information source during an emergency.

2. Priorities List on BoCC Webpage

- a. The priorities page has been published to the County website and dates have been added to each entry showing when each document was last updated. I suggest updating the priorities page once a month unless urgent matters warrant more frequent updates. The current priority list from the website is provided with this report.

3. E-news Bulletin

- a. The April e-News Bulletin has been sent out. Posts have been made on Facebook with a link to the bulletin. I have also made an announcement on the County website. I had our web designer add an e-News Bulletin section to the County website homepage that will list the newsletters as they are published. Now, the public can access all newsletters at any time.
- b. My suggested outline for the May e-News Bulletin is as follows:
 - Welcome to Spring from Teton County Commissioners
 - May 17th Elections Update
 - Road Levy Article
 - Packsaddle Road Realignment Update
 - Extension Educator Press Release
 - Tax Deed Sale list of Properties and Auction Information
 - Ambulance Service Contract Article (if decision has been made)
 - Fraud Risk in Teton County
 - Important Dates

4. Internal Communications with County Staff

- a. The employee version of the e-News Bulletin was also sent out to 71 employees. I have received positive feedback from many employees on the publication and have requested input for future e-news bulletins from all staff.
- b. I have no update on access to the common drive for all employees.

5. Increasing Communication with Teton County Wyoming

- a. A lunch meeting with Teton County WY Commissioners has been confirmed for Monday May 23rd with Teton County Idaho is providing lunch. I am working with Sandy Birdyshaw from Teton County WY on agenda items from WY commissioners. Suggested agenda items from the BoCC are needed.
6. Spanish Translation for Teton County Website
- a. I have emailed a few companies in Idaho and am waiting for responses. The Treasurer also gave me ideas to pursue that I am working on now. I have emailed all department heads and elected officials to see if there are other departments interested in this. I have heard back from Emergency Management, Treasurer's Office and Planning and Zoning.

Status of Teton County Commissioners' Priorities

In early 2015, the Board of County Commissioners (BoCC) established a list of priority projects and initiatives. This list continues to evolve as projects get completed and county needs change. We will update this list periodically to keep the public informed of the current work the BoCC is engaged in.

General County Business

Improve Communications with Public - The BoCC has been implementing new strategies to enhance awareness of county business including this document, website updates, a Facebook page (www.facebook.com/tetoncountyidaho/), press releases, and topic-specific Town Hall meetings. The BoCC will also publish an e-newsletter beginning in early April. You may sign up to receive the e-newsletter here: <http://www.tetoncountyidaho.gov/enews.php>.

Intergovernmental Communications – The Chairman of the BoCC, along with the mayors of Victor, Driggs, and Tetonida have established bi-monthly meetings to discuss issues that affect all jurisdictions. Each entity reports back to their respective organizations (BoCC and City Councils). Example topics include: affordable housing, public transportation, event planning/coordination, economic development, weed management, and code enforcement.

Animal Control – The BoCC has studied past proposals and engaged in ongoing discussions related to animal control and associated code enforcement. The sheriff's office responds to calls related to dogs at large and transports animals to the Teton Valley Animal Shelter but does not currently enforce local animal control ordinances. Consistent and effective enforcement of County ordinances is an issue the BoCC will be addressing in the next few months.

State Legislation - The BoCC is active in attending Idaho Association of Counties (IAC) conferences and engages with Idaho's state offices and legislators on important initiatives and legislation such as Medicaid expansion, road funding, education, economic development, affordable housing, liquor license reform, public lands, taxation, etc.

Grants – Working with county staff, the BoCC continues to seek out and apply for grants that can be used to leverage the county's assets to support our Comprehensive, Economic Development, Recreation & Public Access, Transportation, and Capital Improvement Plans.

