

TETON COUNTY PLANNING AND ZONING COMMISSION
JOINT MEETING WITH THE BOARD OF COUNTY COMMISSIONERS
Meeting Primer, May 10, 2016
Commissioners' Chambers, Driggs, ID

The Planning and Zoning Commission has made revisions to the Draft Land Use Development Code over the past several months. This is the draft PZC finished in April 2016 and feels comfortable moving forward with.

Goals:

- Make sure PZC & BoCC are familiar with the Draft Land Use Development Code
- Decide on a path forward for public outreach, review, revisions and adoption.
 - In the 4/11/2016 Meeting the BoCC discussed the following path forward:

| Teton County Land Use Code Path Forward- |
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| PZC Public Hearing |
| PZC Recommendation |
| BoCC Outreach |
| BoCC Revisions |
| BoCC Public Hearing |
| BoCC Adoption |
| Yellow denotes what is required in Idaho State Code 67-6511 |

The following is a “General” Public Outreach Outline. It will be important to discuss the time that will be needed for: preparing for the meetings, attending the meetings, distilling comments from the meetings, and making edits.

Additional detail can and will be added to the “Outreach Plan” as we decide on a path forward and what is needed along that path.



FROM: Teton County Planning Staff

RE: **REVISED DRAFT** Land Use Development Code- Public Outreach Plan Summary

DATE: April 28, 2016, 2016

The purpose of this work plan is to identify parts of a plan for public outreach, revisions, and adoption to the Draft Land Use Code after May 2016. It will be very important to help the public understand the changes in the new Land Use Code, as well as solicit very specific public feedback on the draft code, due to the dramatic changes to the code.

Past Public Outreach Events-

In the past, we have solicited feedback on more general issues (this is not the complete list of outreach events):

- Comprehensive Plan is the policy for the Land Use Code
- January, 2014: Process for the new code
- April, 2014: Issue identification -review of Comprehensive Plan findings and existing code
- May, 2015: "Director"/Area of Impacts
- August, 2014: Character areas and divisions
- April, 2015: Code format

Now that we are nearing completion of a draft, we can begin to generate very useful, specific public input to help revise and guide the new Land Use Code to ensure it meets the policies found in the Comprehensive Plan. It can be used as a way to measure the progress we have made, as well as informing necessary revisions. Below is a list of different strategies to be utilized after April as we vet the draft Land Use Code with the public.

Documents to prepare for Public Outreach efforts:

Completed-

1. Comprehensive Plan Policy Analysis- COMPLETED 2-2016
2. "PZC" Draft Code. COMPLETED 4-2016
3. "PZC" Draft Map. COMPLETED 4-2016
4. Article Summary for every Article (being updated and should be completed by May 10th meeting)
5. "Scenario Tool"- provides a tool to look at what development options exist and the requirements for those options, based on a sample property COMPLETED 2-2016

Yet to be Completed-

1. Overall summary for the code. This will outline the process, the methods, and policies utilized in developing the new code. The sections can be used independently or as a whole document.
2. Handouts and Outreach media

Meetings (Assuming BoCC will conduct most of the public outreach):

1. Outreach Kick-off Summit- this meeting will be utilized to present the “PZC” Draft Code to the Public and start the outreach process. Even if the BoCC will do most of the outreach, I think this meeting should be held before the PZC public hearings. This meeting would include a presentation to the public about the code and the process and a brief question answer period. The purpose is to present the information for the public to start reviewing, as opposed to being able to address all the public’s concerns.
 - a. **Proposed Dates-**
 - i. **June 7**
 - ii. **June 14**
2. PZC Public Hearing- This would provide an opportunity for the public to comment on the “PZC” Draft. From this interaction the PZC would recommend a Draft Code that would include changes or modifications as a result of the public comment.
 - a. **Proposed Dates-**
 - i. **July 12**
 - ii. **July 19**
3. BoCC Open House-This is an open meeting that allows the public to come and go as they please. They can review the “PZC Recommended Draft” documents, ask questions and leave feedback. It would be beneficial to have at least two open houses, on different dates, and all day long. Staff would be at these to answer questions and provide information.
 - a. Possibly have multiple locations (Driggs, Victor, Tetonia)
 - b. **Proposed Dates-**
 - i. **All through the month of August**
4. Workshop- This is a public meeting where the public is given a short presentation, then given a problem to work on in smaller groups. After working on the problem the group presents their results to everyone. This is a very interactive meeting that allows a lot of cross dialog and conversation with a variety of groups. The number of these meeting would be based on the topic the BoCC feels would be important to discuss.
 - a. Would need to focus on specific questions (After utilizing the scenario tool, are the densities we have identified accurate for the character areas and why? What uses should be allowed in the rural zones and why?)
 - i. **Staff would look for specific topics the BoCC would like to solicit feedback on**
 - b. **Proposed Dates-**
 - i. **All through the month of August**
5. Presentations- This is a PowerPoint or presentation given by staff to a large or small group of people. The number of these presentations can be very flexible and allow for specific groups to request a presentation.
 - a. Offer time slots for specific groups (i.e. Realtors, Builders, Business Community, Large Land owners, etc.) to have time with staff and the code.
 - i. **Staff would look for suggestions on specific groups to invite**
 - b. **Proposed Dates-**
 - i. **All through the month of August**
6. BoCC Public Hearing- This would provide an opportunity for the public to comment on the “PZC Recommended Draft”. From this interaction the BoCC would make revisions as a result of the public comment. Once the needed changes were made, the BoCC would adopt and implement the code.
 - a. **Proposed Dates-**
 - i. **September 12**
 - ii. **September 26**

Feedback Methods:

1. TetonValleyCode.org has been developed to receive public comment and has been collecting comments.
2. Hand written comments on standardized comment forms at events/meetings
3. Email to the Planning and Zoning Department.
4. Other suggestions?

The next steps include:

1. Decide on a path forward
2. Complete the documents mentioned above.
3. Identifying specific dates for the events.
4. Talk about it, Talk about it, Talk about it!!!