Emergency Management, Ambulance Service District

Emergency Management - The BoCC is actively engaged in emergency management efforts by the county. Teton County has an Emergency Management Coordinator who oversees and ensures that we have the capability to deal with any potential emergencies in our area. We recently hosted a drill with 14 partnering agencies that tested emergency

response efforts for a potential major winter storm. There were 38 people in attendance that worked to identify how response efforts across all entities would come together to ensure the safety of residents of Teton County. For more information on this topic visit: <http://www.tetoncountyidaho.gov/department.php?deptID=11&menuID=1>

Ambulance Service District Contract - The County Commissioners also serve as the Board of Directors for the Ambulance Service District (ASD). This board is exploring alternatives for addressing the funding shortfall facing the ASD under the current contract with Teton Valley Health Care (TVHC). They are weighing options for reducing the cost while maintaining current levels of service and qualifications. Both TVHC and Teton County Fire Protection District (TCFPD) are interested in contracting with the ASD to staff and administer ambulance services in the county. TCFPD submitted an addendum to their proposal (option C) on March 28th. In this scenario, TCFPD would staff, operate, and maintain all 3 emergency response ambulances in the County within their current budget. Because no additional funding from the ASD would be required, this taxing district could be dissolved, potentially saving tax payers over \$500,000. The Board of County Commissioners will be meeting with both TCFPD and TVHC on April 11, 2016 to discuss the specifics of this option.

Planning, Building, Weeds, Recreation and Public Access

New Land Use Code Based on 2012 Comprehensive Plan – Planning staff has been working with the Planning and Zoning Commission for the past 2 years to draft new land use codes and zoning maps for the county. The new land use codes and zoning maps are intended to meet the goals and policies outlined in Teton County's Comprehensive Plan. The website: www.tetonvalleycode.org has considerable information on this subject.

Noxious Weed Management and Enforcement – Teton County recently hired a full time Weed Superintendent to develop and implement a comprehensive weed management program for the county. The objective is to help property owners address their weed problems effectively through education and assistance, while reducing the need for county enforcement efforts. County roads and properties will be more closely monitored and controlled for weeds. Collaboration with other local, state, and federal agencies will also be enhanced.

Recreation and Public Access – Teton County has hired a part-time staff person to begin implementation of the Recreation and Public Access Master Plan that was approved by the BoCC in 2014. One priority item is to create a website that will serve as a clearing house for recreation and public access opportunities in our county. Several grant proposals were recently submitted to the Idaho Department of Parks and Recreation to protect and enhance public access points on the Teton River and Caribou-Targhee National Forest.

Comprehensive Plan Annual Report – The Comprehensive Plan requires an annual report that addresses the status of implementing the plan. To date, an annual report has

not been prepared and presented. The BoCC has directed the Planning Administrator to prepare a report and present it prior to the end of September 2016.

Code and Ordinance Enforcement – The BoCC has been actively involved in understanding the planning and building codes, code enforcement efforts, and avenues for making sure our codes are applied in a fair and consistent manner. The Planning and Building Department is working to identify and address outstanding issues with properties that are out of compliance with the county’s current zoning and land use codes.

Economic Development, Affordable Housing, Education

Economic Development - Teton County is working with the cities and other local and state organizations to facilitate economic development in Teton Valley. For the past three years, the county has matched funds from Idaho Department of Commerce to create and support the Teton Valley Business Develop Center (TVBDC), which is the organization responsible for implementing Teton County’s Economic Development Plan (http://www.tetoncountyidaho.gov/pdf/codePolicy/2013-0610_Adopting_May_2013_Economic_Development_Plan.pdf). The BoCC requested and is now assisting with a collaborative partnership between TVBDC, Chamber of Commerce, and the Geotourism Center. This will allow the three entities to pool resources and consolidate efforts to help existing businesses thrive while also supporting start-ups and relocations that will create more family wage jobs in Teton County.

Affordable Housing – The BoCC has been working with the cities of Victor, Driggs, and Teton as well as Jackson/Teton County, Wyoming to implement strategies for developing more work force housing in Teton County, including the re-establishment of a Housing Authority. The BoCC is currently seeking technical assistance on a work plan that will outline the most effective tools, strategies, entities, and funding options to help address the housing shortage in Teton Valley.

Extension Educator - The BoCC has been working closely with the University of Idaho (U of I) in hiring a new Teton County Extension Educator. The U of I and the County collaborated in writing a job description for someone to help enhance local food systems and agriculture-based businesses in Teton County. The new Extension Educator for Teton County will also be a designated leader for 4-H youth programs and is tasked with broadening the breath, depth, and reach of these youth leadership and educational programs.

Collaboration with Teton County School District - Members of the BoCC have been attending Teton County School District meetings, strategic planning sessions, and other community-based initiatives to collaborate on educational enhancement in Teton Valley. They will also be working directly with the school board to help inform the new school facility bond measure to address the elementary school building deficiencies.

Transportation, Road and Bridge, County Facilities

Public Transportation – The BoCC is working with Jackson/Teton County Wyoming to establish better communication and collaboration on the expansion of public transportation over Teton Pass. This is an area that will need considerable public input on ridership needs and barriers to use. The City of Driggs has already been planning for a public transit facility (building and parking) in town and plans to refurbish the old Ford Garage to handle bus maintenance and storage to help meet future transportation needs.

County Road Work Priorities for 2016 – The Road and Bridge Department will be preparing and presenting their draft plan for the coming construction season during a Town Hall meeting on March 28th at 6:30pm. We encourage interested citizens to attend and provide input. The Public Works Director will, based on BoCC and public input, finalize the plan and present it to the BoCC for approval in early April.

Packsaddle Road – A land owner/developer in the Packsaddle area (at and above Kay's Hill) is building a private road to access his properties. He has offered to donate the right of way to Teton County, if the county is willing and able to maintain this new road and abandon the old right of way. The Public Works Director is reviewing financial implications to the County if this happened. Public comments from two separate public meetings have been taken and reviewed. The BoCC will hold a formal public hearing if abandonment of the old right of way is proposed (in part or whole).

Transportation Plan Update – The Road and Bridge Department will be updating the county's existing Transportation Plan to reflect the 2012 Comprehensive Plan goals as well as the Road Study Report that was completed in 2014. The BoCC realizes that there is a considerable backlog of road maintenance and improvements needed that exceed the county and state's current road improvement funding mechanisms. The BoCC has directed the Public Works Director to also update the road work priorities and look into additional sources of funding for road projects in the near term.

Snow Plowing Criteria – The BoCC is working with the Road and Bridge Department to develop and formalize an assessment tool for determining which roads should be plowed in the county and whether they should be on a regular plow route, an intermittent plow route, or no plow route. This will help ensure county equipment and resources are being used in the most efficient and effective manner.

County Facilities and Equipment Assets Assessment – The county has significant facility, equipment, and land assets that need to be managed and maintained. The BoCC hired a Facility Manager to ensure that these assets are being well taken care of now and in the future. In addition, the Facility Manager will be working on the Capital Improvement Plan, road work priorities, grants, and special projects related to public works.

Capital Improvement Plan – The current Capital Improvement Plan for the County is out of date and will be updated over the course of the next few months to reflect current county assets, growth projections, and future capital needs.

Future Gravel Pit needs – As Teton County continues to grow, we will need more gravel and fill for road work. Right now most of the gravel comes out of the Felt Pit, which is far from where most of the road work is being done. To determine specifically how much gravel and fill are anticipated will require a long range analysis of road work and material needs as part of the next update to the Teton County Transportation Plan. The Facility Manager will be also be assessing options for other gravel resources within the county.

Solid Waste Management

Complete Landfill Cap Monitoring Station – The landfill cap rebuild required by Idaho Department of Environmental Quality was completed last year at a cost of about \$1.6 million. The new cap protects Teton Creek and the ground water from any contaminants that were disposed at the old Teton County Landfill. The county is now responsible for monitoring how effective the new cap is performing over the course of the next 30 years. If no moisture is migrating through the cap (as intended by the design and construction), then contaminants in the landfill cannot leach into the creek or ground water.

Solid Waste Fee Refinement – The BoCC is responsible for ensuring the county’s Solid Waste Management System meets state and federal regulatory requirements. Counties are authorized by the state to collect both regulatory Solid Waste Fees and User (“tipping”) Fees. Last year, the County restructured the Solid Waste Fee in accordance with State Statutes (Title 31, Chapters 8 and 44) in order to distribute the cost of operating the county’s transfer station to all property owners. The BoCC was considering refining the flat fee approach to a graduated scale in order to address open space, common area, well, farm, and park/pathway parcels. In December 2015, a lawsuit was filed challenging the County’s statutory authority to assess a fee on parcels that do not have a building on them. Until the lawsuit is resolved, the BoCC can no longer discuss any future actions.

Solid Waste Disposal System Long Range Plan - The BoCC is working with the Solid Waste Department to determine the long range needs associated with maintaining and expanding the capacity at the county’s transfer station. By implementing longterm planning, we can make short term investments that will slowly increase the county’s ability to collect, sort, recycle, and dispose of trash that is generated in our county. There may also be a need to work with other counties in our region to plan for and potentially build a regulatory compliant landfill.

Teton County Salary Schedule for FY 2017
HOURLY PAY RATE

Market
Point



Pay Grade	A	B	C			D
	HIRING (86-90%) 86%	PROFICIENT (91-95%) 91%	96%	MARKET (95-110%) 100%	110%	SUPERIOR PERFORMANCE (111-120%) 120%
12	\$35.49	\$37.55	\$39.61	\$41.26	\$45.39	\$49.52
11	\$30.86	\$32.66	\$34.45	\$35.89	\$39.47	\$43.06
10	\$26.83	\$28.39	\$29.95	\$31.20	\$34.32	\$37.44
9	\$23.33	\$24.69	\$26.04	\$27.13	\$29.84	\$32.55
8	\$20.29	\$21.47	\$22.65	\$23.59	\$25.95	\$28.31
7	\$18.45	\$19.52	\$20.59	\$21.45	\$23.60	\$25.74
6	\$16.76	\$17.74	\$18.71	\$19.49	\$21.44	\$23.39
5	\$15.67	\$16.59	\$17.50	\$18.23	\$20.05	\$21.87
4	\$14.65	\$15.50	\$16.35	\$17.03	\$18.73	\$20.44
3	\$13.69	\$14.49	\$15.28	\$15.92	\$17.51	\$19.10
2	\$12.79	\$13.54	\$14.28	\$14.88	\$16.37	\$17.85
1	\$11.95	\$12.65	\$13.34	\$13.90	\$15.29	\$16.68

Employees within a particular pay grade will be hired at 86-90% of the Market Point. As time goes by, and as funds permit, deserving employees will receive merit raises within their pay grade based upon their work performance and the current Merit Administration Matrix. The Teton County Salary Schedule will be reviewed and adjusted as needed.

Teton County Kinds & Levels (Pay Grade) Chart: January 2016

Pay Grade	Clerk/Auditor/Recorder	Assessor Treasurer	Commission, Road & Bridge, Extension, GIS, Planning/Zoning	Legal Probation & Parole	Law Enforcement
12			Public Works Director		
11			Planning/Bldg/GIS Administrator		Chief Deputy Sheriff
10			Building Official County Executive Assistant Emergency Management Coordinator IT Administrator Road & Bridge Supervisor	Deputy Prosecuting Attorney	Lieutenant
9	Court Supervisor		Solid Waste Supervisor		Sergeant (Detective & Patrol) Admin. Mgr of Operations
8	Chief Deputy Clerk Deputy Clerk: Lead Auditor	Chief Deputy Assessor Chief Deputy Treasurer	Building Inspector Planner Weed Superintendent/Natural Resource Specialist Engineering Technician GIS Coordinator	Chief Juvenile Probation Officer Prosecutor's Investigator	Sheriff's Deputy (POST-certified) IT Services Coordinator
7	Deputy Clerk: Payroll/HR/Indigent		Project & Shop Foreman Solid Waste Foreman Mosquito Abatement District Director Facilities Maintenance Supervisor	Juvenile Probation Officer	Deputy Recruit Dispatch Supervisor
6			Code Compliance Technician Fair Ground Administrator R & B Equipment Operator Civil Bailiff	Victim Witness Coordinator	Senior Dispatcher Victim Advocate
5	Court Clerk Deputy Clerk-Election Supervisor	Senior Deputy Assessor	SW Equipment Operator (also Recycler/Operator) Road & Bridge Office Manager Land Use Services Assistant	Legal Secretary	Dispatcher Civil Process Clerk Animal Control Officer
4	Deputy Clerk	Deputy Assessor Deputy Treasurer Lead Motor Vehicle Specialist	Road & Bridge Administrative Assistant Truck Driver Extension Assistant 4-H Coordinator Facility Maintenance Worker SW Weigh Master		Sheriff's Administrative Specialist
3		Motor Vehicle Specialist	Weed Inspector		Driver's License Specialist/Office Asst.
2			SW Laborer		
1			SW Laborer		